

Managers and Trustees Report.
Resuming the AGM.

Date: 05/01/2022.

Report Written by: Keeley Gower.

• Children on Roll:

This term we are very busy. At present we have 20 funded children and 4 paying parents, some parents are also paying for extra hours over their 15 hours free entitlement. We currently have 2 children on a waiting list one of which is a baby and the other will be due to start at Easter. The baby is a sibling to a previous child we had here last year and the other parent had heard through word of mouth how good we are. We have had no children leave us to go up to Bungay Nursery which we normally do so again this is an advantage to us.

• Staffing:

Our newest member of staff Casey has settled in really well, she has a cohort of key children one with behavioural issues and is dealing with this really well putting a behaviour plan into place for him. Her parents' partnership with the parents is also very strong too. She is just what we needed to extend our already strong team. Jane has told staff that she will be leaving for retirement in July 2022 so staff will have to hold a meeting with the committee to discuss whether or not we will replace this role.

• Advertising:

Ami has been in contact with the fisher theatre to put an advert in their brochure again as we did this last term. Our facebook page is also a big success. We have lots of views and like from the public and parents on our posts of what children do throughout their day here with us.

• Bank Balance:

The bank account is looking healthy with the funding coming in and the extra parents paying fees. Staff and Committee will hold another meeting next month to discuss pay rises for the staff as their workload has increased due to the volume of SEN children we have attending the setting this term. We also need to purchase more sensory equipment for these children so that will come out of the account. The EYFP funding is being spent wisely for the children entitled to it and it's all being logged as to what we spend and how it helps with their learning and development.

Chairperson sign:

Manager Sign:  . 5.01.22.

Mrs Lucy Coote.

YEAR ENDED 31ST MARCH 2021

GRAVER & CO

Accountants
2 Station Road
Brundall
Norwich
NR13 5LA

INCOME & EXPENDITURE ACCOUNT YEAR ENDED 31ST MARCH 2021

2020				
3557		<u>INCOME</u>		
46312		Fees & Fundraising	952.00	
		Grants Received	60118.24	61070.24
	49869			
		<u>EXPENSES</u>		
694		Small Toys & Consumables	284.07	
347		Refreshments	225.20	
35839		Wages & National Insurance	36478.56	
5976		Rent	5840.00	
763		Insurance	771.35	
50		Registration Fee	50.00	
424		Repairs & Renewals	356.57	
983		Telephone	686.87	
112		Postage, Stationery & Photographs	151.03	
45		Cleaning	39.13	
1243		Accountancy	1243.20	
25		Books	19.98	
125		Children's Party	108.65	
492		Waste Disposal	368.79	
66		Travel	3.20	
-		Uniform & protective clothing	40.99	
270		Advertising	-	
370		Training	-	
40		Subscriptions	40.00	
47864			46707.59	
		<u>Depreciation</u>		
439		Toys & Equipment	329.00	
91		Office Equipment	209.00	
38		Sundry Equipment	413.94	
568			951.94	
	48432			47659.53
	1437			13410.71
	32405			33842.33
	33842			47253.04
		<u>EXCESS FOR YEAR</u>		
		<u>RESERVE</u> brought forward		
		<u>RESERVE</u> carried forward		

BALANCE SHEET

31ST MARCH 2021

2020

FIXED ASSETS at cost less depreciation

1319	Toys & Equipment	990.00	
275	Office Equipment	629.00	
116	Sundry Equipment	1241.00	
			2860.00

CURRENT ASSETS

1000	Stock	1000.00	
771	Payment in Advance	-	
29599	Barclays Bank PLC	43349.69	
1402	Barclays Bank PLC Community Account	1327.07	
60	Cash In Hand	89.67	
			45766.43

LESS CURRENT LIABILITIES

700	Creditors	1373.39	
			44393.04
32132			
			47253.04
33842			

	Sundry Equipment	Toys & Equipment	Office Equipment
Value at 1st April 2020	116.00	1319.00	275.00
<u>Additions:-</u>			
Printer			209.00
Chromebook			354.00
Furniture	1538.94		
	1654.94	1319.00	838.00
Depreciation @ 25%	413.94	329.00	209.00
Value at 31st March 2021	1241.00	990.00	629.00

We hereby approve the foregoing Income & Expenditure Account for the year ended 31st March 2021 and the Balance Sheet as at that date, and can confirm that they are correct to the best of our knowledge and belief that we have made all relevant information available.

[Signature] Manager
[Signature] Chairperson

We have prepared the accounts of Emmanuel Pre-School for the year ended 31st March 2021. In our opinion, the accounts give a true and fair view of the state of affairs of Emmanuel Pre-School as at 31st March 2021 and of its excess for the year ended on that date. In our opinion, income from fees and grants received, in so far as it has been utilised in the year, has been expended wholly and exclusively for purposes connected with the welfare of the children enrolled in the pre-school.

Graver & Co Ltd
Accountants
2 Station Road
Brundall
NORWICH NR13 5LA

[Signature] Graver & Co. Ltd

Our Ref: TH/MM

Mrs K J Gower
Emmanuel Pre-School
Emmanuel Church Hall Rooms
Rose Lane
BUNGAY NR35 1DG

30th June 2022

Dear Mrs Gower

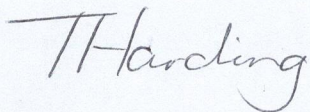
EMMANUEL PRE-SCHOOL

Following your recent emails with Mr Greening we have now completed accounts for the pre-school for the year to 31st March 2021. We enclose three copies of the accounts from which you will see there was an excess of income over expenses in the year of some £13,000 compared to an excess of £1,400 in the previous year. The excess in the year can be attributed to the higher amount of income received in the year through grants.

If you are satisfied the accounts are in order the certificate approving them, which is on the last page, should be signed by the Treasurer and one other committee member. One of the copies of accounts not in a cover should be returned to this office for our file. Of the remaining two copies the copy in the cover are for your records and the additional copy has been forwarded should it be required by Ofsted.

Finally, I enclose our bill of charges which I trust you will find in order.

Yours sincerely



Mrs T Harding F.M.A.A.T
For Graver & Co Limited

