

# Gravesend Methodist Church & Community Centre



**Trustees Report for 1 September 2021 to 31 August 2022** (agreed 18 October 2022)  
**Charity Number 1132238**

**Organisation** – The Minister we share with a number of other churches is about to change; The Rev Tony Graff has been on a sabbatical from Easter to the end of August 2022 and is moving on 31 August to another appointment. The Rev Alexandra Terrett has been appointed as the replacement and will be joining us on 1 September 2022. Our only other employee is our Community Centre Manager - Vicki Clarke - who runs our Community Centre. Our structure consists of a Church Council (trustees) below which sits a Leadership Team to take day to day decisions and a number of committees and working groups.

**Changes for 2021/2022** – We are slowly emerging from the pandemic whilst starting to use our new Foyer etc. completed during the covid outbreak. We have adopted a measured approach to new activities; rather than repeating activities taking place before covid, we are assessing what is needed in the new post covid climate. Our work with homeless people adapted throughout the pandemic continues.

**Worship** – Although there are online Sunday services provided by our circuit, we are now back worshipping in person but with sensible post covid restrictions in place. The number of people attending worship has dropped slightly, mainly due to people passing on or becoming housebound, but there are encouraging signs of new growth.

**Personal growth** – We recognise that more work is needed in this area. We ran an 'Alpha' course during spring and early summer and a follow-up course is proposed for the coming September.

**Children's work** – post covid, we have now re-established our links with families associated with our church. Our "Explorers" children's group meets on Sunday mornings and although some children have not returned after covid, they have been replaced by new families joining the church.

**Pastoral** – pastoral support for our church community continues to be an important aspect of our work although we recognise that we need more Pastoral Visitors. Their work includes visiting the sick, keeping contact with housebound members and dealing with other pastoral matters. Our Pastoral Committee meet regularly to assess needs.

**Helping the needy** – The church ethos of "helping the needy" in our town and community continues as a mainstay of our calling. We increasingly work with partner organisations in our area focusing on helping local homeless people. Our Beacon Project "The Daytime Hub" provides cooked breakfasts, showers, new clothes, laundering peoples clothing, dealing with health issues and helping signpost them to outside help. The importance of this work is continually being recognised, this year receiving a community award and our Community Centre Manager being invited to attend a Buckingham Palace Garden Party in the summer.

In late 2021 we partnered with the elderly care provider – MHA – to run a community coffee shop and programmes for elderly people in our new foyer. The post covid

economic climate proved to work against that and the relationship with MHA sadly ended in the summer. However, some of that work supporting elderly people continues, now being provided directly by the church.

**Home and Overseas Support** - We continue to support Samaritans Purse Shoe box appeal, Action for Children, Christian Aid and further afield a Kenyan Street Children's Project which provides education and a loving home for Kenyan street children. We aim to react positively to one off events and appeals as they arise.

**Property** –The second phase of our C21st Project Phase 2 refurbishment project is now in use giving our premises longevity and improved community facilities. We had a Quinquennial Inspection in autumn 2021 which will guide our future maintenance programmes, with as much work being completed by a DIY team as possible to keep costs down.

**Use of premises** – Use of our premises, constrained by the pandemic is gradually returning. We regularly review our policies for Risk Assessment, Fire Risk Assessment, Safeguarding and Positive Working Together. Our Community Centre Catering Kitchen has just been awarded the highest hygiene rating by the Council and key staff have Food Hygiene certificates and attend catering hygiene courses wherever possible. Plans for the future include "The Gr@nd" Healthy Living Project moving into our premises allowing us to jointly support our local community with an increased range of activities. In support of the local Ukrainian population, our local M.P. and others are now using our premises for Ukraine Family support.

**Working with other churches and charities-** we continue to play an active role in "Churches Together in Gravesham" and assist other churches and Christian groups wherever possible. We continue to be very grateful to our volunteers, coming from a variety of backgrounds and supporters who recognise that without their help our work would be severely constrained. Some of the churches and organisations we now partner with include Porchlight, Serveco, Gravesham Sanctuary, Gravesend Street Pastors, Gravesham Foodbank, The Gr@nd, the Kent Crime Commissioner and the Gravesham Borough and Kent County Councils.

**The future** – With covid receding and our C21st works complete, we are looking toward a bright future especially the work supporting the wider community in Gravesham. God is good to us.

**"Your local Town Centre Church bringing God's love to the heart of the community".**

**Finance** – please see separate report.

GRAVESEND METHODIST CHURCH ACCOUNTS				
Sept 2021- Aug 2022				
<b>INCOME</b>				
Cottage Rent	10007.00			
Hall / Church Rent	2415.50			
Gift Aid	13881.03			
Gift Day	4933.75			
Collections/Donations - Lloyds	12653.69			
Collections/Donations - CFB	40018.00			
Autumn Market	1401.41			
Interest	387.58			
21st Project Fundraising	3358.85			
Other	13920.00			
Donation	20000.00			
<b>TOTAL INCOME</b>	<b>122976.81</b>			
<b>EXPENSE</b>				
Circuit Assessment	50810.00			
Cleaner	10262.56			
Gas	3125.63			
Electricity	2856.58			
Telephone	382.74			
Insurance	4789.64			
Water	637.00			
Maintenance/Repairs	22949.47			
Donations	1117.39			
Other Expenses	21986.41			
<b>TOTAL EXPENSE</b>	<b>118917.42</b>			
<b>BALANCE</b>	<b>4059.39</b>			
Cash			0	
At Bank - Lloyds			18802.63	
CFB - General			8867.38	
CFB -Planned Mainteence			30124.65	Restricted
CFB - 21st Fundraising			4852.61	Restricted
CFB - Builders Fund			9816.57	Restricted
CFB - Youth Fund			894.75	Restricted
CFB - Benevolent Fund			186.53	Restricted
TMCP			31021.52	Restricted
<b>TOTAL AT BANK - 31st August 2022</b>			104566.64	

## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

<b>GRAVESEND METHODIST</b>	<b>Church</b>
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**FOR THE YEAR ENDED**

**31 August 2022**

<b>NORTH KENT</b>	<b>Circuit</b>	<b>Circuit no.</b>	<b>36/21</b>
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**Registered Charity - Charity Registration number**

1132238

If not a registered charity **Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

**Minister:**

REV ALEXANDRA TERRETT

**Church Stewards:**

SHEILA ALLISON	EMMANUEL ESHUN
MARY ONISIMO	VELMA WILLIAMS
STEPHEN BRERETON	

**Treasurer:**

KATHRYN HARDY

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>	<b>Note</b>			
a2	Offerings and Tax recovered	71,327	20,159	<b>91,486</b>	63,932
a3	Bank and CFB interest and Investment income	45	343	<b>388</b>	137
a4	Lettings	12,423		<b>12,423</b>	11,001
a5	Other receipts	15,321	3,359	<b>18,680</b>	56,326
a6	<b>TOTAL RECEIPTS</b>	<b>99,116</b>	<b>23,861</b>	<b>122,977 (a7)</b>	<b>131,396</b>

SECTION B					
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	50,810		<b>50,810</b>	56,481
b3	Donations	900	217	<b>1,117</b>	1,100
b4	Repairs and Maintenance	20,666	12,546	<b>33,212</b>	9,154
b5	Utilities (Insurances, water charges, heating & lighting)	11,792		<b>11,792</b>	10,073
b6					
b7	Other payments	19,572	2,414	<b>21,986</b>	160,625
b8	<b>TOTAL PAYMENTS</b>	<b>103,740</b>	<b>15,177</b>	<b>118,917 (b9)</b>	<b>237,433</b>

SECTION C					
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(a6-b8)</b>	<b>(4,624)</b>	<b>8,684</b>	<b>4,060</b>
c2	Total funds brought forward from last year		32,294	68,213	<b>100,507 (c6)</b>
c3	<b>Sub total</b>	<b>(c1+c2)</b>	<b>27,670</b>	<b>76,897</b>	<b>104,567</b>
c4	Transfers and adjustments				<b>(c7)</b>
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>27,670</b>	<b>76,897</b>	<b>104,567 (c8)</b>
					<b>100,507 (c6)</b>

SECTION D			
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>			
d	(these amounts are not to be included in total receipts/payments figures above)	£	£
d1	Balance brought forward from last year		
d2	Offerings/Gifts - received for external organisations	183	
d3	Offerings/Gifts - passed to external organisations	183	
d4	<b>BALANCE STILL TO BE PAID</b>		
	<b>(d1+d2-d3)</b>		

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**
**SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 Sisterhood	250	311	(61)		125	64
e2 Badminton Club	248	260	(12)		19	7
e3 Daytime Hub	13,570	30,192	(16,622)		31,351	14,729
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds	14,068	30,763	(16,695)		31,495 (e11)	14,800 (e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	122,977 (a7)	118,917 (b9)	4,060	(c7)	100,507 (c6)	104,567 (c8)
e10 <b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>137,045</b>	<b>149,680</b>	<b>(12,635)</b>		<b>132,002 (x)</b>	<b>119,367 (y)</b>
Continue on a separate sheet if necessary and bring the totals forward	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

**SECTION F**
**STATEMENT OF ASSETS AND LIABILITIES**
**CHURCH - CASH FUNDS HELD at 31 August 2022**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	12,679	18,803
f3 Bank Deposit Account		
f4 Central Finance Board	56,864	54,742
f5 Trustees for Methodist Church Purposes	30,964	31,022
f6 Other funds		
f7 <b>SUB TOTAL - Church accounts</b>	<b>100,507 (c6)</b>	<b>104,567 (c8)</b>
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	<b>31,495 (e11)</b>	<b>14,800 (e12)</b>
f9 <b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>132,002 (x)</b>	<b>119,367 (y)</b>

**SECTION G**
**OTHER ASSETS and LIABILITIES**

	At 1 September 2021	At 31 August 2022
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)	5,325,000	5,325,000
g3 Other Assets	163,002	163,002
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church

Gravesend Methodist Church

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer K. Hardy Date 18.10.22

Name and address of treasurer KATHRYN ANNE HARDY

16, FAIRFIELDS, GRAVESEND, KENT Post Code DA12 4QG

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2022 were ~~will be~~ presented to the meeting of the Church trustees held on 18-10-22

Signature of the Chair of the meeting A. Bennett

Name of the Chair of the meeting Rev Alexandra Terrett Date 18/10/22

## Independent Examiner's Report to the Trustees of the

### Gravesend Methodist Church

Charity Number 1132238

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Gravesend Methodist Church for the year ended 31 August 2022 set out on pages 2 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church Gravesend Methodist Church


### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... 

Name of independent examiner Keith Scudder

Relevant professional qualification of independent examiner ICB

Address 42 Frobisher Way, Gravesend, Kent DA12 4RA

Date ..... 18/10/22 .....