

St. Margaret's Parish Church Stanford-le-Hope with Mucking

**Annual Report
and
Financial Statements
of the Parochial Church Council**

For the year ended 31 December 2021

**St. Margaret's Parish Church Stanford-le-Hope with Mucking
Annual Report of the Parochial Church Council
for the year ended 31 December 2021**

Administrative information

St. Margaret's is situated in The Green, Stanford-le-Hope. It is part of the Diocese of Chelmsford within the Church of England. The correspondence address is St Margaret's Church, The Green, Stanford-le-Hope, Essex SS17 OEP. The Parochial Church Council (PCC) is registered with the Charity Commission. Registration number: 1132298

PCC members who have served from 1 January 2021 until the date this report was approved are:

Incumbent: The Revd Thomas Rout (chairman from August 2021)

Wardens: Jacqueline Feeney
Peter Goodwin (from May 2021)

*Representatives on
the Deanery Synod:* Richard Allen (from September 2021
Lilian Barton (to September 2021)
David Hamilton
Mark Wenn

Elected members: Kathleen Bienvenu
Jill Cooper
Lyn Fry
Debbie Ling-Chant
Lilian Mitchell
Anita Nuss
Norman Pickett (from AGM 2021)
Denise Wenn

St. Margaret's Parish Church Stanford-le-Hope with Mucking

Annual Report of the Parochial Church Council (continued)

for the year ended 31 December 2021

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. At St Margaret's the membership of the PCC consists of the incumbent, churchwardens, deanery synod representatives and members elected by those members of the congregation who are on the electoral roll of the church. All Church attendees are encouraged to register on the Electoral Roll and to consider standing for election to the PCC.

Aims and purposes

St. Margaret's PCC has the responsibility of co-operating with the incumbent, the Revd Tom Rout in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the buildings and grounds of St. Margaret's, The Green, Stanford-le-Hope and our part of the churchyard at St John the Baptist, Mucking.

Objectives and Activities

The PCC is committed to enabling as many people as possible to build a relationship with God through Jesus Christ and to become part of our parish community at St Margaret's. The PCC maintains an overview of mission and ministry throughout the area and makes suggestions on how our ministry can involve the many groups that live within our parish. Our services seek to put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of Christianity. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for all people regardless of background or status.
- Missionary and outreach work.

As part of this work it is important that we maintain the fabric of the buildings and grounds of St Margaret's, Stanford-le-Hope and our part of the churchyard at St John the Baptist, Mucking.

Achievements and performance

Church attendance

All are welcome to attend our regular services. The AGM of October 2020 reported, there are 106 (107 in 2020) parishioners on the Church Electoral Roll. The average weekly attendance varied due to the various stages of lockdown. During the year when church was open without restrictions, there was an approximate weekly attendance of 61 (30 in 2020) adults.

St. Margaret's Parish Church Stanford-le-Hope with Mucking Annual Report of the Parochial Church Council (continued) for the year ended 31 December 2021

Review of the PCC year

The full PCC met 6 times during the year, with an average attendance level of 10 (ten in 2020). The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members are made aware of resources available to assist them in their role.

From Revd Tom Rout:

A year to the day! I'm writing this report on 12th April 2022, exactly one year since we first saw St Margaret's. It was a week before my interview date, and Nicola and I thought it would be a good idea to come down, wander around the church grounds, and see for ourselves what kind of a place Stanford-le-Hope was.

Well, now we know! We could hardly imagine on that day in April 2021, what a wonderful year lay in store for us, moving to Stanford, settling in, beginning to get to know the town, the church, and the people. We are full of thankfulness to God for the past year, and for bringing us to your parish.

The apostle Paul writes in 1 Thessalonians 3:9 *'how can we thank God enough for you, in return for all the joy we have in the presence of our God because of you?'*

That same feeling is ours, as we think about the church family here at St Margaret's.

St Margaret's is a very special church family. There is something of the love and kindness of God and the openness and joy of the Holy Spirit, about the people here. We really feel that, and are excited about what God is able to do with a church that loves one another, loves God and cares for their local community.

There are particular individuals I would like to thank for their hard work over the past year, and for helping us to settle in: the PCC, our churchwardens Peter Goodwin and Jackie Feeney and Janice Wilkins our church administrator have done a fantastic job since Rev John Guest retired, steering St Margaret's through the pandemic and interregnum, and then helping us to settle in. A big thank you also to the team, led by Geoff Wilkins, who prepared the Rectory for our arrival.

As you know, I spent the first term trying to meet and visit as many people as possible. I wanted you all to know that you are my priority, and that I'm here for you. I hope that everyone who wanted to meet me managed to. If not, let me know - there's still time!

There have already been so many encouragements. We had a great fireworks display on bonfire night in November; we've had lunches in the Rectory; we've had our first Remembrance Day event by the war memorial on the Green; we've had a generous Stanford couple install low voltage spotlights at their own expense to light up the tower by night; we've gone through Luke's gospel together at our services on Sunday mornings and seen numbers rise steadily, as people have returned to church following the covid pandemic. We've started a new youth group, which so far comprises the 7 girls in the church aged 11-16. We celebrated our first Easter here with the baptism of Lucy Stacey, and the confirmation of Mitchell Young.

St. Margaret's Parish Church Stanford-le-Hope with Mucking Annual Report of the Parochial Church Council (continued) for the year ended 31 December 2021

Yes, there are certainly challenges.

We have the major issue of our finances to address. Our parish share payments, historically healthy at St Margaret's, have fallen significantly over the past couple of years, due in large part to the pandemic affecting hall hire, car park income and giving in church. This cannot continue much longer, if St Margaret's wants to maintain the same 'ministerial deployment' that the parish has historically enjoyed (i.e. 1 vicar giving his time exclusively to this parish). To address this, the PCC have set us the goal of increasing the amount we pay in parish share by £250 every 2 months, until we hit the target. We need to pray that money comes in.

We are trying to be creative in the ways that we raise money. QR codes are now visible in the church, and outside the church. This allows people to give to St Margaret's through their smartphones. We are also encouraging the community to give to the church building fund, in honour of HM Queen Elizabeth II's Diamond Jubilee, held in June.

We have approved the purchase of a contactless payment terminal, so that visitors can give 'cashless', on their way in or out of the church.

But money isn't the only thing, nor is it the main thing. The main challenge is getting the gospel out to those who haven't heard about Jesus, and growing deeper in the gospel for those who do know Jesus. Or to use Christian jargon, it's the challenge of outreach and discipleship. If we can get those things right, we will be a growing church, (and the financial picture will improve!) To do effective outreach and discipleship, we need people ready to serve, full of the Holy Spirit and faith. We need to train, equip and support leaders. These are long term goals, not quick fixes.

These are some of the challenges we face. They're not just yours - and they're not just mine. They're ours. We are going to face them together.

Sometimes we can get frustrated by the pace of progress in church life. Rome wasn't built in a day, and nor was God's kingdom. Let's think how far we've come in a year.

We can't rush things, we can only build from where we are. When we arrived in August there was one Sunday morning service happening at 10:15. Some asked when we would go back to 2 morning services. Rather than simply go back, the question as we look forward is, "what is right for *now*, and what is best for the future?"

The most important thing is the *direction* of travel, and that we travel together as a church, in the same direction in love and unity.

That's why we're holding a vision day - not to fix everything, but to think together and talk together about where we're going, and how we can get there.

Thank you for inviting me here to be your vicar. I am excited about being with you for this next phase in the life of St Margaret's; As the apostle Paul said, '*If God is for us, who can be against us?*' (Romans 8:31)

In Christ, **Tom**

St. Margaret's Parish Church Stanford-le-Hope with Mucking Annual Report of the Parochial Church Council (continued) for the year ended 31 December 2021

Worship and Prayer

The PCC is keen to offer a range of services during the course of the year that our community find both beneficial and spiritually fulfilling. For example, Facebook Early Morning Prayer provides a quiet, intimate and reflective environment for worship whilst opportunities are provided for people to engage in more outgoing worship such as that provided by the various musicians within our parish. We were pleased to be able to carry out our usual variety of special Christmas services, with covid restrictions, including Carols by Candlelight, Christingle, Pyjama Service and Christmas Eve Midnight Holy Communion. Our usual Good Friday services, Creative Worship and Reflective Service were unable to take place due to the Covid pandemic restrictions. We also offer opportunities for mid-week bible study, cell groups, home groups and prayer groups, again these were restricted due to the various stages of the pandemic.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism and thanksgiving we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We have celebrated no baptisms (four in 2020), three weddings (two in 2020), and held twelve funerals (thirteen in 2020) in our church this year as well as conducting numerous crematoria services.

The Buildings

From the Wardens:

We would like to begin saying "It is a privilege to serve God" as wardens for St. Margaret's Church with Mucking Stanford le hope. We would like to take this opportunity to say Thank You to everyone for supporting us as we endeavour to follow in the footsteps of Jesus.

We are blessed in our church with an army of volunteers who serve God to keep our building and grounds to the high standard which is evident for all to see. A huge thank you to you all.

As we are all aware financially we are challenged constantly to keep the buildings and grounds to the standard that is achieved, always presenting the PCC with ways of creatively using the resources which are available to us. This year Tom has set up two committees alongside the PCC, a finance committee and a buildings and grounds committee. This gives a fine focus for the business of the church, the committees then report back to the PCC. Once the minutes are approved from a PCC meeting they are available for you to read on the notice board in the church, you can then follow the business of the Church.

**St. Margaret's Parish Church Stanford-le-Hope with Mucking
Annual Report of the Parochial Church Council (continued)
for the year ended 31 December 2021**

This year all the utilities have been serviced and tested, along with extinguishers and alarms, lightening conductor, gutters cleared. The organ has been tuned. Thank you to Janice for organising this yearly maintenance.

The Maintenance of the church tower steps and bell chamber have been well looked after by Alan our tower captain.

A thank you to Julie for repairing all the church bibles and hymn books; they look like new.

The hole in the office ceiling repaired, lights along the driveway repaired, the raising awareness of need to decorate the hall, maintenance of the church floor, monitoring the maybe need for attention of the hall roof, the greenery which is growing on the church tower yet to be removed, we thank Geoff for his work and raising our awareness of maintenance and improvements, and all those who support him. Of course these works need financing, this is just one area of our major challenge for our buildings. There is a great need for prayer, for the finances to increase which will enable us to continue to carry out necessary works.

Before Jenny Holding left our church family she put together a very comprehensive tree survey. We have addressed the 'at risk' trees which she identified, a local tree expert did this work, the cost which will be in the accounts published (as in deed all costs which needed outside expertise). We must include a thank you to John Holding for his devoted work in our church grounds before he left us, he has since been back to service a ride on lawn mower which Rod donated to the church. Trees which have fallen due to age or storms have been dealt with by Geoff and Simon Thank you to them both to their prompt response.

The grounds are looked after by Simon and his team who weekly work hard to achieve the amazing environment of our church grounds which are a pleasure to walk through.

We give thanks to Lillian and Jean for cleaning our church building weekly and Kathleen and Angela for cleaning our church hall weekly, always looks amazing.

An amazing amount of work was carried out in the Rectory prior to Tom and his family joining us last summer. Painting, wall papering, shampooing carpets, cleaning, provision of hamper and flowers for the entrance. Work which was a pleasure, an excited group of people acknowledging God had blessed us with our priest and his young family, oh and of course Rosie and the three budgies.

Work willingly at whatever you do, as though you were working for the Lord, rather than for people. Remember that the Lord will give you an inheritance as your reward and that the Master you are serving is Christ. (Colossians 3. 23-24)
You might also like to read (Joshua 24. 15)

Jackie Feeney and Peter Goodwin Church Wardens.

St. Margaret's Parish Church Stanford-le-Hope with Mucking Annual Report of the Parochial Church Council (continued) for the year ended 31 December 2021

Report from Tuesday Tots

Tuesday Tots is appreciated by all the mothers and grandmothers for a get together every Tuesday morning to see their children and grandchildren playing happily early together and having a chat and a cup of tea.

We continue to open during the school holidays, which is welcomed by all as St Margaret's is the only one that does.

We have two new helpers this year as Lilian Barton and Barbara Harvey have moved away. Helen Stacey and Kay Alcon are really pleased to have joined me.

Anita Nuss group leader

Deanery Synod

Three members of the PCC sat on the deanery synod. This provided the PCC with an important link between the parish and the wider structures of the church.

Pastoral Care

Some members of our parish are unable to attend church due to sickness or age. Our clergy and other members have visited all church members who have requested it, to chat or to celebrate communion with them either at their homes or in hospital. Tom is working to set up a team dedicated to supporting these members of our church family.

Mission and Evangelism

Helping those in need is a demonstration of our faith. During 2021 we have supported the following: Evangelical Alliance, various local charities and the wider church, Needy visitors to the church, Thurrock Foodbank, various homeless individuals.

We were pleased to start our monthly Praise and Prayer afternoons in January 2022. An opportunity for the whole church family to gather to pray for the mission God has given us.

Ecumenical Relationships

We continue to look at forming a Unit of Mission and Ministry with the Anglican churches of Corringham, Fobbing, Horndon-on-the-Hill, Orsett and Bulphan. We are extremely grateful to the United Benefice of Corringham and Fobbing for all the support shown to us during the interregnum. We look forward to working with Corringham Evangelical, Corringham Baptist and Proximity to church in the areas of youth work and neighbourhood prayer walks. We continue to work with Stanford-le-Hope Methodist Church at our Easter services. We hope to offer support to the local Salvation Army congregation as they have made the decision to close the Stanford-le-Hope church.

St. Margaret's Parish Church Stanford-le-Hope with Mucking Annual Report of the Parochial Church Council (continued) for the year ended 31 December 2021

St Margaret's Coffee Morning

Our coffee mornings resumed in August after a break of 18 months for the Coronavirus Pandemic. Initially we were very careful with social distancing, paper cups and wrapped cakes, but as the kitchen became available again we returned to more 'normal' activities. We have, however continued to use the church hall rather than the Church as the kitchen was bigger and it was easier to spread out round one table. We hope to resume meeting in the church when the warmer weather returns so that the people of Stanford-le-hope have an opportunity to come and have a look round our beautiful church building.

Initially numbers were small, but as word spread more and more folk have been joining us. Some weeks we have had 20 people. It is a great opportunity to meet and chat, drink coffee (or tea), eat cake and put the world to rights! In the weeks leading up to Christmas we were able to sing a few Carols to help us to feel festive. We really hope that the word will spread further and those in the community will feel able to come and join in for a chat.

Volunteers

We would like to thank all volunteers who work so hard to make our church the lively and vibrant community it is. In particular we want to mention our churchwardens Mrs Jacqueline Feeney and Mr Peter Goodwin, who have worked so tirelessly on our behalf to ensure maintenance of the buildings and smooth-running of our Sunday services.

Community

Praise and prayer meetings took place. Unfortunately many weddings were cancelled due to the Covid-19 pandemic restrictions.

We are re-commencing support for local schools through "Open the Book".

The Church Garden Fete was cancelled due to the country being in Lockdown..

We support the Community through Mothers' Union and use of our hall.

**St. Margaret's Parish Church Stanford-le-Hope with Mucking
Annual Report of the Parochial Church Council (continued)
for the year ended 31 December 2021**

St Margaret's Stanford-le-Hope Mothers Union Report 2022

After months because of lockdown, we finally managed to re-open once again. August 2021, we did meet for coffee afternoons, which brought a few of us back together.

08 September we held our Deanery Festive here at St Margaret's. It was a completely successful afternoon. Grays and Corringham Mothers' Union joined us for our service lead by Father David, followed by refreshments and cakes in the hall. Our members made cakes and we put on a delightful afternoon tea. £100 was sent towards MU Relief fund.

Our October meeting, we had books bring and buy and raised £63 which went to the MU Literacy Fund. Meetings included desert Island discs, couple of quizzes and also social afternoons knit and natter, which was good to see members joining in together chatting and either knitting, sewing and handicrafts.

November, we held a Christmas Bazaar which was a complete success, members rallied around and was such an eventful afternoon, we raised an astonishing £601. From this we donated £50 each to MU funds England and Ireland and English for Women.

Our Christmas afternoon meeting was an informal get-together. We all bought something to add to a buffet table including cakes, snacks and nibbles plus Christmas carols with Gill playing the piano.

January, we had our AGM and I was voted leader. Our subsequent meeting bought us a speaker Peter Newell from Thurrock Foodbank. Members donated items all of which was needed and gratefully received.

The following week was Ash Wednesday, the service was led by Rev Tom and members of our branch. Afterwards, we held our frugal lunch in the hall. We raised £100 towards MU Relief fund. Every Wednesday after we held a Lent course, which was extremely well attended. Lead by members and we also collect for Porridge and Pens during this time.

13 March was my commissioning service which Father David held at the end of the morning service. It was well attended by our members and the congregation. We held our Spring tea/coffee afternoon in April towards MU Relief Fund. This was well supported and attended. An amazing £300 was raised, such an incredible sum, thanking all those who helped raise and made this a successful afternoon. I would like to thank Rev Tom, our branch members and together other persons whom have supported and helped in the running of our branch. May we continue to grow and with God's guidance flourish.

**Jeannie Hyde-Allen
Branch Leader**

**St. Margaret's Parish Church Stanford-le-Hope with Mucking
Annual Report of the Parochial Church Council (continued)
for the year ended 31 December 2021**

Safeguarding

I was appointed as Parish Safeguarding officer for St Margarets with Mucking in 2021 during the uncertain days of the Covid 19 Pandemic. After the period of full lock down and complying with Government guidelines, Church services, PCC meetings, prayer times and general church activities gradually returned. This is my first APCM since being appointed. Rules for safe Covid procedures had many changes but the Church of England Policy for Safeguarding updated in November 2019 had been implemented by PCC and has continued as agreed. 'Promoting A Safer Church' policy posters are displayed on the church and hall notice boards. Leaders of church activities are aware of safeguarding and its application.

However, there have been a number of changes/recommendations in Safeguarding Training and DBS applications. Face to face training has ceased and replaced by online training with support from Diocese administration and the IT team offered. Zoom has become a familiar platform for all levels of training in both Safeguarding and Leadership courses.

There is an additional safer recruitment policy called Safer Recruitment and People Management from The National Safeguarding Team and includes the change for DBS certificates to be updated every 3 years instead of every 5 years. This will be phased in by 2024. A number of DBSs are due to be updated this year. This is in process. I keep a record of renewal dates. Denise Wenn is our Lead Recruiter, and I am registered as Additional Recruiter. Regular meetings with our Vicar, Denise and me are planned to discuss raising and maintaining Safeguarding awareness, for transparent decision making and clear record keeping.

A number of volunteers and church officers will need to update Safeguarding training this year. C1 is now Basic level and C2 is Foundation. This can be done online individually and group training at St Margarets via a Powerpoint from Diocese is planned later this year. I appreciate the technical support from Richard Allen. Training for Awareness of Domestic Abuse is also needed by everyone. I have completed the PSO leadership Induction course. I still have to do Safer Recruitment training. Other PCC members and church officers will also be invited to do this.

I end this report with words from Bishop Roger who has the delegated lead role for Safeguarding in the Chelmsford Diocese, 'I firmly believe that the safeguarding of children and vulnerable adults is Gospel work. It is a clear expression of our love for God and for each other. It is more than filling in forms or following procedures: it is about creation of a healthy culture in which power is never misused and people are not exploited. It is about recognising that all people are made in the image of God and are intrinsically and uniquely valuable. It is also about being wise to the human capacity to do harm and to hurt other people'.

Lyn Fry

**St. Margaret's Parish Church Stanford-le-Hope with Mucking
Annual Report of the Parochial Church Council (continued)
for the year ended 31 December 2021**

Financial review

Total receipts on ordinary unrestricted funds were £61,557 and are detailed in the financial statements. In 2020 this figure was £63,537 and is a decrease of 3% (£128,015 in 2019). Voluntary income during the year excluding tax recoverable was £49,173 and in 2020 was £40,901 (£66,084 in 2019). A further £7,081 was received from Gift Aid.

£54,839 was spent from unrestricted funds to provide the Christian ministry from St. Margaret's Church, including the contribution to the diocesan parish share, which largely provides the stipends and housing for the clergy. The PCC paid a part Parish Share of £24,000. (2020 Parish Share payment: £30,000 and in 2019 we paid £65,490).

The result for the year was a net movement in funds of £7,799. After transfers to other funds the balance carried forward at 31 December 2021 for unrestricted funds was £24,442.

The Fete committee was unable to hold the Annual Garden Fete this year due to the restrictions of Covid 19.

It is our policy to invest our funds balances with the COIF Charities Investment Fund.

Approved by the PCC on 24th April 2022 and signed on their behalf by Tom Rout (Priest in Charge) and Lilian Mitchell (PCC Secretary).

Signed 
Tom Rout

Signed 
Lilian Mitchell

**Independent examiner's report to the PCC of
St. Margaret's Parish Church Stanford-le-Hope with Mucking
for the year ended 31 December 2021**

Respective responsibilities of trustees and examiner

The members of the PCC consider that an audit is not required for this year (under the Charities Act 2011) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Charities Act 2011);
- follow the procedures laid down in the general directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the members of the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 130 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the 2011 Act.or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

These financial statements have been prepared in accordance with the Statement of Recommended Accounting Practice: Accounting and Reporting by Charities (SORP 2005), issued in March 2005, UK Accounting Standards and the Charities Act 2011.



Michael J Wilkinson & Co Ltd
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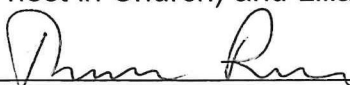
St. Margaret's Parish Church Stanford-le-Hope with Mucking
Statement of financial activities
for the year ended 31 December 2021


| | Note | Unrestricted Funds | Restricted Funds | Endowment Funds | 2021 Total Funds | 2020 |
|---|------|-----------------------|---------------------|--------------------|------------------------|---------------|
| | | £ | £ | £ | £ | £ |
| Incoming Resources | | | | | | |
| Voluntary income | 2(a) | 49,412 | 647 | | 50,059 | 47,768 |
| Activities for generating funds | 2(b) | 10,598 | 580 | | 11,178 | 15,203 |
| Income from investments | 2(c) | 60 | | 412 | 472 | 58 |
| Church activities | 2(d) | 1,487 | | | 1,487 | 698 |
| Other incoming resources | 2(e) | | | | | |
| Total incoming resources | | 61,557 | 1,227 | 412 | 63,196 | 63,727 |
| Resources expended | | | | | | |
| Fundraising trading costs | 3(b) | 157 | | | 157 | 379 |
| Church activities | 3(a) | 54,133 | 557 | | 54,690 | 58,750 |
| Governance costs | 3(c) | 550 | | | 550 | 550 |
| Total resources expended | | 54,840 | 557 | | 55,397 | 59,679 |
| Net incoming/(outgoing) resources before transfers | | 6,717 | 670 | 412 | 7,799 | 4,048 |
| Gross transfers between funds | | - | | | - | |
| Net incoming/outgoing resources before other recognised gains & losses | | 6,717 | 670 | 412 | 7,799 | 4,048 |
| Other recognised gains/(losses) | | | | | | |
| Gain on investment asset | | | | | | |
| Net movement in funds | | 6,717 | 670 | 412 | 7,799 | 4,048 |
| Total funds brought forward 1 January | | 17,725 | 2,694 | 1,910 | 22,329 | 18,281 |
| Total funds carried forward 31 December | | 24,442 | 3,364 | 2,322 | 30,128 | 22,329 |

St. Margaret's Parish Church Stanford-le-Hope with Mucking
Balance sheet
at 31 December 2021

| | Note | 2021 £ | £ | 2020 £ | £ |
|--|------|---------------|----------------------|---------------|----------------------|
| Fixed assets | | | | | |
| Investments | | <u>2,322</u> | | <u>1,910</u> | |
| | | | 2,322 | | 1,910 |
| Current assets | | | | | |
| Debtors | 5 | 7,070 | | 6,831 | |
| Bank and cash | | <u>29,627</u> | | <u>19,475</u> | |
| | | 36,697 | | 26,306 | |
| Current liabilities | | | | | |
| Creditors: amounts falling due within one year | 6 | <u>8,891</u> | | <u>5,887</u> | |
| Net current assets | | | <u>27,806</u> | | <u>20,419</u> |
| Total assets less current liabilities | | | 30,128 | | 22,329 |
| Creditors: amounts falling due after one year | 7 | | - | | - |
| Total net assets | | | <u>30,128</u> | | <u>22,329</u> |
| Parish funds | | | | | |
| Unrestricted | 8 | | 24,442 | | 17,725 |
| Restricted | 8 | | 3,364 | | 2,694 |
| Endowment | 8 | | <u>2,322</u> | | <u>1,910</u> |
| | | | <u>30,128</u> | | <u>22,329</u> |

Approved by the Parochial Church Council on 24th April 2022 and signed on its behalf by Tom Rout (Priest in Charge) and Lilian Mitchell (PCC Secretary)

Signed 
Tom Rout – Priest in Charge

Signed 
Lilian Mitchell - Secretary

The notes on pages 11 to 19 form part of these accounts.

St. Margaret's Parish Church Stanford-le-Hope with Mucking
Notes to the accounts
for the year ended 31 December 2021

1. Accounting policies

a) Basis of preparation

These financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Statement of Recommended Practice (SORP) 2005.

The financial statements have been prepared under the historical cost convention; investment assets are shown at cost. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

b) Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from the investment of the endowment may be used either as restricted or unrestricted funds depending on the purpose for which the endowment was established. St Margaret's has two such funds – The Elizabeth Davidson Fund, managed by COIF, the interest of which is paid into the General Fund. The second is the Tithe Chancel Fund, managed by the Diocese.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund.

Unrestricted funds are general funds as well as unrestricted funds designated for a particular use by the PCC, which can be used for PCC ordinary purposes.

c) Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received, on an annual basis, usually at the end of the year. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

St. Margaret's Parish Church Stanford-le-Hope with Mucking
Notes to the accounts (continued)
for the year ended 31 December 2021

1. Accounting policies (continued)

d) Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that created a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when paid. All other expenditure is generally recognised when it is incurred and is accounted for gross.

e) Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the rector and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2010 there is insufficient cost information available and therefore such assets are not valued in the accounts. Subsequently no individual item has cost more than £5,000 so all such expenditure has been written off when incurred.

Equipment used within the church premises is depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price of £5,000 or less are written off when the asset is acquired.

St. Margaret's Parish Church Stanford-le-Hope with Mucking
Notes to the accounts (continued)
for the year ended 31 December 2021

2. Incoming resources

| | Unrestricted Funds £ | Restricted Funds £ | Endowment Funds £ | Total 2021 £ | Funds 2020 £ |
|--|----------------------------|--------------------------|-------------------------|--------------------|--------------------|
| 2(a) Voluntary income | | | | | |
| Planned giving | 33,895 | - | - | 33,895 | 35,171 |
| Tax recoverable | 7,081 | - | - | 7,081 | 6,867 |
| Collections | 3,519 | - | - | 3,519 | 2,329 |
| Gift days | - | - | - | - | - |
| Grants | - | - | - | - | - |
| Donations, appeals etc. | 4,917 | 647 | - | 5,564 | 3,401 |
| Other voluntary income | - | - | - | - | - |
| | 49,412 | 647 | - | 50,059 | 47,768 |
| 2(b) Activities for generating funds | | | | | |
| Fetes & other general fundraising | 348 | - | - | 348 | 615 |
| Magazine & bookstall income | - | - | - | - | - |
| Hall/Car Park rental income | 10,250 | 580 | - | 10,830 | 14,588 |
| | 10,598 | 580 | - | 11,178 | 15,203 |
| 2(c) Income from investments | | | | | |
| Dividends and interest including tax recoverable | 60 | - | 412 | 472 | 58 |
| 2(d) Income from church activities | | | | | |
| Weddings & funerals | 1,487 | - | - | 1,487 | 698 |
| | 1,487 | - | - | 1,487 | 698 |
| 2(e) Other incoming resources | | | | | |
| Insurance claim | 0 | - | - | 0 | 0 |
| Refund | - | - | - | - | - |
| | 0 | - | - | 0 | 0 |
| Total incoming resources | 61,557 | 1,227 | 412 | 63,196 | 63,727 |

St. Margaret's Parish Church Stanford-le-Hope with Mucking
Notes to the accounts (continued)
for the year ended 31 December 2021

3. Resources expended

| | Unrestricted Funds £ | Restricted Funds £ | Endowment Funds £ | Total 2021 £ | Funds 2020 £ |
|---|----------------------------|--------------------------|-------------------------|--------------------|--------------------|
| 3(a) Church activities | | | | | |
| <u>Missionary and charitable giving</u> | | | | | |
| Planned donations / Tithe grants | 338 | 0 | 0 | 338 | 736 |
| | 338 | 0 | 0 | 338 | 736 |
| <u>Ministry</u> | | | | | |
| Parish share costs | 24,000 | 0 | 0 | 24,000 | 30,000 |
| Clergy expenses | 120 | | | 120 | 984 |
| | 24,120 | 0 | 0 | 24,120 | 30,984 |
| <u>Establishment costs</u> | | | | | |
| Rectory cost | 358 | 557 | 0 | 915 | 868 |
| <i>Church building</i> | | | | | |
| Running costs | 6,486 | | | 6,486 | 4,880 |
| Maintenance costs | 3,166 | | | 3,166 | 1,335 |
| Diocesan Loan Interest | 0 | 0 | | 0 | 0 |
| Service upkeep | 883 | | | 883 | 1,626 |
| <i>Hall building</i> | | | | | |
| Running costs | 2,758 | | | 2,758 | 3,104 |
| Maintenance costs | 295 | | | 295 | 620 |
| | 13,946 | 577 | | 14,503 | 12,433 |

St. Margaret's Parish Church Stanford-le-Hope with Mucking
Notes to the accounts (continued)
for the year ended 31 December 2021

3. Resources expended (continued)

| | Unrestricted Funds £ | Restricted Funds £ | Endowment Funds £ | Total 2021 £ | Funds 2020 £ |
|--|----------------------------|--------------------------|-------------------------|---------------------|---------------------|
| 3(a) Team costs | | | | | |
| Resource | 6,089 | | - | 6,089 | 4,296 |
| Local Global | 0 | | - | 0 | 0 |
| Young People | 0 | | - | 0 | 0 |
| | <hr/> 6,089 | | - | <hr/> 6,089 | <hr/> 4,296 |
| Other costs | | | | | |
| Wages | 9,600 | | - | 9,600 | 9,600 |
| Other people costs | 40 | - | - | 40 | 700 |
| Sundry costs | | | - | | - |
| | <hr/> 9,640 | | - | <hr/> 9,640 | <hr/> 10,300 |
| | <hr/> 54,133 | <hr/> 557 | - | <hr/> 54,690 | <hr/> 58,750 |
| 3(b) Fund-raising trading costs | | | | | |
| Fundraising & advertising | 157 | | | 157 | 379 |
| Magazine & bookstall | | | | | |
| | <hr/> 157 | | - | <hr/> 157 | <hr/> 379 |
| 3(c) Governance costs | | | | | |
| Independent examiner's fees | 550 | | | 550 | 550 |
| Other recognised gains/(losses) | | | | | |
| Weddings & Funerals | | | | | - |
| | <hr/> 550 | | | <hr/> 550 | <hr/> 550 |
| Total resources expended | <hr/> 54,840 | <hr/> 557 | | <hr/> 55,397 | <hr/> 59,679 |

St. Margaret's Parish Church Stanford-le-Hope with Mucking
Notes to the accounts (continued)
for the year ended 31 December 2021

4. (a) Staff costs

| | Total 2021 £ | Funds 2020 £ |
|--------------------------|--------------------|--------------------|
| Salaries | 9,600 | 9,600 |
| Social Security Costs | 0 | 0 |
| Payroll Processing Costs | 463 | 454 |
| Wages & NI | <u>10,063</u> | <u>10,054</u> |

The average number of employees was 1.

No employee received emoluments of £60,000 or above.

(b) Payments to PCC members

A small immaterial portion of the expenses paid to the incumbent may have related to their services as a member of the PCC.

5. Debtors

| | 2021 £ | 2020 £ |
|------------------|--------------|--------------|
| Tax Recoverable | 7,081 | 6,831 |
| Voluntary income | - | - |
| LPOW Grant | - | - |
| Refund | - | - |
| | <u>7,081</u> | <u>6,831</u> |

6. Creditors: amounts falling due within one year

| | 2021 £ | 2020 £ |
|-----------------------------|--------------|--------------|
| Independent examiner's fees | 550 | 550 |
| Charities | - | - |
| Parish Share | - | - |
| Weddings & Funerals | 8,341 | 5,337 |
| Other creditors | - | - |
| | <u>8,891</u> | <u>5,887</u> |

St. Margaret's Parish Church Stanford-le-Hope with Mucking
Notes to the accounts (continued)
for the year ended 31 December 2021

7. Creditors: amounts falling due after more than one year

| 2021 | 2020 |
|-------------|-------------|
| £Nil | £Nil |

8. Funds

The restricted funds comprise the following:

- a) *Flower Fund. This relates to funds specifically for the purchase of Flowers for decoration of the church building.*
- b) *Church Floor Fund. This relates to funds specifically for the replacement of the church floor.*
- c) *St Margaret's Church Building Fund. This relates to funds specifically for the improvement of the church building, currently a disabled accessible toilet, new kitchen and relocation of the clergy vestry.*
- d) *Buildings Maintenance Fund. This fund relates to funds specifically for improvements and maintenance of the Buildings and Grounds.*

The endowment funds comprise the following:

- e) *The Elizabeth Davidson Fund. This is managed by COIF; the interest from the endowment is used for Children's work.*
- f) *Tithe Chancel Fund. This is managed by the Diocese. Closed in 2018.*
- g) *War Stock. The interest of this endowment paid into the Buildings Fund and is used to maintain the church grounds. Sold during 2015.*

St. Margaret's Parish Church Stanford-le-Hope with Mucking
Notes to the accounts (continued)
for the year ended 31 December 2021

8. Funds (continued)

There are also three designated funds as detailed below, in addition to the General Fund, that are part of unrestricted funds. The designated funds have been designated for a particular use by the PCC. All unrestricted funds can be used for PCC ordinary purposes.

Fund movements

| | Balance at 01/01/2021 £ | Incoming resources £ | (Resources expended) £ | Transfers £ | Balance at 31/12/2021 £ |
|------------------------------------|-------------------------------|----------------------------|------------------------------|----------------|-------------------------------|
| Unrestricted Funds | | | | | |
| Buildings Maintenance | 3342 | 30 | 0 | 3008 | 6380 |
| Rector's Discretionary | 861 | - | | | 861 |
| Garden Fete Fund | 2,918 | 90 | | (3,008) | 0 |
| General Fund | 10,604 | 61,437 | (54,840) | | 17201 |
| | 17,725 | 61,557 | (54,840) | - | 24,442 |
| Restricted Funds | | | | | |
| Buildings Maintenance Fund | 1,454 | 1,227 | (557) | - | 2,124 |
| Church Floor Fund | - | | | | - |
| St Margaret's Church Building Fund | 0 | | | | - |
| Flower Fund | 1,240 | - | - | | 1,240 |
| | 2,694 | 1,227 | (557) | - | 3,364 |
| Endowment Funds | | | | | |
| The Elizabeth Davidson Fund | 1,910 | 412 | | | 2,322 |
| Tithe Chancel Fund | - | | | | - |
| War Stock | - | | | - | - |
| | 1,910 | 412 | - | - | 2,322 |

St. Margaret's Parish Church Stanford-le-Hope with Mucking
Notes to the accounts (continued)
for the year ended 31 December 2021

8. Analysis of net assets by fund

| | Unrestricted Funds £ | Restricted Funds £ | Endowment Funds £ | Total 2021 £ | Funds 2020 £ |
|------------------------------|----------------------------|--------------------------|-------------------------|--------------------|--------------------|
| Tangible fixed assets | - | - | - | - | - |
| Investment fixed assets | - | - | 2,322 | 2,322 | 1,910 |
| Current assets | 33,333 | 3,364 | | 36,697 | 26,306 |
| Liabilities | | | | - | |
| -falling due within one year | (8,891) | - | - | (8,891) | (5,887) |
| -falling after one year | - | | - | - | - |
| | 24,442 | 3,364 | 2,322 | 30,128 | 22,329 |