

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FLETCHING

England & Wales · Charity number 1132321

Details

Other names	FLETCHING PCC
Status	Registered
Legal form	Previously excepted
Registered	2009-10-26
Register	View on the Charity Commission register

Contact

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Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Church of England parish church for Fletching Sussex carrying out the mission of the Church of England

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- East Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£124,524	£185,290	-	-
2024-12-31	£135,905	£80,947	-	-
2023-12-31	£115,940	£100,913	-	-
2022-12-31	£106,465	£112,497	-	-
2021-12-31	£111,018	£58,841	-	-

Trustees

Name	Role	Appointed
Elizabeth Sargent		2025-04-06
GILLIAN CUPPAGE		2021-05-23
HELENE SOPHIE TASKER		2022-04-22
JOHN EDGAR KEMP SHAW		
JULIET ANN ROSS		
NIGEL KAY		2014-04-29
PETER WIGAN		2023-04-23
RICHARD HANNAY		2019-04-10
SUSANNA JANE MARTIN		

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FLETCHING

England & Wales - Charity number 1132321

Accounts

To set the scene, this has been a very busy year both for the church and financially with the Organ Refurbishment Project and the Sound System update project. In the previous year we had the renewal of the Boiler and Heating system, so we seem to always have a large project on the scene. 2026 promises to be a little quieter with the repairs to the outer wall being delayed.

The Organ Reserve shows a deficit of £112 but with final invoices to pay, offset by Gift Aid to be claimed and LPWS VAT refund we will be left with an approximate deficit of £7,000. This is mainly as a result of unbudgeted items like the stud wall that was erected in the north transept to protect stored organ parts, repairs to the organ blower, replacement pedal board and tuning slides. Since y/e the LPWS VAT refund claim has been made and been paid. We intend to reclaim any remaining deficit from the Friends to which they have agreed up to £10,000

The Sound System reserve shows a deficit of £9,364 which will increase as I have just heard that our LPWS claim for the VAT on the system as been rejected, so the deficit will increase to approximately £11,500. It will be suggested to the PCC that the remaining deficits on the Sound system project will be covered by a transfer from the General Reserve, which at year end stood at £59,000.

The General reserve shows a Net Incoming of £11,992 compared to £3,030 last year. This is mainly due to, on the income side:

Gift Aided Covenants, Collections and PGS up by £2k

Income Tax on Gift Aid up by £4k due to an adjustment on the previous year.

Non Gift Aid collections and CAF donations have increased by £2k

and the Magazine net income has increased by £2k to £5,473 with thanks to all the advertisers.

On the expenditure side:

Light Heat and Water cost have decrease by £3k which I expect is a mix of the new heating system and a new supply contract at lower unit rates

Repairs and Maintenance cost have increased by £2k. Details are shown in note 2.

We paid 100% of our Parish Share of £28,120 and thankyou for the vote for the 2026 Parish Share which is now set at £ 27,475.

The Building Reserve stands at £18,139 which will fund the outer wall repairs.

The notes to the accounts explain many of the figures in more detail, but if you have any comments please ask.

The accounts have been approved by the PCC and agreed by the auditors.

Thank you to all who make financial donations, either regularly or one off to our church. We depend on you. More information on different ways of giving donations will soon be on our new

web site. Lastly, I would also like to note my thanks to Keymer Haslam for carrying out the audit, and I ask for them to be re-appointed for next year.

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Parochial Church Council
of
St. Andrew & St. Mary the Virgin
FLETCHING

FINANCIAL STATEMENTS for the year ended 31ST DECEMBER 2025

Registered Charity number: 1132321

Parochial Church Council of
St. Andrew & St. Mary the Virgin, FLETCHING

FINANCIAL STATEMENTS

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for the year ended 31st December 2025

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**FLETCHING PAROCHIAL CHURCH COUNCIL
STATEMENT OF FINANCIAL ACTIVITIES**

For the year ended 31st December 2025

Notes	Unrestricted	Designated				TOTAL FUNDS	
	General	Special Reserve	Organ Reserve	Sound System Reserve	Building & Repair	2025	2024
	£	£	£	£	£	£	£
INCOMING RESOURCES							
Voluntary Income							
	40,975					40,975	39,136
Gift Aided Covenants & Collections (inc PGS)						0	0
Legacies	0					0	0
Friends of Fletcher Church				10,000		10,000	0
Income tax recoverable on gift aid	11,554		7,452			19,006	7,715
Non Gift Aid Envelopes and CAF	3,375				2,000	5,375	822
Collections at services	7,052					7,052	5,933
VAT Rebate	0		15,613	4,378		19,991	0
Grants	0		2,000			2,000	18,000
West End rent	500					500	480
Other Income	308		3,139			3,447	0
Events & Donations	507			590		1,097	49,440
Note 4							
	64,271	0	28,204	14,968	2,000	109,443	121,526
Activities for Generating Funds							
Other fund-raising events	0					0	0
Charitable and trading income	0					0	0
Church Funds - Boxes	0					0	446
Magazine Net Surplus	5,473					5,473	3,492
Fees	2,851					2,851	1,640
Guide Books	0					0	64
Candles	165					165	87
Note 6							
Investments Income							
Bank and Deposit Account interest	6,592					6,592	8,650
TOTAL INCOMING RESOURCES	79,352	0	28,204	14,968	2,000	124,524	135,905
RESOURCES USED							
Vicarage - Water, Community Charge etc.	5,764					5,764	5,648
Other expenses for the Ministry	239					239	511
Light, Heat and Water	6,874					6,874	9,888
Magazine	0					0	0
Honoraria -Organist	3,055					3,055	2,800
Services & Materials	3,096					3,096	2,828
Churchyard maintenance	575					575	743
Repairs & Alterations	12,351		90,262	26,268	1,400	130,281	15,742
Diocesan Parish Share	28,120					28,120	28,000
Insurance	3,793					3,793	3,710
Grants to Institutions	1,068					1,068	1,708
Fundraising	0					0	6,914
Sunday School	266					266	141
Website	814					814	1,564
Other Expense inc Bank Charges	594					594	0
	66,610	0	90,262	26,268	1,400	184,540	80,197
Governance Costs							
Independent Examination Fee	750					750	750
Transfer between Reserves						0	0
TOTAL RESOURCES USED	67,360	0	90,262	26,268	1,400	185,290	80,947
Net (outgoing)/incoming resources for the year	11,992	0	(62,058)	(11,300)	600	-60,766	54,959
Transfer between Reserves							
Balance brought forward	£47,615	£60,000	£61,946	£1,936	£17,539	189,036	134,078
Balance carried forward	£59,607	£60,000	-£112	-£9,364	£18,139	£128,270	£189,036
Note 14							

FLETCHING PAROCHIAL CHURCH COUNCIL

BALANCE SHEET AS AT 31st DECEMBER 2025

	Notes	2025		2024	
		£	£	£	£
FIXED ASSETS					
Tangible Assets	Note 10		0		0
CURRENT ASSETS					
Debtor (Insurance prepaid for 2026)	Note 11	4,741		3,793	
Debtor (Tax Rebate - Gift Aid)	Note 11	5,580		2,522	
VAT Rebate & Gift Aid on Organ Project		9,641		5,000	
Short term deposits	Note 12	116,274		206,861	
Cash at bank		28,454		16,115	
			164,690		234,291
CURRENT LIABILITIES					
	Note 13				
Amounts Falling due within one year:					
School House Trust included in Short Term Deposit		26,218		33,219	
Magazine Adverts (prepaid 2026)		1,619		3,140	
Independent Examination		750		750	
Gas & Electric		1,159		1,165	
Tea & Cake Collection		307		323	
FIG		2,860		2,860	
Vicar's Discretionary Fund		2,953		3,478	
Fees to DBF		554		320	
			36,420		45,255
NET CURRENT ASSETS			128,270		189,036
NET ASSETS			£128,270		£189,036
FUNDS					
Unrestricted	Note 14		59,607		47,615
Designated	Note 14		68,663		141,421
			£128,270		£189,036

The financial statements were approved by the Board of Trustees on January 21st 2026 and were signed on its behalf by:

Rev. Dr. David Knight - Vicar

FLETCHING PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2025

1 ACCOUNTING POLICIES

Accounting Convention

The financial statements have been prepared under the historic cost basis, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming Resources

Voluntary Income

- a) Collections are recognised when received by or on behalf of the PCC
- b) Planned giving receivable under Gift Aid is recognised only when received.
- c) Income Tax recoverable on Gift Aid donations is accounted for and is included in debtors on the accrual basis.
- d) Grants and legacies to the PCC are accounted for when received.
- e) Funds raised by a fete and similar events, and the magazine are accounted for gross but shown in the accounts as net
- f) Sales of books and magazines from the church bookstall are accounted for net.

Income from investments

Bank and deposit fund interest is accounted for when received.

Resources Expended

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC. Grants offered subject to conditions which have not been met at the year end are noted as a commitment but not accrued as expenditure.

Activities directly relating to the work of the Church

The diocesan quota or parish share is accounted for when paid.

The Parish Contribution, as promised to the DBF, for 2025 has been paid in full.

Remuneration

The Members have not received any remuneration.

Allocation of Expenditure

All expenditure has been classified as expenditure in direct furtherance of the PCC's objectives.

Governance costs

Governance costs are costs that relate purely to the running of the church and include independent examination costs.

Tangible Fixed Assets

No new assets have been capitalised during 2025.

FLETCHING PAROCHIAL CHURCH COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2025

1 ACCOUNTING POLICIES - continued

Taxation

The charity is exempt from tax on its charitable activities

Funds

General funds represent funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purpose of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of Church members.

Current Assets

- a) Amounts owing to the PCC at 31 December in respect of fees or other income are shown as debtors
- b) Short-term deposits consist of cash held on deposit with the CBF of the Church of England (CCLA) Deposit account. All investments are held within the UK.
- c) Stocks of guide books, notelets and cards are expensed as purchased, and therefore any stocks at year end are not included in the accounts.

Churchyard

The gross expenditure for maintaining the churchyard in 2025 was £1,350 (2024: £1,485). This cost is shared with Fletching Parish Council and the accounts include reimbursement of £725 for 2025 (2024: £742).

2 Repairs, Alterations and Equipment

	£	£
	General	Building
Mauseleul Repairs (net of VAT)		1400
Organ Service & Repairs	420	
Repairs in Extension	1,111	
Floodlight Fault	169	
New Floodlights	929	
Lead Roof Alarm Annual Fee	869	
Fire Extingisher Inspection	264	
Supply and Install Water Heater	467	
Brown Bin	64	
Gutter Cleaning	43	
PAT Test	214	
Porch Light Override Switch	304	
New Power Switch in Extension	202	
New Shelf in Extension	653	
Vacuum Cleaner & Path Clearance	200	
Vestry Painting	820	
Replacement LED Lights	276	
Architect	543	
Boiler Service	151	
Lobby Painting	700	
Sundry	75	
Top Soil for Graveyard	88	
Temporary Organ Electrics	696	
Painting North Aisle	820	
New Hymn Book Shelves	2,725	
Smart Water	81	
VAT Reclaim	(-533)	
	12,351	1,400

FLETCHING PAROCHIAL CHURCH COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2025

3 Grants Made

The total grants paid to institutions during the year was as follows:

	2025	2025	2024
	£	Tea Fund	
Ukraine Carol Service (Generators)	0		1501
Kit Wilson Trust	50	50	0
Harvest - Farm Africa	115		120
Harvest - The Princes Countryside Trust	115		120
British Legion (Remembrance Day Collection)	200		300
Family Support Work from Christmas Fayre	588	200	550
Vicar's Celebratory Lunch		324	
TOTAL	1,068	574	2,591

All grants made have been paid from donations made by congregations

4 Grants & Donations Received

	2025	2024
Individuals Donations		3,265
Village Fayre	373	149
Christmas Fayre		227
Easyfundraising	134	237
Net Total	507	3,878

5 Services & Materials

Total expense of £3,096 (2024: £2,828)
These include music licences, service posters, candles and cleaning equipment

6 Magazine

The total Income from subscriptions and adverts totalled £14,159 set against a cost of £8,686 giving a surplus of £5,473 for the year (2024: £3,492)

7 Parish Contribution & Insurance

The Parish Contribution for 2025 of £28,120 has been paid in full (2024: £28,000).
Church insurance for 2025 was £3,793 (2024: £3,710)

8 Governance Costs

	2025	2024
	£	£
Independent Examination fee	750	750

9 Trustees' Remuneration and Benefits

There were no trustees' remuneration or other benefits for the year ended 31 December 2025 nor for the year ended 31 December 2024.
The PCC has met expenses incurred by members on behalf of the PCC by direct reimbursement

10 Tangible Fixed Assets

There are no capitalised fixed assets

FLETCHING PAROCHIAL CHURCH COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2025

11 Debtors (Amounts falling due within one year)	2025	2024
Insurance prepaid	4,741	3,793
Income Tax recoverable on Gift Aid	5,580	2,522
VAT Rebate & Gift Aid on Organ Project	9,641	0
	19,962	6,315

12 Current Asset Investments	2025	2024
	£	£
Short Term Deposits -Opening Balance	206,861	133,412
Interest received	6,413	8,449
	213,274	141,861
Net Transfers to/from Current Account	(97,000)	65,000
Closing Balance	116,274	206,861

13 Creditors (Amounts falling due within a year)	2025	2024
	£	£
School House Trust	26,218	33,219
Magazine Adverts	1,619	3,140
Independent Examination Fee	750	750
Tea & Cake Café Fund	307	323
Vicar's Discrepancy Fund	2,953	3,478
Gas & Electric	1,159	1,165
FIG	2,860	2,860
Fees to DBF	554	320
	36,420	45,255

14 Movement in Reserves	As at	Incoming	Outgoing	Reserve	As at
	01/01/25	Resources	Resources	Transfers	31/12/25
	£	£	£		£
General Fund	47,615	79,352	(67,360)		59,607
Special Reserve Fund	60,000	0	0		60,000
Building & Repair Fund	17,539	2,000	(1,400)		18,139
Organ Fund	61,946	28,204	(90,262)		(112)
Sound System Fund	1,936	14,968	(26,268)		(9,364)
TOTAL FUNDS	189,036	124,524	(185,290)	0	128,270

FLETCHING PAROCHIAL CHURCH COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2025

15 The assets of the PCC are held in a number of funds, as follows:

General Fund (Unrestricted)

This fund is for the receipt of general income and expenditure to support the daily ministry and pastoral work of the Parish.

Ministry & Pastoral Fund (Special Reserve)

This fund was set-up to accumulate funds for the future funding of the Ministry and other support costs. In 2006 the PCC gave authorisation for this fund to be changed into a Special Reserve Fund to be used for emergencies or unexpected contingencies. Any use of this fund requires authorisation of PCC

Building and Repair Fund (Designated)

This fund has been set up to finance larger building repair projects e.g. quinquennial, over and above those financed through general expenditure. Any use of this fund requires authorisation of the PCC.

Finance Initiative Group (Designated)

Funds allocated for the use of start-up funding for the Finance Initiative Group

Vicar's Discretionary Fund (Designated)

The fund records donations received and made specifically for the use of the vicar for social needs in the parish

Sound System Fund (Designated)

This fund has been set up to record funds for additions and replacements to the sound system.

Organ Repair Fund (Designated)

This fund has been set up to record funds for the major overhaul of the organ. The target funding has been reached with some grants and gift aid yet to be received. The work is almost complete and the fund will be wound up in 2026

16 Chancel Trust

The Chichester Diocesan Fund and Board of Finance holds on trust the Fletching Chancel Fund (for Chancel repairs). The accumulated income of this fund as at 31st December 2025 was £16,503 (2024: £14,911). The investment consists of CBF Investment Fund (Income) Shares and a Fixed Interest Securities Fund with a market value as at

17 Other Financial Commitments

At 31 December 2025 the PCC had no other commitments

INDEPENDENT EXAMINER'S REPORT

To the Parochial Church Council of St. Andrew and St. Mary the Virgin's Church, Fletcher

This report on the accounts of the Parochial Church Council for the year ended 31 December 2011 on pages F1 to F6 is in respect of an examination carried out in accordance with the Charities (Accounts and Reporting) Regulations 2006 ('the Regulations') and s.43 of the Charities Act 1993 ('the Act').

Respective responsibilities of the Parochial Church Council and the examiner.

apply.

It is my responsibility to:

- Examine the accounts under the Church Accounting Regulations and section 43 of the Charities Act 1993.
- Follow the procedures laid down in the general direction of the Charity Commission.
- State whether particular matters have come to our attention.

Basis of this report

those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements

- i) to keep accounting records in accordance with section 130 of the 2011 Act;
- ii) to prepare accounts which accord with the accounting records and comply with the Regulations.

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding

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ember 2025 which are set out
Church Accounting

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n 145 of the Charities Act
mission under section 145(5)

.....

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with the accounting

standing of the accounts to be

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FLETCHING

England & Wales - Charity number 1132321

Accounts

FLETCHING PAROCHIAL CHURCH COUNCIL

**MINUTES OF THE ANNUAL PAROCHIAL CHURCH MEETING
Held in The Church of St. Andrew and St. Mary the Virgin, Fletching
On Sunday, 6th April 2025 at 11.30 a.m.**

Present: The Rev. Dr David Knight (in the Chair) and 25 members of the Vestry of Electors.

Welcome: David welcomed everyone and led the members in prayer.

Meeting of the Vestry and Qualified Members of the Parish

1. Minutes of the Previous Meeting/28th April 2024:

The Rev. Dr. David Knight reported that copies of the Minutes had been circulated. Approval of the Minutes was unanimously given by Acclamation by the qualified members and the Minutes were duly signed by the Chairman.

2. Matters Arising: None

3. Election of Churchwarden:

David reported that the Vestry Meeting was held every year for the election of the Churchwarden. Although we have no candidates to serve as Churchwarden, the various tasks are being served by others. In particular, the day-to-day advisory role to the Vicar, which is the key traditional Churchwarden’s role, is being undertaken by the Standing Committee of the Parochial Church Council. Because of that, there is no immediate need for concern about not filling the post.

David confirmed that we will continue to endeavour to find someone to fulfil this role.

4. Gratitude:

David expressed his thanks to the Members of the Parochial Church Council with particular reference to the Standing Committee for their advice and support during the year.

Chairman Date

ANNUAL PAROCHIAL CHURCH MEETING

**Minutes of the Annual General Meeting of the Parochial Church Council
Of the Church of St. Andrew and St. Mary the Virgin, Fletching held in
The Church on Sunday, 6th April 2025 at 11.45 p.m.**

1. **Apologies for Absence:** Mr. Nic Attwell, The Rev. Margaret Constable, Mrs. Elizabeth Coleman, Mrs. Emma Hannay, Mrs. Monika Knight, Mrs. Mary Shaw, Mr. and Mrs. Michael Sargent, Mr. and Mrs. Richard Sargent.
2. **Minutes of the Annual Parochial Church Meeting held on 28th April 2024:**
The Minutes were unanimously approved and duly signed by The Rev. David Knight as Chairman.
3. **Matters Arising:**
David reported that the majority of items would be dealt with later in the meeting.
4. **Electoral Roll Officer's Report:**
Mr. Peter Ross confirmed that our numbers remain similar to last year at 159. This year we carried out a 6-year review, required by the iocese, and updated our records on the members of the congregation.
5. **Treasurer's Report:**
Mr. John Shaw presented the Financial Statements which detail our income and expenditure in the Statement of Financial Activities for the year and our assets and liabilities in the Balance Sheet. As in previous years John did not go through them all but pointed out the salient facts.
Page F1 shows our income and expenditure for the year. We have 5 reserves, however the Boiler Reserve is now closed but for information shown as zero.
General Reserve shows our day-to-day income and expenditure for running the church. This year we have a surplus of £3,030 compared to £9,655 last year, resulting in a balance of £47,615. Part of this balance will be used to fund the renewal of the church sound system.
Income has increased by £1,000. Gift aid has increased by £3,000 and bank interest by £1,800, offset by reductions in donations by £1,000 and net income from the magazine by £900.
Expenses have increased by £7,000. The main item being Repairs at £3,000 (note 2), Parish Share £1,600, Grants £1,500 (principally in support of Ukraine).
Light and Heating Costs have decreased by £1,000 thanks to the new boiler system and better control of the heating timings. John has negotiated new tariffs for the next 3 years which should reduce costs by a further £2,000.
Insurance has increased by £100 to £3,710. John thanked Mr. Richard Hannay for monitoring our insurance.
Our Parish Contribution of £28,000 was once again paid in full. This represents 40% of our expenditure and shows we are financially viable. PCC are committed to paying our contribution in full every year as we believe this results in keeping our

own vicar rather than being part of a group. In 2023 our allocation was £26,393 but the PCC agreed to increase the 2024 share by £1,607 / 6% in line with inflation. For 2025 we have promised and informed the Deanery Treasurer that we will pay 4% over 2024 share which brings our allocation to £28,120.

80% of Diocesan income comes from parishes, but only 20% of parishes pay their share in full. At present there are no specific plans to assist and advice under-paying parishes, in the meantime the Diocese dips into its reserves. At the Deanery Treasurers' meeting we queried why every parish pays the same amount for maintenance of their clergy house with no consideration to size, type or age, we were informed this was the easiest way to allocate costs!

Repairs and Renewals for the year totalled £10,695 and are detailed under Note 2.

The Organ Reserve balance at the yearend stood at £62,000, but with grants, gift aid and pledges yet to be received, this has now reached the budget of £80,000.

The Boiler Reserve now stands at £0 as the project was successfully completed within budget.

The Building Reserve at the start of the year stood at £22,586. During the year we painted the transepts leaving a balance of £17,539. These fund should cover in 2025 the cost of the works to the mausoleum and the repairs to the boundary wall.

The Recent Quinquennial Report showed the church in a good state of repair.

We finished the year in a relatively healthy financial position, but this could be eroded by any large and unexpected expenditure, together with the known expenditure for the organ refurbishment of £80,000, the new sound system of £25,000 and the Parish Share of £28,000.

Questions:

- **Chancel Trust Item 16:** Mr. Richard Hannay brought everyone's attention to the fund donated many years ago to Fletching Church and held by the Chichester Diocesan Fund and Board of Finance; this fund stands at £30,000 plus earned interest of £14,000 which can be used for chancel repairs.

Adoption of Audited Accounts: Prior to the meeting PCC had approved the accounts and the Auditors will sign their declaration following this meeting. There being no further questions, Mrs. Eithne Page proposed the acceptance of the accounts, seconded by Mr. Richard Cossens and approved by all present.

Appointment of Independent Examiner: Proposed by Mrs. Susanna Martin, seconded by Mr. Richard Hannay, the members unanimously agreed that Keymer Haslam and Company be reappointed as the Independent Examiners of the Accounts.

Thank You: David thanked John for the preparation of the accounts and for his enormous effort and amount of work during the year.

6. Election of Parochial Church Council Members:

David reported that members serve for a period of 3 years and this year Mr. Richard Hannay is prepared to stand for re-election. Proposed by Mrs. Eithne Page, seconded by Mrs. Juliet Ross, he was duly re-elected by all those present.

Mrs. Elizabeth Sargent stood for election, proposed by Mrs. Sally Thatcher, seconded by Mrs. Jo Cotton, all those present voted by acclamation in favour of her election.

The following Officers would be elected at the PCC meeting following the APCM: the Vice Chairman, the Hon. Treasurer, the Hon. Secretary, Gift Aid Secretary, Electoral Roll Officer and Safeguarding Officer.

At present the members of the PCC consist of:

Ex-Officio: The Rev. Dr David Knight as Incumbent; Mr. Nic Attwell, Mr. Piers Coleman and Mr. Peter Ross as members of the Deanery Synod and the Rev. Margaret Constable having been co-opted on to the PCC following her retirement.

Elected Members:	Mrs. Gillie Cuppage – 2026	Mr. Nigel Kay – 2026
	Mrs. Susanna Martin – 2026	Mrs. Eithne Page – 2026
	Mrs. Juliet Ross – 2026	Mr. Peter Wigan – 2026
	Mrs. Sophie Bury Tasker – 2027	Mr. John Shaw – 2027
Newly Elected:	Mr. Richard Hannay – 2028	Mrs. Liz Sargent – 2028

The appointment of the Sidepeople now takes place at the PCC meeting following the APCM.

7. **Church Administrator’s Report:**

Fabric Report: Mr. Richard Hannay reported that the South Transept has been repainted and the repairs to the mausoleum are now complete.

During the summer holidays we plan to repoint the Southern Boundary wall, this is the last significant item from the previous 5-year Quinquennial report.

Our architect, Mr. Richard Andrews, has completed our next Quinquennial report for 2025-29; whilst it covers 39 jobs, the vast majority deal with vegetation or relatively routine maintenance tasks.

Following an enquiry by Miss Lisa Buchanan, Richard will look into the pink colouring to the walls near the screen. He also confirmed the painting behind the high altar will be completed with the rest of the redecoration in the not-too-distant future.

Administrator: All routine equipment checks have been passed as satisfactory by Bartholomew’s, these include portable appliance testing, fire extinguisher testing and the 5-year electrical installation condition report.

A power switch has been added to extension vestibule for a warming oven and a switch for the porch light by the south door. This enables the light to be used at all times plus times set by the astro clock.

Garden of Remembrance: Mr. Hugh Bullock presented his third annual report.

- **Records:** There are 3 principal strands a) Excel spreadsheet of all plots, those with stones and the engraving on each stone. Available and reserved plots are also identified; b) Excel spreadsheet showing all reservations and details of

internments since 2021 and c) Electronic folder of reservations forms provided by families.

- **Maintenance:** All lost and buried stones have been found, many below ground level. If appropriate, these should be lifted and soil added beneath. Some families have placed objects on the stones which makes maintenance particularly strimming difficult. Consequently, some objects have been damaged; David has resolved any issues with the families concerned.
- **Interments:** There was 1 interment during the year. Within the next year or two a further row may be created nearer the church.

David thanked Hugh for the work he has done on and in the garden of remembrance.

8. Deanery Synod Report:

Mr. Peter Ross reported the synod met 3 times during the year:

- 7th March at High Hurstwood. A very interesting talk was given by Mr. Chris Steynor, the Associate Minister of Music at Lindfield.
- 11th July at Fletching. David gave an excellent review on what was happening in Fletching Church. This was followed by an informative talk from Canon Rob Dellingham on ‘Inspirational Services – Growing the Congregation’.
- 7th November at Newick. Mr. Hugh Bullock and Mr. Nic Attwell presented an informative talk on the Environment specifically regenerating our Parishes and reversing Biodiversity.
- 2025: The next meeting was on 6th March at Chiddingly. The speak was the Rev. Jamie Cater on youth development.

9. Safeguarding Officer’s Report:

In the absence of Mrs. Mary Shaw, Juliet gave her report.

DBS checks for PCC members have been completed, but this is an on-going situation. Mary has recently completed some interesting safeguarding training. The PCC will be required to keep their training up to date.

In May 2025 we will have access to a parish safeguarding dashboard which is a new user-friendly tool to ensure we are compliant.

10. Incumbent’s Report:

David started by thanking the many individuals and teams who work to keep our church in good order in many ways. The church is healthy and in good heart, served by those present and many faithful parishioners.

Our big project last year was the £80,000 fundraising required to refurbish the organ. This was achieved within a year and the delay in closing was due to Government’s decision on renewing the VAT exemption on works to listed places of worship. Work will start on 30th June and hopefully finished before Christmas. The north transept will be shut off for storage by the engineers. David offered a huge vote of thanks to Mr. Peter Bassett and the Project Team.

It was also decided to up-grade our sound system which will allow us to accommodate any audio-visual requirement. The project also includes speakers to enhance the sound of the organ down the nave. Much of the £25,000 required is in place, but more donations are always welcome.

Our recent 5-year Quinquennial Report has identified no significant works, the items very much being DIY. The building is in a first-rate condition. This fact, along with increasing church attendances and our financial stability, means that we can start to look at what our Church can become. David will be bringing ideas to PCC.

David thanked everyone for their generosity to the Church which enables us to pay our Parish Share in full. He thanked everyone for their generosity to Family Support and to the pastoral and educational needs of local families and charities, locally and nationally.

On 29th June David will be celebrating 40 years since his ordination. The Sunday service will be held at 10.30 a.m., followed by lunch in the Church and he asked everyone to put the date in their diaries.

On behalf of himself and Monika, he thanked all for making them feel so at home. They love it in Fletching and look forward to the future.

11. Any Other Business:

- **Family Support Work:** Mrs. Judy Pardoe thanked everyone for the support they give her and the charity throughout the year.
- **Gratitude:** On behalf of the congregation and everyone present, Miss Lisa Buchanan thanked David for his huge contribution to our Church and village and asked that our thanks be passed on to Monika.

12. The Grace: There being no further business, David led the members in prayer.

The Meeting closed at 12.15 p.m.

Chairman Date

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Parochial Church Council
of
St. Andrew & St. Mary the Virgin
FLETCHING

FINANCIAL STATEMENTS for the year ended 31ST DECEMBER 2024

Registered Charity number: 1132321

Parochial Church Council of
St. Andrew & St. Mary the Virgin, FLETCHING

FINANCIAL STATEMENTS

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FLETCHING PAROCHIAL CHURCH COUNCIL

BALANCE SHEET AS AT 31st DECEMBER 2024

	Notes	2024		2023	
		£	£	£	£
FIXED ASSETS					
Tangible Assets	Note 10		0		0
CURRENT ASSETS					
Debtor (Insurance prepaid for 2025)	Note 11	3,793		3,710	
Debtor (Tax Rebate - Gift Aid)	Note 11	2,522		4,625	
Debtor (Parish Share prepaid)		5,000		0	
Short term deposits	Note 12	206,861		100,194	
Cash at bank		16,115		36,858	
			234,291		145,387
CURRENT LIABILITIES	Note 13				
Amounts Falling due within one year:					
School House Trust included in Short Term Deposit		33,219			
Magazine Adverts (prepaid 2025)		3,140		3,991	
Independent Examination		750		720	
Gas & Electric		1,165		0	
Tea & Cake Collection		323		484	
FIG		2,860		2,860	
Vicar's Discretionary Fund		3,478		3,254	
Other Donation (Roy Lingham book sale)		320			
			45,255		11,309
NET CURRENT ASSETS			189,036		134,078
NET ASSETS			£189,036		£134,078
FUNDS					
Unrestricted	Note 14		47,615		44,586
Designated	Note 14		141,421		89,492
			£189,036		£134,078

The financial statements were approved by the Board of Trustees on
and were signed on its behalf by:

Rev. David Knight - Vicar

FLETCHING PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2024

1 ACCOUNTING POLICIES

Accounting Convention

The financial statements have been prepared under the historic cost basis, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming Resources

Voluntary Income

- a) Collections are recognised when received by or on behalf of the PCC
- b) Planned giving receivable under Gift Aid is recognised only when received.
- c) Income Tax recoverable on Gift Aid donations is accounted for and is included in debtors on the accrual basis.
- d) Grants and legacies to the PCC are accounted for when received.
- e) Funds raised by a fete and similar events, and the magazine are accounted for gross but shown in the accounts as net
- f) Sales of books and magazines from the church bookstall are accounted for net.

Income from investments

Bank and deposit fund interest is accounted for when received.

Resources Expended

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC. Grants offered subject to conditions which have not been met at the year end are noted as a commitment but not accrued as expenditure.

Activities directly relating to the work of the Church

The diocesan quota or parish share is accounted for when paid.

The Parish Contribution, as requested by DBF, for 2024 has been paid in full.

Remuneration

The Members have not received any remuneration.

Allocation of Expenditure

All expenditure has been classified as expenditure in direct furtherance of the PCC's objectives.

Governance costs

Governance costs are costs that relate purely to the running of the church and include independent examination costs.

Tangible Fixed Assets

No new assets have been capitalised during 2024.

FLETCHING PAROCHIAL CHURCH COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2024

1 ACCOUNTING POLICIES - continued

Taxation

The charity is exempt from tax on its charitable activities

Funds

General funds represent funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purpose of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of Church members.

Current Assets

- a) Amounts owing to the PCC at 31 December in respect of fees or other income are shown as debtors
- b) Short-term deposits consist of cash held on deposit with the CBF of the Church of England (CCLA) Deposit account. All investments are held within the UK.
- c) Stocks of guide books, notelets and cards are expensed as purchased, and therefore any stocks at year end are not included in the accounts.

Churchyard

The gross expenditure for maintaining the churchyard in 2024 was £1,485 (2023 £1,300). This cost is shared with Fletching Parish Council and the accounts include reimbursement of £742 for 2024 (2023 & 2022 £1,490).

2 Repairs, Alterations and Equipment

	£	£
	General	Building
Church Sign	1,880	
Lighting Repairs	481	
Organ Service & Repairs	876	
Wild Area Sign	72	
Bell Ropes Renovation	303	
Key	10	
Alarm Annual Fee, Call Out and Battery	1,031	
Fire Extingisher Inspection	246	
Terminal Table	121	
Brown Bin	60	
Electrical Inspection & Light Installation	1,931	
Door Repair	175	
Churchyard Sign Metal Legs	180	
Toilet & Sink Repairs	198	
Union Flag	114	
Wi-Fi	50	
Mower for Vicarage	259	
Picture Hanging	270	
Architect	1,040	
Boiler Service	176	
Lightening Conductor Test	354	
Sundry		
Defibrillator	668	
Secure outside benches in concrete	200	
Internal Painting		4,050
Boiler Retention		997
	10,695	5,047

FLETCHING PAROCHIAL CHURCH COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2024

3 Grants Made

The total grants paid to institutions during the year was as follows:

	2024	2024	2023
	£	Tea Fund	
Ukraine Carol Service (Generators)			1000
Medical Innovations, Hopitallis and E Bullock	1,168	333	
Harvest - Farm Africa	120		0
Harvest - The Princes Countryside Trust	120		100
British Legion (Remembrance Day Collection)	300		200
Family Support Work from Tea & Coffee Fund		550	400
TOTAL	1,708	883	1,700

All grants made have been paid from donations made by congregations

4 Grants & Donations Received

	2024	2023
	0	400
Individuals Donations	3,265	3,260
Village Fayre	149	200
Christmas Fayre	227	220
Easyfundraising	237	278
Amazon	0	28
Organ Tuning for Concert	0	400
Net Total	3,878	4,786

5 Services & Materials

Total expense of £ 2,828 (2023 £ 2,405)
These include music licences, service posters, candles and cleaning equipment

6 Magazine

The total Income from subscriptions and adverts totalled £ 11,854 set against a cost of £ 8,302 giving a surplus of £ 3,492 for the year (2023 £ 4,372)

7 Parish Contribution & Insurance

The Parish Contribution for 2024 of £ 28,000 has been paid in full (2023 £26,393).
Church insurance for 2024 was £ 3,710 (2023 £3,613)

8 Governance Costs

	2024	2023
	£	£
Independent Examination fee	720	720

9 Trustees' Remuneration and Benefits

There were no trustees' remuneration or other benefits for the year ended 31 December 2024 nor for the year ended 31 December 2023.
The PCC has met expenses incurred by members on behalf of the PCC by direct reimbursement

10 Tangible Fixed Assets

There are no capitalised fixed assets

FLETCHING PAROCHIAL CHURCH COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2024

11 Debtors (Amounts falling due within one year)	2024	2023
Insurance prepaid	3,793	371
Income Tax recoverable on Gift Aid	2,522	4,625
	<u>6,315</u>	<u>4,996</u>

12 Current Asset Investments	2024	2023
	£	£
Short Term Deposits -Opening Balance	100,194	94,340
Interest received	8,449	5,854
	<u>108,643</u>	<u>100,194</u>
Net Transfers to/from Current Account	65,000	
Closing Balance	<u>173,643</u>	<u>100,194</u>

13 Creditors (Amounts falling due within a year)	2024	2023
	£	£
Magazine Adverts	0	3,991
Independent Examination Fee	720	720
Tea & Cake Café Fund	323	484
Vicar's Discrepancy Fund	3,478	3,254
Gas & Electric	1,165	0
FIG	2,860	2,860
Other Donation (Roy Lingham's book sale)	320	0
	<u>8,866</u>	<u>11,309</u>

14 Movement in Reserves	As at	Incoming	Outgoing	Reserve	As at
	01.01.24	Resources	Resources	Transfers	31.12.24
	£	£	£		£
General Fund	44,586	72,343	(69,314)		47,615
Special Reserve Fund	60,000	0	0		60,000
Building & Repair Fund	22,586	0	(5,047)		17,539
Organ Fund	5,000	63,532	(6,586)		61,946
Sound System Fund	1,906	30	0		1,936
Boiler Fund	0	0	0		0
				-	
TOTAL FUNDS	<u>134,078</u>	<u>135,905</u>	<u>(80,947)</u>	<u>0</u>	<u>189,036</u>

FLETCHING PAROCHIAL CHURCH COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2024

15 The assets of the PCC are held in a number of funds, as follows:

General Fund (Unrestricted)

This fund is for the receipt of general income and expenditure to support the daily ministry and pastoral work of the Parish.

Ministry & Pastoral Fund (Special Reserve)

This fund was set-up to accumulate funds for the future funding of the Ministry and other support costs. In 2006 the PCC gave authorisation for this fund to be changed into a Special Reserve Fund to be used for emergencies or unexpected contingencies. Any use of this fund requires authorisation of PCC

Building and Repair Fund (Designated)

This fund has been set up to finance larger building repair projects e.g. quinquennial, over and above those financed through general expenditure. Any use of this fund requires authorisation of the PCC.

Boiler Fund (Designated) - Fund now ended on completion of boiler project

This fund was set up to accumulate funds for the replacement of the church boiler. The boiler & heating system work has now been completed and the fund drawn down to zero

Finance Initiative Group (Designated)

Funds allocated for the use of start-up funding for the Finance Initiative Group

Vicar's Discretionary Fund (Designated)

The fund records donations received and made specifically for the use of the vicar for social needs in the parish

Sound System Fund (Designated)

This fund has been set up to record funds for additions and replacements to the sound system.

Organ Repair Fund (Designated)

This fund has been set up to record funds for the major overhaul of the organ. The target funding of £80,000 has been reached with some grants and gift aid yet to be received. The work will be carried out in 2025

16 Chancel Trust

The Chichester Diocesan Fund and Board of Finance holds on trust the Fletching Chancel Fund (for Chancel repairs). The accumulated income of this fund as at 31st December 2024 was £ 14,911 (2023 £13,338). The investment consists of CBF Investment Fund (Income) Shares and a Fixed Interest Securities Fund with a market value as at 31 December 2024 of £ 31,382 (2023 £30,680)

17 Other Financial Commitments

At 31 December 2024 the PCC had no other commitments

INDEPENDENT EXAMINER'S REPORT

**To the Parochial Church Council
of St. Andrew and St. Mary the Virgin's Church, Fletching**

This report on the accounts of the Parochial Church Council for the year ended 31 December 2024 which are set out on pages F1 to F6 is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.43 of the Charities Act 1993 ('the Act').

Respective responsibilities of the Parochial Church Council and the examiner.

As members of the Parochial Church Council you are responsible for the preparation of the accounts; you consider that the audit requirement of the Church Accounting Regulations and section 144(2) of the Charities Act 2011 do not apply.

It is my responsibility to:

- Examine the accounts under the Church Accounting Regulations and section 145 of the Charities Act 2011.
- Follow the procedures laid down in the general direction of the Charity Commission under section 145(5)(b) of the 2011 Act.
- State whether particular matters have come to our attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission and to be found in the Church guidance, 2013 edition. The examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts provide a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements

- i) to keep accounting records in accordance with section 130 of the 2011 Act; and
- ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act and the Regulations have not been met: or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

accounting requirements of the Act and the Regulations have not been met: or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FLETCHING

England & Wales - Charity number 1132321

Accounts

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Parochial Church Council
of
St. Andrew & St. Mary the Virgin
FLETCHING

FINANCIAL STATEMENTS for the year ended 31ST DECEMBER 2023

Registered Charity number: 1132321

Parochial Church Council of
St. Andrew & St. Mary the Virgin, FLETCHING

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FLETCHING PAROCHIAL CHURCH COUNCIL
STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31st December 2023

Notes	Unrestricted	Designated					TOTAL FUNDS	
	General	Special Reserve	Organ Reserve	Sound System Reserve	New Boiler Reserve	Building & Repair	2023	2022
	£	£	£	£	£	£	£	£
INCOMING RESOURCES								
Voluntary Income								
	Gift Aided Covenants & Collections (inc PGS)	36,159					36,159	38,411
	Legacies	0					0	0
	Friends of Fletching Church	0				5,000	5,000	0
	Income tax recoverable on gift aid	9,191					9,191	13,160
	Non Gift Aid Envelopes and CAF	1,914					1,914	3,550
	Collections at services	6,504					6,504	7,574
	VAT Rebate					797	797	8,562
	Grants				21,555	10,000	31,555	7,500
	West End rent	365					365	1,545
	Other Income	0					0	0
	Events & Donations	4,786		5,000	1,906		11,692	18,483
		58,919	0	5,000	1,906	21,555	15,797	103,177
Activities for Generating Funds								
	Other fund-raising events	0						0
	Charitable and trading income	0					0	0
	Church Funds - Boxes	365					365	521
	Magazines	4,371					4,371	4,224
	Fees	2,025					2,025	1,250
	Guide Books	76					76	117
	Candles	73					73	72
	Other Income	0					0	30
Investments Income								
	Bank and Deposit Account interest	5,854					5,854	1,467
	TOTAL INCOMING RESOURCES	71,682	0	5,000	1,906	21,555	15,797	115,940
RESOURCES USED								
	Vicarage - Water, Community Charge etc.	5,533					5,533	4,226
	Other expenses for the Ministry	306					306	320
	Light, Heat and Water	10,788					10,788	4,936
	Magazine	0					0	0
	Honoraria -Organist	2,120					2,120	2,455
	Services & Materials	2,405					2,405	1,624
	Churchyard maintenance	-190					-190	405
	Repairs & Alterations	7,335				38,238	648	46,221
	Diocesan Annual Contribution & Charges	26,393					26,393	26,362
	Insurance	3,613					3,613	3,246
	Grants to Institutions	200					200	1,438
	Fundraising	0					0	1,268
	Sunday School	235					235	240
	Website	1,664					1,664	
	Other Expense	874					874	206
		61,275	0	0	0	38,238	648	100,161
Governance Costs								
	Independent Examination Fee	752					752	473
	Transfer between Reserves						0	0
	TOTAL RESOURCES USED	62,027	0	0	0	38,238	648	100,913
	Net (outgoing)/incoming resources for the year	9,655	0	5,000	1,906	(16,683)	15,149	15,027
	Transfer between Reserves	(30,000)	30,000			(3,317)	3,317	-6,032
	Balance brought forward	64,931	30,000	0	0	20,000	4,120	119,051
	Balance carried forward	£44,586	£60,000	£5,000	£1,906	£0	£22,586	£134,078
								£119,051

FLETCHING PAROCHIAL CHURCH COUNCIL

BALANCE SHEET AS AT 31st DECEMBER 2023

	Notes	2023		2022	
		£	£	£	£
FIXED ASSETS					
Tangible Assets	Note 10		0		0
CURRENT ASSETS					
Debtor (Insurance prepaid for 2024)	Note 11	3,710		3,613	
Debtor (Tax Rebate - Gift Aid)	Note 11	4,625		6,904	
Short term deposits	Note 12	100,194		94,340	
Cash at bank		<u>36,858</u>		<u>23,126</u>	
			145,387		127,983
CURRENT LIABILITIES	Note 13				
Amounts Falling due within one year:					
Magazine Adverts (prepaid 2024)		3,991		3,135	
Independent Examination		720		440	
Gas & Electric		0		0	
Tea & Cake Collection		484		997	
FIG		2,860		2,860	
Vicar's Discretionary Fund		<u>3,254</u>		<u>1,500</u>	
			<u>11,309</u>		8,932
NET CURRENT ASSETS			134,078		119,051
NET ASSETS			£134,078		£119,051
FUNDS					
Unrestricted	Note 14		44,586		64,931
Designated	Note 14		<u>89,492</u>		<u>54,120</u>
			£134,078		£119,051

The financial statements were approved by the Board of Trustees on
and were signed on its behalf by:

Rev. David Knight - Vicar

FLETCHING PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023

1 ACCOUNTING POLICIES Accounting Convention

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Incoming Resources

Voluntary Income

- a) Collections are recognised when received by or on behalf of the PCC
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- c) Income Tax recoverable on Gift Aid donations is accounted for and is included in debtors on the accrual basis.
- d) Grants and legacies to the PCC are accounted for when received.
- e) Funds raised by a fete and similar events, and the magazine are accounted for gross but shown in the accounts as net
- f) Sales of books and magazines from the church bookstall are accounted for net.

Income from investments

Bank and deposit fund interest is accounted for when received.

Resources Expended

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC. Grants offered subject to conditions which have not been met at the year end are noted as a commitment but not accrued as expenditure.

Activities directly relating to the work of the Church

The diocesan quota or parish share is accounted for when payable.

The Parish Contribution, as requested by DBF, for 2023 has been paid in full.

Remuneration

The Members have not received any remuneration.

Allocation of Expenditure

All expenditure has been classified as expenditure in direct furtherance of the PCC's objectives.

Governance costs

Governance costs are costs that relate purely to the running of the church and include independent examination costs.

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Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC. Grants offered subject to conditions which have not been met at the year end are noted as a commitment but not accrued as expenditure.

Tangible Fixed Assets

No new assets have been capitalised during 2023.

FLETCHING PAROCHIAL CHURCH COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2023

1 ACCOUNTING POLICIES - continued

Taxation

The charity is exempt from tax on its charitable activities

Funds

General funds represent funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purpose of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of Church members.

Current Assets

- a) Amounts owing to the PCC at 31 December in respect of fees or other income are shown as debtors
- b) Short-term deposits consist of cash held on deposit with the CBF of the Church of England (CCLA) Deposit account. All investments are held within the UK.
- c) Stocks of guide books, notelets and cards are expensed as purchased, and therefore any stocks at year end are not included in the accounts.

Churchyard

The gross expenditure for maintaining the churchyard in 2023 was £1,300 (2022 £1,430). This cost is shared with Fletching Parish Council and the accounts include reimbursement of £1,490 for 2022 (2021: £1,025).

2 Repairs, Alterations and Equipment

	£	£	£
	General	Building	Boiler
Churchyard Tree Work	780		
Lighting Repairs	79		
Organ Service & Repairs	1,360		
Portable Speaker	274		
Goodbox Terminal	438		
Lock Repair	65		
Alarm Annual Fee	764		
Fire Extingisher Inspection	224		
Computer Repair	60		
Green Bin	50		
Lampost Sign	82		
Lampost Painting	409		
Electrical PAT Test	96		
Toilet Repair	114		
Sound System Repair	160		
Repair to Water Tap	114		
Church Wall Weedkilling	45		
New Churchyard Lanters	1,624		
Wi-Fi	20		
Organ Report	360		
Screen and Candle Holder Repair	130		
Sundry	9		
Architect		648	1,165
New Boiler System Installation			38,883
New Platform for Boiler System			5,874
VAT Reclaim			-7,695
	<u>7,257</u>	<u>648</u>	<u>38,227</u>

FLETCHING PAROCHIAL CHURCH COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2023

3 Grants Made

The total grants paid to institutions during the year was as follows:

	2023	2023	2022
	Tea Fund	£	£
Ukraine Carol Service (Generators)	1,000		610
Harvest - Farm Africa			250
Harvest - The Princes Countryside Trust		100	360
British Legion (Remembrance Day Collection)		200	218
Family Support Work from Tea & Coffee Fund	400		300
TOTAL	1,400	300	1,738

All grants made have been paid from donations made by congregations

4 Grants & Donations Received

Use of Organ	400
Individuals Donations	3,260
Chromatics	200
Fayre	220
Easyfundraising	278
Amazon	28
Organ Tuning for Concert	400
 Net Total	 4,786

5 Services & Materials

Total expense of £ 2,639 (2022 £ 1,624)
 These include a new alter cloth, music licence, service poster and confirmation bibles

6 Magazine

The total Income from subscriptions and adverts totalled £ 11,418 set against a cost of £ 7,046 giving a surplus of £ 4,372 for the year (2022 £ 4,224)

7 Parish Contribution & Insurance

The Parish Contribution for 2023 of £ 26,393 has been paid in full (2022 £26,362).
 Church insurance for 2023 was £ 3,613 (2022 £3,246)

8 Governance Costs

	2023	2022
	£	£
Independent Examination fee	675	440

9 Trustees' Remuneration and Benefits

There were no trustees' remuneration or other benefits for the year ended 31 December 2023 nor for the year ended 31 December 2022.
 The PCC has met expenses incurred by members for services provided to the charity by reimbursing the Vicar £ 847 (2022 £ 276) in total for service materials and office expenses.

10 Tangible Fixed Assets

Cost	
As at 01/01/23	10,605
Additions	0
Depreciation as at 31/12/18	10,605
 Balance as at 31/12/23	 0

FLETCHING PAROCHIAL CHURCH COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2023

11 Debtors (Amounts falling due within one year)	2023	2022			
Insurance prepaid	371	3,613			
Income Tax recoverable on Gift Aid	4,625	6,904			
	<u>4,996</u>	<u>10,517</u>			
 12 Current Asset Investments	2023	2022			
	£	£			
Short Term Deposits -Opening Balance	94,340	72,873			
Interest received	5,854	1,467			
	<u>100,194</u>	<u>74,340</u>			
Net Transfers to/from Current Account		20,000			
Closing Balance	<u>100,194</u>	<u>94,340</u>			
 13 Creditors (Amounts falling due within a year)	2023	2022			
	£	£			
Magazine Adverts	3,991	3,135			
Independent Examination Fee	675	440			
Tea & Cake Café Fund	484	997			
Vicar's Discrepancy Fund	3,254	1,500			
FIG	2,860	2,860			
	<u>11,264</u>	<u>8,932</u>			
 14 Movement in Reserves (all unrestricted)	As at	Incoming	Outgoing	Reserve	As at
	01.01.23	Resources	Resources	Transfers	31.12.23
	£	£	£		£
General Fund	64,931	71,682	(62,027)	-30000	44,586
Special Reserve Fund	30,000	0	0	30000	60,000
Building & Repair Fund	4,120	15,797	(648)	3317	22,586
Organ Fund	0	5,000	0		5,000
Sound System Fund	0	1,906	0		1,906
Boiler Fund	20,000	21,555	(38,238)	-3317	0
 TOTAL FUNDS	<u>119,051</u>	<u>115,940</u>	<u>(100,913)</u>	<u>0</u>	<u>134,078</u>

FLETCHING PAROCHIAL CHURCH COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2023

15 The assets of the PCC are held in a number of funds, as follows:

General Fund (Unrestricted)

This fund is for the receipt of general income and expenditure to support the daily ministry and pastoral work of the Parish.

Ministry & Pastoral Fund (Designated)/Special reserve

This fund has been set-up to accumulate funds for the future funding of the Ministry and other support costs payable through the diocesan quota. This fund is not intended to be used until a full time/full stipend minister is appointed. Any use of this fund requires authorisation of the PCC. In 2006 the PCC gave authorisation for this fund to be changed into a Special reserve Fund to be used for emergencies or unexpected contingencies.

Building and Repair Fund (Designated)

This fund has been set up to finance larger building repair projects e.g. quinquennial, over and above those financed through general expenditure. Any use of this fund requires authorisation of the PCC.

Boiler Fund (Designated)

This fund has been set up to accumulate funds for the replacement of the church boiler. The boiler & heating system work has now been completed and the fund drawn down to zero

Finance Initiative Group

Funds allocated for the use of start-up funding for the Finance Initiative Group

Vicar's Discretionary Fund

The fund records donations received and made specifically for the use of the vicar for social needs in the parish

Sound System Fund

This fund has been set up to record funds for additions and replacements to the sound system.

Organ Repair Fund

This fund has been set up to record funds for the major overhaul of the organ.

16 Chancel Trust

The Chichester Diocesan Fund and Board of Finance holds on trust the Fletching Chancel Fund (for Chancel repairs). The accumulated income of this fund as at 31st December 2023 was £ 13,338 (2022 £12,098). The investment consists of CBF Investment Fund (Income) Shares and a Fixed Interest Securities Fund with a market value as at 31 December 2023 of £ 30,680 (2023 £28,041)

17 Other Financial Commitments

At 31 December 2023 the PCC had no other commitments

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FLETCHING

England & Wales - Charity number 1132321

Accounts

28/01/23

Parochial Church Council
of
St. Andrew & St. Mary the Virgin
FLETCHING

FINANCIAL STATEMENTS for the year ended 31ST DECEMBER 2022

Registered Charity number: 1132321

Parochial Church Council of
St. Andrew & St. Mary the Virgin, FLETCHING

FINANCIAL STATEMENTS

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for the year ended 31st December 2022

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FLETCHING PAROCHIAL CHURCH COUNCIL

BALANCE SHEET AS AT 31st DECEMBER 2022

	Notes	2022		2021	
		£	£	£	£
FIXED ASSETS					
Tangible Assets	Note 10		0		0
CURRENT ASSETS					
Debtor (Insurance prepaid for 2023)	Note 11	3,613		3,246	
Debtor (Tax Rebate - Gift Aid)	Note 11	6,904		4,500	
Short term deposits	Note 12	94,340		72,873	
Cash at bank		<u>23,126</u>		<u>52,032</u>	
			127,983		132,651
CURRENT LIABILITIES					
	Note 13				
Amounts Falling due within one year:					
Magazine Adverts (prepaid 2023)		3,135		6,092	
Independent Examination		440		440	
Gas & Electric		0		495	
Tea & Cake Collection		997		540	
FIG		2,860		0	
Vicar's Discretionary Fund		1,500			
			<u>8,932</u>		<u>7,567</u>
NET CURRENT ASSETS			119,051		125,084
NET ASSETS			<u>119,051</u>		<u>125,084</u>
FUNDS					
Unrestricted	Note 14		64,931		47,378
Designated	Note 14		<u>54,120</u>		<u>77,706</u>
			119,051		125,084

The financial statements were approved by the Board of Trustees on
and were signed on its behalf by:

Rev. David Knight - Vicar

FLETCHING PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2022

1 ACCOUNTING POLICIES

Accounting Convention

The financial statements have been prepared under the historic cost basis, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming Resources

Voluntary Income

- a) Collections are recognised when received by or on behalf of the PCC
- b) Planned giving receivable under Gift Aid is recognised only when received.
- c) Income Tax recoverable on Gift Aid donations is accounted for and is included in debtors on the accrual basis.
- d) Grants and legacies to the PCC are accounted for when received.
- e) Funds raised by a fete and similar events, and the magazine are accounted for gross but shown in the accounts as net
- f) Sales of books and magazines from the church bookstall are accounted for net.

Income from investments

Bank and deposit fund interest is accounted for when received.

Resources Expended

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC. Grants offered subject to conditions which have not been met at the year end are noted as a commitment but not accrued as expenditure.

Activities directly relating to the work of the Church

The diocesan quota or parish share is accounted for when payable.

The Parish Contribution, as requested by DBF, for 2022 has been paid in full.

Remuneration

The Members have not received any remuneration.

Allocation of Expenditure

All expenditure has been classified as expenditure in direct furtherance of the PCC's objectives.

Governance costs

Governance costs are costs that relate purely to the running of the church and include independent examination costs.

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC. Grants offered subject to conditions which have not been met at the year end are noted as a commitment but not accrued as expenditure.

Tangible Fixed Assets

No new assets have been capitalised during 2022.

FLETCHING PAROCHIAL CHURCH COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2022

1 ACCOUNTING POLICIES - continued

Taxation

The charity is exempt from tax on its charitable activities

Funds

General funds represent funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purpose of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of Church members.

Current Assets

- a) Amounts owing to the PCC at 31 December in respect of fees or other income are shown as debtors
- b) Short-term deposits consist of cash held on deposit with the CBF of the Church of England (CCLA) Deposit account. All investments are held within the UK.
- c) Stocks of guide books, notelets and cards are expensed as purchased, and therefore any stocks at year end are not included in the accounts.

Churchyard

The gross expenditure for maintaining the churchyard in 2022 was £1,430 (2021 £1,983). This cost is shared with Fletching Parish Council and the accounts include reimbursement of £1,025 for 2021 (2020 £750)

F8

2 Repairs, Alterations and Equipment

	£	£
	General	Building
Gas Boiler Service & Repair	360	
Lighting Repairs	338	
Organ Service & Repairs	1,279	
Church Deep Clean	775	
SumUp Terminal	76	
WEB site development & hosting	1,037	
Alarm Annual Fee	216	
Fire Extingisher Inspection	204	
Computer (Magazine Editor)	379	
Notice Board	108	
Electrical Repairs and Tests	837	
Lighting Time Clock	648	
Electrical PAT Test	96	
Extension Cable	35	
Sound System Repair	9	
Flag	46	
DVR for Organist	132	
Display Boards	369	
Repair to Lead Roof	246	
Organ Report	480	
Security Alarm Update	701	
First Aid Training	779	
Church Wall Repairs		20,960
Church Gutter Repairs		29,041
Boiler Specification		540
Architect Fees		5,607
Sundry		
	9,150	56,148

FLETCHING PAROCHIAL CHURCH COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2022

3 Grants Made

The total grants paid to institutions during the year was as follows:

	2022	2022	2021
	Tea Fund	£	£
SOS - Family Support Work		0	56
SOS - Embrace the Middle East		0	56
DEC - Ukraine Appeal		610	0
Harvest - Farm Africa		250	110
Harvest - The Princes Countryside Trust		360	110
British Legion (Remembrance Day Collection)		218	56
Family Support Work (inc £607 from Organ Concert)		0	607
Family Support Work from Tea & Coffee Fund	300		0
TOTAL	300	1,438	995

All grants made have been paid from donations made by congregations

4 Grants & Donations Received

Use of Organ	390
Display Board	300
Resol Concert	20
Gift from USA \$500	428
Easyfundraising	132
Amazon	11
Village Fayre	302
Organ Tuning for Concert	400
Net Total	1,983

5 Services & Materials

Total expense of £ 1,624 (2021 £ 1,634)

6 Magazine

The total Income from subscriptions and adverts totalled £ 11,316 set against a cost of £ 7,092 giving a surplus of £ 4,224 for the year (2021 £ 3,895)

7 Parish Contribution & Insurance

The Parish Contribution for 2022 of £ 26,362 has been paid in full (2021 £25,243).
Church insurance for 2022 was £ 3,246 (2021 £3,007)

8 Governance Costs

	2022	2021
	£	£
Independent Examination fee	440	440

9 Trustees' Remuneration and Benefits

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 nor for the year ended 31 December 2020.

The PCC has met expenses incurred by members for services provided to the charity by reimbursing the Vicar £ 276 (2021 £ 148) in total for travel, telephone and office expenses.

10 Tangible Fixed Assets

Cost

As at 01/01/18	10,605
Additions in 2020	0
Depreciation as at 31/12/18	10,605
Balance as at 31/12/20	0

FLETCHING PAROCHIAL CHURCH COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2022

11 Debtors (Amounts falling due within one year)	2022	2021			
Insurance prepaid	3,613	3,246			
Income Tax recoverable on Gift Aid	6,904	4,500			
	<u>10,517</u>	<u>7,746</u>			
12 Current Asset Investments	2021	2021			
	£	£			
Short Term Deposits -Opening Balance	72,873	52,816			
Interest received	1,467	57			
	<u>74,340</u>	<u>52,873</u>			
Net Transfers to/from Current Account	20,000	20,000			
Closing Balance	<u>94,340</u>	<u>72,873</u>			
13 Creditors (Amounts falling due within a year)	2022	2021			
	£	£			
Magazine Adverts	3,135	6,092			
Independent Examination Fee	440	440			
Tea & Cake Café Fund	997	540			
Gas	0	495			
Vicar's Discrepancy Fund	1,500	0			
	<u>2,860</u>	<u>0</u>			
	<u>8,932</u>	<u>7,567</u>			
14 Movement in Reserves (all unrestricted)	As at	Incoming	Outgoing	Reserve	As at
	01.01.22	Resources	Resources	Transfers	31.12.22
	£	£	£	£	£
General Fund	47,378	73,903	(56,349)	0	64,931
Special Reserve Fund	30,000	0	0	0	30,000
Building & Repair Fund	37,706	22,562	(56,148)	0	4,120
Boiler Fund	10,000	10,000	0	0	20,000
TOTAL FUNDS	<u>125,084</u>	<u>106,465</u>	<u>(112,497)</u>	<u>0</u>	<u>119,051</u>

FLETCHING PAROCHIAL CHURCH COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2022

15 The assets of the PCC are held in a number of funds, as follows:

General Fund (Unrestricted)

This fund is for the receipt of general income and expenditure to support the daily ministry and pastoral work of the Parish.

Ministry & Pastoral Fund (Designated)/Special reserve

This fund has been set-up to accumulate funds for the future funding of the Ministry and other support costs payable through the diocesan quota. This fund is not intended to be used until a full time/full stipend minister is appointed. Any use of this fund requires authorisation of the PCC. In 2006 the PCC gave authorisation for this fund to be changed into a Special reserve Fund to be used for emergencies or unexpected contingencies.

Building and Repair Fund (Designated)

This fund has been set up to finance larger building repair projects e.g. quinquennial, over and above those financed through general expenditure. Any use of this fund requires authorisation of the PCC.

Boiler Fund (Designated)

This fund has been set up to accumulate funds for the replacement of the church boiler.

Finance Initiative Group

Funds allocated for the use of start-up funding for the Finance Initiative Group

Vicar's Discretionary Fund

The fund records donations received and made specifically for the use of the vicar for social needs in the parish

16 **Chancel Trust**

The Chichester Diocesan Fund and Board of Finance holds on trust the Fletching Chancel Fund (for Chancel repairs). The accumulated income of this fund as at 31st December 2022 was £ 11,109 (2021 £11,109). The investment consists of CBF Investment Fund (Income) Shares and a Fixed Interest Securities Fund with a market value as at 31 December 2022 of £ 31,783 (2020 £27,806)

17 **Other Financial Commitments**

At 31 December 2022 the PCC had no other commitments

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FLETCHING

England & Wales - Charity number 1132321

Accounts

The FLETCHING PAROCHIAL CHURCH COUNCIL

MINUTES OF THE ANNUAL PAROCHIAL CHURCH MEETING Held in The Church of St. Andrew and St. Mary the Virgin, Fletching On Sunday, 24th April, 2022 at 11.30 a.m.

Present:

The Rev'd Dr David Knight (in the Chair) and 23 members of the Vestry of Electors.

Welcome:

David welcomed everyone and led the members in prayer.

Meeting of the Vestry and Qualified Members of the Parish

1. Minutes of the Previous Meeting/23rd May, 2021:

The Rev'd David Knight reported that copies of the Minutes had been circulated.

Approval of the Minutes was proposed by Mr. Barrie Page, seconded by Mrs. Gillie Cuppage, unanimously approved by the Members and duly signed by the Chairman.

2. Matters Arising: None

3. Election of Churchwarden:

David reported that the Vestry Meeting was held every year for the election of the Churchwarden. However, this year our Churchwarden, Mr. Peter Wigan, is not standing for re-election. The Churchwarden jobs have been taken up by other members of the Church, but we are still hoping someone will come forward to take on the roll.

4. Gratitude: David stressed the parish owed Peter a great debt, particularly as Churchwarden during an interregnum and a pandemic. During the last 15 months David has learnt to rely on Peter's advice and support, with particular reference to his encyclopaedic knowledge of people in the area, including the young attending weddings or baptisms. Peter has contributed so much to the process of gathering a team around him to pick up the many duties he is laying down.

Peter was presented with a tree and gift token and wished a happy retirement.

Signed by the Chairman Date
.....

ANNUAL PAROCHIAL CHURCH MEETING

Minutes of the Annual General Meeting of the Parochial Church Council of The Church of St. Andrew and St. Mary the Virgin, Fletching held in The Church on Sunday, 24th April, 2022 at 12.00 a.m.

1. Apologies for Absence:

Apologies were received from Mr. Piers Coleman, Mrs. Kristin Cope, Mr. Richard Hannay, Mr. and Mrs. Richard Sargent, Rev'd Margaret Constable and Mr. John Shaw.

2. Minutes of the Annual Parochial Church Meeting held on 23rd April, 2021:

The Minutes were unanimously approved and duly signed by the Rev'd Dr David Knight as Chairman.

3. Matters Arising:

David reported the majority of items would be dealt with later in the meeting.

4. Electoral Roll Officer's Report:

Mr. Peter Ross confirmed our numbers remain similar at 162 with the addition this week of Mr. Bernard Trew.

5. Treasurer's Report for the Year Ended 31st December, 2021:

In the absence of our Treasurer, Mr. John Shaw, David confirmed John had presented his Report to the PCC at their last meeting and the accounts had been approved by the members. The accounts were therefore duly signed by the Chairman.

David was able to report our accounts were looking good, with our main concern being the replacement of our boiler which is on borrowed time.

Our new Finance Initiative Group (FIG), chaired by Mr. Piers Coleman, has published a PGS promotion leaflet resulting in increase

of PGS giving of £5,000 per annum and a number of large donations totalling £27,000. Mrs. Anne Streeter has taken on the task of approaching Grant Aiding charities requesting assistance towards our major repairs.

David thanked The Friends of Fletching Church for their contribution of £18,000 towards the costs incurred in 2020 to our major repair work.

David thanked John for his continued hard work as Treasurer and to Mr. Rupert Ayton for carrying out the audit.

Appointment of Independent Examiner:

It was unanimously agreed that Mr. Rupert Ayton, FCA should be reappointed as the Independent Examiner of the Accounts.

6. Election of Parochial Church Council Members:

Mrs. Juliet Ross, Hon. Secretary, reported that members serve for a period of 3 years.

This year 2 members had completed their period of office and were prepared to stand for re-election: Mr. Richard Hannay, proposed by Mrs. Juliet Ross, seconded by Mr. Barrie Page and Mrs. Elizabeth Sargent, proposed by Mrs. Gillie Cuppage, seconded by Mrs. Margaret Wright. All those present voted in favour of their re-election.

Mrs. Ross confirmed that the following Officers would be elected at a short PCC meeting to be held following the APCM: the Hon. Treasurer, the Hon. Secretary, Gift Aid Secretary, Electoral Roll Officer and Safeguarding Officer.

At present the Members of the PCC consist of:

Ex-officio: The Incumbent/The Rev'd Dr David Knight, members of the Deanery Synod/Mr. Nik Attwell, Mr. Piers Coleman and Mr. Peter Ross.

Elected Members:

Mrs Gillie Cuppage	2023	Mr. Nigel Kay	2023
Mrs. Susanna Martin	2023	Mrs. Juliet Ross	2023
Mr. John Shaw	2024	Ms. Sophie Tasker	2024

7. Appointment of Sidepersons:

The following 10 members were appointed by acclamation:

Mr. Hugh Bullock	Mr. Trevor Burgess
Mrs. Gillie Cuppage	Mr. Damien Greenish
Mr. Richard Hannay	Mrs. Sue Lay

Mr. Peter Ross

Mrs. Jackie Sargent

Mr. Richard Sargent

Mr. Peter Wigan

8. Churchwarden's Report:

Due to the pandemic the Rev'd David Knight was inducted in the porch on 28th January, 2021 and we threw a party to celebrate his and Monika's one year with us on 16th January.

Under David's leadership our congregations are regularly around 50 worshippers and many new initiatives have been introduced. The Rev'd Margaret Constable was given the responsibilities for preaching, presiding, standing in on David's absence and school assemblies. Following a successful Pet Service, plans are afoot for a wider range of services. Compline was introduced during Lent and is now to feature on Thursdays throughout the year. Peter thanked Mrs. Susanna Martin for leading our wonderful choir and organists.

During the year we held 6 weddings, 6 funerals, a very encouraging 8 Christenings, 5 interment of ashes and 6 candidates were confirmed.

The church was made available for many organisations including the return of Cake and Cuppa, Pilates, Toddlers' group, the Chromatics, the Fletching Singers, Intergenerational Opera, Parish Council, our village school and various church related meetings. Thought is being given to the introduction of a community library. We enjoyed a talk by Lord Hannay of Chiswick, a concert by Resol String Quartet and a Christmas Fair organized by Mrs. Emma Hannay. Peter thanked Ms. Sophie Tasker for organising the 'West End' bookings with the help of Mrs. Gillie Cuppage.

Mrs. Ali Brown stood down from her responsibilities towards our church and school, with a formal farewell on 1st August. Peter thanked Mrs. Nicola Schulz who retired as our Safeguarding Office. Her place is being taken by Mrs. Mary Shaw. Peter also thanked Mrs. Sharon Hobbs who regularly cleans the PR extension 'for love'.

There was an attempted break in to the donation box, but although damaged, no money was taken. The tall candles at the High Altar have been changed from oil to wax and re-ordering of the Lady Chapel is under way. David has now been added to our list of vicars in the south transept.

Peter thanked Mr. Richard Hannay for all his repaired jobs, including a new font lid and a safer platform at the lectern.

Looking forward, Peter thanked the following: Mrs. Liz Sargent for taking on the quarterly rotas and assuming responsibilities for all verger's duties; Mr. Hugh Bullock for agreeing to take on responsibility for the Garden of Remembrance; Mr. Phil Burchell for taking over control of the heating and outside lighting timers, and to Mr. Andrew Wright and Mrs. Sophie Johnson for assuming responsibility for the roses. Peter thanked Mrs. Jo Greenish and Mrs. Kate Minch and our new group of church cleaners, to Gillie for organizing an industrial clean and Mrs. Margaret Wright for polishing the eagle lectern.

Peter thanked all the members of the PCC, particularly the Hon. Secretary and Hon. Treasurer; to our 3 Deanery Synod representatives, our successful FIG committee; to Mr. Barrie Page who has stepped down from reading and intercession duties and to Mr. John Gould who continues to look after the fabric of the church. To Mrs. Anne Streeter for taking on many responsibilities including our new website.

Peter listed all who helped during our services, our sidespersons, readers, the intercessors, our Sacristan Mrs. Eithne Page, assisted by Mrs. Anthea Angell, Mrs. Susanna Martin and our choristers and organists, Mr. Peter Bassett, Mr. Jonathan Fenton-Vince, Mr. Terence Steele and Mr. Alastair Nisbet. To all who provide coffee after Sunday services; to Mrs. Emma Hannay for organizing 'Cake and Cuppa'; to Mr. Tim Evans and his team of bell ringers, to the hand bell ringers and to all members of the flower guild.

Peter thanked all who had helped with the upkeep outside, to Mr. David Croft for mowing the graveyard; to Mr. Nigel Symington for his involvement with the wildflower meadow; to Mr. Vaughan Thomas for hoisting the graveyard flag; to Mr. Colin Smith for winding the clock; to Mrs. Sonia Harriyott for her research into all burials and to Messrs. John and Tom Randle for the use of their farmyard for car parking.

Peter thanked Mrs. Judy Pardoe and Mrs. Sue Collins for their achievements with Family Support Work; to members of the Friends of Fletching Church committee for their continued support; to Mrs. Mary Butterfield, Mrs. Gabriella Bullock and members of the parish magazine and to Mr. and Mrs. Chris Rothery and Mrs. Lizzie Coleman and all who deliver the magazine and to Mr. Andrew Hudson for the years he managed the Church website.

Finally Peter thanked David and his wife, Monika, for everything they had achieved since arriving in Fletching.

He apologised to for anyone he may have missed out.

Report on the Fabric of the Church:

Mr. John Gould introduced his report by stating that 2021 was a year of overheating in the building industry with inevitable delays and inflation.

External Stonework: T.E. Tilley Ltd., were invited to tender on a slightly more comprehensive specification prepared by our architect, Mr. Richard Andrews. They are due to start work at the beginning of June at a cost of £18,403 plus VAT. The Archdeacon's List B Approval has been obtained and the insurers notified.

External Ironwork: Tenders were invited based on the Architect's specification. The lowest of 3 quotations was accepted from Martlet Builders and Decorators Ltd., of Piltdown. A delayed start was negotiated on the basis that any proven increase in costs could be charged up to £1,200. The Archdeacon's List B has been obtained, the insurers notified and a Trigger Notice has been served, work should start shortly.

Boiler: A consultant mechanical engineer has confirmed the boiler is on borrowed time. A number of options have been considered regards where the boiler should be placed and whether to replace a single boiler with 2. A meeting has been arranged for this Friday when all options will be considered.

Leak at the West End of the South Aisle: This was traced to defective pointing and repaired.

Report from The Church Administrator:

On behalf of Mr. Richard Hannay, David reported the following:

1. The CCTV system was upgraded to improve its performance and coverage. Due to supply issues the specified camera to cover the entrance has yet to be fitted. A mechanism for accessing the footage remotely will be added shortly.
2. The routine electrical and fire safety checks have been completed.
3. An Astro clock will soon be fitted to all external lighting circuits in order to automatically adjust times.
4. The roof alarm continues to generate a number of false alarms, but it has cut our insurance premiums by half.

9. Deanery Synod Report:

Mr. Peter Ross reported there were 2 meetings during the year. The first a Zoom meeting held on 9th March attended by Peter and Mr.

Piers Coleman. The synod was informed how well our new priest David and his wife Monika had settled in.

The Uckfield Deanery Budget for the year amounted to £578,000, but they only had pledges of £420,000, a shortfall of 27%. The Diocese has written off any Parishes' previous arrears, unfortunately Fletching had none!

On 25th November Peter and Mr. Nik Attwell were able to attend a meeting at Danehill in person. The Rev'd Debbie Beer, the Diocesan Environmental Officer, referred to a website called Ecochurch which gives guide lines on how parishes can improve their footprints.

A retired Doctor from Eastbourne, a member of the General Synod, gave a short talk on the running of the synod. The meeting was well chaired. During questions the issue of Sexuality was raised, with reference to a website called 'Living in Love and Faith'.

Although relating to this year, Fletching Church will be hosting a meeting on the evening of 21st July when we will be required to provide refreshments.

10. Safeguarding Report:

As previous mentioned, Mrs. Nicola Schulz retired as Safeguarding Officer due to a move and work commitments. Mrs. Mary Shaw has agreed to take on the role and has received the paperwork. David will meet with Mary to ensure all DBS and relevant checks are carried out.

11. Incumbent's report:

David was able to report that at the end of their first 15 months, Monika and he felt very much settled, at home, and had been made thoroughly welcome.

David added his thanks to the many people thanked by Peter for their hard work. David also emphasised 3 developments over the last year.

1. The way the regular services have been well attended, which is a great credit to the village. Many churches are reporting lower congregations as a result of continued lockdowns, but that is not the case in Fletching where attendances have increased. The choir is rapidly running out of chairs and our new pattern of children's services is proving very popular. David singled out Emma for her contribution to building relationships between young families and the church, week by week, offering our Sunday School at the back of the church. David also thanked Sophie and Jenny for working with him in suggesting service ideas.

2. The creation of the FIG group, and recently the Music group, have allowed the PCC to receive ideas for action. The FIG group is focussing on generating income, including a grant application programme, a legacy strategy, promoting the PGS scheme and similar ideas. The Music group is focussing on enhancing our existing music provision for services, overseeing the condition of instruments, promoting concerts and more.
3. The increasing number of people prepared to volunteer for tasks ranging from churchyard management, to church cleaning, to Sacristan duties, to reading the lesson, to the Friends, to verging, to taking photos for our website and social media, etc., this is a real test of the health of a church.

David's goals for the year ahead are

- To continue to develop our ministry to young families; we have 14 christenings booked for this year.
- To make good progress against the financing of our remaining quinquennial repairs and new boiler.
- To work with the school and develop a community library.

Finally on behalf of himself and Monika, David again thanked everyone for making them feel so at home and are looking forward to continuing their contribution to Fletching,

12. Any Other Business:

- Village Hall: David was able to reassure Ms. Lisa Buchanan that we are aware of not taking bookings from the village hall. The Toddlers Group that used to meet in the West End are now meeting in the village hall financed by the School House Trust.
- Wildflower Garden: Mrs. Gabriella Bullock expressed concern that Mr. Nigel Symington may need support regards the care of the garden, particularly as he does not live in the parish. David will talk to Nigel.
- Mr. Bernard Trew passed on his thanks to the congregation for making him so welcome. He was Confirmed in Fletching over 60 years ago and is so happy to be back.

13. The Grace: There being no further business, the meeting closed at 12.20 p.m., with David leading the members with The Grace.

Chairman **Date**
.....

FLETCHING PAROCHIAL CHURCH COUNCIL

**Minutes of a Committee Meeting held in The Church of
St. Andrew and St. Mary the Virgin, Fletching on
Sunday, 24th April, 2022 at 12.20 p.m.**

1. Present:

The Rev'd Dr David Knight (Chair/DK) (SM)	Mrs. Susanna Martin
Mrs. Gillie Cuppage (GC)	Mrs. Juliet Ross (JR)
Mr. Nigel Kay (NK)	Mr. Peter Ross (PR)

2. Apologies for Absence:

Mr. Nik Attwell (NA)	Mrs. Elizabeth Sargent (ES)
Mr. Piers Coleman (PC)	Mr. John Shaw (JS)
Mr. Richard Hannay (RH)	Ms. Sophie Tasker (ST)

3. Election of Officers:

The following Officers were elected by acclamation:
Mr. John Shaw as Hon. Treasurer
Mrs. Juliet Ross as Hon. Secretary
Mr. Peter Wigan as Gift Aid Secretary
Mrs. Mary Shaw as Safeguarding Officer
Mr. Peter Ross as Electoral Roll Officer

4. Date of Next PCC Meeting:

The next PCC meeting will be held in The Church on Thursday, 19th
May, 2022 at 6.00 p.m.
PCC meetings will generally be held on Wednesday evening.

There being no further business, the meeting closed at 12.30 p.m.

Chairman Date
.....

Parochial Church Council
of
St. Andrew & St. Mary the Virgin
FLETCHING

FINANCIAL STATEMENTS for the year ended 31ST DECEMBER 2021

Registered Charity number: 1132321

Parochial Church Council of
St. Andrew & St. Mary the Virgin, FLETCHING

FINANCIAL STATEMENTS

CONTENTS

for the year ended 31st December 2021

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STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31st December 2021

Notes	Unrestricted	Designated			TOTAL FUNDS		
		General	Special Reserve	New Boiler Reserve	Building & Repair	2021	2020
Note 15	£	£	£	£	£	£	
INCOMING RESOURCES							
Voluntary Income							
	Gift Aided Covenants & Collections (inc PGS)	31,954				31,954	26,893
	Legacies	0				0	10,000
	Friends of Fletching Church	0			18,313	18,313	0
	Income tax recoverable on gift aid	9,636				9,636	7,753
	Non Gift Aid Envelopes and CAF	3,525				3,525	5,744
	Collections at services	3,686				3,686	2,071
	VAT Rebate				4,339	4,339	0
	Grants				4,100	4,100	0
	West End rent and other income)	240				240	30
	Other Income	0				0	0
	Donations	5,651		10,000	11,350	27,001	929
		54,693	0	10,000	38,102	102,795	53,421
Activities for Generating Funds							
	Other fund-raising events	0				0	0
	Charitable and trading income (Tea Fund)					0	0
	Church Funds - Boxes	308				308	117
	Magazines	3,895				3,895	4,359
	Fees	3,374				3,374	936
	Guide Books	59				59	55
	Candles	180				180	78
	Website (Donation less Expense)	350				350	
	Investments Income						
	Bank and Deposit Account interest	57				57	473
	TOTAL INCOMING RESOURCES	62,916	0	10,000	38,102	111,018	59,439
RESOURCES USED							
	Vicarage - Water, Community Charge etc.	6,019				6,019	4,020
	Other expenses for the Ministry	148				148	0
	Light, Heat and Water	4,395				4,395	2,916
	Magazine	0				0	0
	Honoraria -Organist	2,000				2,000	1,805
	Services & Materials	1,634				1,634	630
	Churchyard maintenance	1,233				1,233	1,138
	Repairs & Alterations	5,226			7,974	13,200	27,535
	Diocesan Annual Contribution & Charges	25,243				25,243	25,444
	Insurance	3,007				3,007	3,685
	Grants to Institutions	995				995	192
	Fundraising	527				527	0
	Other	0				0	0
		50,427	0	0	7,974	58,401	67,364
	Governance Costs						
	Independent Examination Fee	440				440	440
	Transfer between Reserves					0	0
	TOTAL RESOURCES USED	50,867	0	0	7,974	58,841	67,804
	Net (outgoing)/incoming resources for the year	12,050	0	10,000	30,128	52,178	-8,366
	Transfer between Reserves						
	Balance brought forward	35,328	30,000	0	7,578	72,906	81,272
	Balance carried forward	47,378	30,000	10,000	37,706	125,084	72,906

FLETCHING PAROCHIAL CHURCH COUNCIL

BALANCE SHEET AS AT 31st DECEMBER 2021

	Notes	2021		2020	
		£	£	£	£
FIXED ASSETS					
Tangible Assets	Note 9		0		0
CURRENT ASSETS					
Debtor (Insurance prepaid for 2022)		3,246		3,007	
Debtor (Tax Rebate - Gift Aid)	Note 10	4,500		3,194	
Short term deposits	Note 11	72,873		52,816	
Cash at bank		<u>52,032</u>		<u>21,099</u>	
			132,651		80,117
CURRENT LIABILITIES					
	Note 12				
Amounts Falling due within one year:					
Magazine Adverts (prepaid 2022)		6,092		6,281	
Independent Examination		440		440	
Gas & Electric		495			
Tea & Cake Collection		540		449	
Fees		0		41	
			<u>7,567</u>		<u>7,211</u>
NET CURRENT ASSETS			125,084		72,906
NET ASSETS			<u>125,084</u>		<u>72,906</u>
FUNDS					
Unrestricted			47,378		35,328
Designated			<u>77,706</u>		<u>37,578</u>
			125,084		72,906

The financial statements were approved by the Board of Trustees on
and were signed on its behalf by:

Rev. David Knight - Vicar

FLETCHING PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2021

1 ACCOUNTING POLICIES Accounting Convention

The financial statements have been prepared under the historic cost basis, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming Resources

Voluntary Income

- a) Collections are recognised when received by or on behalf of the PCC
- b) Planned giving receivable under Gift Aid is recognised only when received.
- c) Income Tax recoverable on Gift Aid donations is accounted for and is included in debtors on the accrual basis.
- d) Grants and legacies to the PCC are accounted for when received.
- e) Funds raised by a fete and similar events, and the magazine are accounted for gross but shown in the accounts as net
- f) Sales of books and magazines from the church bookstall are accounted for net.

Income from investments

Bank and deposit fund interest is accounted for when received.

Resources Expended

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC. Grants offered subject to conditions which have not been met at the year end are noted as a commitment but not accrued as expenditure.

Activities directly relating to the work of the Church

The diocesan quota or parish share is accounted for when payable.

The Parish Contribution, as requested by DBF, for 2021 has been paid in full.

Remuneration

The Members have not received any remuneration.

Allocation of Expenditure

All expenditure has been classified as expenditure in direct furtherance of the PCC's objectives.

Governance costs

Governance costs are costs that relate purely to the running of the church and include independent examination costs.

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC. Grants offered subject to conditions which have not been met at the year end are noted as a commitment but not accrued as expenditure.

Tangible Fixed Assets

No new assets have been capitalised during 2021.

FLETCHING PAROCHIAL CHURCH COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2021

1 ACCOUNTING POLICIES - continued

Taxation

The charity is exempt from tax on its charitable activities

Funds

General funds represent funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purpose of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of Church members.

Current Assets

- a) Amounts owing to the PCC at 31 December in respect of fees or other income are shown as debtors
- b) Short-term deposits consist of cash held on deposit with the CBF of the Church of England (CCLA) Deposit account. All investments are held within the UK.
- c) Stocks of guide books, notelets and cards are expensed as purchased, and therefore any stocks at year end are not included in the accounts.

Churchyard

The gross expenditure for maintaining the churchyard in 2021 was £1,983 (2020 £1,888). This cost is shared with Fletching Parish Council and the accounts include reimbursement of £750 (2020 £750)

2 Repairs, Alterations and Equipment

	£	£
	General	Building
Gas Boiler Service & Repair	497	
CCTV Upgrade	1,084	
Organ Service & Repairs	789	
Vacuum Cleaner	274	
Gutter Cleaning	280	
WEB site development & hosting	197	
Alarm Annual Fee	623	
Fire Extingisher Inspection	195	
Power supply to Goodbox	143	
Water Tap Repair	35	
Electrical Repairs	341	
Green Bin Fee	55	
Electrical PAT Test	260	
Repairs to Donation Box	205	
Sound System Repair	113	
Outside Lighting Repair	96	
Sundry	39	
Roof Alarm		3,396
South Transept Roof Repair		3,673
Gutter Design & Template		150
Architect Fees		755
Sundry		
	<u>5,226</u>	<u>7,974</u>

3 Grants Made

The total grants paid to institutions during the year was as follows:	2021	2021	2020
		£	£
		56	64
SOS - Family Support Work		56	64
SOS - Embrace the Middle East		56	64
Harvest - Farm Africa		110	0
Harvest - The Princes Countryside Trust		110	0
British Legion (Remembrance Day Collection)		46	0
Family Support Work (inc £607 from Organ Concert)		607	0
Family Support Work from Tea & Coffee Fund	400		
TOTAL		<u>400</u>	<u>1,041</u>
			<u>192</u>

All grants made have been paid from donations made by congregations

FLETCHING PAROCHIAL CHURCH COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2021

4 Services & Materials

Total expense of £ 1,634 (2020 £ 630)

5 Magazine

The total Income from subscriptions and adverts totalled £9,984 set against a cost of £6,089 giving a surplus of £ 3,895 for the year (2020 £ 4,389)

6 Parish Contribution & Insurance

The Parish Contribution for 2021 of £ 25,243 has been paid in full (2020 £25,444).
Church insurance for 2021 was £ 3,007 (2020 £3,685)

7 Governance Costs

	2021	2020
	£	£
Independent Examination fee	440	440

8 Trustees' Remuneration and Benefits

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the year ended 31 December 2020.

The PCC has met expenses incurred by members for services provided to the charity by reimbursing the Vicar £ 148 (2020 £ nil) in total for travel, telephone and office expenses.

9 Tangible Fixed Assets

Cost

As at 01/01/18		10,605
Additions in 2020		0
Depreciation as at 31/12/18		10,605
Balance as at 31/12/20		0

10 Debtors (Amounts falling due within one year)

	2021	2020
	£	£
Insurance prepaid	3,246	3,007
Income Tax recoverable on Gift Aid	4,500	3,194
	7,746	6,201

11 Current Asset Investments

	2021	2020
	£	£
Short Term Deposits -Opening Balance	52,816	47,343
Interest received	57	473
	52,873	47,816
Net Transfers to/from Current Account	20,000	5,000
Closing Balance	72,873	52,816

12 Creditors (Amounts falling due within a year)

	2021	2020
	£	£
Magazine Adverts	6,092	6,281
Independent Examination Fee	440	440
Tea & Cake Café Fund	540	449
Gas	495	0
Fees due to DBF	0	41
	7,567	7,211

FLETCHING PAROCHIAL CHURCH COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2021

13 Movement in Reserves (all unrestricted)	As at 01.01.21	Incoming Resources	Outgoing Resources	Reserve Transfers	As at 31.12.21
	£	£	£		£
General Fund	35,328	62,916	(50,867)		47,378
Special Reserve Fund	30,000	0	0		30,000
Building & Repair Fund	7,578	38,102	(7,974)		37,706
Boiler Fund	0	10,000			10,000
TOTAL FUNDS	72,906	111,018	(58,841)	0	125,084

14 The assets of the PCC are held in a number of funds, as follows:

General Fund (Unrestricted)

This fund is for the receipt of general income and expenditure to support the daily ministry and pastoral work of the Parish.

Ministry & Pastoral Fund (Designated)/Special reserve

This fund has been set-up to accumulate funds for the future funding of the Ministry and other support costs payable through the diocesan quota. This fund is not intended to be used until a full time/full stipend minister is appointed. Any use of this fund requires authorisation of the PCC. In 2006 the PCC gave authorisation for this fund to be changed into a Special reserve Fund to be used for emergencies or unexpected contingencies.

Building and Repair Fund (Designated)

This fund has been set up to finance larger building repair projects e.g. quinquennial, over and above those financed through general expenditure. Any use of this fund requires authorisation of the PCC.

Boiler Fund (Designated)

This fund has been set up to accumulate funds for the replacement of the church boiler.

15 Chancel Trust

The Chichester Diocesan Fund and Board of Finance holds on trust the Fletching Chancel Fund (for Chancel repairs). The accumulated income of this fund as at 31st December 2021 was £ 11,109 (2020 £10,297). The investment consists of CBF Investment Fund (Income) Shares and a Fixed Interest Securities Fund with a market value as at 31 December 2021 of £ 31,783 (2020 £27,806)

17 **Other Financial Commitments**

At 31 December 2021 the PCC had no other commitments

INDEPENDENT EXAMINER'S REPORT

To the Parochial Church Council of St. Andrew and St. Mary the Virgin's Church, Fletching

This report on the accounts of the Parochial Church Council for the year ended 31 December 2021 which are set out on pages F1 to F6 is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.43 of the Charities Act 1993 ('the Act').

Respective responsibilities of the Parochial Church Council and the examiner.

As members of the Parochial Church Council you are responsible for the preparation of the accounts; you consider that the audit requirement of the Church Accounting Regulations and section 144(2) of the Charities Act 2011 do not apply.

It is my responsibility to:

- Examine the accounts under the Church Accounting Regulations and section 145 of the Charities Act 2011.
- Follow the procedures laid down in the general direction of the Charity Commission under section 145(5)(b) of the 2011 Act.
- State whether particular matters have come to our attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission and to be found in the Church guidance, 2013 edition. The examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts provide a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements

- i) to keep accounting records in accordance with section 130 of the 2011 Act; and
- ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act and the Regulations have not been met: or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.....

Date.....

R. AYTON
Chartered Accountant

INDEPENDENT EXAMINER'S REPORT

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2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.....

Date.....

R. AYTON
Chartered Accountant