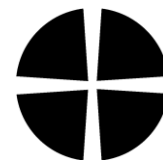


Gravesend Methodist Church & Community Centre



Trustees Report for 1 September 2023 to 31 August 2024 (agreed 12 November 2024)
Charity Number 1132238

Organisation – Our minister is the Rev Alexandra Terrett who also cares for 3 other local Methodist churches. Our only other employee is Vicki Clarke - our Community Centre Manager - who runs our Community Centre and homeless programme. Our structure consists of a Church Council (trustees) below which sits a Leadership Team to take day to day decisions and a number of committees and working groups.

Changes for 2023/2024 – We have been trying to put our “The Daytime Hub” initiative, (working with homeless and vulnerable people), on a more stable and financially sustainable footing. As a result, we have changed its structure and re-employed the Community Centre Manager on updated terms.

Worship – The number and diversity of people attending worship is growing and more of the congregation are now taking an active role in services which is encouraging.

Personal growth – More work is needed in this area. We have in the past run a number of ‘Alpha’ related courses and are looking into what could follow these. There are also two house fellowship groups regularly meeting.

Children’s work – On Sunday mornings, our “Explorers” children’s/youth group meets with numbers attending steadily growing as more families join us. A group of our youth attended the Methodist ‘3Generate’, Youth event in October at the NEC in Birmingham.

Pastoral – We continue to look for experienced and appropriate people to join our Pastoral Visitors who give pastoral support to our church community. Their work includes visiting the sick, keeping contact with housebound members and dealing with other pastoral matters. Our Pastoral Committee meets to assess our community’s needs.

Helping the needy – The church’s spirit, of “helping the needy in our town and community”, continues to be an important part of our calling. We continue to work with partner organisations in our area focusing on helping local homeless people. Our project “The Daytime Hub” continues to provide cooked breakfasts, showers, new clothes, laundering peoples clothing, dealing with health issues and helping signpost them to outside help. We have tried to keep this service going through school holiday times by developing a series of “lite” sessions. This important work is continually being recognised by the local community and is now seen as a “warm spaces” project. Providing coffee and appropriate activities for elderly and other people within the local community in our foyer is also part of this “Warm Spaces” initiative.

Home and Overseas Support - We continue to support a number of other charities including Action for Children, Christian Aid, Samaritans Purse Shoe box appeal, and further afield a Kenyan Street Children’s Project which provides education and a loving home for Kenyan street children. We aim to react positively to one off events, such as disaster appeals, as they arise.

Property –We are working on a number of maintenance issues identified by recent inspections and which will guide our future maintenance programmes; if possible, using our DIY team to keep costs down.

Use of premises – “The Grand” healthy living charity now share our premises with a range of community-based programmes delivered each weekday. We regularly review our policies for Risk Assessment, Fire Risk Assessment, Safeguarding and Positive Working Together etc. Our two kitchens have been awarded the highest hygiene rating by the Council (although one kitchen needs refurbishment) and key staff have Food Hygiene certificates and attend catering hygiene courses wherever possible.

Working with other churches and charities- Where possible we continue to play an active role in “Churches Together in Gravesham” and help other churches and Christian groups. We continue to be grateful for our volunteers, who come from a variety of backgrounds, for without their help, our work would be severely constrained. Some of our partner organisations include Gravesham Borough Council, Gravesham Foodbank, Gravesham Sanctuary, Gravesend Street Pastors, Kent County Council, the N.H.S. Porchlight, Serveco, and The Gr@nd,

The future – We are trying to diversify our governance and include a more representative range of our members as trustees and in other key positions.

“Your local Town Centre Church bringing God’s love to the heart of the community”.

Finance – please see separate report.

GRAVESEND METHODIST CHURCH ACCOUNTS				
Sept 2023- Aug 2024				
INCOME				
Cottage Rent	12005.00			
Hall / Church Rent	4879.50			
Rental from The Grand	24000.00			
Gift Aid	13352.04			
Gift Day	6382.12			
Collections/Donations - Lloyds	13345.60			
Collections/Donations - CFB	34409.00			
Autumn Market	1609.57			
Interest	6324.97			
Coffee Mornings at Church	837.75			
Sale of Pens	452.12			
Other	4077.65			
Grant and Donations 3Generate	1844.82			
Grants for CC Manager	15000.00			
Donations	17721.65			
TOTAL INCOME	156241.79			
EXPENSE				
Circuit Assessment	56000.00			
Cleaner	12669.42			
Gas	3838.21			
Electricity	4344.75			
Telephone	445.03			
Insurance	5579.84			
Water	1035.61			
Maintenance/Repairs	15220.70			
Purchase of New Chairs	2694.00			
Purchase of Soundboard & Amp	1703.60			
Community Centre Manager Salary	20282.39			
Donations	1452.17			
TMCP Admin Charge	78.46			
Other Expenses	5707.23			
3Generate	1660.00			
Purchase of Pens	179.05			
TOTAL EXPENSE	132890.46			
BALANCE	23351.33			
Cash			0	
At Bank - Lloyds			9518.7	
CFB - General			62858.57	
CFB -Planned Maintenance			60618.2	Restricted
CFB - 21st Fundraising			3223.96	Restricted
CFB - Builders Fund			7409.2	Restricted
CFB - Youth Fund			365.67	Restricted
CFB - Benevolent Fund			35.01	Restricted
TMCP			1207.02	Restricted
TOTAL AT BANK - 31st August 2024			145236.33	

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

GRAVESEND METHODIST	Church
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FOR THE YEAR ENDED
31 August 2024

North Kent	Circuit	Circuit no.	36/21
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Registered Charity - Charity Registration number	1132238
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If not a registered charity His Majesty's Revenue and Customs Gift Aid number	
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(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:
REV ALEXANDRA TERRETT

Church Stewards:	
SHEILA ALLISON	EMMANUEL ESHUN
MARY ONISIMO	VELMA WILLIAMS
STEPHEN BRERETON	

Treasurer:
KATHRYN HARDY

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS	Note			
a2	Offerings and Tax recovered	67,767		67,767	65,896
a3	Bank and CFB interest and Investment income	2,486	3,451	5,937	3,252
a4	Lettings	41,013		41,013	37,118
a5	Other receipts	23,121	17,910	41,031	30,237
a6	TOTAL RECEIPTS	134,387	21,361	155,748 (a7)	136,503

SECTION B					
b1	PAYMENTS				
b2	Circuit Assessment or Share	56,000		56,000	51,000
b3	Donations	958		958	2,765
b4	Repairs and Maintenance	26,675	3,089	29,764	30,488
b5	Utilities (Insurances, water charges, heating & lighting)	15,248		15,248	13,677
b6					
b7	Other payments	12,571	17,856	32,305	21,255
b8	TOTAL PAYMENTS	111,452	20,945	132,397 (b9)	119,185

SECTION C					
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	22,935	416	23,351
c2	Total funds brought forward from last year		49,442	72,443	121,885 (c6)
c3	Sub total	(c1+c2)	72,377	72,859	145,236
c4	Transfers and adjustments				(c7)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	72,377	72,859	145,236 (c8)
					121,885 (c6)

SECTION D			
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS			
d	(these amounts are not to be included in total receipts/payments figures above)	£	£
d1	Balance brought forward from last year		
d2	Offerings/Gifts - received for external organisations	494	495
d3	Offerings/Gifts - passed to external organisations	494	495
d4	BALANCE STILL TO BE PAID		
	(d1+d2-d3)		

GRAVESEND METHODIST Church

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2024 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 Sisterhood	196	195	1		29	30
e2 Badminton Club	864	888	(24)		47	23
e3 Daytime Hub	10,202	13,134	(2,932)		15,595	12,663
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds	11,262	14,217	(2,955)		15,671 (e11)	12,716 (e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	155,748 (a7)	132,397 (b9)	23,351	(c7)	121,885 (c6)	145,236 (c8)
e10 TOTAL CASH FUNDS HELD BY CHURCH	167,010	146,614	20,396		137,556 (x)	157,952 (y)
	TOTAL RECEIPTS	TOTAL PAYMENTS				

Continue on a separate sheet if necessary and bring the totals forward

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2024

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	13,478	9,519
f3 Bank Deposit Account		
f4 Central Finance Board	80,878	134,510
f5 Trustees for Methodist Church Purposes	27,529	1,207
f6 Other funds		
f7 SUB TOTAL - Church accounts	121,885 (c6)	145,236 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	15,671 (e11)	12,716 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	137,556 (x)	157,952 (y)

SECTION G

OTHER ASSETS and LIABILITIES

	At 1 September 2023	At 31 August 2024
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)	5,325,000	5,591,250
g3 Other Assets	163,002	171,152
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church Gravesend Methodist Church

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2024 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer K. Hardy Date 12/11/24
Name and address of treasurer KATHRYN HARDY
..... 16, FAIRFIELDS, GRAVESEND, KENT Post Code DA12 4QG

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2024 were/will be* presented to the meeting of the Church trustees held on 12-11-24

Signature of the Chair of the meeting [Signature]
Name of the Chair of the meeting Rev Alexandra J. Terrett Date 12th Nov 24

Independent Examiner's Report to the Trustees of the

Gravesend Methodist Church

Charity Number 1132238

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of Gravesend Methodist Church for the year ended 31 August 2024 set out on pages 2 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Name of Church Gravesend Methodist Church

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner 

Name of independent examiner Keith Scudder

Address 42 Frobisher Way, Gravesend, Kent DA12 4RA

Date 12/11/24