

# **ST MARY THE VIRGIN HADDENHAM ANNUAL PAROCHIAL CHURCH MEETING**

## **Wednesday 18<sup>th</sup> May 2022**

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2. Churchwardens' Report
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4. Deanery Synod Report
5. Safeguarding Report
6. Children and Young People's Work
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## **1. Rector's Report**

'I thank my God upon every remembrance of you' says St. Paul in his letter to the Church at Philippi because of their 'partnership in the gospel'. So, I begin this report by giving thanks to you all for the many ways you have served God, His Church, each other, and the community over what has been another difficult year. We are not yet at the point of the 'new normal' (although I think we are getting there), but it has been good to be able to meet together again and reflect on what the Spirit is saying to our church about the way forward.

### **Service Pattern**

One of the first areas we worked on this year was reviewing our service pattern. After a consultation we have put in place two main services on a Sunday morning, one formal (9am) in style and one informal (10.30am) in style. We aim also to have some afternoon and evening services giving variety to our worship. I am very grateful to all the teams, churchwardens, AV, musicians, welcomers, readers and intercessors for their support of these new services.

The pandemic lockdowns brought the closure of Caféplus+, and the decision to move in a different direction with this area of community outreach. As we discern where the Spirit is leading us next, we made the decision to hold onto the vision of Caféplus+ with some pop-up events. We have had three pop-ups over the last year at Harvest, Christmas, and Easter, which have been very well received by our community.

### **Children's and Schools Ministry**

It was a delight to arrive and find a thriving children's church had been happening on zoom over the lockdowns, led brilliantly by Philippa Blowfield and the team. Over the last nine months we have been working on how we support children's ministry and

how we integrate children and young people in services with the aim of moving towards 'intergenerational worship'. Our pattern at the moment is to have All-Age services on the 1<sup>st</sup> and 3<sup>rd</sup> Sundays of the month and then Children's Church on the 2<sup>nd</sup> and 4<sup>th</sup> Sundays of the month. Our children's ministry team met recently to be trained on the new Space Maker's spiritual practices from the Diocese which we will be using over the next year.

We launched a new toddler group last year called Pitter Patter which has been an invaluable outreach to families after Covid. I am so grateful to the brilliant team who lead this each week.

Our school's ministry through the CTiH Open the Book team is a real strength, very ably led by Francesca Flaxton. It was quite wonderful in the week before Easter to re-tell the whole Easter story to all the children at St. Mary's School, Haddenham Infants School and Haddenham Junior School, over six hundred children heard the Gospel proclaimed! I joined the governing body of St. Mary's CE School in January and have been working with Karen Collett, the Headteacher, on the area of SIAMs (Statutory Inspection of Anglican and Methodist schools).

#### PCC structures and sub-groups

Our PCC is reviewing how we work most effectively, particularly how sub-committees of the PCC work, as this had been identified as an area in need of improvement. As you may know by now, I am a big fan of teams so we have been looking at how a team model rather than a committee model might work. One area that has been identified is to create a pastoral care team. We will be working on this in the summer term.

### Youth Ministry

Our benefice youth ministry re-started last year led by the wonderful Ali Lewis, Canon Phil Groves and Precious Dube. Chill In meets on a Sunday evening 6-7.30pm every two weeks in St. Mary's Centre main hall and sometimes at Cuddington Church. Our youth have been invited to join the Oxford Diocesan youth weekend 'Yellow Braces' at the beginning of July.

### Senior's Ministry

I have so enjoyed joining Monday Club from time to time and leading the Easter session over this year. Chris Headlong and Ann Warris do such a brilliant job providing a much-appreciated sessions for our seniors to gather and enjoy an opportunity to socialise.

### Discipleship

Enabling and supporting growth in faith is a key part of our ministry. Over the last year we have had two online benefice study groups and the LLF course. Start the Week recommenced last year and is going from strength to strength. Our house groups also offer an important place for fellowship, prayer and study. However, this model does not work for everyone, and we will therefore be looking at alternatives like short study courses and whole church courses in this next year. I would also like to put in place a commitment to an annual opportunity for an Alpha course and/or confirmation course, which I hope we can do in the summer or autumn term this coming year.

### Using our resources

We are fortunate to have SMC and our beautiful church building as resources to use to support God's ministry and mission through us, as we work on our vision.

## Benefice Wide Work

Behind the scenes I have been working with our ministry team on re-starting in-person worship, the legal and governance aspects of our benefice, recruiting and inducting a new benefice administrator, and our vision as we move forwards. Being rector of a large benefice like ours is a challenge, particularly when I feel one of my key roles is to encourage our churches to grow in faith and numbers. We are fortunate to have a large and gifted ministry team. How we organise that team to best support the flourishing of our churches is an important part of the benefice vision for the next few years.

As we look forward to a new year in our church life, we are conscious that there are still many challenges in our world which will impact on our communities and lives. We may want to ask ourselves the question, 'what is God calling us and our church to do between now and next year's APCM to serve Him and the gospel?'

Rev. Cassa Messervy (Rector)

## **2. Churchwardens' Report**

The covid pandemic continued to bring its challenges to the life of our church in 2021 but also provided many new opportunities. Thankfully Revd Cassa Messervy and her family were still able to move to Haddenham and join us.

Once again, we could not hold Easter Services in the church building. However, many attended the CTiH Easter Sunday Sunrise Service in the Baptist burial ground and followed the Easter trail of prayer stations around the village. The special Easter display in the church porch provided a focus for the whole community especially during the highly successful Easter Egg trail. Families followed the Easter story around the village using the QR codes and were

rewarded by a goody bag containing an excellent Easter story book and, of course, a chocolate egg!!

Who would have thought that it would be necessary to book spaces for church services and have tickets for Christmas services? Being unable to hold many of our big Christmas Services led to the great experience of working with Haddenham Beer Festival to provide an innovative and inspiring community event in conjunction with the Christmas Tree Festival. Brilliant teams, both inside the church and outside on the green, provided refreshments, Christingle making, Sing Along Carols, Lessons and Carols and Christmas Praise.

Café+ Pop Ups have proved to be popular community events and our marquee-erecting skills have improved enormously. We have supported the delivery of CTiH welcome bags to new village residents and our new group for parents/carers and small children has been a blessing to families and helpers alike.

The PCC continued to be busy during the church closure. Grants of £22,500 were obtained towards the completion of the required Quinquennial repairs to the church. A new memorial plaque was installed in the churchyard to mark the names of those whose ashes were strewed under the Millennium Yew.

The ministry team and technical team have faithfully continued to record weekly services for broadcast on You Tube and Red Kite Radio. When we were able to return to services in church, these were streamed each week via Zoom and Facebook to enable many people to take part from their homes.

It was lovely to welcome Revd Harriet Orridge to the Benefice ministry team. While we were sorry to say goodbye to Julie Wing, who left the benefice office to take up another post, we were delighted to welcome Chloe Wilcock as our new

benefice administrator. Chloe also provides administrative support for Cassa in her new role as Co Area Dean for the Aylesbury Deanery.

**Romans 8:28** “And we know that for those who love God all things work together for good, for those who are called according to his purpose.”

Val Walker and Dianne Brackley.

### **3. Electoral Roll**

This year there was the usual revision of the electoral roll. The number on the roll is now 106, as of May 2022. It was 102 as of June 2021.

Anyone who wishes to join the electoral roll can complete a form and go on the roll from the day after the APCM.

The Acting Electoral Roll Officer is Sue Childs.

Sue Childs

### **4. Deanery Synod Report**

Since the last annual report, there have been 3 meetings of Synod, the last two being in person.

Revd CassaMesservy will, from April, be joint area dean with Revd David Williams and Revd Jonathan Hawkins remains an assistant area dean.

David Lillicrop, our Lay Chair, is now on the Diocesan Bishops Council.

At the beginning of the year there were elections for clergy and lay members of the Diocesan Synod.

Addresses were given to Synod on the following:-

Partnership for Missional Church by a speaker from CMS. This is a different approach to seeking God's direction as to how we extend ourselves into the



community around us (for more information see the CMS website)

An update on the work of the Aylesbury Town Centre Chaplaincy.

Reflections on Ukraine by Lady Sarah Liddington (her husband was previously MP for Aylesbury and a Foreign Office Minister). She has a Ukrainian sister in law.

Gavin Oldman, lately on General Synod, spoke about Child Trust Funds and his work reminding young people (mainly the disadvantaged) that if they were unaware of their existence, that there is a lump sum available for them on reaching 18.

At the first meeting of Synod there was an open session on how we were continuing to cope as churches with Covid.

In November, the North Aylesbury Team reported on their progress as a Resource Network for mission initiatives, which it is hoped will develop more widely across the deanery.

As some churches were having problems meeting their parish share, it was not possible to obtain the maximum rebate for prompt and full payment. However we did manage to meet the requirements for a 1% rebate, which was allocated as normal to the Mission Grant Fund, so that there is money available to assist in new developments.

Adrian Collier

## **5. PCC Safeguarding Report to APCM May 2022**

Parish Safeguarding Officer – Val Walker.

Parish Safeguarding Officer with responsibility for Vulnerable Adults – Chris Headlong.

The PCC has adopted “Promoting a Safer Church”, the safeguarding policy statement of the Church of England, as its own safeguarding policy. Safeguarding is a standard agenda item at every PCC meeting.

The Parish Safeguarding Dashboard is being used to ensure that all actions and policies are up to date via the Safeguarding Action Plan which was reviewed and approved by the PCC in March 2022.

The Church of England Safeguarding guidelines now require that DBS checks are renewed every 3 years. There is an ongoing process to ensure that all volunteers have the required DBS check at the appropriate level.

Safer recruitment procedures are in place for all volunteers working with children, young people and vulnerable adults. All volunteers are required to complete safeguarding training at the appropriate level and frequency.

All PCC members have also completed online Safeguarding Awareness training and have DBS checks.

The procedure to deal with any safeguarding concern or allegation was approved by PCC in March 2022.

The Parish Safeguarding Policy for working with Vulnerable Adults was approved by the PCC in March 2022.

Val Walker

## **6. Children and Young People's Work**

### **a. Children's Church**

Children's Church (CC) generally meet on 2nd and 4th Sunday of the month, in term time only.

Having continued the summer term 2021 on-line on a Sunday morning at 9.50am for 30 minutes, CC was able to meet on 11th July in church with a presentation to the children in the churchyard and games on the village green.

With the start of the new academic year in September 2021, CC has been able to meet on most 2nd and 4th Sundays. However, two sessions were cancelled, one was due to lack of helpers and the other clashed with Remembrance service which was held during the morning service.

During the Lent term we had to cancel three sessions, one due to high Covid numbers in the community (particularly amongst primary aged children at the start of January), another was cancelled due to the lack of helpers, and the third was moved into church as it was Mothering Sunday and the children were invited to be in church.

Due to the various disruptions, we have not been following any particular theme. We have been using verses from the Bible to help the children live a life like Jesus. We have also tried to follow on from the theme of the service from the previous week.

Revd Cassa Messervy has become very involved with CC and Philippa has met her on several occasions to discuss children's ministry. They have both attended the 'Space Makers' course and plan to roll this out slowly to the children, starting in the summer term 2022. Cassa and Philippa are meeting to discuss the delivery of 'Space Makers' with a training session for all CC leaders in early May. Cassa is keen to intertwine CC with all services.

The other leaders are Loraine Milmer, Anna Kittel, Liz Chivers and Tracy Brown. In addition, we have had Roisin Messervy join us as part of her Bronze DofE award volunteering.

Philippa Blowfield continues to administrate and co-ordinate CC. We usually have between 3 and 8 children attend per session.

### Future Plans

Cassa is to be more involved in the leadership of CC, to help align the themes with those being used in Church.

The teaching/leader roles will be divided up more evenly amongst the leaders.

Philippa Blowfield

### **b. Chill In Young People's Group.**

After what seemed like a very long time, Chill In resumed in a more regular way in September 2021. It was decided that we were going to meet fortnightly from 6-7:30pm with some sessions in Haddenham and others in Cuddington.

The Chill In team currently consists of Precious Dube, Ali Lewis, Canon Phil Groves and Lauren Haggerty. Looking ahead to next year, it would be good to find more helpers as all helpers lead services or children's work in their own churches in addition to helping with Chill In.

We started off the year in September with around 10/12 young people attending the sessions regularly. In the first half of the Autumn term, we made use of the lighter evenings and held lots of our sessions outside. In addition, we have enjoyed social evenings such as pizza nights and chocolate making as well as exploring topics around current affairs and social media and how God fits into our world today. In February, we went to UNITE, a youth service held at Holy Trinity Aylesbury. This was a great opportunity for the young people to listen to more contemporary music as well as meeting other teenagers. This service happens every month, so we plan to attend another one in the summer term.

Unfortunately, as the year has progressed we have lost some of the older teenagers.

This is partly to the dynamic of the group being younger and partly due to other commitments such as jobs and exams. We now only have 5 regular members and we are looking at ways to boost numbers. Canon Phil Groves would like to run confirmation classes which are most likely to happen in the Autumn term. We continue to use the Energize online resource to plan sessions on identity, the choices we make and developing greater awareness of the truths within the Bible. We would value prayers for Chill In as we look to serve more young people in the Wychert Vale Benefice. We pray that the group will continue to grow and that the young people in Haddenham and surrounding villages will become committed Christians with a real love for others.

### **c. Working with Haddenham Schools.**

In July 2021, at the end of a second very challenging academic year, we were able to host a modest “Celebration of Moving On” in church for the 60 children leaving St Mary’s CE School, which was livestreamed to their parents. As singing was not permitted in church, the children pre-recorded their songs on the school field, which were included in the service. Wearing disposable gloves and masks, Cassa and I presented individually named Bibles to each child.

Having spent the previous 18 months supporting schools mostly online, it was wonderful to be able restart regular assemblies ‘in person’ from September 2021. The Open the Book Team increased in number to 9 as Cassa joined our weekly rota and we were rejoined by Revd Keith Edwards and Ann Wallace from Haddenham Baptist Church who had taken a pause during the lockdowns. We started off the autumn term well but as Covid cases started to increase, activities once again became more restricted. Guidelines and rules changed on an almost daily basis,

which resulted in many frustrations and disappointments. To keep numbers down, we hosted 6 separate class Nativity services in Church for St Mary's School. The Infants School cancelled their Christingle service planned to take place in Haddenham Baptist church and instead did class workshops, with help from an online video made by Revd. Jonny Fillis. We were only able to welcome half of the Junior School children into church for two small end of term Christmas Services, which could not include any singing. The OTB team were pleased to be involved in running outdoor Christingle workshops over the Christmas Tree Festival weekend and to support the outdoor Living Nativity event on Christmas Eve.

Despite Covid continuing, we went back into schools in January and have managed to complete a full term of almost 'normal' weekly assemblies, Collective Worship services and even our first "Cuppa and Chat" drop-in event in St Mary's Church for over 2 years! We had a very busy end of term filled with multiple Easter activities for all three Haddenham schools. These included a whole-school Easter assembly in the Infants School, 2 Easter services in Church for all the Junior School children and an "Easter Carousel" activity morning in St Mary's School followed by a whole-school service in Church on the last day of term. All events were fully interactive, involving over 120 children dressing up and helping to 'act out' the Easter story. My sincere thanks go to the whole fantastic ecumenical team – Olive Kuhrt, Andy Hardy, Revd Cassa Messervy, Revd Jonny Fillis, Revd Keith Edwards, Ann Wallace, Jenny Bullimore and Katharine Whitney – with help from Janet Morgan and Jan Lemos plus invaluable technical support from Roger Ward and Andy Price. What an amazing opportunity we have to share God's word with 3 such welcoming schools and all their lovely children and staff.

We are very much looking forward to a summer term of telling more Bible stories during weekly assemblies and monthly school services.

Francesca Flaxton

## **7. Young Families Report**

As with many church activities during this past year, the Covid-19 pandemic has had a significant impact on what we have been able to do. The legacy of the past two years has seen a shift in resourcing, as well as families trying to re-establish a pattern to life. There has been the realisation that we cannot just pick up and do the same things we were doing pre pandemic, indeed that would not be a wise thing to do.

Following the appointment of Revd Cassa Messervy last year and as church activities have tentatively moved forward, there have been changes to the worship pattern. The focus has been on more intergenerational worship with shorter services, this has seen an increase in the number of young families attending church services. This refocus, together with Baptism services now being possible, has helped to keep families linked to the church.

In Response:

As time passed, it became clear that the lockdowns had produced numbers of new mums who felt isolated, often without family close to hand. So Pitter-Patter, a parent/carers and baby group, was launched in July 2021 and meets in St Mary's Centre every Tuesday morning between 9.30 and 11.00, it closes for Christmas and Easter. The group has ranged between 7 and 13 adults and their children. The focus has been for adults to come along for a natter, meet new friends and have a cuppa whilst the children play and develop their social contact. Each session ends

with a bible based story and singing with actions and dance. It has been a joy to us all to see all age groups grow in confidence in recent months. Many thanks to the team of people who make this happen, without you we would not be able to offer this meeting point.

Additional ways to link with families and the community have been explored and developed, 'pop-up Cafeplus' events are taking place. So far this year, Harvest and Christmas have seen marquees erected on the green outside the church, with varied activities, for all ages, together with games, drinks and of course cake, available for all family members. These events have been highly visible and inclusive to the whole community. Another 'Pop-up Cafeplus' event will take place on Easter Saturday 2022. Again, so many thanks go to every member of the team who make this happen, with special thanks to the Beer Festival committee for the loan of the marquee. These events have helped us maintain and develop new links with families, and helping the community see church outside the limitations of the building itself, this has been so very important at this time when there is still so much uncertainty.

Families work, children and young people remain an important and ongoing ministry in our church. We thank God for raising up those who lead and are involved in any way and we continue to pray for guidance in the work done.

Loraine Milmer

## **8. Pastoral Care and Discipleship**

A meeting was held with Revd Cassa Messervy about the future of the Pastoral Care and Discipleship Group, and it was agreed that there was too much overlap with other groups, particularly Worship and Witness. It was felt that this important part



of church life would work better as a pastoral team rather than a committee. There is a lot of informal pastoral care happening and it was hoped that a Visiting Co-ordinator would be appointed.

Lizzie Banister

**a. Home Groups**

There are three home groups running now, consisting of between eight and ten members in each, meeting fortnightly at slightly different times to suit the members' individual needs. While there is some Bible Study and prayers they are largely about sharing and supporting of each other's needs and problems, whether they be physical or emotional. Important as trusting loving friends, they also reach out to neighbours and pass on Church and village information. For more details contact either the Hardys, the Childs, or the Stoneys.

Graham Stoney

**b. Ladies'- 'Start the Week'**

'Start the Week' meetings began again in August 2021, taking on a slightly different format, after a long break due to covid regulations. We made the decision to meet in church because there is more space for social distancing. The ladies enjoyed being together again sharing, praying and laughing over coffee and cake! We have continued to meet once a month for the time being, instead of the usual twice monthly gatherings, opening with a time of fellowship, coffee, singing and prayers before someone leads a short introduction to the chapter to be discussed.

Peter Maulden's book 'Radical Gratitude' suggested by one of our ladies, has proved to be most appropriate, as we give thanks for keeping us safe during the pandemic. We have been learning to develop a habit of gratitude in our lives - not always easy. Each chapter points us to the amazing grace of God, with headings such as

Ingratitude but choosing gratitude/ Time out to remember/ Disciplined gratitude, not grudging submission/Gratitude, success and riches; the good, the bad and the ugly. With the Christmas Tree Festival taking place we all enjoyed making colourful spirals to decorate our tree. Spirals are symbols of gratitude and this was illustrated by writing what we were thankful for on each one.

We currently number 24 ladies with two newcomers this season and we welcome all ladies from any denomination and pray the Lord will guide us as we move forward in 2022.

The author writes: Every single day we live, is a gift from God to treasure.

Jenny Hardy, Loraine Milmer, Sally MacGregor

### **c. Monday Club**

As with so many organisations Monday Club has not been able to meet for much of 2021. We continued to stay in touch with all our members by phone, by our occasional newsletter Monday Club Clarion and, once allowed, by visits to their homes. We provided some practical help as needed and Ann Warris and Chris Headlong are both Fish scheme drivers so were involved in transporting people to Covid vaccinations. When outdoor meetings in groups of 6 was allowed several tea parties were organised in Ann's and Chris's gardens with transport provided where needed and members enjoyed the company of friends. We were thrilled when Covid rules changed and it became possible to start up again. We sent a questionnaire to all our members to gauge interest and confidence in coming back to club either in near or more distant future and it was an overwhelming YES! Following a rigorous risk assessment, we held our first meeting in September 2021 at St. Mary's Centre. We now meet twice monthly on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of the month. This acknowledges the Sixty Plus Club's usual meeting days of 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays so

hopefully at some time in the future senior members of the village will have the opportunity of an activity each week. We put strict safety protocols in place for volunteer drivers and guests.

The majority of our members live alone and restricted to their homes for such a long period of time some had become anxious and lost confidence in going out. However after much cajoling by us and relatives we had an almost 100% return. Indeed we gathered several new members though sadly there had been deaths earlier in the year. By the end of the year our membership was up to 28 and most weeks there were 18-20 attending. Our programme continued in the same vein with visiting speakers, games afternoons, a harvest lunch and a wonderful Christmas tea where Ven. Gordon and Olive Kuhrt entertained us. We continue to be supported by Haddenham Community Vehicle (Carrie) helping us with regular transport for which we are very grateful especially as, for everyone's safety, we only asked our volunteer drivers to transport one person in a car. Several members who had travelled independently prior to lockdown whether by walking or driving had lost significant mobility and now need transport.

We continued to stay in touch with the organisers of similar groups in the village. Sadly Thursday Club has closed permanently, as has Age Concern Haddenham, so the fortnightly lunch club at Bradmoor farm also folded. We stay in contact with Mary Welby who leads the Sixty Plus Club but due to the restrictions placed on them by their umbrella organisation RVS they have not yet restarted, but hope this might happen late spring 2022. The informal Tuesday coffee morning in the Methodist Church also re-started though guests have to make their own way there and the monthly Vintage Church run by the Baptist Church is also up and running again.

Ann and Chris will always be grateful for offers of help with the meetings themselves, with transport, cake making and especially with the moving of tables and chairs at the beginning and end of meetings and give a huge thank you to those who are already supporting the Club.

Ann Warris and Chris Headlong

## **9. Worship and Witness**

During 2021 the group met on only a few occasions as the second year of the pandemic further seriously affected all aspects of life. With the heavy restrictions in place on meeting in person and the obvious caution and concern for the more vulnerable members of our congregation this could at times be complex to navigate.

We continued services over Zoom and later on Facebook Live. The group helped the new Rector and the Wardens to consider how best to restart worship in the church building when this was possible from around the middle of the year.

Later in the year we helped to facilitate broadcasts from Church services in the church building.

We considered, with others, the future of Cafepius+ and how to proceed with pop-ups which were able to start on special occasions. We continued to support the distribution of welcome packs to new residents with the assistance of Churches Together. We further looked at detailed practical aspects of the services and for special services over Christmas.

Members of the W&W committee helped the Benefice to continue the YouTube services for the whole year which we are pleased are now carried by Red Kite Radio.

Paul Smith

### **a. Churches Together in Haddenham (CTiH)**

There is a covenant between the four churches in Haddenham to work together as a united Christian witness in the village. Events and services are held during the year which are organised by the committee which is made up with representatives from each of the churches. Mrs Marjorie Johnston from the Baptist Church is the current Chairperson.

**Feast Service – Sunday 19 September at 5.00 pm Church End Green** – This was led by Rev Cassa Messervy and a good number attended. Mr Pettigrove was very grateful for the donation towards the fund providing for struggling fairground owners. Refreshments were served afterwards;

**Service of Personal Remembrance – Sunday 7 November at 3.00 pm** – This service took place in the Baptist Church and was led by Rev Jonny Fillis assisted by Rev Cassa Messervy. About 30 people attended and were pleased for the time given for quiet reflection;

**Remembrance Day Service – Sunday 14 November at 10.30 am at St Mary's** – this was well attended and people enjoyed the format; the service was led by the Methodist Church;

**Delivery of Welcome Bags** – As Covid restrictions had been relaxed, delivery of Welcome Bags to new residents were resumed in November 2021, followed by another delivery just before this Easter. The bags containing a tea light in a glass holder with the inscription 'Bless this House', a Welcome leaflet with local information and a flyer showing the Christmas or Easter services in all four churches were very well received;

**Christmas Crib Scene** – This was displayed in the window at the Library, with accompanying information about the Christmas services across the village;

**CTiH Village Carol Service** – This was cancelled owing to Covid restrictions in force during December;

**Carol Singing – Saturday 19 December at 12 noon at Banks Parade** – There were a smaller number of singers this year and as ‘Tickety Brew’ no longer opens on Saturdays, there were less people to join in with the singing. It has since been decided that it might be a good idea to change the venue to either the Garden Centre or Bradmoor Farm;

**Service for Renewal of the CTiH Covenant – Saturday 22 January 2022** – a well-attended and joyful prayer breakfast held in the Methodist Church and led by Rev Jonny Fillis;

**World Day of Prayer – 7.00 pm Friday 4 March** – arranged by the women of the UK was led and hosted by the Methodist Church; this was very well attended;

**Good Friday Procession and Service – 15 April 10.15** led from Townsend Green by Rev Jonny Fillis and Rev Ross Marshall carrying the cross followed by a very reflective and thought-provoking service at St Mary’s at 11.00 am. The service which was well attended was led by Rev JF and was supported by a very accomplished choir led by Mr David Quinn. Hot X buns and coffee were served afterwards in St Mary’s Centre;

**Easter Sunrise Service – 6.30 am 17 April in the Baptist burial ground** – led by Rev Keith Edwards from the Methodist Church. Over 50 people attended and shared fellowship and the joy of Easter on a beautiful sunny morning. The service was followed by a delicious breakfast kindly cooked and served by Marjorie Johnston and her family.

Jacquie Harland

## **b. Bell ringers**

The Haddenham Bell Ringers (the 'Ringers') have not rung at all during at least half of 2021 due to the Covid pandemic restrictions and requirements.

However, during the period of lock down and restrictions, the following ringing of the bells exceptions were done:

- The Tenor was rung half muffled 99 times to mark the death of the Duke of Edinburgh.
- The bells were also rung half muffled for half an hour before the funeral of the Duke of Edinburgh as a mark of respect and to acknowledge the funeral.
- The Seventh Bell was chimed on 23<sup>rd</sup> March 2021 to mark one year since the first lockdown began.

These occasions of ringing were all part of Nationwide Ringing. On all these occasions our Tower Captain Mr Phillip Rose and Steeple Keeper Mr Melvyn Rose were the ringers.

Normal ringing resumed in June 2021, with the first of five weddings that followed the lifting of lock downs, in St Marys Church, Haddenham.

Practice nights on Wednesday evenings from 7.30 to 9 pm also resumed shortly thereafter. All of our local band of ringers returned and with some trepidation took up ringing regularly again. After a few practices our ringers picked up from where we had been forced to leave ringing in March 2019. Most of the methods that were being practised or rung before lock down, have now been resumed.

The Ringers did not have an AGM in 2021 due to Covid and social distancing legal requirements and in any event there was little to report due to Ringing being impossible due to such restrictions. Existing Officers for the Ringers consented to and continued to carry out their duties so far as reporting, checking the Tower and the

bells and Ringing Chamber. Due to Covid restrictions the ringers did not hold their Annual Ringers Dinner either.

Phillip Rose our Tower Captain at St Mary's, Haddenham, has continued to wind the church clock every week.

One visiting Ringing Band attended and were hosted at St Mary's Haddenham in 2021, and they were the Chiltern Midweek Quarter Peal Band.

The Ringers continued to ring for half an hour before the Sunday services at 10.30am from June to December as usual.

On 5<sup>th</sup> November the Ringers were able to do their annual firing of the bells as is their tradition for Bonfire Night.

There was ringing for Remembrance Day in November, and for Christmas 2021 and to ring in the New Year 2022, for the first time in two years.

The Ringers thanked Mr Phillip Rose for continuing to be Tower Captain, for hosting the visiting Ringing Band, winding the clock, ringing for the National events during lock down and for keeping the Haddenham band of ringers all together when resumption of ringing started again in June 2021.

Melvyn Rose has kindly continued to be the Steeple Keeper for the Ringers for the last season and has continued with the bell maintenance. There was virtually no maintenance work required for the bells or the bell chamber required this year as there has been little ringing due to Covid lock down and restrictions.

One inspection completed, found that the tenor rope was slightly frayed near wheel garter hole, also the wheel surface was rough at similar position. This will be monitored to check for deterioration and if necessary repairs or replacement to be put in hand.



Outstanding items still outstanding except draught proofing of ringing chamber entrance door cancelled to maintain airflow as an anti Covid measure.

However during 2022 if ringing continues as normal, the following works may be required/undertaken during 2022:

- The Tenor pulley wheel block needs extra bracing to maintain rope alignment together with keeping a watch on the items listed above.
- One further step on the spiral stone stairs up to the Ringing and Bell Chambers has a loose top surface and needs to be re-secured or replaced.
- The Ringing Chamber entry door needs some draught proofing. This had been put on hold whilst Covid restrictions were in place as the door was left open at all times to increase ventilation in the Ringing Chamber.
- The Bell Chamber needs a thorough tidy up and cleaning following the considerable work done in particular on the sound shutters in 2017 and 2018.
- Investigation as to whether there can be better sound proofing in the Ringing Chamber as the volume of sound coming down into the Chamber from the Bells is considerable.

The Haddenham Ringers thanked Mr Melvyn Rose for all his work in maintaining and monitoring the bells during the year, assisted by Mr Michael Harrison.

The lack of ringing during 2021 due to Covid restrictions also had a negative impact on income for the Ringing Fund. Nonetheless, voluntary donations by the Ringers themselves have meant that all maintenance costs have been met during the difficult year that 2021 has been. So necessary work has been done and the Ringers due to voluntary contributions just remained solvent.

For and on behalf of the St Marys Church, Haddenham, Church Bellringers,  
Linda Davies, Secretary to the Haddenham Bellringers.

### **c. Global Mission Group**

The Global Mission Group did not meet during 2021 and currently it does not have a chair person.

### **10. Friends of St Mary's**

Friends of St Mary's (FOSM) exists to provide a means by which people, so inclined, can contribute to the maintenance and repair of the heritage and fabric of St Mary's church building whilst not necessary contributing to the spiritual life of the Church community; which might otherwise be the case if simply making a general donation the Church.

Having just re-read the report from last year, 2021, the report I am about to make will seem very much a case of *déjà vu* to the reader as much as to me the writer.

An ever diminishing number of 'Friends' continue to support FOSM by regular financial contributions. Income from this source amounted to just over £ 1,500 in the year. We were also the beneficiaries of income from a couple of funeral collections in the year, for which we were most grateful.

As happened in 2020, the Youth Music Festival was unable to be take place this year due to Covid. This event has historically resulted in a relatively small income, but it has served to publicise our work, and highlights well how the church building not only serves the needs of the worshipping congregation, but also provides a stunning venue for concerts and other local events. With Covid restrictions lifted towards the end of the year it was possible for one of our faithful supporters , The Wychert Choral, to hold a concert, from which we benefited from the profits generated. In addition the Annual Christmas Tree Festival also took place and again FOSM was fortunate to be granted a healthy financial gift. Whist both these gifts were received

after the financial year cut-off - so do not appear in the accounts - they have made a healthy boosts to our funds in 2022.

In May we were pleased to fulfil our *raison d'être* by making a donation of £15,000 to St Mary's Church funds to assist in the work being carried out to the fabric of the church during the year.

The FOSM committee (formed in January 2011) has not changed since my last report and consists John Brown CBE, a designated Church Warden (to comply with our constitution) and me. We repeat our annual appeal that we would welcome new people to the committee who might hopefully provide new enthusiasm and ideas to this cause.

Tony Belgrove

## **11. Resources: Fabric Report for the Church, St Mary's Centre and The Old Schoolhouse**

### **CHURCH:**

Ground-level flagpole installed in churchyard.

Quinquennial Report repairs carried out to stonework at east and west sides, and clockface refurbished.

Outstanding Work:

- No major works currently planned

### **ST MARY'S CENTRE:**

Replacement of rotten/missing closure boards at eaves.

Video doorbell fitted at front door entrance.

Replacement of warped/ill-fitting front door.

Keysafe fitted for ad-hoc hirers front door access.

Vermin damage to plumbing and electrical cabling in loft space above toilets:

- Electrical circuits isolated and extension leads in use for Attic Office
- Contaminated insulation removed and loft sprayed with biocide
- Quotes being received for replacing the electrical cabling

Outstanding work:

- Repair to cracked and leaning brick wall at rear – this has been notified to property owner that shares boundary with St Mary's Centre, but still no agreement on way forward at present.
- Insulating the ceiling of the Attic room (carried over from previous years, but not considered urgent).
- Garden space at rear (after brick wall has been stabilised/made safe).
- Electrical cabling replacement in loft space above toilets, followed by installation of new insulation.
- Replacement outside security lights at front.
- Clear the "flowerbed" around the yew tree at front to take pressure off the brick wall and investigate repairs needed.
- Minor roof repairs to replace tiles and re-mortar side of gable.

### **OLD SCHOOL HOUSE:**

Side gate replaced.

Dining room ceiling replastered.

Dead cherry tree removed from front garden and replacement planted.

Outstanding work:

- Rotten rear gate to be replaced (quoted and approved).
- Periodic on-going redecoration during gaps in tenancy.

- Replacement of old radiators – future during tenancy gap.

Colin Brackley

## 12. Treasurer's Report

### Finance Briefing for APCM 2022

#### Executive Summary

- On the General Fund (the 'housekeeping account') we had a slightly reduced surplus of £8,893 compared to 2020 when we had a surplus of £9,531.
- As there was a surplus on the General Fund the Tithe will be paid at the usual rate of 10%.
- Unrestricted Fund income exceeded expenditure by £5,447. Restricted Fund expenditure exceeded income by £8,246. Overall, including Unrestricted and Restricted Funds, there was a deficit of £2,799 (*overall deficit in 2020 £13,170*).
- Resources is a Fund set up by the PCC: its money is used to repair the Church, Old School House and St Mary's Centre. Its day to day income is principally rent obtained from the letting of Old School House. The Fund had major expenditure on Church external repairs in 2021 (only partly funded by grants) and ended the year with £21,350 (*2020 £30,102*) in unrestricted funds, plus other restricted/designated monies. After allowing for creditors and debtors the balance was £16,245 (*2020 £29,286*).
- The Millennium Fund was closed during 2021 and its accumulated monies were transferred to an embedded fund.
- The General Fund results continue to show a remarkable achievement in maintaining a reasonable surplus during a global pandemic with all this has meant for Church life and our own lives. Our Giving income has dropped significantly, although

there has been a small increase in income from St Mary's Centre lettings, Occasional Office fees for Weddings etc., as pandemic restrictions eased. Fortunately, there has again been a drop in expenditure. Less fortunately, two of our energy suppliers went out of business in 2021 and we had to negotiate new (and much more expensive) contracts for gas and electricity – this will result in a significant increase in costs in 2022. Our finances overall continue to require careful management, though a remarkable amount is achieved with limited funds.

### Introduction

1. The end of year financial statements were put on public display in the church over a week ago and e-mailed to church members. A limited number of hard copies are available tonight. The statements have been produced in accordance with Church Accounting Regulations and the Charity Commission's Statement of Recommended Practice, commonly known as the SORP. They have been Independently Examined by Catherine Chapman.
2. The purpose of this paper is to give you an overview of our income and expenditure during 2021 and then comment on how well placed we are to meet the financial challenges of 2022 and beyond.

### Income

3. As described in our end of year financial statements, our income is kept in a variety of funds. But whatever the account or category of income, our funds consist of three types, namely, unrestricted, designated and restricted. Our unrestricted money is not subject to any special restriction regarding its use: the use of designated money is defined by the PCC and could later be re-allocated by the PCC if circumstances changed. Unrestricted funds and Designated funds are kept in our General Fund, Resources Fund, and some embedded funds. The use of restricted

money is specified by the donor and, unless specifically agreed at the time of the donation, cannot be altered by the PCC without further consent from the donor. This means that some of our assets are ring-fenced for particular purposes and this can lead to problems when unexpected financial requirements arise. Restricted funds comprise: Friends of St Mary's, Millennium Fund, and some embedded funds.

4. Our total income in 2021 was £141,339 (2020 £133,511), which comprised £126,865 of unrestricted income and £14,474 of restricted income. The 'housekeeping' income is kept in the General Fund (see page 2 of the Financial Statements) and the remaining income is spread across the Millennium Fund, the Friends of St Mary's Fund, and the Resources Fund (see pages 3 to 6 of the Financial Statements). There are also a series of Embedded Funds located in the General Account (see page 13 & 14 of the Financial Statements). Descriptions of these funds are shown on pages 10 & 11 of the Financial Statements.

#### 5. Basic Income.

The bulk of our unrestricted income comes from general donations. These can be significantly enhanced by the gift aid scheme, including the new Parish Giving Scheme, under which we can recover income tax paid by the donors. In 2021, this accounted for 18% of our planned unrestricted donations. The remainder of our unrestricted income comes from statutory services, photocopying, hiring out the church for concerts, rent from the letting of Old School House, income from the attic rooms in St Mary's Centre, and other activities.

6. Supplementary Income. Our restricted income for 2021 was distributed across the various funds. This income is derived from a variety of sources including donations, responses to appeals, fundraising activities, interest, membership fees to Friends of St Mary's, grants from trusts and inter-fund transfers.

## Unrestricted Expenditure

7. Our basic or unrestricted expenditure for 2021 was £121,418 which resulted in a surplus of £5,447.

8. The largest portion of General Fund expenditure (55%) comprises our Parish Share commitment and clergy costs. The latter comprise expenses and honoraria and are shared across the benefice in proportion to the relative values of parish share paid by the individual parishes.

9. The worship and mission portion includes outreach, pastoral expenses, and non-clergy training. During 2021 such Youth and Children work as was practicable was financed from a generous donation.

10. No transfer has been necessary from the General Fund to the Resources Fund in 2021 to finance expenditure, despite the large amounts expended from the latter Fund. The Friends of St Mary's Fund was in the past able to finance many of the major works that were required (and gave a generous donation of £15,000 towards Church repairs in 2021) but FoSM's funds have been depleted. Further major assistance from this Fund will be limited unless it is able to rebuild its finances in future years. Resources will continue to face a number of challenges and transfers from General Fund to Resources may well be necessary in future years.

11. The tithe is allocated and disbursed after the APCM for the year covered by the financial statements. The amount for disbursement during 2022 (but for 2021) is £8,813.

12. The tithe distribution for 2020 (recorded in the 2020 accounts but spent during 2021) is shown below. In addition, the costs of the BRF Barnabas Days for the local schools were covered and bibles were provided for St Mary's School leavers.



£

TeachBeyond (funding for Lucy Ward) 2,000

CMS 2,000

Worldwide Evangelization Crusade 2,000

DHF Cambodia 2,000

Total: 8,000

The sum of £500 was brought forward from the previous year. That was added to the underspend of £1324 for the 2020 tithe, and £1824 was carried forward to the following year. (This sum was sent in March 2022 to a charity working in Ukraine and will appear in the 2022 accounts.)

#### Restricted Expenditure

13. The restricted expenditure for 2021 was £22,720. It was distributed across the funds as shown in the accounts.

#### Resources

14. A Quinquennial survey of the church and churchyard will be undertaken during 2022 and will almost certainly identify further matters requiring attention. This is inevitable when dealing with a Grade 1 listed, mediaeval church.

Further small contributions were received in the Boiler Fund during 2021 and as these exceeded routine expenditure on the equipment, they remain in that Fund at present.

The General Fund did not have to subsidise Resources in 2021 but given the challenges faced by this fund, that situation may well change in future years.

#### General Situation at end of 2021

15. During 2021 we met all our commitments and ended the year with total assets (across all Funds) of £252,183, a decrease of £2,799 over the previous year's figure of

£254,982. Although this seems a high figure it must be remembered that it includes £107,966 for the book value of St Mary's Centre/Old School House and which would not be easily realised as the property could hardly be sold. The net current assets of £113,305 in Unrestricted Funds include a reserve in accordance with the Reserves Policy that we are obliged by charity law to publish and review annually. This follows:

### Reserves Policy

The PCC has examined the charity's requirements for reserves in light of the main risks to the organisation. These risks include the costs of maintaining a medieval Church building which can suffer from sudden deterioration that is expensive to remedy and Victorian buildings comprising St Mary's Centre and Old School House which are also requiring considerable funds to maintain them in a satisfactory condition. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be a minimum of two months of expenditure. In the year to 31st December 2021 General Fund expenditure was £99,471 and expenditure for 2022 is likely to be higher by an amount that cannot be accurately predicted, but 7.5% has been allowed for this purpose, therefore the target is £17,825 in general funds. The reserves are needed to meet the working capital requirements of the charity and the PCC is confident that it would be able to continue the current activities of the charity in the event of a significant drop in funding.

As at 31st December 2021 £135,979 was held in 'immediate call' cash accounts; after deducting creditors and Fund balances (and pessimistically ignoring debtors) the figure reduces to £103,004 which was well over target. The PCC considers this a satisfactory position.

The PCC reviews the reserves policy annually.

## Forecast for 2022

16. General Fund Income and Expenditure. 2021 has been another extraordinary year with a global pandemic continuing to cause much disruption to our normal lives, both as individuals and as a church. Despite this we have managed to carefully control our finances and remain in a healthy position overall. Costs inevitably increase, and the overall position remains challenging: expenditure has to be kept under constant watch. Resources Fund may well need further money to cover essential repairs which can be of considerable size when they arise. Our basic income needs to continue to increase so that we can continue all our activities. The maintained surplus in 2021 was very welcome but our finances may well come under further pressure during 2022, depending on the future trajectory of the Covid virus and the impact of both war in Ukraine and rising inflation generally. We have already been hit by major increases in energy prices, and although as commercial contracts these are now at fixed rates for several years with major suppliers, other expenditure will inexorably rise.

## Conclusion

17. In conclusion, we need a steady and increasing stream of basic income to pay our way and expand our activities and we need bursts of supplementary income to keep things working and well maintained and to improve our facilities. It is extremely encouraging that we achieved a satisfactory surplus in 2021 but the impact of Coronavirus may well continue to present major challenges in the year ahead.

18. I would like to thank for their outstanding support our previous Administrator Julie Wing, and my other colleagues. I would also like to thank our Independent Examiner, Catherine Chapman, for her much appreciated guidance.

19. I offer the financial statements and this accompanying report to you for approval.

David Morris FRSA Honorary Treasurer March 2022

### **13. Planned Giving and Stewardship Report**

A family was leaving a church building after attending a Sunday service. The father was grumbling; he had not recognised a number of the hymns and others had clearly been chosen to appeal to the youngsters. The sermon had been rather long and the heating was too high in their section of the new comfy seating. The after-service coffee had been instant and the biscuits rather plain albeit one of the congregation had slipped in a packet of chocolate ones – but of course *‘they got snaffled up rather quickly’*. The children were pre-occupied showing their mother the craft items they had made during ‘their section’ of the service whilst making sure they did not drop the Scripture Union comic they had been given on leaving. The son lifted his head, and commented, having seen his father drop a coin in the collection upon leaving. *“Well, it wasn’t THAT bad for a pound!”*

As I reported last year, and has been a recurring theme, St Mary’s Church has fixed overheads and regular costs which must be met year in and year out. Those costs are met in small part by statutory charges such as weddings and funerals and from rental income from St Mary’s Centre bookings, but the vast majority of those costs are met from regular and faithful giving on the part of the congregation.

For a second year in a row St Marys’ Church was well served by the majority of the core members giving regularly; be that weekly, monthly, quarterly or annually; by standing order; one off cheques; or weekly envelopes. So the income, for the most part, continued. However the Church’s finances cannot rely on that core indefinitely. There is the inevitable loss of church membership through death, illness or

movement from the area. New membership needs to emulate the regular, generous and committed giving of those they are replacing in the pews and groups within the church in order for the church to continue to operate in the way it currently does ; or importantly to expand its activities.

In the past year regular numbered envelopes have been phased out as the few users still using them opted for alternative ways of making their regular donations to the Church. 'Pew' envelopes remain an option for those wanting make a one-off gift which would be tax efficient.

The Parish Giving Scheme is the primary option for those wanting to arrange a regular (frequency to suit the giver) Direct Debit. There are options to include a Gift Aid declaration to enhance the value of your giving, and there is also the option to link the amount given to an inflation index.

Please contact me to discuss, in confidence, if you want to set up a regular donation to St Mary's or to discuss any other aspect of your giving.

May I also remind established givers to advise me of any change to their circumstances: address / name / eligibility to claim Gift Aid.

Contact details: [tony.belgrove@haddenhamstmarys.org](mailto:tony.belgrove@haddenhamstmarys.org) Mobile: 07714 206670

A. M. Belgrove – Planned Giving Officer

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN,  
HADDENHAM**

**FINANCIAL STATEMENTS**

**YEAR TO 31 DECEMBER 2021**

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(THE NOTES FORM PART OF THE FINANCIAL  
STATEMENTS)

**GENERAL FUND****INCOME AND EXPENDITURE**

	Note	2021 £	2020 £
<b>INCOME</b>	1.3		
<u>Incoming Resources from donors</u>			
Planned giving		55,162	65,986
Income Tax recoverable	2	15,870	16,999
Other collections	4	17,103	10,555
		<u>88,134</u>	<u>93,541</u>
<u>Other income</u>			
Statutory fees (net)		3,172	1,392
SMC Room Hire		7,940	6,760
Other (incl.magazine)	4	9,118	10,738
		<u>20,230</u>	<u>18,890</u>
<b>TOTAL INCOME</b>		<b>108,364</b>	<b>112,431</b>
<b>EXPENDITURE</b>	1.4		
Grants & donations ('tithe' payments)		8,813	9,324
Parish share of diocesan costs		57,346	59,789
Clergy expenses and honoraria		2,441	2,496
Pastoral expenses (incl. CTIH)		2,179	594
Outreach (incl. Magazine and Cafe Plus)		526	1,497
Church running costs		5,782	4,377
Contribution to Haddenham.net		25	25
Children & Youth		0	0
St Mary's Centre running costs		6,349	7,805
Administration (incl. admin staff, stationery and postage, and telephone and internet)		15,810	16,879
Bank charges		199	114
		<u>99,471</u>	<u>102,900</u>
<b>TOTAL EXPENDITURE</b>		<b>99,471</b>	<b>102,900</b>
<b>NET INCOME (EXPENDITURE)</b>		<b>8,893</b>	<b>9,531</b>
FUND BALANCE BROUGHT FORWARD		<u>173,223</u>	<u>163,691</u>
<b>BALANCE CARRIED FORWARD (FIXED ASSETS + NET CURRENT ASSETS)</b>	1.5	<b>182,116</b>	<b>173,223</b>

**MILLENNIUM FUND** Note 1.2

	Note	<u>2021</u> £	<u>2020</u> £
<b>INCOME AND EXPENDITURE</b>			
<b>INCOME</b>			
Donations		500	780
Income Tax Recoverable	2	272	135
		772	915
<b>EXPENDITURE</b>			
Charitable Donations		50	78
Transfer to General Fund		4,646	423
		4,696	501
<b>NET INCOME FOR THE YEAR</b>		<b>-3,924</b>	<b>414</b>
<b>BALANCE BROUGHT FORWARD</b>		<b>3,924</b>	<b>3,510</b>
<b>BALANCE CARRIED FORWARD</b>		<b>0</b>	<b>3,924</b>
<b>BALANCE SHEET</b>			
<b>CURRENT ASSETS</b>			
Debtors	2	0	176
Cash at Bank		0	5,679
		0	5,855
<b>CREDITORS : Amounts due within one year</b>			
Creditors and Accruals	3	0	1,931
		0	1,931
<b>NET ASSETS CARRIED FORWARD</b>		<b>0</b>	<b>3,924</b>

**FUND CLOSED IN 2021**



**FRIENDS OF ST MARY'S FUND** Note 1.2

	<u>2021</u>	<u>2020</u>
	£	£
<b>INCOME</b>		
Membership	1,515	1,520
Income tax recoverable	317	427
Events	0	0
Donations	323	200
<b>Total Income</b>	<b>2,156</b>	<b>2,147</b>
<b>EXPENDITURE</b>		
Transfer to Resources Fund	15,000	0
Events	0	0
Other	13	0
<b>Total Expenditure</b>	<b>15,013</b>	<b>0</b>
<b>NET EXPENDITURE/INCOME FOR THE PERIOD</b>	<b>-12,857</b>	<b>2,147</b>
Balance brought forward	20,097	17,950
<b>NET BALANCE CARRIED FORWARD</b>	<b>7,240</b>	<b>20,097</b>
<b>BALANCE SHEET</b>		
<b>CURRENT ASSETS</b>		
Bank current account	6,959	19,717
Debtors	281	380
	<u>7,240</u>	<u>20,097</u>
<b>CREDITORS : Amounts due within one year</b>		
Creditors and Accruals	0	0
	<b>7,240</b>	<b>20,097</b>

## Notes:

Debtors comprise Gift Aid claimed but not yet received

**RESOURCES FUND** Note 1.2

	<u>2021</u> £	<u>2020</u> £
<b>INCOME AND EXPENDITURE ACCOUNT</b>		
<b>INCOME</b>		
Rents receivable	13,900	11,800
Other income	205	260
Transfer from Friends of St Mary's Fund	15,000	0
External grants for repair works	7,500	0
	<u>36,605</u>	<u>12,060</u>
Boiler Fund:		
Donations and Fundraising	<u>199</u>	<u>120</u>
St Mary's Centre Refurb Fund (2)	<u>0</u>	<u>0</u>
St Mary's Centre Heating Appeal Fund	<u>0</u>	<u>70</u>
Old School House Refurb Fund	<u>1,500</u>	<u>2,200</u>
<b>TOTAL INCOME</b>	<b>38,304</b>	<b>14,450</b>
<b>EXPENDITURE</b>		
Maintenance/Projects		
Church	35,367	5,671
St Mary's Centre	4,188	16,780
Old School House	3,140	5,806
	42,695	28,257
Audio Visual Appeal		
Expenditure	0	55
Boiler Fund:		
Expenditure	0	0
St Mary's Centre Refurb Fund (2)	0	0
St Mary's Centre Heating Appeal Fund	0	0
Old School House Refurb Fund	619	8,121

<b>TOTAL EXPENDITURE</b>	<b>43,314</b>	<b>36,433</b>
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**RESOURCES FUND (continued)**

<b>NET EXPENDITURE/INCOME FOR YEAR</b>	<b>-5,010</b>	<b>-21,983</b>
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<b>BALANCE BROUGHT FORWARD</b>	30,101	52,084
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<b>BALANCE CARRIED FORWARD</b>	<b><u>25,090</u></b>	<b><u>30,101</u></b>
--------------------------------	----------------------	----------------------

2021

£

2020

£

**BALANCE SHEET**
**CURRENT ASSETS**

Bank Deposit Account	30,195	30,195
Debtors	464	799
Owed by(+)/to(-) General Fund	<u>-3,954</u>	<u>721</u>
	<u>26,705</u>	<u>31,716</u>

**CURRENT LIABILITIES**

Creditors (Including rent in advance)	0	0
Tenancy Deposit	<u>1,615</u>	<u>1,615</u>
	<u>1,615</u>	<u>1,615</u>

**NET ASSETS OF FUND CARRIED FORWARD**
**25,090****30,101**
**REPRESENTED BY  
RESTRICTED/DESIGNATED FUNDS**

Audio Visual Fund	721	721
General Resources Fund	21,350	27,441
St Mary's Centre Heating Appeal	710	710
Boiler Fund	979	780
Old School House Refurb Fund	1,331	450
	<u>25,090</u>	<u>30,101</u>

**STATEMENT OF FINANCIAL ACTIVITY**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total 2021</b>	<b>Total 2020</b>
<b>INCOME</b>	126,865	14,474	141,339	133,511
<b>EXPENDITURE</b>	121,418	22,720	144,138	146,680
<b>NET INCOME FOR YEAR</b>	5,447	-8,246	-2,799	-13,170
<b>INCREASE/DECREASE IN TOTAL FUNDS</b>	<b>5,447</b>	<b>-8,246</b>	<b>-2,799</b>	<b>-13,170</b>

SEE NOTE 9

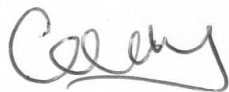
**BALANCE SHEETS**

	<b>Note</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total 2021</b>	<b>Total 2020</b>
<b>TANGIBLE FIXED ASSETS</b>					
Freehold Property	1.5	107,966	0	107,966	107,966
		<b>107,966</b>	<b>0</b>	<b>107,966</b>	<b>107,966</b>
<b>CURRENT ASSETS</b>					
Cash and Bank		135,979	6,959	142,938	148,767
Debtors and Prepayments	2	10,301	0	10,301	7,117
Fund Balances		7,032	30,703	37,735	27,636
Inland Revenue		5,554	281	5,835	6,749
Sub-totals		158,866	37,944	196,809	190,269
<b>CURRENT LIABILITIES</b>					
Creditors	3	14,858	0	14,858	15,619
Fund Balances		30,703	7,032	37,735	27,636
Sub-totals		45,561	7,032	52,593	43,255
<b>NET CURRENT ASSETS</b>	<b>5</b>	<b>113,305</b>	<b>30,912</b>	<b>144,217</b>	<b>147,014</b>
<b>NET ASSETS</b>		<b>221,271</b>	<b>30,912</b>	<b>252,183</b>	<b>254,982</b>
<b>FUND ACCOUNT BALANCES</b>					
Balance from last year		215,824	39,158	254,982	268,152
Increase/Decrease in funds		5,447	-8,246	-2,799	-13,170
Carried forward to next year		<b>221,271</b>	<b>30,912</b>	<b>252,183</b>	<b>254,982</b>

SEE NOTE 9

Approved at the APCM on 18 May 2022

Signed by:



The Revd. Cassa Messervy Rector

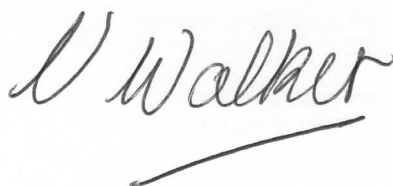
D.P. Morris Treasurer



D Brackley Churchwarden



V Walker Churchwarden



## NOTES TO THE ACCOUNTS

1.1. Scope of financial statements. The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, they have been prepared under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)). The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the transactions of church groups that owe their main affiliation to another body nor transactions of informal gatherings of Church members. The following accounts, which are looked at annually by the Church Treasurer, are not included in this statement:

1.1.1. **The Monday Fellowship Account.** The Monday Fellowship is financially self supporting, income arising from collection made by attendees and Bring and Buy sales. The money is used to fund activities, including speakers expenses, and for charitable donations.

1.1.2. **The Bible Reading Notes Account.** The cost of bible reading notes largely offset by the subscriptions. The annual small surplus, and occasional donation, is either carried forward or passed to the General Account.

1.1.3. **Hardship Fund.** The Hardship Fund is a confidential account under the control of the Rector and Church Wardens. Its income derives from collections at baptisms, weddings and funerals and occasional donations. As at the year end any monies in the embedded fund had been transferred to the separate account. The total amount of this Fund was £2297.82 on 31.12.21.

1.1.4. **Thursday Morning Collections.** Thursday morning collections are accounted for separately. They are used to make the occasional donations to the local Roman Catholic Church, where the St Mary's Thursday Morning communion services are held, and to cover expenses for visiting preachers. Any surplus is passed to the General Fund.

1.1.5. **Aperitif Recitals.** These are occasional organ recitals held in the church and the proceeds are mainly devoted to the upkeep of the organ and associated equipment.

1.2. **Classification of Funds.** General funds are not subject to any special restriction regarding their use. Funds that may only be applied for particular purposes are Designated or Restricted. Designated funds are normally specified for a particular use by the PCC; restricted funds are specified for a particular use by the donor. The current Restricted/Designated funds are as follows:

### Millennium Fund

The Millennium Fund was used for the Millennium I and II Projects. These have now been completed. The Fund has been wound up in 2021: the funds remaining have been transferred to the General Fund where they appear as an embedded fund.

Friends of St Mary's Fund

The Friends of St Mary's Fund is administered by a committee on behalf of the PCC. The purpose of the Friends of St Mary's (FoSM) is to raise funds towards the maintenance of the fabric of the church and the churchyard.

Resources Fund

The Resources Fund (previously called the Maintenance Fund) is used to finance routine and major maintenance and project costs.

Embedded Funds

Funds are embedded in the General Account for various purposes, including support for children and young people.

**1.3. Income.**

1.3.1. Voluntary Income. Voluntary income is recognised only when received by or on behalf of the PCC. Planned giving receivable under covenant or gift aid is recognised only when received and income tax recoverable on donations is recognised when the related donation is recognised. Grants and legacies are accounted for at the point the resources pass under the control of the PCC.

1.3.2. Other Income. Rental income from the letting of premises is recognised over the period to which it relates. Interest payable / receivable on bank accounts is recognised on a cash basis. All other income is recognised on an accrual basis.

**1.4. Expenditure.**

1.4.1. Grants and Donations. All grants and donations made by the church are approved by the PCC or made within guidelines laid down by the PCC. "Tithe" payments of up to 10% are allocated out of donated income. This amount is accrued for in the period in which the income is brought into account.

1.4.2. Parish Share. The parish share of Diocesan central costs is accounted for when payable.

1.4.3. Other Expenditure. All other expenditure is accounted for on an accrual basis.

**1.5. Fixed Assets.**

1.5.1. Consecrated Land and Buildings and Moveable Church Furnishings. Consecrated land and beneficed property is excluded from the accounts by the Charities Act 2011. No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal.



1.5.2. Freehold Property. Freehold property (£107,966) represents St. Mary's Centre and The Old School House and is carried in the balance sheet at cost as it is a mixed-use asset. A formal valuation has not been made. However, the market value is considered to be not less than the cost shown.

1.5.3. Other Fixtures, Fittings and Office Equipment. Expenditure on other fixtures, fittings and office equipment is written off when the assets are acquired.

2. **Debtors.** The amounts receivable include tax repayable on tax efficient income.

	<u>2021</u>	<u>2020</u>
	£	£
General Fund creditors comprise:		
Accounts receivable	5,448	6,396
Due from Resources	3,954	0
Diocesan grant unpaid	468	0
Subtotal	9,870	0
Miscellaneous due to Resources	431	0
	<b>10,301</b>	<b>6,396</b>

3. **Creditors: Amounts Falling Due Within One Year.**

	<u>2021</u>	<u>2020</u>
	£	£
General Fund Creditors comprise:		
Grants and donations accrued ('tithe' payments)	8,813	9,324
Owed to Resources Fund	464	961
Resources, prior year adjustment to creditors	-769	0
Accounts payable and accrued	780	1,788
	<b>9,289</b>	<b>12,073</b>

Specific Fund Creditors comprise:

Millennium Fund re tithes	0	1,931
Resources - owed to General Fund	3,954	0
Resources - Tenancy deposit	1,615	1,615
	<b>5,569</b>	<b>3,546</b>

<b>TOTAL IN BALANCE SHEET</b>	<b>14,858</b>	<b>15,619</b>
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## 4. "Other" Income – General Fund.

	<u>2021</u>	<u>2020</u>
	£	£
Other collections		
Unplanned CAF and tax efficient income	10,725	8,922
Wall box and Sundry	32	65
Sundry	191	0
Card & Text Donations	4914	0
Loose Collections	1,240	1,569
	<b>17,103</b>	<b>10,555</b>
Other		
Church Income (incl. church hire)	3142	3740
Parish Council (Electricity contribution)	276	294
Investment Income	205	227
Photocopying	36	142
Sundry and Other Income	5,459	6636
	<b>9,119</b>	<b>11,038</b>

## 5. Restricted/Designated Funds (See note 1.2)

	<u>2021</u>			Fund	<u>2020</u>
	£	Increase	Decrease	Transfers	£
(a) Separate funds					
Millennium Fund [R]	0	772	50	-4,646	3,924
Friends of St Mary's Fund [R]	7,240	2,156	13	-15,000	20,097
Resources Fund [D]	25,090	23,304	43,314	15,000	30,101
	<b>32,330</b>	<b>26,232</b>	<b>43,377</b>	<b>-4,646</b>	<b>54,122</b>

## (b) Embedded funds in the General Account

	<u>2021</u>			<u>2020</u>
		Increase	Decrease	
Children and Young People (CYP) [R]	17,644	3,125	826	15,345
Parish Weekend [D]	135			135
Easter Lilies Fund [R]	5			5
Hardship Fund [R]	55	55		0
Christmas Tree Festival [R]	1,562	1,739	205	27
Christmas Collections [R]	0			0
Holiday at Home [D]	279			279
Social Events Fund [D]	897		60	957
Ordinand Fund [D]	112			112
Melva Brown Legacy (D)	0		200	200
Church Furnishings Fund [D]	3,508	500		3,008
Music Fund (Rushton Bequest) (D)	278			278
Welcome Packs Deanery Grant [R]	445			445
Tithe Unspent [D]	1,824	1,324		500
Masquerade Ball Fund [R]	2,421			2,421
Millennium Fund [R]	4,646	6,627	1,981	0
Weekend Away Fund [R]	3,925			3,925

	<b>37,735</b>	<b>13,371</b>	<b>3,272</b>	<b>27,636</b>
Total in Balance Sheet	<b>70,065</b>			<b>81,758</b>

## Notes:

5.1 Income and expenditure within the embedded funds are shown gross in the Statement of Financial Activity on page 11 and are included in the balance sheet on page 12.

5.2 Funds are shown as [D] Designated or [R] Restricted

## 6. Expenditure on Independent Examination of Accounts

The Independent Examiner's fee has been estimated for 2021 at £0

<b>7. Employees</b>	<u>2021</u>	<u>2020</u>
	£	£
Staff Costs		
Gross Salary/Wage	9,003	10,526
Employer's National Insurance	0	0
Employer's Pension Contributions	103	129
Any Benefits	0	0
Total	9,107	10,655
Average number of Employees	1	1

## 8. Disclosure of Related Party Transactions

There have been no related party transactions in the reporting period that require disclosure

## 9. Previous Year Errors

Due to an internal spreadsheet error the balances totals for 2020 were incorrectly stated on the SOFA and Balance Sheet in the 2020 accounts: They have been re-stated in these accounts at the correct figures.

	FY2020 Balances Restated	Adjust for prior year casting error	FY2020 previously reported balance
	£	£	£
Net Assets			
Opening Balance	268,152		268,152
Increase/Decrease in Funds	-13,170	-10,052	-3,118
Closing Balance	254,982	-10,052	265,034

To comply with SORP requirements, the allocation of Designated funds has been changed on the balance sheet so that they now appear with Unrestricted funds rather than with Restricted funds.

The previous year's Funds balances have been restated on the balance sheet to reflect this change



Section A

Independent Examiner's Report

Report to the trustees/  
members of

The Parochial Church Council of the ecclesiastical parish of St Mary the Virgin, Haddenham in the County of Buckingham and the Diocese of Oxford

On accounts for the year  
ended

31 December 2021

Charity no  
(if any)

1132319

Set out on pages

This page only

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 /2021

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

18 May 2022

Name:

Catherine M E Chapman

Relevant professional  
qualification(s) or body  
(if any):

Chartered Institute of Management Accountants

Address:

78 Wytham Street, Oxford, OX14TW