

REGISTERED CHARITY NUMBER: 1132247

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 DECEMBER 2023 FOR
THE PAROCHIAL CHURCH COUNCIL OF
THE ECCLESIASTICAL PARISH OF
SAINT MARY THE VIRGIN, BEDFONT**

Kirk Rice LLP
Zeeta House
200 Upper Richmond Road
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SW15 2SH

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF SAINT MARY THE VIRGIN, BEDFONT
CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

	Page
Report of the Trustees	1 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8 to 9

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF SAINT MARY THE VIRGIN, BEDFONT**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2023**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1132247

Registered office

9 Hatton Road
Bedfont
Feltham
TW14 8JR

Independent examiner

Kirk Rice LLP
Zeeta House
200 Upper Richmond Road
Putney
London
SW15 2SH

Administrative information

St. Mary's Church is situated at the south-west end of Hatton Road, overlooking Bedfont Green. It is part of the Kensington Episcopal Area and the Middlesex Archdeaconry in the Diocese of London within the Church of England. The correspondence address is The Vicarage, 9 Hatton Road, Bedfont TW14 8JR.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2020) and a charity registered with the Charity Commission (No 113 2247) since October 2009.

PCC members who have served at any time from 1st January 2023 until the date this report was approved are:

Incumbent	Rev'd Philip Smith	Chairman
Churchwardens	Mrs Joan Broughton Mr Bill Jinks Mr Robert Ingham	Until APCM 2023 Until APCM 2023 From APCM 2023 1st year
Representatives to Hounslow Deanery Synod	Mr Robert Ingham Ms Sue Brewerton	From APCM 2023
Elected Members	Mrs Marion Chapman (minute secretary) Mr David Harvey Mrs Christine Hilbery Ms Kate Lynch Ms Jacqueline Myers Ms Pat Roaf Mrs Christine Salter Ms Zena Strutt (vice chair) Mr Cliff Watson Mrs Liz Watson	Until APCM 2025 until APCM 2025 until APCM 2025 until APCM 2025 until APCM 2025 until APCM 2025 until APCM 2024 until APCM 2026 until APCM 2025 until APCM 2025

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF SAINT MARY THE VIRGIN, BEDFONT**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2023**

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The method of appointment of PCC members is set out in the Church Representation Rules. At St. Mary's the membership of the PCC consists of the incumbent (our vicar), churchwardens and members elected by those of the congregation who are on the electoral roll of the church. All those who come to St Mary's are encouraged to register on the Electoral Roll and stand for election to the PCC. The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members should receive initial training into the workings of the PCC. The full PCC met six times during the year and corresponded by email at other times, due to COVID. The PCC meetings include details and decisions on matters of worship, mission and outreach and fabric and finance.

Aims and purposes

St. Mary's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Philip Smith, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The PCC is also specifically responsible for the use and maintenance of St Mary's Church Hall.

2023: still seeing the aftereffects of COVID-19

2023 was still impacted by the pandemic. It was seen in a number of ways: fewer people attending church and events; a number of people watching the livestream rather than attending in person; a general lowered confidence.

OBJECTIVES AND ACTIVITIES

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Mary's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music, and sacrament.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Church of St. Mary, a grade II* listed building, and the Church Hall.

ACHIEVEMENT AND PERFORMANCE

Worship and Prayer

The PCC is keen to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. Our normal Sunday services are 08:00 and 09:30 services of Communion and we normally complement these with special services for festivals and particular Sundays in the church year.

All are welcome to attend our regular services. At the end of 2023 there are 104 (107) parishioners on the Church Electoral Roll. Attendance figures (2022 figures in brackets) show an average attendance at 8 am on Sunday of 15 (15), 8 (8) children and 39 (39) Adults at 9.30 on Sunday and 13 (11) for Wednesday communions. There were 6 (12) baptisms, 7 (17) funerals in church and 6 (4) weddings.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
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**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2023**

We are very grateful to Cliff Watson for playing the organ and for his work with the choir.
Sue Brewerton and Zena Strutt are our Junior Church leaders, and their work is greatly appreciated.
Maurice Davies leads the team of bell-ringers, and we look forward to a resumption of their activities.

Deanery Synod

Two members of the PCC and the Vicar sit on the Deanery Synod. This provides the PCC with an important link between the parish and the wider structures of the church.

The Church

We want our church to be open to our community for private prayer. Unfortunately, since the thefts some years ago we have felt unable to leave the church open at all times for private worship. We hope that in the future we can find some way of making the Church open for prayer, at least during some times of the week.
Our Architect carried out a Quinquennial Inspection in November 2023. Mostly the fabric is in good condition and it is suggested that the gutters should be moved so as to catch more of the rain, especially when it rains hard. The architect complimented the PCC on the care taken of the building.

The Church Hall

The Church Hall in normal circumstances, is well used and normally raises significant funds for the PCC.
The PCC are very grateful to Mrs Christine Salter who manages the bookings and maintenance of the Hall with volunteers and paid contractors as necessary. The major users of the hall are a dance school, Rainbows, Guides and Brownies, Zumba and badminton and a Respiratory Support Group, along with worship each Sunday by the House of Glory Church. There are also casual bookings. The hall car park has several spaces rented by a local firm and this brings in a significant income.

The Churchyard and Burial Ground

The churchyard is closed by order in council, but cremated remains can be interred in the appropriate area.
The grass is maintained by the London Borough of Hounslow, and volunteers carry out further tasks. The PCC has a burial ground near Bedfont Lakes and we are very grateful to Tony Groves for his work in maintaining it.
The churchyard is famous for its topiary peacocks.

Pastoral Care

Some members of our parish are unable to attend church due to sickness or age. Reverend Philip Smith has visited all church members who have requested it, to celebrate communion with them either at their homes or in hospital.

Mission and Evangelism

Helping those in need is a demonstration of our faith. To this end, we distributed Christmas Hampers to people in need, regularly collect for the Storehouse Foodbank and the new Care Foodbank, and have supported various Missions and Charities, including Christian Aid, Missions to Seafarers the Children's Society, Operation Christmas Child and the Diocesan Lent appeal.

Our parish magazine is distributed monthly to subscribers and casual purchasers. The magazine keeps our parishioners informed of the important matters affecting our Church and articles that help develop our knowledge and trust in Jesus. We thank Linda Ilori for her editorship and Joan Broughton/Robert Ingham for organising the collation and distribution of the magazine.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF SAINT MARY THE VIRGIN, BEDFONT**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2023**

Financial Review

Total receipts on unrestricted funds were £135,426 (127,071) of which £64,927 (60,619) was unrestricted voluntary donations including £30,870 (739) from Gift Aid tax reclaimed. The house at 77 West Road continues to be let, which along with the rental of car parking spaces in the church hall provided a gross income of £35,412 (36,576).

£117,413 (117,441) was spent from unrestricted funds to provide the Christian ministry from St. Mary's Church, including the contribution (£72,000) to the diocesan common fund that largely provides the stipends and housing for the clergy.

The net result for the year was an excess of payments over receipts of £1,617 (9,630) on unrestricted funds. Adding bank and deposit balances brought forward at the beginning of the year, the balances carried forward on 31st December 2023 for unrestricted funds totalled £603,184 (615,118). This was mainly achieved because of the large Gift Aid Tax reclaim, we have lost some significant donors recently, and energy costs have increased significantly.

Reserves policy

It is PCC policy to try to maintain a balance on unrestricted funds which equates to at least three months unrestricted payments. This is equivalent to £25,800. It is held to smooth out fluctuations in cash flow and to meet emergencies. Balances above this are intended to be held with the CCLA Church of England Deposit Fund.

Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it normally is. In particular, we want to mention our churchwardens Mrs Broughton, Mr Ingham and Mr Jinks who have worked so tirelessly on our behalf and members of the PCC, those who lead Junior Church, ring the bells, sing in the choir, arrange flowers, clean the church and provide refreshments.

Approved by order of the board of trustees on10/6/24..... and signed on its behalf by:



.....
Chairman - Rev'd P Smith

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF SAINT MARY THE VIRGIN, BEDFONT**

I report on the accounts for the year ended 31 December 2023 set out on pages one to nine.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

James Moody

James Moody
ACA
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Date: 11/6/2024

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
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**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023**

	Unrestricted funds £	Restricted funds £	Designated funds £	2023 Total funds £	2022 Total funds £
Incoming resources					
Donations and legacies	64,927	-	-	64,927	60,619
Income from charitable activities	3,670	-	-	3,670	7,755
Other trading activities	1,470	29,947	-	31,417	22,121
Investments	35,412	-	-	35,412	36,576
Other income	-	-	-	-	-
Total incoming resources	105,479	29,947	-	135,426	127,071
Resources expended					
Raising funds	403	-	-	403	5,369
Expenditure on charitable activities	116,140	16,396	-	132,536	111,262
Other Expenditure	870	-	-	870	810
Total resources expended	117,413	16,396	-	133,809	117,441
Net income/ (expenditure) resources before transfer	(11,934)	13,551	-	1,617	9,630
Transfers					
Gross transfers between funds - in	12,000	-	-	12,000	-
Gross transfers between funds - out	-	(12,000)	-	(12,000)	-
Other recognised gains/ losses	-	-	-	-	-
Net Movement in funds	66	1,551	-	1,617	9,630
Total funds brought forward	615,118	50,716	730	666,564	656,933
Total funds carried forward	615,184	52,267	730	668,181	666,563

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF SAINT MARY THE VIRGIN, BEDFONT**

**BALANCE SHEET
AT 31 DECEMBER 2023**

	Notes	Unrestricted funds £	Restricted funds £	Designated funds £	2023 Total funds £	2022 Total funds £
FIXED ASSETS						
Tangible assets	2	597,484	-	-	597,484	597,484
		597,484	-	-	597,484	597,484
CURRENT ASSETS						
Debtors	5	814	-	-	814	480
Cash at bank		281	29,580	43,350	73,211	71,928
		1,095	29,580	43,350	74,025	72,408
CREDITORS						
Total amount falling due	6	(3,328)	-	-	(3,328)	(3,329)
NET ASSETS		595,251	29,580	43,350	668,181	666,563
FUNDS						
Unrestricted funds	3				603,184	615,118
Restricted funds					730	730
Designated funds					64,267	50,715
TOTAL FUNDS					668,181	666,563

Approved by order of the board of trustees on 10/6/24 and signed on its behalf by:



Chairman - Rev'd P Smith

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF SAINT MARY THE VIRGIN, BEDFONT**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

1 ACCOUNTING POLICIES

Charity information

The Parochial Church Council of the Ecclesiastical Parish of Saint Mary the Virgin, Bedfont is a charitable incorporated organisation (CIO) incorporated in England and Wales. The registered office is 9 Hatton Road, Bedfont, Feltham, TW14 8JR.

Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). This is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared under the receipts and payments basis.

Investment property

The investment property and church hall are shown at their insurance values. Any aggregate surplus or deficit arising from changes in the values are transferred to a revaluation reserve.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity.

Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Incoming resources

All income is accounted for when it is received and at the gross amount. Amounts received specifically for a purpose are dealt with as restricted funds.

Resources expended

Amounts expended are accounted for as they occur and are accounted for gross.

2 TANGIBLE FIXED ASSETS

	Church Hall	Unrestricted funds Fixture and fittings	Investment property	Totals
	£	£	£	£
COST				
At 1 January 2023 and				
31 December 2023	<u>407,837</u>	<u>1,956</u>	<u>187,691</u>	<u>597,484</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF SAINT MARY THE VIRGIN, BEDFONT**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

3 MOVEMENT IN FUNDS

	At 01.01.23	Net movement in funds	At 31.12.23
	£	£	£
Unrestricted funds			
General fund	615,118	66	615,184
	<u>615,118</u>	<u>66</u>	<u>615,184</u>
Designated funds			
Hall fund	50,716	13,551	64,267
Junior Church	-	-	-
Sequestration fund	-	-	-
	<u>50,716</u>	<u>13,551</u>	<u>64,267</u>
Restricted funds			
Agency collection	10	-	10
Building Fund	-	-	-
Clock repair fund	200	-	200
Heating Fund	520	-	520
Junior Church	-	-	-
Legacies	-	-	-
	<u>730</u>	<u>-</u>	<u>730</u>
TOTAL FUNDS	<u>666,564</u>	<u>13,617</u>	<u>680,181</u>

4 Auditor's remuneration

Fees payable to the charity's auditor and associates:	2023	2022
	£	£
	<u>870</u>	<u>810</u>

5 Debtors

Amounts falling due within one year:	2023	2022
	£	£
Other debtors	<u>814</u>	<u>480</u>

6 Creditors: amounts falling due within one year

	2023	2022
	£	£
Other creditors	<u>3,328</u>	<u>3,329</u>

7 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).