

ST CATHERINE'S CHURCHWARDENS REPORT

YEAR END 31ST DECEMBER 2022

At the Annual Parochial Church Meeting on 22nd May 2022 there were 128 parishioners on the Electoral Role.

During 2022 the PCC met on 5 occasions and the Finance & General Purposes Committee met 5 times. Zoom was used for those who were still isolating.

A Quinquennial Inspection took place on October 3rd and roof repairs carried out to the Nave and Chancel during that month.

2022 was the year in which we strived to get back to some sort of normality after the restrictions of Covid 19 and it took the full 12 months for this process to evolve. Many people were still being very cautious of mixing and this affected footfall both at Church Services and Events. One by one events were organised however such as a Burns Night Supper, Spring Fayre, Rectors Ball and Christmas Fayre. Burns night was run as a hybrid event and was supported well, the Christmas Fayre saw good numbers again and with more people attending services over the Christmas period we hope that this bodes well for 2023.

On Good Friday Louise Brown started a Messy Church aiming to bring in both children and adults who hadn't previously involved with St Catherine's, 26 people attended that day and Messy Church continued each month culminating in December with 45 people taking part in a Christingle.

The Sparklers Toddler Group was up and running again with additional activity sessions held during school holidays.

There were 29 Baptisms, 8 Weddings and 18 Funerals which sadly included previous Churchwarden Stephen Doggett and also Brian Adams who for years audited the Church Accounts.

On November 6th we were pleased to welcome both Bishop Martyn and Bishop Saju for a special service to licence several people to a newly created position of Associate Minister, we congratulate them all particularly our own Louise Brown and Don Peacock.

Louise led the Remembrance Service on 11th November in Pughe's Paddock for both Burbage Infants and Junior Schools with Fr Andrew leading the Sunday Service at the War Memorial. As is usual Church Street was closed to traffic and the road was a mass of people from the Community.

On 16th December Fr Andrew, the Mayor and Consort and leaders from other Churches led the annual 'Carols around the Tree' ably supported by St Catherine's Choir with all money raised going towards the Mayors charities. The following Sunday the Mayors Civic Service with 9 Lessons and Carols was held followed by refreshments provided by the Mayor Dawn

Glenville and consort Barry Walker. This made a fitting end to the years Events and Services as they have become regular members of our Church.

After 3 difficult years we hopefully and prayerfully look forward to better times in 2023.

Each time we walk up to Church this Spring we will be met by a sea of snowdrops and 160 kg of daffodils, planted by Clem Morrison with help from the local Burbage branch of the British Legion, amongst the new Rose bushes all instigated by Fr Andrew, and sponsored by so many people of our Parish bringing much joy to all.

We wish Fr Andrew a peaceful, prayerful and uplifting Sabbatical this Spring and a speedy recovery for Sandra.

Clement Morrison & Franklin Meats

St Catherines Church Burbage

Treasurers Report Year ended 31 December 2022

Please find herewith my report on the financial accounts for the year ended 31 December 2022, the first for a number of years when the Church has been fully functional and open for the whole year.

As always I shall be comparing our results for the year with those of the previous year and I'll start with the 'overall' position in respect of income and expenditure. This is:

	2022 (£)	2021 (£)	Increase
Income	119,909.10	108,562.66	
Expenses	105,297.77	102,658.29	
Operating Profit	14,611.33	5,904.37	8,706.96

This is looking good especially when you consider that in 2021 we had £18,959 in grant income, compared to £7,287 in 2022, a difference of £11,672. However, we had increased expenditure on repairs (roof) and Parish expenses of £19,696 in 2022 compared to £4,612 in 2021, an increase of £15,084.

The 'profit' element has come from giving, which I will address separately, Wedding and Funeral fees, Initiatives (such as the Platinum rose Garden), Social events such as the Burns Supper, and of course the resurrection of the Rectors Ball.

To achieve an increase in income when we were not in receipt of £11,692 of income we had in 2021 is a great effort from everyone involved in the activities and mission of the church. A lot of this is down to the giving element, especially as the church was open all year and functioning as normal, as it was this particular element (services and generous one-off donations) that showed a marked increase in monies in as follows:

	2022 (£)	2021 (£)	Difference
Total Giving	55,691.82	49,190.89	+ 6,500.93
Regular Giving	33,252.12	35,012.60	- 1,760.48
Irregular Giving	22,439.70	14,177.89	+ 8,261.81

So, as you can see whilst the regular giving, being the standing orders, bank payments, and envelopes, is down there is a substantial increase in the irregular giving being the giving in cash at services, Contactless receipts, Wedding and Funeral collections, and donations is substantially up showing that its profitable to be open.

The concern here, however is the regular giving, and whilst it is appreciated that we have lost some regular contributors during the year it is an aspect that we will need to address in the current year.

On more positive notes we have achieved the following:

- Paid our agreed share of the Parish Gift of £25,000 (see Income and Expenditure Analysis)
- Reduced the loan from St Peters Aston Flamville from £8,000 to £1,000 (see Balance Sheet)
- Opened a Reserve Bank Account which had a balance of £6,000 at 31 December 2022 (see Balance Sheet)
- Reduced the fees that we owed to the diocese from £15,236 to £4,501 (Reflected in the reduction in agency collections in the Balance Sheet)

Once again I'd like to extend my own thanks as well as those of Fr Andrew Church Wardens and Finance team for your generosity and support during the year, this is a thriving church and with your help we can keep it that way.

Looking forward, we do have some major expense to come with roof repairs but having now repaid the loan to St Peters we are able to increase the funds transferred to the reserve account to combat this and any other unexpected expenses.

Tim Neal
Treasurer

St Catherines Church

Analysis of income and expenditure

Selected period: 01 January 2022 to 31 December 2022

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Incoming resources						
<i>Incoming resources from generated funds</i>						
110010 - Fees for weddings and funerals	16,099.00	—	—	—	16,099.00	14,560.00
120500 - Teas/Coffees	724.87	—	—	—	724.87	183.93
010010 - Gift Aid - Standing Orders	22,243.00	—	—	—	22,243.00	21,115.00
010020 - Gift Aid - Weekly Envelopes	5,503.12	—	—	—	5,503.12	5,852.60
020010 - Other planned giving - Standing Orders	209.00	—	—	—	209.00	84.00
020020 - Other Planned Giving - Weekly Envelopes	5,297.00	—	—	—	5,297.00	7,961.00
030010 - Cash Collected at Services	5,172.51	—	—	—	5,172.51	1,919.72
030015 - Contactless Receipts	1,861.00	—	—	—	1,861.00	2,404.00
030020 - Gift Aid Envelopes - irregular	500.45	—	—	—	500.45	596.54
030030 - Collections at Weddings & Funerals	2,026.74	—	—	—	2,026.74	1,425.37
040020 - Votive Candles	562.02	—	—	—	562.02	434.80
050020 - One off Gifts not Gift Aided	—	—	—	—	—	550.00
050050 - Easy Fund Raising	18.90	—	—	—	18.90	29.67
050080 - Pews	547.50	—	—	—	547.50	2,260.00
060010 - Tax recovered on Gift Aid	10,041.00	—	—	—	10,041.00	10,830.65
090010 - Other funds generated	20.00	—	—	—	20.00	405.00
030070 - Messy Church	766.35	—	—	—	766.35	—
030075 - Mens Breakfast Club	—	160.00	—	—	160.00	—
040050 - Roof Fund	150.00	2,500.00	—	—	2,650.00	180.00
040060 - Afternoon Tea	—	—	—	—	—	657.00
040065 - PLATINUM JUBILEE EVENTS	355.50	—	—	—	355.50	—
050055 - Platinum Rose Garden Sponsorship	6,220.00	—	—	—	6,220.00	—
050065 - Daffodil Income	138.12	—	—	—	138.12	—
090030 - May Fayre	182.40	—	—	—	182.40	—
090050 - Mini Funding	250.00	—	—	—	250.00	—
090100 - Christmas Fayre	2,973.51	—	—	—	2,973.51	2,322.63
090105 - Sale of Alcohol	128.50	—	—	—	128.50	—
090120 - 100 Club	24.00	—	—	—	24.00	—
090125 - Christmas Lunch	—	—	—	—	—	5.00
090130 - Burns Night	1,997.73	—	—	—	1,997.73	370.00
090135 - Lunch Club	—	1,480.81	—	—	1,480.81	—
090140 - Irish Evening	—	—	—	—	—	400.00
090270 - Coffee & Cakes	66.93	—	—	—	66.93	—
090390 - Rectors Ball	4,014.00	—	—	—	4,014.00	—
120120 - Church hall lettings	525.00	—	—	—	525.00	45.00
120300 - Parish magazine sales	101.00	—	—	—	101.00	73.00
<i>Incoming resources from generated funds Totals</i>	88,719.15	4,140.81	—	—	92,859.96	74,664.91

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
<i>Incoming resources from charitable activities</i>						
050040 - Donations	13,379.45	—	—	—	13,379.45	8,428.70
120110 - Church hall lettings charitable	175.00	—	—	—	175.00	—
120600 - Choir	—	—	—	—	—	325.00
121035 - Lent Book	29.00	—	—	—	29.00	—
121080 - Parish Lunch	—	—	—	—	—	751.00
121150 - Palm Sunday Lunch	180.00	—	—	—	180.00	—
130601 - Ride & Stride	271.50	—	—	—	271.50	340.00
<i>Incoming resources from charitable activities Totals</i>	14,034.95	—	—	—	14,034.95	9,844.70
<i>Other incoming resources</i>						
030060 - Diocesan Grants	—	—	—	—	—	2,000.00
030065 - HMRC JRS Grant	—	—	—	—	—	3,409.53
050045 - Grants - Re-opening after lockdown	—	—	—	—	—	11,550.00
080010 - Recurring Grants	—	—	—	—	—	2,000.00
080030 - OffGem Refunds	5,661.07	—	—	—	5,661.07	5,063.52
080155 - Warm Space Grants	7,287.00	—	—	—	7,287.00	—
130300 - Bank Charge Refund	66.12	—	—	—	66.12	—
130400 - Supplier Refund	—	—	—	—	—	30.00
<i>Other incoming resources Totals</i>	13,014.19	—	—	—	13,014.19	24,053.05
Incoming resources Grand totals	115,768.29	4,140.81	—	—	119,909.10	108,562.66

Resources used

Cost of generating funds

170115 - Lunch Club	718.09	—	—	—	718.09	—
170205 - Messy Church Expenses	776.83	—	—	—	776.83	—
200010 - Organist	210.00	—	—	—	210.00	260.00
200040 - Contactless Commission	28.73	—	—	—	28.73	31.08
203000 - Choir Costs	110.00	—	—	—	110.00	60.00
231000 - Parish Expenses	8,576.33	—	—	—	8,576.33	4,611.62
231050 - Repairs and Renewals	11,119.91	—	—	—	11,119.91	—
232010 - Website Costs	315.80	—	—	—	315.80	233.00
233000 - Service Sundries	1,556.25	—	—	—	1,556.25	1,089.17
170195 - Platinum Rose Garden	3,085.55	—	—	—	3,085.55	—
170030 - Rectors Ball Costs	3,364.92	—	—	—	3,364.92	—
170045 - Afternoon Tea Costs	—	—	—	—	—	249.20
170060 - Christmas Fayre Expenses	384.67	—	—	—	384.67	282.45
170080 - Band Concert Costs	—	—	—	—	—	100.00
170120 - Burns Night	843.19	—	—	—	843.19	—
170130 - St Patricks Irish Evening	—	—	—	—	—	56.20
170210 - May Fair Costs	75.30	—	—	—	75.30	—
231075 - Volunteer Expenses	—	—	—	—	—	33.75
<i>Cost of generating funds Totals</i>	31,165.57	—	—	—	31,165.57	7,006.47

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
<i>Charitable activities</i>						
170090 - Parish Lunch Costs	131.40	—	—	—	131.40	—
180010 - Charitable Giving	112.00	—	—	—	112.00	32.50
190010 - Parish Gift	25,000.00	—	—	—	25,000.00	25,000.00
190500 - Diocesan Fees	—	—	—	—	—	22.50
203600 - Flower Guild	50.00	—	—	—	50.00	—
206000 - Fees to Aston Flamville	—	—	—	—	—	994.00
231010 - Childrens Work	107.19	—	—	—	107.19	866.50
250050 - Gifts	35.00	—	—	—	35.00	—
250070 - Friends of Cle Co	50.00	—	—	—	50.00	50.00
270025 - AV System	—	213.44	—	—	213.44	154.80
270050 - Glass Doors	—	—	—	—	—	237.50
270060 - Pews	—	—	503.00	—	503.00	—
270061 - Pews/Plaques	—	—	—	—	—	634.50
270070 - Mission Pavilion	275.00	—	—	—	275.00	9,617.00
<i>Charitable activities Totals</i>	25,760.59	213.44	503.00	—	26,477.03	37,609.30
<i>Governance costs</i>						
200030 - Employee Costs	21,949.41	—	—	—	21,949.41	22,883.40
202100 - Tax & NI	6,308.50	—	—	—	6,308.50	4,749.60
210010 - Clergy expenses	6,135.45	—	—	—	6,135.45	3,744.36
230010 - Insurance	4,631.55	—	—	—	4,631.55	4,444.69
231005 - Licencing costs	260.00	—	—	—	260.00	110.00
241110 - Gas and Electric	6,858.95	—	—	—	6,858.95	5,628.37
<i>Governance costs Totals</i>	46,143.86	—	—	—	46,143.86	41,560.42
<i>Other resources used</i>						
170250 - Rectory Upkeep	—	—	—	—	—	1,460.00
231065 - Warm Space Expenditure	145.03	—	—	—	145.03	—
231070 - Grant Expenditure	—	—	—	—	—	12,467.90
232015 - WiFi	501.46	—	—	—	501.46	574.20
232020 - ZOOM LICENCE	287.76	—	—	—	287.76	—
235000 - Bank Charges	577.06	—	—	—	577.06	—
250105 - Refunds	—	—	—	—	—	1,980.00
<i>Other resources used Totals</i>	1,511.31	—	—	—	1,511.31	16,482.10
Resources used Grand totals	104,581.33	213.44	503.00	—	105,297.77	102,658.29

St Catherines Church

Balance Sheet detailed

		As at 31/12/2022	As at 31/12/2021
Fixed assets			
	6430: Sample fixed asset	8,373.00	8,373.00
	Total Fixed assets	8,373.00	8,373.00
Current assets			
	6501: Bank current account	12,904.52	34,496.01
	6502: Number 2 Bank Account	947.31	2,647.13
	6503: Bank Reserve Account	6,000.00	—
	6520: HMRC	27,271.69	21,482.37
	6530: Christmas Cards	—	—
	6540: 2.5% Consul Stock	—	—
	6550: CBF Fund 619145001D	—	—
	6560: Holyoak Fund	—	—
	6570: Cookery Books	—	—
	6580: CCLA Account 77195001D	—	—
	6590: Cash in hand	(360.50)	(360.50)
	6595: Building Society	—	—
	Z05: Accounts Receivable	(1,561.99)	(4,558.95)
	Total Current assets	45,201.03	53,706.06
Liabilities			
	6601: Loans received	1,000.00	8,000.00
	6602: Income Tax & NI	175.30	175.30
	6699: Agency collections	12,775.98	25,471.18
	Z04: Accounts Payable	37,682.27	41,103.43
	Z04: Accounts Payable	(23,880.85)	(23,880.85)
	Total Liabilities	27,752.70	50,869.06
	Net Asset surplus (deficit)	25,821.33	11,210.00
Reserves			
	Excess / (deficit) to date	14,611.33	5,904.37
	Z01: Starting balances	11,210.00	5,305.63
	Z02: Other gains/(losses)	—	—
	Z03: Gains and losses own use	—	—
	Total Reserves	25,821.33	11,210.00

Independent examiner's report on the accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Section A

Independent Examiner's Report

Report to the trustees/
members of

St Catherine's Church Burbage

On accounts for the year
ended

31 December 2022

Charity no
(if any)

Set out on pages

1 & 2

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

- In connection with my examination, no matter has come to my attention
1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

John Moore

Date: 5 March 2023

Name: John Moore

Relevant professional
qualification(s) or body
(if any):

ACIB

Address:

1 Surrey Close

Burbage

LE10 2NY

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.(E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)