

Gravesend Church & Community Centre



Trustees Report for 1 September 2022 to 31 August 2023 (agreed 7 November 2023)
Charity Number 1132238

Organisation –The Rev Alexandra Terrett arrived on 1 September 2022 as our minister and who also cares for 3 other local Methodist churches. Our only other employee is our Community Centre Manager - Vicki Clarke - who runs our Community Centre and homeless programme. Our structure consists of a Church Council (trustees) below which sits a Leadership Team to take day to day decisions and a number of committees and working groups.

Changes for 2022/2023 – Following the covid restrictions we have adopted a measured approach to new activities; rather than repeating activities taking place before covid, we are assessing what is needed in the new post covid climate. Our work with homeless people which adapted throughout the pandemic is under review to ensure that we are achieving all that we can within the resources available. Our major change is that a charity, “The Grand” healthy living project, now has an annual licence to operate from and use our facilities and which is proving to be beneficial to both charities.

Worship – Post covid, the number of people attending worship has dropped slightly, but there are now encouraging signs of new growth with numbers attending Sunday services steadily recovering.

Personal growth – Recognising that more work is needed in this area, we have run a number of ‘Alpha’ related courses and are looking into what should follow those. There are also two house fellowship groups meeting regularly.

Children’s work – Our “Explorers” children’s group meets on Sunday mornings and numbers attending are steadily growing as more families join us. A group of our older youth attended a Methodist Youth event in October at the NEC in Birmingham.

Pastoral – We are always looking for experienced and appropriate people to join our Pastoral Visitors who give pastoral support for our church community. Their work includes visiting the sick, keeping contact with housebound members and dealing with other pastoral matters. Our Pastoral Committee meet regularly to assess needs.

Helping the needy –The church ethos of “helping the needy” in our town and community continues to be an important part of our calling; increasingly working with partner organisations in our area focusing on helping local homeless people. Our project “The Daytime Hub” provides cooked breakfasts, showers, new clothes, laundering peoples clothing, dealing with health issues and helping signpost them to outside help. The importance of this work is continually being recognised by the local community and has recently been adapted as a “warm spaces” project.

A new project under the “warm spaces” banner is providing coffee and appropriate activities for elderly and other people within the local community in our foyer following improvements a few years ago.

Home and Overseas Support - We continue to support a number of other charities including Samaritans Purse Shoe box appeal, Action for Children, Christian Aid and further afield a Kenyan Street Children's Project which provides education and a loving home for Kenyan street children. We aim to react positively to one off events such as disaster appeals as they arise.

Property –With the improved community facilities delivered by our building project a few years ago we are now able to provide modern facilities for community groups etc. We are working on a number of maintenance issues identified by the Quinquennial Inspection in Autumn 2021 which will guide our future maintenance programmes; where possible using our DIY team to keep costs down.

Use of premises – “The Grand” healthy living charity are now sharing our premises with a range of community-based programmes delivered each weekday. We regularly review our policies for Risk Assessment, Fire Risk Assessment, Safeguarding and Positive Working Together etc. Our two kitchens have been awarded the highest hygiene rating by the Council and key staff have Food Hygiene certificates and attend catering hygiene courses wherever possible.

Working with other churches and charities- We play an active role in “Churches Together in Gravesham” and help other churches and Christian groups wherever possible. We are very grateful for our volunteers who come from a variety of backgrounds and without their help our work would be severely constrained. Some of our partner organisations include Porchlight, Serveco, Gravesham Sanctuary, Gravesend Street Pastors, Gravesham Foodbank, The Gr@nd, Gravesham Borough Council, Kent County Council and the N.H.S.

The future – We aim to diversify our governance to include a more representative range of our members and trialling services for homeless people which are not hindered by school holiday closures.

“Your local Town Centre Church bringing God's love to the heart of the community”.

Finance – please see separate report.

Gravesend Methodist Church, Milton Road, Gravesend. Kent. DA12 2RE
Gravesend Methodist Community Centre, 4-9 Wilfred Street, Gravesend. DA12 2HA
Charity no. 1132238 Tel. 01 474 328249 www.gravesendmethodistchurch.org.uk
Facebook – Gravesend Methodist Church email- gravesendmethodistchurch@gmail.com

GRAVESEND METHODIST CHURCH ACCOUNTS				
Sept 2022- Aug 2023				
INCOME				
Cottage Rent	9235.04			
Hall / Church Rent	3882.50			
Rental from The Grand	24000.00			
Gift Aid	12534.20			
Gift Day	5327.94			
Collections/Donations - Lloyds	12975.00			
Collections/Donations - CFB	35059.00			
Autumn Market	1452.73			
Interest	3182.27			
Coffee Mornings at Church	614.77			
21st Project Fundraising	1915.09			
Other	4531.02			
Connexion Grant For CC manager salary	7000.00			
Grant for CC Manager	10700.00			
Donation	5000.00			
TOTAL INCOME	137409.56			
EXPENSE				
Circuit Assessment	51000.00			
Cleaner	11911.52			
Gas	3499.22			
Electricity	3667.44			
Telephone	349.88			
Insurance	5301.37			
Water	884.43			
Maintenance/Repairs	18575.57			
Community Centre Manager Salary	16967.45			
Donations	3411.38			
TMCP Admin Charge	88.41			
Other Expenses	4434.53			
TOTAL EXPENSE	120091.20			
BALANCE	17318.36			
Cash			0	
At Bank - Lloyds			13478.26	
CFB - General			35963.68	
CFB -Planned Maintenance			31171.47	Restricted
CFB - 21st Fundraising			5690.64	Restricted
CFB - Builders Fund			7804	Restricted
CFB - Youth Fund			214.69	Restricted
CFB - Benevolent Fund			33.27	Restricted
TMCP			27528.86	Restricted
TOTAL AT BANK - 31st August 2023			121884.87	

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

GRAVESEND METHODIST	Church
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FOR THE YEAR ENDED

31 August 2023

NORTH KENT	Circuit	Circuit no.	36/21
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Registered Charity - Charity Registration number

1132238

If not a registered charity **Her Majesty's Revenue and
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

REV ALEXANDRA TERRETT

Church Stewards:

SHEILA ALLISON	EMMANUEL ESHUN
MARY ONISIMO	VELMA WILLIAMS
STEPHEN BRERETON	

Treasurer:

KATHRYN HARDY

SECTION A			Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		Note	£	£	£	£
a1	RECEIPTS					
a2	Offerings and Tax recovered		65,896		65,896	91,486
a3	Bank and CFB interest and Investment income		889	2,363	3,252	388
a4	Lettings		37,118		37,118	12,423
a5	Other receipts		4,154	26,083	30,237	18,680
a6	TOTAL RECEIPTS		108,057	28,446	136,503 (a7)	122,977

SECTION B						
b1	PAYMENTS					
b2	Circuit Assessment or Share		51,000		51,000	50,810
b3	Donations		2,765		2,765	1,117
b4	Repairs and Maintenance		27,109	3,379	30,488	33,212
b5	Utilities (Insurances, water charges, heating & lighting)		1,478	12,199	13,677	11,792
b6						
b7	Other payments		3,933	17,322	21,255	21,986
b8	TOTAL PAYMENTS		86,285	32,900	119,185 (b9)	118,917

SECTION C						
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	21,772	(4,454)	17,318	4,060
c2	Total funds brought forward from last year		27,670	76,897	104,567 (c6)	100,507
c3	Sub total	(c1+c2)	49,442	72,443	121,885	104,567
c4	Transfers and adjustments					(c7)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	49,442	72,443	121,885 (c8)	104,567 (c6)

SECTION D				
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS				
d	(these amounts are not to be included in total receipts/payments figures above)			
			£	£
d1	Balance brought forward from last year			
d2	Offerings/Gifts - received for external organisations		495	183
d3	Offerings/Gifts - passed to external organisations		495	183
d4	BALANCE STILL TO BE PAID	(d1+d2-d3)		

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2023 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 Sisterhood	168	202	(34)		64	30
e2 Badminton Club	454	414	40		7	47
e3 Daytime Hub	19,188	18,322	866		14,729	15,595
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds	19,810	18,938	872		14,800 (e11)	15,672 (e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	136,503 (a7)	119,185 (b9)	17,318	(c7)	104,567 (c6)	121,885 (c8)
e10 TOTAL CASH FUNDS HELD BY CHURCH	156,313	138,123	18,190		119,367 (x)	137,557 (y)
	TOTAL RECEIPTS	TOTAL PAYMENTS				

Continue on a separate sheet if necessary and bring the totals forward

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2023

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	18,803	13,478
f3 Bank Deposit Account		
f4 Central Finance Board	54,742	80,878
f5 Trustees for Methodist Church Purposes	31,022	27,529
f6 Other funds		
f7 SUB TOTAL - Church accounts	104,567 (c6)	121,885 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	14,800 (e11)	15,672 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	119,367 (x)	137,557 (y)

SECTION G

OTHER ASSETS and LIABILITIES

	At 1 September 2022	At 31 August 2023
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)	5,325,000	5,325,000
g3 Other Assets	163,002	163,002
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church Gravesend Methodist Church No.....

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2023 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer K. Hardy Date 31/10/23

Name and address of treasurer KATHRYN HARDY

16 FAIRFIELDS, GRAVESEND, KENT Post Code DA12 4QG

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2023 were/will be* presented to the meeting of the Church trustees held on 7th Nov 23

Signature of the Chair of the meeting Alex Terrett

Name of the Chair of the meeting Rev Alex Terrett Date 7th Nov 23

Independent Examiner's Report to the Trustees of the

GRAVESEND METHODIST Church

Charity Number

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the GRAVESEND METHODIST Church for the year ended 31 August 2023 set out on pages 2 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Church GRAVESEND METHODIST CHURCH No

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner 

Name of independent examiner KEITH SCUDDER

Relevant professional qualification of independent examiner ICB

Name of firm (where appropriate)

Address 42 FROBISHER WAY, GRAVESEND

..... KENT Post Code DA12 4KA

Date 20/10/23

* delete or circle as appropriate