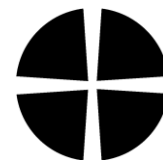


# Gravesend Methodist Church & Community Centre



**Trustees Report for 1 September 2020 to 31 August 2021** (agreed 22 October 2021)  
**Charity Number 1132238**

**Organisation** –We continue to share our Minister with a number of other churches and employ a Community Centre Manager to run our Community Centre. Our structure consists of a Church Council (trustees) below which sit a Leadership Team to take day to day decisions and a number of committees and working groups.

**Changes for 2020/2021** – Our long awaited C21st Community Building Project - Phase 2 constrained the use of our premises until the builders left in October 2020. However, Covid prevented worship, sending it online. Our work with homeless people adapted and continued throughout the pandemic but it was not until July that we were able to return to worshipping in our building and cautiously re-establishing some activities.

**Worship** – Worship for most of this period was held online with the other churches in our circuit and we did not return to holding services until July. The congregation are gradually returning to services with two thirds the previous numbers attending by the end of this reporting period.

**Personal growth** – We recognise that more work is needed in this area, especially due to the covid interruption, and will be looking at ways of addressing this matter.

**Children's work** – apart from keeping email contact with our children over the pandemic, we now need to re-establish links. Our "Explorers" children's group returned on Sundays in August and so far, two thirds of children have returned.

**Pastoral** –pastoral support for our church community continues to be an important aspect of our work, e.g. visiting the sick and dealing with other pastoral matters. During the covid lockdown this was achieved mainly via telephone calls. Our Pastoral Committee are now re-establishing direct contact where possible.

**Helping the needy** –The church ethos has always been to "help the needy" in our town and work with those in need in the community. Our main focus continues to be helping local homeless people, and we increasingly work with partner organisations in our area. During the pandemic our Daytime Hub for homeless people had to recruit new volunteers as many of the former helpers were shielding. We also had to increase and adapt support for these people giving them full cooked breakfasts and food to take away, in partnership with Gravesham Foodbank, local help groups and supermarkets. This project is now seen as a "Beacon Project" by the government with praise from government advisors and mention during a House of Commons debate.

Looking forward, we are planning to partner with the elderly care provider – MHA – to run a community coffee shop and programmes for elderly people in our new foyer.

**Home and Overseas Support** - We continue to support a Kenyan Street Children's Project which provides education and a loving home for Kenyan street children. Other initiatives supported are Samaritans Purse Shoe box appeal, Action for Children, Christian Aid and other charities via collection boxes or one-off appeals

**Property** –The second phase of our £500,000+ refurbishment project – C21st Project Phase 2 – was completed in October 2020 although covid prevented its use until July 2021. Although the pandemic constrained our DIY maintenance activities, we are now catching up on outstanding matters and have a Quinquennial Inspection planned for September 2021 which will guide our future maintenance programmes.

**Use of premises** –Use of our premises was constrained by the pandemic but we continue to ensure that we have in place policies for Risk Assessment, Fire Risk Assessment, Safeguarding and Positive Working Together, all of which are reviewed and updated regularly. Our Catering Kitchen has been awarded the highest hygiene rating by the Council and key staff have Food Hygiene certificates and attend catering hygiene courses wherever possible. We look forward to future use of the new Foyer/Kitchen area, constructed under our C21st Project, and are looking toward how that area may be used for community benefit.

**Working with other churches and charities-** Although put on hold during the pandemic, we continue to play our part in “Churches Together in Gravesham” and assist other churches and Christian groups wherever possible. We remain very grateful to our volunteers, especially those who stepped up during the pandemic and who come from a diverse range of backgrounds. Some of the churches and organisations we now partner with include Porchlight, Gravesham Sanctuary, Gravesend Street Pastors, Gravesham Foodbank, the Kent Crime Commissioner and the Gravesham Borough and Kent County councils and as we come out of lockdown, we are looking toward what other partners we may work with.

**The future** – With covid receding and our building works complete we are looking toward a bright future of using our newly improved facilities for the benefit of our members and the wider community in Gravesham. Exactly what permanent changes will be brought about by the pandemic are something for future consideration.

**“Your local Town Centre Church bringing God’s love to the heart of the community”.**

**Finance** – please see separate report.

GRAVESEND METHODIST CHURCH ACCOUNTS				
Sept 2020- Aug 2021				
<b>INCOME</b>				
Cottage Rent	10167.00			
Hall / Church Rent	834.00			
Gift Aid	9157.89			
Gift Day	5388.35			
Collections/Donations - Lloyds	4739.28			
Collections/Donations - CFB	44646.00			
Virtual Bazaar	1471.00			
Interest	137.19			
21st Project Fundraising	9754.86			
Grant from Rank	45000.00			
Compensation from Lloyds Bank	100.00			
<b>TOTAL INCOME</b>	<b>131395.57</b>			
<b>EXPENSE</b>				
Circuit Assessment	56481.00			
Cleaner	10702.28			
Gas	1740.43			
Electricity	2657.49			
Telephone	462.21			
Insurance	4550.17			
Water	662.63			
Maintenance/Repairs	9153.34			
Admin/Stationery	6449.19			
Donations	1100.00			
Community Centre Manager Salary	7411.00			
Builders	122726.21			
Kit out new build	9301.98			
Architect	4034.85			
<b>TOTAL EXPENSE</b>	<b>237432.78</b>			
<b>BALANCE</b>	<b>-106037.21</b>			
Cash			0	
At Bank - Lloyds			12679.31	
CFB - General			19614.88	
CFB - General			10000	Restricted - Repairs Reserve
CFB - 21st Fundraising			5553.44	Restricted
CFB - Builders Fund			20401.02	Restricted
CFB - Youth Fund			1108.38	Restricted
CFB - Benevolent Fund			185.77	Restricted
TMCP			30964.45	Restricted
<b>TOTAL AT BANK - 31st August 2021</b>			100507.3	

## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

**GRAVESEND**

**Church**

**FOR THE YEAR ENDED**

**31 August 2021**

**NORTH KENT**

**Circuit**

**Circuit no**

**36/21**

**Registered Charity - Charity Registration number**

**1132238**

**If not a registered charity Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

**Minister:**

**Rev Tony Graff**

**Church Stewards:**

**Sheila Allison**

**Emmanuel Eshun**

**Marry Onisimo**

**Velma Williams**

**Stephen Brereton**

**Treasurer:**

**Kathryn Hardy**

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>	Note			
a2	Offerings and Tax recovered	63,932		63,932	75,327
a3	Bank and CFB interest and Investment income	137		137	2,392
a4	Lettings	11,001		11,001	10,439
a5	Other receipts	1,571	54,755	56,326	108,824
a6	<b>TOTAL RECEIPTS</b>	<b>76,641</b>	<b>54,755</b>	<b>131,396 (a7)</b>	<b>196,982</b>

SECTION B		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	56,481		56,481	56,481
b3	Donations	1,100		1,100	3,472
b4	Repairs and Maintenance	9,154		9,154	373,079
b5	Utilities (Insurances, water charges, heating & lighting)	10,073		10,073	11,788
b6	Stationery & Outreach	6,449		6,449	1,694
b7	Other payments	18,113	136,063	154,176	49,973
b8	<b>TOTAL PAYMENTS</b>	<b>101,370</b>	<b>136,063</b>	<b>237,433 (b9)</b>	<b>496,487</b>

SECTION C							
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	(24,729)	(81,308)	(106,037)		(299,505)
c2	Total funds brought forward from last year		83,892	122,652	206,544	(c6)	506,049
c3	Sub total	(c1+c2)	59,163	41,344	100,507		206,544
c4	Transfers and adjustments		(26,869)	26,869		(c7)	
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	32,294	68,213	100,507	(c8)	206,544 (c6)

SECTION D		£	£
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>			
d	(these amounts are not to be included in total receipts/payments figures above)		
d1	Balance brought forward from last year		
d2	Offerings/Gifts - received for external organisations		
d3	Offerings/Gifts - passed to external organisations		
d4	<b>BALANCE STILL TO BE PAID</b>		
	(d1+d2-d3)		

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL****SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 BADMINTON	112	130	(18)		37	19
e2 MINI MEALS	12	4,000	(3,988)		4,257	268
e3 DAYTIME HUB	34,158	8,965	25,194		6,157	31,351
e4 SISTERHOOD	69		69		56	125
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds	34,350	13,095	21,256		10,507 (e11)	31,763 (e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	131,396 (a7)	237,433 (b9)	(106,037)	(c7)	206,544 (c6)	100,507 (c8)
e10 TOTAL CASH FUNDS HELD BY CHURCH	165,746	250,527	(84,781)		217,051 (x)	132,270 (y)
	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

Continue on a separate sheet if necessary and bring the totals forward

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2021**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	30,911	12,679
f3 Bank Deposit Account		
f4 Central Finance Board	144,711	56,863
f5 Trustees for Methodist Church Purposes	30,922	30,964
f6 Other funds		
f7 SUB TOTAL - Church accounts	206,544 (c6)	100,507 (c8)
Total funds held by Internal Organisations (the closing balance total from above) (e12)	10,507 (e11)	31,763 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	217,051 (x)	132,270 (y)

**SECTION G****OTHER ASSETS and LIABILITIES**

	At 1 September 2020	At 31 August 2021
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)	5,325,000	5,325,000
g3 Other Assets	163,002	163,002
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer ..... K. Hardy ..... Date 11.2.2022

Name and address of treasurer KATHRYN HARDY

16 FAIRFIELDS, GRAVESEND, KENT DA12 4QG

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2021 were/will be\* presented to the meeting of the Church trustees held on 18/3/22

Signature of the Chair of the meeting ..... A. J. Graff .....

Name of the Chair of the meeting ANTHONY JOHN GRAFF ..... Date 22.2.22

### Independent Examiner's Report to the Trustees of the

..... GRAVESEND METHODIST ..... Church

Charity Number 1132238

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts ~~of the~~ GRAVESEND METHODIST Church for the year ended 31 August 2021 set out on pages 2 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church

Gravesnd Methodist Church

No

1132238

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner .....



Name of independent examiner

Keith Scudder

Address

42 Frobisher Way  
Gravesend  
Kent  
DA12 4RA

Date 21st February 2022

Sep-20