

Parish of

## **Saint Mary the Virgin, Kenton**

**Report of the Parochial Church Council for the year ended 31<sup>st</sup> December 2024**

### **Administrative information**

The Church of Saint Mary the Virgin is situated in Saint Leonard's Avenue, Kenton. It is part of the Harrow Deanery in the Diocese of London within the Church of England.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Kenton is registered with the Charity Commission.

Parochial Church Council (PCC) members who have served from 1<sup>st</sup> January 2024 until the date this report was approved are:

<b>Incumbent / Chairman</b>	<b>The Rev'd Richard Norman</b>	
<b>Vice Chairman</b>	<b>Mr Kenrick Elliott</b>	
<b>Self-supporting Minister</b>	<b>The Rev'd Mike Still</b>	
<b>Churchwardens</b>	<b>Miss Johnette Clarke</b> <b>Mr Kenrick Elliott</b>	
<b>Representatives on Deanery Synod</b>	<b>Prof Luke Anand</b> <b>Mrs Leila Bullard</b>	
<b>Elected members</b>	<b>Mrs Sakuthala Ahluwalia</b> <b>Mr Robbie Anand</b> <b>Mrs Janet Cameron</b> <b>Mrs Gloria Cowans</b> <b>Mrs Patricia Edwards</b> <b>Mr David Griffiths</b> <b>Ms Bernadette Labastide</b> <b>Ms Talatu Masozera</b> <b>Ms Carmin Paul</b> <b>Ms Joanna Service</b> <b>Ms Jean Williams</b> <b>Mrs Cynthia Yorke</b>	(from 12 <sup>th</sup> May 2024) (to 12 <sup>th</sup> May 2024)
<b>Co-opted members</b>	<b>Mrs Grace Afriye</b> <b>Ms Beauty Huntley</b>	(to 12 <sup>th</sup> May 2024) (from 5 <sup>th</sup> September 2024)

### **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

### **BANKERS**

Barclays Bank plc, Harrow Group, 355 Station Road, Harrow, Middlesex HA1 2AN

### **CORRESPONDENCE ADDRESS**

The Incumbent / PCC Chairman

The Vicarage, 3, St. Leonard's Avenue, Kenton, Harrow, Middlesex HA3 8EJ

**REGISTERED CHARITY NUMBER:** 1132234

**WEBSITE** [www.stmaryskenton.org](http://www.stmaryskenton.org)

## Background

The Parish of St Mary The Virgin Kenton is in The Diocese of London, part of The Church Of England. The Parochial Church Council (PCC) of St Mary The Virgin Kenton, co-operating with the Incumbent, has the responsibility of promoting the Gospel of Jesus Christ and mission of The Church, within the parish and more widely. The Church of England has been described as the one institution that exists for the benefit of those outside. Due to the established nature of the Church, and for the public benefit, everyone within the geographical boundaries of the parish can look to St Mary's as 'their' parish church, offering a place of worship for anyone who wishes to attend. We are always glad to welcome people into the family of the Church.

Practically, the Incumbent and PCC have responsibility for maintaining the Church plant, together with the Church Hall and the former Curate's flat at 268a Kenton Road, which is rented out.

## The Parish Church

For 98 years the parish has held full catholic privileges and was built for anglo-catholic worship. The original missionary parish and temporary church was dedicated to St Leonard. Fr Johnson (1st Vicar) was then given a sum of money towards the building of the actual parish church from the sale of St. Mary's Church, Charing Cross Road, on condition it was dedicated to Our Lady, hence the two dedications. St Leonard is now our secondary Patron.

Let it be clear that St Mary's welcomes everyone and values each person who comes through her doors. Our passion is God's passion for souls. We want to share the Good News of Jesus Christ with everyone. All are valued and welcome. Saint Mary's is a field hospital for sinners.

## Introduction

Consistent growth and development marked many areas of parish life in the year 2024, as is described in this Annual Report. However, it is our solemn duty first to remember and honour the contributions of Frances Bradford, Peter Coe, Brenda Drake-Brockman, Ted Keeping, Audrey Munday, Saroja Rajan and Clive Thomas, members of our number who died this year – and to pray for the happy repose of their souls.

## Worship

The daily offering of prayer and praise in the Eucharist and the Liturgy of the Hours remains the bedrock of all of our endeavours. Average Sunday attendance again increased, by 13% on the previous year (to 62); it was also possible to calculate *Usual* Sunday Attendance in 2024, which stood at 54 adults and 3 children – and the *Usual Weekly* Attendance, of 69 souls. Attendance at Easter (188) increased by 11% on 2023, including particularly strong support for the Easter Vigil; Christmas attendance (144) increased by 7%. The popular Easter egg hunt after Mass on Easter Day was revived in 2024. The number of people at Mass on Ash Wednesday grew by more than 50% on the previous year; attendance at our All Souls Masses of Requiem likewise increased significantly. There was one Baptism in 2024. The guest of honour at our St Leonard's Day celebrations was the Mayor of Harrow.

Guest preachers in 2024 included the Lord Bishop of Willesden, and the former Bishop of Edmonton, the Rt Rev'd Peter Wheatley, who blessed copies of the new translation of the Lectionary, including a fine Book of the Gospels given in memory of the late Fr John Metivier. The *Willan Singers* sang for votive Masses of the Holy Cross and of Our Lady. The clergy of the parish officiated at 10 funerals. St Mary's priests – chiefly Fr Mike Still - were also pleased to offer Mass cover at no fewer than 16 other parishes throughout 2024.

A joyous May Devotion was organised in partnership with All Saints RC Church, Kenton – and supported by other churches locally. St Mary's provided refreshments to the *Kenton Group of Churches* following the Good Friday Walk of Witness. A significant number of parishioners travelled to the Pilgrimage for Healing and Renewal at the Shrine of Our Lady of Walsingham.

Members of the congregation also attended services of Choral Evensong at All Saints, Margaret Street, and Westminster Abbey. It was our privilege to welcome London's Antiochian Orthodox community to worship at St Mary's on several occasions.

We continue to livestream all services at St Mary's, facilitating the participation of the housebound and those who may be travelling.

## **Mission, Ministry and Fellowship**

In September 2024, Ryan Davey began an eleven-month parish placement with us as a pastoral assistant, as part of the diocesan *Ministry Experience Scheme*. Earlier in the year, we hosted Noah Kelly and Jackie Small on short placements.

Our Youth Group enjoyed outings to an indoor climbing centre, and went trampolining. Three young people from St Mary's took part in the Walsingham Youth Pilgrimage, alongside other parishes in this Diocese. We repeated our well-received Christmas Workshop, welcoming a *second* school to church this year. *Four* local primary schools shared in our first Community Carol Service – at which the Bishop of Fulham gave the blessing – and in advance of which we organised for a choral consultant to visit each school to prepare a carol to sing jointly. Classes from Elmgrove School again visited the church, to learn more about Christianity. For the first time, in 2024 we hosted the Harrow District Scouts' Christingle, meaning that around 400 children were this year introduced to the true meaning of Christmas.

Our Christmas Market raised more than £1,200 for parish funds. Other well-supported and well-organised social functions included a summer barbecue, and our usual Macmillan coffee morning. Members of the congregation enjoyed trips out to Winchester's Christmas Market, and to the pantomime. A small group of parishioners were delighted to celebrate with our friend Fr Bernard Dagnall his eightieth birthday, in Oxford.

Fr Mike Still was elected to the London Diocesan Synod, in addition to his election as the Deanery representative to Harrow SACRE.

The church was twice used as a polling station, and – as usual – by the *Stanmore Choral Society*, as well as by other musicians. Members of the PCC of St John, Greenhill came to St Mary's for an Away Day. Our own PCC also participated in an Away Day – with the PCC of St Andrew, Kingsbury – in the beautiful setting of St Luke's Hospice, facilitated by Mirjam Ngoy-Verhage, the Diocesan Discipleship Enabler.

A donation in memory of the late Doreen Snelling was used to illuminate the tower after dark, pinpointing the church's witness to God's love at all hours of the day. Invitations were hand-delivered around the parish in advance of Easter and Christmas.

## **Fabric**

Works to the fabric of the church and Hall included the removal of a self-seeded ash tree at the rear of the church, which was causing damage to a neighbour's garden; the pollarding of trees overhanging the pathway between the church and the memorial garden, and the gutters above this passage; the repair of the fan heaters in church, in time for winter; LED replacements to the church's lighting installation, and a number of other minor energy-efficiency works. In response to an apparent attempted break-in in January, the security lighting in the alley north of the church was repaired. A consultant from *Core Landscapes* was engaged to suggest ways in which the memorial garden might be better developed for the benefit of the local community.

Preventative and periodic maintenance (including the servicing of the boilers; lightning conductor installation; fire extinguishers, and organ - plus the cleaning of the gutters) was scheduled, to maintain our plant in good working order and as a safe environment for all.

We continued to benefit from the presence of *Community PayBack*, who were able to undertake some of the more arduous tasks in the church grounds, and who repainted the doors and skirting boards in the Hall.

## **Electoral Roll**

At the time of the Annual Church Parochial Meeting in May there were 118 (2023: 111) people on the Electoral Roll of whom 57 (2023: 55) were resident in the Parish. Grateful thanks to Mrs Cynthia Yorke who is making sure that the Electoral Roll is kept up-to-date.

## **Stewardship**

We are grateful to all those who were able to respond to the stewardship campaign during Lent 2023 and continued to give generously throughout 2024. At the beginning of the year, the PCC took a decision to support several charities throughout the year and we were pleased to support fifteen other charities and charitable initiatives including Macmillan Cancer Care, the Additional Curates Society, Water Aid and Crisis. Another stewardship campaign is planned for 2025, and a new contactless giving machine has been purchased.

The largest cost is the Parish Share of the Common Fund. This is the amount that we pay to the Diocese of London which is our contribution towards administration, salaries and pensions of all those who are employed by the Diocese (including our own Incumbent - but also the Finance Advisers, Safeguarding Teams etc.) Each Parish makes an offer annually of the amount they consider that is a viable contribution. The "target" figure is in excess of £91,000, but in 2024 we offered to contribute £52,500 as our Parish Share, an increase of £2,500 (5%) on our contribution in 2023. It is always a struggle, but it is also a commitment as we are part of the Diocese and have to play our part. Another 5% increase to our Common Fund payment has been agreed for 2025.

## **Safeguarding**

It is imperative that we keep Safeguarding of young people, and the vulnerable of whatever age, at the top of our priorities. The Parochial Church Council has fully complied with its duties under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 (and in so doing has taken due regard to The House of Bishops Guidance on Safeguarding Children and Vulnerable Adults). Details of The Diocesan Safeguarding Policies and contact details of our Safeguarding Officer are clearly displayed in Church. There is information on our web-site and prominently displayed on notice-boards to explain what to do if there are any Safeguarding concerns.

### *Ministry to Children and Young People*

Ms Joanna Service was re-appointed as the Parish Safeguarding Officer, and has completed all necessary training: Fr Richard Norman and Fr Mike Still are our lead recruiter and additional recruiter respectively. In-person Safeguarding training was offered during the year and all PCC members completed Basic and Foundation training, together with training to recognise Domestic Abuse. In line with Diocesan policy, all those working with children and young people are required to hold an enhanced DBS disclosure.

## **Financial review**

Significant rental income as a result of the church's use as a polling station, plus a number of sizeable individual gifts during the year, as well as significant grant income of more than £20,000, led to a year-end surplus of around £20,000. However, our external giving – comprising both congregational donations and sums committed to this purpose by the PCC – rose markedly, to over £10,000, in support of more than a dozen charities and charitable initiatives.

With the agreement of the PCC, £30,000 was transferred from the current account to a deposit account towards the end of the year. The Financial Assets of the PCC are therefore held in 3 separate accounts.

- Barclays Bank plc holds the Current Account in which the weekly income is deposited and from which all expenditure is paid;
- Barclays Bank plc Business Premium Account;
- The CCLA (Church of England Central Board of Finance) holds the Reserves, primarily for any major building repairs.

A commercial revaluation of the Hall and 268a, Kenton Road – undertaken early in 2024 – will inform the renegotiation of these agreements in 2025. We are grateful to the Archdeacon of Northolt, the Venerable Catherine Pickford, for funding the costs of the revaluation survey from her Discretionary Fund.

Sadly, we bade farewell to Potters House Church (who had met for a time in our church Hall): however, modest additional venue hire income was generated from the Kenton Bridge Medical Centre, for two coffee mornings.

We have been blessed with the generosity of several grant funders during the year. These have supported different areas of our mission and ministry. We are grateful to:

the Cleaver Trust (Ministry Experience Scheme); the Bishop of Willesden's Mission Fund (Ministry Experience Scheme and School's Christmas Workshop); the Society of Mary and the Fellowship of St John the Evangelist (Walsingham Youth Pilgrimage); Guild of Servants of the Sanctuary (Servers' Cassocks); National Lottery Community Fund, Congregational & General, and the Church Union - Jackson Fund (for contributing towards the repairs to our electric fan heaters in church).

Expenditure on utilities reduced from the previous year with a reduction in the tariff and careful monitoring of energy usage, as we were able to negotiate a new contract for gas and electricity (via the ParishBuying service).

Thanks are expressed to Mr Steve Purcell (Saint Thomas, Hanwell) who has very kindly been on hand to assist our interim Treasurer with queries relating to the Finance Coordinator Software we use to manage the church accounts.

The Church Hall is leased to St Bertha's Nursery. The premises to the south of the main hall is a self-contained flat which is also rented out.

On 31 December 2024, the PCC total assets were £84,335 (2023: £64,404).

## **Reserves Policy**

In 2013, the PCC considered and approved an amendment to its Reserves Policy which is to "maintain a balance in the General Fund, which equates to a minimum of three months expenditure".

## **Summary of the work of the Parochial Church Council (PCC) during the year**

During 2024, the PCC met on 6 occasions for formal meetings, plus a PCC Mission Planning Day. The Standing Committee met between meetings or transacted business by e-mail or WhatsApp. The following issues were discussed and decisions made:

- Agreed to participate in the Ministry Experience Scheme by offering a placement for a Pastoral Assistant for one year;
- Commissioned a revaluation survey of PCC property, in preparation for forthcoming rent reviews;
- Made a commitment to increase charitable giving;
- Held the Annual Parochial Church Meeting on 12 May 2024;
- Reviewed the Safeguarding Policies and Safeguarding Audit, and submitted these to the Diocese Safeguarding Team;
- Provided encouragement to PCC members to complete obligatory Safeguarding Training;
- Approved electrical works which included emergency lighting in the tower stairwell, night-time illumination in the bell tower, repairs to electric fan heaters, improvements to lighting both internal and external;
- Arranged for safety checks on the bell housing and font cover;
- Arranged for legionella checks on water systems;
- Reviewed the advice from a consultant regarding improvements to the memorial garden, and took advice on the repairs necessary to the brick wall around the memorial garden;
- Made greater provision for children and young people to participate, with termly outings for young members, participation in the Walsingham Youth Pilgrimage and activities at Christmas to involve local school children;
- Supported ecumenical activities, including the Good Friday Walk of Witness and a joint May Devotion with All Saints RC Church.

## **Review of Meetings of the Deanery Synod**

The Deanery Synod met for three sessions during the year with a time of worship led by the hosts, who were invited to give a profile of their mission and ministries before the Synod prayed for them. Hosts also kindly provided refreshments. At each meeting reports were tabled or presented on the recent sessions by those elected to the Diocesan and General Synods.

The first meeting was held on 6 February at the London School of Theology in Northwood with the theme of "Engaging with our Communities". The Rev'd Julian Gadsby, Church Engagement Specialist of the London Institute for Contemporary Christianity spoke on discipleship, making a difference where we are, and shared the 6 Ms of Discipleship. These are: Model a godly character, Make good work, Minister grace and love, Mould Culture, Mouthpiece for truth and justice, Messenger for the Gospel. He reminded members that we are all called to love our neighbour. We are called to tell everyone about Jesus. We should live our lives authentically for Jesus. We need to treat people we meet as people not projects. Noah Kelly of St Alban's North Harrow spoke about the Willesden Area Ministry Experience Scheme.

The second meeting was held on 13 June at All Saints Harrow Weald. The meeting started in the Forest School which is located to the north of the church. Synod opened with a minute's silence in memory of John Dolling, Lay Chair of the Synod for many years, who had died. The Rev'd John Barker gave a brief profile of the church. He said that there were four parts of the church and its worship:- the Forest School, the Pre-School, the Church Hall, and the Parish. The Rev'd Dave Bookless, Head of Theology of A Rocha International, spoke about the ECO-Church programme in England and Wales which was started by A Rocha 8 years ago and 7,000 churches are already enrolled in it. There are five areas in the ECO-Church Survey and to gain the awards parishes need to show that they have made progress in all five. These are Worship and Teaching; Management of Church Buildings; Management of Church Land; Community and Global Engagement; and Lifestyles. Tom Johnson, Treasurer of St Alban's North Harrow, spoke about the project that they had recently undergone to install Solar Panels on the Hall roof for electricity generation. Clive Scowen had been elected as Lay Chair, David Green as Treasurer, Sarah Archer and Jon Lindsay-Scott as Clergy Representatives on the Standing Committee, Robert May, Toby Partridge and Judith Shepherd as Lay Representatives on the Standing Committee, and Mike Still as the third Deanery representative on Harrow Standing Advisory Committee for Religious Education. Matthew Szurgot, the Head of School at Holy Trinity Northwood Church of England School was co-opted to Synod. The Deanery Accounts for 2023 were approved.

The third meeting was held on 23 November at St Jerome's Bilingual Church of England School in Harrow on the theme "Growing Younger: Improving our Provision for Children and Youth in our parishes". Synod members had been asked to submit questions for a panel of practitioners consisting of Sarah Agnew, Children and Families Ministry Advisor for the Diocese; Carol Sormaz, Children Families and Community Worker Christ Church Roxeth; Andy Carson, Youth Worker Christ Church Roxeth and Harley Lloyd-Fix, Re:Generation Harrow Schools Worker.

## **Thanks**

Although we endeavour to thank all individuals for the tasks they undertake and the contribution they make to the Parish, it is so easy to miss someone out and unintentionally cause upset by this omission. However, we do try to acknowledge where members of the congregation have taken on specific roles and responsibilities. Fr Mike Still contributes so much to the life and worship of St Mary's, and we so grateful for his Ministry amongst us.

We have been richly blessed with the ministry of Ryan Davey since September, who in his participation in the Willesden Ministry Experience Scheme has closely shadowed the parish clergy in all aspects of their work: in 2024 Ryan also visited other local parishes; completed Bereavement Care's "Initial Bereavement Training Course"; participated in the Willesden Clergy Conference, an

Additional Curates Society Vocations Conference, and the "Adoremus" Young Adults' Pilgrimage to Walsingham; worked with external partners to deliver our schools' Christmas activities, and shared in the North London Pastoral Assistants' Scheme formation sessions.

The Vicar and Parochial Church Council wish formally to thank the Churchwardens, Miss Johnette Clarke and Mr Ken Elliott. They are officers of The Bishop. We are blessed with exemplary Churchwardens who care for people first and foremost. Their other work is important (and takes much time), but looking out for individuals is vital. It is a privilege to work alongside them. Sincere thanks to Mr David Griffiths - our Honorary PCC Secretary, interim Honorary Treasurer, Gift Aid and Stewardship Co-ordinator and Parish Administrator! Much of his work is "behind the scenes", such as producing this Report. However, it is vital work to ensure that we comply with all the requirements of the Diocese and the Charities Commission. We express our thanks likewise to our Independent Examiner, Mrs Sheila Burt.

Mrs Cynthia Yorke is Head Server and also responsible for the Sacristy. Thanks to all those who serve at the Altar.

We are grateful for the contribution of Mr Peter Crawford, our organist, and the few faithful singers who comprise our small choir, especially those new to the gallery this year.

Work continues in the background to ensure that our church is kept in tip-top order, and we have the usual suspects to thank for this. Mrs Gloria Cowans, Ms Bernadette Labastide and Mrs Patricia Edwards, instrumental in the organization of our social and fundraising events, are supported by a team of willing helpers to ensure that our event-catering remains at a notably high standard. We thank also the flower-arranging team. We record our gratitude similarly to Mrs Lorna Abbott, who does so much work behind the scenes. Church cleaning is a tiring job, but is undertaken faithfully.

These are just some of the "front of house" people who, together with greeters, sidespeople, readers, intercessors and eucharistic ministers contribute so much to the life and mission of St Mary, Kenton.

Approved by the PCC on Sunday 2<sup>nd</sup> March 2025 and signed on their behalf by The Rev'd Richard Norman. (Incumbent & PCC Chair)



Date 02/03/25

The Parish of St Mary the Virgin Kenton

Registered Charity Number 1132234

**RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31st DECEMBER 2024**

<b><u>INCOMING RESOURCES</u></b>	<b><u>Notes</u></b>	<b><u>General</u></b>	<b><u>Restricted</u></b>	<b><u>2024</u></b>	<b><u>2023</u></b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b><i>VOLUNTARY INCOME</i></b>					
Standing Orders / Direct Bank Payments (Gift Aided)		18,760		18,760	20,915
Envelopes (Gift Aided)		2,293		2,293	3,661
Parish Giving Scheme		804		804	50
Freewill Offering Envelopes		13,045		13,045	13,392
Loose Plate, Good Box & Collection Boxes		4,920		4,920	2,676
Gifts & Donations		21,494	25	21,519	6,398
		<b>61,316</b>	<b>25</b>	<b>61,341</b>	<b>47,092</b>
Tax recovered on Gift Aid		8,189		8,189	8,514
		<b>8,189</b>		<b>8,189</b>	<b>8,514</b>
<b><i>OTHER FUNDS GENERATED</i></b>					
Grants	(4)	6,126	14,052	20,178	10,826
Fund-raising Activities		2,406		2,406	2,200
Other Funds Generated		4,535	150	4,685	2,272
		<b>13,067</b>	<b>14,202</b>	<b>27,269</b>	<b>15,298</b>
<b><i>INVESTMENT INCOME</i></b>					
Interest Received		602		602	334
		<b>602</b>		<b>602</b>	<b>334</b>
<b><i>RENT FROM LAND OR BUILDINGS</i></b>					
Rent from Flat (268A Kenton Road)		17,882		17,882	16,529
Rent (St Bertha's Nursery)		48,567		48,567	41,891
Rent (Orthodox Church / Romanian Church)		6,420		6,420	5,700
Lettings (Church Hall)		6,632		6,632	7,550
		<b>79,501</b>		<b>79,501</b>	<b>71,670</b>
<b><i>INCOMING RESOURCES FROM CHARITABLE ACTIVITIES</i></b>					
Fees		1,040		1,040	1,787
		<b>1,040</b>		<b>1,040</b>	<b>1,787</b>
<b><i>OTHER INCOME</i></b>					
Sequestration		0		0	1,350
Tenant's Deposit		0		0	1,750
		<b>0</b>		<b>0</b>	<b>3,100</b>
<b>TOTAL RECEIPTS</b>		<b>163,723</b>	<b>14,227</b>	<b>177,950</b>	<b>147,803</b>

*There may be minor discrepancies in the totals as pence are not shown.*



The Parish of St Mary the Virgin Kenton

Registered Charity Number 1132234

**RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31st DECEMBER 2024**

<b><u>RESOURCES EXPENDED</u></b>	<b><u>Notes</u></b>	<b><u>General</u></b>	<b><u>Restricted</u></b>	<b><u>2024</u></b>	<b><u>2023</u></b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>COST OF GENERATING FUNDS</b>					
Costs of Fund-raising & Stewardship Campaign		1,281		1,281	377
Payment Processing Charges		541		541	412
		<u>1,822</u>		<u>1,822</u>	<u>790</u>
<b>CHARITABLE ACTIVITIES</b>					
Charitable Donations		10,324		10,324	1,565
		<u>10,324</u>		<u>10,324</u>	<u>1,565</u>
London Diocesan Common Fund		52,500		52,500	50,000
Willesden Area Mission Fund		525		525	0
Repayment of Diocesan Loan	(5)	2,000		2,000	2,000
		<u>55,025</u>		<u>55,025</u>	<u>52,000</u>
Clergy Expenses					
Incumbent Working Expenses		1,951		1,951	2,467
Vicarage (Decorating, Phone, Water Rates etc.)		1,408		1,408	523
Assistant Staff Costs		60	5,219	5,280	0
Education/Training		0		0	25
		<u>3,419</u>	<u>5,219</u>	<u>8,639</u>	<u>3,015</u>
Parish Training and Mission		2,252		2,252	2,998
Insurance		8,377		8,377	8,120
Church Telephone and Internet		731		731	630
Music and Organ Repairs		9,118		9,118	7,113
Church Maintenance and Repairs	(6)	15,689	9,432	25,121	22,385
Upkeep of Services		7,230	16	7,248	1,706
Upkeep of Churchyard		3,105		3,105	521
Administration		1,457	210	1,667	4,960
Visiting Clergy (including Interregnum)		373		373	207
Church Electricity		1,918		1,918	2,318
Church Gas		5,896		5,896	8,619
Church Water		902		902	995
Energy Audit		0		0	330
Hall Electricity		4,746		4,746	6,131
Hall Gas		1,539		1,539	2,192
Hall Repairs and Maintenance		728		728	2,791
Church Major Repairs & Installations		0		0	0
Flat and Grounds Maintenance		3,144		3,144	7,832
Photocopier/Printing/Postage		2,727		2,727	3,437
Children & Youth Mission		2,526		2,526	588
Data Developments		75		75	48
		<u>72,533</u>	<u>9,658</u>	<u>82,193</u>	<u>83,921</u>
<b>TOTAL PAYMENTS</b>		<b>143,138</b>	<b>14,879</b>	<b>158,018</b>	<b>141,303</b>
<b>TOTAL RECEIPTS</b>		<b>163,723</b>	<b>14,227</b>	<b>177,950</b>	<b>147,803</b>
<b>SURPLUS (DEFICIT)</b>		<b>20,585</b>	<b>(652)</b>	<b>19,932</b>	<b>6,500</b>

*There may be minor discrepancies in the totals as pence are not shown*

The Parish of St Mary the Virgin Kenton  
Registered Charity Number 1132234

SUMMARY OF RECEIPTS AND PAYMENTS	General £	Restricted £	2024 £	2023 £
Cash Funds Last Year End	61,818	2,586	64,404	57,903
Net of Receipts (Payments)	20,585	(652)	19,932	6,501
Transfers Between Funds				
<i>General Fund (Undesignated)</i>	(50)	50	0	0
<i>Reserve Fund (Designated)</i>	0	0	0	0
Cash Funds This Year End	82,353	1,984	84,337	64,404

STATEMENT OF ASSETS AND LIABILITIES AS AT 31st DECEMBER 2024

	2024 £	2023 £
<b>CURRENT ASSETS</b>		
Cash at Barclays Bank (Current A/c)	42,541	52,614
Cash at Barclays Bank (Deposit A/c)	30,000	0
Petty Cash	40	40
Central Board of Finance (CCLA Account)	10,364	9,842
Tenancy Deposit Scheme (Landlord Bond) (7)		62,496
		1,750
<b>TOTAL CURRENT ASSETS</b>	<b>84,695</b>	<b>64,246</b>
<b>LIABILITIES</b>		
Agency Collections	361	(157)
<b>TOTAL NET ASSETS</b>	<b>84,334</b>	<b>64,403</b>
<b>REPRESENTED BY</b>		
General Fund (Unrestricted)	58,620	47,080
Fabric Reserve (Designated)	10,364	(260)
Flowers	50	0
Children & Youth Fund (Designated)	13,318	14,998
Web-site (Restricted)	675	885
Noticeboards/Signage (Restricted)	0	(50)
Pastoral Assistant / Ministry Experience Scheme (Restricted) (8)	(916)	0
Pilgrimage Assistance (Restricted)	475	0
Church Heating - Repairs to Heaters (Restricted)	0	0
<b>TOTAL CHARITY FUNDS</b>	<b>82,585</b>	<b>62,653</b>
<b>RESTRICTED ASSETS (TENANCY DEPOSIT)</b>		
Landlord Bond (Restricted) (7)	1,750	1,750
<b>TOTAL RESTRICTED ASSETS</b>	<b>1,750</b>	<b>1,750</b>
<b>TOTAL CHARITY ASSETS</b>	<b>84,335</b>	<b>64,403</b>

**NOTES ON THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31st DECEMBER 2024**

**1) ACCOUNTING POLICIES**

**a. Accounting Convention**

*The financial statements have been prepared in accordance with the Church Accounting regulations 2006 together with applicable accounting standards and the Charities SORP 2014.*

*The financial statements have been prepared under the receipts and payments basis. The financial statements include all transactions for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.*

**b. Funds accounting**

*Funds held by the PCC are:*

*Unrestricted Funds:*

*the General Fund, which can be used by the PCC for ordinary purposes;*

*Designated Funds:*

*the Fabric Reserve Fund and Children & Youth Ministry Fund, are set aside by the PCC out of unrestricted funds for specific future purposes;*

*Restricted Funds:*

*a number of grants that were received during the year were restricted on account of the conditions related to the purpose of the grant application.*

**c. Incoming resources**

*All incoming resources are accounted for gross and recognised when received.*

**d. Resources used**

**Grants**

*Grants and donations are accounted for when paid over.*

**Church Activities**

*The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31<sup>st</sup> December will be shown in the following year's accounts.*

**e. Current Assets**

*Amounts owing to the PCC at 31<sup>st</sup> December in respect of fees, rents or other income will appear in the following year's accounts. See Notes below.*

**2) STAFF COSTS**

*The Organist receives remuneration as Organist on a sessional basis. Organists' fees were paid gross.*

<b>3) FUNDS</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Restricted Funds</b>		
Balance 1 <sup>st</sup> January	<b>2,586</b>	<b>273</b>
Receipts	14,227	7,510
Payments	14,879	(7,855)
Transfer between funds	50	2,658
Surplus/(Deficit) for the year	(602)	2,313
<b>Balance 31<sup>st</sup> December</b>	<b>1,984</b>	<b>2,586</b>
<b>General Fund (unrestricted)</b>		
Balance 1 <sup>st</sup> January	<b>61,818</b>	<b>57,630</b>
Receipts	163,723	140,293
Payments	(143,138)	(133,447)
Transfer between funds	(50)	(2,658)
Surplus/(Deficit) for the year	20,535	4,188
<b>Balance 31<sup>st</sup> December</b>	<b>82,353</b>	<b>61,818</b>

*Occasionally monies are received for specific small projects. These are spent in the same years as they are received.*

#### 4) GRANTS

In 2024 the following organisations and charitable trusts gave grants towards costs for specific projects:

Cleaver Trust	£1,320	Ministry Experience Scheme
Bishop of Willesden's Mission Fund	£3,000	Ministry Experience Scheme
Bishop of Willesden's Mission Fund	£ 500	School's Christmas Workshop
Archdeacon's Discretionary Fund	£1,500	Revaluation Survey
Congregational & General	£1,700	Electric Fan Heater Repairs
Church Union (Jackson Fund)	£5,000	Electric Fan Heater Repairs
National Lottery Community Fund	£4,432	Electric Fan Heater Repairs
Fellowship of St John the Evangelist	£ 730.66	Walsingham Youth Pilgrimage
Society of Mary	£ 300	Walsingham Youth Pilgrimage
Archdeacon's Discretionary Fund	£ 200	Walsingham Youth Pilgrimage
Archdeacon's Discretionary Fund	£ 500	Walsingham Youth Pilgrimage 2025
Guild of Servants of the Sanctuary	£ 150	Servers' Cassocks

#### 5) LOAN REPAYMENT

In 2019, a Grant was made for the replacement of the Church Heating Boilers. There was also a loan of £10,000 from the Diocese of London which was being repaid over five years and which was fully repaid by December 2024.

#### 6) CHURCH MAINTENANCE AND REPAIRS

During 2024, further works to address the recommendations in the 2022 Quinquennial Survey were completed. This included additional electrical works, checks to the Lightning Conductor and Fire Extinguishers; and cleaning of gutters. We were fortunate to utilise the services of Community Payback in carrying out various tasks to clear and tidy the church grounds. In addition, it was agreed to carry out an inspection and subsequent repairs to the electric fan heaters in church, which although costly, was financed by external grant funding.

#### 7) LANDLORD BOND

To comply with current legislation, the tenant's deposit of £1,750 was received in 2023 from the Willesden Area (previously held by them when they sub-let the flat at 268A Kenton Road) for the PCC to place in a Tenancy Deposit Scheme.

#### 8) GRANT FUNDING FOR PASTORAL ASSISTANT / MINISTRY EXPERIENCE SCHEME


At 31<sup>st</sup> December 2024, the Pastoral Assistant / Ministry Experience Scheme was in deficit by £916. Unfortunately, funding which had been agreed by the Additional Curate Society (£2,500) in 2024 was not received until February 2025.

Approved by the PCC on Sunday 2<sup>nd</sup> March 2025 and signed on their behalf by:

The Rev'd Richard Norman (Incumbent & PCC Chair)

 Date 01/05/25

Mr Kenrick Elliott (Churchwarden & PCC Vice-Chairman)

 Date 01/05/25

**Independent Examiner's Report to the  
Parochial Church Council of Saint Mary the Virgin, Kenton**

I report on the accounts for the year ended 31st December 2024 which are set out on pages 8 to 12.

**Respective responsibilities of the Trustees and Independent Examiner**

As Trustees of the charity, the members of the Parochial Church Council (PCC) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statements below.

**Independent Examiner's Statement**

In connection with my examination, no other matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with s.130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the requirements of the 2011 Act
  - have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sheila R Burt

Date 28/4/2025

**Sheila Burt**

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