

St. Peter's Church, Sheringham
(Charity Reg. 1132323)

ANNUAL PAROCHIAL CHURCH MEETING

Thursday 29th April 2021

ANNUAL REPORTS
and
FINANCIAL STATEMENT
of the
PAROCHIAL CHURCH COUNCIL
for the year ending 31st December 2020

Incumbent: **The Revd. Canon Christian Heycocks RN**
The Vicarage, 10 North Street,
Sheringham. NR26 8LW

Bank: **Barclays Bank plc**
High Street, Sheringham. NR26 8DU

Independent Examiner: **Mr Michael R Segon**
15 Field Lane, Fakenham. NR21 9QX

REPORTS for the ANNUAL PAROCHIAL CHURCH MEETING

Incumbent: Revd. Canon Christian Heycocks RN

The following served the PCC during the past year:

Churchwardens: Susan Norgate Richard Jonas

Secretary: Constance Tyce

Hon. Treasurer: Doug Tuthill

PCC Members: Jennifer Bottomley Lesley Clarke Christine Handley
 Christine Furneaux Angela Gwynn Richard Krol
 Chris Player.

Co-opted Members: Lys Morgan-Hart Eddie Free

Lay Ministers: Julie Rubidge Angela Stewart

Deanery Synod Representatives: Christine Handley Susan Norgate
 Julie Rubidge Constance Tyce

ELECTORAL ROLL MEMBERSHIP

Jenny Comper

The current total on roll on 9th April 2021 was **129** of whom **117** are resident within the Parish and **12** live outside the parish boundaries.

VICAR'S REPORT

Rev'd Canon Heycocks

In the 13 months since last year's Annual Meetings took place the world has undergone a tumultuous challenge. The consequences of the Covid-19 pandemic have been catastrophic and far-reaching. Every community around the world has been affected in some way. Amidst great uncertainties and bereavements, our own community of Sheringham has responded bravely and with love. St Peter's Church has been at the heart of that response, spiritually, pastorally and practically, as have many of our sister churches in the town.

Despite the challenges of Lockdowns and ongoing restrictions, we have sought to continue to offer our Mission and Ministry in person, when possible, and online throughout. It has been a difficult period for everybody, but, as always, we still have much to look forward to because of the great hope offered us in Jesus Christ. This hope has sustained us throughout 2020-21 and will continue to sustain us.

We pray that the immunisation programme will continue to bring hope and ultimately stability, but we remain prepared to respond to whatever circumstances arise. We pray that inclusion, fairness and equality will dominate our collective global decision-making as we continue to learn lessons from the pandemic, the death of George Floyd and the way we treat minorities and difference, as well finally realising who the 'essential workers' in our communities really are, making them a priority in terms of pay and working conditions.

As our Annual Meetings take place this year and as we look to the future, please continue to pray with me for our world, our town, our local communities and our church community. Please remember, in particular, all those who will unjustly suffer because of the social and economic consequences of the pandemic - the poor, the unrecognised, the ignored, the marginalised, the oppressed and the voiceless.

Our world will change irreversibly as a result of the events of the past year, for good and for bad. Fundamentally, because of the medical emergency itself, but also because of political and economic decisions made by those in authority. We pray that justice and a future built upon a clear understanding of love, equality and respect will prevail. However, we shouldn't hold our breath and it will be up to the Church, amongst others, to speak out when we see injustice and inequality.

I would like to place on record my personal thanks to our Church Office holders, particularly our Churchwardens, PCC Secretary and Treasurer for their service during the last year. Grateful thanks are offered to our Parish Administrator, Lay Ministers, Director of Music and to our Ministry Team for their hard work, flexibility and pragmatism. Things do not 'just happen' in a church, much hard work and personal sacrifice occurs on a daily basis and our people's commitment to their church community cannot be captured by words alone. Finally, my sincere thanks are also offered to our wider church community, for your support and care of each other, for the love you have shown and the prayers you have offered throughout the last year. This is the true mark of a loving, sacrificial and effective church community.

As we look to the year ahead, there will continue to be overwhelming challenges and uncertainties, but within the love of God, everything is possible. St Peter's is facing a deficit of over £30,000 due to the effects of the pandemic, despite your individual and collective generosity and support. Sadly, 18 members of our church community have passed away during the last 12 months, some as a result of the virus. We are all one year older and some friends have moved their homes, away from Sheringham, and some have stepped back from 'front line voluntary work'. The diocese is also facing great financial difficulties and sadly, jobs will be lost. Clergy numbers will also be reduced in due course and as a consequence the pastoral reorganisation of benefices and parishes is inevitable.

Change is a constant throughout history and needs to be embraced. We need to be ready to leave the Victorian Church behind and develop ministries that will be relevant and significant to those who we long to welcome into our Church family. Amidst the changes that lie ahead, there is great hope and there are innumerable possibilities for us in the sharing of the Gospel. Please pray for our PCC in their prayerful decision-making and as our church embraces future opportunities. We need to remember and learn from the past, live in the present and work for the future as we seek to build a better world and as we seek to truly fulfil our own ministries and callings to love and to serve each other and especially those in most need.

May Almighty God continue to bless us all and may you be encouraged to share God's love with neighbours and all those who we seek to serve in his name, wherever they may be. Never forget, Jesus is our hope and our strength. Rest

in his love and live in the hope he offers to us all as we embrace 'change' and play our part in building a 'New Jerusalem'. With every blessing, Christian.

We remember the following servants of this church who have sadly passed away during this last year:

Betty Emery	Renate Nunn	Patricia Slaney	Doris Mowl	Lucy Primett
Ted Wareham	Shirley Waterfield	Margaret Ferguson	Maureen Boast	Dorothy Wright
Sheila Picken	Brenda Dalgleish	Margaret Goody	Thelma Hale	Arthur Skelton
Alan Stables	Peter Sinclair	Shelia Wright		

May their souls rest in peace and rise in glory.

MINISTRY REPORT

Julie Rubidge

Due to the pandemic, our church was closed for all activities from 16th March 2020, except for funerals, until 12th July when limited services of Holy Communion were offered on Sundays, the church was opened for private prayer for limited periods midweek, and some weddings were able to go ahead.

An Act of Worship and Message from the Minister has been prepared and posted on our website and social media pages every Sunday from 22nd March 2020 until now. The people on our electoral roll have been contacted by telephone regularly to ensure that they have been kept up to date with any news and to identify any needs which we might help with. A list was compiled of those who would like a weekly newsletter to be sent by email. Newsletters were prepared and have been sent out weekly from May 2020, with hard copies made available in the church porch for those without email to pick up. The Act of Worship and Message from the Minister is included, and links to online services which may be of interest.

At Christmas and Easter, a pack which included resources to assist with prayer and worship has been taken to those from our electoral roll who have no access to the internet. Church services were suspended once again during November 2020, and from January 2021 until Easter. Every effort has been made to offer a short, limited service of Holy Communion in one kind only to those who wished to attend services at Christmas 2020 and Easter 2021. Wednesday evening prayer services have been offered on Zoom from February 2021. Every precaution has been taken to do our best to ensure the safety of those who have attended, including social distancing at 2 metres, face masks and hand sanitation. The chairs have been left for at least three days or sanitised between services. Potential contact points have been roped off. We continue to proceed with caution.

Our ordinand Cate Turner left us to take up her curacy in the summer, and we gained a new ordinand, Natalie Rees, who will be with us until the summer of 2022. The Revd Malcolm Nicholas has left the ministry team recently as he has moved away

FABRIC, FURNISHINGS AND POSSESSION

Richard Jonas

The Terrier has been verified and found to be in order. All the necessary annual servicing to gas heaters, fire-fighting equipment and lightning conductors have been completed.

Glass doors for the main and small south side door, as of December 2020 owing to architectural issues any further works concerning the glass doors is on hold. CCTV system went off line and required a visit from the service engineer fortunately completed at the same time as the annual service.

Covid 19 regulations required reordering the church seating giving 2 metre spacing between seats

FINANCIAL REPORT FOR 2019

Doug Tuthill, Hon. Treasurer

Income 60% of budget. Expenditure 85% of budget.

Income has been severely affected by Covid 19 with closure/limited opening of the church.

INCOME £73672 (£64172 before inheritance)

Tax Efficient Planned Giving (£39424) our main source of income made up of standing orders and envelopes at church services. We owe a big vote of thanks to our regular givers who set up standing orders for the first time and those who gave lump sum donations. Without those we could have been looking at a much more serious situation. I would ask again for regular givers to please contribute by standing order for the sake of our church. 79% of budget.

Collections at Services or loose change giving (£3812) 32% of budget. The church can claim £10000 of loose change giving for Gift Aid but because of Covid, collections took the biggest hit. The request again is to please encourage all taxpayers to sign up for a regular standing order.

Donations (£6094) 122% of budget. Many of the donations are given anonymously, and we thank all of the donors for their generosity.

Fund Raising (£3242) 19% of budget. 62% of this money was a result of Gift Day so again a big thank you to everyone who contributed.

EXPENDITURE £97305

Diocesan share (£65629) 100% of budget.

Church Running expenses (£14421) 90% of budget. Significant payments include £4900 for Insurance, £1700 for the Photocopier and £1596 for Routine repairs and maintenance.

Utility bills (£5284) 68% of budget. Both electricity and gas are connected to smart meters, so we only pay for what we use. The size of our church with tall ceilings means that it will always be expensive to keep warm in the winter months. The electricity is subject to a capacity charge which was agreed when the church hall was built and has to be paid to guarantee our electricity supply.

BALANCE SHEET

Overall funds reduced by £23634 and the value of the Fidelity Investment increased by £5936.

The summary balances show £10246 in PCC funds and £76118 in the Legacy fund. The installation of glass doors (£10800) has been suspended and we have in plan changing the church lighting to LED which would improve light in the church and also save the amount of electricity used (£25000).

SUMMARY

2020 has been a different year for finances. Without the legacy we had a deficit of £33134. With lockdown continuing into 2021 we are in danger of having another deficit more than £30000.

Without church services it has shown how important it is to have regular givers using standing orders and to convert regular givers to standing order whenever possible.

I have been monitoring Gas, Electricity and Photocopying costs monthly in a view to reducing our budget deficit. Because of it being an unusual year, the only gain has been obtaining a reduction in the capacity charge for our electricity. When the church has been converted to LED there will be scope to ask for a further reduction.

The contract for the Photocopier expires in June 2022 and a considerable amount of money could be saved by switching to a volume printer.

Let us all look forward to an end to lockdown and getting our church back to normal.

Please see separate attachment for the 2020 Annual Accounts.

Sheringham PCC - Charity Number 1132323

Income	2020	2021	31.1.21	0%
Tax Efficient Planned Giving	50000	39500	2491	5%
Loose Change Collections	12000	3800		0%
All Other Giving	2200	300		0%
Donations	5000	6000	406	8%
Gift Aid recovered	17000	10000		0%
Fund raising receipts	17000	3000		0%
Fees	2500	1800		0%
Gross receipts from trading	2000	0		0%
	107700	64400	2897	3%
Legacies received				

Increase in value of Investment

Transfer of Investment funds

Expenditure

Fundraising costs	423	180	15	4%
Diocesan parish share	65629	65629		0%
Clergy and staff expenses	4770	3600	60	1%
Mission giving and donations	5000	500	30	1%
Running expenses	16000	14391	716	4%
Salaries, wages and honoraria	12500	6300	223	2%
Utility bills	7800	5300	340	4%
	112122	95900	1383	1%
Major repairs to church building				

-31500 1513

Balances

1.1.21

31.1.21

Barclays	8385.06	1513.42	9898.48
Fidelity	77978.94	0.00	77978.94
	86364.00	1513.42	87877.42

Summary of balances

PCC funds	10245.62	1513.42	11759.04
Legacy Fund	76118.38	0.00	76118.38
	86364.00	1513.42	87877.42

Petty cash

0.00		0.00
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Items outstanding on QQ report

LED lighting	25000
3 months expenditure in reserve	10000
Glass Doors	11000
	46000

PCC REPORT

Constance Tyce, PCC Secretary

Due to the Covid-19 Pandemic PCC meetings were suspended. However, at the beginning of May 2020 the Standing Committee was able to meet weekly via Zoom to ensure that the ministry and mission at St Peters continued to flourish during the pandemic.

There were many decisions to make: payment of the Parish Share; furloughing Jenny and Lys; ensuring that the church building was kept maintained. We looked at ways in which we could keep in touch with members of the congregation. Regular contact was made by members of the ministry team by phone and then by producing a newsletter that could be emailed or a hard copy collected from the church porch. We even tried a few Zoom coffee mornings!

At the end of June, after completing a risk assessment, we decided to open the church for private prayer during the week. The church was re-ordered and in July we opened on Sundays for public worship. People were invited to attend. Funerals were able to take place and there were some weddings during August with limited numbers allowed. It was good to be able to offer everyone Christmas Holy Communion during the week before Christmas.

In November we were able to hold our first PCC meeting socially distanced in the church. It was very strange but we were able to welcome our new PCC members and reflect upon the past months and discuss the way forward. Unfortunately, the next two PCC meetings had to be held via Zoom.

Sadly, we said goodbye to Cate Turner in July. She was licensed by the Bishop of Norwich in his garden and was one of the first to be ordained in Norwich Cathedral in August. Angela Stewart was delighted to be granted a license to be a Lay Minister at St Peter's. We were also pleased to welcome Natalie Rees as an ordinand from the Quintet Benefice. She will be with us for three years. It was with great sadness that we said goodbye to Susan Norgate who moved to Norwich. She will be greatly missed. She has been a fantastic churchwarden and a good friend to so many.

May I take this opportunity to thank Christian for his leadership during these uncertain times and to all members of the Standing Committee who have worked tirelessly to ensure that ministry and mission has continued throughout the year. As a PCC we now look forward to the future whatever it may hold.

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CHURCHWARDEN'S REPORT

Susan Norgate

This has been a very difficult year for us all. Who would have imagined that we would have a whole year with no normal services, no after service coffees and chat, and no hugs during the Peace but we have survived and are all looking forward to things returning to normality before too long.

One aspect of lockdown that I have enjoyed has been to be able to telephone people and have a chat and check that we are all managing alright and are able to get the things that we need. Most people have been managing fine, but occasionally I have been able to offer a word of encouragement or I have been able to get something for someone. It has been a pleasure and a privilege to do this and I have had some wonderful conversations.

I would like to thank everyone for the love and support that I have been given during my time as church warden. I am going to miss you all, but I shall be coming back when I can to support sales and coffee mornings and meet up with my many dear friends.

St Peter's Church - Sheringham PCC (Charity no. 1132323)
Financial Statements for the year ended 31st December 2020

<u>2019</u>	Income	<u>2020</u>
49131	Tax efficient giving	39424
11652	Collections	3812
2192	All other giving	317
4653	Donations	6094
16915	Tax Recovered	9229
16411	Fund Raising	3242
1794	Gross receipts from trading	250
500	Legacies	9500
4878	Fees	1804
108126		73672
	Expenses	
65072	Diocesan Share	65629
16048	Church Running Expenses	14421
7889	Church Utility Bills	5284
4719	Clergy & Staff expenses	3563
86	Fundraising costs	148
12134	Salaries, wages and honoraria	6228
39940	Major Repairs & Redecoration	1460
6226	Mission giving and Donations	572
152113		97305
-43987		-23634
139957	Balance brought forward	104062
-43987	Income less Expenditure	-23634
8092	Investment fund (Increase/decrease)	5936
104062		86364

<u>2019</u>	Bank balances		<u>2020</u>
27019	Current Account	-18634	8385
77043	Fidelity	936.44	77979
104062			86364

Summary of balances			
16920	PCC Funds	-6674	10246
87142	Legacy fund	-11024	76118
104062			86364

66 Petty cash	-66	0
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Treasurer:
 Doug Tuthill
 8 Nelson Way
 Mundesley
 NR11 8JD

Examiner:
 Michael R Segon
 15 Field Lane
 Fakenham
 NR21 9QX

Notes to accounts:**All other giving**

Goodbox	33.79
Wall safe donations	283.42
	317.21

Donations

Easter flower	50.00
John Aves Lent Appeal	69.00
Mothers Union	102.00
Noahs Ark	300.00
Norfolk Churches Trust Bicycle Ride	26.01
Society of St Luke	48.00
Sundry	5401.56
Utility Warehouse	97.05
	6093.62

Fundraising

Book sale	296.42
Concert	110.00
Cup of good cheer	99.40
Gift Day	2024.00
John Aves Lent Appeal	258.20
Lent Appeal	84.06
RAF Concert	140.00
Refreshments	163.01
Supper together	66.60
	3241.69

Fidelity

31.12.19	77042.50
Sale of units	-5000.00
Increase in value	5936.44
	77978.94

Major repairs to church building

Shed	840
Sound system	620
	1460

Mission giving and donations

Fine Cell Work	70.00
Friends of Norwich Cathedral	20.00
John Aves Project	327.20
MDS UK Patient Support Group	125.00
Norfolk Churches Trust	30.00
	572.20

Running expenses

Air Freshener	124.80
Battery charger	67.80
Boiler Maintenance	556.80
Books	90.00
Car park	36.95
CCLI Licence	858.14
CCTV	348.50
Churchyard	510.00
Communion wine	100.10
DBS checks	135.00
Envelopes	76.99
Examiner	50.00
Fire extinguishers	260.34
Flowers	78.60
Gift	150.00
Hand Sanitizers	379.96
Insurance	4900.49
Lightning Protection System	156.00
Office Phone	702.06
Office stationery	38.36
PC Insurance	95.88
Petty cash	41.18
Photocopier	1700.76
PPE	153.13
Reusable pads	17.37
Routine repairs, maintenance and ins	1596.50
RSCM Awards	50.00
RSCM Membership	107.00
Sanitary Disposal	345.70
Service assessories	419.15
Stationery	181.19
Water heater	91.80

14420.55**Utility bills**

Anglian Water	279.08
British Gas (Electricity)	3327.40
British Gas (Gas)	1677.83
	5284.31

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