

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARK, TEDDINGTON

England & Wales - Charity number 1132262

## Details

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<b>Other names</b>	THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARK, TEDDINGTON AND ST JOHN THE BAPTIST, HAMPTON WICK, ST MARK'S AND ST JOHN'S PCC
<b>Status</b>	Registered
<b>Legal form</b>	Previously excepted
<b>Registered</b>	2009-10-22
<b>Register</b>	<a href="#">View on the Charity Commission register</a>

## Contact

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**Address** St. Marks Church  
St. Marks Road  
Teddington  
Middlesex  
TW11 9DD

**Phone** 020 7310 1192

**Email** [hello@stmarksteddington.org](mailto:hello@stmarksteddington.org)

**Website** [www.stmarksteddington.org](http://www.stmarksteddington.org)

## Activities

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**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** St Mark's Parochial Church Council (PCC) has the responsibility of co-operating with the Incumbent, Rev Jerry Field, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelical, social and ecumenical. It has responsibilities for the Church building, grounds and hall at St Marks, Teddington.

## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Richmond Upon Thames

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£61,364	£72,083	-	-
2023-12-31	£74,286	£64,665	-	-
2022-12-31	£59,211	£60,469	-	-
2021-12-31	£49,789	£67,786	-	-
2020-12-31	£67,791	£299,527	-	-

## Trustees

Name	Role	Appointed
Rev JERRY FIELD	Chair	2024-04-01
Christina Herterich		2023-05-21
Clare Dixon		2025-05-11
JOHN BAZALGETTE		2014-04-15
Margaret Dennies		2017-04-27
PETER BUTTERWORTH		
Rachel Ann Crawshay Bide		2014-04-15
Rev Thomas Simpson		2024-04-18
SALLY ANN MAXWELL		
SUSAN ANNE SAUNDERS		
Steve Taylor		1988-05-11

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# Accounts

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# The Parochial Church Council of the Ecclesiastical Parish of St Mark, Teddington

Report and Accounts  
Year ended 31st December 2024

Stewardship   
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1 Lamb's Passage, London EC1Y 8AB  
[www.stewardship.org.uk](http://www.stewardship.org.uk)

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
MARK, TEDDINGTON

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LEGAL & ADMINISTRATIVE DETAILS  
FOR THE YEAR ENDED 31 DECEMBER 2024

ADDRESS FOR CORRESPONDENCE	The Vicarage St.Marks Road Teddington Middlesex TW11 9DE
GOVERNING DOCUMENTS	PCC Powers Measure 1956 and the Church Representation Rules 2011
CHARITY REGISTRATION NUMBER	1132262
MEMBERS OF THE PCC	<i>Ex Officio members:</i> Rev'd Jerry Field (from April 2024) (Vicar) Rev'd Tom Simpson (from April 2024) (Minister in Charge) Rachel Bide (church warden) Sally Maxwell (church warden)  <i>Elected members</i> Dr Peter Butterworth (vice chair) John Bazalgette Maggie Dennies Tina Herterich Jill Telfer Clare Dixon (from May 2025) Steve Taylor Susan Saunders
DEANERY SYNOD REPRESENTATIVE	Rachel Bide
BANKERS	Barclays Bank, Kingston Branch
INDEPENDENT EXAMINER	Nick Spear ACCA Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST MARK, TEDDINGTON**

**REPORT OF THE PAROCHIAL CHURCH COUNCIL**

**FOR THE YEAR ENDED 31 DECEMBER 2024**

The PCC has pleasure in submitting the Report and Accounts for the year ended 31 December 2024.

**Objects of the charity**

St Mark's Parochial Church Council (PCC) has the responsibility of co-operating with the Incumbent in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelical, social and ecumenical. It has responsibilities for the church building, grounds and hall of St Mark's, Teddington.

**Summary of the charity's main activities and achievements**

To further the above objects and vision, the charity's main activities and achievements were as follows:

Regular Sunday worship services, including a new 11am service from September. Running a community hub with various activities including scouts, drama, dance, beekeeping and accommodating St John's Ambulance.

Running small fellowship/Bible study/prayer groups ("Connect Groups") as a regular part of Church life.

Partnering with "Sheddingon", a community initiative housing workshops on the St Mark's site for making/mending/repairing, communal gardening and including a social-space with kitchen.

Running a "Grandparent's Learning Circle" for grandparents who are looking for support in being the 'best grandparents they can be'.

Most of the charity's activities are undertaken by volunteers and the charity could not operate effectively without their efforts.

In planning the activities the PCC has applied the guidance on public benefit issued by the Charity Commission.

**Financial review**

During the year income decreased by £13,001, to £61,364 and expenditure decreased by £7,338, to £72,083. As a result the cash held by the charity decreased by £10,719, to £20,772, of which £165 is unrestricted and can be used for any charitable purpose.

In the previous year, the charity received a one off legacy and in the current year there was a significant increase in expenditure incurred on building maintenance and repair work.

Annual budget setting is now an important part of our financial regime.

Stewards, who count the collections, are appointed by the PCC after the APCM.

**Reserves policy**

To ensure that the PCC always has sufficient working capital to meet its obligations to creditors, the members of the PCC have established a policy whereby the unrestricted cash held by the PCC should cover at least three months of planned expenditure after taking into account regular giving. To comply with this policy, the members of the PCC determined that the charity should hold unrestricted cash of no less than £6,000.

At the end of 2024, £165 was held in unrestricted cash - the PCC is aware that this does not comply with the policy and is actively looking to rebuild the unrestricted reserves over the next few years. The church has already made some progress towards this at the mid-way point of 2025.

### **Structure and Governance**

The charity is registered with the Charity Commission and operates under the Charities Act 2011. The governing documents for the charity are the Parochial Church Councils (Powers) Measure 1956 (as amended) and the Church Representation Rules 2011.

The appointment of PCC members is governed by, and set out in, the Church Representation Rules. The PCC comprises ex-officio members (which includes clergy and churchwardens), elected members and co-opted members. The PCC organises elections annually before the Annual Parochial Church Meeting (APCM) to fill vacancies. The members of the PCC are the charity's trustees for the purposes of charity law.

Responsibility for setting policy and for determining the parameters within which the charity should operate rests with the PCC which meets regularly to monitor the activities of the charity.

### **PCC Meetings**

The PCC met 9 times during 2024.

### **Standing Committee**

The Standing Committee has the delegated authority to transact the business of the PCC between meetings, subject to directions given by the PCC. Membership in 2024 was: Minister in Charge, Church wardens.

### **Trusts**

There are no trusts managed by the PCC.

### **Employees**

There are no employees of the PCC. The PCC is very grateful for the volunteering of so many people that enables the church life to run smoothly. The church paid a cleaning company to clean the church for two hours a week during 2024.

### **Compliance with Law and Regulation**

Risk assessments have been written and updated at regular intervals for the use of church and hall. To comply with copyright legislation St Mark's Church is registered with CCLI and PRS.

### **Safeguarding**

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). This means that all authorised clergy, bishops, archdeacons, licensed readers and lay workers, churchwardens and PCCs are not free to disregard it but are required to follow it unless there are cogent reasons for not doing so. ('Cogent' for this purpose means clear, logical and convincing.) Failure by clergy to comply with the duty imposed by the 2016 Measure may result in disciplinary action.

The required policies have been discussed and adopted by the PCC. All hirers of the church and hall have to sign up to the church safeguarding policy or provide one of their own. Safeguarding posters are displayed in church. The website is compliant. The licensed members of the church are up to date with training and DBS checks.

### **Other Matters**

The last quinquennial inspection was held in 2021; no significant immediate work is required.

**Responsibilities of trustees**

Charity law requires the PCC to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

The PCC is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

**Approval**

This report was approved by the trustees and signed on their behalf by:

*Jerry Field*

Jerry Field (Oct 21, 2025 17:56:48 GMT+1)

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Rev'd Jerry Field

Date: Oct 21, 2025

Date: \_\_\_\_\_

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF**  
**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF**  
**ST MARK, TEDDINGTON**

I report to the trustees on my examination of the accounts of The Parochial Church Council of the Ecclesiastical Parish of St Mark, Teddington ('the charity') for the year ended 31 December 2024 on pages 6 to 8 following.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Nick Spear*  
Nick Spear (Oct 22, 2025 14:10:14 GMT+1)

Nick Spear ACCA  
Stewardship  
1 Lamb's Passage  
LONDON  
EC1Y 8AB

Date: Oct 22, 2025

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARK, TEDDINGTON

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	Unrestricted Funds			2024 £	2023 £
		General Funds £	Designated Funds £	Restricted Funds £		
<b>Income receipts</b>						
Donations		32,822	-	1,392	34,214	41,131
Gift aid receipts		7,376	-	-	7,376	5,558
Legacies		-	-	-	-	10,057
Charitable Activities		627	-	-	627	1,037
Income from letting of facilities		19,147	-	-	19,147	16,583
<b>Total receipts</b>		<b>59,973</b>	<b>-</b>	<b>1,392</b>	<b>61,364</b>	<b>74,366</b>
<b>Payments</b>						
Payments in relation to charitable activities undertaken directly	2	70,120	-	763	70,883	64,745
Grants paid in relation to charitable activities undertaken by others		-	-	-	-	-
		<u>70,120</u>	<u>-</u>	<u>763</u>	<u>70,883</u>	<u>64,745</u>
Loans repayments made		1,200	-	-	1,200	-
		<u>1,200</u>	<u>-</u>	<u>-</u>	<u>1,200</u>	<u>-</u>
<b>Total payments</b>		<b>71,320</b>	<b>-</b>	<b>763</b>	<b>72,083</b>	<b>64,745</b>
Net of receipts / (payments) before		(11,347)	-	629	(10,719)	9,621
Transfers between funds	3	-	-	-	-	-
<b>Net movement in funds</b>		<b>(11,347)</b>	<b>-</b>	<b>629</b>	<b>(10,719)</b>	<b>9,621</b>
Cash funds as at last year end		10,800	712	19,979	31,491	21,870
<b>Cash funds at this year end</b>	A	<b>(547)</b>	<b>712</b>	<b>20,608</b>	<b>20,772</b>	<b>31,491</b>

The notes on page 8 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARK, TEDDINGTON

STATEMENT OF ASSETS AND LIABILITIES

FOR THE YEAR ENDED 31 DECEMBER 2024

Notes	Unrestricted Funds		Restricted funds	2024	2023
	General funds	Designated funds			
	£	£	£	£	£
<b>A Cash funds</b>					
Cash at bank with immediate access No1 account	-	-	1,669	1,669	-
Cash at bank with immediate access No2 account	(547)	712	18,747	18,911	31,491
Petty cash	-	-	192	192	-
	<u>(547)</u>	<u>712</u>	<u>20,608</u>	<u>20,772</u>	<u>31,491</u>
<b>B Other monetary assets</b>					
Gift aid due to charity (see below)	-	-	-	-	-
Other debtors	765	-	-	765	-
	<u>765</u>	<u>-</u>	<u>-</u>	<u>765</u>	<u>-</u>
The PCC believe that there will be some historic gift aid due to the charity and are currently working to establish the exact amount. At the date of the accounts being signed, the gift aid claim amount and timing is uncertain, so, to be prudent, no monetary asset has been recognised in these accounts.					
<b>C Liabilities</b>					
<b>Falling due within one year</b>					
Loans	1,200	-	-	1,200	1,200
Trade creditors	200	-	-	200	-
Fee for Independent Examination	960	-	-	960	-
	<u>2,360</u>	<u>-</u>	<u>-</u>	<u>2,360</u>	<u>1,200</u>
<b>Falling due after one year:</b>					
Loans	-	-	-	-	1,200
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,200</u>
<b>Total</b>	<u>2,360</u>	<u>-</u>	<u>-</u>	<u>2,360</u>	<u>2,400</u>

The above loan is an interest free loan from the London Diocesan fund and is repayable in monthly instalments of £100 and is repayable in full by 31 December 2025.

The accounts were approved by the trustees and signed on their behalf by:

Jerry Field  
Jerry Field (Oct 21, 2025 17:56:48 GMT+1)

Rev'd Jerry Field

Date: Oct 21, 2025

The notes on page 8 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARK, TEDDINGTON

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the PCC in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the PCC for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	Unrestricted Funds		Restricted Funds	Total 2024	Total 2023
	General funds	Designated funds			
	£	£	£	£	£
<b>2 Payments in relation to charitable activities undertaken directly</b>					
a)					
Ministry expenses	1,372	-	-	1,372	409
Maintenance of buildings & equipment	12,789	-	763	13,552	7,896
Utilities	7,009	-	-	7,009	13,264
Insurance	4,956	-	-	4,956	34
Independent examination	-	-	-	-	-
legal fees	-	-	-	-	1,200
Office costs	2,348	-	-	2,348	2,493
Clergy Costs (see Note 2b)	646	-	-	646	1,450
Common Fund Contributions	41,000	-	-	41,000	38,000
	<u>70,120</u>	<u>-</u>	<u>763</u>	<u>70,883</u>	<u>64,745</u>

b) Rev'd Jerry Field and Rev'd Tom Simpson (who are clergy members of the PCC) receive a stipend from the Diocese; the cost of these stipends is not included in the above Clergy cost however it should be noted that some of the Common Fund is used to help pay the stipends. Rev'd Tim Simpson incurred expenses whilst serving as clergy and these costs are also disclosed in the above note.

3 Movement of funds

	Opening balance	Receipts	Payments	Transfers	Closing balance
	£	£	£	£	£
General funds	10,800	59,973	(71,320)	-	(547)
Designated funds					
Charity Collections	<u>712</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>712</u>
	<u>712</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>712</u>
Restricted funds					
Christmas Collection	-	192	-	-	192
Church Fabric and Audio Visual (Legacy)	<u>19,979</u>	<u>1,200</u>	<u>(763)</u>	<u>-</u>	<u>20,416</u>
	<u>19,979</u>	<u>1,392</u>	<u>(763)</u>	<u>-</u>	<u>20,608</u>
Total funds	<u>31,491</u>	<u>61,364</u>	<u>(72,083)</u>	<u>-</u>	<u>20,772</u>

**The Christmas Collection restricted fund** is a fund to receive and distribute donations raised at Christmas events. In 2024, the collection was for Tearfund and the monies paid out in 2025.

**The Church Fabric and Audio Visual (Legacy) fund** is used for expenditure on the fabric of the building or long-term elements within it (such as furniture) and for long-term audio-visual system costs (such as screens, speakers, cabling and related technology).










# St Marks Church, Teddington - 2024 Final Accounts for signing from Stewardship

Final Audit Report

2025-10-22

Created:	2025-10-21
By:	Nick Spear (nick.spear@stewardship.org.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAArQTWzLjzbzcxNDCFfple2PApDQXnz6VbT

## "St Marks Church, Teddington - 2024 Final Accounts for signing from Stewardship" History

-  Document created by Nick Spear (nick.spear@stewardship.org.uk)  
2025-10-21 - 4:25:36 PM GMT
-  Document emailed to jerry@stjohnshamptonwick.org for signature  
2025-10-21 - 4:26:26 PM GMT
-  Email viewed by jerry@stjohnshamptonwick.org  
2025-10-21 - 4:56:21 PM GMT
-  Signer jerry@stjohnshamptonwick.org entered name at signing as Jerry Field  
2025-10-21 - 4:56:46 PM GMT
-  Document e-signed by Jerry Field (jerry@stjohnshamptonwick.org)  
Signature Date: 2025-10-21 - 4:56:48 PM GMT - Time Source: server
-  Document emailed to Nick Spear (nick.spear@stewardship.org.uk) for signature  
2025-10-21 - 4:56:50 PM GMT
-  Email viewed by Nick Spear (nick.spear@stewardship.org.uk)  
2025-10-22 - 1:10:02 PM GMT
-  Document e-signed by Nick Spear (nick.spear@stewardship.org.uk)  
Signature Date: 2025-10-22 - 1:10:14 PM GMT - Time Source: server
-  Agreement completed.  
2025-10-22 - 1:10:14 PM GMT

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# Accounts

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## **Independent Examiner's Report to the Trustees of St Mark Teddington.**

I report on the accounts of the church for the year ended 31<sup>st</sup> December 2023 which are set out on finance pages of the Annual Report.

### **Respective Responsibilities of Trustees and Examiner**

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

### **Basis of Independent Examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

*Since the gross income for the year exceeds the amount provided in section 145(3) of the Act, I confirm that I am qualified to act as Independent Examiner under the provisions of that section of the Act and that my qualification is as shown below.*

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

Date

Eddie Sheow  
A.C.A

## St Mark's Church, Teddington

Registered Charity No 1132262

### Annual Report for the year ended 31 December 2023

St Mark's Parochial Church Council (PCC) has the responsibility of co-operating with the Incumbent in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelical, social and ecumenical. It has responsibilities for the church building, grounds and hall of St Mark's, Teddington.

#### Reference and Administrative Information

The Parochial Church Council of the Ecclesiastical Parish of St Mark Teddington is a charity registered with the Charity Commission for England and Wales, Registered Charity No 1132262.

The church is located on St Marks Road, Teddington. The parish is part of the Diocese of Kensington and its official correspondence address is:

The Vicarage, St Mark's Church, 23 St Mark's Road, Teddington TW11 9DE

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. During the year 2023 the following served as members of the PCC:

#### Ex officio members

Chair (Priest-in-charge)	Rev Karen Wellman (until 13 August 2023)
Church Wardens	Mrs Rachel Bide (also safeguarding) and Mrs Sally Maxwell
Deanery Synod Representative	Mrs Rachel Bide

#### Elected Members

the at

Dr Peter Butterworth, vice-chair and treasurer,  
Mrs Jill Telfer, Mrs Maggie Dennis, Mr John Bazalgette, deputy  
warden, Mrs Susan Saunders. Mrs Tina Herterich was co-opted to  
the PCC at its meeting on 21 May 2023, after the APCM.

Bankers	Barclays Bank Ltd, Kingston branch
Parish Accountant	Mrs Jane Hale
Independent financial examiner	Mr Eddie Sheow

#### Structure and Governance

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attenders are encouraged to register on the Electoral Roll and to stand for election to the PCC.

#### PCC Meetings

The PCC met 11 times during 2023.

#### Standing Committee

The Standing Committee has the delegated authority to transact the business of the PCC between meetings, subject to directions given by the PCC. Membership is: Parish priest, Church wardens, deputy warden, treasurer and PCC secretary.

#### Trusts

There are no trusts managed by the PCC.

#### Employees

There are no employees of the PCC. The PCC is very grateful for the volunteering of so many people that

enables the church life to run smoothly. The church pays a cleaning company to clean the church for two hours a week.

### **Financial Risk**

Annual budget setting is now an important part of our financial regime.

Stewards, who count the collections, are appointed by the PCC after the APCM.

As the parish has an account which was a reserve for buildings (No 2 account) there is an implied reserves policy. The money in that account is from a legacy and should be used for fabric and for an audio visual system rather than the running costs of the church.

### **Compliance with Law and Regulation**

Risk assessments have been written and updated at regular intervals for the use of church and hall.

To comply with copyright legislation St Mark's Church is registered with CCLI and PRS.

### **Safeguarding**

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). This means that all authorised clergy, bishops, archdeacons, licensed readers and lay workers, churchwardens and PCCs are not free to disregard it but are required to follow it unless there are cogent reasons for not doing so. ('Cogent' for this purpose means clear, logical and convincing.) Failure by clergy to comply with the duty imposed by the 2016 Measure may result in disciplinary action.

The required policies have been discussed and adopted by the PCC. All hirers of the church and hall have to sign up to the church safeguarding policy or provide one of their own. Safeguarding posters are displayed in church. The website is compliant. The licensed members of the church are up to date with training and DBS checks. In reviewing the guidance for churches on safeguarding, the decision was made to ask the Diocesan Safeguarding Officer to lead training for the whole church on safeguarding as not all those who needed to undergo training had access to the online materials. The first session of in person training was in late 2021. The second session was run on 26 May 2023.

Revd Jerry Field and Mrs Susan Saunders May 2024

# St Mark's Teddington

## Financial Statements

### Year ending 31<sup>st</sup> December 2023

St Mark's Teddington  
Year ending 31st December 2023

	Unrestricted funds £	Designated funds £	Restricted funds	Endowment funds £	Total funds £	Prior year funds £
<b>Income and endowments from:</b>						
Donations and legacies	56,667	0	0	0	56,667	57,524
Income from charitable activities	0	80	0	0	80	0
Activities for generating funds	17,619	0	0	0	17,619	21,666
Investments	0	0	0	0	0	0
<b>Total income</b>	<b>74,286</b>	<b>80</b>	<b>0</b>	<b>0</b>	<b>74,366</b>	<b>79,190</b>
<b>Expenditure on:</b>						
Cost of raising funds	0	0	0	0	0	17
Common Fund contribution	38,000	0	0	0	38,000	38,000
Clergy and staffing costs	1,450	0	0	0	1,450	2,102
Church running expenses	23,768	0	0	0	23,768	23,102
Hall running costs	1,447	0	0	0	1,447	523
Expenditure on charitable activities	0	80	0	0	80	0
<b>Total expenditure</b>	<b>64,665</b>	<b>80</b>	<b>0</b>	<b>0</b>	<b>64,745</b>	<b>63,743</b>
<b>Net (expenditure) resources before transfer</b>	<b>9,621</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,621</b>	<b>15,447</b>
<b>Transfers</b>						
Gross transfers between funds - in	0	0	0	0	0	959
Gross transfers between funds - out	0	0	0	0	0	(959)
<b>Net movement in funds</b>	<b>9,621</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,621</b>	<b>15,447</b>
<b>Total funds brought forward</b>	<b>1,179</b>	<b>712</b>	<b>19,979</b>	<b>0</b>	<b>21,870</b>	<b>6,423</b>
<b>Total funds carried forward</b>	<b>10,800</b>	<b>712</b>	<b>19,979</b>	<b>0</b>	<b>31,491</b>	<b>21,870</b>
<b>Represented by</b>						
<b>Unrestricted</b>						
General fund	10,800	0	0	0	10,800	1,179
<b>Designated</b>						
Building for Mission Fund	0	0		0	0	0
Charity Collections	0	712		0	712	712
<b>Restricted</b>						
<b>Not for general purposes</b>						
New Hall Fund	0	0	19,979	0	19,979	19,979
<b>Total funds carried forward</b>	<b>10,800</b>	<b>712</b>	<b>19,979</b>	<b>0</b>	<b>31,491</b>	<b>21,870</b>

St Mark's Teddington  
Year ending 31st December 2023

	General	Designated	Restricted	Endowment	This year	Last year
<b>Current assets - Cash at bank and in hand</b>						
Bank current account No1	207	0	0	0	207	1,737
Bank Current Account No2	10,593	712	19,979	0	31,284	20,133
<b>Grand total</b>	<b>10,800</b>	<b>712</b>	<b>19,979</b>	<b>0</b>	<b>31,491</b>	<b>21,870</b>

**Fund movement by type**

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
<b>Charity - Charity Collections</b>						
Designated	712	80	(80)	0	0	712
<b>Sub-total for Charity</b>	<b>712</b>	<b>80</b>	<b>(80)</b>	<b>0</b>	<b>0</b>	<b>712</b>
<b>Hall - New Hall Fund</b>						
Restricted	0	0	0	0	0	0
<b>Sub-total for Hall</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Legacy - not for general purposes</b>						
Restricted	19,979	0				19,979
<b>Sub-total for Legacy</b>	<b>19,979</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>19,979</b>
<b>Mission - Building for Mission</b>						
Designated	0	0	0	0	0	0
<b>Sub-total for Mission</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>General - General fund</b>						
Unrestricted	1,179	74,286	(64,665)	0	0	10,800
<b>Sub-total for General</b>	<b>1,179</b>	<b>74,286</b>	<b>(64,665)</b>	<b>0</b>	<b>0</b>	<b>10,800</b>
<b>Grand total</b>	<b>21,870</b>	<b>74,366</b>	<b>(64,745)</b>	<b>0</b>	<b>0</b>	<b>31,491</b>

**St Mark's Teddington**  
**Year ending 31st December 2023**

**Income**

	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total funds £	Prior year funds £
<b>Donations and legacies</b>						
Planned Giving – standing orders	20,855	—	—	—	20,855	23,915
Planned Giving GA Envelopes	2,734	—	—	—	2,734	2,888
Loose plate collections	1,755	—	—	—	1,755	1,159
One-off donations	15,649	—	—	—	15,649	4,187
Donations – designated	0	0	—	—	0	0
Tax recoverable on Gift Aid	5,558	—	—	—	5,558	2,755
Legacy	10,057	—	0	—	10,057	19,979
Non-recurring one-off grants	0	—	—	—	0	2,641
Other funds generated	58	—	—	—	58	—
<b>Total</b>	<b>56,667</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>56,667</b>	<b>57,524</b>
<b>Income from charitable activities</b>						
Retiring Collections	0	80	—	—	80	—
<b>Total</b>	<b>0</b>	<b>80</b>	<b>0</b>	<b>0</b>	<b>80</b>	<b>0</b>
<b>Activities for generating funds</b>						
Fund Raising	25	—	—	—	25	0
Hire of hall	3,725	—	—	—	3,725	2,083
Hire of Church	12,858	—	—	—	12,858	17,548
Fees for weddings and funerals	568	—	—	—	568	1,913
Coffee money	132	—	—	—	132	122
Wednesday coffee	312	—	—	—	312	0
<b>Total</b>	<b>17,619</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,619</b>	<b>21,666</b>
<b>Investments</b>						
Bank and building society interest	—	—	—	—	—	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>INCOME TOTAL</b>	<b>74,286</b>	<b>80</b>	<b>0</b>	<b>0</b>	<b>74,366</b>	<b>79,190</b>

**EXPENDITURE**

**Cost of raising funds**

Costs of stewardship	0	—	—	—	0	17
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17</b>

**Common Fund contributions**

Common fund	38,000	—	—	—	38,000	38,000
<b>Total</b>	<b>38,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>38,000</b>	<b>38,000</b>

**Clergy and staffing costs**

Assistant staff costs	168	—	—	—	168	120
Working expenses of incumbent	1,186	—	—	—	1,186	1,565
Water rates - vicarage	96	—	—	—	96	346
Visiting speakers / locums	0	—	—	—	0	71
<b>Total</b>	<b>1,450</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,450</b>	<b>2,102</b>

**Church running expenses**

Insurance	4,865	0	0	0	4,865	4,653
Insurance claims	(4,831)	—	—	—	(4,831)	—
Organ / piano tuning	259	0	0	0	259	204
Organist	70	0	0	0	70	290
Church maintenance	7,024	0	0	0	7,024	5,535
Upkeep of services	392	0	0	0	392	411
Upkeep of churchyard	480	0	0	0	480	360
Church running - electric	3,084	0	0	0	3,084	1,459
Church running - gas	9,671	0	0	0	9,671	2,205
Church running - water	262	0	0	0	262	215
Church major repairs - structure	0	0	0	0	0	6,926
Church major repairs – architect fees	0	0	0	0	0	0
Bookkeeping/Accountancy	50	0	0	0	50	300
Administration	2,443	0	0	0	2,443	544
<b>Total</b>	<b>23,768</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23,768</b>	<b>23,102</b>

**Hall running costs**

Hall running - electricity	247	—	—	—	247	51
Hall running - gas	0	—	—	—	0	0
Hall running - water	0	—	—	—	0	(2)
Hall repairs	0	—	—	—	0	474
Legal fees	1,200	—	—	—	1,200	—
<b>Total</b>	<b>1,447</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,447</b>	<b>523</b>

**Expenditure on charitable activities**

Giving to missionary societies	—	—	—	—	0	—
Giving - relief and development agencies	—	—	—	—	0	—
Home mission	—	—	—	—	0	—
Secular charities	—	80	—	—	80	0
<b>Total</b>	<b>0</b>	<b>80</b>	<b>0</b>	<b>0</b>	<b>80</b>	<b>0</b>

Total

<b>EXPENDITURE TOTAL</b>	<b>64,665</b>	<b>80</b>	<b>0</b>	<b>0</b>	<b>64,745</b>	<b>63,743</b>
<b>GRAND TOTAL</b>	<b>9,621</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,621</b>	<b>15,447</b>

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# Accounts

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## St Mark's Church, Teddington

Registered Charity No 1132262

### Annual Report for the year ended 31 December 2022 with updates to 21 May 2023

St Mark's Parochial Church Council (PCC) has the responsibility of co-operating with the Incumbent in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelical, social and ecumenical. It has responsibilities for the church building, grounds and hall of St Mark's, Teddington.

#### Reference and Administrative Information

The Parochial Church Council of the Ecclesiastical Parish of St Mark Teddington is a charity registered with the Charity Commission for England and Wales, Registered Charity No 1132262.

The church is located on St Marks Road, Teddington. The parish is part of the Diocese of Kensington and its official correspondence address is:

The Vicarage, St Mark's Church, St Mark's Road, Teddington TW11 9DE

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. During the year 2022 the following served as members of the PCC:

#### Ex officio members

Chair (Priest-in-charge)	Rev Karen Wellman
Church Wardens	Mrs Sally Maxwell and Mrs Rachel Bide (also safeguarding)
Church Warden Emerita	Mrs Sylvia Wild
Deanery Synod Representatives	Mrs Rachel Bide
Ex Officio Reader	Mr Gareth Lawrence (until May 2022)

#### Elected Members

Dr Peter Butterworth, vice-chair and treasurer,  
Mrs Gill Telfer, Mrs Maggie Dennis, Mr John Bazalgette,  
Mrs Susan Saunders, Mrs Maureen Harris

Bankers Barclays Bank Ltd, Teddington branch

Parish Accountant Mrs Jane Hale

*Independent financial examiner* Mr Eddie Sheow

#### Structure and Governance

The method of appointment of PCC members is set out in the Church Representation Rules.

All Church attenders are encouraged to register on the Electoral Roll and to stand for election to the PCC.

#### PCC Meetings

The PCC met 5 times during 2022, and twice during 2023.

#### Standing Committee

The Standing Committee has the delegated authority to transact the business of the PCC between meetings, subject to directions given by the PCC. Membership is: Parish priest, Church wardens, deputy warden, treasurer and PCC secretary (Revd Karen Wellman, Dr Peter Butterworth, Mrs Sally Maxwell, Mrs Rachel Bide, Mrs Sylvia Wild, Mr John Bazalgette and Mrs Susan Saunders).

*The PCC had one sub-committee in 2022-3, the Worship Committee: Revd Karen Wellman, Dr Peter Butterworth (choir), Mr Ian Anderson (server), and Mrs Susan Saunders (rota).*

## **Trusts**

There are no trusts managed by the PCC.

## **Employees**

There are no employees of the PCC. The PCC is very grateful for the volunteering of so many people that enables the church life to run smoothly. The church pays a cleaning company to clean the church for two hours a week.

## **Financial Risk**

Annual budget setting is now an important part of our financial regime.

Stewards, who count the collections, are appointed by the PCC after the APCM.

As the parish has the number 2 account which was a reserve for buildings there is an implied reserves policy. The money in that account is from a legacy and should be used for fabric and for an audio visual system rather than the running costs of the church.

## **Compliance with Law and Regulation**

Risk assessments have been written and updated at regular intervals for the use of church and hall.

To comply with copyright legislation St Mark's Church is registered with CCLI and PRS.

## **Safeguarding**

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). This means that all authorised clergy, bishops, archdeacons, licensed readers and lay workers, churchwardens and PCCs are not free to disregard it but are required to follow it unless there are cogent reasons for not doing so. ('Cogent' for this purpose means clear, logical and convincing.) Failure by clergy to comply with the duty imposed by the 2016 Measure may result in disciplinary action.

The required policies have been discussed and adopted by the PCC. All hirers of the church and hall have to sign up to the church safeguarding policy or provide one of their own. Safeguarding posters are displayed in church. The website is compliant. The licensed members of the church are up to date with training and DBS checks (Revd Karen Wellman). In reviewing the guidance for churches on safeguarding, the decision was made to ask the Diocesan Safeguarding Officer to lead training for the whole church on safeguarding as not all those who needed to undergo training had access to the online materials. The first session of in person training was in late 2021. *The second session is due to run on 26 May 2023.*

Revd Karen Wellman and Mrs Susan Saunders May 2023

### **Independent Examiner's Report to the Trustees of St Mark Teddington.**

I report on the accounts of the church for the year ended 31<sup>st</sup> December 2022 which are set out on finance pages of the Annual Report.

### **Respective Responsibilities of Trustees and Examiner**

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

### **Basis of Independent Examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

*Since the gross income for the year exceeds the amount provided in section 145(3) of the Act, I confirm that I am qualified to act as Independent Examiner under the provisions of that section of the Act and that my qualification is as shown below.*

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date

6<sup>th</sup> April 2023

Eddie Sheow

A.C.A

### **Independent Examiner's Report to the Trustees of St Mark Teddington.**

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  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date

6th April 2023

Eddie Sheow  
A.C.A

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# Accounts

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**St Mark's Teddington**

**Financial Statements**

**Year ending 31<sup>st</sup> December 2021**

## Statement of Financial Activities

year	Unrestricted	Designated	Restricted	Endowment	Total	Prior
funds	funds	funds	funds	funds	funds	total
<b>Income and endowments from:</b>						
Donations and legacies	35,775	264	—	—	36,039	59,668
Income from charitable activities	—	126	—	—	126	210
Activities for generating funds	13,624	—	—	—	13,624	7,233
Investments	—	—	—	—	—	680
<b>Total income</b>	<b>49,399</b>	<b>390</b>	<b>—</b>	<b>—</b>	<b>49,789</b>	<b>67,791</b>
<b>Expenditure on:</b>						
Cost of raising funds	—	—	—	—	—	75
Common Fund contribution	36,000	—	—	—	36,000	30,000
Clergy and staffing costs	2,455	—	—	—	2,455	2,676
Church running expenses	12,606	16,432	—	—	29,038	265,309
Hall running costs	167	—	—	—	167	1,237
Expenditure on charitable activities	—	126	—	—	126	230
<b>Total expenditure</b>	<b>51,228</b>	<b>16,558</b>	<b>—</b>	<b>—</b>	<b>67,786</b>	<b>299,527</b>
<b>Net (expenditure) resources before transfer</b>	<b>(1,829)</b>	<b>(16,168)</b>	<b>—</b>	<b>—</b>	<b>(17,997)</b>	<b>(231,736)</b>
<b>Transfers</b>						
Gross transfers between funds - in	—	959	—	—	<b>959</b>	49,308
Gross transfers between funds - out	(959)	—	—	—	<b>(959)</b>	(49,308)
<b>Net movement in funds</b>	<b>(2,788)</b>	<b>(15,209)</b>	<b>—</b>	<b>—</b>	<b>(17,997)</b>	<b>(231,736)</b>
<b>Total funds brought forward</b>	<b>5,225</b>	<b>19,195</b>	<b>—</b>	<b>—</b>	<b>24,420</b>	<b>256,156</b>
<b>Total funds carried forward</b>	<b>2,437</b>	<b>3,986</b>	<b>—</b>	<b>—</b>	<b>6,423</b>	<b>24,420</b>
<b>Represented by</b>						
<b>Unrestricted</b>						
General fund	2,437	—	—	—	2,437	5,225
<b>Designated</b>						
Building for Mission Fund	—	3,274	—	—	3,274	18,483
Charity Collections	—	712	—	—	712	712

<b>Restricted</b>						
New Hall Fund	—	—	—	—	—	—
<b>Total funds carried forward</b>	<b>2,437</b>	<b>3,986</b>	<b>—</b>	<b>—</b>	<b>6,423</b>	<b>24,420</b>

### Statement of assets and liabilities

	General Last year	Designated	Restricted	Endowment	This year	
<b>Current assets - Cash at bank and in hand</b>						
Bank current account No1	2,437	712	—	—	3,149	5,937
Bank Current Account No2	—	3,274	—	—	3,274	18,483
<b>Grand total</b>	<b>2,437</b>	<b>3,986</b>	<b>—</b>	<b>—</b>	<b>6,423</b>	<b>24,420</b>

### Fund movement by type

	Opening Closing	Incoming	Outgoing	Transfers	Gains/losses	
<b>Charity - Charity Collections</b>						
Designated	712	126	(126)	—	—	712
<b>Sub-total for Charity</b>	<b>712</b>	<b>126</b>	<b>(126)</b>	<b>—</b>	<b>—</b>	<b>712</b>
<b>Hall - New Hall Fund</b>						
Restricted	—	—	—	—	—	—
<b>Sub-total for Hall</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Mission - Building for Mission</b>						
Designated	18,483	264	(16,432)	959	—	3,274
<b>Sub-total for Mission</b>	<b>18,483</b>	<b>264</b>	<b>(16,432)</b>	<b>959</b>	<b>—</b>	<b>3,274</b>
<b>General - General fund</b>						
Unrestricted	5,225	49,399	(51,228)	(959)	—	2,437
<b>Sub-total for General</b>	<b>5,225</b>	<b>49,399</b>	<b>(51,228)</b>	<b>(959)</b>	<b>—</b>	<b>2,437</b>
<b>Grand total</b>	<b>24,420</b>	<b>49,789</b>	<b>(67,786)</b>	<b>—</b>	<b>—</b>	<b>6,423</b>

## Analysis of income and expenditure

	<b>Unrestricted Endowment</b>	<b>Designated This year Last year</b>		<b>Total Restricted</b>		
<b>Donations and legacies</b>						
Planned Giving - standing orders	20,940	—	—	—	20,940	19,635
Planned Giving GA Envelopes	3,615	—	—	—	3,615	5,991
Loose plate collections	925	—	—	—	925	980
One-off donations	4,756	—	—	—	4,756	4,444
Donations - designated	—	264	—	—	264	18,000
Tax recoverable on Gift Aid	5,539	—	—	—	5,539	10,618
Non-recurring one-off grants	—	—	—	—	—	—
Other funds generated	—	—	—	—	—	—
Total	35,775	264	—	—	36,039	59,668
<b>Income from charitable activities</b>						
Retiring Collections	—	126	—	—	126	210
Total	—	126	—	—	126	210
<b>Activities for generating funds</b>						
Fund Raising	—	—	—	—	—	110
Games Room Hire	917	—	—	—	917	3,980
Hire of Church	10,361	—	—	—	10,361	—
Fees for weddings and funerals	2,309	—	—	—	2,309	2,851
Lottery	11	—	—	—	11	92
Coffee money	26	—	—	—	26	—
Wednesday coffee	—	—	—	—	—	—
Total	13,624	—	—	—	13,624	7,233
<b>Investments</b>						
Bank and building society interest	—	—	—	—	—	680
Total	—	—	—	—	—	680
<b>INCOME TOTAL</b>	49,399	390	—	—	49,789	67,791

## EXPENDITURE

### Cost of raising funds

Costs of stewardship	—	—	—	—	—	75
Total	—	—	—	—	—	75

### Common Fund contributions

Common fund	36,000	—	—	—	36,000	30,000
Total	36,000	—	—	—	36,000	30,000

### Clergy and staffing costs

Assistant staff costs	369	—	—	—	369	221
Working expenses of incumbent	1,811	—	—	—	1,811	2,134
Water rates - vicarage	229	—	—	—	229	321
Education	—	—	—	—	—	—
Parish training and mission	—	—	—	—	—	—
Visiting speakers / locums	46	—	—	—	46	—
Total	2,455	—	—	—	2,455	2,676

### Church running expenses

Insurance	4,468	—	—	—	4,468	4,578
Organ / piano tuning	265	—	—	—	265	246
Organist	—	—	—	—	—	5
						40
Church maintenance	2,825	—	—	—	2,825	1,211
Upkeep of services	317	—	—	—	317	307
Upkeep of churchyard	600	—	—	—	600	947
Church running - electric	1,282	—	—	—	1,282	636
Church running - gas	1,604	—	—	—	1,604	1,816
Church running - water	341	—	—	—	341	—
Church major repairs - structure	—	12,384	—	—	12,384	249,758
Church major repairs - architect fees	—	4,048	—	—	4,048	4,672
Bookkeeping/Accountancy	600	—	—	—	600	333
Administration	304	—	—	—	304	265
Total	12,606	16,432	—	—	29,038	265,309

### Hall running costs

Hall running - electricity	167	—	—	—	167	948
Hall running - gas	—	—	—	—	—	238
Hall running - water	—	—	—	—	—	51
Total	167	—	—	—	167	1,237

### Expenditure on charitable activities

Giving to missionary societies	—	—	—	—	—	—
Giving - relief and development agencies	—	—	—	—	—	—
Home mission	—	—	—	—	—	—
Secular charities	—	126	—	—	126	230
Total	—	126	—	—	126	230

<b>EXPENDITURE TOTAL</b>	51,228	16,558	—	—	67,786	299,527
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<b>GRAND TOTAL</b>	(1,829)	(16,168)	—	—	(17,997)	(231,736)
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**St Mark's Teddington**

**Financial Statements**

**Year ending 31<sup>st</sup> December 2021**

## Statement of Financial Activities

year	Unrestricted	Designated	Restricted	Endowment	Total	Prior
funds	funds	funds	funds	funds	funds	total
<b>Income and endowments from:</b>						
Donations and legacies	35,775	264	—	—	36,039	59,668
Income from charitable activities	—	126	—	—	126	210
Activities for generating funds	13,624	—	—	—	13,624	7,233
Investments	—	—	—	—	—	680
<b>Total income</b>	<b>49,399</b>	<b>390</b>	<b>—</b>	<b>—</b>	<b>49,789</b>	<b>67,791</b>
<b>Expenditure on:</b>						
Cost of raising funds	—	—	—	—	—	75
Common Fund contribution	36,000	—	—	—	36,000	30,000
Clergy and staffing costs	2,455	—	—	—	2,455	2,676
Church running expenses	12,606	16,432	—	—	29,038	265,309
Hall running costs	167	—	—	—	167	1,237
Expenditure on charitable activities	—	126	—	—	126	230
<b>Total expenditure</b>	<b>51,228</b>	<b>16,558</b>	<b>—</b>	<b>—</b>	<b>67,786</b>	<b>299,527</b>
<b>Net (expenditure) resources before transfer</b>	<b>(1,829)</b>	<b>(16,168)</b>	<b>—</b>	<b>—</b>	<b>(17,997)</b>	<b>(231,736)</b>
<b>Transfers</b>						
Gross transfers between funds - in	—	959	—	—	959	49,308
Gross transfers between funds - out	(959)	—	—	—	(959)	(49,308)
<b>Net movement in funds</b>	<b>(2,788)</b>	<b>(15,209)</b>	<b>—</b>	<b>—</b>	<b>(17,997)</b>	<b>(231,736)</b>
<b>Total funds brought forward</b>	<b>5,225</b>	<b>19,195</b>	<b>—</b>	<b>—</b>	<b>24,420</b>	<b>256,156</b>
<b>Total funds carried forward</b>	<b>2,437</b>	<b>3,986</b>	<b>—</b>	<b>—</b>	<b>6,423</b>	<b>24,420</b>
<b>Represented by</b>						
<b>Unrestricted</b>						
General fund	2,437	—	—	—	2,437	5,225
<b>Designated</b>						
Building for Mission Fund	—	3,274	—	—	3,274	18,483
Charity Collections	—	712	—	—	712	712

<b>Restricted</b>						
New Hall Fund	—	—	—	—	—	—
<b>Total funds carried forward</b>	<b>2,437</b>	<b>3,986</b>	<b>—</b>	<b>—</b>	<b>6,423</b>	<b>24,420</b>

### Statement of assets and liabilities

	General Last year	Designated	Restricted	Endowment	This year	
<b>Current assets - Cash at bank and in hand</b>						
Bank current account No1	2,437	712	—	—	3,149	5,937
Bank Current Account No2	—	3,274	—	—	3,274	18,483
<b>Grand total</b>	<b>2,437</b>	<b>3,986</b>	<b>—</b>	<b>—</b>	<b>6,423</b>	<b>24,420</b>

### Fund movement by type

	Opening Closing	Incoming	Outgoing	Transfers	Gains/losses	
<b>Charity - Charity Collections</b>						
Designated	712	126	(126)	—	—	712
<b>Sub-total for Charity</b>	<b>712</b>	<b>126</b>	<b>(126)</b>	<b>—</b>	<b>—</b>	<b>712</b>
<b>Hall - New Hall Fund</b>						
Restricted	—	—	—	—	—	—
<b>Sub-total for Hall</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Mission - Building for Mission</b>						
Designated	18,483	264	(16,432)	959	—	3,274
<b>Sub-total for Mission</b>	<b>18,483</b>	<b>264</b>	<b>(16,432)</b>	<b>959</b>	<b>—</b>	<b>3,274</b>
<b>General - General fund</b>						
Unrestricted	5,225	49,399	(51,228)	(959)	—	2,437
<b>Sub-total for General</b>	<b>5,225</b>	<b>49,399</b>	<b>(51,228)</b>	<b>(959)</b>	<b>—</b>	<b>2,437</b>
<b>Grand total</b>	<b>24,420</b>	<b>49,789</b>	<b>(67,786)</b>	<b>—</b>	<b>—</b>	<b>6,423</b>

## Analysis of income and expenditure

	<b>Unrestricted Endowment</b>	<b>Designated This year Last year</b>		<b>Total Restricted</b>		
<b>Donations and legacies</b>						
Planned Giving - standing orders	20,940	—	—	—	20,940	19,635
Planned Giving GA Envelopes	3,615	—	—	—	3,615	5,991
Loose plate collections	925	—	—	—	925	980
One-off donations	4,756	—	—	—	4,756	4,444
Donations - designated	—	264	—	—	264	18,000
Tax recoverable on Gift Aid	5,539	—	—	—	5,539	10,618
Non-recurring one-off grants	—	—	—	—	—	—
Other funds generated	—	—	—	—	—	—
Total	35,775	264	—	—	36,039	59,668
<b>Income from charitable activities</b>						
Retiring Collections	—	126	—	—	126	210
Total	—	126	—	—	126	210
<b>Activities for generating funds</b>						
Fund Raising	—	—	—	—	—	110
Games Room Hire	917	—	—	—	917	3,980
Hire of Church	10,361	—	—	—	10,361	—
Fees for weddings and funerals	2,309	—	—	—	2,309	2,851
Lottery	11	—	—	—	11	92
Coffee money	26	—	—	—	26	—
Wednesday coffee	—	—	—	—	—	—
Total	13,624	—	—	—	13,624	7,233
<b>Investments</b>						
Bank and building society interest	—	—	—	—	—	680
Total	—	—	—	—	—	680
<b>INCOME TOTAL</b>	49,399	390	—	—	49,789	67,791

## EXPENDITURE

### Cost of raising funds

Costs of stewardship	—	—	—	—	—	75
Total	—	—	—	—	—	75

### Common Fund contributions

Common fund	36,000	—	—	—	36,000	30,000
Total	36,000	—	—	—	36,000	30,000

### Clergy and staffing costs

Assistant staff costs	369	—	—	—	369	221
Working expenses of incumbent	1,811	—	—	—	1,811	2,134
Water rates - vicarage	229	—	—	—	229	321
Education	—	—	—	—	—	—
Parish training and mission	—	—	—	—	—	—
Visiting speakers / locums	46	—	—	—	46	—
Total	2,455	—	—	—	2,455	2,676

### Church running expenses

Insurance	4,468	—	—	—	4,468	4,578
Organ / piano tuning	265	—	—	—	265	246
Organist	—	—	—	—	—	5
						40
Church maintenance	2,825	—	—	—	2,825	1,211
Upkeep of services	317	—	—	—	317	307
Upkeep of churchyard	600	—	—	—	600	947
Church running - electric	1,282	—	—	—	1,282	636
Church running - gas	1,604	—	—	—	1,604	1,816
Church running - water	341	—	—	—	341	—
Church major repairs - structure	—	12,384	—	—	12,384	249,758
Church major repairs - architect fees	—	4,048	—	—	4,048	4,672
Bookkeeping/Accountancy	600	—	—	—	600	333
Administration	304	—	—	—	304	265
Total	12,606	16,432	—	—	29,038	265,309

### Hall running costs

Hall running - electricity	167	—	—	—	167	948
Hall running - gas	—	—	—	—	—	238
Hall running - water	—	—	—	—	—	51
Total	167	—	—	—	167	1,237

### Expenditure on charitable activities

Giving to missionary societies	—	—	—	—	—	—
Giving - relief and development agencies	—	—	—	—	—	—
Home mission	—	—	—	—	—	—
Secular charities	—	126	—	—	126	230
Total	—	126	—	—	126	230

<b>EXPENDITURE TOTAL</b>	51,228	16,558	—	—	67,786	299,527
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<b>GRAND TOTAL</b>	(1,829)	(16,168)	—	—	(17,997)	(231,736)
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## **Independent Examiner's Report to the Trustees of St Mark Teddington.**

I report on the accounts of the church for the year ended 31<sup>st</sup> December 2021 which are set out on finance pages of the Annual Report.

### **Respective Responsibilities of Trustees and Examiner**

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act **2011** (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

### **Basis of Independent Examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

*Since the gross income for the year exceeds the amount provided in section 145(3) of the Act, I confirm that I am qualified to act as Independent Examiner under the provisions of that section of the Act and that my qualification is as shown below.*

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Kevin Ogilvie  
Signed  
Charity Bookkeeping and Examination Services  
13 Evelyns Close,  
Hillingdon,  
Middlesex,  
UB8 3LR

Date 18<sup>th</sup> May 2022

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# Accounts

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## **St Mark's Church, Teddington**

**Registered Charity No 1132262**

### **Annual Report for the year ended 31 December 2020**

St Mark's Parochial Church Council (PCC) has the responsibility of co-operating with the Incumbent in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelical, social and ecumenical. It has responsibilities for the church building, grounds and hall of St Mark's, Teddington.

#### **Reference and Administrative Information**

The Parochial Church Council of the Ecclesiastical Parish of St Mark Teddington is a charity registered with the Charity Commission for England and Wales, Registered Charity No 1132262.

The church is located on St Marks Road, Teddington. The parish is part of the Diocese of Kensington and its official correspondence address is:

The Vicarage, St Mark's Church, St Mark's Road, Teddington TW11 9DE

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. During the year 2020 the following served as members of the PCC:

#### *Ex officio members:*

Chair (Priest-in-charge)	Rev Karen Wellman
Vice Chairman	Dr Peter Butterworth, also treasurer
Church Wardens	Mrs Sally Maxwell and Mrs Rachel Bide, also
safeguarding	
Church Warden Emerita	Mrs Sylvia Wild
Deanery Synod Representative	Mrs Rachel Bide
Lay Reader	Mr Gareth Lawrence

*Elected Members:* Mrs Maureen Harris, Mrs Mary Johnson, Mrs Gill Telfer, Mr Matthew Carter (did not seek re-election in October 2020), Mrs Maggie Dennies, Mr John Bazalgette, Mrs Susan Saunders

Bankers	Barclays Bank Ltd, Teddington branch
Parish Accountant	Mrs Jane Hale (from March 1 <sup>st</sup> 2020)
Independent financial examiner	A replacement for Mrs Jane Hale needs to be appointed

#### **Structure and Governance**

The method of appointment of PCC members is set out in the Church Representation Rules.

All Church attenders are encouraged to register on the Electoral Roll and to stand for election to the PCC.

The PCC operates through a number of Committees which meet approximately every other month, alternating with the PCC. The Committees are:

Worship Committee: Revd Karen Wellman, Mr Gareth Lawrence (reader), Dr Peter Butterworth (choir), Mr Ian Anderson (server), and Mrs Susan Saunders (rota). Met on zoom during lockdown

Parish Fellowship Committee: Mrs Maureen Harris (chair), Mrs Christine Withey.

### **PCC Meetings**

The PCC met 7 times during the year. Due to lockdown in 2020 the PCC met on Zoom 5 times and papers for those unable to access the technology were circulated beforehand and their views canvassed. The committees met between those meetings and reports of their meetings were received by the full PCC and discussed as necessary.

### **Standing Committee**

The Standing Committee has the delegated authority to transact the business of the PCC between meetings, subject to directions given by the PCC. Membership is:

Parish priest, Church wardens, Treasurer and PCC secretary (Revd Karen Wellman, Dr Peter Butterworth, Mrs Sally Maxwell, Mrs Rachel Bide, Mrs Sylvia Wild and Mrs Susan Saunders)

### **Trusts**

There are no trusts managed by the PCC.

### **Employees**

There are no employees of the PCC. The PCC is very grateful for the volunteering of so many people that enables the church life to run smoothly.

### **Financial Risk**

Annual budget setting is now an important part of our financial regime.

Stewards, who count the collections, are appointed by the PCC after the APCM.

The treasurer worked with the former accountant, Mr Ogilvie, on a reserves policy. As the parish has the number 2 account which was a reserve for buildings there is an implied reserves policy. This needs to be reviewed in 2021 as reserves have now been spent.

### **Compliance with Law and Regulation**

Risk assessments have been written and updated at regular intervals for the use of church and hall. We are grateful to the national church for supplying template risk assessments for use during the restrictions of 2020.

A new fire risk assessment was commissioned in late 2020 in preparation of the use of the new kitchen.

A new licence agreement is in progress for the use of the hall by Sheddington.

To comply with copyright legislation St Mark's Church is registered with CCLI and PRS.

### **Safeguarding**

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). This means that all authorised clergy, bishops, archdeacons, licensed readers and lay workers, churchwardens and PCCs are not free to disregard it but are required to follow it unless there are cogent reasons for not doing so. ('Cogent' for this purpose means clear, logical and convincing.) Failure by clergy to comply with the duty imposed by the 2016 Measure may result in disciplinary action.

The required policies have been adopted and discussed by the PCC. All hirers of the church and hall have to sign up to the church safeguarding policy or provide one of their own. Safeguarding posters are displayed in church. The website is compliant. Both licensed members of the church are up to date with training and DBS checks (Revd Karen and Mr Lawrence.) In reviewing the guidance for churches on safeguarding the decision was made to ask the Diocesan Safeguarding Officer to lead training for the whole church on safeguarding as not all those who needed to undergo training had access to the online materials. This will happen in the autumn of 2021 when in person training is possible.

Revd Karen Wellman and Mrs Rachel Bide May 2021

**St Mark's Teddington**

**Financial Statements**

**Year ending 31<sup>st</sup> December 2020**

## Statement of Financial Activities

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total fund	Prior year total funds
<b>Income and endowments from:</b>						
Donations and legacies	41,668	18,000	—	—	59,668	45,040
Income from charitable activities	—	210	—	—	210	842
Activities for generating funds	7,233	—	—	—	7,233	10,856
Investments	—	680	—	—	6	1,706
					80	
<b>Total income</b>	<b>48,901</b>	<b>18,890</b>	<b>—</b>	<b>—</b>	<b>67,791</b>	<b>58,444</b>
<b>Expenditure on:</b>						
Cost of raising funds	75	—	—	—	75	74
Common Fund contribution	30,000	—	—	—	30,000	36,500
Clergy and staffing costs	2,676	—	—	—	2,676	3,115
Church running expenses	10,879	254,430	—	—	265,309	53,342
Hall running costs	1,237	—	—	—	1,237	2,996
Expenditure on charitable activities	—	230	—	—	230	929
<b>Total expenditure</b>	<b>44,867</b>	<b>254,660</b>	<b>—</b>	<b>—</b>	<b>299,527</b>	<b>96,956</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>4,034</b>	<b>(235,770)</b>	<b>—</b>	<b>—</b>	<b>(231,736)</b>	<b>(38,512)</b>
<b>Transfers</b>						
Gross transfers between funds - in	11,708	37,600	—	—	49,308	—
Gross transfers between funds - out	—	(11,708)	(37,600)	—	(49,308)	—
<b>Net movement in funds</b>	<b>15,742</b>	<b>(209,878)</b>	<b>(37,600)</b>	<b>—</b>	<b>(231,736)</b>	<b>(38,512)</b>
<b>Total funds brought forward</b>	<b>(10,517)</b>	<b>229,073</b>	<b>37,600</b>	<b>—</b>	<b>256,156</b>	<b>294,668</b>
<b>Total funds carried forward</b>	<b>5,225</b>	<b>19,195</b>	<b>—</b>	<b>—</b>	<b>24,420</b>	<b>256,156</b>
<b>Represented by</b>						
<b>Unrestricted</b>						
General fund	5,225	—	—	—	5,225	(10,517)
<b>Designated</b>						
Building for Mission Fund	—	18,483	—	—	18,483	228,341
Charity Collections	—	712	—	—	7	732
					12	
<b>Restricted</b>						
New Hall Fund	—	—	—	—	—	37,600
<b>Total funds carried forward</b>	<b>5,225</b>	<b>19,195</b>	<b>—</b>	<b>—</b>	<b>24,420</b>	<b>256,156</b>

## Statement of assets and liabilities

year	General	Designated	Restricted	Endowment	This year	Last
<b>Current assets - Cash at bank and in hand</b>						
Bank current account No1 -	5,225	712	—	—	5,937	1,387
Bank Current Account No2 -	—	18,483	—	—	18,483	27,019
CCLA (CBF) deposit account -	—	—	—	—	—	228,690
<b>Totals</b>	<b>5,225</b>	<b>19,195</b>	<b>—</b>	<b>—</b>	<b>24,420</b>	<b>257,096</b>
<b>Liabilities - Agency accounts</b>						

Agency collections	—	—	—	—	—	940
<b>Totals</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>940</b>
<b>Grand total</b>	<b>5,225</b>	<b>19,195</b>	<b>—</b>	<b>—</b>	<b>24,420</b>	<b>256,156</b>

## Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
<b>Charity - Charity Collections</b>						
Designated	732	210	(230)	—	—	712
<b>Sub-total for Charity</b>	<b>732</b>	<b>210</b>	<b>(230)</b>	<b>—</b>	<b>—</b>	<b>712</b>
<b>Hall - New Hall Fund</b>						
Restricted	37,600	—	—	(37,600)	—	—
<b>Sub-total for Hall</b>	<b>37,600</b>	<b>—</b>	<b>—</b>	<b>(37,600)</b>	<b>—</b>	<b>—</b>
<b>Mission - Building for Mission</b>						
Designated	228,341	18,680	(254,430)	25,892	—	18,483
<b>Sub-total for Mission</b>	<b>228,341</b>	<b>18,680</b>	<b>(254,430)</b>	<b>25,892</b>	<b>—</b>	<b>18,483</b>
<b>General - General fund</b>						
Unrestricted	(10,517)	48,901	(44,867)	11,708	—	5,225
<b>Sub-total for General</b>	<b>(10,517)</b>	<b>48,901</b>	<b>(44,867)</b>	<b>11,708</b>	<b>—</b>	<b>5,225</b>
<b>Grand total</b>	<b>256,156</b>	<b>67,791</b>	<b>(299,527)</b>	<b>—</b>	<b>—</b>	<b>24,420</b>

## Analysis of income and expenditure

	<u>Unrestricted</u>	<u>Designated</u>		<u>Total</u>
	<u>Endowment</u>	<u>This year</u>	<u>Last year</u>	<u>Restricted</u>
<b>INCOME AND ENDOWMENTS</b>				
<b>Donations and legacies</b>				
Planned Giving - standing orders	19,635	—	—	19,635
Panned Giving GA Envelopes	5,991	—	—	5,991
Loose plate collections	980	—	—	980
One-off donations	4,444	—	—	4,444
Donations - roof fund	—	9,000	—	9,000
Tax recoverable on Gift Aid	10,618	—	—	10,618
Non-recurring one-off grants	—	9,000	—	9,000
Other funds generated	—	—	—	25
Total	41,668	18,000	—	59,668
<b>Income from charitable activities</b>				
Retiring Collections	—	210	—	210
Total	—	210	—	210

### Activities for generating funds

Fund Raising	110	—	—	—	110	914
Games Room Hire	3,980	—	—	—	3,980	5,959
Hire of Church	—	—	—	—	—	959
Fees for weddings and funerals	2,851	—	—	—	2,851	1,734
Lottery	200	—	—	—	200	1,060
Coffee money	92	—	—	—	92	230
Wednesday coffee	—	—	—	—	—	—
Total	7,233	—	—	—	7,233	10,856
	33					

### Investments

Bank and building society interest	—	680	—	—	680	1,706
Total	—	680	—	—	680	1,706
		80				

<b>INCOME TOTAL</b>	<b>48,901</b>	<b>18,890</b>	<b>—</b>	<b>—</b>	<b>67,791</b>	<b>58,444</b>
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## EXPENDITURE

### Cost of raising funds

Costs of stewardship	75	—	—	—	75	74
Total	75	—	—	—	75	74

### Common Fund contributions

Common fund	30,000	—	—	—	30,000	36,500
Total	30,000	—	—	—	30,000	36,500

### Clergy and staffing costs

Assistant staff costs	221	—	—	—	221	618
Working expenses of incumbent	2,134	—	—	—	2,134	1,975
Water rates - vicarage	321	—	—	—	321	22
Education	—	—	—	—	—	—
Parish training and mission	—	—	—	—	—	460
Visiting speakers / locums	—	—	—	—	—	40
Total	2,676	—	—	—	2,676	3,115

### Church running expenses

Insurance	4,578	—	—	—	4,578	4,578
Organ / piano tuning	246	—	—	—	246	654
Organist	540	—	—	—	5	300
					40	

Church maintenance	1,211	—	—	—	1,211	5,544
Upkeep of services	307	—	—	—	307	1,416
Upkeep of churchyard	9	—	—	—	947	1,420
	47					
Church running - electric	636	—	—	—	636	1,555
Church running - gas	1,816	—	—	—	1,816	3,137
Church running - water	—	—	—	—	—	308
Church major repairs - structure	—	249,758	—	—	249,758	22,764
Church major repairs - installation	—	—	—	—	—	6,868
Church major repairs - architect fees	—	4,672	—	—	4,672	1,260
Bookkeeping Service	333	—	—	—	333	2,000
Administration	265	—	—	—	265	1,538
						—
<b>Total</b>	<b>10,879</b>	<b>254,430</b>	<b>—</b>	<b>—</b>	<b>265,309</b>	<b>53,342</b>
<b>Hall running costs</b>						
Hall running - electricity	948	—	—	—	948	155
Hall running - gas	238	—	—	—	238	432
Hall running - maintenance	—	—	—	—	—	1,964
Hall running - water	51	—	—	—	51	156
Hall repairs	—	—	—	—	—	222
Scout Hall - Electricity	—	—	—	—	—	67
Hall + major repairs - structure	—	—	—	—	—	—
<b>Total</b>	<b>1,237</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,237</b>	<b>2,996</b>
<b>Expenditure on charitable activities</b>						
Giving to missionary societies	—	—	—	—	—	212
Giving - relief and development agencies	—	—	—	—	—	65
Home mission	—	—	—	—	—	496
Secular charities	—	230	—	—	230	156
<b>Total</b>						
		230			230	929
<b>EXPENDITURE TOTAL</b>	<b>44,867</b>	<b>254,660</b>	<b>—</b>	<b>—</b>	<b>299,527</b>	<b>96,956</b>
<b>GRAND TOTAL</b>	<b>4,034</b>	<b>(235,770)</b>	<b>—</b>	<b>—</b>	<b>(231,736)</b>	<b>(38,512)</b>

## **Independent Examiner's Report to the Trustees of St Mark Teddington.**

I report on the accounts of the church for the year ended 31<sup>st</sup> December 2020 which are set out on finance pages of the Annual Report.

### **Respective Responsibilities of Trustees and Examiner**

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act **2011** (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

### **Basis of Independent Examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

*Since the gross income for the year exceeds the amount provided in section 145(3) of the Act, I confirm that I am qualified to act as Independent Examiner under the provisions of that section of the Act and that my qualification is as shown below.*

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Kevin Ogilvie  
Signed  
Charity Bookkeeping and Examination Services  
13 Evelyns Close,  
Hillingdon,  
Middlesex,  
UB8 3LR

Date 21<sup>st</sup> June 2021