

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, KENTON

England & Wales · Charity number 1132234

## Details

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**Other names** ST MARY THE VIRGIN PCC, KENTON

**Status** Registered

**Legal form** Previously excepted

**Registered** 2009-10-21

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 3 St. Leonards Avenue  
Harrow  
HA3 8EJ

**Phone** 02089072914

**Email** [rjnorman@hotmail.co.uk](mailto:rjnorman@hotmail.co.uk)

**Website** [www.stmaryskenton.org](http://www.stmaryskenton.org)

## Activities

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**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** Promoting in the Ecclesiastical Parish the whole mission of the church

## Classification

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- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Brent
- Harrow

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£177,950	£158,018	-	-
2023-12-31	£147,803	£141,303	-	-
2022-12-31	£131,405	£125,647	-	-
2021-12-31	£106,515	£109,703	-	-
2020-12-31	£156,190	£133,847	-	-

## Trustees

Name	Role	Appointed
<b>Rev Richard Jonathan Norman</b>	Chair	2022-09-23
BERNADETTE BRENDA LABASTIDE		2015-03-22
CYNTHIA YORKE		
David Griffiths		2012-04-29
JOHNETTE ELAINE CLARKE		
Jean Williams		2019-04-28
KENRICK ELLIOTT		
LEILA BULLARD		2015-03-22
Lizz Angela Coppin		2025-05-11
Luke Anand RAJAN		2023-05-14
MR MIKE STILL		
PATRICIA EDWARDS		2021-05-22
Robbie Anand		2025-05-11
SAKUNTHALA AHLUWALIA		2024-05-12

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# Accounts

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Parish of

## **Saint Mary the Virgin, Kenton**

**Report of the Parochial Church Council for the year ended 31<sup>st</sup> December 2024**

### **Administrative information**

The Church of Saint Mary the Virgin is situated in Saint Leonard's Avenue, Kenton. It is part of the Harrow Deanery in the Diocese of London within the Church of England.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Kenton is registered with the Charity Commission.

Parochial Church Council (PCC) members who have served from 1<sup>st</sup> January 2024 until the date this report was approved are:

<b>Incumbent / Chairman</b>	<b>The Rev'd Richard Norman</b>	
<b>Vice Chairman</b>	<b>Mr Kenrick Elliott</b>	
<b>Self-supporting Minister</b>	<b>The Rev'd Mike Still</b>	
<b>Churchwardens</b>	<b>Miss Johnette Clarke</b> <b>Mr Kenrick Elliott</b>	
<b>Representatives on Deanery Synod</b>	<b>Prof Luke Anand</b> <b>Mrs Leila Bullard</b>	
<b>Elected members</b>	<b>Mrs Sakuthala Ahluwalia</b> (from 12 <sup>th</sup> May 2024) <b>Mr Robbie Anand</b> (to 12 <sup>th</sup> May 2024) <b>Mrs Janet Cameron</b> <b>Mrs Gloria Cowans</b> <b>Mrs Patricia Edwards</b> <b>Mr David Griffiths</b> <b>Ms Bernadette Labastide</b> <b>Ms Talatu Masozera</b> (from 12 <sup>th</sup> May 2024) <b>Ms Carmin Paul</b> (from 12 <sup>th</sup> May 2024) <b>Ms Joanna Service</b> <b>Ms Jean Williams</b> <b>Mrs Cynthia Yorke</b>	
<b>Co-opted members</b>	<b>Mrs Grace Afriye</b> (to 12 <sup>th</sup> May 2024) <b>Ms Beauty Huntley</b> (from 5 <sup>th</sup> September 2024)	

### **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

### **BANKERS**

Barclays Bank plc, Harrow Group, 355 Station Road, Harrow, Middlesex HA1 2AN

### **CORRESPONDENCE ADDRESS**

The Incumbent / PCC Chairman

The Vicarage, 3, St. Leonard's Avenue, Kenton, Harrow, Middlesex HA3 8EJ

**REGISTERED CHARITY NUMBER:** 1132234

**WEBSITE** [www.stmaryskenton.org](http://www.stmaryskenton.org)

## Background

The Parish of St Mary The Virgin Kenton is in The Diocese of London, part of The Church Of England. The Parochial Church Council (PCC) of St Mary The Virgin Kenton, co-operating with the Incumbent, has the responsibility of promoting the Gospel of Jesus Christ and mission of The Church, within the parish and more widely. The Church of England has been described as the one institution that exists for the benefit of those outside. Due to the established nature of the Church, and for the public benefit, everyone within the geographical boundaries of the parish can look to St Mary's as 'their' parish church, offering a place of worship for anyone who wishes to attend. We are always glad to welcome people into the family of the Church.

Practically, the Incumbent and PCC have responsibility for maintaining the Church plant, together with the Church Hall and the former Curate's flat at 268a Kenton Road, which is rented out.

## The Parish Church

For 98 years the parish has held full catholic privileges and was built for anglo-catholic worship. The original missionary parish and temporary church was dedicated to St Leonard. Fr Johnson (1st Vicar) was then given a sum of money towards the building of the actual parish church from the sale of St. Mary's Church, Charing Cross Road, on condition it was dedicated to Our Lady, hence the two dedications. St Leonard is now our secondary Patron.

Let it be clear that St Mary's welcomes everyone and values each person who comes through her doors. Our passion is God's passion for souls. We want to share the Good News of Jesus Christ with everyone. All are valued and welcome. Saint Mary's is a field hospital for sinners.

## Introduction

Consistent growth and development marked many areas of parish life in the year 2024, as is described in this Annual Report. However, it is our solemn duty first to remember and honour the contributions of Frances Bradford, Peter Coe, Brenda Drake-Brockman, Ted Keeping, Audrey Munday, Saroja Rajan and Clive Thomas, members of our number who died this year – and to pray for the happy repose of their souls.

## Worship

The daily offering of prayer and praise in the Eucharist and the Liturgy of the Hours remains the bedrock of all of our endeavours. Average Sunday attendance again increased, by 13% on the previous year (to 62); it was also possible to calculate *Usual* Sunday Attendance in 2024, which stood at 54 adults and 3 children – and the *Usual Weekly* Attendance, of 69 souls. Attendance at Easter (188) increased by 11% on 2023, including particularly strong support for the Easter Vigil; Christmas attendance (144) increased by 7%. The popular Easter egg hunt after Mass on Easter Day was revived in 2024. The number of people at Mass on Ash Wednesday grew by more than 50% on the previous year; attendance at our All Souls Masses of Requiem likewise increased significantly. There was one Baptism in 2024. The guest of honour at our St Leonard's Day celebrations was the Mayor of Harrow.

Guest preachers in 2024 included the Lord Bishop of Willesden, and the former Bishop of Edmonton, the Rt Rev'd Peter Wheatley, who blessed copies of the new translation of the Lectionary, including a fine Book of the Gospels given in memory of the late Fr John Metivier. The *Willan Singers* sang for votive Masses of the Holy Cross and of Our Lady. The clergy of the parish officiated at 10 funerals. St Mary's priests – chiefly Fr Mike Still - were also pleased to offer Mass cover at no fewer than 16 other parishes throughout 2024.

A joyous May Devotion was organised in partnership with All Saints RC Church, Kenton – and supported by other churches locally. St Mary's provided refreshments to the *Kenton Group of Churches* following the Good Friday Walk of Witness. A significant number of parishioners travelled to the Pilgrimage for Healing and Renewal at the Shrine of Our Lady of Walsingham.

Members of the congregation also attended services of Choral Evensong at All Saints, Margaret Street, and Westminster Abbey. It was our privilege to welcome London's Antiochian Orthodox community to worship at St Mary's on several occasions.

We continue to livestream all services at St Mary's, facilitating the participation of the housebound and those who may be travelling.

### **Mission, Ministry and Fellowship**

In September 2024, Ryan Davey began an eleven-month parish placement with us as a pastoral assistant, as part of the diocesan *Ministry Experience Scheme*. Earlier in the year, we hosted Noah Kelly and Jackie Small on short placements.

Our Youth Group enjoyed outings to an indoor climbing centre, and went trampolining. Three young people from St Mary's took part in the Walsingham Youth Pilgrimage, alongside other parishes in this Diocese. We repeated our well-received Christmas Workshop, welcoming a *second* school to church this year. *Four* local primary schools shared in our first Community Carol Service – at which the Bishop of Fulham gave the blessing – and in advance of which we organised for a choral consultant to visit each school to prepare a carol to sing jointly. Classes from Eimgrove School again visited the church, to learn more about Christianity. For the first time, in 2024 we hosted the Harrow District Scouts' Christingle, meaning that around 400 children were this year introduced to the true meaning of Christmas.

Our Christmas Market raised more than £1,200 for parish funds. Other well-supported and well-organised social functions included a summer barbecue, and our usual Macmillan coffee morning. Members of the congregation enjoyed trips out to Winchester's Christmas Market, and to the pantomime. A small group of parishioners were delighted to celebrate with our friend Fr Bernard Dagnall his eightieth birthday, in Oxford.

Fr Mike Still was elected to the London Diocesan Synod, in addition to his election as the Deanery representative to Harrow SACRE.

The church was twice used as a polling station, and – as usual – by the *Stanmore Choral Society*, as well as by other musicians. Members of the PCC of St John, Greenhill came to St Mary's for an Away Day. Our own PCC also participated in an Away Day – with the PCC of St Andrew, Kingsbury – in the beautiful setting of St Luke's Hospice, facilitated by Mirjam Ngoy-Verhage, the Diocesan Discipleship Enabler.

A donation in memory of the late Doreen Snelling was used to illuminate the tower after dark, pinpointing the church's witness to God's love at all hours of the day. Invitations were hand-delivered around the parish in advance of Easter and Christmas.

### **Fabric**

Works to the fabric of the church and Hall included the removal of a self-seeded ash tree at the rear of the church, which was causing damage to a neighbour's garden; the pollarding of trees overhanging the pathway between the church and the memorial garden, and the gutters above this passage; the repair of the fan heaters in church, in time for winter; LED replacements to the church's lighting installation, and a number of other minor energy-efficiency works. In response to an apparent attempted break-in in January, the security lighting in the alley north of the church was repaired. A consultant from *Core Landscapes* was engaged to suggest ways in which the memorial garden might be better developed for the benefit of the local community.

Preventative and periodic maintenance (including the servicing of the boilers; lightning conductor installation; fire extinguishers, and organ - plus the cleaning of the gutters) was scheduled, to maintain our plant in good working order and as a safe environment for all.

We continued to benefit from the presence of *Community PayBack*, who were able to undertake some of the more arduous tasks in the church grounds, and who repainted the doors and skirting boards in the Hall.

## Electoral Roll

At the time of the Annual Church Parochial Meeting in May there were 118 (2023: 111) people on the Electoral Roll of whom 57 (2023: 55) were resident in the Parish. Grateful thanks to Mrs Cynthia Yorke who is making sure that the Electoral Roll is kept up-to-date.

## Stewardship

We are grateful to all those who were able to respond to the stewardship campaign during Lent 2023 and continued to give generously throughout 2024. At the beginning of the year, the PCC took a decision to support several charities throughout the year and we were pleased to support fifteen other charities and charitable initiatives including Macmillan Cancer Care, the Additional Curates Society, Water Aid and Crisis. Another stewardship campaign is planned for 2025, and a new contactless giving machine has been purchased.

The largest cost is the Parish Share of the Common Fund. This is the amount that we pay to the Diocese of London which is our contribution towards administration, salaries and pensions of all those who are employed by the Diocese (including our own Incumbent - but also the Finance Advisers, Safeguarding Teams etc.) Each Parish makes an offer annually of the amount they consider that is a viable contribution. The "target" figure is in excess of £91,000, but in 2024 we offered to contribute £52,500 as our Parish Share, an increase of £2,500 (5%) on our contribution in 2023. It is always a struggle, but it is also a commitment as we are part of the Diocese and have to play our part. Another 5% increase to our Common Fund payment has been agreed for 2025.

## Safeguarding

It is imperative that we keep Safeguarding of young people, and the vulnerable of whatever age, at the top of our priorities. The Parochial Church Council has fully complied with its duties under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 (and in so doing has taken due regard to The House of Bishops Guidance on Safeguarding Children and Vulnerable Adults). Details of The Diocesan Safeguarding Policies and contact details of our Safeguarding Officer are clearly displayed in Church. There is information on our web-site and prominently displayed on notice-boards to explain what to do if there are any Safeguarding concerns.

### *Ministry to Children and Young People*

Ms Joanna Service was re-appointed as the Parish Safeguarding Officer, and has completed all necessary training: Fr Richard Norman and Fr Mike Still are our lead recruiter and additional recruiter respectively. In-person Safeguarding training was offered during the year and all PCC members completed Basic and Foundation training, together with training to recognise Domestic Abuse. In line with Diocesan policy, all those working with children and young people are required to hold an enhanced DBS disclosure.

## Financial review

Significant rental income as a result of the church's use as a polling station, plus a number of sizeable individual gifts during the year, as well as significant grant income of more than £20,000, led to a year-end surplus of around £20,000. However, our external giving – comprising both congregational donations and sums committed to this purpose by the PCC – rose markedly, to over £10,000, in support of more than a dozen charities and charitable initiatives.

With the agreement of the PCC, £30,000 was transferred from the current account to a deposit account towards the end of the year. The Financial Assets of the PCC are therefore held in 3 separate accounts.

- Barclays Bank plc holds the Current Account in which the weekly income is deposited and from which all expenditure is paid;
- Barclays Bank plc Business Premium Account;
- The CCLA (Church of England Central Board of Finance) holds the Reserves, primarily for any major building repairs.

A commercial revaluation of the Hall and 268a, Kenton Road – undertaken early in 2024 – will inform the renegotiation of these agreements in 2025. We are grateful to the Archdeacon of Northolt, the Venerable Catherine Pickford, for funding the costs of the revaluation survey from her Discretionary Fund.

Sadly, we bade farewell to Potters House Church (who had met for a time in our church Hall): however, modest additional venue hire income was generated from the Kenton Bridge Medical Centre, for two coffee mornings.

We have been blessed with the generosity of several grant funders during the year. These have supported different areas of our mission and ministry. We are grateful to:

the Cleaver Trust (Ministry Experience Scheme); the Bishop of Willesden's Mission Fund (Ministry Experience Scheme and School's Christmas Workshop); the Society of Mary and the Fellowship of St John the Evangelist (Walsingham Youth Pilgrimage); Guild of Servants of the Sanctuary (Servers' Cassocks); National Lottery Community Fund, Congregational & General, and the Church Union - Jackson Fund (for contributing towards the repairs to our electric fan heaters in church).

Expenditure on utilities reduced from the previous year with a reduction in the tariff and careful monitoring of energy usage, as we were able to negotiate a new contract for gas and electricity (via the ParishBuying service).

Thanks are expressed to Mr Steve Purcell (Saint Thomas, Hanwell) who has very kindly been on hand to assist our interim Treasurer with queries relating to the Finance Coordinator Software we use to manage the church accounts.

The Church Hall is leased to St Bertha's Nursery. The premises to the south of the main hall is a self-contained flat which is also rented out.

On 31 December 2024, the PCC total assets were £84,335 (2023: £64,404).

## **Reserves Policy**

In 2013, the PCC considered and approved an amendment to its Reserves Policy which is to "maintain a balance in the General Fund, which equates to a minimum of three months expenditure".

## **Summary of the work of the Parochial Church Council (PCC) during the year**

During 2024, the PCC met on 6 occasions for formal meetings, plus a PCC Mission Planning Day. The Standing Committee met between meetings or transacted business by e-mail or WhatsApp. The following issues were discussed and decisions made:

- Agreed to participate in the Ministry Experience Scheme by offering a placement for a Pastoral Assistant for one year;
- Commissioned a revaluation survey of PCC property, in preparation for forthcoming rent reviews;
- Made a commitment to increase charitable giving;
- Held the Annual Parochial Church Meeting on 12 May 2024;
- Reviewed the Safeguarding Policies and Safeguarding Audit, and submitted these to the Diocese Safeguarding Team;
- Provided encouragement to PCC members to complete obligatory Safeguarding Training;
- Approved electrical works which included emergency lighting in the tower stairwell, night-time illumination in the bell tower, repairs to electric fan heaters, improvements to lighting both internal and external;
- Arranged for safety checks on the bell housing and font cover;
- Arranged for legionella checks on water systems;
- Reviewed the advice from a consultant regarding improvements to the memorial garden, and took advice on the repairs necessary to the brick wall around the memorial garden;
- Made greater provision for children and young people to participate, with termly outings for young members, participation in the Walsingham Youth Pilgrimage and activities at Christmas to involve local school children;
- Supported ecumenical activities, including the Good Friday Walk of Witness and a joint May Devotion with All Saints RC Church.

## **Review of Meetings of the Deanery Synod**

The Deanery Synod met for three sessions during the year with a time of worship led by the hosts, who were invited to give a profile of their mission and ministries before the Synod prayed for them. Hosts also kindly provided refreshments. At each meeting reports were tabled or presented on the recent sessions by those elected to the Diocesan and General Synods.

The first meeting was held on 6 February at the London School of Theology in Northwood with the theme of "Engaging with our Communities". The Rev'd Julian Gadsby, Church Engagement Specialist of the London Institute for Contemporary Christianity spoke on discipleship, making a difference where we are, and shared the 6 Ms of Discipleship. These are: Model a godly character, Make good work, Minister grace and love, Mould Culture, Mouthpiece for truth and justice, Messenger for the Gospel. He reminded members that we are all called to love our neighbour. We are called to tell everyone about Jesus. We should live our lives authentically for Jesus. We need to treat people we meet as people not projects. Noah Kelly of St Alban's North Harrow spoke about the Willesden Area Ministry Experience Scheme.

The second meeting was held on 13 June at All Saints Harrow Weald. The meeting started in the Forest School which is located to the north of the church. Synod opened with a minute's silence in memory of John Dolling, Lay Chair of the Synod for many years, who had died. The Rev'd John Barker gave a brief profile of the church. He said that there were four parts of the church and its worship:- the Forest School, the Pre-School, the Church Hall, and the Parish. The Rev'd Dave Bookless, Head of Theology of A Rocha International, spoke about the ECO-Church programme in England and Wales which was started by A Rocha 8 years ago and 7,000 churches are already enrolled in it. There are five areas in the ECO-Church Survey and to gain the awards parishes need to show that they have made progress in all five. These are Worship and Teaching; Management of Church Buildings; Management of Church Land; Community and Global Engagement; and Lifestyles. Tom Johnson, Treasurer of St Alban's North Harrow, spoke about the project that they had recently undergone to install Solar Panels on the Hall roof for electricity generation. Clive Scowen had been elected as Lay Chair, David Green as Treasurer, Sarah Archer and Jon Lindsay-Scott as Clergy Representatives on the Standing Committee, Robert May, Toby Partridge and Judith Shepherd as Lay Representatives on the Standing Committee, and Mike Still as the third Deanery representative on Harrow Standing Advisory Committee for Religious Education. Matthew Szurgot, the Head of School at Holy Trinity Northwood Church of England School was co-opted to Synod. The Deanery Accounts for 2023 were approved.

The third meeting was held on 23 November at St Jerome's Bilingual Church of England School in Harrow on the theme "Growing Younger: Improving our Provision for Children and Youth in our parishes". Synod members had been asked to submit questions for a panel of practitioners consisting of Sarah Agnew, Children and Families Ministry Advisor for the Diocese; Carol Sormaz, Children Families and Community Worker Christ Church Roxeth; Andy Carson, Youth Worker Christ Church Roxeth and Harley Lloyd-Fix, Re:Generation Harrow Schools Worker.

## **Thanks**

Although we endeavour to thank all individuals for the tasks they undertake and the contribution they make to the Parish, it is so easy to miss someone out and unintentionally cause upset by this omission. However, we do try to acknowledge where members of the congregation have taken on specific roles and responsibilities. Fr Mike Still contributes so much to the life and worship of St Mary's, and we so grateful for his Ministry amongst us.

We have been richly blessed with the ministry of Ryan Davey since September, who in his participation in the Willesden Ministry Experience Scheme has closely shadowed the parish clergy in all aspects of their work: in 2024 Ryan also visited other local parishes; completed Bereavement Care's "Initial Bereavement Training Course"; participated in the Willesden Clergy Conference, an

Additional Curates Society Vocations Conference, and the "Adoremus" Young Adults' Pilgrimage to Walsingham; worked with external partners to deliver our schools' Christmas activities, and shared in the North London Pastoral Assistants' Scheme formation sessions.

The Vicar and Parochial Church Council wish formally to thank the Churchwardens, Miss Johnette Clarke and Mr Ken Elliott. They are officers of The Bishop. We are blessed with exemplary Churchwardens who care for people first and foremost. Their other work is important (and takes much time), but looking out for individuals is vital. It is a privilege to work alongside them. Sincere thanks to Mr David Griffiths - our Honorary PCC Secretary, interim Honorary Treasurer, Gift Aid and Stewardship Co-ordinator and Parish Administrator! Much of his work is "behind the scenes", such as producing this Report. However, it is vital work to ensure that we comply with all the requirements of the Diocese and the Charities Commission. We express our thanks likewise to our Independent Examiner, Mrs Sheila Burt.

Mrs Cynthia Yorke is Head Server and also responsible for the Sacristy. Thanks to all those who serve at the Altar.

We are grateful for the contribution of Mr Peter Crawford, our organist, and the few faithful singers who comprise our small choir, especially those new to the gallery this year.

Work continues in the background to ensure that our church is kept in tip-top order, and we have the usual suspects to thank for this. Mrs Gloria Cowans, Ms Bernadette Labastide and Mrs Patricia Edwards, instrumental in the organization of our social and fundraising events, are supported by a team of willing helpers to ensure that our event-catering remains at a notably high standard. We thank also the flower-arranging team. We record our gratitude similarly to Mrs Lorna Abbott, who does so much work behind the scenes. Church cleaning is a tiring job, but is undertaken faithfully.

These are just some of the "front of house" people who, together with greeters, sidespeople, readers, intercessors and eucharistic ministers contribute so much to the life and mission of St Mary, Kenton.

Approved by the PCC on Sunday 2<sup>nd</sup> March 2025 and signed on their behalf by The Rev'd Richard Norman. (Incumbent & PCC Chair)



Date 02/03/25

The Parish of St Mary the Virgin Kenton

Registered Charity Number 1132234

RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31st DECEMBER 2024

<u>INCOMING RESOURCES</u>	<u>Notes</u>	<u>General</u>	<u>Restricted</u>	<u>2024</u>	<u>2023</u>
		£	£	£	£
<i>VOLUNTARY INCOME</i>					
Standing Orders / Direct Bank Payments (Gift Aided)		18,760		18,760	20,915
Envelopes (Gift Aided)		2,293		2,293	3,661
Parish Giving Scheme		804		804	50
Freewill Offering Envelopes		13,045		13,045	13,392
Loose Plate, Good Box & Collection Boxes		4,920		4,920	2,676
Gifts & Donations		21,494	25	21,519	6,398
		<b>61,316</b>	<b>25</b>	<b>61,341</b>	<b>47,092</b>
Tax recovered on Gift Aid		8,189		8,189	8,514
		<b>8,189</b>		<b>8,189</b>	<b>8,514</b>
<i>OTHER FUNDS GENERATED</i>					
Grants	(4)	6,126	14,052	20,178	10,826
Fund-raising Activities		2,406		2,406	2,200
Other Funds Generated		4,535	150	4,685	2,272
		<b>13,067</b>	<b>14,202</b>	<b>27,269</b>	<b>15,298</b>
<i>INVESTMENT INCOME</i>					
Interest Received		602		602	334
		<b>602</b>		<b>602</b>	<b>334</b>
<i>RENT FROM LAND OR BUILDINGS</i>					
Rent from Flat (268A Kenton Road)		17,882		17,882	16,529
Rent (St Bertha's Nursery)		48,567		48,567	41,891
Rent (Orthodox Church / Romanian Church)		6,420		6,420	5,700
Lettings (Church Hall)		6,632		6,632	7,550
		<b>79,501</b>		<b>79,501</b>	<b>71,670</b>
<i>INCOMING RESOURCES FROM CHARITABLE ACTIVITIES</i>					
Fees		1,040		1,040	1,787
		<b>1,040</b>		<b>1,040</b>	<b>1,787</b>
<i>OTHER INCOME</i>					
Sequestration		0		0	1,350
Tenant's Deposit		0		0	1,750
		<b>0</b>		<b>0</b>	<b>3,100</b>
<b>TOTAL RECEIPTS</b>		<b>163,723</b>	<b>14,227</b>	<b>177,950</b>	<b>147,803</b>

There may be minor discrepancies in the totals as pence are not shown.

The Parish of St Mary the Virgin Kenton

Registered Charity Number 1132234

RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31st DECEMBER 2024

<b>RESOURCES EXPENDED</b>	<b>Notes</b>	<b>General</b>	<b>Restricted</b>	<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<i>COST OF GENERATING FUNDS</i>					
Costs of Fund-raising & Stewardship Campaign		1,281		1,281	377
Payment Processing Charges		541		541	412
		<u>1,822</u>		<u>1,822</u>	<u>790</u>
<i>CHARITABLE ACTIVITIES</i>					
Charitable Donations		10,324		10,324	1,565
		<u>10,324</u>		<u>10,324</u>	<u>1,565</u>
London Diocesan Common Fund		52,500		52,500	50,000
Willesden Area Mission Fund		525		525	0
Repayment of Diocesan Loan	(5)	2,000		2,000	2,000
		<u>55,025</u>		<u>55,025</u>	<u>52,000</u>
<i>Clergy Expenses</i>					
Incumbent Working Expenses		1,951		1,951	2,467
Vicarage (Decorating, Phone, Water Rates etc.)		1,408		1,408	523
Assistant Staff Costs		60	5,219	5,280	0
Education/Training		0		0	25
		<u>3,419</u>	<u>5,219</u>	<u>8,639</u>	<u>3,015</u>
Parish Training and Mission		2,252		2,252	2,998
Insurance		8,377		8,377	8,120
Church Telephone and Internet		731		731	630
Music and Organ Repairs		9,118		9,118	7,113
Church Maintenance and Repairs	(6)	15,689	9,432	25,121	22,385
Upkeep of Services		7,230	16	7,248	1,706
Upkeep of Churchyard		3,105		3,105	521
Administration		1,457	210	1,667	4,960
Visiting Clergy (including Interregnum)		373		373	207
Church Electricity		1,918		1,918	2,318
Church Gas		5,896		5,896	8,619
Church Water		902		902	995
Energy Audit		0		0	330
Hall Electricity		4,746		4,746	6,131
Hall Gas		1,539		1,539	2,192
Hall Repairs and Maintenance		728		728	2,791
Church Major Repairs & Installations		0		0	0
Flat and Grounds Maintenance		3,144		3,144	7,832
Photocopier/Printing/Postage		2,727		2,727	3,437
Children & Youth Mission		2,526		2,526	588
Data Developments		75		75	48
		<u>72,533</u>	<u>9,658</u>	<u>82,193</u>	<u>83,921</u>
<b>TOTAL PAYMENTS</b>		<b>143,138</b>	<b>14,879</b>	<b>158,018</b>	<b>141,303</b>
<b>TOTAL RECEIPTS</b>		<b>163,723</b>	<b>14,227</b>	<b>177,950</b>	<b>147,803</b>
<b>SURPLUS (DEFICIT)</b>		<b>20,585</b>	<b>(652)</b>	<b>19,932</b>	<b>6,500</b>

There may be minor discrepancies in the totals as pence are not shown

The Parish of St Mary the Virgin Kenton  
Registered Charity Number 1132234

SUMMARY OF RECEIPTS AND PAYMENTS	General £	Restricted £	2024 £	2023 £
Cash Funds Last Year End	61,818	2,586	64,404	57,903
Net of Receipts (Payments)	20,585	(652)	19,932	6,501
Transfers Between Funds				
<i>General Fund (Undesignated)</i>	(50)	50	0	0
<i>Reserve Fund (Designated)</i>	0	0	0	0
Cash Funds This Year End	82,353	1,984	84,337	64,404

STATEMENT OF ASSETS AND LIABILITIES AS AT 31st DECEMBER 2024

	2024	2023
	£	£
<b>CURRENT ASSETS</b>		
Cash at Barclays Bank (Current A/c)	42,541	52,614
Cash at Barclays Bank (Deposit A/c)	30,000	0
Petty Cash	40	40
Central Board of Finance (CCLA Account)	10,364	9,842
Tenancy Deposit Scheme (Landlord Bond) (7)	1,750	1,750
<b>TOTAL CURRENT ASSETS</b>	<u>84,695</u>	<u>64,246</u>
<b>LIABILITIES</b>		
Agency Collections	361	(157)
<b>TOTAL NET ASSETS</b>	<u>84,334</u>	<u>64,403</u>
<b>REPRESENTED BY</b>		
General Fund (Unrestricted)	58,620	47,080
Fabric Reserve (Designated)	10,364	(260)
Flowers	50	0
Children & Youth Fund (Designated)	13,318	14,998
Web-site (Restricted)	675	885
Noticeboards/Signage (Restricted)	0	(50)
Pastoral Assistant / Ministry Experience Scheme (Restricted) (8)	(916)	0
Pilgrimage Assistance (Restricted)	475	0
Church Heating - Repairs to Heaters (Restricted)	0	0
<b>TOTAL CHARITY FUNDS</b>	<u>82,585</u>	<u>62,653</u>
<b>RESTRICTED ASSETS (TENANCY DEPOSIT)</b>		
Landlord Bond (Restricted) (7)	1,750	1,750
<b>TOTAL RESTRICTED ASSETS</b>	<u>1,750</u>	<u>1,750</u>
<b>TOTAL CHARITY ASSETS</b>	<u>84,335</u>	<u>64,403</u>

**NOTES ON THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31st DECEMBER 2024**

**1) ACCOUNTING POLICIES**

**a. Accounting Convention**

The financial statements have been prepared in accordance with the Church Accounting regulations 2006 together with applicable accounting standards and the Charities SORP 2014.

The financial statements have been prepared under the receipts and payments basis. The financial statements include all transactions for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

**b. Funds accounting**

Funds held by the PCC are:

*Unrestricted Funds:*

the General Fund, which can be used by the PCC for ordinary purposes;

*Designated Funds:*

the Fabric Reserve Fund and Children & Youth Ministry Fund, are set aside by the PCC out of unrestricted funds for specific future purposes;

*Restricted Funds:*

a number of grants that were received during the year were restricted on account of the conditions related to the purpose of the grant application.

**c. Incoming resources**

All incoming resources are accounted for gross and recognised when received.

**d. Resources used**

**Grants**

Grants and donations are accounted for when paid over.

**Church Activities**

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31<sup>st</sup> December will be shown in the following year's accounts.

**e. Current Assets**

Amounts owing to the PCC at 31<sup>st</sup> December in respect of fees, rents or other income will appear in the following year's accounts. See Notes below.

**2) STAFF COSTS**

The Organist receives remuneration as Organist on a sessional basis. Organists' fees were paid gross.

<b>3) FUNDS</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Restricted Funds</b>		
Balance 1 <sup>st</sup> January	2,586	273
Receipts	14,227	7,510
Payments	14,879	(7,855)
Transfer between funds	50	2,658
Surplus/(Deficit) for the year	(602)	2,313
<b>Balance 31<sup>st</sup> December</b>	<b>1,984</b>	<b>2,586</b>
<b>General Fund (unrestricted)</b>		
Balance 1 <sup>st</sup> January	61,818	57,630
Receipts	163,723	140,293
Payments	(143,138)	(133,447)
Transfer between funds	(50)	(2,658)
Surplus/(Deficit) for the year	20,535	4,188
<b>Balance 31<sup>st</sup> December</b>	<b>82,353</b>	<b>61,818</b>

Occasionally monies are received for specific small projects. These are spent in the same years as they are received.



**Independent Examiner's Report to the  
Parochial Church Council of Saint Mary the Virgin, Kenton**

I report on the accounts for the year ended 31st December 2024 which are set out on pages 8 to 12.

**Respective responsibilities of the Trustees and Independent Examiner**

As Trustees of the charity, the members of the Parochial Church Council (PCC) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statements below.

**Independent Examiner's Statement**

In connection with my examination, no other matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with s.130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the requirements of the 2011 Act
  - have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sheila R Burt

Date 28/4/2025

**Sheila Burt**

7 The Beeches  
193 Boston Road  
London  
W7 2JU

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# Accounts

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Parish of

# **Saint Mary the Virgin, Kenton**

**Report of the Parochial Church Council for the year ended 31<sup>st</sup> December 2023**

## **Administrative information**

The Church of Saint Mary the Virgin is situated in Saint Leonard's Avenue, Kenton. It is part of the Harrow Deanery in the Diocese of London within the Church of England.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Kenton is registered with the Charity Commission.

Parochial Church Council (PCC) members who have served from 1<sup>st</sup> January 2023 until the date this report was approved are:

<b>Incumbent / Chairman</b>	<b>The Rev'd Richard Norman</b>	
<b>Vice Chairman</b>	<b>Mr Kenrick Elliott</b>	
<b>Self-supporting Minister</b>	<b>The Rev'd Mike Still</b>	
<b>Churchwardens</b>	<b>Miss Johnette Clarke</b> <b>Mr Kenrick Elliott</b>	
<b>Representatives on Deanery Synod</b>	<b>Prof Luke Anand</b> <b>Mrs Leila Bullard</b> <b>Miss Johnette Clarke</b>	(from 14 <sup>th</sup> May 2023) (to 14 <sup>th</sup> May 2023)
<b>Elected members</b>	<b>Prof Luke Anand</b> <b>Mr Robbie Anand</b> <b>Mrs Janet Cameron</b> <b>Mrs Gloria Cowans</b> <b>Mrs Patricia Edwards</b> <b>Mrs Erma Fernandes</b> <b>Mr David Griffiths</b> <b>Ms Angela Haines</b> <b>Ms Beauty Huntley</b> <b>Ms Bernadette Labastide</b> <b>Ms Joanna Service</b> <b>Mr Ioan Tinca</b> <b>Ms Jean Williams</b> <b>Mrs Cynthia Yorke</b>	(to 14 <sup>th</sup> May 2023) (from 14 <sup>th</sup> May 2023)     (to 14 <sup>th</sup> May 2023) (to 14 <sup>th</sup> May 2023)   (from 14 <sup>th</sup> May 2023) (to 14 <sup>th</sup> May 2023)
<b>Co-opted member</b>	<b>Mrs Grace Afriye</b>	(from 25 <sup>th</sup> June 2023)

## **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

## **BANKERS**

Barclays Bank plc, Harrow Group, 355 Station Road, Harrow, Middlesex HA1 2AN

## **CORRESPONDENCE ADDRESS**

The Incumbent / PCC Chairman

The Vicarage, 3, St. Leonard's Avenue, Kenton, Harrow, Middlesex HA3 8EJ

**REGISTERED CHARITY NUMBER:** 1132234

**WEBSITE** [www.stmaryskenton.org](http://www.stmaryskenton.org)

## Background

The Parish of St Mary The Virgin Kenton is in The Diocese of London, part of The Church Of England. The Parochial Church Council (PCC) of St Mary The Virgin Kenton, co-operating with the Incumbent, has the responsibility of promoting the Gospel of Jesus Christ and mission of The Church, within the parish and more widely. The Church of England has been described as the one institution that exists for the benefit of those outside. Due to the established nature of the Church, and for the public benefit, everyone within the geographical boundaries of the parish can look to St Mary's as 'their' parish church, offering a place of worship for anyone who wishes to attend. We are always glad to welcome people into the family of the Church.

Practically, the Incumbent and PCC have responsibility for maintaining the Church plant, together with the Church Hall and the former Curate's flat at 268a Kenton Road, which is rented out.

## The Parish Church

For 97 years the parish has held full catholic privileges and was built for anglo-catholic worship. The original missionary parish and temporary church was dedicated to St Leonard. Fr Johnson (1st Vicar) was then given a sum of money towards the building of the actual parish church from the sale of St. Mary's Church, Charing Cross Road, on condition it was dedicated to Our Lady, hence the two dedications. St Leonard is now our secondary Patron.

Let it be clear that St Mary's welcomes everyone and values each person who comes through her doors. Our passion is God's passion for souls. We want to share the Good News of Jesus Christ with everyone. All are valued and welcome. Saint Mary's is a field hospital for sinners.

## Introduction

The year 2023 saw fresh momentum animate many areas of parish life. We are pleased to share further details of these developments in this Annual Report. At the same time, we remember and honour the contributions of Malcolm Walker and Mary Haines, faithful parishioners who died this year – and we pray for the repose of their souls.

## Worship

Our daily worship continues to sustain our ministry and mission. Average Sunday Attendance increased year-on-year by 25% (to 55, including 5 children); attendance over Easter (169) was the second-highest in ten years, with Christmas attendance steady. There was one Baptism in 2023; however, seven candidates were presented to the Bishop of Fulham for Confirmation, during a very well-attended Mass in honour of St Leonard, our secondary patron. We welcomed many guests to this celebration, including five further candidates for Confirmation from Little Stanmore.

Guest preachers in 2023 included the former Bishop of Willesden, the Rt Rev'd Pete Broadbent. The Willan Singers sang Fauré's *Requiem* during a special Mass in October. Communion in both kinds was restored in Advent. The clergy officiated at 10 funerals.

Members of the congregation supported other churches locally, and wider church activities - for example attending and participating in the Kenton Group of Churches Walk of Witness on Good Friday, and the World Day of Prayer. A large group travelled to the Pilgrimage for Healing and Renewal at the Shrine of Our Lady of Walsingham: this was organised in conjunction with the parishes of St Andrew, Kingsbury and St Andrew, Willesden, with whom we also took part in a residential pilgrimage to Walsingham, and the Bishop of Richborough's Festival at St Alban's Cathedral. Members of the congregation attended Choral Evensong in the Chapel Royal at Hampton Court Palace.

We continue to livestream all services at St Mary's, facilitating the participation of the housebound and those who may be travelling.

## **Mission, Ministry and Fellowship**

With a growing number of teenagers as part of our parish fellowship, we continued to organise youth group activities – an evening of pizza and discussion in the Vicarage, and an outing to LaserPlanet. Ninety children from Kenmore Park School took part in a Christmas Workshop, for which we are grateful to the Lady Peel Trust and the Bishop of Willesden's Mission Fund for financial support. Classes from Elmgrove School also visited the church, to learn more about Christianity.

We welcomed the Bishop of Willesden to Mass and breakfast, as he embarked on a walking pilgrimage of his episcopal area; we likewise hosted a meeting of Harrow Deanery Synod, and received a Visitation from the Archdeacon. Well-supported and well-organised social events included a Coronation lunch, parish barbecue and a Christmas Fair (which generated £1,200 for parish funds).

The new website was launched, and new external signage erected. Invitations were hand-delivered around the parish in advance of Easter and Christmas. A group of students from the University of Westminster filmed in the church.

St Mary's continues to enjoy a good relationship with the Stanmore Choral Society, welcoming audiences to a number of their performances.

## **Fabric**

Works to the fabric of the church and Hall included the installation of emergency lighting in the tower staircase, and repair of the security lighting above the pathway next to the memorial garden; the rerouting and replacement of the drains to the south of the church, and the installation of trial lighting to illuminate the tower. Both an Energy Audit and a full Electrical Installation Condition Report were carried out, and the PCC is reviewing their findings. £7,500 was spent on works to the Flat at 268a, Kenton Road.

We continue to benefit from the presence of Community PayBack, who are able to undertake some of the more arduous tasks in the church grounds.

## **Electoral Roll**

At the time of the Annual Church Parochial Meeting in May there were 111 (2022: 109) people on the Electoral Roll of whom 55 (2022: 54) were resident in the Parish. Grateful thanks to Mrs Cynthia Yorke who is making sure that the Electoral Roll is kept up-to-date.

## **Stewardship**

The stewardship campaign during Lent was highly successful, and led to the *doubling* of regular giving - with receipts higher than at any point over the past ten years (for which data is readily available). Our PayPal account (and associated Barclays bank account) were closed, and the parish instead registered with the Parish Giving Scheme. In turn, we were pleased to support charitable partners including Macmillan Cancer Care, the Additional Curates Society and the Mission to Seafarers.

The largest cost is the Parish Share of the Common Fund. This is the amount that we pay to the Diocese of London which is our contribution towards administration, salaries and pensions of all those who are employed by the Diocese (including our own Incumbent - but also the Finance Advisers, Safeguarding Teams etc.) Each Parish makes an offer annually of the amount they consider that is a viable contribution. The "target" figure is in excess of £85,000, but in 2023 we offered to contribute £50,000 as our Parish Share. It is always a struggle, but it is also a commitment as we are part of the Diocese and have to play our part. A 5% increase to our Common Fund payment has been agreed for 2024.

## **Safeguarding**

It is imperative that we keep Safeguarding of young people, and the vulnerable of whatever age, at the top of our priorities. The Parochial Church Council has fully complied with its duties under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 (and in so doing has taken due regard to The House of Bishops Guidance on Safeguarding Children and Vulnerable Adults). Details of The Diocesan Safeguarding Policies and contact details of our Safeguarding Officer are clearly displayed in Church. There is information on our web-site and prominently displayed on noticeboards to explain what to do if there are any Safeguarding concerns.

### *Ministry to Children and Young People*

Ms Joanna Service was this year appointed as the Parish Safeguarding Officer, and has completed all necessary training: Fr Richard Norman and Fr Mike Still are our lead recruiter and additional recruiter respectively. In-person Safeguarding training was offered in January to members of the PCC. In line with Diocesan policy, all those working with children and young people are required to hold an enhanced DBS disclosure.

## **Financial review**

The Financial Assets of the PCC are held in 2 separate accounts.

- Barclays Bank plc holds the Current Account in which the weekly income is deposited and from which all expenditure is paid;
- The CCLA predominantly holds the Reserves.

As reported in last year's Financial Review, a decision was taken to close the account held by Birmingham Midshires, as the 100 Club (for which the Birmingham Midshires account was set up) was no longer operational. The account closed early in 2023 and the balance of funds (£4,518.69) was paid into the Barclays Account in February 2023. It was proposed that these funds were subsequently transferred to the CCLA account. At 31 December 2023, the CCLA balance was £9,842.25 (2022: £5,102.75).

The above-mentioned increase in congregational giving was in large part responsible for a year-end surplus. We were also able to renegotiate a number of contracts and rental agreements, and to attract new Hall users (Potters House Church, and the Grace Bible Reading Centre) – and successfully to bid for more than £10,000 of grant funding, from various sources. We are grateful to: the Lady Peel Trust and the Bishop of Willesden's Mission Fund (School's Christmas Workshop); the John Booth Foundation and Harrow Deanery Mission Fund (Noticeboards); Ascot Priory Trust, Benefact Trust and the Fellowship of St John the Evangelist (Web-site); Society of Mary (Pilgrimage assistance).

Expenditure on utilities was considerable: however, close attention to our energy usage meant that we were able to negotiate a new contract for gas and electricity (via the ParishBuying service) at significantly more advantageous rates for the coming year.

Thanks are expressed to Mr Steve Purcell (Saint Thomas, Hanwell) who has very kindly been on hand to assist our interim Treasurer with queries relating to the Finance Coordinator Software we use to manage the church accounts.

The Church Hall is leased to St Bertha's Nursery. The premises to the south of the main hall is a self-contained flat which is also rented out.

On 31 December 2023, the PCC total assets were £64,246 (2022: £57,903).

## **Reserves Policy**

In 2013, the PCC considered and approved an amendment to its Reserves Policy which is to "maintain a balance in the General Fund, which equates to a minimum of three months expenditure".

## **Summary of the work of the Parochial Church Council (PCC) during the year**

During 2023, the PCC met on 7 occasions for formal meetings. The Standing Committee met between meetings or transacted business by e-mail or WhatsApp. The following issues were discussed and decisions made:

- Reviewed the cost of utilities (in particular Gas and Electricity) to see where savings could be made in the light of escalating fuel costs; and the proportional allocation of costs to leaseholders;
- Reviewed existing contracts to identify potential reduction in expenditure;
- Held the Annual Parochial Church Meeting on 14 May 2023;
- Appointed Ms Joanna Service as Parish Safeguarding Officer;
- Reviewed the Safeguarding Policies and Safeguarding Audit, and submitted these to the Diocese Safeguarding Team;
- Provided face-to-face Safeguarding Training for PCC Members;
- Commissioned surveys and reports on the electrical distribution; rainwater drainage and energy saving capacity of the church;
- Reviewed the provision for first aid and emergency procedures, assessing risks and the prevention of accidental injury; including the installation of emergency lighting in the tower; discussing the need for handrails on external steps;
- Arranged for an arboreal consultant to advise on best outcomes for a tree in the church grounds.

The PCC was concerned to hear of the accident which caused a significant injury to the Manager of the St Bertha's Nursery on the church hall premises.

## **Review of Meetings of the Deanery Synod**

The Deanery Synod met for three sessions during the year with a time of worship led by the host church or school, who were invited to give a profile of the parish or school and its mission and ministries before the Synod prayed for them. Hosts also kindly provided refreshments. At each meeting reports were tabled or presented on the recent sessions by those elected to the Diocesan and General Synods. There was also a short business meeting held using the Zoom Software. During the year a new triennium started, and elections were held in preparation for the opening meeting.

The first meeting was held on 8 February at St Alban's North Harrow with the theme of "Modern Slavery – what is it and what can we do about it?". Pattie Gercke, Development Worker for the Compassionate Communities Team of the Diocese, gave a presentation on Modern Slavery. Modern Slavery is a serious crime in which people are coerced or deceived into a situation where they are exploited for the purpose of making a profit. The offence is punishable by up to life imprisonment under the 2015 Modern Slavery Act. She described the various forms of slavery, the victims, the signs to look out for, the resources available, and what we in the parishes can do about it. She then answered questions.

At the Parish APCMs new lay representatives on the Synod were elected. Elections were made for the Triennium. John Dolling was elected as Lay Chairman; Robert May as Secretary; David Green, Barry Hingston, Ajay More and Emma Webber as Clergy Members of the Standing Committee; Mary Abbott, Toby Partridge and Clive Scowen as Lay Members of the Standing Committee; Derek Taylor-Mew as Independent Examiner; John Spencer as Representative on Bereavement Care Management Committee and Clementina Pagano as Foundation Governor of St John's School Stanmore. The three representatives on Harrow SACRE (Standing Advisory Committee for Religious Education) had agreed to continue and were confirmed (Revd James Power, Alison Stowe and Mary Abbott).

A meeting to discuss Synod business was held using the Zoom software on 15 June. Five applications for a grant from the Deanery Mission Fund had been received from St Mary's Kenton for notice boards, All Saints Harrow Weald for sound system improvements, St Peter's West Harrow for Messy Church equipment, Re:Generation Schools Work for equipment and materials and Holy Trinity Wealdstone for outreach events. These were all approved. The Deanery Accounts for 2022 were received and approved, subject to Independent Examination. Toby Partridge was confirmed as the Deanery representative on the Area Finance Committee.

The triennium opened with the 4 July session, which was held at St Mary the Virgin, Kenton and started with a Eucharist. Bishop Lusa Nsenga-Ngoy addressed the Synod and answered questions. Synod agreed to co-opt the Headteachers of two Church of England Schools to be members of the Synod. – Jo Hester at St John's Stanmore and Daniel Norris at St Jerome's Harrow.

The third meeting was held on 23 November at Bishop Ramsey Church of England School, Ruislip. Dr Hilary Macaulay, Headteacher, gave an introduction to the school and its vision and activities. Alison Stowe gave a report from Harrow SACRE (Standing Advisory Committee for Religious Education). Ann Lynes announced that she would be stepping down as Area Dean. A By-Election had been held to fill a vacancy for a Lay Representative of the Synod on the London Diocesan Synod. Noah Kelly of St Alban's North Harrow had been elected to fill this vacancy.

## Thanks

Although we endeavour to thank all individuals for the tasks they undertake and the contribution they make to the Parish, it is so easy to miss someone out and unintentionally cause upset by this omission. However, we do try to acknowledge where members of the congregation have taken on specific roles and responsibilities. Fr Mike Still contributes so much to the life and worship of St Mary's, and we so grateful for his Ministry amongst us.

At the APCM in 2023, three members did not seek re-election. We record our thanks to Mrs Erma Fernandes, Mr Ioan Tinca and Ms Angela Haines. Angela had been Parish Safeguarding Officer for several years, and we extend thanks for all she did in this role. Ms Jean Williams stood down as PCC Treasurer at the beginning of the year, but kindly agreed to continue as a PCC member. We thank her for keeping our financial records in good order.

The Vicar and Parochial Church Council wish to formally thank the Churchwardens, Miss Johnette Clarke and Mr Ken Elliott. They are officers of The Bishop. We are blessed with exemplary Churchwardens who care for people first and foremost. Their other work is important (and takes much time), but looking out for individuals is vital. It is a privilege to work alongside them. Sincere thanks to Mr David Griffiths - our Honorary PCC Secretary, interim Honorary Treasurer, Gift Aid and Stewardship Co-ordinator and Parish Administrator! Much of his work is "behind the scenes", such as producing this Report. However, it is vital work to ensure that we comply with all the requirements of the Diocese and the Charities Commission. We express our thanks likewise to our new Independent Examiner, Sheila Burt.

Mrs Cynthia Yorke is Head Server and also responsible for the Sacristy. Thanks to all those who serve at the Altar, especially those new to serving this year.

We are grateful for the contribution of Mr Peter Crawford, our organist, and the few faithful singers who comprise our small choir.

Work continues in the background to ensure that our church is kept in tip-top order, and we have the usual suspects to thank for this. Mrs Gloria Cowans, as prime mover behind our social and fundraising events, is supported by a team of willing helpers to ensure that our event-catering remains at a notably high standard. Gloria also leads the flower-arranging team. Thanks also to Mrs Lorna Abbott, who does so much work behind the scenes. Church cleaning is a tiring job, but is undertaken faithfully.

These are just some of the "front of house" people who, together with greeters, sidespeople, readers, intercessors and Eucharistic Ministers contribute so much to the life and mission of St Mary, Kenton.

Approved by the PCC on Sunday 21<sup>st</sup> April 2024 and signed on their behalf by The Rev'd Richard Norman. (Incumbent & PCC Chair)



Date 21 / 04 / 24

The Parish of St Mary the Virgin Kenton

Registered Charity Number 1132234

**RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31st DECEMBER 2023**

<u>INCOMING RESOURCES</u>	<u>Notes</u>	<u>General</u>	<u>Restricted</u>	<u>2023</u>	<u>2022</u>
		£	£	£	£
<b>VOLUNTARY INCOME</b>					
Standing Orders / Direct Bank Payments (Gift Aided)		20,915		20,915	14,052
Envelopes (Gift Aided)		3,661		3,661	485
Parish Giving Scheme		50		50	0
Freewill Offering Envelopes		13,392		13,392	7,461
Loose Plate, Good Box & Collection Boxes		2,676		2,676	1,542
Gifts & Donations		5,398	1,000	6,398	2,163
		<b>46,092</b>	<b>1,000</b>	<b>47,092</b>	<b>25,703</b>
Tax recovered on Gift Aid		8,514		8,514	4,779
		<b>8,514</b>		<b>8,514</b>	<b>4,779</b>
<b>OTHER FUNDS GENERATED</b>					
Grants	(4)	6,066	4,760	10,826	2,641
Fund-raising Activities		2,200		2,200	164
4th Kenton (St Mary's) Scouts closure		0		0	15,000
Other Funds Generated		2,272		2,272	920
		<b>10,538</b>	<b>4,760</b>	<b>15,298</b>	<b>18,725</b>
<b>INVESTMENT INCOME</b>					
Interest Received		334		334	192
		<b>334</b>		<b>334</b>	<b>192</b>
<b>RENT FROM LAND OR BUILDINGS</b>					
Rent from Flat (268A Kenton Road)		16,529		16,529	16,093
Rent (St Bertha's Nursery)		41,891		41,891	54,904
Rent (Orthodox Church / Romanian Church)		5,700		5,700	3,370
Lettings (Church Hall)		7,550		7,550	320
		<b>71,670</b>		<b>71,670</b>	<b>74,687</b>
<b>INCOMING RESOURCES FROM CHARITABLE ACTIVITIES</b>					
Fees		1,787		1,787	160
		<b>1,787</b>		<b>1,787</b>	<b>160</b>
<b>OTHER INCOME</b>					
Insurance Claim		0		0	7,156
Sequestration		1,350		1,350	0
Tenant's Deposit	(9)	0	1,750	1,750	0
		<b>1,350</b>	<b>1,750</b>	<b>3,100</b>	<b>7,156</b>
<b>TOTAL RECEIPTS</b>		<b>140,293</b>	<b>7,510</b>	<b>147,803</b>	<b>131,405</b>

There may be minor discrepancies in the totals as pence are not shown.

The Parish of St Mary the Virgin Kenton

Registered Charity Number 1132234

**RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31st DECEMBER 2023**

<b>RESOURCES EXPENDED</b>	<i>Notes</i>	<i>General</i>	<i>Restricted</i>	<b>2023</b>	<b>2022</b>
		£	£	£	£
<b>COST OF GENERATING FUNDS</b>					
Costs of Fund-raising & Stewardship Campaign		378		378	228
Payment Processing Charges		413		413	7
		<u>791</u>		<u>791</u>	<u>235</u>
<b>CHARITABLE ACTIVITIES</b>					
Charitable Donations		1,276	290	1,566	100
Bishop of Fulham's Discretionary Fund		0		0	360
		<u>1,276</u>	<u>290</u>	<u>1,566</u>	<u>460</u>
London Diocesan Common Fund		50,000		50,000	60,000
Repayment of Diocesan Loan	(5)	2,000		2,000	2,000
		<u>52,000</u>		<u>52,000</u>	<u>62,000</u>
<b>Clergy Expenses</b>					
Incumbent Working Expenses		2,468		2,468	0
Vicarage (Decorating, Phone, Water Rates etc.)		525		525	1,316
Education/Training		25		25	252
		<u>3,018</u>		<u>3,018</u>	<u>1,568</u>
Parish Training and Mission		1,838	1,160	2,998	0
Insurance		8,121		8,121	7,406
Church Telephone and Internet		630		630	1,089
Music and Organ Repairs		7,113		7,113	7,556
Church Maintenance and Repairs	(6)	22,086	300	22,386	10,927
Upkeep of Services		1,706		1,706	3,400
Upkeep of Churchyard		521		521	81
Administration	(7)	1,496	3,464	4,960	1,455
Visiting Clergy (including Interregnum)		207		207	3,776
Church Electricity	(8)	2,318		2,318	1,557
Church Gas	(8)	5,978	2,641	8,619	5,603
Church Water		995		995	1,283
Energy Audit		330		330	0
Hall Electricity	(8)	6,131		6,131	2,787
Hall Gas	(8)	2,192		2,192	0
Hall Repairs and Maintenance		2,791		2,791	566
Church Major Repairs & Installations		0		0	8,595
Flat and Grounds Maintenance		7,833		7,833	9,653
Photocopier/Printing/Postage		3,437		3,437	3,954
Children & Youth Mission		588		588	283
Data Developments		48		48	59
		<u>76,359</u>	<u>7,565</u>	<u>83,924</u>	<u>64,776</u>
<b>TOTAL PAYMENTS</b>		<b>133,447</b>	<b>7,855</b>	<b>141,303</b>	<b>125,647</b>
<b>TOTAL RECEIPTS</b>		<b>140,293</b>	<b>7,510</b>	<b>147,803</b>	<b>131,405</b>
<b>SURPLUS (DEFICIT)</b>		<b>6,846</b>	<b>(345)</b>	<b>6,500</b>	<b>5,758</b>

*There may be minor discrepancies in the totals as pence are not shown*

The Parish of St Mary the Virgin Kenton

Registered Charity Number 1132234

<b>SUMMARY OF RECEIPTS AND PAYMENTS</b>	<b>General</b>	<b>Restricted</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Cash Funds Last Year End	57,630	273	57,903	52,145
Net of Receipts (Payments)	6,846	(345)	6,501	5,758
Transfers Between Funds				
<i>General Fund (Undesignated)</i>	0	0	0	0
<i>Curate's Fund (Restricted)</i>	(2,658)	2,658	0	0
<i>Reserve Fund (Designated)</i>	0	0	0	0
Cash Funds This Year End	<b>61,818</b>	<b>2,586</b>	<b>64,404</b>	<b>57,903</b>

**STATEMENT OF ASSETS AND LIABILITIES AS AT 31st DECEMBER 2023**

	<b>2023</b>		<b>2022</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>CURRENT ASSETS</b>				
Cash at Barclays Bank	52,614		48,983	
Petty Cash	40		40	
Birmingham Midshires	0		4,500	
Central Board of Finance (CCLA Account)	9,842		5,102	
Landlord's Bond	1,750	64,246	0	58,627
<b>TOTAL CURRENT ASSETS</b>		<b>64,246</b>		<b>58,627</b>
<b>LIABILITIES</b>				
Agency Collections		157		(724)
<b>TOTAL NET ASSETS</b>		<b>64,403</b>		<b>57,903</b>
<b>REPRESENTED BY</b>				
General Fund (Unrestricted)		47,080		47,914
Fabric Reserve (Designated)		(260)		(5,000)
Children & Youth Fund (Designated)		14,998		14,716
Web-site (Restricted)		885		0
Noticeboards/Signage (Restricted)		(50)		0
Curate's Fund (Restricted)		0		(2,658)
Bosnia Fund (Restricted)		0		290
Church Heating Grant (Restricted)		0		2,641
Landlord Bond (Restricted)		1,750		0
<b>TOTAL CHARITY FUNDS</b>		<b>64,404</b>		<b>57,903</b>

**NOTES ON THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31st DECEMBER 2023**

**1) ACCOUNTING POLICIES**

**a. Accounting Convention**

The financial statements have been prepared in accordance with the Church Accounting regulations 2006 together with applicable accounting standards and the Charities SORP 2014.

The financial statements have been prepared under the receipts and payments basis. The financial statements include all transactions for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

**b. Funds accounting**

Funds held by the PCC are:

*Unrestricted Funds:*

*the General Fund, which can be used by the PCC for ordinary purposes;*

*Designated Funds:*

*the Fabric Reserve Fund and Children & Youth Ministry Fund, are set aside by the PCC out of unrestricted funds for specific future purposes;*

*Restricted Funds:*

*a number of grants that were received during the year were restricted on account of the conditions related to the purpose of the grant application.*

**c. Incoming resources**

All incoming resources are accounted for gross and recognised when received.

**d. Resources used**

**Grants**

Grants and donations are accounted for when paid over.

**Church Activities**

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31<sup>st</sup> December will be shown in the following year's accounts.

**e. Current Assets**

Amounts owing to the PCC at 31<sup>st</sup> December in respect of fees, rents or other income will appear in the following year's accounts. See Notes below.

**2) STAFF COSTS**

The Organist receives remuneration as Organist on a sessional basis. Organists' fees were paid gross.

<b>3) FUNDS</b>	<b>2023</b>	<b>2022</b>
	£	£
<b>Restricted Funds</b>		
Balance 1 <sup>st</sup> January	273	(2,368)
Receipts	7,510	2,641
Payments	(7,855)	0
Transfers between funds	2,658	0
Surplus/(Deficit) for the year	2,313	2,641
<b>Balance 31<sup>st</sup> December</b>	<b>2,586</b>	<b>273</b>
<b>General Fund (unrestricted)</b>		
Balance 1 <sup>st</sup> January	57,630	54,513
Receipts	140,293	128,764
Payments	(133,447)	(125,647)
Transfers between funds	(2,658)	0
Surplus/(Deficit) for the year	4,188	3,117
<b>Balance 31<sup>st</sup> December</b>	<b>61,818</b>	<b>57,630</b>

Occasionally monies are received for specific small projects. These are spent in the same years as they are received.

#### 4) GRANTS

In 2023 the following organisations and charitable trusts gave grants towards costs for specific projects:

Lady Peel Trust	£1,000	School's Christmas Workshop
Bishop of Willesden's Mission Fund	£ 500	School's Christmas Workshop
John Booth Foundation	£1,000	Noticeboards
Harrow Deanery Mission Fund	£ 540	Noticeboards
Ascot Priory Trust,	£1,310	Web-site
Benefact Trust	£ 750	Web-site
Fellowship of St John the Evangelist	£1,000	Web-site
Society of Mary	£1,160	Walsingham Pilgrimage
Willesden Area Buildings Fund	£3,252.90	Emergency Lighting in Tower Staircase

#### 5) LOAN REPAYMENT

In 2019, a Grant was made for the replacement of the Church Heating Boilers. There was also a loan of £10,000 from the Diocese of London which is being repaid over five years and will have been fully repaid by December 2024.

#### 6) CHURCH MAINTENANCE AND REPAIRS

During 2023, most of the recommendations in the 2022 Quinquennial Survey were addressed. This included a full Electrical Inspection (£3,592), Lightning Conductor and Fire Extinguisher checks; and resolving issues with the rainwater drainage on the south side of church. We were fortunate to utilise the services of Community Payback in carrying out various tasks to clear and tidy the church grounds, however this necessitated the hire of several skips!

#### 7) ADMINISTRATION

The Church Noticeboards and Web-site were updated in 2023. Costs for these were covered by Grant funding (as above).

#### 8) UTILITY COSTS

As with all domestic and commercial consumers, the costs of electricity and gas increased significantly in 2023. This was a major concern which was addressed by reducing consumption (yet still receiving considerably higher bills).

#### 9) LANDLORD BOND


To comply with current legislation, the tenant's deposit of £1,750 was received from the Willesden Area (previously held by them when they sub-let the flat at 268A Kenton Road) for the PCC to place in a Tenancy Deposit Scheme.

Approved by the PCC on Sunday 21st April 2024 and signed on their behalf by:

The Rev'd Richard Norman (Incumbent & PCC Chair)

  
\_\_\_\_\_ Date 21/04/24

Mr Kenrick Elliott (Churchwarden & PCC Vice-Chairman)

  
\_\_\_\_\_ Date 21/04/24

## Independent Examiner's Report to the Parochial Church Council of Saint Mary the Virgin, Kenton

I report on the accounts for the year ended 31st December 2023 which are set out on pages 7 to 11.

### Respective responsibilities of the Trustees and Independent Examiner

As Trustees of the charity, the members of the Parochial Church Council (PCC) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statements below.

### Independent Examiner's Statement

In connection with my examination, no other matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with s.130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the requirements of the 2011 Act
  - have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Sheila R Burt*

Date 26/4/2024

**Sheila Burt**

7 The Beeches  
193 Boston Road  
London  
W7 2JU

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# Accounts

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Parish of

# **Saint Mary the Virgin, Kenton**

**Report of the Parochial Church Council for the year ended 31<sup>st</sup> December 2022**

## **Administrative information**

The Church of Saint Mary the Virgin is situated in Saint Leonard's Avenue, Kenton. It is part of the Harrow Deanery in the Diocese of London within the Church of England.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Kenton is registered with the Charity Commission.

Parochial Church Council (PCC) members who have served from 1<sup>st</sup> January 2022 until the date this report was approved are:

<b>Incumbent / Chairman</b>	<b>The Rev'd Richard Norman</b> (from 23 <sup>rd</sup> September 2022)
<b>Vice Chairman</b>	<b>Mr Kenrick Elliott</b>
<b>Self-supporting Minister</b>	<b>The Rev'd Mike Still</b>
<b>Churchwardens</b>	<b>Miss Johnette Clarke</b> <b>Mr Kenrick Elliott</b>
<b>Representatives on Deanery Synod</b>	<b>Mrs Leila Bullard</b> <b>Miss Johnette Clarke</b>
<b>Elected members</b>	<b>Prof Luke Anand</b> (from 22 <sup>nd</sup> May 2022) <b>Mrs Janet Cameron</b> <b>Mrs Gloria Cowans</b> <b>Mrs Patricia Edwards</b> (from 22 <sup>nd</sup> May 2022) <b>Mrs Erma Fernandes</b> <b>Mr David Griffiths</b> <b>Ms Angela Haines</b> <b>Ms Beauty Huntley</b> <b>Ms Bernadette Labastide</b> <b>Mr Ioan Tinca</b> <b>Mrs Lorna Williams</b> (to 22 <sup>nd</sup> May 2022) <b>Ms Jean Williams</b> <b>Mrs Cynthia Yorke</b>

## **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

## **BANKERS**

Barclays Bank plc, Harrow Group, 355 Station Road, Harrow, Middlesex HA1 2AN

## **CORRESPONDENCE ADDRESS**

The Incumbent / PCC Chairman  
The Vicarage, 3, St. Leonard's Avenue, Kenton, Harrow, Middlesex HA3 8EJ

**REGISTERED CHARITY NUMBER:** 1132234

**WEBSITE** [www.stmaryskenton.org](http://www.stmaryskenton.org)

## **Background**

The Parish of St Mary The Virgin Kenton is in The Diocese of London, part of The Church Of England. The Parochial Church Council (PCC) of St Mary The Virgin Kenton, co-operating with the Incumbent, has the responsibility of promoting the Gospel of Jesus Christ and mission of The Church, within the parish and more widely. The Church of England has been described as the one institution that exists for the benefit of those outside. Due to the established nature of the Church, everyone within the geographical boundaries of the parish can look to St Mary's as 'their' parish church. We are always glad to welcome people into the family of the Church.

Practically, the Incumbent and PCC have responsibility for maintaining the Church plant, together with the Church Hall and the former Curate's flat at 268a Kenton Road, which is rented out.

## **The Parish Church**

For 96 years the parish has held full catholic privileges and was built for anglo-catholic worship. The original missionary parish and temporary church was dedicated to St Leonard. Fr Johnson (1st Vicar) was then given a sum of money towards the building of the actual parish church from the sale of St. Mary's Church, Charing Cross Road, on condition it was dedicated to Our Lady, hence the two dedications. St Leonard is now our secondary Patron.

Let it be clear that St Mary's welcomes everyone and values each person who comes through her doors. Our passion is God's passion for souls. We want to share the Good News of Jesus Christ with everyone. All are valued and welcome. Saint Mary's is a field hospital for sinners.

## **Introduction**

The year 2022 was in large part a year of anticipation and transition, with the parish in interregnum until the end of September and the arrival of our new Vicar. During this period, the wardens and officers worked tirelessly to maintain the work and witness of St Mary's, as well as the round of daily prayer - this last with the generous assistance of our Self-Supporting Minister; clergy from our sister Society parishes locally, and two retired priests - Fr Bernard Dagnall and Fr Lesley Drake - who faithfully and cheerfully provided crucial Mass cover. Another priest who, in retirement, nevertheless gave so much to our parish - Fr John Metivier - died on 28 November, fortified by the rites of the Church and filled with Advent hope. His widow Elizabeth graciously asked that his body be received into St Mary's the day before his funeral Mass (at St Michael, Tokyngton), and thus our friend Fr John was able to rest before the same altar at which he had so often offered the Holy Sacrifice of the Mass.

On 23 September, during a Vigil Mass of our principal patron (Our Lady of Walsingham), the Rev'd Richard Norman was collated and inducted as the eight Vicar of Kenton, by Jonathan, Bishop of Fulham, and the Archdeacon of Northolt. The church was full, to witness the beginning of Fr Richard's ministry among us, and to support him as he now leads us in ministry and mission. Our own musicians were supplemented by the return of the Schola of St Matthew, Kensington Olympia, under the direction of Tom Williams - and we were honoured by the presence with us of the Mayor of Harrow, Cllr Janet Mote, as well as our Member of Parliament, ward councillors and ecumenical dignitaries. Clergy from the Deanery and the Fulham family of parishes assisted in choir, with other guests from Fr Richard's previous parishes making - in some instances - journeys of considerable distance to be present. The "No. 1 Catering Agency" performed with distinction, providing a wonderful reception after Mass.

## **Worship**

The regular celebration of Mass and the Divine Office continued throughout the interregnum, with a full weekly schedule restored following the arrival of a new parish priest. Our Statistics for Mission submission to the Church of England recorded attendance of 104 at Easter (2021: 84) and 127 at Christmas (2021: 38): for the first time in several years, a Christmas Christingle service for families and children was held, attracting a number of new families. Christmas and Easter attendance is still perhaps only 50% of pre-pandemic attendance. The "October count" revealed an average Sunday

Mass attendance of 42 adults and 4 children (2021: 51 adults and 2 children): importantly, patterns of attendance post-pandemic seem significantly to have altered, with many once-regular worshippers now attending less often. It is difficult to reflect this in the comparison of figures. On Sunday, 6 November we marked the Solemnity of St Leonard (our secondary patron). The Vicar of Harrow, Fr James Power, was our guest preacher - and we were delighted to be joined by brother and sister Christians from other Anglican churches locally, and other denominations. A magnificent party and fireworks display followed the Mass. On Monday, 19 December Fr Richard marked his tenth anniversary of priestly ordination: after Mass, he was presented with a gift from the congregation, who then raised a glass to him over a slice of cake! Members of the congregation supported other churches locally, and wider church activities - for example attending and participating in the patronal festival at St Andrew, Kingsbury and the ACAT (Harrow) service at St Alban, North Harrow. We continue to livestream all services at St Mary's, facilitating the participation of the housebound and those who may be travelling.

### **Mission, Ministry and Fellowship**

The Parochial Church Council having approved a Parish Profile, the vacancy for our Vicar was advertised. Johnette Clarke and Kenrick Elliott were appointed as our parish representatives, to interview prospective candidates with Bishop Jonathan, Archdeacon Catherine and the Area Dean.

During 2022, we were grateful to receive a gift of £15,000 following the closure of the 4th Kenton (St Mary's) Scout Group, which sum has since been designated for youth ministry. Early in his incumbency, Fr Richard took a group of our young people bowling. Explicitly Christian Advent calendars (with Christmas service invitations) were also purchased for all children attending St Bertha's Daycare in the Hall. St Mary's continues to enjoy a good relationship with the Stanmore Choral Society, welcoming audiences to a number of their performances. A congregational census was undertaken during Advent, to learn more about what people value about belonging to our church: the results of this survey informed the first meeting of the PCC in 2023, which focussed on mission. Christmas invitations were hand-delivered to houses in the parish, and the website updated with a special Christmas services page: the website has since undergone a complete rebuild, to be launched in spring 2023; similarly, the PCC agreed to the repainting of our external noticeboards, in order better to communicate with passersby. A very pleasant Christmas dinner brought the year to its close, in particular allowing the "No. 1 Catering Agency" to take a break from their usual selfless service, and to relax and enjoy the food and drink instead.

### **Fabric**

Works to the fabric of the church and Hall included the repair of one of the glass entrance doors to the church, and of one of the stained glass windows above the children's area; the refurbishment of the kitchen in the flat, and the installation of a new thermostatic timer in church. Mindful of the steep increase in energy prices, this allowed us to reduce our energy consumption by 66% in the final quarter of the year; however, higher prices in a new contract meant additional expenditure (on the previous year) of over £1,000. The Quinquennial Inspection took place in March, and a plan is in place to address the points raised. During the interregnum, various works were carried out in the Vicarage, including the replacement of the vinyl flooring in the kitchen and bathroom, and the fitting of new units in the bathroom. We continue to benefit from the presence of Community PayBack, who are able to undertake some of the more arduous tasks in the church grounds.

### **Electoral Roll**

At the time of the Annual Church Parochial Meeting in May there were 109 (2021: 108) people on the Electoral Roll of whom 54 (2021: 54) were resident in the Parish. Grateful thanks to Mrs Cynthia Yorke who is making sure that the Electoral Roll is kept up-to-date.

## **Stewardship**

It costs approximately £2,400 per week to run St Mary's (which includes our Parish Share of Common Fund, and also the heating, lighting, insurance, maintenance, web-cams, internet etc. etc.) but less than £500 per week comes from donations, collections and covenanted giving. It is planned to hold a Stewardship Campaign during Lent 2023, to bring this to the attention of our worshipping community.

The largest cost is the Parish Share of the Common Fund. This is the amount that we pay to the Diocese of London which is our contribution towards administration, salaries and pensions of all those who are employed by the Diocese (including our own Incumbent - but also the Finance Advisers, Safeguarding Teams etc. etc.). Each Parish makes an offer annually of the amount they consider that is a viable contribution. The 'target' figure is in excess of £85,000, but in 2022 we offered to contribute £60,000 as our Parish Share. It is always a struggle, but it is also a commitment as we are part of the Diocese and have to play our part.

## **Safeguarding**

It is imperative that we keep Safeguarding of young people, and the vulnerable of whatever age, at the top of our priorities. The Parochial Church Council has fully complied with its duties under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 (and in so doing has taken due regard to The House of Bishops Guidance on Safeguarding Children and Vulnerable Adults). Details of The Diocesan Safeguarding Policies and contact details of our Safeguarding Officer are clearly displayed in Church. There is information on our web-site and prominently displayed on notice-boards to explain what to do if there are any Safeguarding concerns.

*Ministry to Children and Young People*

Mrs Caroline Bullard is the Parish Children's Champion and Ms Angela Haines is the Parish Safeguarding Officer. In line with Diocesan policy, all those working with children and young people are required to hold an enhanced DBS disclosure.

## **Financial review**

The Financial Assets of the PCC are held in 3 separate accounts.

- The CCLA predominantly holds the Reserves;
- Birmingham Midshires held funds for the 100 Club;
- Barclays Bank plc holds the Current Account in which the weekly income is deposited and from which all expenditure is paid.

At 31 December 2022, the CCLA balance was £5,102.75 (2021: £5,036.50).

The 100 Club was set up in October 1996 with the intention of raising additional funds for the parish, however the scheme fell into abeyance during the pandemic as it was difficult to collect the contributions for shares and there were no collective gatherings at which to make the draws. All those who had contributed to the 100 Club in 2020 and 2021 were sent a letter asking if they would like their contributions refunded or whether these could be used for the benefit of the Parish. No refunds were requested, and proceedings to close the account at Birmingham Midshires was initiated. The account subsequently closed early in 2023 and the balance of funds (£4,500) was paid into the Barclays Account in February 2023.

Like many other charitable organisations, the Parish has seen a reduction of incoming resources. In 2022, our income from Standing Orders, Freewill Offering Envelopes and Collections was £25,696 (2021: £31,301), a significant reduction of over £5,000 from the previous year; regrettably continuing to show a reducing contribution since the start of the pandemic. There are several other contributing factors including the sad passing of several very generous donors to our Freewill Offering Scheme.

The Church Hall is leased to St Bertha's Nursery. The premises to the south of the main hall is a self-contained flat which is also rented out.

On 31 December 2022, the PCC total assets were £57,903 (2021: £52,145).

## Reserves Policy

During 2013, the PCC considered and approved an amendment to its Reserves Policy which is to “maintain a balance in the General Fund, which equates to a minimum of three months expenditure”. However this cannot currently be met.

## Summary of the work of the Parochial Church Council (PCC) during the year

During 2022, the PCC met on 6 occasions for formal meetings. There was also an informal meeting held shortly after Fr Richard Norman's Induction, for him to meet PCC members. The Standing Committee met between meetings or transacted business by e-mail. The following issues were discussed and decisions made:

- Held a Section 11 Meeting to discuss the appointment of Parish Representatives for the process of appointing a new Incumbent
- Approved the Parish Profile in readiness for advertising the vacancy
- Reviewed the Safeguarding Policies and Safeguarding Audit, and submitted these to the Diocese Safeguarding Team
- Held the Annual Parochial Church Meeting on 22 May 2022
- Arranged for the replacement of the Glass Doors to the Church
- Made arrangements for covering Masses during the Interregnum
- Reviewed incoming resources and expenditure that could be reduced to improve the financial situation, especially in the light of rising fuel costs

## Review of Meetings of the Deanery Synod

The first meeting was held on 23 February at Christ Church Roxeth. The Rev'd Elaine Weaver shared information about the parish and led the opening worship. Emmanuel Gill spoke about the purpose and work of the London City Mission in Harrow. They work alongside teams from the churches to reach out to the Hindu and Muslim populations. The Area Dean introduced a discussion on the focus of the Deanery Synod to assist the Standing Committee with the choice of subjects for future meetings

A service to welcome Bishop Lusa Nsenga-Ngoy to the Willesden Area was held at Emmanuel Church Northwood on 27 February. A Deanery Eucharist celebrated by Bishop Lusa was held in Holy Trinity Church Northwood on 7 June. The service was followed by a time of Fellowship when members of the churches could meet Bishop Lusa informally over refreshments.

A meeting to discuss Synod business was held using the Zoom software on 6 July. One application for a grant from the Deanery Mission Fund had been received from St Peter's West Harrow for £1,000 towards their work with young people; this was approved. The Deanery Accounts for 2021 were received and approved, subject to Independent Examination. The Rev'd Emma Webber was elected to the vacancy for a clergy representative on the Deanery Standing Committee. Pam Clissold was standing down as Deanery Treasurer and it was agreed that The Rev'd David Green would act as Treasurer until an election is held in July 2023.

The third meeting was held on 10 November at St John's Church of England School, Stanmore. The school choir welcomed Synod to the school by singing some songs. Jo Hester, Headteacher, gave an introduction to the school and the pupil composition. She explained the school's ethos and vision, and that it is recognised as a Music Hub, Early Years Hub and Religious Education Hub. The music teacher explained that the school orchestra had over 50 members and there were choirs from both sections of the school. The Assistant Headteacher explained the curriculum and the main drivers. Four of the children shared their experiences at the school. The choir sang their vision song including the words “we make a difference”.

Becky Frost and Hilary Millard from *Harrow Re:generation* shared the resources that they provide to churches and schools in Harrow and their involvement during the year. They asked for continuing support from the churches for their work as a charity including volunteering, financial giving and prayer.

James Wood and Helen Wolstencroft shared information about the Church of England Growth Report in respect of young people and the changes that churches need to make as a result of the pandemic. They explained that churches, some of whom do not have the volunteers for youth work that they had previously, need to partner with other churches and organisations and use the resources available from the Diocese. There was then a time for prayer in small groups. The 2021 Deanery Accounts had been Independently Examined successfully.

Monthly Prayer for Harrow has taken place on the first evening of each month under the leadership of The Rev'd Malcolm Finlay and then The Rev'd Ian Dowsett, using the Zoom software.

Reports on the sessions of the London Diocesan Synod and of the General Synod were received at meetings during the year.

## Thanks

The Vicar and Parochial Church Council wish to formally thank the Churchwardens, Johnette Clarke and Ken Elliott. They are officers of The Bishop. We are blessed with exemplary Churchwardens who care for people first and foremost. The other work is important (and takes much time) but looking out for individuals is vital. It is a privilege to work alongside them. Thanks to Jean Williams, our Honorary Treasurer for her work in keeping the finances in order and to David Griffiths our Honorary PCC Secretary, Gift Aid and Stewardship Co-ordinator and Parish Administrator. Much of their work is "behind the scenes", such as producing this report. However, it is vital work to ensure that we comply with all the requirements of the Diocese and the Charity Commission.

Cynthia Yorke is Head Server and also responsible for the Sacristy. Thanks to all those who serve at the Altar.

We are grateful for the contribution of Peter Crawford, our organist, and the few faithful singers who comprise our small choir.

Work continues in the background to ensure that our church is kept in tip-top order, and we have the usual suspects to thank for this. Gloria Cowans, as Chair of the Social and Fund-raising sub-committee is supported by a team of willing helpers to ensure that our event catering maintains a very high standard. Gloria also leads the flower-arranging team. Thanks also to Mrs Lorna Abbott, who does so much work behind the scenes. Church cleaning is a tiresome job, but is undertaken faithfully.

These are just some of the "front of house" people who, together with greeters, sidespeople, readers, intercessors and Eucharistic Ministers who contribute to the life and mission of St. Mary's Kenton.

Approved by the PCC on Sunday 16<sup>th</sup> April 2023 and signed on their behalf by The Rev'd Richard Norman. (Incumbent & PCC Chair)



Date 16/04/23

The Parish of St Mary the Virgin Kenton

Registered Charity Number 1132234

**RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31st DECEMBER 2022**

<b><u>INCOMING RESOURCES</u></b>	<b><u>Notes</u></b>	<b><u>General</u></b>	<b><u>Restricted</u></b>	<b><u>2022</u></b>	<b><u>2021</u></b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<i>VOLUNTARY INCOME</i>					
Standing Orders / Direct Bank Payments (Gift Aided)		14,052		14,052	18,955
Envelopes (Gift Aided)		485		485	200
Freewill Offering Envelopes		7,461		7,461	12,146
Loose Plate, Good Box & Collection Boxes		1,542		1,542	1,858
Legacy		0		0	5,025
Gifts & Donations		2,163		<u>2,163</u>	<u>3,414</u>
		<b>25,703</b>		<b>25,703</b>	<b>41,598</b>
Tax recovered on Gift Aid		4,779		<u>4,779</u>	<u>8,721</u>
		<b>4,779</b>		<b>4,779</b>	<b>8,721</b>
<i>OTHER FUNDS GENERATED</i>					
Fund-raising Activities		164		164	1,051
4th Kenton (St Mary's) Scouts closure	<b>(4)</b>	15,000		15,000	0
Other Funds Generated		920		<u>920</u>	<u>2,494</u>
		<b>16,084</b>		<b>16,084</b>	<b>3,545</b>
<i>INVESTMENT INCOME</i>					
Interest Received		192		<u>192</u>	<u>111</u>
		<b>192</b>		<b>192</b>	<b>111</b>
<i>RENT FROM LAND OR BUILDINGS</i>					
Rent from Flat (268A Kenton Road)		16,093		16,093	14,969
Rent (St Bertha's Nursery)		54,904		54,904	34,500
Rent (Syriac Orthodox Church)		3,370		3,370	910
Lettings (Church Hall)		320		<u>320</u>	<u>120</u>
		<b>74,687</b>		<b>74,687</b>	<b>50,379</b>
<i>INCOMING RESOURCES FROM CHARITABLE ACTIVITIES</i>					
Fees		160		<u>160</u>	<u>120</u>
		<b>160</b>		<b>160</b>	<b>120</b>
<i>OTHER INCOME</i>					
Insurance Claim	<b>(6)</b>	7,156		7,156	1,850
Grants		0	2,641	2,641	500
		<u>7,156</u>	<u>2,641</u>	<u>9,797</u>	<u>2,350</u>
<b>TOTAL RECEIPTS</b>		<b>128,764</b>	<b>2,641</b>	<b>131,405</b>	<b>106,829</b>

*There may be minor discrepancies in the totals as pence are not shown.*

The Parish of St Mary the Virgin Kenton

Registered Charity Number 1132234

RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31st DECEMBER 2022

<u>RESOURCES EXPENDED</u>	<u>Notes</u>	<u>General</u>	<u>Restricted</u>	<u>2022</u>	<u>2021</u>
		£	£	£	£
<i>COST OF GENERATING FUNDS</i>					
Cost of Fetes & Other Events		235		235	54
100 Club Prizes		0		0	300
		<b>235</b>		<b>235</b>	<b>354</b>
<i>CHARITABLE ACTIVITIES</i>					
Charitable Donations		100		100	20
Bishop of Fulham's Discretionary Fund		360		360	0
		<b>460</b>		<b>460</b>	<b>20</b>
London Diocesan Common Fund		60,000		60,000	62,659
Ministry Parish Share		0		0	100
Repayment of Diocesan Loan	(5)	2,000		2,000	1,834
Schools' Levy		0		0	0
		<b>62,000</b>		<b>62,000</b>	<b>64,593</b>
Clergy Expenses					
Vicarage (Decorating, Phone, Water Rates etc.)		1,316		1,316	553
Pastoral		0		0	37
Housing		0		0	3,713
Education/Training		252		252	445
		<b>1,568</b>		<b>1,568</b>	<b>4,748</b>
Parish Training and Mission		0		0	100
Insurance		7,406		7,406	7,092
Church Telephone and Internet		1,089		1,089	1,141
Music and Organ Repairs		7,556		7,556	7,008
Church Maintenance and Repairs	(6)	10,927		10,927	2,534
Upkeep of Services		3,400		3,400	2,137
Upkeep of Churchyard		81		81	198
Administration		1,455		1,455	1,037
Visiting Clergy (including Interregnum)		3,776		3,776	590
Alarm Maintenance		0		0	34
Web-Cam Maintenance		0		0	0
Photocopier/Printing/Postage		3,954		3,954	1,684
Church Supplies		3,400		3,400	1,374
Children & Youth Mission		283		283	0
Church Utilities	(7)	8,443		8,443	12,752
Hall Utilities	(7)	2,787		2,787	0
Hall Repairs and Decorating		566		566	3,636
Flat and Grounds Maintenance	(8)	9,653		9,653	190
Study Literature		0		0	144
		<b>64,776</b>		<b>64,776</b>	<b>40,277</b>
<b>TOTAL PAYMENTS</b>		<b>125,647</b>	<b>0</b>	<b>125,647</b>	<b>110,003</b>
<b>TOTAL RECEIPTS</b>		<b>128,764</b>	<b>2,641</b>	<b>131,405</b>	<b>106,829</b>
<b>SURPLUS (DEFICIT)</b>		<b>3,117</b>	<b>2,641</b>	<b>5,758</b>	<b>(3,174)</b>

There may be minor discrepancies in the totals as pence are not shown

The Parish of St Mary the Virgin Kenton

Registered Charity Number 1132234

<b>SUMMARY OF RECEIPTS AND PAYMENTS</b>	<b>General £</b>	<b>Restricted £</b>	<b>2022 £</b>	<b>2021 £</b>
Cash Funds Last Year End	52,145	0	52,145	55,319
Net of Receipts (Payments)	3,117	2,641	5,758	(3,174)
Gain and Loss	0	0	0	0
Transfers Between Funds				
<i>General Fund (Undesignated)</i>	0	0	0	0
<i>Reserve Fund (Designated)</i>	0	0	0	0
Cash Funds This Year End	<b>55,262</b>	<b>2,641</b>	<b>57,903</b>	<b>52,145</b>

**STATEMENT OF ASSETS AND LIABILITIES AS AT 31st DECEMBER 2022**

	<b>2022</b>		<b>2021</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>CURRENT ASSETS</b>				
Cash at Barclays Bank	48,983		42,627	
Petty Cash	40		40	
Birmingham Midshires	4,500		4,441	
Central Board of Finance (CCLA Account)	5,102	58,627	5,036	52,145
<b>TOTAL CURRENT ASSETS</b>		<b>58,627</b>		<b>52,145</b>
<b>LIABILITIES</b>				
Agency Collections		(724)		0
<b>TOTAL NET ASSETS</b>		<b>57,903</b>		<b>52,145</b>
<b>REPRESENTED BY</b>				
General Fund		47,914		59,514
Fabric Reserve (Designated)		(5,000)		(5,000)
Children & Youth Fund (Designated)		14,717		0
100 Club (Designated)		0		4,441
Curate's Fund (Restricted)		(2,659)		(2,659)
Bosnia Fund (Restricted)		290		290
Church Heating Grant (Restricted)		2,641		0
<b>TOTAL CHARITY FUNDS</b>		<b>57,903</b>		<b>52,145</b>

**NOTES ON THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31st DECEMBER 2022**

**1) ACCOUNTING POLICIES**

**a. Accounting Convention**

The financial statements have been prepared in accordance with the Church Accounting regulations 2006 together with applicable accounting standards and the Charities SORP 2014.

The financial statements have been prepared under the receipts and payments basis. The financial statements include all transactions for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

**b. Funds accounting**

Funds held by the PCC are:

*Unrestricted Funds:*

*the General Fund, which can be used by the PCC for ordinary purposes;*

*Designated Funds:*

*the Fabric Reserve Fund and Children & Youth Ministry Fund, are set aside by the PCC out of unrestricted funds for specific future purposes;*

**c. Incoming resources**

All incoming resources are accounted for gross and recognised when received.

**d. Resources used**

**Grants**

Grants and donations are accounted for when paid over.

**Church Activities**

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31<sup>st</sup> December will be shown in the following year's accounts.

**e. Current Assets**

Amounts owing to the PCC at 31<sup>st</sup> December in respect of fees, rents or other income will appear in the following year's accounts. See Notes below.

**2) STAFF COSTS**

The Organist receives remuneration as Organist on a sessional basis. Organists' fees were paid gross.

**3) FUNDS**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Restricted Funds</b>		
Balance 1 <sup>st</sup> January	290	290
Receipts	2,641	0
Payments	0	0
Surplus/(Deficit) for the year	2,641	0
<b>Balance 31<sup>st</sup> December</b>	<b>2,931</b>	<b>290</b>
 <b>General Fund (unrestricted)</b>		
Balance 1 <sup>st</sup> January	52,145	55,319
Receipts	128,764	106,829
Payments	(125,647)	(110,003)
Surplus/(Deficit) for the year	3,117	(3,174)
<b>Balance 31<sup>st</sup> December</b>	<b>55,262</b>	<b>52,145</b>

Occasionally monies are received for specific small projects. These are spent in the same years as they are received.

#### **4) DONATIONS**

In 2022 a donation of £15,000 was received upon the closure of the 4th Kenton (St Mary's) Scout Group. It was agreed by the Parochial Church Council that these funds should be used towards Children and Youth Ministry.

#### **5) LOAN REPAYMENT**

During the year 1st January - 31st December 2019, a Grant was made for the replacement of the Church Heating Boilers. There was also a loan of £10,000 from the Diocese of London which is being repaid over five years.

#### **6) GLASS DOORS**

The replacement of the Glass Doors to the Church were covered by an Insurance Claim.

#### **7) CHURCH & HALL UTILITIES**


Church and Hall Utilities were shown amalgamated In 2021.

#### **8) FLAT KITCHEN REFURBISHMENT**


In 2022, it was agreed to replace the kitchen units in the Flat at 268a Kenton Road.

Approved by the PCC on Sunday 16th April 2023 and signed on their behalf by:

The Rev'd Richard Norman (Incumbent & PCC Chair)

 Date 16/04/23

Mr Kenrick Elliott (Churchwarden & PCC Vice-Chairman)

 Date 16-4-23

**Independent Examiner's Report to the  
Parochial Church Council of Saint Mary the Virgln, Kenton**

I report to the charity trustees on my examination of the accounts of The Parish of St Mary the Virgin, Kenton for the year ended 31 December 2022.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of your charity's accounts as carried out under section 145 of the Act. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination.

I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act, or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Date 9<sup>th</sup> May 2023

**Shella Burt**

7 The Beeches  
193 Boston Road  
London  
W7 2JU

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# Accounts

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Parish of

## **Saint Mary the Virgin, Kenton**

**Report of the Parochial Church Council for the year ended 31<sup>st</sup> December 2021**

### **Administrative information**

The Church of Saint Mary the Virgin is situated in Saint Leonard's Avenue, Kenton. It is part of the Harrow Deanery in the Diocese of London within the Church of England.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Kenton is registered with the Charity Commission.

Parochial Church Council (PCC) members who have served from 1<sup>st</sup> January 2021 until the date this report was approved are:

<b>Incumbent / Chairman</b>	<b>The Revd Edward Lewis</b>	(to 31st December 2021)
<b>Vice Chairman</b>	<b>Mr Kenrick Elliott</b>	
<b>Assistant Curate</b>	<b>The Revd Mike Still</b>	
<b>Hon. Assistant Priest</b>	<b>The Revd Canon John Metivier SSC</b>	
<b>Churchwardens</b>	<b>Miss Johnette Clarke</b>	(from 23rd May 2021)
	<b>Mr Kenrick Elliott</b>	
	<b>Mr Winslow Maloney</b>	(to 23rd May 2021)
<b>Representatives on Deanery Synod</b>	<b>Mrs Leila Bullard</b>	
	<b>Miss Johnette Clarke</b>	
<b>Elected members</b>	<b>Mrs Sakunthala Ahluwalia</b>	(to 23rd May 2021)
	<b>Prof Luke Anand</b>	(to 23rd May 2021)
	<b>Mrs Janet Cameron</b>	
	<b>Mrs Gloria Cowans</b>	
	<b>Mrs Patricia Edwards</b>	(to 23rd May 2021)
	<b>Mrs Erma Fernandes</b>	
	<b>Mr David Griffiths</b>	
	<b>Ms Angela Haines</b>	
	<b>Ms Beauty Huntley</b>	(from 23rd May 2021)
	<b>Ms Bernadette Labastide</b>	
	<b>Mr Ioan Tinca</b>	(from 23rd May 2021)
	<b>Mrs Lorna Williams</b>	(from 23rd May 2021)
	<b>Ms Jean Williams</b>	
	<b>Mrs Cynthia Yorke</b>	

### **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

### **BANKERS**

Barclays Bank plc, Harrow Group, 355 Station Road, Harrow, Middlesex HA1 2AN

### **CORRESPONDENCE ADDRESS**

The Incumbent / PCC Chairman

The Vicarage, 3, St. Leonard's Avenue, Kenton, Harrow, Middlesex HA3 8EJ

**REGISTERED CHARITY NUMBER:** 1132234

**WEBSITE** [www.stmaryskenton.org](http://www.stmaryskenton.org)

## **Introduction**

Nine months after the Coronavirus pandemic had significantly disrupted our lives, we had hoped that by Christmas 2020, we would be returning to some semblance of "normality". Unfortunately, the easing of Covid restrictions over the summer and autumn, combined with greater social interaction, led to an increase in Covid infections throughout the United Kingdom and within the first few days of 2021 it was announced that a second "lockdown" was to be implemented. It was not as severe as the first and worshippers were still able to attend church as long as the stringent risk assessments had been carried out; and compliance with social distancing, hand sanitisation, ventilation and other good practices were being applied. Once again, St Mary's continued to offer the daily Sacrifice of The Mass and the Offices of Morning and Evening Prayer, both in person and on our internet platform.

In complete contrast to the previous year, Holy Week services and devotions were able to be offered to those who were willing and able to attend (subject to their own risk assessment, often determined by their vulnerability to infection and lateral flow testing to ensure that they were not testing positive for Covid). There were some significant differences to our "normal" observances of these events. There was no procession on Palm Sunday; no feet washing on Maundy Thursday and no kissing of the cross during veneration of the cross on Good Friday. Small prices to pay for being able to be present during these most solemn moments in following in Our Lord's footsteps on his path to Calvary. As one Bishop remarked: "While there will be social distancing, there will be no spiritual distancing from God."

Easter was celebrated as joyfully as we could, under the circumstances. Numbers attending the Easter Vigil and Easter Day Masses were less than half what we would have usually expected. It is so disappointing that the pandemic has had such a dramatic effect on church attendance - not just at St. Mary's but globally.

The Annual Meeting of Parishioners took place after the Parish Mass on 23rd May. Our dear friend, Winslow Maloney, stood down after four years as Churchwarden. He was sincerely thanked for his most valuable contribution to the life of St. Mary's. Fortunately, Johnette Clarke agreed to take on this vital role, together with long-standing Churchwarden Ken Elliott. What a terrific team we have! We also welcomed new members onto the Parochial Church Council and thanked those who had served in the previous years.

In August, we were shocked by two events. The sad passing of Jim Haines touched many of us. Although Jim was not a regular worshipper, he supported his wife Mary in all her many activities at St. Mary's, and would often attend social and fund-raising events as a willing helper. May he rest in peace and rise in glory. The other event, which was to 'rock' the Parish was the announcement by Father Edward Lewis that he was to take early retirement at the end of the year. This was not entirely unexpected, as he had never fully recovered from an injury sustained some years ago, and he had planned to remain at St. Mary's to celebrate Margaret Shand's 100th Birthday. Sadly, as reported in last year's Annual Report, Margaret was called to Our Father's House on 13th January 2021.

Bishop Jonathan came to celebrate our Patronal Festival on 5th September to Baptise and Confirm, and to inter Margaret Shand's ashes in the Memorial Garden on, what would have been her Centenary.

As the year drew to a close, we celebrated the Feast of Christ the King, which was Father Edward's last Mass at St. Mary's. We wished him and Katherine a long and happy retirement at a Reception after the Mass which we were able to hold in the Church Hall. Father John Metivier's health sadly declined during the year, and he is now residing at a Nursing Home in Brentford. He is greatly missed and always in our prayers. We give thanks for Father Mike Still, Father Leslie Drake and Father Bernard Dagnall who are covering our Masses during the Interregnum. And we are praying hard that we will be blessed with a new incumbent before the end of 2022. God willing.

## Background

The Parish of St Mary The Virgin Kenton is in The Diocese of London, part of The Church Of England. The Parochial Church Council (PCC) of St Mary The Virgin Kenton, co-operating with the Incumbent, has the responsibility of promoting the Gospel of Jesus Christ and mission of The Church, within the parish and more widely. The Church of England has been described as the one institution that exists for the benefit of those outside. Due to the established nature of the Church, **everyone** within the geographical boundaries of the parish can look to St Mary's as 'their' parish church. We are always glad to welcome people into the family of the Church.

Practically, the Incumbent and PCC have responsibility for maintaining the Church plant, together with the Church Hall and the former Curate's flat at 268a Kenton Road, which is rented out.

## The Parish Church

For 95 years the parish has held full catholic privileges and was built for anglo-catholic worship. [The original missionary parish and temporary church was dedicated to St Leonard. Fr Johnson (1st Vicar) was then given a sum of money towards the building of the actual parish church from the sale of St. Mary's Church, Charing Cross Road, on condition it was dedicated to Our Lady, hence the two dedications. St Leonard is now our secondary Patron.]

Let it be clear that St Mary's welcomes everyone and values each person who comes through her doors. Our passion is God's passion for souls. We want to share the Good News of Jesus Christ with everyone. All are valued and welcome. Saint Mary's is a field hospital for sinners.

## The Life of the Parish in 2021

The Coronavirus pandemic has continued to make a significant impact upon the life and worship of the Parish, as will be evident throughout this year's Annual Report.

### Worship

At the heart of the Christian life is the daily encounter with God. This is formalised in the office of Morning, Evening and Night prayer, when we join in common prayer with Christians across the world, in worshipping God. The Mass is the gift of Jesus and is intimately bound up with His Sacrifice on Calvary. Sunday, The Day of Resurrection, is the first call on our commitment to worship, gathered as a family of believers, as a community, around the Altar. **'Without Sunday we cannot live'** as one of our martyred Christian forebears said. May those words inspire us to be at Mass each Sunday!

Numbers attending public worship during 2021 are somewhat meaningless. We have to report attendance to the Diocese for services held at Easter and Christmas, and throughout the month of October. Whilst we may be able to count individuals in church, assessing the numbers "attending" online is somewhat harder. There were 40 communicants at the Easter Vigil and 44 attending worship on Easter Day. At Christmas, just 38 attended. We know, however, that during October, there were some 70 individuals who were watching and participating from home, and likely to be similar (if not more) at Easter and Christmas. The number of worshippers attending 'in person' has not yet recovered and may still take many months (and even years) before we can return to the attendance figures to which we had become accustomed prior to the pandemic. There is still an uncertainty about leaving the safety and security of our homes and meeting with others indoors, alongside reports of rising Covid infections and the reality that many of our worshipping community are of an age where there is an increased risk and vulnerability in catching this dreadful virus.

### Requiescat in Pace

At the start of the year, we lost our lovely 'Lady' Margaret Shand. Mary Haines' husband, Jim, sadly passed away in August. Father Aidan Mayoss CR, long-standing friend of St. Mary's died in September. *Rest eternal grant to them O Lord and let light perpetual shine on them.*

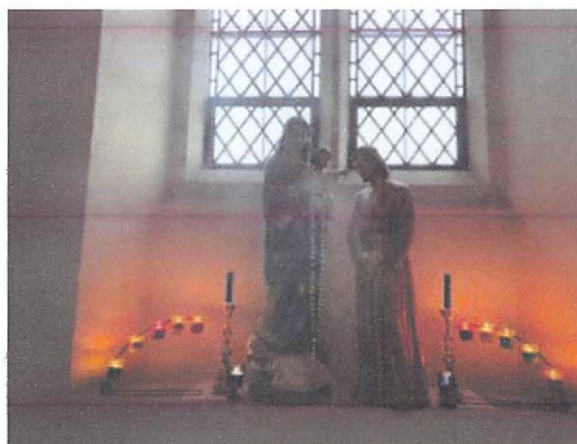


Photo credit : Fr Edward Lewis

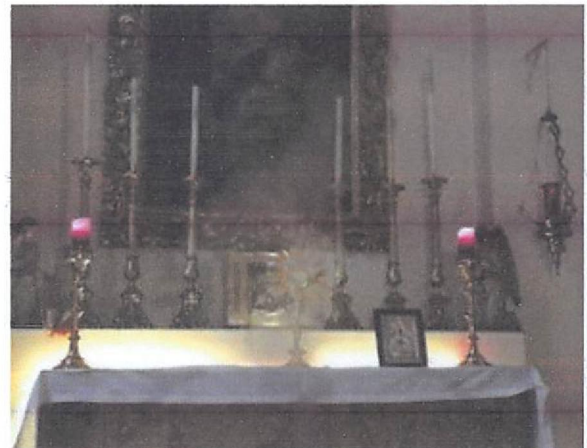
### *Stewardship*

St Mary's is a parish that has consistently paid its Parish Share of the Common Fund in full. This is the amount that we pay to the Diocese of London which is our contribution towards administration, salaries and pensions. In 2020 we had offered to pay £85,200 as our Parish Share. It is always a struggle, but it is also a commitment as we are part of the Diocese and have to play our part. Sadly, however, we lost our long-term letting from the nursery that was using the Church Hall (and was providing over £50,000 towards our Parish Share). Although we eventually reached a satisfactory settlement for the early termination of the lease, the Church Hall (which had been rather neglected over the years) needed attention, especially if we were to meet the stringent requirements for Health and Safety and Ofsted, in finding a new tenant. As a consequence, we were unable to meet the payments for our contribution. Negotiations with the Diocese, through Archdeacon Catherine, early in 2021 reached an agreeable compromise.

Our offer to the Diocese for 2021 was £60,000 which fully covers clergy costs, and which we were able to pay in full. It costs about £3,000 per week to run St Mary's (which includes our Parish Share of Common Fund, and also the heating, lighting, insurance, maintenance, web-cams, internet etc. etc.) but only £1,000 including Gift Aid generally comes from donations, collections and covenanted giving; although this has been significantly impacted by the church being closed to public worship during lockdown. Remember the powerful words from a former Archbishop of Wales, the late George Noakes, "***we are not to support the church as one might support a charity, but we are invited to share in God's enterprise for the Salvation of the world...***".

### *Formation and Catechesis*

This is a vital area in developing our Faith and relationship with the true and living God. Whilst many of our regular events were sadly restricted due to the pandemic, Rosary, Holy Hours [silent prayer before the exposed Blessed Sacrament] and Benediction were broadcast through YouTube and Facebook.



### *Pastoral & social care*

During the two years of the Covid pandemic, it has been especially important for us to maintain contact with the members of our congregation through mail-shots and e-mails. These have been received very warmly. The clergy have always been available and Lookout Leaders have kept in touch with those to whom they have been assigned. This has been an invaluable method of pastoral care and for keeping the clergy advised of any need.

### *Safeguarding*

It is imperative that we keep Safeguarding of young people, and the vulnerable of whatever age, at the top of our priorities. The Parochial Church Council has fully complied with its duties under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 (and in so doing has taken due regard to The House of Bishops Guidance on Safeguarding Children and Vulnerable Adults). Details of The Diocesan Safeguarding Policies and contact details of our Safeguarding Officer are clearly displayed in Church. There is information on our web-site and prominently displayed on notice-boards to explain what to do if there are any Safeguarding concerns.

### *Ministry to Children and Young People*

Mrs Caroline Bullard is the Parish Children's Champion and Ms Angela Haines is the Parish Safeguarding Officer. In line with Diocesan policy, all those working with children and young people are required to hold an enhanced DBS disclosure.

Prior to 'lockdown' we were making considerable headway in involving the youngsters more in the Mass and producing appropriate activities for them to use both in church and at home. As some of the Covid restrictions relaxed towards the end of the year, we were delighted to welcome back some of our regular young servers and welcome some new young members to the serving team. We have also been keen to give young people the opportunity to join the Readers and Intercessors Rota.

In November, we were able to gather together by the War Memorial in the Memorial Garden to commemorate Remembrance Sunday at 11.00am led by Father Edward Lewis with two minutes'



silence and the recitation of The Kohima Epitaph.

*'When you go home,  
Tell them of us and say:  
for your tomorrow,  
we gave our today.'*

### *Evangelization & Outreach*

According to the 2011 Census the Parish has a population of 26,300 (2001: 24,192) of whom only 27% were Christian. Hindus represent the largest religious group, with considerable numbers of Jewish and Muslim residents: there are still a number who would claim some vague Christian allegiance! The War Memorial in the garden and the Bishop's Chair in Church commemorate lives lost in the First World War. It will be interesting to see how this demographic has changed when the results of the Census in 2021 are published.

Like so many areas of London, house prices in Kenton are having a direct effect on the ability of young people and families to remain in the area. With prices in excess of £600,000 it is virtually impossible for people to afford that sort of mortgage. Consequently they have to move out of London, and therefore out of the parish.

The response to the 2 x 20 Bosnia Challenge begun in Advent 2014 has been wonderful. We have promised to feed 10 children, in Bosnia, a baguette each school-day. Jenny Stone Wigg MBE, who visits us each year, puts £20.00 a week into the hands of the local baker. He will then feed 10 children whose names are on a list, each school day. They are a mixture of Faiths and races. They are young humans in need and thanks to your generosity we are helping them. Jenny is overwhelmed by your kindness, and the letters from the children show that hungry tummies are being filled. We exceed the basic 10 children with Jenny using the extra money to feed more children.

The pew sheet is displayed publicly and on the Parish web-site, and e-mailed weekly to those on the Parish contact list. Social media (Facebook, Twitter) has been used to highlight important Feasts and events. The webcams broadcast daily services and devotions. Parishioners, and others from a variety of countries, who are unable to come to Mass are able to join us online.

### *Engagement with the Deanery of Harrow and Diocese of London*

Leila Bullard and Johnette Clarke are the elected members of St. Mary's, representing the Parish at meetings of Harrow Deanery Synod. In addition, Johnette has been elected as a representative of Harrow Deanery to serve on the London Diocesan Synod.

Fr. Edward Lewis and Almarene Frederick have both served on the Board of Trustees for Bereavement Care during 2021. Fr. Edward stepped down towards the end of the year as he approached his retirement date. Almarene continues to serve as a Trustee of Bereavement Care, in addition to serving as a Trustee for St. Luke's Hospice.

David Griffiths, our Honorary PCC Secretary and Parish Administrator, manages Bereavement Care as its Executive Officer.

### ***Capital Vision 2020***

Ten years ago, Capital Vision 2020 started us along a journey to becoming more **confident, compassionate and creative** in bringing the Gospel of Jesus Christ to our communities, and to show the love of our Creator. There is much to celebrate and build upon. We embraced these three areas into our Parish Mission Action Plan and there has certainly been some evidence of this in our work. Now, as we begin to look forward towards 2030, we are being challenged with the new vision: **For every Londoner to encounter the love of God in Christ**. There are still the common ambitions of God calling us to grow as **confident disciples**, grow **compassionate communities** and to **grow** in number as the **creative** body of Christ. To achieve this, three priorities have been identified: **growing younger** - how do we reach teenagers, students and young professionals who may not respond to our current methods; **becoming safer** - in the way we ensure that our safeguarding is effective and how we respond to those at risk; and **striving for racial justice** - making sure that we encourage diversity in all areas of our work. Now we must pray and listen to what God has in store for the Diocese and for this Parish in the next ten years to meet these challenges.

### ***Ecumenical links***

The relationship with Father Hector Rocu at All Saints Roman Catholic Church has continued to strengthen during the year. Sadly, the Kenton Group of Churches has had difficulty in maintaining its presence throughout the Covid pandemic.

We continue to value the links we have with Angola and Mozambique through ALMA; and **prayerfully** support the work of ACAT (Action by Christians Against Torture). Mrs Margaret Davies ensures that we are kept fully up to date with both initiatives.

### ***Electoral roll***

At the time of the Annual Church Parochial Meeting in May there were 108 (2020: 106) people on the Electoral Roll of whom 54 (2020: 56) were resident in the Parish. Grateful thanks to Mrs Cynthia Yorke who is making sure that the Electoral Roll is kept up-to-date.

### ***Mission Action Plan***

The Parish Mission Action Plan was revised in 2018 following consultation with the PCC and the congregation. Whilst continuing to address the three areas in Capital Vision 2020, it was agreed that the five key areas for action should still be very much the same as they had been over the duration of the previous plan. The five key areas for the Mission Action Plan (2018 - 2023) are:

- Youth (Children and Adults)
- Liturgy and Music
- Commitment from Existing Members
- Use of Resources (Human, Plant and Financial)
- Community

The Mission Action Plan is on the agenda at each meeting of the Standing Committee and the PCC. A copy is available for inspection on the PCC notice board at the West end of Church. It is an important document as it not only shows what we have done and what we are planning to do, but sets timescales against them, so we can check on how we are doing. Unfortunately, progress with the Mission Action Plan has been hampered by the Covid pandemic. We hope that we will be able to get back on track with this as we start to get back to a degree of 'normality' in 2022.

## **Financial review**

The Financial Assets of the PCC are held in 3 separate accounts.

- The CCLA predominantly holds the Reserves;
- Birmingham Midshires operates funds for the 100 Club;
- Barclays Bank plc holds the Current Account in which the weekly income is deposited and from which all expenditure is paid.

At 31st December 2021, the CCLA balance was £5,036.50 (2020: £5,033.88).

The 100 Club Account is with Birmingham Midshires. The account is in the name of St Mary-the-Virgin, Kenton 100 Club. The 100 Club was set up in October 1996 with the intention of raising additional funds for the parish, however the scheme fell into abeyance during the pandemic as it was difficult to collect the contributions for shares and there were no collective gatherings at which to make the draws. The Parochial Church Council will be deciding the future of the 100 Club during 2022.

Prior to 2020, this Parish had always met its responsibilities in paying the Common Fund in full; however to meet the ever-increasing payments in recent years, a substantial proportion of the Common Fund had been contributed from letting the Church Hall. The early termination of the lease by the previous tenants (Happy Child/Busy Bees/Treetops Nursery) combined with the suspension of use during the Covid pandemic, resulted in the Parish struggling to meet this commitment. As a result, we were faced with a shortfall on contributions to the Common Fund in 2020. The Parochial Church Council therefore offered to contribute £60,000 in 2021 as a figure that was achievable.

Like many other charitable organisations, the Parish has seen a reduction of incoming resources which can be partly attributed to the pandemic. In 2021, our income from Standing Orders, Freewill Offering Envelopes and Collections was £31,301, a reduction of over £2,500 from the previous year (2020: £33,824) which in itself was £5,000 less than the year before the pandemic.

The Church Hall is now leased to St Bertha's Nursery. These are early days, and the Coronavirus pandemic has meant restrictions on opening. However, we wish the manager, Saku, every success. The premises to the south of the main hall is a self-contained flat which is rented out. The current annual rent is £14,970.

On 31st December 2021, the PCC total assets were £31,434 (2020: £34,873).

## **Reserves Policy**

During 2013, the PCC considered and approved an amendment to its Reserves Policy which is to "maintain a balance in the General Fund, which equates to a minimum of three months expenditure". However this cannot currently be met.

## **Fabric, Goods and Ornaments**

### *Church*

In 2017 the PCC appointed Paul Sharrock as the inspecting architect and he carried out a Quinquennial Survey in June 2017. Five years on, and our Quinquennial Inspection was completed in March 2022.

In July 2020, we suffered a break in. The stained glass window in the North aisle has now been repaired. Later in the year, a freak occurrence (or possibly an act of vandalism) caused one of the glass entrance doors to shatter. Ecclesiastical Insurance were most helpful in enabling us to replace the glass doors and this work will be completed within the first few months of 2022.

### *Lighting and Electrical Systems*

Continued improvements to the lighting are on-going.

### *Inspections*

Annual inspections of the boilers, lightning conductor and fire-fighting equipment have taken place.

### *Church Hall*

The Church Hall received a major redecoration and refurbishment during 2020. It has now been let to St Bertha's Nursery during the week (Monday to Friday) and the income is invaluable in helping us to balance our expenditure.

## **Summary of the work of the Parochial Church Council (PCC) during the year**

During 2021, the PCC met on only 4 occasions for formal meetings. This was as a result of the Covid-19 pandemic and the necessity of holding less frequent meetings for larger groups. The Standing Committee met between meetings or transacted business by e-mail. The following issues were discussed and decisions made:

- Reviewed the Safeguarding Policies and Safeguarding Audit, and submitted these to the Diocese Safeguarding Team
- Agreed to the appointment of Winslow Maloney as Churchwarden Emeritus
- Held the Annual Parochial Church Meeting on 23<sup>rd</sup> May 2021
- Arranged for repairs to the Stained Glass Window damaged during the break-in
- Continued discussions with the Insurance Company and various contractors around the replacement of the Glass Doors to the Church
- Started to prepare the Parish Profile in readiness for advertising for a new incumbent
- Made arrangements for covering Masses during the Interregnum

In the latter months of the year, the main focus was regarding the retirement of Father Edward Lewis, how to sustain services throughout the interregnum and advertising for his successor.

## **Review of Meetings of the Deanery Synod**

2021 has been a year in our churches when we have begun to recover from the Coronavirus Covid-19 pandemic with most of the restrictions previously imposed being lifted giving us more freedom to meet and to worship. However, meetings of the Synod have continued to be held using the Zoom software during 2021.

A new three-year Deanery Synod began in December 2020 with elections taking place for the Deanery Officers and members of the Standing Committee. John Dolling was re-elected as Lay Chair, Robert May as Honorary Secretary, Pam Clissold as Honorary Treasurer. The Clergy members of the Standing Committee are Christine Britton, Malcolm Finlay, David Green and Rod Green. The Lay members of the Standing Committee are Mary Abbott, Susan Cooper, Toby Partridge and Clive Scowen. During the year Christine Britton resigned and Rod Green moved to be Archdeacon of Llandaff. They were replaced as clergy members of Standing Committee by Barry Hingston and Ajay More. Stuart Nattrass and David Tuck were elected by the PTO Clergy to represent them on Deanery Synod. Derek Taylor-Mew was appointed Independent Examiner for the Accounts. Representatives on Harrow SACRE continue to be Mary Abbott and Revd James Power. Alison Stowe was elected in July as the third representative. David Poole has continued to be the representative on the Diocesan Board for Schools. The Head Teachers of our Church of England Schools, Jo Hester and Daniel Norris, were co-opted to Synod.

The first meeting of the new Synod on 28th January was Revd Ian Dowsett's last meeting as Area Dean. Revd Ann Lynes (from Holy Trinity Northwood) took on the role as the new Area Dean from March. The Archdeacon of Northolt, Ven Catherine Pickford, gave the opening talk based on Matthew 26. This was followed by the confirmation of the elections that had taken place by email. Synod heard about the launch of "Hope Church" reaching out to the residents of the new housing estates in Harrow View, and of "Mosaic Church" an intercultural church reaching out to people of other faiths and cultures in Harrow.

The second meeting on 6th July started with a talk by Revd Dave Bookless of St Mary Norwood entitled "Caring for God's Creation" encouraging churches to consider the *Eco Church* initiative and to take some actions. Toolkits are available for churches to use on "Climate Sunday". A presentation was made to Ian Dowsett thanking him for his work as Area Dean over the past 5 years. Synod received presentations from two churches who had applied for grants from the Deanery Mission Fund. Grants of £1,000 for both were approved: Holy Trinity Wealdstone to subsidise their English Class and St Michael and All Angels Harrow Weald towards a camera and internet connection to livestream services. The Deanery Accounts for 2020 were approved, subject to independent examination. Dr John Spencer of Holy Trinity Northwood was elected as the representative on Bereavement Care Management. Graham Nicholson was elected to serve a further term as Governor of St John's School Stanmore and Graham Hamwijk was elected as a Governor of Holy Trinity School Northwood.

The third meeting was held on 3rd November with a talk by Revd Navina Thompson of St Giles Ickenham entitled "Swimming Against the Tide: An Exploration of Engaging with Difference". Navina talked about her experiences as a child of Indian Parents living and working as a woman priest in the

Middle East and the diversity in that region. She encouraged us to live with our own prejudices and to live and think differently by embracing cultural and theological diversity. Daniel Escott was elected as a Governor of St John's School Stanmore.

Following elections in the summer, Clive Scowen and Jody Stowell had been elected to represent the Diocese on General Synod; Johnette Clarke, Susan Cooper, John Dolling, Toby Partridge, Joshua Tate and David Green, Jody Stowell, Rachel Campbell and Paul Hullyer had been elected to represent the Deanery on the London Diocesan Synod.

Plans for a Deanery Prayer Evening at St Mary's Harrow for "Thy Kingdom Come" already postponed from 2020 was unable to be held in 2021 but monthly Prayer for Harrow has taken place under the leadership of Revd Malcolm Finlay and using the Zoom software.

Reports on the sessions of the London Diocesan Synod and of the General Synod were received at meetings during the year.

### *Thanks*

The Vicar and Parochial Church Council wish to formally thank the Churchwardens, Johnette Clarke, Ken Elliott and Winslow Maloney. They are officers of The Bishop. We are blessed with exemplary churchwardens who care for people first and foremost. The other work is important (and takes much time) but looking out for individuals is vital. It is a privilege to work alongside them. Thanks to Jean Williams, our Honorary Treasurer for her work in keeping the finances in order and to David Griffiths our Honorary PCC Secretary, Gift Aid and Stewardship Co-ordinator and Parish Administrator. Much of their work is "behind the scenes", such as producing this report. However, it is vital work to ensure that we comply with all the requirements of the Diocese and the Charity Commission.

Thanks to the Serving Team. The servers are always ready and willing to assist, and have done their work extremely well during the pontifical and other masses held this year, particularly adapting to social distancing, mask wearing and sanitising during the mass. We are always keen to encourage our young members to take on the various roles within the serving teams.

Peter Crawford our organist is a faithful and thoughtful person, who has adapted to the coronavirus restrictions, and ensured that we can still enjoy certain elements of music within the permitted restrictions.

Even during the pandemic much work has gone on in the background to ensure that our church is kept in tip-top order, and we have the usual suspects to thank for this. Gloria Cowans, as Chair of the Social and Fund-raising sub-committee is supported by a team of willing helpers to ensure that our event catering maintains a very high standard. Gloria also leads the flower-arranging team. Thanks also to Mrs Lorna Abbott, who does so much work behind the scenes. Church cleaning is a tiresome job, but is undertaken faithfully.

Olga Clifford and Cynthia Yorke are responsible for the Sacristy and continue to ensure that our altar linen is always pristine. We wish Olga well and send all good wishes for a good recovery.

These are just some of the "front of house" people who, together with greeters, sidespeople, readers, intercessors and Eucharistic Ministers who contribute to the life and mission of St. Mary's Kenton. Thank you to all who have helped throughout this most difficult of years.

Approved by the PCC on Sunday 24<sup>th</sup> April 2022 and signed on their behalf by Mr. Kenrick Elliott (Churchwarden & PCC Vice-Chairman)

*K Elliott*

Date 24-4-22

The Parish of St Mary the Virgin Kenton

Registered Charity Number 1132234

**RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31st DECEMBER 2021**

<b><u>INCOMING RESOURCES</u></b>	<b><u>Notes</u></b>	<b><u>General</u></b>	<b><u>Restricted</u></b>	<b><u>2021</u></b>	<b><u>2020</u></b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b><i>VOLUNTARY INCOME</i></b>					
Standing Orders (Gift Aided)		18,955		18,955	19,779
Envelopes (Gift Aided)		200		200	0
Freewill Offering Envelopes		12,146		12,146	11,138
Loose Plate Collections & Collection Boxes		1,858		1,858	3,250
Legacy		5,025		5,025	2,000
Donations	(4)	3,414		<u>3,414</u>	<u>11,066</u>
		<b>41,598</b>		<b>41,598</b>	<b>47,234</b>
Tax recovered on Gift Aid		8,721		<u>8,721</u>	<u>5,918</u>
		<b>8,721</b>		<b>8,721</b>	<b>5,918</b>
<b><i>ACTIVITIES FOR GENERATING FUNDS</i></b>					
Fund-raising Activities		791		791	1,921
100 Club		0		0	556
Bookstall		0		0	16
Other Funds Generated		2,494		<u>2,494</u>	<u>4,118</u>
		<b>3,285</b>		<b>3,285</b>	<b>6,611</b>
<b><i>INVESTMENT INCOME</i></b>					
Interest Received		57		<u>57</u>	<u>124</u>
		<b>57</b>		<b>57</b>	<b>124</b>
<b><i>RENT FROM LAND OR BUILDINGS</i></b>					
Rent from Flat (288A Kenton Road)		14,969		14,969	14,972
Rent (St Bertha's Nursery)	(5)	34,500		34,500	9,750
Rent (Syriac Orthodox Church)		910		910	0
Rent (Happy Child/Treetops Nursery)		0		<u>0</u>	<u>16,133</u>
		<b>50,379</b>		<b>50,379</b>	<b>40,855</b>
<b><i>INCOMING RESOURCES FROM CHARITABLE ACTIVITIES</i></b>					
Fees		120		<u>120</u>	<u>524</u>
		<b>120</b>		<b>120</b>	<b>524</b>
<b><i>OTHER INCOME</i></b>					
Part Settlement Nursery Early Lease Termination		0		0	47,601
Insurance Claim		1,850		1,850	2,242
Grants		500		500	5,000
Bosnia Charity Collection		0		0	81
		<u>2,350</u>		<u>2,350</u>	<u>54,924</u>
<b>TOTAL RECEIPTS</b>		<b>106,515</b>		<b>106,515</b>	<b>156,191</b>

*There may be minor discrepancies in the totals as pence are not shown.*

The Parish of St Mary the Virgin Kenton

Registered Charity Number 1132234

**RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31st DECEMBER 2021**

<b>RESOURCES EXPENDED</b>	<b>Notes</b>	<b>General</b>	<b>Restricted</b>	<b>2021</b>	<b>2020</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>COST OF GENERATING FUNDS</b>					
Cost of Fetes & Other Events		54		54	63
		<b>54</b>		<b>54</b>	<b>63</b>
<b>100 CLUB PRIZES</b>		0		0	0
		0		0	0
<b>CHARITABLE ACTIVITIES</b>					
Charitable Donations		20		20	700
Additional Curates Society		0		0	0
Swiss Help for Bosnia (Jenny Stone-Wigg)		0		0	0
		<b>20</b>		<b>20</b>	<b>700</b>
London Diocesan Common Fund		62,659		62,659	49,099
Ministry Parish Share		100		100	50
Repayment of Diocesan Loan	(6)	1,834		1,834	2,495
Schools' Levy		0		0	0
		<b>64,593</b>		<b>64,593</b>	<b>51,644</b>
Clergy Expenses					
Curate (Housing, Telephone, Travel etc.)		553		553	4,050
Pastoral		37		37	2,676
Housing		3,713		3,713	6,956
Education/Training		445		848	848
		<b>4,748</b>		<b>4,748</b>	<b>14,530</b>
Parish Training and Mission		100		100	100
Insurance		7,092		7,092	8,247
Church Telephone and Internet		1,141		1,141	1,362
Music and Organ Repairs		7,008		7,008	5,148
Church Maintenance		2,732		2,732	3,771
Upkeep of Services		2,137		2,137	3,443
Administration		1,037		1,037	5,978
Alarm Maintenance		34		34	1,150
Web-Cam Maintenance		0		0	3,079
Photocopier/Printing/Postage		1,684		1,684	1,195
Visiting Speakers		590		590	200
Church Utilities		12,752		12,752	11,047
Magazine and Bookstall Costs		0		0	0
Hall Utilities		0		0	0
Hall Repairs and Decorating		3,636		3,636	21,626
Flat and Grounds Maintenance		190		190	564
Study Literature		144		144	0
		<b>40,277</b>		<b>40,277</b>	<b>66,910</b>
<b>TOTAL PAYMENTS</b>		<b>109,703</b>	<b>0</b>	<b>109,703</b>	<b>133,847</b>
<b>TOTAL RECEIPTS</b>		<b>106,515</b>	<b>0</b>	<b>106,515</b>	<b>156,190</b>
<b>SURPLUS (DEFICIT)</b>		<b>(3,187)</b>	<b>0</b>	<b>(3,187)</b>	<b>22,343</b>

*There may be minor discrepancies in the totals as pence are not shown*

The Parish of St Mary the Virgin Kenton

Registered Charity Number 1132234

<b>SUMMARY OF RECEIPTS AND PAYMENTS</b>	<b>General £</b>	<b>Restricted £</b>	<b>2021 £</b>	<b>2020 £</b>
Cash Funds Last Year End	55,254	0	55,254	32,911
Liabilities due	(20,524)	0	(20,524)	0
Net of Receipts (Payments)	(3,187)	0	(3,187)	22,343
Gain and Loss	0		0	0
Transfers Between Funds				
<i>General Fund (Undesignated)</i>	0		0	0
<i>Reserve Fund (Designated)</i>	0		0	0
Cash Funds This Year End	<b>31,434</b>	<b>0</b>	<b>31,434</b>	<b>55,254</b>

**STATEMENT OF ASSETS AND LIABILITIES AS AT 31st DECEMBER 2021**

	<b>2021</b>		<b>2020</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>CURRENT ASSETS</b>				
Cash at Barclays Bank	42,627		45,872	
Petty Cash	40		40	
Birmingham Midshires	4,456		4,452	
Central Board of Finance (CCLA Account)	5,036	52,159	5,033	55,397
<b>TOTAL CURRENT ASSETS</b>		<b>52,159</b>		<b>55,397</b>
<b>LIABILITIES</b>				
Common Fund		(20,000)		(20,000)
Agency Collections		(524)		(524)
<b>TOTAL NET ASSETS</b>		<b>31,636</b>		<b>34,873</b>
<b>REPRESENTED BY</b>				
General Fund		31,636		34,873
Curate's Fund (Restricted)		0		(950)
Bosnia Fund (Restricted)		0		(81)
<b>TOTAL CHARITY FUNDS</b>		<b>31,636</b>		<b>33,842</b>

**NOTES ON THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31st DECEMBER 2021**

**1) ACCOUNTING POLICIES**

**a. Accounting Convention**

*The financial statements have been prepared in accordance with the Church Accounting regulations 2006 together with applicable accounting standards and the Charities SORP 2014.*

*The financial statements have been prepared under the receipts and payments basis. The financial statements include all transactions for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.*

**b. Funds accounting**

*Funds held by the PCC are:*

*Unrestricted Funds:*

*the General Fund, which can be used by the PCC for ordinary purposes;*

*Designated Funds:*

*the Fabric Reserve Fund, set aside by the PCC out of unrestricted funds for specific future purposes;*

**c. Incoming resources**

*All incoming resources are accounted for gross and recognised when received.*

**d. Resources used**

**Grants**

*Grants and donations are accounted for when paid over.*

**Church Activities**

*The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31<sup>st</sup> December will be shown in the following year's accounts.*

**e. Current Assets**

*Amounts owing to the PCC at 31<sup>st</sup> December in respect of fees, rents or other income will appear in the following year's accounts. See Notes 6 & 7 below.*

**2) STAFF COSTS**

*The Organist receives remuneration as Organist on a sessional basis. Organists' fees were paid gross.*

**3) FUNDS**

	2021	2020
	£	£
<b>Restricted Funds</b>		
Balance 1 <sup>st</sup> January	(6,738)	(8,449)
Receipts	0	5,080
Payments	0	(4,050)
Surplus/(Deficit) for the year	0	(3,369)
<b>Balance 31<sup>st</sup> December</b>	<b>(6,738)</b>	<b>(6,738)</b>
<b>General Fund (unrestricted)</b>		
Balance 1 <sup>st</sup> January	34,873	32,911
Receipts	106,515	151,109
Payments	(109,703)	(129,797)
Surplus/(Deficit) for the year	(3,187)	21,312
<b>Balance 31<sup>st</sup> December</b>	<b>28,498</b>	<b>34,873</b>

*Occasionally monies are received for specific small projects. These are spent in the same years as they are received.*

**4) DONATIONS**

*In 2020 donations included a gift of £10,000 from a donor who wishes to remain anonymous.*

**5) CHURCH HALL**

*In 2020, a new tenant in the form of St Bertha's Nursery was found for the Church Hall. Considerable renovation was required to meet the standards required by the Local Authority and Ofsted, in addition to repairs to a water leak in the roof. This was combined with the beginning of the Coronavirus pandemic and subsequent restrictions. As a consequence, income from lettings was substantially reduced in 2020.*

**6) LOAN REPAYMENT**

*During the year 1st January - 31st December 2019, a Grant was made for the replacement of the Church Heating Boilers. There was also a loan of £10,000 from the Diocese of London which is being repaid over five years.*

Approved by the PCC on Sunday 24th April 2022 and signed on their behalf by:

Mr Kenrick Elliott (Churchwarden & PCC Vice-Chairman)

*K Elliott*

Date *24-4-22*

Johnette Clarke (Churchwarden)

*J Clarke*

Date *24-4-22*

**Independent Examiner's Report to the  
Parochial Church Council of Saint Mary the Virgin, Kenton**

I report on the accounts for the year ended 31st December 2021 which are set out on pages 10 to 14.

**Respective responsibilities of the Trustees and Independent Examiner**

As Trustees of the charity, the members of the Parochial Church Council (PCC) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statements below.

**Independent Examiner's Statement**

In connection with my examination, no other matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with s.130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the requirements of the 2011 Act
  - have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



George Pascoe BSc

22, D'Arcy Gardens,  
Kenton,  
Harrow,  
Middlesex  
HA3 9JS

Date 24/10/22

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# Accounts

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Parish of

## **Saint Mary the Virgin, Kenton**

**Report of the Parochial Church Council for the year ended 31<sup>st</sup> December 2020**

### **Administrative information**

The Church of Saint Mary the Virgin is situated in Saint Leonard's Avenue, Kenton. It is part of the Harrow Deanery in the Diocese of London within the Church of England.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Kenton is registered with the Charity Commission.

Parochial Church Council (PCC) members who have served from 1<sup>st</sup> January 2020 until the date this report was approved are:

<b>Incumbent / Chairman</b>	<b>The Revd Edward Lewis</b>	
<b>Vice Chairman</b>	<b>Mr Kenrick Elliott</b>	
<b>Assistant Curates</b>	<b>The Revd Matthew Cashmore</b> (to 21 <sup>st</sup> June 2020)	
	<b>The Revd Mike Still</b>	
<b>Hon. Assistant Priest</b>	<b>The Revd Canon John Metivier SSC</b>	
<b>Churchwardens</b>	<b>Mr Kenrick Elliott</b>	
	<b>Mr Winslow Maloney</b>	
<b>Representatives on Deanery Synod</b>	<b>Mrs Leila Bullard</b>	
	<b>Miss Johnette Clarke</b>	(from 6th September 2020)
	<b>Mr David Griffiths</b>	(to 6th September 2020)
<b>Elected members</b>	<b>Mrs Sakunthala Ahluwalia</b>	(from 6th September 2020)
	<b>Prof Luke Anand</b>	
	<b>Mrs Janet Cameron</b>	
	<b>Miss Johnette Clarke</b>	(to 6th September 2020)
	<b>Mrs Gloria Cowans</b>	
	<b>Mrs Patricia Edwards</b>	
	<b>Mrs Erma Fernandes</b>	
	<b>Mr David Griffiths</b>	(from 6th September 2020)
	<b>Ms Angela Haines</b>	
	<b>Ms Bernadette Labastide</b>	
	<b>Mrs Cynthia Yorke</b>	
	<b>Ms Jean Williams</b>	
<b>Co-opted members</b>	<b>Mrs Denise Augustus</b>	(to 6th September 2020)

### **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

### **BANKERS**

Barclays Bank plc, Harrow Group, 355 Station Road, Harrow, Middlesex HA1 2AN

### **CORRESPONDENCE ADDRESS**

The Reverend Edward Lewis

The Vicarage, 3, St. Leonard's Avenue, Kenton, Harrow, Middlesex HA3 8EJ

**REGISTERED CHARITY NUMBER:** 1132234

**WEBSITE** [www.stmaryskenton.org](http://www.stmaryskenton.org)

## Introduction

Three years after the consecration of St Mary's, Britain stood alone against the demonic forces of Nazi Germany. During The Second World War the heartbeat of St Mary's was prayer and Sacrifice – The Sacrifice of The Mass offered in church daily. Just into 2020 we learned of another demonic force, Coronavirus. A very different type of enemy, but one which has been fought by scientific and medical skill. We in our turn have stayed at home, and complied with government and ecclesiastical regulations. Once again the heartbeat of St Mary's was prayer and Sacrifice – The Sacrifice of The Mass offered in church (or at the domestic Church) daily.

The lockdown meant that the faithful could not come to Church but thankfully we were able to go to them. In 2014 the PCC approved the installation of web cams in St Mary's so that the Mass and all services could be broadcast. Many of our people are used to watching the Mass if they have been indisposed, or on long holidays. The lockdown took this to a new level. All our faithful were watching, and some installed broadband in order to be able to tune in. Foremost amongst these was our beloved 'Lady' Margaret Shand who described tuning in each day as "a lifeline".

As we approached Holy Week, priests were forbidden from entering their churches, to say Mass and to broadcast services. Many feel this was a massive and unnecessary reaction by the ecclesiastical authorities. However, we set up a domestic church in the Vicarage dining room, Fr Matthew in his home, and the Saving events of our Salvation were offered and followed there. In the history of The Church, Mass has been offered in many places. St Maximilian Kolbe said Mass in the hellhole of Auschwitz. It is the Mass that matters, wherever it is said. Mass was said on 363 days in 2020.

During this time the clergy wrote to everyone on the Electoral Roll and others, each week. We also sent out palm crosses and Holy Week booklets, in every effort to support and be alongside you all. We also kept in touch by text, phone and email.

We came out of the first Lockdown over the summer and we started back to congregational worship. We had to conform to many standards and regulations with social distancing, masks, sanitiser etc etc. How good it was to be together again, conscious of those friends still shielding. The church is deep cleaned every week, for the safety of us all. Thanks to those who gave contributions to this work.

At Easter it was announced that Fr Matthew Cashmore would be leaving us in June to become priest in charge of St Anselm's Hayes. We had expected to have Fr Matthew with us into mid 2021, but he was needed elsewhere. I made a lockdown presentation to Father, Catherine and Edmund on behalf of us all. He made a great impression in the relatively short time he was with us, and found a place in the hearts of the faithful. He sorted our sound system out and also led the work of refurbishing the church hall after Busy Bees Nursery left – no small feats!

Fr Mike should have been priested in June, but the pandemic forced a delay until Michaelmas where a beautiful ordination took place at Bishop Jonathan's Church, Saint Andrew Holborn. Fr Mike said his first Mass the following day Sunday 27<sup>th</sup> September at St Mary's. I had the privilege of preaching. Father John who has been the most faithful priest and friend, has suffered a further deterioration in his health, but receives the Sacrament at home and is always with us in spirit. How we miss his wise, faithful presence each day.

In early September we were able to be together to celebrate the 99<sup>th</sup> birthday of our 'Lady' Margaret Shand. What a happy Mass and reception we had. Margaret was on great form and was delighted to reopen the newly refurbished church hall as the 'Lady Margaret Hall'.

Sadly after Christmas she declined and fortified by the rites of her mother the church, was called to Our Father's House on January 13<sup>th</sup> at 15:30 with Lorna Abbott holding her hand.  
*May she rest in peace and rise in glory.*



Photo credit : Fr Edward Lewis

Then a further lockdown. This time we priests were allowed into our churches, so it was possible to say mass in Church, with someone from your household 'bubble'. I should like to say a huge thank you to Katherine [as Fr Mike would to Cath] for being there so faithfully to answer Mass and the office and being in prayer for the parish.

The lockdown lifted during Advent, so we were together for the latter part of Advent and Christmas. What a year! I am very proud of our congregation, who have been as supportive as possible of each other, and of those who have found themselves in Kenton during Lockdown. There were kind and generous donations to those individuals.

Our wonderful wardens Ken & Winslow have been cornerstones as usual. Jean has made sure we are solvent, with her attention and care in the treasury. David has been the most exemplary [sadly unpaid] Parish Administrator and in his usual, quiet way, has ensured that the business and administration of church life has continued. [The Diocese still demand form filling!] We have all keenly felt the ban on congregational singing. The Fulham Schola have helped us celebrate major occasions with their excellent input. Peter has ensured we have suitable organ music to help our worship and Peter Coe and Katherine Lewis have acted as cantors.

2020 has been a strange year and even with the vaccination programme we will have to be very careful indeed as we try to return to some normality. Once again thanks to everyone who contributes to the life of the church and keep St Mary's doors open.

Yours devotedly,

*Fr. Edward*

## **Background**

The Parish of St Mary The Virgin Kenton is in The Diocese of London, part of The Church Of England. The Parochial Church Council (PCC) of St Mary The Virgin Kenton, co-operating with the Incumbent, has the responsibility of promoting the Gospel of Jesus Christ and mission of The Church, within the parish and more widely. The Church of England has been described as the one institution that exists for the benefit of those outside. Due to the established nature of the Church, everyone within the geographical boundaries of the parish can look to St Mary's as 'their' parish church. We are always glad to welcome people into the family of the Church.

Practically, the Incumbent and PCC have responsibility for maintaining the Church plant, together with the Church Hall and the former Curate's flat at 268a Kenton Road, which is rented out.

## **The Parish Church**

For 94 years the parish has held full catholic privileges and was built for anglo-catholic worship. [The original missionary parish and tin church was dedicated to St Leonard. Fr Johnson (1st Vicar) was then given a sum of money towards the building of the actual parish church from the sale of St. Mary's Church, Charing Cross Road, on condition it was dedicated to Our Lady, hence the two dedications. St Leonard is now our secondary Patron.]

Let it be clear that St Mary's welcomes everyone and values each person who comes through her doors. Our passion is God's passion for souls. We want to share the Good News of Jesus Christ with everyone. All are valued and welcome. Saint Mary's is a field hospital for sinners.

## **The Life of the Parish in 2020**

As we know, this was the strangest of years as we confronted the Coronavirus pandemic and this will be evident throughout this year's Annual Report.



*Photo credit : Fr Edward Lewis*

### *Worship*

At the heart of the Christian life is the daily encounter with God. This is formalised in the office of Morning, Evening and Night prayer, when we join in common prayer with Christians across the world, in worshipping God. The Mass is the gift of Jesus and is intimately bound up with His Sacrifice on Calvary. Sunday, The Day of Resurrection, is the first call on our commitment to worship, gathered as a family of believers, as a community, around the Altar. **'Without Sunday we cannot live'** as one of our martyred Christian forebears said. May those words inspire us to be at Mass each Sunday!

Numbers attending public worship during 2020 are meaningless as the first Coronavirus 'lockdown' was implemented at the start of the Fourth Week of Lent. Officially our Easter Day communicants were 2, with 1 Home Communion. But it is worth recording that those who tuned in to our online services, especially during Holy Week and Easter, were in the region of 1,200 a day! We were joined by other Fulham parishes, St Mary's Church in York, St Edward's Church Lugano [the home of Jenny Stone-Wigg] and individuals in Italy and Switzerland, as well as those closer to home.

### *Requiescat in Pace*

At the start of the year, we lost our dear friend and centenarian Norman Beszant. During the first lockdown we had some deaths both Covid and non-Covid related. Our love to Janet Cameron on the loss of her beloved Trevor. To Ira on the very sudden loss of Austin. Peter Coe on the loss of his sister Pam. Neville Bardoliwalla was a character and much loved. Our Churchwarden Emerita Patricia Royle's mum Eileen died in South Africa. Lorna Williams' dad George 'Bertie' Williams also died. Valerie Southwood had been an active member of our congregation until ill-health prevented her attendance at church in recent years, yet she continued to contribute to the mission of the parish until her death in December. *Rest eternal grant to them O Lord and let light perpetual shine on them.*

### *Stewardship*

St Mary's is a parish that has paid its Parish Share of the Common Fund in full. This is the amount that we pay to the Diocese of London which is our contribution towards administration, salaries and pensions. In 2020 we had offered to pay £85,200 as our Parish Share. It is always a struggle, but it is also a commitment as we are part of the Diocese and have to play our part. Sadly, however, we lost our long-term letting from the nursery that was using the Church Hall (and was providing over £50,000 towards our Parish Share). Although we eventually reached a satisfactory settlement for the early termination of the lease, the Church Hall (which had been rather neglected over the years) needed attention, especially if we were to meet the stringent requirements for Health and Safety and Ofsted, in finding a new tenant. As a consequence, we were unable to meet the payments for our contribution. Negotiations with the Diocese, through Archdeacon Catherine, early in 2021 reached an agreeable compromise; but there is an outstanding balance of £20,000 which is shown in our accounts later in this report.

Our offer to the Diocese for 2021 is £60,000 which fully covers clergy costs, and which we shall endeavour to pay in full. It costs about £3,000 per week to run St Mary's (which includes our Parish Share of Common Fund, and also the heating, lighting, insurance, maintenance, web-cams, internet etc. etc.) but only £1,000 including Gift Aid generally comes from donations, collections and covenanted giving; although this has been significantly impacted by the church being closed to public worship during lockdown. Remember the powerful words from a former Archbishop of Wales, the late George Noakes, **"we are not to support the church as one might support a charity, but we are invited to share in God's enterprise for the Salvation of the world..."**

### *Formation and Catechesis*

This is a vital area in developing our Faith and relationship with the true and living God. Whilst many of our regular events were sadly restricted due to the pandemic, Rosary, Holy Hours [silent prayer before the exposed Blessed Sacrament] and Benediction were broadcast through YouTube and Facebook.



A number of parishioners subscribe to the **Alive** booklets with daily meditations. There are many Apps and internet sites that can be accessed to broaden our understanding of the Faith.

Our customary practice of welcoming a number of visiting preachers/celebrants during the year has also been disrupted. Bishop Jonathan came on the Fourth Sunday of Lent, before the first 'lockdown'. Fortunately his celebration of the Eucharist reached many, who were able to watch online. Fr Leslie Drake, a recently retired priest, has celebrated Mass for us on several occasions. Fr Harri Williams, Priest in Charge of the Walsingham benefice, gave us a powerful pre-recorded address for our May Devotions. Bishop Jonathan of Ebbsfleet (picture below) celebrated and preached for our Patronal Festival.



Photo credit : Fr Edward Lewis

We were delighted to welcome the new Archdeacon of Northolt, the Venerable Catherine Pickford, to the parish in the autumn. Catherine and her family are faithful worshippers at the Saturday evening Mass. It is a pleasure to see them worshipping at St Mary's and it is wonderful that we have a pastorally-hearted archdeacon.

### *Pastoral & social care*

On the eve of Saint David's Day, we welcomed the Torfaen Male Voice Choir for an arousing concert.

With all the other usual social and fund-raising events "on hold" throughout the year, we have continued to maintain contact with the members of our congregation through regular mail-shots and e-mails. These have been received very warmly. The clergy have always been available and Lookout Leaders have kept in touch with those assigned to them and are a conduit for pastoral care and for keeping the clergy advised of any need.



Photo credit : Fr Edward Lewis

### *Safeguarding*

It is imperative that we keep Safeguarding of young people, and the vulnerable of whatever age, at the top of our priorities. The Parochial Church Council has fully complied with its duties under

Section 5 of the Safeguarding and Clergy Discipline Measure 2016 (and in so doing has taken due regard to The House of Bishops Guidance on Safeguarding Children and Vulnerable Adults). Details of The Diocesan Safeguarding Policies and contact details of our Safeguarding Officer are clearly displayed in Church. There is information on our web-site and prominently displayed on notice-boards to explain what to do if there are any Safeguarding concerns.

#### *Ministry to Children and Young People*

Mrs Caroline Bullard is the Parish Children's Champion and Ms Angela Haines is the Parish Safeguarding Officer. In line with Diocesan policy, all those working with children and young people are required to hold an enhanced DBS disclosure.

Prior to 'lockdown' we were making considerable headway in involving the youngsters more in the Mass and producing appropriate activities for them to use both in church and at home. Children were given the 'Look' sheet, which contains a prayer, activities and a summary of the Gospel for the day. Katherine Lewis produced activities that complimented the 'Look' sheets for use at home during the week. During the Mass, children were supported by Caroline Bullard, Pretty Huntley and others. It was encouraging to hear some of our young people recording the Sunday readings, which were re-played during the celebrations of the Mass which were broadcast online, when attendance at church was prohibited.

The PCC sponsors the 4<sup>th</sup> Kenton (St Mary's) Scout Group. Whilst the majority of the Beavers, Cubs and Scouts are Roman Catholic, this is a valuable link for the Parish. In 2019 we were pleased to welcome members of the Scout Group who joined us for Remembrance Sunday. Regrettably, with youth organisations suspended from meeting throughout the pandemic, a public Act of Remembrance was carried out at the War Memorial with a considerably reduced attendance.



***It may not be commonly known, but the Mayor of Harrow traditionally lays a wreath of poppies at several war memorials in the Borough of Harrow during the week leading up to Remembrance Sunday. One of the memorials that is granted this honour is the one in our Memorial Garden.***

#### *Evangelization & Outreach*

According to the 2011 Census the Parish has a population of 26,300 (2001: 24,192) of whom only 27% were Christian. Hindus represent the largest religious group, with considerable numbers of Jewish and Muslim residents: there are still a number who would claim some vague Christian allegiance! The War Memorial in the garden and the Bishop's Chair in Church commemorate lives lost in the First World War. It will be interesting to see how this demographic has changed when the results of the Census in 2021 are published.

Like so many areas of London, house prices in Kenton are having a direct effect on the ability of young people and families to remain in the area. With prices in excess of £600,000 it is virtually impossible for people to afford that sort of mortgage. Consequently they have to move out of London, and therefore out of the parish.

The response to the 2 x 20 Bosnia Challenge begun in Advent 2014 has been wonderful. We have promised to feed 10 children, in Bosnia, a baguette each school-day. Jenny Stone Wigg MBE, who visits us each year, puts £20.00 a week into the hands of the local baker. He will then feed 10 children whose names are on a list, each school day. They are a mixture of Faiths and races. They are young humans in need and thanks to your generosity we are helping them. Jenny is overwhelmed by your kindness, and the letters from the children show that hungry tummies are being filled. We exceed the basic 10 children with Jenny using the extra money to feed more children.

The pew sheet is displayed publicly and on the Parish web-site, and e-mailed weekly to those on the Parish contact list. Social media (Facebook, Twitter) has been used to highlight important Feasts and events. The webcams broadcast daily services and devotions. Parishioners, and others from a variety of countries, who are unable to come to Mass are able to join us online.

#### *Engagement with the Deanery of Harrow and Diocese of London*

Fr. Edward was the Deanery representative trustee on the Board of Bereavement Care, which offers valuable support to those who have faced the sadness of losing a loved one. In May 2016 he was appointed Chair of Trustees for the charity at their Annual General Meeting, becoming a Trustee in his own right. St. Mary's has warmly welcomed the Trustees who used the church for the first of their bi-monthly board meetings, which then moved onto 'Zoom' as the country went into 'lockdown'. In September, Fr. Edward stepped down as Chair of Trustees but has remained on the Board of Trustees. We are delighted that Almarena Frederick has also been appointed to the Board of Trustees for Bereavement Care, in addition to serving as a Trustee for St. Luke's Hospice.

David Griffiths, our Honorary PCC Secretary and Parish Administrator, served as an elected member of the Deanery Standing Committee until September and manages Bereavement Care as its Executive Officer.

#### *Capital Vision 2020*

Ten years ago, Capital Vision 2020 started us along a journey to becoming more **confident**, **compassionate** and **creative** in bringing the Gospel of Jesus Christ to our communities, and to show the love of our Creator. There is much to celebrate and build upon. We embraced these three areas into our Parish Mission Action Plan and there has certainly been some evidence of this in our work. Now, as we begin to look forward towards 2030, we are being challenged with the new vision: **For every Londoner to encounter the love of God in Christ**. There are still the common ambitions of God calling us to grow as **confident disciples**, grow **compassionate communities** and to **grow** in number as the **creative** body of Christ. To achieve this, three priorities have been identified: **growing younger** - how do we reach teenagers, students and young professionals who may not respond to our current methods; **becoming safer** - in the way we ensure that our safeguarding is effective and how we respond to those at risk; and **striving for racial justice** - making sure that we encourage diversity in all areas of our work. Now we must pray and listen to what God has in store for the Diocese and for this Parish in the next ten years to meet these challenges.

#### *Ecumenical links*

The longstanding link with the local Greek Orthodox Church of St Panteleimon continues. Father Anastasios has moved to Central London and we look forward to welcoming his successor. Father Hector Rocu has now settled into All Saints Church in a general re-shuffle of clergy in the Diocese of Westminster. He is already proving a great colleague. We sent Father Dermot a small cheque in thanksgiving for his friendship with us over many years. As a member of the Kenton Group of Churches, St Mary's maintains relationships with the local Christian Community and hosted the first service for the Week of Prayer for Christian Unity in January.

We continue to value the links we have with Angola and Mozambique through ALMA; and prayerfully support the work of ACAT (Action by Christians Against Torture). Mrs Margaret Davies ensures that we are kept fully up to date with both initiatives.

We are also pleased to maintain links with Humanitarian Aid Relief Trust (HART) and acknowledge the invaluable, difficult and often dangerous support work being given by Baroness Caroline Cox and her team.

Likewise, our support for Bosnian Children's Relief has been encouraged by the visit of Ms Jenny Stone Wigg MBE to address the church congregation on the work and relief that her charity is offering.

#### *Electoral roll*

At the time of the Annual Church Parochial Meeting in September there were 106 (2019: 108) people on the Electoral Roll of whom 56 (2019: 57) were resident in the Parish. Grateful thanks to Mrs Cynthia Yorke who is making sure that the Electoral Roll is kept up-to-date.

#### *Mission Action Plan*

The Parish Mission Action Plan was revised in 2018 following consultation with the PCC and the congregation. Whilst continuing to address the three areas in Capital Vision 2020, it was agreed that the five key areas for action should still be very much the same as they had been over the duration of the previous plan. The five key areas for the Mission Action Plan (2018 - 2023) are:

- Youth (Children and Adults)
- Liturgy and Music
- Commitment from Existing Members
- Use of Resources (Human, Plant and Financial)
- Community

The Mission Action Plan is on the agenda at each meeting of the Standing Committee and the PCC. A copy is available for inspection on the PCC notice board at the West end of Church. It is an important document as it not only shows what we have done and what we are planning to do, but sets timescales against them, so we can check on how we are doing.

#### **Financial review**

The Financial Assets of the PCC are held in 3 separate accounts.

- The CCLA predominantly holds the Reserves;
- Birmingham Midshires operates funds for the 100 Club;
- Barclays Bank plc holds the Current Account in which the weekly income is deposited and from which all expenditure is paid.

At 31st December 2020, the CCLA balance was £5,033.88 (2019: £5,012.59).

The 100 Club Account is with Birmingham Midshires. The account is in the name of St Mary-the-Virgin, Kenton 100 Club. The signatories are the 2 Churchwardens. The 100 Club was set up in October 1996 with the intention of raising additional funds for the parish. Each "share" costs £1 per month (i.e. £12 per year). With large gatherings suspended during the pandemic, there were no draws in 2020. The shares that had been purchased will be carried forward to 2021 and the draws will take place with three prizes paid quarterly (£50, £30 and £20) totalling £400 per annum.

As mentioned previously in this report, the Common Fund for 2020 was £85,200 (2019: £82,800). Due to the ongoing negotiations regarding the early termination of the Church Hall lease, only £57,200 had been paid by the end of the previous year (owing £25,600). This was paid up in the autumn of 2020, once we had received the settlement from the previous tenants. However we were then faced with a shortfall on contributions to the Common Fund in 2020 of £60,000. As you will have read, the Diocese have kindly agreed to reduce this shortfall and the outstanding sum of £20,000 will be paid in 2021.

Like many other charitable organisations, the Parish has seen a reduction of incoming resources which can be partly attributed to the pandemic. In 2020, our income from Standing Orders, Freewill Offering Envelopes and Collections was £33,824, a reduction of over £5,000 from the previous year (2019: £38,979). Whilst some of this was due to the church being closed for public worship for the best part of 3 months, some of our regular and committed donors have unfortunately died.

Additional expenditure to support housing costs for a curate were partly offset by a grant from the Additional Curate Society.

The Church Hall is now leased to St Bertha's Nursery. These are early days, and the Coronavirus pandemic has meant restrictions on opening. However, we wish the manager, Saku, every success. The premises to the south of the main hall is a self-contained flat which is rented out. The current annual rent is £14,970.

On 31st December 2020, the PCC total assets were £34,873 (2018: £32,909).

### **Reserves Policy**

During 2013, the PCC considered and approved an amendment to its Reserves Policy which is to "maintain a balance in the General Fund, which equates to a minimum of three months expenditure". However this cannot currently be met.

### **Fabric, Goods and Ornaments**

#### *Church*

In 2017 the PCC appointed Paul Sharrock as the inspecting architect and he carried out a Quinquennial Survey in June 2017. The report arrived early into 2018 and all the immediate recommendations have been met.

Sadly, just after churches reopened on July 4<sup>th</sup> we suffered a break in. Various portable items connected to the sound system were stolen and our beautiful stained glass window in the North aisle partly smashed. Ecclesiastical Insurance were most helpful in enabling us to purchase sound equipment almost immediately, so as to continue broadcasting.

#### *Lighting and Electrical Systems*

Continued improvements to the lighting are on-going.

#### *Inspections*

Annual inspections of the boilers, lightning conductor and fire-fighting equipment have taken place.

#### *Church Hall*

The Church Hall received a major redecoration and refurbishment during the year.

### **Summary of the work of the Parochial Church Council (PCC) during the year**

During 2020, the PCC met on only 3 occasions for formal meetings. This was as a result of the Covid-19 pandemic and the restrictions on meetings for larger groups. The Standing Committee met between meetings or transacted business by e-mail. The following issues were discussed and decisions made:

- Discussed and accepted the terms for the surrender of the lease of the Church Hall to Happy Child/Treetops/Busy Bees Nursery
- Discussed and agreed to the redecoration and refurbishment of the Church Hall prior to a new tenant being found
- Agreed to a new lease for the Church Hall to Saint Bertha's Nursery
- Held the Annual Parochial Church Meeting on 6<sup>th</sup> September 2020

There was considerable concern at the height of the Covid pandemic regarding the loss of income with church services suspended and Freewill Offering (other than Bank Standing Orders) reduced considerably as a result; and the Parish unable to re-let the Church Hall until much later in the year. This had a detrimental impact upon our ability to pay the Common Fund to the Diocese, as we had planned to do.

### **Review of Meetings of the Deanery Synod**

2020 has been a difficult year for our churches due to the Coronavirus Covid-19 pandemic and the restrictions imposed by the National Government and the Church of England, in order to protect the vulnerable members of our communities. Use of our churches for public worship has been restricted for much of 2020 and many churches have been conducting services, coffee contact meetings, children's teaching and home groups, using the internet and various online software. We have adopted the working title of "Anglicans in Harrow" in order to emphasise that our meetings are aimed at engaging all church

members on key issues relating to our Deanery Strategy with the overall purpose of working together to see God's Kingdom come.

The three-year Deanery Synod from 2017 to 2020 was due to end in June 2020 with elections for lay parish representatives on the new Deanery Synod taking place at the 2020 March/April APCMs. The Church of England agreed to delay the start of the new three-year Deanery Synod until 1<sup>st</sup> December 2020, with APCMs held by the end of October 2020. Accordingly, a new Deanery Synod was elected too late for the initial meeting of the new Deanery Synod to be held in 2020 and so this was delayed into January 2021. There were therefore only two meetings of the Deanery Synod during 2020 and the format of the meetings needed to change.

The 5<sup>th</sup> February session was held at St Anselm's Church, Hatch End with the theme "Outreach and Mission". Members of the parishes were encouraged to attend this meeting and to participate in the parish-centred discussions following the talk. We welcomed Bishop Ric Thorpe who shared the Diocese's thoughts on how churches can reach out to their communities, including church planting and activities outside their buildings. Revd Malcolm Finlay spoke about the launch of *Hope Church Harrow View* to serve the new housing development on the ex-Kodak site. Subsequent to the meeting this church was launched publicly in October 2020 and is currently providing services and an Alpha Course online. St Anselm's church provided Opening Worship, a Parish Profile and refreshments. A summary of the feedback from the parish discussions was attached to the minutes of this session. Andrew Morgan was elected as a Foundation Governor of St John's Church of England School, Stanmore.

Plans for a Deanery Prayer Evening at St Mary's Harrow for "Thy Kingdom Come" on Wednesday 20<sup>th</sup> May had to be postponed to 2021.

The 22<sup>nd</sup> July session was held online using the Zoom software. It was encouraging that so many members of the Synod were able to join this meeting. Opening Worship was conducted by Revd Simon Durrant of Christ Church Roxeth. The main purpose of the meeting was to share what the churches were doing to continue their Mission and Ministry during the restrictions, to share what plans they had for reopening, and to encourage the churches to try new online methods. Four Applications for grants of £1,000 from the Deanery Mission Fund had been received and these were presented to the Synod. All four were approved:- St Alban's North Harrow for part funding of the youth support worker, All Saints Harrow Weald and St Edmund's Northwood Hills for Audio-Visual equipment for the live streaming of services, Mosaic Harrow (based at St Paul's South Harrow) for an intercultural outreach event with music and drama. The Deanery Accounts for 2019 were approved, subject to independent examination. Reports on three recent sessions of the London Diocesan Synod and of the July sessions of the General Synod were received.

### *Thanks*

The Vicar and Parochial Church Council wish to formally thank the Churchwardens, Ken Elliott and Winslow Maloney. They are officers of The Bishop. We are blessed with exemplary churchwardens who care for people first and foremost. The other work is important (and takes much time) but looking out for individuals is vital. It is a privilege to work alongside them. Thanks to Jean Williams, our Honorary Treasurer for her work in keeping the finances in order and to David Griffiths our Honorary PCC Secretary, Gift Aid and Stewardship Co-ordinator and Parish Administrator. Much of their work is "behind the scenes", such as producing this report. However, it is vital work to ensure that we comply with all the requirements of the Diocese and the Charity Commission.

Thanks to the Serving Team. The servers are always ready and willing to assist, and have done their work extremely well during the pontifical and other masses held this year, particularly adapting to social distancing, mask wearing and sanitising during the mass. We are always keen to encourage our young members to take on the various roles within the serving teams, and we welcome Alex Pickford who has joined the serving team.

Peter Crawford our organist is a faithful and thoughtful person, who has adapted to the coronavirus restrictions, and ensured that we can still enjoy certain elements of music within the permitted restrictions.

Even during the pandemic much work has gone on in the background to ensure that our church is kept in tip-top order, and we have the usual suspects to thank for this. Gloria Cowans, as Chair of the Social and Fund-raising sub-committee is supported by a team of willing helpers to ensure that our event catering maintains a very high standard. Gloria also leads the flower-arranging team. Thanks also to Mrs Lorna Abbott, who does so much work behind the scenes. Church cleaning is a tiresome job, but is undertaken faithfully.

Olga Clifford and Cynthia Yorke are responsible for the Sacristy and continue to ensure that our altar linen is always pristine.

These are just some of the "front of house" people who, together with greeters, sidespeople, readers, intercessors and Eucharistic Ministers who contribute to the life and mission of St. Mary's Kenton. Thank you to all who have helped throughout this most difficult of years.



Temporary Altar in the Vicarage



Father Mike after his First Mass at St. Mary's



+ Ebbsfleet blesses our Churchwardens

Photo credit : Fr Edward Lewis

Approved by the PCC on Sunday 18<sup>th</sup> April 2021 and signed on their behalf by  
 The Revd. Edward J Lewis JP B.A. B.Ed. MA FRSA MOC  
 (Chaplain to Her Majesty The Queen, Vicar of St. Mary's & PCC Chairman)

*Edward Lewis*

Date 18.4.21

The Parish of St Mary the Virgin Kenton

Registered Charity Number 1132234

**RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31st DECEMBER 2020**

<b><u>INCOMING RESOURCES</u></b>	<b><u>Notes</u></b>	<b><u>General</u></b>	<b><u>Restricted</u></b>	<b><u>2020</u></b>	<b><u>2019</u></b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<i>VOLUNTARY INCOME</i>					
Standing Orders (Gift Aided)		19,779		19,779	19,030
Envelopes (Gift Aided)		0		0	3,537
Freewill Offering Envelopes		11,138		11,138	11,980
Loose Plate Collections & Collection Boxes		3,250		3,250	4,432
Legacy		2,000		2,000	0
Donations	<b><u>4</u></b>	11,066		11,066	6,443
		<b>47,234</b>		<b>47,234</b>	<b>45,424</b>
Tax recovered on Gift Aid		5,918		5,918	7,691
		<b>5,918</b>		<b>5,918</b>	<b>7,691</b>
<i>ACTIVITIES FOR GENERATING FUNDS</i>					
Fund-raising Activities		1,921		1,921	892
100 Club		556		556	525
Bookstall		16		16	0
Other Funds Generated	<b><u>5</u></b>	4,118		4,118	29,629
		<b>6,611</b>		<b>6,611</b>	<b>31,046</b>
<i>INVESTMENT INCOME</i>					
Interest Received		124		124	184
		<b>124</b>		<b>124</b>	<b>184</b>
<i>RENT FROM LAND OR BUILDINGS</i>					
Rent from Flat (268A Kenton Road)		14,972		14,972	14,970
Rent (St Bertha's Nursery)	<b><u>6</u></b>	9,750		9,750	0
Rent (Happy Child/Treetops Nursery)	<b><u>6</u></b>	16,133		16,133	48,400
		<b>40,855</b>		<b>40,855</b>	<b>63,370</b>
<i>INCOMING RESOURCES FROM CHARITABLE ACTIVITIES</i>					
Fees		524		524	1,232
		<b>524</b>		<b>524</b>	<b>1,232</b>
<i>OTHER INCOME</i>					
Part Settlement Nursery Early Lease Termination	<b><u>6</u></b>	47,601		47,601	0
Insurance Claim		2,242		2,242	0
Additional Curates Society Grant			5,000	5,000	5,150
Bosnia Charity Collection			81	80	360
		<b>49,843</b>	<b>5,081</b>	<b>54,923</b>	<b>5,510</b>
<b>TOTAL RECEIPTS</b>		<b>151,109</b>	<b>5,081</b>	<b>156,190</b>	<b>154,458</b>

There may be minor discrepancies in the totals as pence are not shown.

The Parish of St Mary the Virgin Kenton

Registered Charity Number 1132234

**RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31st DECEMBER 2020**

<b>RESOURCES EXPENDED</b>	<b>Notes</b>	<b>General</b>	<b>Restricted</b>	<b>2020</b>	<b>2019</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<i>COST OF GENERATING FUNDS</i>					
Bank Commission Charges		63		63	0
Cost of Fetes & Other Events		0		0	100
		<b>63</b>		<b>63</b>	<b>100</b>
<i>100 CLUB PRIZES</i>					
		0		0	400
		<b>0</b>		<b>0</b>	<b>400</b>
<i>CHARITABLE ACTIVITIES</i>					
Charitable Donations		700		700	410
Additional Curates Society		0		0	0
Swiss Help for Bosnia (Jenny Stone-Wigg)		0		0	500
		<b>700</b>		<b>700</b>	<b>910</b>
London Diocesan Common Fund	<i>Z</i>	49,099		49,099	77,900
Ministry Parish Share		50		50	0
Repayment of Diocesan Loan (for New Boilers)		2,495		2,495	0
Schools' Levy		0		0	30
		<b>51,644</b>		<b>51,644</b>	<b>77,930</b>
Clergy Expenses					
Curate (Housing, Telephone, Travel etc.)		0	4,050	4,050	18,300
Pastoral		2,676		2,676	2,288
Housing		6,956		6,956	5,229
Education/Training		848		848	675
		<b>10,480</b>	<b>4,050</b>	<b>14,530</b>	<b>26,493</b>
Parish Training and Mission		100		100	0
Insurance		8,247		8,247	9,136
Church Telephone and Internet		1,362		1,362	743
Music and Organ Repairs		5,148		5,148	5,064
Church Maintenance		3,771		3,771	2,394
Upkeep of Services		3,443		3,443	5,262
Administration		5,978		5,978	10,729
Alarm Maintenance		1,150		1,150	168
Web-Cam Maintenance		3,079		3,079	1,045
Photocopier/Printing/Postage		1,195		1,195	3,733
Visiting Speakers		200		200	390
Church Utilities		11,047		11,047	14,023
Magazine and Bookstall Costs		0		0	120
Hall Utilities		0		0	42
Hall Repairs and Decorating	<i>£</i>	21,626		21,626	512
Flat and Grounds Maintenance		564		564	0
Study Literature		0		0	36
		<b>66,910</b>		<b>66,910</b>	<b>53,402</b>
<b>TOTAL PAYMENTS</b>		<b>129,797</b>	<b>4,050</b>	<b>133,847</b>	<b>159,235</b>
<b>TOTAL RECEIPTS</b>		<b>151,109</b>	<b>5,081</b>	<b>156,190</b>	<b>154,458</b>
<b>SURPLUS (DEFICIT)</b>		<b>21,312</b>	<b>1,031</b>	<b>22,343</b>	<b>(4,777)</b>

*There may be minor discrepancies in the totals as pence are not shown*

The Parish of St Mary the Virgin Kenton

Registered Charity Number 1132234

<b>SUMMARY OF RECEIPTS AND PAYMENTS</b>	<b>General £</b>	<b>Restricted £</b>	<b>2020 £</b>	<b>2019 £</b>
Cash Funds Last Year End	32,911	0	32,911	37,688
Net of Receipts (Payments)	21,312	1,031	22,343	(4,777)
Gain and Loss	0		0	0
Transfers Between Funds				
<i>General Fund (Undesignated)</i>	0		0	0
<i>Reserve Fund (Designated)</i>	0		0	0
Cash Funds This Year End	<b>54,223</b>	<b>1,031</b>	<b>55,254</b>	<b>32,911</b>

**STATEMENT OF ASSETS AND LIABILITIES AS AT 31st DECEMBER 2020**

	<b>2020</b>		<b>2019</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>CURRENT ASSETS</b>				
Cash at Barclays Bank	45,872		24,018	
Petty Cash	40		40	
Birmingham Midshires	4,452		3,840	
Central Board of Finance (CCLA Account)	5,033	55,397	5,013	32,911
<b>TOTAL CURRENT ASSETS</b>		<b>55,397</b>		<b>32,911</b>
<b>LIABILITIES</b>				
Common Fund 2020		(20,000)		-
Agency Collections		(524)		(524)
<b>TOTAL NET ASSETS</b>		<b>34,873</b>		<b>32,387</b>
<b>REPRESENTED BY</b>				
General Fund		34,873		41,406
Curate's Fund (Restricted)		(950)		(8,309)
Bosnia Fund (Restricted)		(81)		(140)
<b>TOTAL CHARITY FUNDS</b>		<b>33,842</b>		<b>32,911</b>

**NOTES ON THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2020**

**1) ACCOUNTING POLICIES**

**a. Accounting Convention**

*The financial statements have been prepared in accordance with the Church Accounting regulations 2006 together with applicable accounting standards and the Charities SORP 2014.*

*The financial statements have been prepared under the receipts and payments basis. The financial statements include all transactions for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.*

**b. Funds accounting**

*Funds held by the PCC are:*

*Unrestricted Funds:*

*the General Fund, which can be used by the PCC for ordinary purposes;*

*Designated Funds:*

*the Fabric Reserve Fund, set aside by the PCC out of unrestricted funds for specific future purposes;*

**c. Incoming resources**

*All incoming resources are accounted for gross and recognised when received.*

**d. Resources used**

**Grants**

*Grants and donations are accounted for when paid over.*

**Church Activities**

*The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31<sup>st</sup> December will be shown in the following year's accounts.*

**e. Current Assets**

*Amounts owing to the PCC at 31<sup>st</sup> December in respect of fees, rents or other income will appear in the following year's accounts. See Notes 6 & 7 below.*

**2) STAFF COSTS**

*The Organist receives remuneration as Organist on a sessional basis. Organists' fees were paid gross.*

**3) FUNDS**

	2020	2019
	£	£
<b>Restricted Funds</b>		
Balance 1 <sup>st</sup> January	(8,449)	0
Receipts	5,080	5,510
Payments	(4,050)	(13,959)
Surplus/(Deficit) for the year	(3,369)	(8,449)
<b>Balance 31<sup>st</sup> December</b>	<b>(6,738)</b>	<b>(8,449)</b>
 <b>General Fund (unrestricted)</b>		
Balance 1 <sup>st</sup> January	32,911	37,688
Receipts	151,109	148,948
Payments	(129,797)	(145,275)
Surplus/(Deficit) for the year	21,312	3,672
Liabilities	(20,524)	
<b>Balance 31<sup>st</sup> December</b>	<b>33,699</b>	<b>41,360</b>

*Occasionally monies are received for specific small projects. These are spent in the same years as they are received.*

#### 4) DONATIONS

In 2020 donations included a gift of £10,000 from a donor who wishes to remain anonymous.

#### 5) OTHER FUNDS GENERATED

During the year 1st January - 31st December 2019, Appeals were made to help in funding a Curate and for the replacement of the Church Heating Boilers.

#### 6) CHURCH HALL

In 2019, Happy Child/Treetops/Busy Bees Nursery gave notice that they would be closing the Nursery. This required an early termination of the lease and a settlement figure of £90,000 was agreed by the Parochial Church Council, having taken legal advice.

The condition of the Church Hall upon termination of the lease was unacceptable to the required standard for a new tenant, and considerable remedial works were required, in addition to repairs to a water leak in the roof. This work was commissioned as soon as the previous tenants had left vacant possession.

To expedite an overdue payment to the builders, a payment of £36,180 was made directly from the solicitor acting for the PCC (and is therefore not shown in the accounts).

	Received	Allocated
Settlement Figure received from Busy Bees/Happy Child/Treetops Nursery	£ 90,000	
Paid directly from Solicitor to DS Contractors		£ 36,180
Surveyor's Fees (Adam Harvey, Rapley LLP)		£ 2,412
Solicitors' Fees (Winkworth Sherwood)		£ 1,680
Other Costs/Fees/Expenses		£ 2,127
Balance Received as Incoming Resources in the Accounts		£ 47,601

A new tenant in the form of St Bertha's Nursery was found, but delayed starting due to the refurbishment of the Church Hall and the Coronavirus pandemic. As a consequence, income from lettings was substantially reduced in 2020.

#### 7) COMMON FUND

The Common Fund for 2019 was reduced (temporarily) for the last two months of the year pending a settlement on the early termination of lease. This was repaid to the Diocese in October 2020.

Approved by the PCC on Sunday 18th April 2021 and signed on their behalf by:

Mr Kenrick Elliott (Churchwarden)

K Elliott Date 18-4-21

Father Edward J Lewis JP B.A. B.Ed. MA FRSA M.Inst.D. MOC  
(Chaplain to Her Majesty The Queen, Vicar of St. Mary's & PCC Chairman)

Edward Lewis Date 18.4.21

## Independent Examiner's Report to the Parochial Church Council of Saint Mary the Virgin, Kenton

I report on the accounts for the year ended 31st December 2020 which are set out on pages 12 to 16.

### Respective responsibilities of the Trustees and Independent Examiner

As Trustees of the charity, the members of the Parochial Church Council (PCC) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statements below.

### Independent Examiner's Statement

In connection with my examination, no other matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with s.130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the requirements of the 2011 Act
  - have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

George Pascoe

Date 19/06/21

**George Pascoe BSc**

22, D'Arcy Gardens,  
Kenton,  
Harrow,  
Middlesex  
HA3 9JS