



**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
PATCHAM ALL SAINTS, DIOCESE OF CHICHESTER**

**REGISTERED CHARITY NO: 1132273**

**ANNUAL REPORT  
AND  
FINANCIAL STATEMENTS  
FOR YEAR ENDED 31 DECEMBER 2022**

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
PATCHAM ALL SAINTS, DIOCESE OF CHICHESTER  
TRUSTEES ANNUAL REPORT  
FOR THE YEAR ENDED 31 DECEMBER 22**

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TRUSTEES ANNUAL REPORT  
FOR THE YEAR ENDED 31 DECEMBER 22**

**Reference and Administrative Details**

**Charity Name:** The Parochial Church Council of The Ecclesiastical Parish of Patcham  
All Saints, Diocese of Chichester

**Working Names:** All Saints Patcham PCC  
The Parish of Patcham (All Saints)  
All Saints Patcham

**Charity Number:** 1132273

**Principal Address:** All Saints Church Office  
Church Hill  
Brighton BN1 8YE

**Trustees:** The Rev'd Andrew Flowerday (to 4 Jan 2022)  
The Rev'd Caz Dunk  
The Rev'd Jonathan Harley (from 10 Jan 2023)  
The Rev'd Tom Holbird (from 10 Jan 2023)  
Mrs Linda Baker  
Mrs Carole Copelin  
Ms Elizabeth Dwiar  
Mrs Susan England  
Mrs Tanya Gambardella  
Mr Bob Hill  
Mrs Kim Hill  
Mrs Beverley McArdle  
Mr Roger Newman  
Mr Derrick Nunn  
Mr Andy Parke (to 8 May 2022)  
Mrs Olive Ridge  
Mrs Jody Sharp  
Miss Helen Shires (to 8 May 2022)  
Miss Sharon Springham  
Miss Caroline Thomas  
Mr Matthew Willetts

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**Appointments**

<b>PCC Chair</b>	The Rev'd Andrew Flowerday (to 4 Jan 2022) The Rev'd Caz Dunk (from 4 Jan 2022 to 10 Jan 2023) The Rev'd Jonathan Harley (from 10 Jan 2023)
<b>PCC Secretary</b>	Miss Sharon Springham
<b>PCC Treasurer</b>	Mr Derrick Nunn (to Jan 2023)
<b>Principal Bankers</b>	Santander UK Ltd BBAM Bridle Road Bootle Merseyside L30 4GB
<b>Independent Examiner</b>	Austin Harrity Clarke Goodhand Smith 12A Marlborough Place Brighton BN1 1WN
<b>Inspecting Architect (All Saints Church)</b>	Mr John Bailey Thomas Ford & Partners 177 Kirkdale, London SE26 4QH



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**The Trustees present their Annual Report and the Financial Statements for the year ended 31 December 2022**

**Aims and Purposes.**

The primary objective of Patcham All Saints PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the clergy in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical.

When planning our activities for the year, the clergy and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

**Objectives and Activities for the Public Benefit**

The objectives of the PCC in co-operation with the clergy are:-

- to promote All Saints and The Ascension as places of prayer, worship and Christian Fellowship
- to proclaim the Gospel through preaching, teaching and building relationships
- to provide pastoral and spiritual care to regular members and to the wider parish, without cost to the individuals concerned
- to make activities available to residents in the parish
- to make the Church, Church Centre, Church Barn and rooms at the Ascension available for use by local groups and individuals
- to support agencies seeking to alleviate poverty and promote the Gospel both locally and abroad

**Overview**

2022 began with a significant moment in the life of the Parish when the Rev'd Andy Flowerday retired as Parish Incumbent after ten years. A retirement lunch for both he and his wife Frances enabled members of the congregation to express their appreciation for their ministry with us. As the Parish entered a Vacancy, members of the PCC were given the opportunity to explore the possibility of an apostolic partnership with St Peter's Brighton under the Diocese of Chichester Strategic Development Funding Project. Following a period of exploration, prayer and wider Parish consultation during the first half of 2022, the PCC voted overwhelmingly to embrace this opportunity. The Rev'd Jon Harley (Assistant Curate at St Matthias) was appointed to commence his ministry at All Saints' in January 2023 under the leadership of the Rev'd Tom Holbird (Priest-in-Charge St Matthias and All Saints' Patcham). We owe the Rev'd Caz Dunk, Associate Vicar, a huge debt of gratitude for all she did in holding the Parish together during the Vacancy and for managing to keep the doors open for worship at both churches. Our thanks also to our Parish Reader Mrs Kim Hill, The Rev'd Canon Neil Milmine, The Rev'd Canon Dr David Stone, The Rev'd Canon Peter Sills, The Rev'd Mathew Philip, The Rev'd Helen Garratt, The Rev'd David Garratt and Mr Michael Miller for their assistance during the Vacancy.

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**Activities held toward meeting the objectives: -**

**Promoting All Saints and The Ascension as places of prayer, worship and Christian Fellowship**

All Saints' and Ascension aimed to provide weekly worship and special festivals throughout 2022. However, the Vacancy required a number of joint services, primarily held at All Saints' Church being deemed the more suitable location for those with mobility issues. Despite the challenges, the necessity of gathering more regularly as two churches has engendered a greater sense of fellowship and unity across the Parish. It has also been a joy to welcome new people and families regularly attending All Saints' on a Sunday in 2022. Both churches are equipped with modern heating, lighting and audio-visual systems. Welcome teams are operated by volunteers in both churches. Refreshments are usually provided after services. A website has been maintained for both churches to give information to the general public about the facilities we offer and times of services, including, links to our talks online.

**Proclaiming the Gospel through preaching, teaching, and building relationships**

To enable worship in both churches as much as possible we continued to share resources, following the same preaching/teaching themes, using both live and recorded sermons. These were also uploaded to the website and appreciated by those unable to attend in person.

Whilst visiting clergy and lay ministers helped facilitate regular worship across the Parish during the Vacancy, it was not possible to resume the All Saints' Sunday 8am Communion Service. A good number of these worshippers joined the 10am congregation and have also much appreciated the new monthly midweek Communion Service followed by refreshments.

Parish Zoom Prayer continued to be a feature in 2022, meeting on Mondays at 8.30am and 7.30pm to read the scriptures and pray for the community, local and global issues and personal needs, with an opportunity to share words of encouragement and answers to prayers and, in a year of change and decision, seeking Gods leading for the life and mission of the church.

A participant commented: "A highlight to the start of the week is to come to pray."

Our Special Christmas services were advertised throughout the Parish. It was a joy to welcome both members of our congregation and others from the local community at our special Carols by Candlelight Service. The traditional mulled wine and mince pies were served afterwards in the Barn. On Christmas Eve, a Christingle service popular with families was open to all.

In March, All Saints' hosted the World Day of Prayer service with a reception afterwards in the Barn.

Quiet Space, held monthly, enables participants to reflect and contemplate on what God may be saying either individually or collectively.

Junior Church: It has been so exciting to see God adding to the number in Junior Church during the year and to see friendships grow among families. We are so grateful to the committed team who teach and encourage the children in their faith each week.

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When asked what they enjoy about Junior Church, we received the following comments from the children:

*"I like snack time" (Amber)*

*"I enjoy hearing the story about Jesus" (Roman)*

*"We enjoy doing drawings and craft" (Sophia and Hunter)*

*"I like seeing my friends and learning about God" (Lila)*

**Toddler Church:** The increase in the number of toddlers attending church with their parents encouraged us to set up Toddler Church. Initial research indicated that a previous attempt of parents looking after their own children in the Vestry had not been a great success. Following the creation of a committed team, the opening of Toddler Church was planned for the beginning of 2023 where parents could have their children looked after in order that they could fully engage in the service. We are so grateful to Lou Hill who had the vision to create Toddler Church.

**Messy Craft at Ascension** gathered for just one well attended and much enjoyed event, celebrating Mothering Sunday and Easter. With stretched resources, it was disappointing not to be able to offer other Messy events, but we are hopeful of relaunching Messy in 2023.

**Schools:** Both Patcham Infants and Junior Schools, and Westdene Primary School were invited to All Saints' Church, to learn about the Church, its worship, community and activities for their curriculum studies. To celebrate Harvest, the Rev'd Caz Dunk joined the Brighton and Hove City Mission (BHCM) Schools' Team on visits to Patcham Infants and Westdene Primary Schools who supported the BHCM Food Bank with their harvest donations. It was a joy to once again host and play a small part in the Patcham Schools' Nativity productions at All Saints' enjoyed by over three hundred invited family members and friends.

As news of the Ukrainian/Russian conflict began to unfold, we established regular 'Open Church' sessions in both churches providing a quiet place for reflection, prayer and the lighting of candles. Both churches also offered the community a place for reflection and thanksgiving in the days following the Queen's death and an opportunity to contribute to a Book of Condolence.

*Providing pastoral and spiritual care to regular members and the wider parish, without cost to the individuals concerned*

Following Andy's retirement in January, a small group under the leadership of Olive Ridge (ALM Pastoral) met to pray and established a system of care for church members. Telephone contacts to the housebound have continued throughout the year. Also, Communion visits to individuals at home were provided.

During the Spring and Summer months, All Saints' held Saturday Open Mornings for quiet reflection and prayer. Refreshments were on offer in the Church Lounge.

The Parish Thanksgiving and Remembrance Service was held in mid-November at All Saints' offering an occasion for bereaved family and friends to remember their loved ones in a more reflective service and the opportunity to light a candle in their memory. The service was offered to the wider community and by personal invitation to the family of those for whom funerals have been conducted in the past. This service was much appreciated by those attending.

One participant commented *"Thank you for the service; it was really good, an excellent tribute not only to my mum but also to all the other people who had passed away."*

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The need to deliver newsletters diminished as most recipients returned to church to worship. The newsletters were made available in church and emailed to members of the congregation. Newsletters were also sent to those who were unable to attend church.

Following the Pandemic, visits to local care homes were restricted and a regular rota of visits by local clergy had significantly dropped off. However Brighton and Hove City Mission's, (BHCM's) Care Home Team under the leadership of Bev McArdle (one of our parish ALM's) made significant connections with Maycroft Manor resulting in a number of onsite visits and services during 2022. Our partnership with BHCM as a Parish also inspired some church members to volunteer to be part of the team.

*Making activities available to residents in the parish*

The Friends of All Saints: plan events aimed at helping the community be more aware of the Church.

The Friends opened the Church on a weekend in September as part of the National Heritage Open Days. People were available to show visitors around the Church and refreshments were served in the Church Lounge.

One visitor commented, *"We were married here forty years ago today and have come to Patcham on the off chance that the Church might be open. We are delighted to have been able to come in, thank you so much."*

The Friends organised an Open Artists' Event in the Church which was decorated with greenery. Christmas music was played and mulled wine and mince pies were served as local artists displayed and sold their work. It was a great opportunity for locals to visit the Parish Church in their community.

In December the Friends organised a wreath-making workshop in the Church Barn. Sixteen people, many of whom had never attempted this craft before had such fun working together.

One participant said, *"I so much enjoyed last Saturday. It was so enjoyable and fun. My, you put so much work into the preparation of the day as well as on the day itself."*

Parent & Toddler Groups

These provided a safe place for meeting with very young children, enabling play, chat, friendship and support. Mothers who attended very soon found a new network of a supporting group of friends.

Barnacles at All Saints' continues to meet every Thursday in term time in the Barn. During the year, there was a growth in families attending regularly from fifteen to twenty. Each week, the children enjoyed playing, hearing a story and singing songs, including songs about God as well as enjoying a drink and snack. The parents, grandparents and carers enjoyed engaging with their children as well as having a hot drink and a biscuit and chat with others in a similar situation and with the volunteers. Part of the subscriptions were donated to two charities, Mercy Ships and Loui Legend.

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Feedback from parents/carers include

*"Barnacles is welcoming, nurturing and friendly."*

*"The volunteers are welcoming and friendly."*

*"Our children enjoy the toys, stories and songs."*

Tiny Tots at Ascension continued to welcome toddlers and babies with parents/grandparents to a fun-filled and much enjoyed couple of hours of play, story time, singing, refreshments and craft making on a Wednesday morning. Although sad to say farewell to quite a few who started school in September, Tiny Tots welcomed a number of new children and adults who quickly felt at home.

Feedback from parents/grandparents include

*"We love Tiny Tots and the team . . . are welcoming, warm, fun, friendly, and inclusive community . . ."*

*"My son loves the space and singing and, of course, the special green box. . . and looks forward to seeing the lovely ladies each week"*

*"There's a real sense of family."*

*"Tiny Tots is an absolute haven . . . these Wednesday mornings have saved my sanity many times."*

Ascension Lunch Club

The Lunch Club operated monthly throughout the year. Our policy of cooking freshly prepared food using quality ingredients was always appreciated. Our thanks to our local butcher Trevor who kindly provided a discount on our orders. Our special Christmas celebration meal was a highlight with the addition of carol singing and distribution of small gifts.

*"Thank you for your warmth and kindness during 2022." Les*

*"May you receive many blessings of peace and joy as a part exchange for preparing our tasty lunches with such love and dedication." Angela*

*"Thank you for all your hard work." Peggy*

*'Thank you for all the work and time you all put in during the year.' Margaret*

Community Events & Engagement

All Saints' Churchyard continued to provide a pleasant green space for people to walk and admire the historic Church Building.

Making the Church, Church Centre, Church Barn, and rooms at the Ascension available for use by local groups and individuals

All Saints': Regular hirers, children's birthday parties and Church outreach groups such as Barnacles, Brownies, Rainbows and Good News for Everyone continued to hire space. The Friends of All Saints' organised activities including an Artists' Day in the Church and wreath making in the Barn. Our halls were used by families and friends following funerals, thanksgiving services, baptisms and other life events. We were also able to provide a meeting place for local people to discuss the proposed development of the Post Office Sorting Office at the top of Church Hill.

Ascension: Business was brisk during the year. In addition to an increase in regular hirings, we were pleased to welcome "The Martlets in the Community" groups who valued our space during their re-development works.

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*Supporting agencies seeking to alleviate poverty and promote the Gospel both locally and abroad.*

Church Members continued to be involved in BHCM Foodbank helping to collect food and deliver parcels to those in need. There were drop-off points for donations in both churches.

Both churches continued to support a variety of outreach projects through mission agencies in the UK and overseas. CMS (Church Mission Society), Tearfund, Release International, Hope Home (an orphanage in Tanzania), and Bishop Bismark in South Sudan.

Mission Partner Sunday: Bishop Bismark visited the Parish in July and CMS provided a video of their work.

Local Brighton agencies that we have supported financially were:

Off the Fence (working with homeless, vulnerable women and children and education)  
Brighton and Hove City Mission (providing a food bank, schools work and outreach into rest homes)  
The Gathering Place (Foodbank in Hollingbury)

Other supported UK organisations were:

Good News for All (formerly Gideons)  
Bible Society  
CPAS (our patrons)

In addition to our financial giving to The Gathering Place, we provided 50 bags of love for distribution at Christmas.

**Governance**

The Parochial Church Council (PCC) is a charity registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent, assistant clergy, lay readers, churchwardens), members of the Deanery, Diocesan or General Synods and members of the church who are elected at the Annual Parochial Church meeting (APCM). Parish Members are warmly encouraged to stand for election to the PCC to give a balance of gender, skills, and experience where possible.

Official Membership of the Church is given by the Electoral Roll although all are invited to join our services and activities. The Electoral Roll figures at the end of 2022 were 146 members (113 at All Saints and 33 at Ascension).

The full PCC met nine times during the year in January, March, April, May, June (twice), September, November and December. The Annual Parochial Church Meeting (APCM) was held in May.

The PCC delegates day-to-day running to The Standing Committee who are authorised to spend within agreed budgets and single item expenditure limits.



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Under the Aegis of the PCC and Standing Committee, The Fabric Committee ensures regular maintenance needs are met and advises on potential problems and possible improvements. It also researches and advises on suppliers and lets contracts. Both churches have committees to discuss individual policy issues and liaise with the PCC.

The PCC Treasurer role became vacant in January 2023 when the Treasurer resigned and Jody Sharp, churchwarden, was asked to cover the post until the next APCM.

The PCC annually reviews the Safeguarding Policy. This was done in November and updated to include latest guidelines from the Diocese. The PCC also complies with section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). PCC members have been circulated with the Parish Safeguarding Handbook. As is required, both church websites have a link to safeguarding on their front pages.

The Health and Safety policies for both churches were also updated as necessary during the year.

### **Financial Review**

The full accounts and notes are set out in the attached pages 12 to 21.

Unrestricted income for this year was £149,788 compared to £156,870 in the prior year, a decrease of £7,082. The main changes in income were a decrease in planned giving and tax recovered of around £16,000 and an increase in hall letting income, fees and rental income of around £10,000. Hall lettings income is still lower than pre-pandemic average of £19,000.

Unrestricted expenditure for this year was £160,266 compared to £185,166 in the prior year. The main changes were a decrease in expenditure of major repair works of over £33,000 and an increase in our parish contribution of £10,000. Our parish contribution of £110,000 was our highest individual item of expenditure.

The Statement of Financial Activities (Income and Expenditure account) indicates that our net expenditure from our Unrestricted Funds before gains and losses on investments for the year ended 2022 exceeded income by £10,478. In the previous year there was an excess expenditure of £28,296.

Our total funds stood at £1,772,508 at 31 December 2022 compared to £1,715,213 at 31 December 2021. Most of the increase is due to the unrealised gains and losses on the revaluation of the investment property and investments. Out of these totals, some 93% in value is represented by property and shares and 7% by cash at bank.

The PCC reserves policy is to hold general reserves of a minimum of three months normal working expenditure together with an additional reserve, as a designated fund, primarily to meet exceptional expenditure, or unexpected building maintenance or improvement costs. Our General Fund at 31 December 2022 stood at £75,038 and complies with this policy.

### **Natural Stone Awards**

All Saints Patcham was commended by the Natural Stone Awards 2022 under the Repair and Restoration category.

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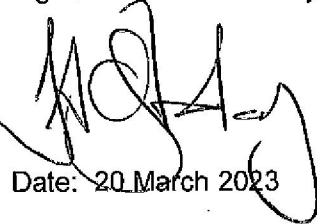
**Acknowledgements**

Thanks are due to so many people at both churches who willingly give of their time helping to make things happen, initially running and helping with all the various groups and activities, playing music, welcoming people into the churches, serve teas and coffees, keeping all pastoral contacts, helping to clean, DIY jobs, overseeing fabric repairs and maintenance and anything in between, thanks to all!

Also thank you to Derrick for overseeing our finances, to Linda as administrator and to Kim for all the leading and preaching and other work she does and to the PCC members as Trustees for their time and commitment. And especial thanks to our wardens, Jody and Olive, for all the dedication, hard work and support given.

The Trustees' Annual Report was approved by the PCC and

Signed on their behalf by The Rev Jonathan Harley, PCC Chairman



Date: 20 March 2023



PAROCHIAL CHURCH COUNCIL OF ALL SAINTS CHURCH, PATCHAM

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2022 £	TOTAL FUNDS 2021 £
<b>Income and Endowments from:</b>						
<i>Donations and legacies</i>	2a	93,693	17,781	-	<b>111,474</b>	118,516
<i>Charitable activities</i>	2b	-	1,046	-	<b>1,046</b>	1,769
<i>Investments</i>	2c	16,559	1,108	-	<b>17,667</b>	17,274
<i>Other trading activities</i>	2d	36,705	-	-	<b>36,705</b>	26,525
<i>Other receipts</i>	2e	2,831	-	-	<b>2,831</b>	4,516
<b>Total income</b>		<b>149,788</b>	<b>19,935</b>	<b>-</b>	<b>169,723</b>	<b>168,600</b>
<b>Expenditure on:</b>						
<i>Cost of raising funds</i>	3a	2,287	-	-	<b>2,287</b>	3,189
<i>Charitable activities</i>	3b	142,011	8,813	-	<b>150,824</b>	175,085
<i>Other trading activities</i>	3c	15,968	146	-	<b>16,114</b>	14,476
<b>Total expenditure</b>		<b>160,266</b>	<b>8,959</b>	<b>-</b>	<b>169,225</b>	<b>192,750</b>
<b>Net income/(expenditure) before gains and losses on investments</b>		<b>(10,478)</b>	<b>10,976</b>	<b>-</b>	<b>498</b>	<b>(24,150)</b>
<i>Net unrealised gains on investment property</i>	6	80,000	-	-	<b>80,000</b>	-
<i>Net unrealised gains (or losses) on investments</i>	8	(18,201)	-	(5,002)	<b>(23,203)</b>	23,884
<b>Net income or (net expenditure)</b>		<b>51,321</b>	<b>10,976</b>	<b>(5,002)</b>	<b>57,295</b>	<b>(266)</b>
<b>Transfers between funds</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>51,321</b>	<b>10,976</b>	<b>(5,002)</b>	<b>57,295</b>	<b>(266)</b>
<b>Reconciliation of funds:</b>						
Total funds brought forward at 1 January 2022		<b>1,665,084</b>	<b>7,841</b>	<b>42,288</b>	<b>1,715,213</b>	<b>1,715,479</b>
<b>Total funds carried forward at 31 December 2022</b>		<b>1,716,405</b>	<b>18,817</b>	<b>37,286</b>	<b>1,772,508</b>	<b>1,715,213</b>

The accompanying notes form a part of these financial statements.

**PAROCHIAL CHURCH COUNCIL OF ALL SAINTS CHURCH, PATCHAM**

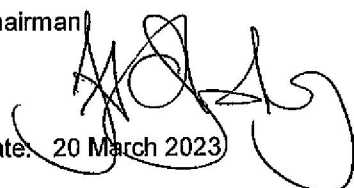
**BALANCE SHEET (also known as Statement of Financial Position)**

**AS AT 31 DECEMBER 2022**

	Notes	<b>Total Funds 2022</b>	<b>Total Funds 2021</b>
		£	£
Tangible assets	5	<b>981,301</b>	982,510
Investment property	6	<b>500,000</b>	420,000
Endowed Investments	8	<b>37,286</b>	42,288
<b>Total fixed assets</b>		<b><u>1,518,587</u></b>	<b><u>1,444,798</u></b>
Debtors	7	2,612	10,917
Investments	8	<b>136,857</b>	155,058
Cash at bank and in hand		<b>117,525</b>	116,862
<b>Total current assets</b>		<b><u>256,994</u></b>	<b><u>282,837</u></b>
Creditors: amounts falling due within one year	9	<b><u>(3,073)</u></b>	<b><u>(12,422)</u></b>
<b>Net current assets</b>		<b>253,921</b>	270,415
<b>TOTAL NET ASSETS</b>	10	<b><u><u>1,772,508</u></u></b>	<b><u><u>1,715,213</u></u></b>
<b>The funds of the charity:</b>			
<b>Endowment funds</b>	11	<b>37,286</b>	42,288
<b>Restricted funds</b>	11	<b>18,817</b>	7,841
<b>Unrestricted funds</b>	11	<b>1,716,405</b>	1,665,084
<b>Total charity funds</b>		<b><u><u>1,772,508</u></u></b>	<b><u><u>1,715,213</u></u></b>

This Annual Financial Report, for the year ended 31st December 2022, including the notes following, was approved by the Parochial Church Council and signed on its behalf by

Chairman



Date: 20 March 2023

Treasurer



The accompanying notes form a part of these financial statements.

## PAROCHIAL CHURCH COUNCIL OF ALL SAINTS CHURCH, PATCHAM

### NOTES TO THE FINANCIAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

#### 1. Accounting policies

##### a Accounting convention

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current (2015) Statement of Recommended Practice, Accounting and Reporting by Charities SORP (FRS 102).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

##### b Funds accounting

Funds held by the PCC are:

*Unrestricted funds* - general funds which can be used for PCC ordinary purposes

*Designated funds* - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

*Restricted funds* - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

*Endowment funds* - funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

##### c Incoming resources

All incoming resources are accounted for gross.

##### *Donations and legacies*

*Collections* are recognised when received.

*Planned giving* receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate.

*Gift aid recovered* is recognised when the income to which it is attached is recognised.

*Grants and legacies* are recognised when the formal offer in writing of the funding, is received by the PCC.

##### *Income from investments*

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

##### *All other income*

All other income is recognised when it is receivable.

##### *Gains and losses on investments*

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation on 31 December.

## PAROCHIAL CHURCH COUNCIL OF ALL SAINTS CHURCH, PATCHAM

### NOTES TO THE FINANCIAL REPORT (continued) FOR THE YEAR ENDED 31 DECEMBER 2022

#### **d Resources used**

Resources expended are accounted for on an accruals basis and are accounted for gross.

##### **Grants**

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

##### **Church Activities**

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

#### **e Fixed Assets**

Freehold properties owned by the PCC and used to further its objectives are stated at cost.

##### **Tangible fixed assets**

Consecrated and beneficed property of any kind is excluded from the accounts by s.96(2) of the Charities Act 1993.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the accounts. For other property acquired prior to 2001 there is insufficient cost information available and therefore such assets are not valued in the accounts. Individual items acquired since 1 January 2001 valued over £2000 have been capitalised in the accounts and depreciated over their useful economic life.

All expenditure on consecrated or beneficed buildings and individual items costing under £2000 are written off in the year they were incurred.

##### **Depreciation**

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Fixtures and fittings	25% straight line
Computer equipment	33.33% straight line

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

##### **Investments**

Investments, including investment properties, are stated at market value at the balance sheet date.

#### **f Current Assets**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS CHURCH, PATCHAM

NOTES TO THE FINANCIAL REPORT (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2022

2 Analysis of income and endowments:

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2022 £	TOTAL FUNDS 2021 £
<b>a</b>					
Planned giving	66,991		-	66,991	82,205
Cash Collections at services	2,610		-	2,610	1,849
Other donations	2,738	5,850	-	8,588	11,668
Appeals	-	617	-	617	223
Income tax recoverable	18,354	1,314	-	19,668	20,571
Legacies	3,000	10,000	-	13,000	2,000
<b>Donations and legacies</b>	<b>93,693</b>	<b>17,781</b>	<b>-</b>	<b>111,474</b>	<b>118,516</b>
<b>b</b>					
Fund Raising Events	-	1,046	-	1,046	1,769
Bookstall	-	-	-	-	-
<b>Charitable activities</b>	<b>-</b>	<b>1,046</b>	<b>-</b>	<b>1,046</b>	<b>1,769</b>
<b>c</b>					
Dividends and interest	4,229	1,108	-	5,337	5,124
Rent	12,330	-	-	12,330	12,150
<b>Investments</b>	<b>16,559</b>	<b>1,108</b>	<b>-</b>	<b>17,667</b>	<b>17,274</b>
<b>d</b>					
Church hall lettings etc	17,302	-	-	17,302	8,896
Fees from weddings etc	2,182	-	-	2,182	1,848
Rent from temporarily vacant properties	17,221	-	-	17,221	15,781
<b>Other trading activities</b>	<b>36,705</b>	<b>-</b>	<b>-</b>	<b>36,705</b>	<b>26,525</b>
<b>e</b>					
Grants	2,304	-	-	2,304	3,477
Other income	527	-	-	527	1,039
<b>Other incoming resources</b>	<b>2,831</b>	<b>-</b>	<b>-</b>	<b>2,831</b>	<b>4,516</b>
<b>Total received on all funds</b>	<b>149,788</b>	<b>19,935</b>	<b>-</b>	<b>169,723</b>	<b>168,600</b>

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS CHURCH, PATCHAM

NOTES TO THE FINANCIAL REPORT (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2

3 Analysis of expenditure on:

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2022 £	TOTAL FUNDS 2021 £
<b>a</b>					
Rental costs	2,287	-	-	2,287	3,189
<b>Cost of raising funds</b>	<u>2,287</u>	<u>-</u>	<u>-</u>	<u>2,287</u>	<u>3,189</u>
<b>b</b>					
Missionary and charitable giving:					
- Tithed Giving	6,075	-	-	6,075	4,800
- Other Giving	36	7,442	-	7,478	6,304
Ministry costs:					
diocesan parish contribution	110,000	-	-	110,000	100,000
other clergy costs inc training	9,342	-	-	9,342	7,689
Upkeep of services	551	-	-	551	607
Music expenses	657	-	-	657	1,107
Church running expenses	10,540	22	-	10,562	9,465
Church maintenance	942	1,013	-	1,955	7,149
Major repair works	1,892	-	-	1,892	35,140
Sunday school and Youth Work costs	79	27	-	106	76
Independent Examiner	554	-	-	554	504
Depreciation	1,209	-	-	1,209	1,209
Bookstall	134	-	-	134	208
Fund Raising events		309	-	309	827
<b>Charitable activities</b>	<u>142,011</u>	<u>8,813</u>	<u>-</u>	<u>150,824</u>	<u>175,085</u>
<b>c</b>					
Church hall running costs	14,231	146	-	14,377	12,235
Investment property costs	1,737	-	-	1,737	2,241
<b>Other trading activities</b>	<u>15,968</u>	<u>146</u>	<u>-</u>	<u>16,114</u>	<u>14,476</u>
<b>Total expended on all funds</b>	<u>160,266</u>	<u>8,959</u>	<u>-</u>	<u>169,225</u>	<u>192,750</u>

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS CHURCH, PATCHAM

NOTES TO THE FINANCIAL REPORT (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2022

4 Staff costs

	2022 £	2021 £
a <b>Remuneration</b>		
Wages and salaries	-	-
There were no employments by the PCC in the year		
b <b>Payments to PCC members</b>		
No trustee has received any remuneration or other benefits from the charity. Expenses reimbursed or incurred relating to travel and subsistence costs by one (p/y two) trustee(s) amounted to £184 (p/y £136).		

5 Fixed Assets

	Freehold land and buildings	Leasehold land and buildings	Church equipment	TOTAL
a <b>Cost</b>	£	£	£	£
At 1 January 2022	621,199	358,894	45,442	1,025,535
Additions	-	-	-	-
At 31 December 2022	621,199	358,894	45,442	1,025,535
b <b>Depreciation</b>				
At 1 January 2022	-	-	43,025	43,025
Provision for the year	-	-	1,209	1,209
At 31 December 2022	-	-	44,234	44,234
<b>Net book amounts</b>				
c <b>At 31 December 2022</b>	621,199	358,894	1,208	981,301
At 31 December 2021	621,199	358,894	2,417	982,510

The freehold properties comprise the Church Barn, Ascension Hall, 32 Fairview Rise, and 78A Mackie Avenue.

The leasehold property is the Church Centre which was previously included in freehold properties in error. During 2020 it was established that the land on which the Church Centre was built was acquired in 1971 on a lease expiring on 7 March 2031. Discussions are taking place between the PCC and the Chichester Diocesan Board of Finance which are expected to result in the PCC acquiring the freehold of the land.

As it is expected that the freehold of the land will be acquired by the PCC in the near future, no depreciation has been charged.

6 Investment Property

	Freehold Investment Property £
Valuation at 1 January 2022	420,000
Revaluation - net unrealised gain	80,000
Valuation at 31 December 2022	500,000

The investment property, 5 Grangeways, was revalued by the PCC as at 31 December 2022 by reference to other comparable bungalows on the market in Patcham. There has been no independent professional valuation.

7 Debtors

	2022 £	2021 £
Trade debtors	1,169	2,912
Income tax recoverable	1,443	8,005
	2,612	10,917

**PAROCHIAL CHURCH COUNCIL OF ALL SAINTS CHURCH, PATCHAM**

**NOTES TO THE FINANCIAL REPORT (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2022**

<b>8 Investments</b>	<b>No of Shares at 31-12-22</b>	<b>Historical Cost £</b>	<b>Market value 01-Jan-22 £</b>	<b>Unrealised gain/(loss) £</b>	<b>Market value 31-Dec-22 £</b>
CBF Investment Fund (Income) Shares	<b>8,347</b>	7,133	195,470	(23,010)	<b>172,460</b>
CBF Fixed Interest Security (Income) Shares	<b>914</b>	304	1,447	(194)	<b>1,253</b>
Santander Shares	<b>173</b>	Nil	429	1	<b>430</b>
			<b>197,346</b>	<b>(23,203)</b>	<b>174,143</b>

	<b>2022 £</b>	<b>2021 £</b>
Long term investments - endowments	<b>37,286</b>	42,288
Short term investments	<b>136,857</b>	155,058
	<b>174,143</b>	<b>197,346</b>

**9 Creditors: amounts falling due within one year**

	<b>2022 £</b>	<b>2021 £</b>
Accruals for utilities and other costs	<b>775</b>	3,178
Other creditors	<b>2,298</b>	9,244
	<b>3,073</b>	<b>12,422</b>

**10 Analysis of Net Assets by Fund**

	<b>Tangible £</b>	<b>Investments £</b>	<b>Net Current Assets £</b>	<b>Total £</b>
<b>Restricted</b>				
e All Saints Churchyard Fence Fund	-	-	772	<b>772</b>
f All Saints Fabric Fund	-	-	8,987	<b>8,987</b>
g All Saints Missions and Charities	-	-	-	-
h All Saints Sunday School Fund	-	-	180	<b>180</b>
i All Saints Youth	-	-	-	-
j All Saints Special Donations	-	-	500	<b>500</b>
k Ascension Building Fund	-	-	410	<b>410</b>
l Ascension Flower & Garden Fund	-	-	-	-
m Ascension Mission Fund	-	-	-	-
n Ascension Sunday School Fund	-	-	2,098	<b>2,098</b>
o Ascension Worker Fund	-	-	1,396	<b>1,396</b>
p Bismark	-	-	363	<b>363</b>
q Friends	-	-	3,661	<b>3,661</b>
r Vicar's Discretionary Fund	-	-	450	<b>450</b>
	-	-	<b>18,817</b>	<b>18,817</b>
<b>Endowment</b>				
e All Saints Churchyard Fence Fund	-	8,306	-	<b>8,306</b>
h All Saints Sunday School Fund	-	1,253	-	<b>1,253</b>
l Ascension Flower & Garden Fund	-	3,636	-	<b>3,636</b>
n Ascension Sunday School Fund	-	24,091	-	<b>24,091</b>
	-	<b>37,286</b>	-	<b>37,286</b>
<b>Unrestricted</b>				
a Designated - Assets	1,481,301	9,190	-	<b>1,490,491</b>
b Designated - Benefice Income Fund	-	127,667	-	<b>127,667</b>
c Designated - PCC Allocations	-	-	23,209	<b>23,209</b>
d General Reserves	-	-	75,038	<b>75,038</b>
	<b>1,481,301</b>	<b>136,857</b>	<b>98,247</b>	<b>1,716,405</b>
<b>Total</b>	<b>1,481,301</b>	<b>174,143</b>	<b>117,064</b>	<b>1,772,508</b>

See notes 11 and 12 for additional information on funds



**PAROCHIAL CHURCH COUNCIL OF ALL SAINTS CHURCH, PATCHAM**

**NOTES TO THE FINANCIAL REPORT (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2022**

**11 Statement of funds**

	Bal b/fwd 1 Jan 2022	Income	Expenditure	Transfers, other gains and losses	Bal c/fwd 31 Dec 2022
	£	£	£	£	£
<b>Unrestricted Funds</b>					
a Designated - Assets	1,412,868	-	1,209	78,832	1,490,491
b Designated - Benefice Income Fund	144,700	-	-	(17,033)	127,667
c Designated - PCC Allocations	21,426	3,000	1,892	675	23,209
d General Fund	86,090	146,788	157,165	(675)	75,038
	<u>1,665,084</u>	<u>149,788</u>	<u>160,266</u>	<u>61,799</u>	<u>1,716,405</u>
<b>Restricted Funds</b>					
	Bal b/fwd 1 Jan 2022	Income	Expenditure	Transfers other gains and losses	Bal c/fwd 31 Dec 2022
e All Saints Churchyard and Fence Fund	525	247	-	-	772
f All Saints Fabric Fund	-	10,000	1,013	-	8,987
g All Saints Missions and Charities	-	617	617	-	-
h All Saints Sunday School	143	37	-	-	180
i All Saints Youth	-	-	-	-	-
j All Saints Special Donations	538	-	38	-	500
k Ascension Building Fund	410	-	-	-	410
l Ascension Flower & Garden Fund	60	108	168	-	-
m Ascension Mission Fund	-	-	-	-	-
n Ascension Sunday School	1,409	716	27	-	2,098
o Ascension Worker Fund	1,396	-	-	-	1,396
p Bismark	1,400	5,750	6,787	-	363
q Friends	1,960	2,010	309	-	3,661
r Vicar's Discretionary Fund	-	450	-	-	450
	<u>7,841</u>	<u>19,935</u>	<u>8,959</u>	<u>-</u>	<u>18,817</u>
<b>Endowment Funds</b>					
	Bal b/fwd 1 Jan 2022	Gains	Losses	Transfers	Bal c/fwd 31 Dec 2022
e All Saints Churchyard and Fence Fund	9,414	-	1,108	-	8,306
h All Saints Sunday School	1,447	-	194	-	1,253
l Ascension Flower & Garden Fund	4,122	-	486	-	3,636
n Ascension Sunday School	27,305	-	3,214	-	24,091
	<u>42,288</u>	<u>0</u>	<u>5,002</u>	<u>-</u>	<u>37,286</u>
<b>Total funds</b>	<u>1,715,213</u>	<u>169,723</u>	<u>174,227</u>	<u>61,799</u>	<u>1,772,508</u>

**12 Associated Trusts**

The PCC holds no Associated Trusts

- 13 Endowment Fund investments, which are long term assets as they can not be sold, have been reclassified to long term assets from short term assets in the Balance Sheet for this year and the prior year.

## PAROCHIAL CHURCH COUNCIL OF ALL SAINTS CHURCH, PATCHAM

### NOTES TO THE FINANCIAL REPORT (continued) FOR THE YEAR ENDED 31 DECEMBER 2022

#### Additional Information on Funds

All shares are held by the Chichester Board Of Finance (CBF) on behalf of the PCC.

Following are cross referenced additional explanations to the notes above.

- a) The Designated Assets Fund represents the value of fixed assets and investments held, which are not intended to be sold in the short term. They include the Church Centre, Curate's House and Church Barn.
- b) The Benefice Income Fund consists of unrestricted invested shares providing unrestricted income.
- c) The Designated PCC allocations contain designated funds put aside for specific purposes.
- d) The General Fund contains all unrestricted funds available not designated by the PCC.
- e) The All Saints Churchyard and Fence Fund started in 1962 as an endowment fund to provide income to be used for the repair and upkeep of the churchyard and fence. Unspent income is accumulated in a restricted fund.
- f) The All Saints Fabric Fund records restricted donations received for building renovation and maintenance.
- g) The All Saints Mission Fund records donations restricted to support causes outside the church. These are passed on directly and therefore it is expected that the fund is zero at end of year.
- h) The All Saints Sunday School Fund commenced in 1984 with monies transferred from the Patcham Old Church of England School. The original investment and accumulated interest is held in a fixed interest endowment and current income is used to cover Youth Work and Sunday School expenses.
- i) The All Saints Youth Restricted Fund is set up to hold deposits and fees for activities such as Youth Camp.
- j) The All Saints Special Donations fund currently holds donations towards a revised edition of the All Saints' Church Guide.
- k) The Ascension Building Fund holds, in a restricted fund, donations given specifically for the maintenance and improvement of the Ascension building. In addition there are designated funds arising from the agreed allocations by the PCC.
- l) The Ascension Flower and Garden Fund commenced in 1968 as an endowment which requires income to be spent on church flowers and the upkeep of the garden.
- m) The Ascension Mission Fund records donations restricted to support causes outside the church. These are passed on directly and therefore it is expected that the fund is zero at end of year.
- n) The Ascension Sunday School Fund was set up in 1968 as an endowment fund which requires income to be utilised in supporting the Sunday School and youth work. Unspent funds are held in a restricted fund.
- o) The Ascension Worker (Additional Staff) Fund was started in June 1999 from a special appeal to provide funds to enable the Church to appoint a music-youth-administrator worker. It was used in 2018 to buy Youth Worker services to help with the Zoom club. Currently there is nobody holding this post and the residue is held in a restricted fund.
- p) The Bismark Mission Fund records donations restricted to supporting Bishop Bismark's ministry in South Sudan.
- q) The Friends Fund is used to hold monies raised by the 'Friends of All Saints' until the Friends' administrative committee decides on its usage.
- r) The Vicar's Discretionary Fund has been set up to make funds available for emergency financial support for vulnerable people in need in the parish. The clergy will decide the use of this fund, which could be given by way of a grant or a loan.

**Independent Examiner's Report to the members/trustees of The Parochial Church Council of the Ecclesiastical Parish of Patcham All Saints, Diocese of Chichester. Charity No 1132273.**

I report to the members/trustees on my examination of the accounts of the above Charity for the year ended 31 December 2022 which are set out on pages 12 to 21.

**Respective responsibilities of the Trustees and Independent Examiner.**

As trustees of the charity, the members of the PCC are responsible for the preparation of the Accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners Section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directors given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently, I do not express an audit opinion on the accounts.

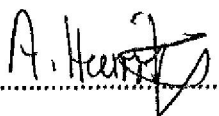
**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

AUSTIN HARRITY FCA

Signed .....  .....

Dated: 30 March 2023