



THE PARISH CHURCH OF ST MARY THE VIRGIN HADDENHAM

ANNUAL REPORT 2023

Aims and Purposes

St. Mary's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Cassa Messervy, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of St. Mary's Centre and the Old School House, Station Rd, Haddenham.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Mary's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music, and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Church of St. Mary the Virgin and St. Mary's Centre.

Achievements and Performance

1. Rector's Report for St. Mary, Haddenham's APCM

For my licensing service, two years ago, I chose Isaiah 43:18 'See, I am doing a new thing! Now it springs up; do you not perceive it?' This passage had spoken strongly to me of what God was doing post-Covid. Over the last two years, I have seen evidence of this in St. Mary's, Haddenham and the wider benefice.



It was only towards the end of 2022 that we began to return to more normal patterns of church life, and it was at Christmas that we felt we had a full Christmas service pattern and events. This report contains some of the first sprouts of the new things God is doing and my presentation at the APCM will look forward to what we might want to perceive in the next couple of years.

Worship and Prayer

In May of 2022, we moved from a fortnightly 9 am service to a weekly service and the current pattern of two main services, one at 9 am which is formal and structured in style and one at 10.30 am which is informal and less structured in style, on a Sunday morning was set in place. This pattern seems to be working well and the feedback has been good.

Easter 2022 saw the return of Churches Together in Haddenham's Good Friday service and the Sunrise service. We had a pop-up Easter Café Plus+ outside which was enjoyed by a good cross-section of our community. Numbers at Easter Day services were below previous years as many people were still concerned about Covid.

By Christmas people were feeling more confident and we were able to have Christmas Praise service as part of the Christmas Tree festival, which was very much appreciated for its relaxed format. Then we had a wonderful traditional Carols and Readings by Candlelight service with a choir drawn from local choirs and our congregation. On Christmas Eve we had two Crib Services, with large numbers of families and visitors enjoying a retelling of the Christmas Story panto style. Midnight Christmas Communion was attended by a mixture of visitors, noticeably from other countries and our church family. The numbers at Midnight have reduced over the years so it will be interesting to see how this year compares with next year. We had a usual pattern of 9 am and 10.30 am services on Christmas Day and overall the numbers were similar to 2019 but below previous years.

What has been distinctive over 2022 is the arrival of new people to our church, virtually every Sunday. This boosted our regular Sunday attendance figures and this growth will form a major strand in our strategic planning over the next few years.

Alongside our regular service pattern has been occasional offices. We baptised 23 children and adults in 2022. We had 12 marriages and 6 funerals.

Discipleship

Discipleship is a core element of the life of our church, in order that we might grow in faith and be able to serve God better in the world. Over 2022 we offered the Living in Love and Faith course as a benefice activity. A study evening with Steve Gaukroger on behalf of Churches Together in Haddenham.



We offered an Alpha course with our friends at the Baptist Church, which saw several people come to faith. Following on from the Alpha course we had a confirmation course, with six people from St. Mary's being confirmed.

In Advent, we put on study groups to look at Paula Gooder's 'The Meaning is in the Waiting' which proved very fruitful. Our house groups have also been re-building a more normal pattern, although some did not come through the lockdowns.

Fellowship

In the Autumn of 2022, we enjoyed a lovely bring-and-share Harvest Lunch for the church family in St. Mary's Centre. Then in December, we had our Christmas Open House at the Rectory.

Mission

God has been at work through our church family in 2022. First through our support of our mission partners, Malachi Project, WEC, and Kone Kmeng. Second local partnerships such as the Thame Foodbank, the Churches Together in Haddenham Warm Spaces initiative, and ministry in all three of our local schools. Thirdly in smaller ways through emergency grants from the Vicar's discretionary fund and support for people in need in our community.

Wychert Vale Benefice Report

The Wychert Vale Benefice is made up of five parishes with six churches. These parishes mainly function independently serving their different communities, but there are some activities that are carried out on a benefice wide basis.

Youth ministry is one example. This has drawn over the last year young people from various churches in the benefice and is led by an excellent team. Residential Home Ministry is another example. We have a rota of ministers from across the benefice who go into our three benefice residential homes monthly and several of our churches provided flowers for residents on Mothering Sunday. As a benefice, we have also benefited from some beautiful seasonal services being hosted in different churches in the benefice.

There are various teams across the benefice like the ministry team, safeguarding team, finance team and musicians who work across the benefice and share ideas and support on specific aspects of the lives of our churches.

Our Benefice Office offers administrative support to our churches. Enquiries and all the paperwork for occasional services (baptisms, weddings and funerals) are dealt with in the benefice office. We employed a new benefice administrator in February 2022.

Rev. Cassa Messervy (Rector)



2. Electoral Roll

This year there was the usual revision of the electoral roll. The number on the roll is now 127, as of May 2023. It was 106 as of May 2022. Anyone who wishes to join the electoral roll can complete a form and go on the roll from the day after the APCM.

The Acting Electoral Roll Officer is Chloe Wilcock.

3. Churchwarden's Report

Our focus this year has been looking out towards our growing community and making our church a welcoming place where everyone can feel comfortable. Community services and events in church were very well attended including the morning Remembrance Service and the hugely successful live screening of King Charles III's Coronation. Christmas Tree Festival ran successfully in collaboration with a full-scale Winterfest beer festival. Attendance at our regular Sunday morning services and fellowship over freshly brewed tea and coffee are flourishing.

It was a joy to host our deanery confirmation service in December and see a group of young people and adults confirmed by Bishop Alan.

Our refurbished creche room and play area have been well used and appreciated by families in services.

Our regular toddler group Pitter Patter and Monday Club are very well attended and are an invaluable way of connecting with the wider community. With the help of our wonderful flower teams, we were able to distribute Mothering Sunday flowers at both Sunday and midweek services as well as to local care home residents as part of regular visits by ministers.

Since summer 2022 we have actively supported local families in need by liaising with Thame Food Bank and our porch collection point continues to overflow with generous donations.

Donations of educational and practical items for use in schools will soon be on their way to Malawi and we look forward to hearing more from Lucy Ward about the Malachi Project which we support as one of our mission partners.

The opportunity to have a team from Community Payback work with us has been a huge success and the overgrown garden at the rear of St. Mary's Centre has been completely cleared. We look forward to putting this area to good use. They will be undertaking more tasks over the summer to spruce up St. Mary's Centre both inside and out.



Planning for our very first Lighthouse Haddenham holiday club for school age children is well underway in the capable hands of a CTiH team and we are very much looking forward to a wonderful week in August.

4. Safeguarding Report

Parish Safeguarding Officer – Val Walker.

Parish Safeguarding Officer with responsibility for Vulnerable Adults – Chris Headlong.

The PCC has adopted “Promoting a Safer Church”, the safeguarding policy statement of the Church of England, as its own safeguarding policy. Safeguarding is a standard agenda item at every PCC meeting.

The Parish Safeguarding Dashboard is being used to ensure that all actions and policies are up to date via the Safeguarding Action Plan which was reviewed and approved by the PCC in March 2022.

The Church of England Safeguarding guidelines require that DBS checks are renewed every 3 years. There is an ongoing process to ensure that all volunteers have the required DBS check at the appropriate level.

Safer recruitment procedures are in place for all volunteers working with children, young people and vulnerable adults. All volunteers are required to complete safeguarding training at the appropriate level and frequency.

All PCC members have current DBS checks and are in the process of completing online Safeguarding training at Basic Awareness and Foundation level.

The procedure to deal with any safeguarding concern or allegation was approved by PCC in March 2022.

The Parish Safeguarding Policy for working with Vulnerable Adults was approved by the PCC in March 2022.

All policies and procedures are reviewed regularly.

5. Deanery Synod Report

Deanery Synod met four times in the last year rather than the usual 3 times. This was needed so as to elect a new Lay Chair as David Lillycrop resigned over the summer. Graham Strachan was elected in his place at the September Zoom meeting.



At the June meeting, held at St Mary's Haddenham, we heard from Joshua Townson, the Diocesan Generous Giving Advisor who spoke well around the theology of giving as well as giving advice as to how to encourage financial support of our churches.

The meeting in November was held at St Mary's Princes Risborough and our guest speaker was Revd. Charlie Kerr, Chaplaincy Adviser to the Oxford Diocesan Board of Education talking about Space Makers and the role of churches in schools and the charity BeSpace in Oxford that provides prayer space in schools and which is having a huge impact on the schools. Pete Wheeler also spoke about Youshape.life which he is hoping to launch early in 2023 by providing a formational year for young adults from 18-30 years of age.

In March this year, again at St Mary's Haddenham, we heard from Kay Bradbury, an Anna Chaplain based near Buckingham about the work of an Anna Chaplain, particularly with older people in a rural context. We then had an opportunity to chat in groups about this type of ministry with a follow up session when Kay was able to respond to questions that had arisen.

At Easter 2023, Revd David Williams stood down after 6 years as Area Dean with Revd Jonathan Hawkins stepping up from Assistant Area Dean to Area Dean.

The June 2022 meeting was the last meeting that Adrian Collier attended as our representative, following many years of faithful service for which we give thanks and very sadly note his recent death. He represented St Mary's incredibly well and was never shy in asking challenging questions at synod when he felt it appropriate, may he rest in peace.

Rev Jonathan Hawkins

6. Children & Young People Report

Children's Church

Children's Church (CC) generally meet on 2nd and 4th Sunday of the month, in term time only.

During the summer term of 2022, Cassa and Philippa introduced 'Space Makers' created by Oxford Diocese to the leaders of Children Church. The course is designed for primary aged children and in particular help children to 'still' their minds of everyday life so they can focus more on God. This was introduced to help some of our children deal with anxiety which had developed during the pandemic.

With the start of the new academic year in September 2022, CC has been able to meet



on most 2nd and 4th Sundays. However, one session was cancelled due to Remembrance service on 13th November. The 'stilling' and 'dwelling' that we had learnt in the summer term continued through the Christmas Term with Cassa involving the children more during the 1st and 3rd services in church.

During the Lent term we slightly changed tack and looked at 'Meals that Jesus Ate' with the ultimate meal leading up to Easter, the Last Supper. This summer term we are looking at the journey that Jesus took between Easter and Pentecost.

Cassa has become very involved with CC and has attended the CC meetings. Cassa is keen to intertwine CC with all services as well as involving the children in all services. The other leaders are Loraine Milmer, Anna Kittel and Liz Chivers. In addition, we have had Roisin Messervy join us as part of her Bronze DofE volunteering and Pauline Griffiths as an adult helper who is currently going through the recruitment process.

We said 'goodbye' to Tracy Brown at the end of 2021/22 academic year. Tracy had played a key role helping with CC especially through Covid. A small gift and thank you card was given in September 22.

Philippa Blowfield continues to administrate and coordinate CC although Anna Kittell kindly took over between January and March 23. We usually have between 2 and 5 children attend per session.

Future Plans

Cassa and the CC team and wider helpers of children's work are due to have a meeting in June to discuss the future of children's work and how best the church can cater for ALL children in our community.

Philippa Blowfield

Chill In Young People's Group.

This is a Benefice Group and meets each Sunday in St, Nicholas Church, Cuddington from 6 to 7.30 pm. It is led by Ali Lewis and includes a popular mix of bible study, discussion and social events.

Working with Haddenham Schools

As I look back on the schools reports for the last two years, I can see they were full of Covid-related restrictions so it's lovely to be able to report that we have enjoyed a full year in schools without limitations. During the summer term, pairs of us from the Open



the Book Team went into all three schools to deliver weekly assemblies on the themes of “Children play their part” and “The first Christians”. In July 2022, we hosted the first unrestricted and fully attended “Celebration of Moving On” in church since 2019 for the 60 children leaving St Mary’s CE School. Almost all members of the Open the Book Team attended to jointly present individually named Bibles to each child as a gift from St Mary’s Church.

This year, we have combined our “Cuppa and Chat” coffee mornings with the monthly Collective Worship services to create a monthly “Family Service” in Church for St Mary’s School children, staff and parents. This has been successful and is well supported. We are hugely grateful to Roger, Andy Price and others who help us with AV and sound at school services in church.

We especially enjoy running extra schools services and activities at Christmas and Easter. In December we hosted or led a total of 8 Nativities or School Services plus a “Christmas Carousel” activity morning! We were delighted to accompany all the children and staff from Haddenham Infants School to Haddenham Baptist Church for a Christingle Service, which they all really enjoyed – especially as there was snow on the ground!

The SpringTerm ended with a full week of Easter activities including an “Easter Carousel” activity morning in St Mary’s School, a whole-school Easter assembly in the Infants School, 2 Easter services in school for all the Junior School children and a whole-school service in Church for St Mary’s School on the last day of term. All events were fully interactive, involving dozens of children dressing up and helping to act out the Easter story.

Between us we have a large collection of costumes and props and this year we have been able to store these together in the Methodist Church, which has made preparation much easier – thanks to Jenny B for organising this. My sincere thanks go to the whole fantastic ecumenical team – Olive, Andy (Hardy), Cassa, Jenny, Keith, Ann, Jonny and Katharine, Jan, with help from many others.

The highlight of the last 12 months was going into all three schools during the first week of May to deliver our Coronation Assemblies. We researched the core elements of the service and related this to the anointing of David in the Old Testament. The children re-enacted the key parts of the Coronation Service complete with home-made orb, sceptres and of course Zadok the Priest! The teachers said they all learned something new and were very positive and appreciative.



What an amazing opportunity we have to share God's word with 3 such welcoming schools and all their lovely children and staff. We are very much looking forward to another year of telling more Bible stories during weekly assemblies and monthly school services.

Francesca Flaxton

7. Young Families Report

Compiling a report on Young Families at St. Mary's Church, cannot be done as one separate easily identifiable group because when we consider Young Families within our Christian community, care for them, support of them and their spiritual growth permeates through so much of what we do.

- Baptism Preparation is undertaken, keeping Cassa and Dianne very busy throughout the year.
- Children's Church continues to build relationships with children and their families.
- Schools work, which is a CTIH venture is ongoing with strengthening links being made with the local schools.
- School services for children at St. Mary's school take place in church once a month on a Monday morning, forging further links with children, parents and grandparents.
- All age worship occurs twice a month although children are welcome at all the services. Children attend both the 9.00am and 10.30am services. Holy Communion services are regularly child focused.
- Special sessions also take place with a Family focus, where craft activities, informal singing and various other activities take place, usually involving cake!
- Pitter Patter, a drop-in session for children 0 – 3years, together with their parent or carer, continues to meet every Tuesday during term time, 9.30am – 11.00am. The numbers fluctuate, with as many as 27 children, but more normally around 18/20.
- New Saturday morning 'Big Question Breakfast' for families is starting mid-May.
- August 2023 sees the first Haddenham Lighthouse taking place. This is a CTIH initiative but will definitely impact the young families that attend. There will be follow-up links with the attending families from all the churches in the village.

There is a huge amount of work going on to enable all these activities to take place. In addition to the identifiable activities there are various other interactions and befriending opportunities. Up-skilling of those involved in some of the activities will likely lead to additional activities and initiatives. We pray that this network of activity will bear fruit, helping to bring the love of God into the Young Families of Haddenham.

Lorraine Milmer



8. Pastoral Care Report

Pastoral visiting

Following a review of PCC committee structures in 2021 a pastoral care team was created to replace the Pastoral Care and Discipleship sub group. An invitation was extended to all those involved in pastoral care, leaders of house groups, study groups or other church groups to a meeting to discuss how pastoral care might be coordinated. Pastoral care is a part of our church life both formally and informally and the meeting highlighted the fact that as Christians we are all called to pastoral care. However, there is also the need to think about the distinction between visiting on behalf of St. Mary's and personal pastoral care. Some structure may need to be considered for example to ensure safeguarding procedures are in place. There were two main concerns for future consideration: identifying those with pastoral care needs so that they are not overlooked; and how care and support for those delivering pastoral care can be provided.

Spiritual support

The Prayer Alert WhatsApp group which superseded the cumbersome landline prayer chain has worked extremely well being immediate and more efficient in getting urgent prayer requests out to the whole group via a single message. Home communion is delivered both by the vicar and a small group of volunteers to anyone who is ill or unable to get to church regularly for whatever reason and clergy take communion each month to residential and nursing homes in the benefice.

Christine Headlong

9. Start the Week Report

This year has seen a return to meeting twice monthly. We follow the pattern of meeting on the first and third Monday in each month and have continued to meet in church. We now have one meeting time of 11 a.m. for about an hour rather than a morning and afternoon session. We all agreed that we felt this gave a better sense of unity.

This year has seen the development of a coordinating team of six people. This reflects our need for increased flexibility and enables other people, who have enriching skills, to share the coordinating and leading of the group, and this has strengthened our team. It has been a blessing to us all to study and pray together over the past year.

The group of ladies who meet remains around twenty, but this may be made up of different people – it's very much a 'drop-in' group. Whilst it consists of many ladies



whose main church is St Mary's, there are regular members who attend other churches in the village and beyond – all are welcome.

In this past year we have undertaken several different studies, all of which have given us opportunity to discuss Christian matters and how these impact living our lives as Christians in today's society. These have included working with Cassa to set up prayer stations for Thy Kingdom Come, looking at the Bible Society's Lyfe studies and then during Advent we looked at Paula Gooder's 'The Meaning is in the Waiting' book. After Christmas we continued with a study of Women of God and in Holy Week we linked into Paula Gooder's 'Women of Holy Week'.

"So then, just as you received Christ Jesus as Lord, continue to live in him, rooted and built up in him, strengthened in the faith as you were taught, and overflowing with thankfulness." Colossians 2:6-7

Jan Lemos / Loraine Milmer / Sally MacGregor /
Jenny Hardy/ Debs May / Jean Robinson

10. Monday Club Report

Since re-starting Monday Club in September 2021 we continue to meet twice monthly on the 2nd and 4th Mondays of the month at St. Mary's Centre unless either falls on a Bank Holiday. This ties in with the Sixty Plus Club's proposed meeting days of 1st and 3rd Wednesdays so hopefully at some time in the future senior members of the village will have the opportunity of an activity each week. We also promote the Baptist Church's Vintage Church when notified of meetings usually monthly so more activities have opened up for seniors since lockdown

A few pre Covid members decided not to return or are now in residential care due to ill health. However, we have gathered quite a few new members often suggested to us by Jeanne Watt from the Fish scheme. With their permission we have approached a few people with information about the Club and we are pleased to report that by the end of the year our membership was up to 28 and most weeks there are 18-20 attending which is an achievement in that the majority are in their late 80's and 90's! Cassa has become well recognised as she drops in to chat with members whenever she can and as many of them are not church goers it is encouraging to be able to reach our older community in this way. Our programme continues in the same vein with visiting speakers, games afternoons, a harvest lunch and a wonderful Christmas tea where Jenny and Andy Hardy entertained us. We decorated a tree for the Christmas Tree festival based on the theme of memories following some work earlier in the year with local storyteller Anna Walker who gathered stories from some of our members resulting in a storytelling production at Wycombe Arts Centre.

We continue to be supported by Haddenham Community Vehicle (Carrie) helping us with regular transport as several members who had travelled independently prior to



lockdown whether by walking or driving have lost significant mobility and now need transport. Ann and Chris will always be grateful for offers of help with the meetings themselves, with transport, cake making and especially with the moving of tables and chairs at the beginning and end of meetings and give a huge thank you to those who are already supporting the Club.

Ann Warris and Chris Headlong March 2023

11. Churches Together in Haddenham (CTiH) Report

There is a covenant between the four churches in Haddenham to work together as a united Christian witness in the village. Events and services are held during the year which are organised by the committee which is made up with representatives from each of the churches. Mrs Marjorie Johnston from the Baptist Church is the current Chairperson.

Ascension Day Service and Celebration – Thursday 26 May – This went well although not so many people attended as had been hoped. Prayer Stations were displayed in St Mary’s Church as it was the ten days of ‘Thy Kingdom Come’.

Provision of Refreshments at the Village Fete – Saturday 11 June: Mrs Mary Miller from the Catholic Church organised and led a large team of helpers from all the churches to make cakes and serve refreshments from 12.30 – 17.00. This was a good united outreach and service to the village and folk were very generous with their donations, raising about £900 for the fete committee to use for village causes.

Study Evening led by Stephen Gaukroger – Thursday 23 June at 6pm: A large number attended this very interesting lecture focusing on his vision for the post-Covid church; representatives from all four churches served wine and canapés.

Feast Service – Sunday 18 September at 4.00 pm Church End Green – This was led by Rev Cassa Messervy. Hot dogs and soft drinks were served, resulting in donations of £238 to be used to help fund the proposed ‘Warm Spaces’ initiative which is planned for late Autumn/Winter;

‘Warm Spaces’ - This was organised by CTiH in conjunction with the Parish Council and ran on three days every week from early November until late in February in either the Methodist Church, the Library or the Village Hall. Many volunteers from across the village offered to make soup and man the three venues. A kind donation of £250 was given by Haddenham Garden Centre to help fund this. Although not many people took up the offer, owing to the continuing rise in the cost of living and the changes in the Energy Cap it may well be needed again next Winter. This will be discussed in September.



Service of Personal Remembrance – Sunday 6 November at 3.00 pm – This service took place in the Baptist Church and was led by Rev Jonny Fillis assisted by Rev Harriet Orridge. It was well attended and received.

Remembrance Day Service – Sunday 13 November at 10.15 am at St Mary's – this was a lovely service organised by Mrs Mary Miller of the Catholic Church. It was a really good community event, well attended by many people both inside and outside the church. It is hoped to provide more seating next year. It was a bonus that Rev Claire Joyce plays the bugle as our former bugler had wanted to retire.

Delivery of Welcome Bags – Nearly 300 bags were delivered to new homes prior to Christmas and more bags/contents will be purchased so that another batch can be delivered in due course. The bags contain a tea light in a glass holder with the inscription 'Bless this House', a Welcome leaflet with local information and a flyer showing the Christmas or Easter services in all four churches and are always very well received;

Christmas Crib Scene – This was displayed in the window at the Library, with accompanying information about the Christmas services across the village;

CTiH Village Carol Service – Friday 9 December in the Village Hall - Led by Rev Keith Edwards and the Methodist Church; this was a fun service involving children dressing up to enact the Christmas story and was very well supported. Mince pies and drinks were served afterwards.

Carol Singing – Saturday 17 December in Haddenham Garden Centre 10.00 – 12 noon.

This went well and had a really good community feel with those visiting the Garden Centre joining in with the singing. The Garden Centre had kindly prepared an area for us to use.

Service for Renewal of the CTiH Covenant – Saturday 21 January 2023 – This was held in the Methodist Church and organised by Mrs Ann Wallace and a team from the Methodist church. About 25-30 people attended and the format of the service was very good.

World Day of Prayer – 7.00 pm Friday 3 March at St. Mary's Church – the service was compiled by the ladies of Taiwan and was organised by St Mary's with Rev Cassa Messervy and Rev Claire Joyce leading. It was very well attended by all the churches with representatives from each of the village churches taking an active part.

Good Friday Procession and Service – 7 April – The well-supported procession left Towns End Green at 10.15 and was followed by a service in St Mary's at 11.00 am. The service was led by Rev Keith Edwards of the Methodist Church and was well



attended. It was decided to use a slightly lighter cross to head the procession. Hot cross buns and tea/coffee were served afterwards.

Easter Sunrise Service – 6.30 am 9 April in the Baptist burial ground – this was a lovely service led by Rev Cassa Messervy and attended by over 50 people, followed by a delicious breakfast kindly cooked and served in the Baptist Schoolroom by Catherine and the rest of the Johnston family.

12. Bell Ringers Report

The Haddenham Bell Ringers (the 'Ringers') have) have rung at all the Sunday services from January through to December 2022, and have continued to ring for half an hour before Sunday morning services at 10.00 am through January and February 2023.

The Ringers also rang for the following exceptional events during the year:

- Before the service of Thanksgiving celebrating the Platinum Jubilee of Queen Elizabeth II in June 2022.
- Mrs Sue Belgrove tolled a bell 96 times, the age of the Queen, after the announcement of the death of Queen Elizabeth II.
- Sadly, the Ringers also rang the bells half muffled finishing with the tolling of the Tenor Bell before the Funeral of Queen Elizabeth II in September 2022.

These occasions of ringing were all part of Nationwide Ringing. On these occasions our Tower Captain Mr Phillip Rose and Steeple Keeper Mr Melvyn Rose were leading the ringers.

The Ringers rang for 7 weddings in 2022 where bells had been requested, with the help of ringers from various other local Towers. St Mary's Ringers will also reciprocate and help out at other local Towers if they are short of ringers at their Towers.

One Quarter Peal was rung by the Ringers of Spliced Doubles of Grandsire and Plain Bob Doubles.

There were three visiting bands of ringers whom St Mary's Ringers hosted during 2022:

- July 2022 – General Ringing by the University of London Society of Bellringers
- August 2022 –General Ringing by The Young Bellringers Cycling Tour
- October 2022 – The Chiltern Midweek Quarter Peal Band who successfully rang a Quarter Peal of Grandsire Triples.

Practice nights on Wednesday evenings from 7.30 to 9 pm were held each Wednesday having resumed this year as usual following the previous year's disruption due to Covid pandemic restrictions. The majority of our local band of ringers returned, and practices have been well attended and successful with ringers attending from other local Towers as well. Sunday ringing has been more challenging as our Ringers are fewer in number since Covid lock down restrictions.



The Ringers did have an AGM in 2022 with the usual reports on ringing activity for the year. Existing Officers for the Ringers, Mr Phillip Rose as Tower Captain, Mr Melvyn Rose assisted by Mr Michael Harrison as Steeple Keeper, Mr John Whitham as Treasurer, and Ms Linda Davies as Secretary, consented to and continued to carry out their duties so far as reporting, checking the Tower and the bells and Ringing Chamber and administration of the activities of the Ringers and use of St Marys Church Bells. Mr. Phillip Rose our Tower Captain at St Mary's, Haddenham, has continued to wind the church clock every week.

On 5th November the Ringers were able to do their annual firing of the bells as is their tradition for Bonfire Night.

There was ringing for Remembrance Day in November, and for Christmas 2022 and to ring in the New Year 2023, for the first time in two years.

The Ringers thanked Mr Phillip Rose for continuing to be Tower Captain, for hosting the visiting Ringing Band, winding the clock, ringing for the National events during lock down and for keeping the Haddenham band of ringers all together when resumption of ringing on a more usual routine of ringing started again in January 2022.

Mr Melvyn Rose, assisted by Mr Michael Harrison, have kindly continued to be the Steeple Keeper, and Assistant Steeple Keeper, for the Ringers for the last season of 2022 and into 2023, and they have continued with the bell maintenance.

The bells were inspected by Mr Melvyn Rose and Mr Michael Harrison in April 2022 and the following noted:

- The Treble Bell : has been slipping its rope occasionally for some years. The bell was raised while being observed and a notable warp on the bell wheel was seen and recorded. A confirming check was carried out, the same fault observed, and a quotation was obtained from Whites of Appleton for a replacement bell wheel. St Mary's Church has obtained permission for a replacement to be fitted. Currently for February 2023 the Treble Bell Wheel has been removed and taken to Whites of Appleton to use as a pattern for a new bell wheel to be made.
- The Second Bell: The clapper crown staple was found to be broken where the spigot is attached, probably due to overstress when the spigot was replaced on a previous occasion. The whole clapper assembly was taken to Whites who made a repair and the clapper was reinstalled and duly repaired in April 2022.
- The Third Bell : Nothing to report.
- The Fourth Bell: Nothing to report.
- The Fifth Bell: The clapper spigot is loose in the bell but has now been tightened and is now repaired.
- The Sixth Bell: Nothing to report.
- The Seventh Bell: Nothing to report.



- The Tenor Bell: The jockey wheel assembly is out of alignment and loosely mounted. The Assembly has now been realigned, braced and re-secured and is now repaired.

Other works: The light bulbs in the bell chamber have been replaced with brighter LED bulbs. The Ringers thanked Mr Melvyn Rose for all his work in maintaining and monitoring the bells during the year, assisted by Mr Michael Harrison.

Mr John Whitham, Treasurer reported the following for the Ringers:

The lack of ringing during 2021 due to Covid restrictions had a negative impact on income for the Ringing Fund. However, despite this voluntary donations by the Ringers themselves meant that all maintenance costs for the difficult year of 2021 had been met.

Increased revenue from ringing for weddings during 2022, possible due to the cessation of Covid pandemic restrictions, increased the income to the Ringing Fund and Ringers continued to make voluntary contributions to the Ringing Fund for contingency plans as there are some expenses expected for 2023.

A First Aid kit was bought and installed in the Ringing Chamber financed by the Ringers. The new Treble bell wheel is to be purchased and will be of no cost to St Marys Church. The cost will be in the region of £1,800 and the Ringers hope to recoup the VAT. Ringers due to voluntary contributions remain solvent.

The Ringers thanked Mr John Whitham for his services as Treasurer to the Ringers and his consent and willingness to continue in this role for this year 2023.

For and on behalf of the St Mary Church, Haddenham, Church Bellringers,
Linda Davies,
Secretary to the Haddenham Bellringers.

13. Resources Report

As well as regular maintenance and repair activities for the Church, St Mary's Centre and the Old School House, major works carried out during the year are as follows:

- Installation of a roof alarm covering the copper roof above the Lady Chapel (this allows the roof to be covered by insurance without excessive premium).
- Leaning/cracked wall at the rear of St Mary's Centre has been shored-up ahead of garden clearance.
- Old School House front garden has been tidied-up.
- Re-plumb and rewire in attic space above the toilet block at St Mary's Centre following damage by vermin. Regular vermin checks are on-going.
- Repairs to roof of Old School House.



- Replacement of eaves closure boards at St Mary's Centre.

Planned work for next year:

- Rebuild leaning/cracked wall at rear of St Mary's Centre.
- Clear bed around yew tree at front of St Mary's Centre to assess extent of damage to brick wall
- Landscape garden at rear of St Mary's Centre.

Colin Brackley

14. Treasurer's Report

Financial Review

This is an attenuated report compared to those I have produced in previous years. I am stepping down at the APCM, earlier than I had anticipated, and do not feel I can spend the time previously devoted to a detailed analysis.

On the General Fund (the 'housekeeping account') there was a surplus of £11,059, up from £8,893 in the previous year. Income from giving remained at much the same level, but that from other activities increased following the relaxation of Covid restrictions. Costs increased somewhat despite my efforts to keep these under control.

Resources had a better year and showed a surplus. On all funds, there was an overall surplus of £24,016, compared to a deficit of £2,799 in the previous year. Overall, the accounts show a healthy situation. But this can change overnight given the possibility of large donors moving away or dying. My successors will need to continue to exercise vigilance.

I had intended to give at least a year's notice before I stood down but recent circumstances have militated against this. I have been treasurer for 10 years and it has been very hard work, albeit I have enjoyed the challenges. I took over from two people and I understand a team of four is to succeed me. It has often been difficult to find the money for all the activities that were suggested, but I believe I was successful in finding the funding required. I wish my successors well and hope they can be free of the difficulties that have beset me over the last two years.

David Morris (Treasurer)

Reserves Policy



The PCC has examined the charity's requirements for reserves in light of the main risks to the organisation. These risks include the costs of maintaining a medieval Church building which can suffer from sudden deterioration that is expensive to remedy and Victorian buildings comprising St Mary's Centre and Old School House which are also requiring considerable funds to maintain them in a satisfactory condition. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be a minimum of two months of expenditure.

Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is. In particular, we want to mention our treasurer David Morris who has helped us all to understand the church's accounts and its finances.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At St. Mary's the membership of the PCC consists of the incumbent (our vicar), associate ministers, churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training in the workings of the PCC.

The full PCC met five times during the year with an average level of attendance of 80%. Given its wide responsibilities, the PCC has a number of committees each dealing with a particular aspect of parish life. These committees, which include standing committee, worship, global mission and outreach and resources and finance, are all responsible to the PCC and report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary.

Administrative Information

St. Mary the Virgin Church is situated in Church End, Haddenham. It is part of the Diocese of Oxford within the Church of England. The correspondence address is St. Mary's Centre, Station Rd, Haddenham HP17 8AJ. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity required to register with the Charity Commission.

PCC members who have served at any time from until the date this report was approved are:



Ex Officio members:

- Incumbent: The Reverence Cassa Messervy (Chairman)
- Associate Ministers: the Reverend Trish Mander and the Reverend Jonathan Hawkins
- Licenced Lay Minister: Mr Adrian Collier
- Wardens: Mrs Val Walker and Mrs Christine Headlong

Appointed Treasurer

- Mr David Morris

Elected Members:

- Mr Paul Smith
- Mr Tim Childs
- Mrs Dianne Brackley
- Mrs Sue Childs (PCC Secretary)
- Mrs Loraine Milmer
- Miss Ros Haworth
- Mr Graham Stoney
- Mr Howard Roberts
- Mr Gordon Lawson
- Mr Chris Nurse
- Mrs Angela Matthews
- Mr Peter Goves
- Mrs Julie Fell

Approved by the PCC on the 12th May 2023 and signed on their behalf by the Reverend Cassa Messervy (PCC chairman)

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN,
HADDENHAM**

FINANCIAL STATEMENTS

YEAR TO 31 DECEMBER 2022

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GENERAL FUND**INCOME AND EXPENDITURE**

	Note	<u>2022</u> £	<u>2021</u> £
INCOME	1.3		
<u>Incoming Resources from donors</u>			
Planned giving		51,406	55,162
Income Tax recoverable		15,152	15,870
Other collections	4	<u>21,596</u>	<u>17,103</u>
		<u>88,155</u>	<u>88,134</u>
<u>Other income</u>			
Fees for weddings etc (net)		6,158	3,172
SMC Room Hire		11,750	7,940
Other	4	<u>9,832</u>	<u>9,118</u>
		<u>27,740</u>	<u>20,230</u>
TOTAL INCOME		115,895	108,364
EXPENDITURE	1.4		
Grants & donations ('tithe' payments)		8,815	8,813
Parish share of diocesan costs		55,465	57,346
Clergy expenses and honoraria		5,238	2,441
Pastoral expenses (incl. CTIH)		972	2,179
Outreach (incl. Cafe Plus)		174	526
Church running costs		7,576	5,782
Contribution to Haddenham.net		25	25
Children & Youth		0	0
St Mary's Centre running costs		5,613	6,349
Administration (incl. staff, stationery and postage, and telephone and internet)		20,753	15,810
Bank charges		<u>203</u>	<u>199</u>
TOTAL EXPENDITURE		104,835	99,471
NET INCOME		<u>11,059</u>	<u>8,893</u>
FUND BALANCE BROUGHT FORWARD		182,116	173,223
BALANCE CARRIED FORWARD	1.5	<u><u>193,175</u></u>	<u><u>182,116</u></u>

FRIENDS OF ST MARY'S FUND Note 1.2

	<u>2022</u>	<u>2021</u>
	£	£
INCOME		
Membership	1,495	1,515
Income tax recoverable	705	317
Events	0	0
Donations	1,570	323
Total Income	<u>3,770</u>	<u>2,156</u>
EXPENDITURE		
Transfer to Resources Fund	1,297	15,000
Events	0	0
Other	0	13
Total Expenditure	<u>1,297</u>	<u>15,013</u>
NET INCOME / (EXPENDITURE)	2,473	-12,857
FUND BALANCE BROUGHT FORWARD	7,240	20,097
BALANCE CARRIED FORWARD	<u><u>9,713</u></u>	<u><u>7,240</u></u>
BALANCE SHEET		
CURRENT ASSETS		
Bank current account	10,636	6,959
Debtors - HMRC gift aid	374	281
	<u>11,010</u>	<u>7,240</u>
CREDITORS : Amounts due within one year		
Creditors and Accruals	1,297	0
FUND BALANCE	<u><u>9,713</u></u>	<u><u>7,240</u></u>

RESOURCES FUND Note 1.2

	<u>2022</u> £	<u>2021</u> £
INCOME AND EXPENDITURE ACCOUNT		
INCOME		
Rents receivable	15,200	13,900
Other income	473	205
Transfer from Friends of St Mary's Fund	1,297	15,000
Contribution from General Fund	0	0
External grants for repair works	0	7,500
	<u>16,970</u>	<u>36,605</u>
Boiler Fund		
Donations and Fundraising	180	199
Old School House Refurb Fund	1,800	1,500
TOTAL INCOME	<u>18,950</u>	<u>38,304</u>
EXPENDITURE		
Maintenance/Projects		
Church	1,654	35,367
St Mary's Centre	11,983	4,188
Old School House	933	3,140
Deposit Refund/Other Costs	1,520	0
	<u>16,091</u>	<u>42,695</u>
Audio Visual Appeal	342	0
Old School House Refurb Fund	0	619
TOTAL EXPENDITURE	<u>16,433</u>	<u>43,314</u>
NET INCOME /(EXPENDITURE) FOR YEAR	2,517	-5,010
FUND BALANCE BROUGHT FORWARD	25,090	30,101
BALANCE CARRIED FORWARD	<u>27,607</u>	<u>25,090</u>

	<u>2022</u> £	<u>2021</u> £
RESOURCES FUND BALANCE SHEET		
CURRENT ASSETS		
Bank Deposit Account	30,195	30,195
Debtors	1,800	464
Owed by(+)/to(-) General Fund	-1,252	-3,954
	<u>30,743</u>	<u>26,705</u>
CURRENT LIABILITIES		
Creditors (Including rent in advance)	1,520	0
Tenancy Deposit	1,615	1,615
	<u>3,135</u>	<u>1,615</u>
NET ASSETS OF FUND	<u>27,607</u>	<u>25,090</u>
REPRESENTING RESTRICTED / DESIGNATED FUNDS		
Audio Visual Fund [R]	378	721
General Resources Fund [D]	22,229	21,350
St Mary's Centre Heating Appeal [R]	710	710
Boiler Fund [R]	1,159	979
Old School House Refurb Fund [D]	3,131	1,331
	<u>27,607</u>	<u>25,090</u>
<i>being:</i>		
Restricted funds	2,247	2,410
Designated funds	25,360	22,681

STATEMENT OF FINANCIAL ACTIVITY

	General and Designated	Restricted	Total 2022	Total 2021
INCOME	137,897	15,895	152,495	141,339
EXPENDITURE	123,141	6,636	128,480	144,138
NET INCOME FOR YEAR	14,757	9,259	24,016	-2,799
INCREASE / (DECREASE) IN TOTAL FUNDS	14,757	9,259	24,016	-2,799

BALANCE SHEETS

	Note	General and Designated	Restricted	Total 2022	Total 2021
TANGIBLE FIXED ASSETS					
Freehold Property	1.5	107,966	-	107,966	107,966
		107,966	0	107,966	107,966
CURRENT ASSETS					
Cash and Bank		154,771	10,636	165,407	142,938
Debtors and Prepayments	2	21,315	374	21,689	16,137
Balances between Funds		-	38,884	-	-
Sub-totals		<u>176,086</u>	<u>49,894</u>	<u>187,096</u>	<u>159,074</u>
CURRENT LIABILITIES					
Creditors	3	18,583	279	18,862	14,858
Balances between Funds		38,884	-	-	-
Sub-totals		<u>57,467</u>	<u>279</u>	<u>18,862</u>	<u>14,858</u>
NET CURRENT ASSETS		118,619	49,615	168,234	144,217
NET ASSETS		<u>226,585</u>	<u>49,615</u>	<u>276,200</u>	<u>252,183</u>
FUND ACCOUNT BALANCES					
Balance from last year		221,271	30,912	252,183	254,982
Opening balance adjustment	9	-9,443	9,443	-	-
Increase/Decrease in funds		14,757	9,260	24,017	-2,799
BALANCE CARRIED FORWARD		<u>226,585</u>	<u>49,615</u>	<u>276,200</u>	<u>252,183</u>

Approved at the APCM on

Signed by:

The Revd. Cassa Messervy Rector

D.P. Morris Treasurer

C Headlong Churchwarden

V Walker Churchwarden

NOTES TO THE ACCOUNTS

1.1. Scope of financial statements. The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, they have been prepared under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)). The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the transactions of church groups that owe their main affiliation to another body nor transactions of informal gatherings of Church members. The following accounts, which are looked at annually by the Church Treasurer, are not included in this statement except as stated:

1.1.1. **The Monday Fellowship Account.** The Monday Fellowship is financially self supporting, income arising from collection made by attendees and Bring and Buy sales. The money is used to fund activities, including speakers expenses, and for charitable donations.

1.1.2. **The Bible Reading Notes Account.** The cost of bible reading notes largely offset by the subscriptions. The annual small surplus, and occasional donation, is either carried forward or passed to the General Account.

1.1.3. **Hardship Fund.** The Hardship Fund is a confidential account under the control of the Rector and Church Wardens. Its income derives from collections at baptisms, weddings and funerals and occasional donations. As at the year end any monies in the embedded fund had been transferred to the separate account. Due to the closure of the building society account in which these funds were held, the monies are currently held as an embedded fund. It is hoped to hold them separately again in the future.

1.1.4. **Thursday Morning Collections.** Thursday morning collections are accounted for separately. They are used to make the occasional donations to the local Roman Catholic Church, where the St Mary's Thursday Morning communion services are held, and to cover expenses for visiting preachers. Any surplus is passed to the General Fund.

1.1.5. **Aperitif Recitals.** These are occasional organ recitals held in the church and the proceeds are mainly devoted to the upkeep of the organ and associated equipment. The funds have now been transferred to a new Embedded Fund named in memory of Bruce Clark

1.2. **Classification of Funds.** General funds are not subject to any special restriction regarding their use. Funds that may only be applied for particular purposes are Designated or Restricted. Designated funds are normally specified for a particular use by the PCC; restricted funds are specified for a particular use by the donor. The current Restricted/Designated funds are as follows:

Friends of St Mary's Fund

The Friends of St Mary's Fund is administered by a committee on behalf of the PCC. The purpose of the Friends of St Mary's (FoSM) is to raise funds towards the maintenance of the fabric of the church and the churchyard.

Resources Fund

The Resources Fund is used to finance routine and major maintenance and project costs.

Embedded Funds

Funds are embedded in the General Account for various purposes, including support for children and young people.

1.3. **Income.**

1.3.1. Voluntary Income. Voluntary income is recognised only when received by or on behalf of the PCC. Planned giving receivable under covenant or gift aid is recognised only when received and income tax recoverable on donations is recognised when the related donation is recognised. Grants and legacies are accounted for at the point the resources pass under the control of the PCC.

1.3.2. Other Income. Rental income from the letting of premises is recognised over the period to which it relates. Interest payable / receivable on bank accounts is recognised on a cash basis. All other income is recognised on an accrual basis.

1.4. **Expenditure.**

1.4.1. Grants and Donations. All grants and donations made by the church are approved by the PCC or made within guidelines laid down by the PCC. "Tithe" payments of up to 10% are allocated out of donated income. This amount is accrued for in the period in which the income is brought into account.

1.4.2. Parish Share. The parish share of Diocesan central costs is accounted for when payable.

1.4.3. Other Expenditure. All other expenditure is accounted for on an accrual basis.

1.5. **Fixed Assets.**

1.5.1. Consecrated Land and Buildings and Moveable Church Furnishings. Consecrated land and beneficed property is excluded from the accounts by the Charities Act 2011. No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal.

1.5.2. Freehold Property. Freehold property (£107,966) represents St. Mary's Centre and The Old School House and is carried in the balance sheet at cost as it is a mixed-use asset. A formal valuation has not been made. However, the market value is considered to be not less than the cost shown.

1.5.3. Other Fixtures, Fittings and Office Equipment. Expenditure on 'other fixtures, fittings and office equipment' is written off when the assets are acquired.

2. **Debtors.** The amounts receivable include tax repayable on tax efficient income.

	<u>2022</u>	<u>2021</u>
	£	£
General Fund debtors comprise:		
Accounts receivable	8,852	5,448
Due from Resources	2,772	3,954
Gift Aid and delayed banking	9,690	5,554
Diocesan grant unpaid	0	468
Subtotal	21,315	15,424
Miscellaneous due to Resources	0	431
	<u>21,315</u>	<u>15,855</u>

3. **Creditors: Amounts Falling Due Within One Year.**

	<u>2022</u>	<u>2021</u>
	£	£
General Fund Creditors comprise:		
Grants and donations accrued ('tithe' payments)	8,815	8,813
Owed to Resources Fund	0	464
Resources, prior year adjustment to creditors	0	-769
Accounts payable and accrued	5,381	780
	<u>14,196</u>	<u>9,289</u>

Specific Fund Creditors comprise:

Resources - owed to General Fund	1,252	3,954
Resources - Tenancy deposit	1,615	1,615
	<u>4,387</u>	<u>3,546</u>

TOTAL IN BALANCE SHEET

	<u>18,583</u>	<u>15,619</u>
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4. **"Other" Income – General Fund.**

	<u>2022</u>	<u>2021</u>
	£	£
Other collections		
Unplanned CAF and tax efficient income	13,070	10,725
Wall box	95	32
Sundry	654	191
Card & Text Donations	3,935	4914
Loose Collections	3,842	1,240
	<u>21,596</u>	<u>17,103</u>

Other

Church Income (incl. church hire)	1070	3142
Parish Council (Electricity contribution)	245	276
Investment Income	340	205
Photocopying	311	36
Admin costs repayable by other parishes plus sundries	7,866	5459
	<u>9,832</u>	<u>9,119</u>

5. **Restricted/Designated Funds** (See note 1.2)

	<u>2022</u>			Fund	<u>2021</u>
	£	Increase	Decrease	Transfers	£
(a) Separate funds					
Friends of St Mary's Fund [R]	9,713	3,770	0	-1,297	7,240
Resources Fund [R]	2,247	180	342		2,410
Resources Fund [D]	25,360	17,473	16,091	1,297	22,681
	37,320	21,423	16,433	0	32,330

(b) Embedded funds in the General Account

Designated Funds

	<u>2022</u>			<u>2021</u>
		Increase	Decrease	
Parish Weekend	135			135
Holiday at Home	0		279	279
Social Events Fund	897			897
Ordinand Fund	0		112	112
Church Furnishings Fund	3,508			3,508
Music Fund (Rushton Bequest)	278			278
Mission Fund	279	279		0
Tithe Unspent	2,953	2,953	1,824	1,824
	8,050	3,232	2,215	7,033

Restricted Funds

	<u>2022</u>			<u>2021</u>
		Increase	Decrease	
Children and Young People (CYP)	19,768	3,328	1,204	17,644
Easter Lilies Fund	26	21		5
Hardship Fund	1,711	2,271	615	55
Christmas Tree Festival	2,175	1,954	1,342	1,562
Christmas Collections	845	845		0
Hymn Book Fund	58	366	308	0
Bruce Clark Aperitif Recital Organ Fund	3,160	3,160		0
Welcome Packs Deanery Grant	167		278	445
Church Enhancement (Prev. Millennium) Fund	4,646			4,646
Masquerade Ball Fund	1,171		1,250	2,421
Weekend Away Fund	3,925			3,925
	37,652	11,946	4,997	30,703

Notes:

5.1 Income and expenditure within the embedded funds are shown gross in the Statement of Financial Activity on page 11 and the Fund Balances are included in the respective balance sheets.

5.2 Separate funds are shown as [D] Designated or [R] Restricted

6. Expenditure on Independent Examination of Accounts

The Independent Examiner's fee has been estimated for 2022 at £500

7. Employees	<u>2022</u>	<u>2021</u>
	£	£
Staff Costs		
Gross Salary/Wage	12,928	9,003
Employer's National Insurance	0	0
Employer's Pension Contributions	257	103
Benefits in kind	0	0
Total	<u>13,185</u>	<u>9,107</u>
Average number of Employees	1	1

8. Disclosure of Related Party Transactions

There have been no related party transactions in the reporting period that require disclosure

9. Opening Balance Adjustment

The adjustment aligns the aggregate balance sheet fund balances with the component funds to correct an error in previous years. It is impractical to determine the period-specific effects of the error on comparative information and the earliest period for which retrospective restatement is practicable is the current period.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN,
HADDENHAM**

FINANCIAL STATEMENTS

YEAR TO 31 DECEMBER 2022

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GENERAL FUND**INCOME AND EXPENDITURE**

	Note	<u>2022</u> £	<u>2021</u> £
INCOME	1.3		
<u>Incoming Resources from donors</u>			
Planned giving		51,406	55,162
Income Tax recoverable		15,152	15,870
Other collections	4	<u>21,596</u>	<u>17,103</u>
		<u>88,155</u>	<u>88,134</u>
<u>Other income</u>			
Fees for weddings etc (net)		6,158	3,172
SMC Room Hire		11,750	7,940
Other	4	<u>9,832</u>	<u>9,118</u>
		<u>27,740</u>	<u>20,230</u>
TOTAL INCOME		115,895	108,364
EXPENDITURE	1.4		
Grants & donations ('tithe' payments)		8,815	8,813
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St Mary's Centre running costs		5,613	6,349
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BALANCE CARRIED FORWARD	1.5	<u>193,175</u>	<u>182,116</u>

FRIENDS OF ST MARY'S FUND Note 1.2

	<u>2022</u> £	<u>2021</u> £
INCOME		
Membership	1,495	1,515
Income tax recoverable	705	317
Events	0	0
Donations	1,570	323
Total Income	<u>3,770</u>	<u>2,156</u>
EXPENDITURE		
Transfer to Resources Fund	1,297	15,000
Events	0	0
Other	0	13
Total Expenditure	<u>1,297</u>	<u>15,013</u>
NET INCOME / (EXPENDITURE)	2,473	-12,857
FUND BALANCE BROUGHT FORWARD	7,240	20,097
BALANCE CARRIED FORWARD	<u><u>9,713</u></u>	<u><u>7,240</u></u>
BALANCE SHEET		
CURRENT ASSETS		
Bank current account	10,636	6,959
Debtors - HMRC gift aid	374	281
	<u>11,010</u>	<u>7,240</u>
CREDITORS : Amounts due within one year		
Creditors and Accruals	1,297	0
FUND BALANCE	<u><u>9,713</u></u>	<u><u>7,240</u></u>

RESOURCES FUND Note 1.2

	<u>2022</u> £	<u>2021</u> £
INCOME AND EXPENDITURE ACCOUNT		
INCOME		
Rents receivable	15,200	13,900
Other income	473	205
Transfer from Friends of St Mary's Fund	1,297	15,000
Contribution from General Fund	0	0
External grants for repair works	0	7,500
	<u>16,970</u>	<u>36,605</u>
Boiler Fund		
Donations and Fundraising	180	199
Old School House Refurb Fund	1,800	1,500
TOTAL INCOME	<u>18,950</u>	<u>38,304</u>
EXPENDITURE		
Maintenance/Projects		
Church	1,654	35,367
St Mary's Centre	11,983	4,188
Old School House	933	3,140
Deposit Refund/Other Costs	1,520	0
	<u>16,091</u>	<u>42,695</u>
Audio Visual Appeal	342	0
Old School House Refurb Fund	0	619
TOTAL EXPENDITURE	<u>16,433</u>	<u>43,314</u>
NET INCOME /(EXPENDITURE) FOR YEAR	2,517	-5,010
FUND BALANCE BROUGHT FORWARD	25,090	30,101
BALANCE CARRIED FORWARD	<u>27,607</u>	<u>25,090</u>

	<u>2022</u> £	<u>2021</u> £
RESOURCES FUND BALANCE SHEET		
CURRENT ASSETS		
Bank Deposit Account	30,195	30,195
Debtors	1,800	464
Owed by(+)/to(-) General Fund	-1,252	-3,954
	<u>30,743</u>	<u>26,705</u>
CURRENT LIABILITIES		
Creditors (Including rent in advance)	1,520	0
Tenancy Deposit	1,615	1,615
	<u>3,135</u>	<u>1,615</u>
NET ASSETS OF FUND	<u>27,607</u>	<u>25,090</u>
REPRESENTING RESTRICTED / DESIGNATED FUNDS		
Audio Visual Fund [R]	378	721
General Resources Fund [D]	22,229	21,350
St Mary's Centre Heating Appeal [R]	710	710
Boiler Fund [R]	1,159	979
Old School House Refurb Fund [D]	3,131	1,331
	<u>27,607</u>	<u>25,090</u>
<i>being:</i>		
Restricted funds	2,247	2,410
Designated funds	25,360	22,681

STATEMENT OF FINANCIAL ACTIVITY

	General and Designated	Restricted	Total 2022	Total 2021
INCOME	137,897	15,895	152,495	141,339
EXPENDITURE	123,141	6,636	128,480	144,138
NET INCOME FOR YEAR	14,757	9,259	24,016	-2,799
INCREASE / (DECREASE) IN TOTAL FUNDS	14,757	9,259	24,016	-2,799

BALANCE SHEETS

	Note	General and Designated	Restricted	Total 2022	Total 2021
TANGIBLE FIXED ASSETS					
Freehold Property	1.5	107,966	-	107,966	107,966
		107,966	0	107,966	107,966
CURRENT ASSETS					
Cash and Bank		154,771	10,636	165,407	142,938
Debtors and Prepayments	2	21,315	374	21,689	16,137
Balances between Funds		-	38,884	-	-
Sub-totals		<u>176,086</u>	<u>49,894</u>	<u>187,096</u>	<u>159,074</u>
CURRENT LIABILITIES					
Creditors	3	18,583	279	18,862	14,858
Balances between Funds		38,884	-	-	-
Sub-totals		<u>57,467</u>	<u>279</u>	<u>18,862</u>	<u>14,858</u>
NET CURRENT ASSETS		118,619	49,615	168,234	144,217
NET ASSETS		<u>226,585</u>	<u>49,615</u>	<u>276,200</u>	<u>252,183</u>
FUND ACCOUNT BALANCES					
Balance from last year		221,271	30,912	252,183	254,982
Opening balance adjustment	9	-9,443	9,443	-	-
Increase/Decrease in funds		14,757	9,260	24,017	-2,799
BALANCE CARRIED FORWARD		<u>226,585</u>	<u>49,615</u>	<u>276,200</u>	<u>252,183</u>

Approved at the APCM on

Signed by:

The Revd. Cassa Messervy Rector

D.P. Morris Treasurer

C Headlong Churchwarden

V Walker Churchwarden

NOTES TO THE ACCOUNTS

1.1. Scope of financial statements. The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, they have been prepared under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)). The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the transactions of church groups that owe their main affiliation to another body nor transactions of informal gatherings of Church members. The following accounts, which are looked at annually by the Church Treasurer, are not included in this statement except as stated:

1.1.1. **The Monday Fellowship Account.** The Monday Fellowship is financially self supporting, income arising from collection made by attendees and Bring and Buy sales. The money is used to fund activities, including speakers expenses, and for charitable donations.

1.1.2. **The Bible Reading Notes Account.** The cost of bible reading notes largely offset by the subscriptions. The annual small surplus, and occasional donation, is either carried forward or passed to the General Account.

1.1.3. **Hardship Fund.** The Hardship Fund is a confidential account under the control of the Rector and Church Wardens. Its income derives from collections at baptisms, weddings and funerals and occasional donations. As at the year end any monies in the embedded fund had been transferred to the separate account. Due to the closure of the building society account in which these funds were held, the monies are currently held as an embedded fund. It is hoped to hold them separately again in the future.

1.1.4. **Thursday Morning Collections.** Thursday morning collections are accounted for separately. They are used to make the occasional donations to the local Roman Catholic Church, where the St Mary's Thursday Morning communion services are held, and to cover expenses for visiting preachers. Any surplus is passed to the General Fund.

1.1.5. **Aperitif Recitals.** These are occasional organ recitals held in the church and the proceeds are mainly devoted to the upkeep of the organ and associated equipment. The funds have now been transferred to a new Embedded Fund named in memory of Bruce Clark

1.2. **Classification of Funds.** General funds are not subject to any special restriction regarding their use. Funds that may only be applied for particular purposes are Designated or Restricted. Designated funds are normally specified for a particular use by the PCC; restricted funds are specified for a particular use by the donor. The current Restricted/Designated funds are as follows:

Friends of St Mary's Fund

The Friends of St Mary's Fund is administered by a committee on behalf of the PCC. The purpose of the Friends of St Mary's (FoSM) is to raise funds towards the maintenance of the fabric of the church and the churchyard.

Resources Fund

The Resources Fund is used to finance routine and major maintenance and project costs.

Embedded Funds

Funds are embedded in the General Account for various purposes, including support for children and young people.

1.3. **Income.**

1.3.1. Voluntary Income. Voluntary income is recognised only when received by or on behalf of the PCC. Planned giving receivable under covenant or gift aid is recognised only when received and income tax recoverable on donations is recognised when the related donation is recognised. Grants and legacies are accounted for at the point the resources pass under the control of the PCC.

1.3.2. Other Income. Rental income from the letting of premises is recognised over the period to which it relates. Interest payable / receivable on bank accounts is recognised on a cash basis. All other income is recognised on an accrual basis.

1.4. **Expenditure.**

1.4.1. Grants and Donations. All grants and donations made by the church are approved by the PCC or made within guidelines laid down by the PCC. "Tithe" payments of up to 10% are allocated out of donated income. This amount is accrued for in the period in which the income is brought into account.

1.4.2. Parish Share. The parish share of Diocesan central costs is accounted for when payable.

1.4.3. Other Expenditure. All other expenditure is accounted for on an accrual basis.

1.5. **Fixed Assets.**

1.5.1. Consecrated Land and Buildings and Moveable Church Furnishings. Consecrated land and beneficed property is excluded from the accounts by the Charities Act 2011. No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal.

1.5.2. Freehold Property. Freehold property (£107,966) represents St. Mary's Centre and The Old School House and is carried in the balance sheet at cost as it is a mixed-use asset. A formal valuation has not been made. However, the market value is considered to be not less than the cost shown.

1.5.3. Other Fixtures, Fittings and Office Equipment. Expenditure on 'other fixtures, fittings and office equipment' is written off when the assets are acquired.

2. **Debtors.** The amounts receivable include tax repayable on tax efficient income.

	<u>2022</u>	<u>2021</u>
	£	£
General Fund debtors comprise:		
Accounts receivable	8,852	5,448
Due from Resources	2,772	3,954
Gift Aid and delayed banking	9,690	5,554
Diocesan grant unpaid	0	468
Subtotal	21,315	15,424
Miscellaneous due to Resources	0	431
	<u>21,315</u>	<u>15,855</u>

3. **Creditors: Amounts Falling Due Within One Year.**

	<u>2022</u>	<u>2021</u>
	£	£
General Fund Creditors comprise:		
Grants and donations accrued ('tithe' payments)	8,815	8,813
Owed to Resources Fund	0	464
Resources, prior year adjustment to creditors	0	-769
Accounts payable and accrued	5,381	780
	<u>14,196</u>	<u>9,289</u>

Specific Fund Creditors comprise:

Resources - owed to General Fund	1,252	3,954
Resources - Tenancy deposit	1,615	1,615
	<u>4,387</u>	<u>3,546</u>

TOTAL IN BALANCE SHEET

	<u>18,583</u>	<u>15,619</u>
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4. **"Other" Income – General Fund.**

	<u>2022</u>	<u>2021</u>
	£	£
Other collections		
Unplanned CAF and tax efficient income	13,070	10,725
Wall box	95	32
Sundry	654	191
Card & Text Donations	3,935	4914
Loose Collections	3,842	1,240
	<u>21,596</u>	<u>17,103</u>

Other

Church Income (incl. church hire)	1070	3142
Parish Council (Electricity contribution)	245	276
Investment Income	340	205
Photocopying	311	36
Admin costs repayable by other parishes plus sundries	7,866	5459
	<u>9,832</u>	<u>9,119</u>

5. **Restricted/Designated Funds** (See note 1.2)

	<u>2022</u>			Fund	<u>2021</u>
	£	Increase	Decrease	Transfers	£
(a) Separate funds					
Friends of St Mary's Fund [R]	9,713	3,770	0	-1,297	7,240
Resources Fund [R]	2,247	180	342		2,410
Resources Fund [D]	25,360	17,473	16,091	1,297	22,681
	37,320	21,423	16,433	0	32,330

(b) Embedded funds in the General Account

Designated Funds

	<u>2022</u>			<u>2021</u>
		Increase	Decrease	
Parish Weekend	135			135
Holiday at Home	0		279	279
Social Events Fund	897			897
Ordinand Fund	0		112	112
Church Furnishings Fund	3,508			3,508
Music Fund (Rushton Bequest)	278			278
Mission Fund	279	279		0
Tithe Unspent	2,953	2,953	1,824	1,824
	8,050	3,232	2,215	7,033

Restricted Funds

	<u>2022</u>			<u>2021</u>
		Increase	Decrease	
Children and Young People (CYP)	19,768	3,328	1,204	17,644
Easter Lilies Fund	26	21		5
Hardship Fund	1,711	2,271	615	55
Christmas Tree Festival	2,175	1,954	1,342	1,562
Christmas Collections	845	845		0
Hymn Book Fund	58	366	308	0
Bruce Clark Aperitif Recital Organ Fund	3,160	3,160		0
Welcome Packs Deanery Grant	167		278	445
Church Enhancement (Prev. Millennium) Fund	4,646			4,646
Masquerade Ball Fund	1,171		1,250	2,421
Weekend Away Fund	3,925			3,925
	37,652	11,946	4,997	30,703

Notes:

5.1 Income and expenditure within the embedded funds are shown gross in the Statement of Financial Activity on page 11 and the Fund Balances are included in the respective balance sheets.

5.2 Separate funds are shown as [D] Designated or [R] Restricted

6. Expenditure on Independent Examination of Accounts

The Independent Examiner's fee has been estimated for 2022 at £500

7. Employees	<u>2022</u>	<u>2021</u>
	£	£
Staff Costs		
Gross Salary/Wage	12,928	9,003
Employer's National Insurance	0	0
Employer's Pension Contributions	257	103
Benefits in kind	0	0
Total	<u>13,185</u>	<u>9,107</u>
Average number of Employees	1	1

8. Disclosure of Related Party Transactions

There have been no related party transactions in the reporting period that require disclosure

9. Opening Balance Adjustment

The adjustment aligns the aggregate balance sheet fund balances with the component funds to correct an error in previous years. It is impractical to determine the period-specific effects of the error on comparative information and the earliest period for which retrospective restatement is practicable is the current period.