

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MICHAEL AND ALL ANGELS, BERKHAMSTED

England & Wales - Charity number 1132230

Details

Other names	SUNNYSIDE CHURCH PCC, BERKHAMSTED
Status	Registered
Legal form	Previously excepted
Registered	2009-10-21
Register	View on the Charity Commission register

Contact

Address	Ivy House Ivy House Lane Berkhamsted HP4 2PP
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Website	www.sunnysidechurch.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Church of England parish church

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Hertfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£280,595	£292,753	-	-
2023-12-31	£282,617	£274,435	-	-
2022-12-31	£300,014	£294,312	-	-
2021-12-31	£319,612	£276,715	-	-
2020-12-31	£263,830	£260,833	-	-

Trustees

Name	Role	Appointed
Andrew Edward Fairburn		2022-04-23
CHARIS ELIZABETH GEOGHEGAN		2023-04-26
Christopher Norman Stewart		2024-04-17
Jennifer Courtenay Hyatt		2019-04-03
Katie Helen Randall-Stratton		2023-04-26
Laura Anne Cook		2021-04-27
Nicola Irene Boddam-Whetham		2025-06-23
Pamela Grace Davis		2023-04-26
Rev Rebecca Susan Fardell		2017-05-01
Richard Michael Fenning Coles		2023-04-26
Shawn Baggs		2015-04-22

Accounts

sunnysidechurch

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST MICHAEL AND ALL ANGELS, BERKHAMSTED
(Also known as SUNNYSIDE CHURCH)**

**ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

Registered Charity Number 1132230

ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2024

A message from Rebecca

Reflecting on the past year fills me with praise and thanksgiving to God for his faithfulness to Sunnyside through 2024. Although last year continued to present us with challenges (not least in the size of our teams), I see lots of signs of hope and encouragement for us as a church family as we seek to live our vision of being 'known as a Christ-centred community of living faith which seeks to make Jesus known to others.'

The rest of this report gives an overview of what happened in Sunnyside during 2024, none of which would have been possible without you all giving so generously of your time, talents, and money. I would like to thank you for your continued commitment to Sunnyside and for your care and support for me. I am thankful for each and every one of you. In particular, I would like to thank our staff (Sarah, Stephen, Shirley, Chris and Neil) who bless us in so many ways, and our wardens, Andrew and Charis who serve us so faithfully with prayerful wisdom and practical skills.

I was fortunate to have the gift of a sabbatical last year which provided me with much needed time for rest, refreshment and reflection; it was a really fruitful time for me, and I continue to draw on what I learnt during my time away from the parish. I am grateful for all that the Sunnyside family did to enable this, including those who took on extra responsibilities whilst I was absent so that the work and ministry of our church could continue to flourish. Whilst I was away, I was able to reflect on my calling in this season, and I continue to be deeply grateful to God that I have the privilege and joy of being your vicar.

At last year's Annual Meeting, I spoke about growing as followers of Jesus and strengthening our calling to share the love of God with others. Over the past year, I believe that we have continued to develop in these important areas and it was such an encouragement to see some of the fruits of this work in things like the response to the Community Fete in the summer; deeper relationships with our mission partners witnessed on Gift Day; and those who joined in with our Christmas services and events. We have also sought to address some of the challenges we undeniably continue to face: this has included reviewing our services and seeking to develop our Ten Thirty so all who come feel included; and exploring how we might disagree well as we embrace the range of views we hold on a number of issues, including same sex marriage. I am grateful to Paul and Nicci for their enabling of the Challenging Issues meetings which have shown one way we might do this.

Since I was appointed to serve you and the people of Bourne End, I have been praying Paul's prayer for the Philippians (Philippians 1.9-11). I believe that our love for God, one another and our community has grown over the past year; I am thankful for the fruit of that we have seen and am excited about what is to come. So with joy and thanksgiving, my prayer continues to be:

That our love may abound more and more in knowledge and depth of insight, so that we may be able to discern what is best and may be pure and blameless for the day of Christ, filled with the fruit of righteousness that comes through Jesus Christ – to the glory and praise of God.'

Rebecca

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INCUMBENT Rev'd Rebecca Fardell

OFFICE ADDRESS Ivy House Lane
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CHARITY REGISTRATION NUMBER 1132230

INDEPENDENT EXAMINER Geoff Mann FCIE
Geoff Mann Limited
Dee House
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CB4 2BQ

BANKERS The Co-operative Bank

The Charity Bank

NatWest Bank

Suffolk Building Society

REPORT OF THE TRUSTEES

AIMS AND PURPOSES

The Parochial Church Council ('the PCC') of St. Michael and All Angels, known widely both in Berkhamsted and to those in the parish as Sunnyside Church ('the church' or 'Sunnyside'), has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the church; pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the maintenance of the church and the church hall building of St. Michael and All Angels, Sunnyside.

OBJECTIVES AND ACTIVITIES

When planning activities for the year and in compiling this report, the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. The aim is to enable ordinary people to live out their faith as part of the parish community through:

- worship and prayer, learning about the gospel and developing their knowledge and trust in Jesus;
- provision of pastoral care for people living in the parish and those who worship at the church; and
- support of Christian mission work at home and overseas.

The PCC also maintains the fabric of the church and the church hall, as well as having responsibility for 23 Kestrel Close, a house acquired in 1999.

ADMINISTRATIVE INFORMATION

The church is situated on Ivy House Lane in Berkhamsted, Hertfordshire and is part of the Diocese of St.Albans. The vicar, retired priests and readers are shared with St John the Evangelist, a small village church a mile down the road in Bourne End.

The PCC is a body corporate governed by the PCC Powers Measure 1956 and Church Representation Rules 2022.

THE PCC

The PCC is made up of the vicar, churchwardens and elected members from the electoral roll. Anyone 16 years and over who regularly attends any of the church services and is on the electoral roll is welcome to put themselves forward for the PCC. There is also one co-opted place. Members of the PCC are trustees of the charity and together have responsibility for the management of the church including practical and spiritual matters, decisions which affect church members and the upkeep of the church buildings.

New PCC members are issued with a handbook and are given training to explain their duties and roles. Time is also devoted at PCC meetings to relevant trustee training topics.

The PCC also spend time at each meeting discussing relevant matters in relation to the safeguarding of children and vulnerable adults.

REPORT OF THE TRUSTEES (continued)

PCC MEMBERSHIP

PCC members, who have served during 2024 and until the date this report was approved, unless otherwise stated, are as follows:

<i>Incumbent:</i>	Rev'd Rebecca Susan Fardell	
<i>Churchwardens:</i>	Lesley Culley	from April 2023 to April 2024
	Andrew Fairburn (Vice-Chair)	from April 2023 to April 2025
	Charis Geoghegan	from April 2024 to April 2025
<i>Representatives on the Deanery Synod:</i>	Richard Coles	from 2023
	Richard Lynn	from 2023
<i>Other elected members:</i>	Shawn Baggs (Treasurer)	from 2015
	Richard Coles (Electoral Roll Officer)	from 2023
	Laura Cook	from 2021
	Pam Davis	from 2023
	Trevor Hitchings	from 2022 to September 2024
	Jenny Hyatt (Safeguarding Officer)	from 2019
	Richard Lynn	from 2023
	Katie Randall-Stratton	from 2023
	Martin Redshaw	from 2022
	Chris Stewart (Assistant Treasurer)	from 2024
<i>Attendees without voting rights:</i>	Sarah Tizzard	Families and Young People Leader
	Stephen Tizzard	Worship Leader
	Kath Jones	PCC Secretary

PCC MEETINGS

The PCC has met six times during the last 12 months to consult on promoting the mission of the church and its vision. Much of the work goes on in the sub committees known as Action Groups, which each deal with a particular aspect of church life. Elected members of the PCC are typically allocated to one of the Action Groups, with each reporting back to the PCC. The heads of these Action Groups have continued to meet informally with the vicar, the churchwardens and the treasurer. The vicar, the churchwardens, the treasurer and the PCC secretary form 'the Standing Committee', which deals with any urgent items which arise between the scheduled PCC meetings.

CHURCHWARDENS

The churchwardens, who are elected annually, are automatically members of the PCC. Andrew Fairburn and Charis Geoghegan were elected in April 2024 until the next APCM in April 2025.

PREACHERS & LEADERS

The PCC are grateful to all of the preachers and leaders who have served during the year.

ELECTORAL ROLL

Richard Coles is the Electoral Roll Officer. The electoral roll is revised at each PCC meeting and at the time of this report, there were 146 members (2023:152).

STAFF

The PCC members are grateful to those that served in the roles of families and young people leader, office administrator, worship leader, assistant treasurer and caretaker during 2024. Their hard work and dedication to Sunnyside has been very much appreciated.

SUNNYSIDER SUPPORT

In addition to the staff employed as noted above and in Note 4, there are a significant number of Sunnysiders from the congregation contributing their talents and time in all sorts of ways to further the objectives of the church. The PCC members are extremely thankful for all the work performed, some of which is outlined in the Action Group sections that follow later in this report. The PCC members appreciate the commitment and dedication of those that contribute in whatever way they do so and however large or small.

REPORT OF THE TRUSTEES (continued)

COMMUNITY & MISSION

2024 was again a busy year for the Community & Mission Action Group (CMAG) as it continued to seek to help Sunnyside move forward with the church's vision of making Jesus known to others. As the group continued to think about this vision and the issues raised by the Listening Project, most notably those relating to loneliness and the need for community, it was decided to change the name of the group to the Community & Mission Action Group in order to reflect a desire to build and further develop relationships with those in the parish and in the wider community. One way of doing this has been to hold special events such as the Community Fete in June and carol singing (both held at the George Street play area) and to continue with regular events such as Community Cafe. These events have proved to be a good opportunity to serve and engage with the community. At the fete, involvement from some of the local mission and charity partners and other organisations from the local area was welcomed. In addition, a wine tasting event to which all were encouraged to invite friends and neighbours, took place in February 2025.

Gift Day 2024 was again a great success with gifts of over £60,000 received, exceeding totals in recent years. This was distributed to 23 mission and charity partners both in the UK and overseas. Rev'd Justin Groves delivered a challenging message at the Gift Day launch and later in September various mission partners attended Sunnyside in person or via video clips at a carousel event. This event together with regular mission slots through the year, monthly prayer focussing on two partners and the regular updates at the Monday prayer meetings has helped strengthen the relationships with these partners.

Millie Harrison visited one of the UK partners, Justin and Lucy Groves in Newport, and using money from a 'go grant' (now available for visits to our Gift Day UK (GDUK) partners as well as to those working overseas) was able to support them in various community projects. Millie was also able to join them in December in their Bags for Hope initiative.

The PCC are grateful to Paul Craig for taking over the role of chair of Gift Day International (GDI) and to all members of CMAG, GDI and GDUK.

DISCIPLESHIP

There have been discussions this year around how to raise the profile of house groups and to encourage more people to join some kind of small group, whether it be a house group, or others such as the walking group, gardening group or the Wednesday morning service. Consideration was also given as to whether or not house groups could be mixed up, but it was decided that this was not appropriate at the current time, although could be done on a voluntary basis. The 'Challenging Issues' group continues to be well-received and well-attended and has discussed a number of topical issues including assisted dying and the Eucharist.

Prayer Ministry is being offered at the end of both Sunday morning services. There is now a rota to cover them both, rather than relying on prayer ministers being available on an ad hoc basis. There is a fairly small but steady take-up. Rebecca is intending to hold some training sessions so more prayer ministers can be available. She also intends to offer some occasional opportunities for anointing after Communion.

The Week of Guided Prayer took place in October and was well-received and well-attended including people from other local churches. There was a different supervisor this year and two different spiritual directors/prayer guides, all of whom were much appreciated.

Several 'quiet gardens' have been run by Pam Davis, enabling people to explore different types of prayer in the peaceful setting of a garden or house, according to the weather.

Messy Babies and Messy Church continue to be popular and well-attended. A course on parenting is being held with a very gentle Christian approach. Prayer is being given that new families join the church in the next few months. More team members are needed and being sought for the Friday youth-groups. It has been mentioned that there was not much provided for the children during the summer; however, this was influenced by the low number of children attending the services at that time.

The group are looking forward to seeing how the Lord will enable growth in our discipleship in 2025, as a church and as individuals.

FAMILIES AND YOUNG PEOPLE

The main issues involving children, families and youth activities currently run at Sunnyside were discussed at regular group meetings during the year. Messy Babies continues with two weekly sessions and Messy Church is held monthly. The youth club, for school years 3-6, is now firmly established weekly on a Friday evening, together with a youth club for year 7 and above. A service on the third Sunday of the month, where the children and young people remain in church, has been introduced. Links with local schools continue to be developed.

The action group continues to address whether the activities provided meet the needs of the children and youth involved and considers the age range of the Sunday morning groups accordingly due to fluctuating numbers. The action group actively looks for opportunities for outreach.

ECO

The Sunnyside Eco Group have been awarded Silver by A Rocha having already reached Bronze. The team are now working towards a Gold award. This has been achieved in some areas but for the buildings this still needs work to become greener and more energy efficient. The 'Fit for the Future' project team are working towards this too. The group met with seven other Eco churches in town and have been asked to participate in the Berkhamsted Green Fair again this year in June.

In May, the group will be joining with the youth team to run an Eco morning for children, which will also be part of a cafe morning for children and parents attending the ballet class.

Hopefully local birds are using the four bird boxes for nesting and bugs are happily settling into the bug hotel. The large garden pots near the bench, which the children are looking after, are filled with spring bulbs and pansies for all to enjoy and are financed out of the Eco budget.

The 'No Mow May' worked well with many wild flowers growing in the grasses and the group will be encouraging greater use of the green bins outside church.

REPORT OF THE TRUSTEES (continued)

PASTORAL

This last year has seen the different pastoral care group coordinators continue to arrange activities to connect Sunnysiders and friends. The group are hugely thankful for all the help individuals give to organise not just the activities but also the opportunities to meet and to talk especially when situations change.

The Songs of Praise services, also attended by the Sunnyside Rural Trust, continue to bring joy and the tea and chat afterwards are very welcome. Thanks goes to those who help on an ad hoc basis responding to information from Rebecca.

The Lunch Club, under Anne McCall's guidance, is an opportunity to serve each other either with the food or through the conversations and company at the meal. The team create a special atmosphere on the third Monday of the month. It was very sad when Jane Coles died, but remembering her cheerful encouragement continues to support the team for the enjoyment of all.

Grateful thanks go to Richard Coles who has stepped down from his coordinator role for excursions after many years.

Chris Cartwright has supported the Walking Group to meet regularly and her email notifications continue to delight many who no longer walk. There has been the occasional bus ride to the start of a walk and always the opportunity for a café stop at the end.

Chris Hitchings continues to liaise with those who appreciate home visits and when appropriate this is coordinated to enable Home Communion to be given once a month too. The bereavement team continue to offer support to those who have lost loved ones and anyone who finds themselves needing this support, even a long time after the initial loss, is welcome to let Rebecca know.

The Men@Home group continues to meet monthly for coffee which is frequently followed by lunch. There are also some informal coffee occasions in Waitrose when people keep in touch with each other and Rebecca has enabled some of those living on their own to meet for a Sunday lunch at the White Horse.

In March, a weekly coffee morning started again to encourage those feeling a need for some company to drop in, whatever your circumstances; post-pandemic and with the increase in working from home, there are many people who do not speak to anyone else during the day.

FINANCE

Unrestricted income was £5,700 ahead of budget, partly offset by expenses being £2,900 over budget, together contributing to an unrestricted surplus for the year of £3,000, which is a marginal improvement on the small surplus budgeted.

The main focus of the Finance Action Group discussions during the year included:

- Regular giving trends and the impact on Sunnyside's medium term finances;
- The funding of various maintenance requirements during the period including important work on the Kestrel Close property; and
- Discussions around funding for major capital works over the next few years.

Net assets at 31 December 2024 were £512,000 (2023: £495,000), of which £440,000 (2023: £410,000) represented the value of the Kestrel Close property. Cash funds remained relatively healthy with unrestricted cash being £45,500 at 31 December 2024 (2023: £77,000) of which £38,800 is designated (2023: £62,700). Restricted cash was £28,600 (2023: £14,800).

MAINTENANCE

The quinquennial inspection of the church property took place in the spring of 2024. The church was assessed, in general, to be in good condition, although some short term actions were identified. These actions have now been completed with the exception of some minor repairs to the roof, which have been put on a 'monitoring' list in an attempt to better manage budgets.

The ongoing day-to-day maintenance of the church, its buildings and grounds is the responsibility of the church's Maintenance Action Group. The PCC members are grateful to all the committee members and their Chair, Mark Batchelder, for all the work put in to keep the buildings and grounds in good order and much of the day-to-day maintenance work such as gardening, some cleaning and minor repairs are carried out by members of the church on a voluntary basis.

Significant work undertaken in 2024 included: a repair to the stained glass window, work to the electric supply system and addressing a problem with glis-glis. Regular maintenance of grounds, pathways, hedges, and trees has been undertaken and overseen by Lesley Culley, Simon Lewis and a gardening group and the PCC members are grateful for their commitment and service.

A review of the condition of Kestrel Close was undertaken during the year. Of the work identified, the fitting of a new kitchen window, a new kitchen and a repair to the porch roof were prioritised and works were carried out in early 2025.

CASTLE FEDERATION

As part of Sunnyside's mission and service to the community, the church actively seeks to build relationships with, and support, local schools in a number of ways. One of these is through the PCC appointing a Foundation Governor for the Castle Federation, which oversees two Church of England Schools: Thomas Coram School and Victoria Nursery and Infant School. Foundation Governors play a vital role in church schools to ensure that the Christian vision and ethos is maintained. The PCC members are extremely grateful to Alex Fahey who was the Foundation Governor until he stood down in February 2024, and to Nicci Boddam-Whetham who took on this role in January 2025.

Sunnyside also continues to seek to support the work of both schools through our Vicar and families and young people leader, taking collective worship, and offering help and encouragement to the children and staff of the Federation when opportunities arise.

REPORT OF THE TRUSTEES (continued)

SAFEGUARDING

Sunnyside Church is committed to the safeguarding of children and vulnerable adults and to supporting those who have been victims of abuse, as well as those who may present a risk to others.

The PCC has complied with the duty under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults).

Over the year, the PCC has updated and approved the Sunnyside Safeguarding Policy, approved all the House of Bishops' Safeguarding Policies and Practice Guidance, as well as "Promoting a Safer Church" (child protection and vulnerable adults policy). The PCC has also approved the Safeguarding Action Plan. All those leading or helping to lead groups working with children, youth or vulnerable adults are safely recruited following the Safer Recruitment & People Management Practice Guidance July 2021.

DBS checks are now renewed every three years and all those who have been safely recruited have undertaken the appropriate safeguarding training within the last three years, this includes all the members of the PCC. The PCC has also reauthorised the church activities and non-church activities that cater for children, youth or vulnerable adults on the church premises or in Sunnyside's name. Risk assessments have been updated annually for all church safeguarding activities.

The PCC is aware of the National Safeguarding Standards (broad statements of what the Church of England wants to achieve in its safeguarding work), and will begin implementing these more closely in the months and year ahead.

Safeguarding information is displayed in the church porch, the lobby and on the church website.

DEANERY SYNOD

Rev'd Stuart Owen of St Peter's led the Berkhamsted Deanery Synod during 2024 following the Rural Dean Rev'd Jonathan Gordon of St Mary's Northchurch, who had led in 2023.

The purpose of the Deanery Synod was discussed at the meeting in June, noting that all shades of theology and styles of worship were represented by the various churches within the deanery. Following many discussions, it was agreed that the principal purpose of the Deanery Synod was to provide a means of liaison and communication, both vertical and horizontal.

The Deanery Synod met at St. Paul's Church, Tring in November and discussed proposed efforts to improve communications between the Diocese and the Deaneries; a forthcoming visit to the Diocese by the Archbishop of Canterbury in January; conversations about the 'Assisted 'Dying' bill; a one per cent increase in the parish share; and various other topics. The Rev. Oliver Blease, Vicar of Radlett, then spoke about the 2025 Year of Spiritual Renewal of Wellbeing, which he is coordinating on behalf of the Diocese. The aim of the Year of Spiritual Renewal of Wellbeing is mainly to raise morale and remedy the sense of exhaustion amongst clergy, lay readers and other church leaders, many of whom are under constant pressure to attract new members, raise money or simply keep their churches going. It is inspired by the encounter between Jesus and two of his disciples on the road to Emmaus and based on prayer, scripture and the resurrection. It includes a programme of retreats and quiet days, seven pilgrimages, a School of Theology with guest speakers in the spring, a Festival of Ideas at the Cathedral in the summer, and a 'This is my story' series to encourage thoughts about vocation.

RESERVES POLICY

The current policy is to hold in reserve for emergency or unforeseen expenditure, the equivalent of one to two months of general running costs, which includes staff costs. In addition, an amount is held for likely building or structural costs. The reserves policy is reviewed annually as explained in Note 1(g) and the reserves are disclosed in Note 9.

RISK REGISTER

A thorough review of the risk register was carried out by the PCC in 2022. The register is updated periodically where necessary and a review is expected to take place in the next 12 months.

'FIT FOR THE FUTURE'

An exciting and ambitious project got underway during the year to equip the church, the community and future generations, with a fully modernised church hall, kitchen and toilets. The project will also provide insulation and heating systems to help significantly reduce Sunnyside's carbon emissions as it works towards a net zero carbon church.

Under the leadership of Simon Lewis, all necessary planning and faculty permissions have now been received for the proposed upgrade. The focus in 2025 will be on fundraising for this important project.

CONCLUSION

In closing this report, the Trustees acknowledge again, the invaluable contributions made by the staff and the many church members in Sunnyside that contribute in all sorts of ways by providing help, prayer and practical support. For this they are truly grateful to God!

Approved by the Parochial Church Council on 17 March 2025 and signed on its behalf by Andrew Fairburn, Vice-Chair of the PCC:



INDEPENDENT EXAMINER'S REPORT

TO THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MICHAEL ALL ANGELS, BERKHAMSTED

I report on the accounts of the PCC for the year ended 31 December 2024, which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes.

RESPECTIVE RESPONSIBILITIES OF THE PCC AND THE EXAMINER

As members of the PCC you are responsible for the preparation of the accounts. You consider that the audit requirements in the Charities (Accounts and Reports) Regulations 2008 ("the Regulations") and section 144(2) of the Charities Act 2011 ("the Act") do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners under section 145(5)b of the Act and to be found in the Church Guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as members of the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Act: and

- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act and the Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Geoff Mann FCIE
Geoff Mann Limited
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CB4 2BQ

17 March 2025

STATEMENT OF FINANCIAL ACTIVITIES

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds £	Prior Year Total Funds £
Donations	2	188,798	-	62,478	251,276	251,756
Charitable activities	2	12,074	-	1,690	13,764	16,540
	2	13,242	-	-	13,242	12,374
Other income	2	2,313	-	-	2,313	1,947
TOTAL INCOME		216,427	-	64,168	280,595	282,617
EXPENDITURE						
Charitable activities	3	213,468	17,582	61,703	292,753	274,435
TOTAL EXPENDITURE		213,468	17,582	61,703	292,753	274,435
NET INCOME / (LOSS)		2,959	(17,582)	2,465	(12,158)	8,182
TRANSFERS & REVALUATIONS						
Transfers between funds	9, 10	(5,000)	(6,256)	11,256	-	-
Revaluations	5	30,000	-	-	30,000	-
NET MOVEMENT IN FUNDS		27,959	(23,838)	13,721	17,842	8,182
RECONCILIATION OF FUNDS						
TOTAL FUNDS BROUGHT FORWARD		417,188	62,671	14,840	494,699	486,517
TOTAL FUNDS CARRIED FORWARD		445,147	38,833	28,561	512,541	494,699

BALANCE SHEET

	Notes	2024		2023	
		£	£	£	£
FIXED ASSETS					
Property, equipment and furnishings	5		440,000		410,000
CURRENT ASSETS					
Cash at bank	6	7,510		2,829	
		74,114		91,820	
		81,624		94,649	
CREDITORS					
Amounts falling due within one year	7	9,083		9,950	
NET CURRENT ASSETS			72,541		84,699
NET ASSETS			512,541		494,699
FUNDS					
Unrestricted funds - General funds			105,104		107,145
Unrestricted funds - Revaluation reserve			340,043		310,043
			445,147		417,188
Designated funds	9		38,833		62,671
Restricted funds	10		28,561		14,840
ACCUMULATED FUNDS			512,541		494,699

Approved by the Parochial Church Council on 17 March 2025 and signed on its behalf by:



Member

STATEMENT OF CASH FLOWS

	Notes	2024 £	2023 £
Cash flows from operating activities			
	11	<u>(15,706)</u>	<u>9,483</u>
Cash flows from financing activities			
Decrease in loans		<u>(2,000)</u>	<u>(2,000)</u>
Net cash provided by financing activities		<u>(2,000)</u>	<u>(2,000)</u>
Change in cash and cash equivalents in the reporting period		(17,706)	7,483
Cash and cash equivalents at the beginning of the reporting period		91,820	84,337
Cash and cash equivalents at the end of the reporting period	12	<u>74,114</u>	<u>91,820</u>

NOTES TO THE ACCOUNTS

1 ACCOUNTING POLICIES

(a) BASIS OF PREPARATION OF ACCOUNTS

The accounts include the results of the PCC's operations, which are described in the Report of the Trustees and all of which are continuing. They have been prepared in accordance with the provisions of the Charities Statement of Recommended Practice (SORP) issued by the Charities Commission in its role as the SORP-making body recognised by the Financial Reporting Council, effective 1 January 2019.

The Accounts have also been prepared in accordance with the Financial Reporting Standard applicable in the UK (FRS102).

The Accounts do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

The trustees expect to have adequate resources for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the accounts.

(b) INCOME

Income is recognised in the accounts when there is an entitlement to that income such that control over the rights or access to the economic benefit has passed to the charity. Income is only recognised when it is more likely than not that economic benefit associated with a transaction or gift will flow to the charity and where the monetary value or amount of the income can be measured reliably and the cost incurred for the transaction and the costs to complete the transaction can be measured reliably.

(c) EXPENDITURE

Liabilities and related expenditure are recognised when a present legal or constructive obligation exists at the reporting date as a result of a past event and where it is more likely than not that a transfer of economic benefits will be required in settlement.

(d) FUNDS

Unrestricted funds

These are funds which can be used by the PCC in furtherance of the church's objects at the discretion of the trustees.

Designated funds

These are an integral part of the unrestricted funds, earmarked by the PCC for a particular project, activity or use. The designation does not legally restrict the trustees and may be cancelled by the PCC if it decides not to proceed or continue with that project, activity or use.

Restricted funds

These are specific funds held under charity law and may be declared by the donor when making a gift or may result from the terms of an appeal for funds, created by the donor(s) or with their authority. They can only be used by the PCC for the particular purpose they were donated for.

NOTES TO THE ACCOUNTS

1 **ACCOUNTING POLICIES** (*continued*)

(e) **FIXED ASSETS**

Consecrated land and buildings and moveable church furnishings

Consecrated and beneficed property is excluded from the accounts in accordance with the Charities Act.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 2001 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2001 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life on a straight line basis.

All expenditure on individual items under £2,000 incurred in the year on consecrated or beneficed buildings, or on the repair of moveable church furnishings acquired, is automatically written off. Expenditure greater than £2,000 is capitalised or written off as appropriate.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over four to ten years. Expenditure on individual items of equipment with a purchase price of £2,000 or less is written off in the period in which they are incurred. Expenditure greater than £2,000 is capitalised or written off as appropriate.

Renewable energy

PV panels are depreciated on a straight line basis over ten years.

Other land and buildings

Other land and buildings held on behalf of the PCC for its own purposes are carried at fair value. No depreciation is charged against the value of such properties and any expenditure on maintenance or improvement is written off as incurred.

(f) **CURRENT ASSETS**

Amounts owing to the PCC at 31 December 2024 in respect of fees, rents or other income are shown as debtors, less any provision for amounts that may prove uncollectable.

(g) **RESERVES POLICY**

The trustees' present aim is to hold unrestricted free reserves in the range of £23,000 to £41,000, being the equivalent of:

- one to two months of unrestricted costs, which broadly equates to £18,000 to £36,000 for the year ended 31 December 2024; and
- an amount for likely building or structural costs arising from the quinquennial inspection of the church of £5,000.

This policy is assessed annually.

NOTES TO THE ACCOUNTS

2 INCOME

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds	
				2024 £	2023 £
(a) Donations and legacies					
Bankers orders	137,173	-	-	137,173	148,455
Gift day	-	-	49,145	49,145	41,047
Income tax recoverable	33,662	-	11,333	44,995	48,914
Other donations	16,505	-	2,000	18,505	11,197
Plate collection	1,458	-	-	1,458	2,143
	<u>188,798</u>	<u>-</u>	<u>62,478</u>	<u>251,276</u>	<u>251,756</u>
(b) Charitable activities					
Evangelistic and social events	890	-	1,690	2,580	851
PCC fees	5,916	-	-	5,916	11,000
Youth & children work	5,268	-	-	5,268	4,689
	<u>12,074</u>	<u>-</u>	<u>1,690</u>	<u>13,764</u>	<u>16,540</u>
(c) Other trading income					
Church hall hire	12,647	-	-	12,647	11,788
Internet sales	47	-	-	47	85
Solar panels	548	-	-	548	501
	<u>13,242</u>	<u>-</u>	<u>-</u>	<u>13,242</u>	<u>12,374</u>
(d) Other income					
Miscellaneous income	2,313	-	-	2,313	1,947
	<u>2,313</u>	<u>-</u>	<u>-</u>	<u>2,313</u>	<u>1,947</u>
TOTAL INCOME	<u>216,427</u>	<u>-</u>	<u>64,168</u>	<u>280,595</u>	<u>282,617</u>

NOTES TO THE ACCOUNTS

3 EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted	Designated	Restricted	Total Funds	
	Funds	Funds	Funds	2024	2023
	£	£	£	£	£
(a) Grants					
Gift Day International	-	-	34,350	34,350	31,000
Gift Day UK	-	-	23,900	23,900	20,250
	-----	-----	-----	-----	-----
	-	-	58,250	58,250	51,250
	-----	-----	-----	-----	-----
Activities directly relating to the work of the church					
Ministry					
Assignment fees	1,409	-	-	1,409	2,573
Organist and vergers costs	1,122	-	-	1,122	1,014
Parish share	90,723	-	-	90,723	92,268
Vicar & curate expenses	2,542	-	-	2,542	3,246
Vicarage cleaning & maintenance	4,380	-	-	4,380	3,060
Maintenance					
Church property costs	1,818	-	1,405	3,223	9,740
Church & church hall running costs	37,332	17,446	-	54,778	46,754
Churchyard upkeep	1,275	-	-	1,275	6,116
Pastoral care					
Pastoral care and church events	1,093	-	-	1,093	1,658
Discipleship					
Music costs	1,387	-	-	1,387	2,473
Other discipleship costs	3,118	-	2,044	5,162	2,677
Youth & children work					
Events	473	-	-	473	284
General expenses	4,099	-	-	4,099	5,186
	-----	-----	-----	-----	-----
	150,771	17,446	3,449	171,666	177,049
	-----	-----	-----	-----	-----

NOTES TO THE ACCOUNTS

3 EXPENDITURE ON CHARITABLE ACTIVITIES (*continued*)

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds	
				2024 £	2023 £
(c) Church management and finance					
Salaries & pensions (Note 4)	59,358	-	-	59,358	40,596
Administration expenses	108	-	-	108	753
Other costs	2,543	136	4	2,683	4,163
	<u>62,009</u>	<u>136</u>	<u>4</u>	<u>62,149</u>	<u>45,512</u>
(d) Governance					
Independent examiner	688	-	-	688	624
	<u>688</u>	<u>-</u>	<u>-</u>	<u>688</u>	<u>624</u>
TOTAL EXPENDITURE	<u>213,468</u>	<u>17,582</u>	<u>61,703</u>	<u>292,753</u>	<u>274,435</u>

4 STAFF COSTS

	2024 £	2023 £
Wages and salaries	57,379	37,647
Pension costs	1,979	2,949
	<u>59,358</u>	<u>40,596</u>

During the year the PCC employed a families and young people leader, a part-time office administrator, a part-time worship leader, a part-time assistant treasurer and a part-time caretaker.

An amount of £2,752 was paid to one member of the PCC in relation to employment at Sunnyside. No other remuneration was paid to any member of the PCC with voting rights in the year.

No employees received emoluments in excess of £60,000.

NOTES TO THE ACCOUNTS

5 FIXED ASSETS

	Freehold property £	Equipment £	Moveable Furnishings £	Renewable Energy Project £	Total £
Cost or valuation					
Balance at 1 January 2024	410,000	17,881	3,487	26,124	457,492
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
Revaluations	30,000	-	-	-	30,000
Balance at 31 December 2024	440,000	17,881	3,487	26,124	487,492
Depreciation					
Balance at 1 January 2024	-	17,881	3,487	26,124	47,492
Charge for the year	-	-	-	-	-
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
Balance at 31 December 2024	-	17,881	3,487	26,124	47,492
Net book value					
At 31 December 2024	440,000	-	-	-	440,000
At 1 January 2024	410,000	-	-	-	410,000

The freehold property is vested in the St Albans Diocesan Board of Finance on trust for the PCC.

Kestrel Close was acquired in 1999 and was last professionally valued in February 2025, at the amount stated above. Had it remained at its historical cost, the carrying amount recognised would have been £99,957

6 DEBTORS

	2024 £	2023 £
Accrued income	4,293	-
Tax recoverable	1,623	1,884
Other debtors and prepayments	1,594	945
	7,510	2,829

NOTES TO THE ACCOUNTS

7 CREDITORS

	2024	2023
	£	£
Amounts falling due within one year:		
Individual loans (note 8)	500	2,500
Other creditors and accruals	8,583	7,450
	-----	-----
	9,083	9,950
	-----	-----

8 LOANS

In October 2017, a number of interest free five year loans totalling £95,000 were made in relation to repairing the church hall roof. The repayment of one of these loans was extended for a further two years and two loans have been converted into donations.

	2024		2023	
	Due within one year £	Due after one year £	Due within one year £	Due after one year £
	-----	-----	-----	-----
Roof loans	500	-	2,500	-
	-----	-----	-----	-----

9 DESIGNATED FUNDS

	Brought Forward £	Incoming Resources £	Resources Expended £	Transfers £	Carried Forward £
Capital fund	25,000	-	17,358	-	7,642
Reserves	35,000	-	-	(5,000)	30,000
Sunnyside initiatives fund	1,415	-	224	-	1,191
Youth mission	1,256	-	-	(1,256)	-
	-----	-----	-----	-----	-----
	62,671	-	17,582	(6,256)	38,833
	-----	-----	-----	-----	-----

NOTES TO THE ACCOUNTS

10	RESTRICTED FUNDS	Brought Forward £	Incoming Resources £	Resources Expended £	Transfers £	Carried Forward £
	Audio visual	1,554	-	298	-	1,256
	Church grounds	2,102	-	-	-	2,102
	Fit for the Future	-	1,500	-	-	1,500
	Gift Day International	1,180	36,287	34,350	-	3,117
	Gift Day UK	118	24,191	23,900	-	409
	Kestrel Close refurbishment	-	500	1,405	11,256	10,351
	Lunch club	2,000	-	-	-	2,000
	Outings	11	-	4	-	7
	Redecoration	7,500	-	-	-	7,500
	Week of accompanied prayer	-	1,690	1,746	-	(56)
	Youth events	375	-	-	-	375
		14,840	64,168	61,703	11,256	28,561

11 RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2024 £	2023 £
Net (loss) / income for the reporting period	(12,158)	8,182
(Increase) / decrease in debtors	(4,681)	1,854
Increase / (decrease) in creditors	1,133	(553)
Net cash provided by operating activities	(15,706)	9,483

12 ANALYSIS OF CASH AND CASH EQUIVALENTS

	2024 £	2023 £
Cash at bank and in hand	74,114	91,820

NOTES TO THE ACCOUNTS

13 OPERATING LEASES

There are outstanding commitments for future minimum lease payments under non-cancellable operating leases at the reporting date as follows:

	2024	2023
	£	£
Operating leases which expire:		
- Within one year	300	601
- Within two to five years	-	300
- Later than five years	-	-
	-----	-----
	300	901
	-----	-----

14 RELATED PARTY TRANSACTIONS

Excluding gift aid, donations from Trustees and their related parties, including to other Christian causes under restricted funds, amounted to £40,822 during the year (2023: £39,910).

There have been no other related party transactions during the period.

Accounts

sunnysidechurch

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST MICHAEL AND ALL ANGELS, BERKHAMSTED
(Also known as SUNNYSIDE CHURCH)**

**ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

Registered Charity Number 1132230

ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

A message from Rebecca

As I look back over the past year, I do so with a heart full of gratitude for what God has done for us, in us and through us at Sunnyside. 2023 was a year of much change, but I do believe that at the end of it we are more fully living our vision of being 'known as a Christ-centred community of living faith which seeks to make Jesus known to others.' In part, this has been through the progress we have made with our priorities of growing in our worship, discipleship and relationships.

The arrival of Stephen and Sarah with Emelie and Reuben has been an enormous blessing to us and to me. I want to thank them for all that they contribute to our life as a church through the gifts they have and the people they are. Under Stephen's leadership, our musical worship has been refreshed and has grown, not least through his encouragement of the worship team and the re-establishment of The Six. Sarah's gentle manner and heart for enabling all people to feel part of God's family is bearing fruit in the relationships she is establishing with families and the ideas she brings to teach them more about Jesus.

The rest of this report gives an overview of what happened in Sunnyside during 2023, none of which would have been possible without you all giving so generously of your time, talents, and money. I would like to thank you for your continued commitment to Sunnyside and for your care and support for me. I am thankful for each and every one of you and continue to be deeply grateful to God that I have the privilege and joy of being your vicar. In particular, I would like to thank Esther and Chris, and Penny and Tony who ensured that our ministry to Families, Children and Young People was able to continue during the staff vacancies and whose sacrificial commitment to this area of ministry has been so vital to its continuation. I would also like to thank our wardens, Andrew and Lesley, who bring such wisdom, prayer and practical skills to this critical role.

I spoke at the Annual Meeting last year about how Sunnyside, like many other churches, is a mixed story post-covid. There are areas of flourishing including things like Messy Babies and The Nine, and areas of church which continue to be a struggle like small teams and enabling our families to re-engage more fully. As I write this report, I am encouraged that whilst there are still challenges to face, things feel as though they are moving in the right direction. We are finding it easier to gather teams for one off events than we were and we are taking small steps to address some of the issues relating to The Ten Thirty. We are also building better relationships with our community, in part through events like the Community Quiz and Christmas Carol Concerts. We saw the fruits of some of this progress at Christmas: across our services and events we not only welcomed people new to Sunnyside and from weekday events (it was a joy to see so many of our Messy Families at The Nativity), but there was an atmosphere of openness that was exciting.

I believe that we are growing in our calling to be salt and light, and pray that through who we are and what we do, more of those we serve 'may see your good deeds and glorify your Father in heaven.' (Matthew 5.16)

With love and prayers.

Rebecca

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INCUMBENT Rev'd Rebecca Fardell

OFFICE ADDRESS Ivy House Lane
Berkhamsted
Herts
HP4 2PP

CHARITY REGISTRATION NUMBER 1132230

INDEPENDENT EXAMINER Geoff Mann FCIE
Geoff Mann Limited
Dee House
Highworth Avenue
Cambridge
CB4 2BQ

BANKERS NatWest Bank plc
9 Bank Court
Hemel Hempstead
Hertfordshire
HP1 1BS

Suffolk Building Society
Freehold House
6-8 The Havens
Ransomes Europark
Ipswich
Suffolk
IP3 9SJ

The Charity Bank
Fosse House
182 High Street
Tonbridge
TN9 1 BE

REPORT OF THE TRUSTEES

AIMS AND PURPOSES

The Parochial Church Council ('the PCC') of St. Michael and All Angels, known widely both in Berkhamsted and to those in the parish as Sunnyside Church ('the church' or 'Sunnyside'), has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the church; pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the maintenance of the church and the church hall building of St. Michael and All Angels, Sunnyside.

OBJECTIVES AND ACTIVITIES

The PCC is committed to encouraging as many people as possible to worship at Sunnyside and become part of the Sunnyside Church family. All Sunnysiders are encouraged to become actively involved both practically and financially. The aim is to enable all members to love God and each other, grow in faith and serve the community by supporting each other through worship, prayer and pastoral care. The PCC maintains an overview of worship and suggests how services can be developed to 'Love, Grow and Serve' the diverse groups that live in and around the parish and to work towards the Sunnyside vision 'to be known as a Christ-centred community of living faith, which seeks to make Jesus known to others'.

When planning activities for the year and in compiling this report, the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. The aim is to enable ordinary people to live out their faith as part of the parish community through:

- worship and prayer, learning about the gospel and developing their knowledge and trust in Jesus;
- provision of pastoral care for people living in the parish and those who worship at the church; and
- support of Christian mission work at home and overseas.

The PCC also maintains the fabric of the church and the church hall, as well as having responsibility for 23 Kestrel Close, a house acquired in 1999.

ADMINISTRATIVE INFORMATION

The church is situated on Ivy House Lane in Berkhamsted, Hertfordshire and is part of the Diocese of St.Albans. The vicar and readers are shared with St John the Evangelist, a small village church a mile down the road in Bourne End.

The PCC is a body corporate governed by the PCC Powers Measure 1956 and Church Representation Rules 2011.

THE PCC

The PCC is made up of the vicar, churchwardens and elected members from the electoral roll. Anyone 16 years and over who regularly attends any of the church services and is on the electoral roll is welcome to put themselves forward for the PCC. There is also one co-opted place. Members of the PCC are trustees of the charity and together have responsibility for the management of the church including practical and spiritual matters, decisions which affect church members and the upkeep of the church buildings.

New PCC members are issued with a handbook and are given training to explain their duties and roles. Time is also devoted at PCC meetings to relevant trustee training topics.

The PCC also spend time at each meeting discussing relevant matters in relation to the safeguarding of children and vulnerable adults.

REPORT OF THE TRUSTEES (*continued*)

PCC MEMBERSHIP

PCC members, who have served during 2023 and until the date this report was approved unless otherwise stated, are as follows:

<i>Incumbent:</i>	Rev'd Rebecca Susan Fardell	
<i>Curate:</i>	Rev'd Rachel Hamilton	until November 2023
<i>Churchwardens:</i>	Lesley Culley Andrew Fairburn	elected APCM 2023 until APCM 2024 elected APCM 2023 until APCM 2024
<i>Representatives on the Deanery Synod:</i>	Richard Coles Charis Geoghegan Richard Lynn	from 2023 from 2023 from 2023
<i>Other elected members:</i>	Laura Cook Richard Coles Pam Davis Charis Geoghegan Millie Harrison Penny Harrison Trevor Hitchings Jenny Hyatt (Safeguarding Officer) Richard Lynn Katie Randall-Stratton Martin Redshaw	from 2021 from 2023 from 2023 from 2023 from 2022 from 2018 from 2022 from 2019 from 2023 from 2023 from 2022
<i>Co-opted member:</i>	Shawn Baggs (Treasurer)	from April 2023 until April 2024
<i>Attendees without voting rights:</i>	Sarah Tizzard Stephen Tizzard Kath Jones	Families and Young People Leader (from June 2023) Worship Leader (from June 2023) PCC Secretary

PCC MEETINGS

The PCC has met five times during the last 12 months to consult on promoting the mission of the church, to Love, Grow and Serve and to promote the vision 'to be known as a Christ-centred community of living faith, which seeks to make Jesus known to others'. Much of the work goes on in the sub committees known as Action Groups, which each deal with a particular aspect of church life. Elected members of the PCC are typically allocated to one of the Action Groups, with each reporting back to the PCC. The heads of these Action Groups have continued to meet informally with the vicar, the churchwardens and the treasurer. The vicar, the churchwardens, the treasurer and the PCC secretary form 'the Standing Committee', which deals with any urgent items which arise between the scheduled PCC meetings.

CHURCHWARDENS

The churchwardens, who are elected annually, are automatically members of the PCC. Lesley Culley and Andrew Fairburn were elected in April 2023 until the next APCM in April 2024.

PREACHERS & LEADERS

There were some significant changes in the preachers and leaders team during the year. We said goodbye to Rev'd Rachel Hamilton who started her new role in November 2023, Rev'd Jane Markby who moved to the Lake District and Richard O'Dair. We are grateful to them for their contributions to the life of Sunnyside Church. We welcomed Rev'd Paul Boddam-Whettam who has returned to Sunnyside in his retirement.

ELECTORAL ROLL

Richard Coles is the Electoral Roll Officer. The electoral roll is revised at each PCC meeting and at the time of this report, there were 152 members (2022:161).

STAFF

A number of staff vacancies existed at the start of the year as Patrick Craig, Luke Fennell, Sharon Fowler and John Willacy stepped down from their roles at various points during the second half of 2022. Duncan Hamilton also stepped down from his role as Caretaker in October 2023 and has been replaced by Neil Evans. Chris Stewart is now performing the role of Assistant Treasurer and Sarah and Stephen Tizzard joined during the year as Families and Young People Leader and Worship Leader respectively. Mel Hammond will be leaving the post of Office Administrator in 2024 and the search for a replacement is underway.

The PCC is hugely grateful for all of the hard work and commitment of those that have left or are leaving and is prayerful for what God is calling them to do next. The PCC is also mindful of the additional strain that staff vacancies put on Rebecca, the remaining staff and other Sunnysiders that help to fill the temporary gaps and the PCC is thankful for all those that work hard to cover staff vacancies until they are filled.

SUNNYSIDER SUPPORT

In addition to the staff employed as detailed in Note 4, there are a significant number of Sunnysiders from the congregation contributing their talents and time in all sorts of ways to further the objectives of the church. The PCC members are extremely thankful for all the work performed, some of which is outlined in the Action Group sections that follow later in this report. The PCC members appreciate the commitment and dedication of those that contribute in whatever way they do so and however large or small.

REPORT OF THE TRUSTEES (continued)

MISSION

The Mission Action Group has continued to seek ways to meet the PCC priority of sharing Jesus through relationships in order to be more effective in carrying out the mission of the church. In doing so, it has also sought to address the concern identified by The Listening Project of loneliness and isolation through regular and occasional events.

The Community Quiz and Tearfund Big Quiz were well supported and enabled church members to invite people from the parish. The concert by the Ridgeway Chorale and carol singing in George Street Park were well attended and provided good opportunities to engage with people over Christmas through events as well as services. The concert, which featured a short talk from Rowenna Worthington from Embrace the Middle East, also enabled Sunnyside to raise money for two charities we support at Christmas (Embrace the Middle East and The Children's Society).

Community Café continues to flourish and has expanded to include crafts as well as refreshments. Ballet classes through the Jayne Marie Dancing School have been held at Sunnyside on Saturday mornings for a long time and Community Café is popular with ballet families, providing an opportunity for conversations with them and members of the church (particularly the gardening team). The action group are extremely grateful to Katie Randall-Stratton for organizing these events and encouraging different people to be involved; new helpers and people to chat with those who come are always welcome.

The importance of invitation was explored during the Lent Course and sermon series. Although attendance at the Talking Jesus course was disappointing, there was a good response to the Lent book (Living his Story, by Hannah Steele).

Gift Day 2023 was launched by Chris Stratta of Leprosy Mission and the action group were delighted with the generous response of Sunnyside again this year. The total raised was £50,680 from 71 donors, which has been given to 23 carefully chosen beneficiaries.

Enormous thanks go to Peter Hyatt who stood down this summer as chair of this action group and of Gift Day International (GDI). His passion for mission and commitment to the work of the group and GDI have been an inspiration. Rebecca is currently acting as interim chair but both the Mission Action Group and GDI are looking for more permanent leaders.

DISCIPLESHIP

The Discipleship Action Group has continued to explore and develop ways of supporting and encouraging Sunnysiders to grow in faith, action and prayer as followers of Jesus, both individually and corporately.

An Alpha course ran between April and July and included a Holy Spirit Day, which was held in the St. John's Parish Room. The most recent course material was used and included video presentations and manuals. For practical reasons, instead of a meal at the start, each session began with tea, coffee, cakes and cheese scones, which were provided by a rota of people and this worked well.

In September, Rev'd Paul and Nicci Boddam-Whetham started a monthly course on "Challenging Issues", which was open to all. Each meeting focused on the effect of particular issues around faith and how it influences responses. The meetings aimed to help members see how faith challenges the issues and precepts of secular society. The sessions also considered ethnicity and racial diversity, gender and sexuality and war. The open meeting gathered monthly in the Breukelman Room, preceded by a light meal. The number of people who attended was very encouraging, including 14 people at the first meeting and 19 at the second meeting and the numbers continued to grow as the course went on. The group will continue to meet monthly and will explore issues which define the nature of Christianity.

Book clubs were held to discuss the book, 'Living His Story,' by Hannah Steele, which was well received and generally deemed to be very helpful. Also, a group met in church to use the DVD-based course, 'Talking Jesus', which included a handbook to use for discussions. The course was not generally considered to be as helpful as hoped, but the discussions each week were fruitful.

A prayer survey was conducted by Rebecca and led to the re-launching of monthly prayer meetings, which moved to Tuesday afternoons in person and online in the evening. The "in person" session was planned to include different ways of praying.

A low-key approach for prayer ministry after church services was initiated and worked well. It was decided that a pool of people would be available and there has been a steady uptake of prayer ministry at The Nine, but it has not been used much yet at The Ten Thirty.

Preparations are in progress to hold a 'Week of Guided Prayer' in the autumn of 2024. A supervisor has been booked and prayer guides are being invited. An advance notice about the week went out at the beginning of 2024 and forms will be available from Easter onwards. The Discipleship Action Group continues to liaise with the Families and Young People Action Group to ensure discipleship for all ages at Sunnyside is considered.

REPORT OF THE TRUSTEES (continued)

FAMILIES AND YOUNG PEOPLE

The main issues involving children, families and youth activities currently run at Sunnyside were discussed at regular action group meetings during the year. A new role of Families and Young People Leader was recruited during the year and Sarah Tizzard took up post from June. Messy Babies continues with two weekly sessions. An additional youth club for school years three to six has been started prior to the weekly Friday evening youth club for year seven and above. Work to develop links with local schools continues.

The action group continues to address whether the activities provided meet the needs of the children and youth involved and consider the age range of the Sunday morning groups accordingly due to fluctuating numbers and actively look for opportunities for outreach.

PASTORAL

Over the last year the different pastoral care groups have continued to connect everyone at Sunnyside even when individual preferences have changed. The action group are thankful for all the help people give to organise activities and to some new people taking up key roles.

The Songs of Praise services, also attended by the Sunnyside Rural Trust, are a joy and the tea and chat afterwards is very welcome. Although the coffee morning once a month has now stopped, the Lunch Club continues to go from strength to strength and anyone who would enjoy some convivial company with a meal on the third Monday of the month is invited to attend.

Richard Coles organised a successful trip to Milton Keynes Theatre to see the King and I and is once again looking forward to finding a suitable garden visit when the weather is warmer. Chris Cartwright has supported the Walking Group to meet regularly and her email notifications continue to delight many who no longer walk.

Chris Hitchings has linked those who would welcome a regular catch up with a home visitor and when appropriate this is coordinated to enable Home Communion to be given once a month. The bereavement team continue to offer support to those who have lost loved ones and anyone who finds themselves needing this support, even a long time after the initial loss, is welcome to let Rebecca know.

The original Girl's Allowed ladies keep in touch with each other either by phone or some smaller coffee meet ups and the Men@Home group continue to meet monthly for coffee, which is frequently followed by lunch.

ECO

The Eco Action Group continues to meet about three times a year and with six local churches who are also working towards becoming greener and are concerned with climate change. So far, there have been two meetings with the wider Eco church family and in March this will be hosted by a member of Holy Trinity Church in Potten End. The other churches involved are representatives from St Peter's, All Saints, Northchurch Baptist, Sacred Heart Catholic Church and St. Peter and St. Paul, Little Gaddesden. Other churches would of course be welcome to join.

The action group are now working with the Sunnyside Rural Trust who are making bird boxes and a large bug hotel and with the young people at Sunnyside, who have bought two large flower pots filled with flowers and bulbs. 'No Mow May' continues with parts of the grass in the churchyard and members of the congregation are being encouraged to use green bins for items that can be recycled.

Work continues towards the A Rocha awards and now all areas of Sunnyside have silver awards apart from the buildings, which has a bronze award. Worship has had a gold award for some time. The idea behind A Rocha is to help the church members follow the many ideas which A Rocha puts forward on the website towards a greener church.

MAINTENANCE

The maintenance of the church, its buildings and grounds is the responsibility of the Maintenance Action Group. Much of the day-to-day maintenance work such as gardening, some cleaning and minor repairs is carried out by members of the church on a voluntary basis.

2023 has been another busy year for the group and one quite significant change was Duncan Hamilton stepping down as caretaker and thanks go to Duncan for all of his hard work. Neil Evans has taken up that role and thanks also go to Neil for the way and the speed with which he has 'found his way around'.

Significant work undertaken in 2023 included: the refurbishment of the church office, the reflooring of the lobby, the repair of the churchyard gate and the purchase of some new (mobility friendly) chairs. Kestrel Close has also been redecorated and, following a leak, major repairs have been made to the roof. This upgrade was needed with the arrival of the new Families and Young People Leader, Worship Leader and their family.

Regular maintenance of grounds, pathways, hedges, and trees has been undertaken and overseen by Lesley Culley, Simon Lewis and a willing group of helpers. Their commitment and service is very much appreciated. An aim for 2024 is for all the major garden tools to become 'fully electric', to further reduce the church's carbon footprint.

In addition to day-to-day maintenance, a new Capital Working Group was established during the year under the leadership of Simon Lewis. The group is tasked with developing plans and a funding strategy for staged major capital projects: reducing the cost and carbon footprint of the church heating system, upgrading the hall and toilets and improving the kitchen.

A quinquennial inspection was not undertaken in 2023 and is likely to be carried out in the near future.

REPORT OF THE TRUSTEES (*continued*)

FINANCE

Unrestricted income was £6,900 ahead of budget and expenses were £1,800 under budget and these positive variances contributed to an unrestricted surplus for the year of £9,700 compared to a budgeted surplus of £1,000.

The main focus of the Finance Action Group discussions during the year included:

- Regular giving trends and the impact on Sunnyside's medium term finances;
- The funding of various maintenance requirements during the period using the savings from staff costs in the first half of the year; and
- Initial discussions around funding for major capital works over the next few years.

The switch from desktop software financial packages to cloud based software started towards the end of the year and has now been fully implemented.

Considerable thanks go to John Willacy for all his dedicated work as Assistant Treasurer prior to stepping down from the role at the end of the year. Thanks also go to Chris Stewart for taking up the position from John, following a period as Chair of the Finance Action Group.

Net assets at 31 December 2023 were £495,000 (2022: £487,000), of which £410,000 (2022: £410,000) was in relation to Kestrel Close. Cash funds remained relatively healthy with unrestricted cash being £77,000 at 31 December 2023 (2022: £65,400) of which £62,700 is designated (2022: £57,800). Restricted cash was £14,800 (2022: £18,900).

CASTLE FEDERATION

As part of our mission and service to the community, Sunnyside Church actively seeks to build relationships, with and support local schools in a number of ways. One of these is through the PCC appointing a Foundation Governor for the Castle Federation which oversees two Church of England Schools: Thomas Coram School and Victoria Nursery and Infant School. Foundation Governors play a vital role in church schools to ensure that the Christian vision and ethos is maintained.

Last year continued to be eventful for the schools and the Castle Federation. Two new Heads of Schools: Mrs Lisa Freeman at Victoria, and Mrs Lucy Hill at Thomas Coram, have embedded themselves in the role this year, following the departure of the long-standing Executive Head Teacher, Mr Rob Halls. The Federation also welcomed a new Executive Head Teacher, Mrs Beccy Roberts. The teachers, staff, and school leadership continue to strive to offer students the opportunity to flourish in learning and love.

After a distinguished career helping bring Thomas Coram and Victoria schools together in the Federation six years ago, Mr Rob Halls has successfully led the senior leadership team since its inception. In that time, he has provided guidance through many challenges and worked tirelessly with the Heads of School to create a safe and nurturing place for children to begin their education. Mr Halls joined Thomas Coram in September 1998 and after a short break, returned to Thomas Coram School as Deputy Head in September 2005. He became Headteacher in 2013 and went on to be appointed Executive Head Teacher of the Federation in September 2017. In that time he has been influential in the educational progress of thousands of pupils. He is heartily thanked for all he has done.

There is an increase in children with special educational needs or disability (SEND) at both schools and the provision for SEND remains a priority. Throughout last year the governing body received regular reports on pupil and staff wellbeing, which continues to be a priority for the governing body, and this year Tracy Brown was appointed as Wellbeing Lead Governor. Both Schools are focusing on ways in which to support and develop wellbeing as a priority. This year also saw training on Christian Distinctiveness (Led by Ryan Parker, RE and Christian Ethos Adviser at the Diocese) and Governor school drop-in visits.

DEANERY SYNOD

Berkhamsted Deanery Synod met twice in 2023 under the leadership of the Rural Dean, Rev'd Jonathan Gordon of St Mary's Northchurch. He has completed his time as Rural Dean and it has recently been announced that Rev'd Stuart Owen of St Peter's, Berkhamsted, is the new Rural Dean.

The annual Deanery Lecture was held in May. It was an interesting and well attended presentation by Jeremy Williams, 'The colour of Climate Change-Climate, Race and Justice'. He discussed the coincidence of people in the parts of the world worst affected by climate change being most likely to be racially non-privileged or in some cases oppressed. This presentation is available online.

November's meeting was a review of youth work in the diocese including information about the Alban Way. This is a year long program focused on equipping people from across the diocese to grow as disciples and leaders.

REPORT OF THE TRUSTEES (continued)

RESERVES POLICY

The current policy is to hold in reserve for emergency or unforeseen expenditure, the equivalent of one to two months of general running costs, which includes staff costs. In addition, an amount is held for likely building or structural costs. The reserves policy is reviewed annually as explained in Note 1(g) and reserves are disclosed in Note 9.

SAFEGUARDING

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Sunnyside Church is committed to the safeguarding of children and vulnerable adults and to supporting those who have been victims of abuse, as well as those who may present a risk to others.

Over the year, the PCC have updated and approved the Sunnyside Safeguarding Policy, approved all the House of Bishops' Safeguarding Policies and Practice Guidance, as well as "Promoting a Safer Church" (child protection and vulnerable adults policy). The PCC has also approved the Safeguarding Action Plan.

All those leading or helping to lead groups working with children, youth or vulnerable adults are safely recruited following the Safer Recruitment & People Management Practice Guidance July 2021.

The Safeguarding Hub (part of Parish Dashboards) has been a valuable tool in ensuring that all helpers remain fully compliant at all times with DBS checks and safeguarding training.

DBS checks are renewed every three years and all those who have been safely recruited have undertaken the appropriate safeguarding training within the last 3 years. This includes all the members of the PCC.

The PCC has also reauthorised the church activities and non-church activities that cater for children, youth or vulnerable adults on Sunnyside's premises or in Sunnyside's name. Risk assessments have been updated annually for all church safeguarding activities.

Safeguarding information is displayed in the church porch, the lobby, and on the church website. Contact details for those wishing to obtain advice, raise any concerns or make referrals to the statutory authorities can be found here.

RISK REGISTER

A thorough review of the risk register was carried out by the PCC in 2022. The register is updated periodically where necessary.

CONCLUSION

In closing this report, the Trustees acknowledge again, the invaluable contributions made by the staff and the many church members in Sunnyside that contribute in all sorts of ways by providing help, prayer and practical support. For this we are truly grateful to God!

Approved by the Parochial Church Council on 11 March 2024 and signed on its behalf by Andrew Fairburn, Vice-Chair of the PCC:



INDEPENDENT EXAMINER'S REPORT

TO THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MICHAEL ALL ANGELS, BERKHAMSTED

I report on the accounts of the PCC for the year ended 31 December 2023, which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes.

RESPECTIVE RESPONSIBILITIES OF THE PCC AND THE EXAMINER

As members of the PCC you are responsible for the preparation of the accounts. You consider that the audit requirements in the Charities (Accounts and Reports) Regulations 2008 ("the Regulations") and section 144(2) of the Charities Act 2011 ("the Act") do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners under section 145(5)b of the Act and to be found in the Church Guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as members of the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Act: and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act and the Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Geoff Mann FCIE
Geoff Mann Limited
Dee House
Highworth Avenue
Cambridge
CB4 2BQ

11 March 2024

STATEMENT OF FINANCIAL ACTIVITIES

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds £	Prior Year Total Funds £
Donations	2	199,101	-	52,655	251,756	262,198
Charitable activities	2	16,540	-	-	16,540	24,160
Other trading activities	2	12,374	-	-	12,374	12,255
Other income	2	1,947	-	-	1,947	1,401
TOTAL INCOME		229,962	-	52,655	282,617	300,014
EXPENDITURE						
Charitable activities	3	220,240	133	54,062	274,435	294,312
TOTAL EXPENDITURE		220,240	133	54,062	274,435	294,312
NET INCOME		9,722	(133)	(1,407)	8,182	5,702
TRANSFERS & REVALUATIONS						
Transfers between funds	9, 10	(5,250)	5,000	250	-	-
Revaluations	5	-	-	-	-	-
NET MOVEMENT IN FUNDS		4,472	4,867	(1,157)	8,182	5,702
RECONCILIATION OF FUNDS						
TOTAL FUNDS BROUGHT FORWARD		412,716	57,804	15,997	486,517	480,816
TOTAL FUNDS CARRIED FORWARD		417,188	62,671	14,840	494,699	486,517

BALANCE SHEET

	Notes	2023		2022	
		£	£	£	£
FIXED ASSETS					
Property, equipment and furnishings	5		410,000		410,000
CURRENT ASSETS					
Debtors	6	2,829		4,683	
Cash at bank		91,820		84,337	
		94,649		89,020	
CREDITORS					
Amounts falling due within one year	7	9,950		10,503	
NET CURRENT ASSETS					
			84,699		78,517
			494,699		488,517
CREDITORS					
Amounts falling due after one year	7		-		2,000
NET ASSETS					
			494,699		486,517
FUNDS					
Unrestricted funds - General funds			107,145		102,673
Unrestricted funds - Revaluation reserve			310,043		310,043
			417,188		412,716
Designated funds	9		62,671		57,804
Restricted funds	10		14,840		15,997
ACCUMULATED FUNDS					
			494,699		486,517

Approved by the Parochial Church Council on 11 March 2024 and signed on its behalf by:

Member

STATEMENT OF CASH FLOWS

	Notes	2023 £	2022 £
Cash flows from operating activities			
	11	9,483	(1,510)
Cash flows from financing activities			
Decrease in loans		(2,000)	(2,000)
Net cash provided by financing activities		(2,000)	(2,000)
Change in cash and cash equivalents in the reporting period		7,483	(3,510)
Cash and cash equivalents at the beginning of the reporting period		84,337	87,847
Cash and cash equivalents at the end of the reporting period	12	91,820	84,337

NOTES TO THE ACCOUNTS

1 ACCOUNTING POLICIES

(a) BASIS OF PREPARATION OF ACCOUNTS

The accounts include the results of the PCC's operations, which are described in the Report of the Trustees and all of which are continuing. They have been prepared in accordance with the provisions of the Charities Statement of Recommended Practice (SORP) issued by the Charities Commission in its role as the SORP-making body recognised by the Financial Reporting Council, effective 1 January 2019.

The Accounts have also been prepared in accordance with the Financial Reporting Standard applicable in the UK (FRS102).

The Accounts do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

The trustees expect to have adequate resources for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the accounts.

(b) INCOME

Income is recognised in the accounts when there is an entitlement to that income such that control over the rights or access to the economic benefit has passed to the charity. Income is only recognised when it is more likely than not that economic benefit associated with a transaction or gift will flow to the charity and where the monetary value or amount of the income can be measured reliably and the cost incurred for the transaction and the costs to complete the transaction can be measured reliably.

(c) EXPENDITURE

Liabilities and related expenditure are recognised when a present legal or constructive obligation exists at the reporting date as a result of a past event and where it is more likely than not that a transfer of economic benefits will be required in settlement.

(d) FUNDS

Unrestricted funds

These are funds which can be used by the PCC in furtherance of the church's objects at the discretion of the trustees.

Designated funds

These are an integral part of the unrestricted funds, earmarked by the PCC for a particular project, activity or use. The designation does not legally restrict the trustees and may be cancelled by the PCC if it decides not to proceed or continue with that project, activity or use.

Restricted funds

These are specific funds held under charity law and may be declared by the donor when making a gift or may result from the terms of an appeal for funds, created by the donor(s) or with their authority. They can only be used by the PCC for the particular purpose they were donated for.

NOTES TO THE ACCOUNTS

1 ACCOUNTING POLICIES (*continued*)

(e) FIXED ASSETS

Consecrated land and buildings and moveable church furnishings

Consecrated and beneficed property is excluded from the accounts in accordance with the Charities Act.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 2001 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2001 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life on a straight line basis.

All expenditure on individual items under £2,000 incurred in the year on consecrated or beneficed buildings, or on the repair of moveable church furnishings acquired, is automatically written off. Expenditure greater than £2,000 is capitalised or written off as appropriate.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over four to ten years. Expenditure on individual items of equipment with a purchase price of £2,000 or less is written off in the period in which they are incurred. Expenditure greater than £2,000 is capitalised or written off as appropriate.

Renewable energy

PV panels are depreciated on a straight line basis over ten years.

Other land and buildings

Other land and buildings held on behalf of the PCC for its own purposes are carried at fair value. No depreciation is charged against the value of such properties and any expenditure on maintenance or improvement is written off as incurred.

(f) CURRENT ASSETS

Amounts owing to the PCC at 31 December 2023 in respect of fees, rents or other income are shown as debtors, less any provision for amounts that may prove uncollectable.

(g) RESERVES POLICY

The trustees' present aim is to hold unrestricted free reserves in the range of £23,000 to £43,000, being the equivalent of:

- one to two months of unrestricted costs, which broadly equates to £18,000 to £38,000 for the year ended 31 December 2023;
- an amount for likely building or structural costs arising from the quinquennial inspection of the church of £5,000.

This policy is assessed annually.

NOTES TO THE ACCOUNTS

2 INCOME

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds	
				2023 £	2022 £
(a) Donations and legacies					
Bankers orders	148,455	-	-	148,455	147,732
Gift day	-	-	41,047	41,047	41,486
Income tax recoverable	39,306	-	9,608	48,914	47,712
Other donations	9,197	-	2,000	11,197	23,959
Plate collection	2,143	-	-	2,143	1,309
	-----	-----	-----	-----	-----
	199,101	-	52,655	251,756	262,198
	-----	-----	-----	-----	-----
(b) Charitable activities					
Evangelistic and social events	851	-	-	851	3,174
Parish weekend away	-	-	-	-	7,500
PCC fees	11,000	-	-	11,000	9,019
Youth & children work	4,689	-	-	4,689	4,467
	-----	-----	-----	-----	-----
	16,540	-	-	16,540	24,160
	-----	-----	-----	-----	-----
(c) Other trading income					
Church hall hire	11,788	-	-	11,788	11,594
Internet sales	85	-	-	85	52
Solar panels	501	-	-	501	458
Stewardship income	-	-	-	-	151
	-----	-----	-----	-----	-----
	12,374	-	-	12,374	12,255
	-----	-----	-----	-----	-----
(d) Other income					
Miscellaneous income	1,947	-	-	1,947	1,401
	-----	-----	-----	-----	-----
	1,947	-	-	1,947	1,401
	-----	-----	-----	-----	-----
TOTAL INCOME	229,962	-	52,655	282,617	300,014
	-----	-----	-----	-----	-----

NOTES TO THE ACCOUNTS

3 EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted	Designated	Restricted	Total Funds	
	Funds	Funds	Funds	2023	2022
	£	£	£	£	£
(a) Grants					
Gift Day International	-	-	31,000	31,000	30,250
Gift Day UK	-	-	20,250	20,250	20,580
	-----	-----	-----	-----	-----
	-	-	51,250	51,250	50,830
	-----	-----	-----	-----	-----
Activities directly relating to the work of the church					
Ministry					
Assignment fees	2,573	-	-	2,573	2,245
Organist and verger costs	1,014	-	-	1,014	1,300
Parish share	92,268	-	-	92,268	92,212
Vicar & curate expenses	3,246	-	-	3,246	20,431
Vicarage cleaning & maintenance	3,060	-	-	3,060	2,838
Maintenance					
Church property costs	9,740	-	-	9,740	685
Church & church hall running costs	44,794	-	1,960	46,754	24,078
Churchyard upkeep	5,339	-	777	6,116	5,699
Pastoral care					
Pastoral care and church events	1,658	-	-	1,658	3,049
Discipleship					
Music costs	2,473	-	-	2,473	(68)
Other discipleship costs	2,677	-	-	2,677	15,379
Youth & children work					
Events	284	-	-	284	1,402
General expenses	5,186	-	-	5,186	5,439
	-----	-----	-----	-----	-----
	174,312	-	2,737	177,049	174,689
	-----	-----	-----	-----	-----

NOTES TO THE ACCOUNTS

3 EXPENDITURE ON CHARITABLE ACTIVITIES (*continued*)

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds	
				2023 £	2022 £
(c) Church management and finance					
Salaries & pensions (Note 4)	40,596	-	-	40,596	67,068
Administration expenses	753	-	-	753	998
Other costs	3,955	133	75	4,163	125
	-----	-----	-----	-----	-----
	45,304	133	75	45,512	68,191
	-----	-----	-----	-----	-----
(d) Governance					
Independent examiner	624	-	-	624	602
	-----	-----	-----	-----	-----
TOTAL EXPENDITURE	220,240	133	54,062	274,435	294,312
	-----	-----	-----	-----	-----

4 STAFF COSTS

No remuneration was paid to any member of the PCC with voting rights in the year, nor were any expenses reimbursed to them.

The staff costs were:

	2023 £	2022 £
Wages and salaries	37,647	64,723
Pension costs	2,949	2,345
	-----	-----
	40,596	67,068
	-----	-----

During the year the PCC employed a families and young people leader, a part-time office administrator, a part-time worship leader, a part-time assistant treasurer and a part-time caretaker.

Some of these roles were vacant for parts of the year in 2023.

No employees received emoluments in excess of £60,000.

NOTES TO THE ACCOUNTS

5 FIXED ASSETS

	Freehold property £	Equipment £	Moveable Furnishings £	Renewable Energy Project £	Total £
Cost or valuation					
Balance at 1 January 2023	410,000	17,881	3,487	26,124	457,492
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
Revaluations	-	-	-	-	-
	-----	-----	-----	-----	-----
Balance at 31 December 2023	410,000	17,881	3,487	26,124	457,492
	-----	-----	-----	-----	-----
Depreciation					
Balance at 1 January 2023	-	17,881	3,487	26,124	47,492
Charge for the year	-	-	-	-	-
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
	-----	-----	-----	-----	-----
Balance at 31 December 2023	-	17,881	3,487	26,124	47,492
	-----	-----	-----	-----	-----
Net book value					
At 31 December 2023	410,000	-	-	-	410,000
	-----	-----	-----	-----	-----
At 1 January 2023	410,000	-	-	-	410,000
	-----	-----	-----	-----	-----

The freehold property is vested in the St Albans Diocesan Board of Finance on trust for the PCC.

Kestrel Close was acquired in 1999 and was last professionally valued in 2021, at the amount stated above. Had it remained at its historical cost, the carrying amount recognised would have been £99,957

6 DEBTORS

	2023 £	2022 £
Other debtors and prepayments	945	3,608
Tax recoverable	1,884	1,075
	-----	-----
	2,829	4,683
	-----	-----

NOTES TO THE ACCOUNTS

7 CREDITORS

	2023		2022	
	Due within one year £	Due after one year £	Due within one year £	Due after one year £
Individual loans (note 8)	2,500	-	2,600	2,000
Other creditors and accruals	7,450	-	7,903	-
	-----	-----	-----	-----
	9,950	-	10,503	2,000
	-----	-----	-----	-----

8 LOANS

In October 2017, a number of interest free five year loans totalling £95,000 were made in relation to repairing the church hall roof. The repayment of one of these loans was extended for a further two years and two loans have been converted into donations.

	2023		2022	
	Due within one year £	Due after one year £	Due within one year £	Due after one year £
Roof loans	-----	-----	-----	-----
	2,500	-	2,600	2,000
	-----	-----	-----	-----

9 DESIGNATED FUNDS

	Brought Forward £	Incoming Resources £	Resources Expended £	Transfers £	Carried Forward £
Capital fund	20,000	-	-	5,000	25,000
Reserves	35,000	-	-	-	35,000
Sunnyside initiatives fund	1,548	-	133	-	1,415
Youth mission	1,256	-	-	-	1,256
	-----	-----	-----	-----	-----
	57,804	-	133	5,000	62,671
	-----	-----	-----	-----	-----

NOTES TO THE ACCOUNTS

10	RESTRICTED FUNDS	Brought Forward £	Incoming Resources £	Resources Expended £	Transfers £	Carried Forward £
	Audio visual	3,514	-	1,960	-	1,554
	Church grounds	2,879	-	777	-	2,102
	Gift Day International	1,637	30,393	31,000	150	1,180
	Gift Day UK	6	20,262	20,250	100	118
	Lunch club	-	2,000	-	-	2,000
	Outings	81	-	70	-	11
	Redecoration	7,500	-	-	-	7,500
	Week of accompanied prayer	5	-	5	-	-
	Youth events	375	-	-	-	375
		15,997	52,655	54,062	250	14,840

11 RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2023 £	2022 £
Net income for the reporting period	8,182	5,702
Decrease in debtors	1,854	556
Decrease in creditors	(553)	(7,768)
Net cash provided by operating activities	9,483	(1,510)

12 ANALYSIS OF CASH AND CASH EQUIVALENTS

	2023 £	2022 £
Cash at bank and in hand	91,820	87,847

NOTES TO THE ACCOUNTS

13 OPERATING LEASES

There are outstanding commitments for future minimum lease payments under non-cancellable operating leases at the reporting date as follows:

	2023	2022
	£	£
Operating leases which expire:		
- Within one year	601	601
- Within two to five years	300	901
- Later than five years	-	-
	-----	-----
	901	1,502
	-----	-----

14 RELATED PARTY TRANSACTIONS

Excluding gift aid, donations from Trustees and their related parties, including to other Christian causes under restricted funds, amounted to £39,910 during the year (2022: £53,912).

There have been no other related party transactions during the period.

Accounts

sunnysidechurch

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST MICHAEL AND ALL ANGELS, BERKHAMSTED
(Also known as SUNNYSIDE CHURCH)**

**ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

Registered Charity Number 1132230

ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

A message from Rebecca

2022 was another year where Covid continued to have an impact. Many people and activities took longer to return to meeting in person than we might have expected. However, it was a joy to be able to come together more freely and more often, and to lift some of the restrictions that the pandemic had imposed. We continue to have a masked area in church to recognise that Covid remains an issue, but were able to make important steps forward.

2022 was an unsettling year because of the many changes in our staff as we said goodbye to Patrick, Sharon, Luke and Rachel. Although they all left for different reasons and we are excited about what God has called them to, it has been hard for those left behind, not least for those who are seeking to ensure our ministry to families and young people continues. I wish to say a particular thank you to Esther, as chair of CYF and to Penny Wager who is heading up the Messy Babies team for all their hard work in this whilst we recruit new staff. The farewell parties did remind us that serving on teams can be fun as well as rewarding, which was something many of us had forgotten during the pandemic.

The rest of this report gives an overview of what happened in Sunnyside during 2022, none of which would have been possible without you all giving so generously of your gifts, time, and money. I would like to thank you for your commitment to Sunnyside and for your care and support of me. I am thankful for each and every one of you and continue to be deeply grateful to God that I have the privilege and joy of being your vicar. In particular, I wish to thank our churchwarden, Andrew, and Kathy who was warden for most of last year, who bring much wisdom and prayer to this vital role. I also would like to give special thanks to our team of preachers and leaders, as well as to our Action Groups who all give generously of their time and wisdom. We are all blessed by their contributions to our church life.

'You are the light of the world. A town built on a hill cannot be hidden.' *Matthew 5.14*

vision into greater reality. The vision of Sunnyside is 'to be known as a Christ-centred community of living faith, which seeks to make Jesus known to others'. 2022 saw us make good progress in our three priorities of growing in our worship, discipleship, and relationships. However, there is still room for growth in all these areas if we are truly to be the light on the hill that God is calling us to be.

Although Sunday attendance has not yet recovered to its pre-covid levels, the numbers of people engaging with Sunnyside have grown. God has continued to add people of different ages to our number and for that I give much thanks. I look forward to seeing how he will continue to bring growth in spirit and in number to us in the year to come.

With love and prayers.

Rebecca

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INCUMBENT Rev'd Rebecca Fardell

OFFICE ADDRESS Ivy House Lane
Berkhamsted
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CHARITY REGISTRATION NUMBER 1132230

INDEPENDENT EXAMINER Geoff Mann FCIE
Geoff Mann Limited
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9 Bank Court
Hemel Hempstead
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HP1 1BS

Suffolk Building Society
Freehold House
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Ransomes Europark
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Suffolk
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The Charity Bank
Fosse House
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REPORT OF THE TRUSTEES

AIMS AND PURPOSES

The Parochial Church Council ('the PCC') of St. Michael and All Angels, known widely both in Berkhamsted and to those in the parish as Sunnyside Church ('the church'), has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the church; pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the maintenance of the church and the church hall building of St. Michael and All Angels, Sunnyside.

OBJECTIVES AND ACTIVITIES

The PCC is committed to encouraging as many people as possible to worship at Sunnyside and become part of the Sunnyside Church family. All Sunnysiders are encouraged to become actively involved both practically and financially. The aim is to enable all members to love God and each other, grow in faith and serve the community by supporting each other through worship, prayer and pastoral care. The PCC maintains an overview of worship and suggests how services can be developed to 'Love, Grow and Serve' the diverse groups that live in and around the parish and to work towards the Sunnyside vision 'to be known as a Christ-centred community of living faith, which seeks to make Jesus known to others'.

When planning activities for the year and in compiling this report, the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. The aim is to enable ordinary people to live out their faith as part of our parish community through:

- worship and prayer, learning about the gospel, and developing their knowledge and trust in Jesus;
- provision of pastoral care for people living in the parish and those who worship at the church; and
- support of Christian mission work at home and overseas.

The PCC also maintains the fabric of the Church of St. Michael and All Angels, Sunnyside and the church hall, as well as having responsibility for 23 Kestrel Close, a house acquired in 1999.

ADMINISTRATIVE INFORMATION

The church is situated on Ivy House Lane in Berkhamsted, Hertfordshire and is part of the Diocese of St.Albans. The vicar, the curate and readers are shared with St John the Evangelist, a small village church a mile down the road in Bourne End.

The PCC is a body corporate governed by the PCC Powers Measure 1956 and Church Representation Rules 2011.

THE PCC

The PCC is made up of the vicar, the curate, churchwardens and elected members from the electoral roll. Anyone 16 years and over who regularly attends any of the church services and is on the electoral roll is welcome to put themselves forward for the PCC. There is also one co-opted place. Members of the PCC are trustees of the charity and together have responsibility for the management of the church including practical and spiritual matters, decisions which affect church members and the upkeep of the church buildings.

New PCC members are issued with a handbook and are given training to explain their duties and roles. Time is also devoted at PCC meetings to relevant trustee training topics.

The PCC also spend time at each meeting discussing relevant matters in relation to the safeguarding of children and vulnerable adults.

REPORT OF THE TRUSTEES (continued)

PCC MEMBERSHIP

PCC members, who have served during 2022 and until the date this report was approved unless otherwise stated, are as follows:

<i>Incumbent:</i>	Rev'd Rebecca Susan Fardell	
<i>Curate:</i>	Rev'd Rachel Hamilton	from June 2020
<i>Churchwardens:</i>	Andrew Fairburn Kathy O'Dair	elected APCM 2022 until APCM 2023 elected APCM 2022 until October 2022
<i>Representatives on the Deanery Synod:</i>	John Cartwright Marguerite Craig Jane Lines	from 2016 from 2018 from 2017
<i>Other Elected Members:</i>	Laura Cook Millie Harrison Penny Harrison Trevor Hitchings Jenny Hyatt (Safeguarding Officer) Martin Redshaw	from 2021 from 2022 from 2018 from 2022 from 2019 from 2022
<i>Co-opted Member:</i>	Shawn Baggs (Treasurer)	from April 2022 until April 2023
<i>Attendees without voting rights:</i>	Patrick Craig Luke Fennell Sharon Fowler Kath Jones	Worship Team Leader (until July 2022) Youth Team Leader (until December 2022) Children's and Families Team Leader (until November 2022) PCC Secretary

PCC MEETINGS

The PCC has met five times during the last 12 months to consult on promoting the mission of the church, to Love, Grow and Serve and to promote the vision 'to be known as a Christ-centred community of living faith, which seeks to make Jesus known to others'. There was also a joint PCC meeting with St John's Bourne End church, hosted by Bishop Michael in May 2022. Much of the work goes on in the sub committees known as Action Groups, which each deal with a particular aspect of church life. Elected members of the PCC are typically allocated to one of the Action Groups, with each reporting back to the full PCC. The heads of these Action Groups have continued to meet informally with the vicar, the churchwardens and the treasurer, collectively 'the Standing Committee', prior to each PCC meeting. The Standing Committee also deals with any urgent items which arise between the scheduled PCC meetings.

CHURCHWARDENS

The churchwardens, who are elected annually, are automatically members of the PCC. Andrew Fairburn and Kathy O'Dair were elected in April 2022 until the next APCM, although Kathy stood down in October 2022.

PREACHERS & LEADERS

There were no changes in the preachers and leaders team during the year.

ELECTORAL ROLL

Richard Coles is the Electoral Roll Officer. The electoral roll is revised at each PCC meeting and at the time of this report, there were 161 members (2021:170).

STAFF

A number of staff vacancies existed at the end of the year as Patrick Craig, Luke Fennell, Sharon Fowler and John Willacy (Assistant Treasurer) stepped down from their roles at various points during the second half of 2022. Chris Stewart is now performing the role of Assistant Treasurer and the other vacancies are being recruited. Rachel Hamilton also went on maternity leave at the end of the year. The PCC is hugely grateful for all of the hard work and commitment of those that have left, is prayerful for what God is calling them to do next and is looking forward to meeting Rachel's new arrival.

The PCC is also mindful of the additional strain that staff vacancies put on Rebecca, the remaining staff and other Sunnysiders that are helping to fill the temporary gaps. The PCC is thankful for and will support those that continue to work hard to cover the vacancies until they are filled.

SUNNYSIDER SUPPORT

In addition to the staff employed as detailed in Note 4, there are a significant number of Sunnysiders from the congregation contributing their talents and time in all sorts of ways to further the objectives of the church. The PCC members are extremely thankful for all the work performed, some of which is outlined in the Action Group sections that follow later in this report. The PCC members appreciate the commitment and dedication of those that contribute in whatever way they do so and however large or small.

REPORT OF THE TRUSTEES (continued)

MISSION

If 2020 and 2021 were both years when mission was heavily impacted and shaped by Covid, then 2022 was one in which we sought to try and rediscover in what forms mission could best be conducted for a community still trying to reassess its post-pandemic behaviours; some of that thinking is still to be tested in 2023.

Progressively through the early parts of the year, discussions were addressed to the Action Group's contribution to the PCC's Mission Action Plan. Three initiatives were established: a Community Quiz, a summer event on George Street Recreation Ground and a period in which the teaching from the pulpit, the focus in house groups and by means of a course or two, will encourage the church afresh to share the Christian faith. Each has a clear focus of helping to build relationships with those who have yet to meet Jesus. For various reasons, agreement on the plan was delayed and so, each of these initiatives is now planned to take place in 2023.

Community Cafés on a Saturday morning have recommenced with encouraging numbers of ballet families attending; they provide a great opportunity to interact with Sunnysiders, particularly when the dates coincide with Gardening Team days. Katie Randall-Stratton, to whom the Action Group is hugely grateful, is tireless on these days, but would always appreciate new helpers and more of the church family to come and chat to the many young families frequenting the hall.

Katie also ran another very successful TearFund Big Quiz in November and hosted a couple of 'In Conversations With' Sam Houillebecq in Guernsey and Sam & Abby Baguma in Kampala, where Sam is based in his role as Mission Aviation Fellowship's East Africa Finance Director. Numbers joining online dipped in comparison to the Covid period and this very helpful means of learning more about the causes we support through our Gift Day may need re-imagining.

In September, Gift Day was launched by Rowena Worthington from Embrace the Middle East and the group were delighted with its final outcome in which nearly £51,000 was given by 68 donors to 23 carefully chosen beneficiaries, only a small decrease on 2021's total of just less than £55,000. Before Christmas and in furtherance of the partnership with St Stephen's Church in Pillgwently, Newport, where Justin & Lucy Groves minister, Sunnyside gave £500 to help support the 800 Bags of Hope, which were given away to some of the neediest families in that city.

Also in September, Penny Harrison organised the Parish Boundary Walk. This was designed to help the church become familiar with which roads are within the rather curious shape of Sunnyside's parish, with the aim of forging deeper relationships with parishioners. An Adopt a Road Scheme has also been launched, in which individual church members are encouraged to build knowledge of individuals within those roads, initially by delivering Christmas and Easter cards to one or two of them.

In the pre-Christmas period, a messy crafts stall and a photo shop were run as part of the Festival of Light and carols were sung on the George Street Recreation Ground, whilst serving mulled wine and hot chocolate. Each of these takes us out of church and sharing fellowship with potential new people.

Since the formation of this group and the Discipleship Action Group in the summer of 2019, it had always been envisaged that there would be spheres of mutual activity and interest, particularly in relation to evangelism and in training courses like Alpha, where the groups would work in tandem. The onset of Covid interrupted that intent, but in November the first joint meeting was held and the intention is for this to continue on a regular basis in 2023, as together, activities are planned over Lent and the early part of the summer.

DISCIPLESHIP

The Discipleship Action Group has continued to explore ways of supporting and encouraging Sunnyside grow in faith as followers of Jesus, both individually and corporately.

A Week of Accompanied Prayer was held in March as part of the Lent activities. Due to Covid restrictions still potentially being in place, retreatants had the option of participating either online or in person. This proved to be a good compromise, given the circumstances. The Lent Course was based on the film 'The King's Speech' and provided excellent opportunities to discuss scenes from the film, in small groups, around the subject of facing our fears. House Groups have continued to meet either in person or online, or a mixture of both. A barbecue to say 'thank you' to house group leaders and co-ordinators was held in September. In the coming year, the aim is to raise awareness of house groups and other small groups as being available to everyone.

Messy Church and Messy Babies have continued to flourish, as has the Friday Youth Club, and a youth Alpha course was held earlier in the year. More helpers and leaders are being sought for these, for Sunday's Cool and for other youth work, especially whilst there are staff vacancies. A successful parenting course was held in the autumn.

A Weekend Away was held at High Leigh in the autumn and Adrian Chatfield proved to be an excellent and well-received speaker once again.

Rachel Hamilton left for maternity leave in January and handed over the Action Group leadership to Stuart and Jackie Harbron, who are grateful for the excellent example Rachel gave in heading up the group. Joint meetings have started being held with the Mission Action Group to enable the groups to work more closely together on events of common interest such as Alpha, which is being planned for the summer.

REPORT OF THE TRUSTEES (continued)

YOUTH, CHILDREN & FAMILIES

The main issues involving children, families and youth activities currently run at Sunnyside were discussed at regular group meetings during the year. Messy Babies has increased to two sessions per week and the weekly Friday evening Youth Club for year 7 and above has a committed and regular following. Links with local schools continue to be developed.

The Action Group continues to address whether the activities provided meet the needs of the children and youth and also considers the age range of the Sunday morning groups due to fluctuating numbers. The group also actively looks for opportunities for outreach.

PASTORAL

The coordinators and their teams have been busy keeping people connected as activities resumed after the pandemic. It has continued to be a challenge to be together due to Covid, but much has been done to bring people together in ways that suit individuals.

The Walking Group organised by Chris Cartwright has been meeting regularly and Chris continues to keep those signed up in touch with each other whether they are walking or not. The Home Visiting Group sensitively organised by Chris Hitchings continues to respond to individual preferences for phone calls or to meet in person and is often timed carefully so that Home Communion can be given once a month too. The Bereavement Team has been able to meet those it supports in person again. The Sunnyside Rural Trust have enjoyed joining members of the congregation attending the various Songs of Praise events throughout the year with tea after the songs and Lunch Club has continued on the third Monday of the month. On the first Monday of the month there is now a coffee morning where all are welcome to come and connect with others.

There was much delight that Richard Coles was able to organise the first post-pandemic excursion to Chenies Manor where the dahlias really were superb. Coach travel is now very expensive but Richard facilitates lift shares and encourages people to invite friends on the trips. The next one is to Aylesbury Waterside Theatre.

Girl's Allowed ladies and the Men@Home group continue to keep in touch with each other either by phone or some smaller coffee meet ups.

Grateful thanks go to Charlotte Vesey (Bereavement Coordinator) and Sally Bright (Lunch Club Coordinator) who have now stepped down from their coordinator roles.

ECO

The Eco Action Group has worked well together this year and has now received a bronze award from A Rocha UK and are well on the way to receiving silver. The harvest festival this year invited an A Rocha speaker from Northchurch Baptist Church to speak and their example was followed, as several recycling bins have been installed outside the church for the congregation to use.

The Finance Action Group has agreed to switch the majority of church funds to more ethical and sustainable banks and there are now tips in the weekly news to help the congregation with ideas on how to become greener and more environmentally friendly; and to learn as Christians how to care for God's earth. An environmental lifestyle survey will be launched at the start of 2023 and attendance at a Deanery Synod meeting is planned to hear how churches can lower their carbon footprint.

There is a desire going forward, to work with other local churches towards becoming more Eco friendly and thus supporting each other in this aim.

CASTLE FEDERATION

Over the past year, teachers, school leadership, and the governing body have strived to continue to offer students the opportunity to flourish at both schools. In a year of getting 'back to normal' post pandemic, it was sad to see the departure of the Heads of School at both Victoria and Thomas Coram. Mrs Crozier (Victoria) and Mrs Cutler (Thomas Coram) both made significant contributions during their tenures, contributing to the education of thousands of children. Lisa Freeman as Head of School at Victoria and Lucy Hill as Head of School at Thomas Coram have been recruited and bring enthusiasm, experience and new perspectives to the schools. They are working with the Governors to implement revised and refreshed School Improvement Plans (SIP) and it is exciting to have such enthusiastic people leading brilliant staff teams to inform the work of the SIP.

Neither school received Ofsted inspections last year although we are anticipating Victoria will be inspected soon. The Governor visits, performance results, and Hertfordshire Improvement Partner (HIP) evaluative visits continue to suggest the schools are doing well and are happy and safe environments for our children to thrive in. Victoria School had its regular Statutory Inspection of Anglican and Methodist Schools (SIAMS) visit in November 2021 and the school was rated 'good'. The report noted that "all staff show love and care for children and parents ensuring that everyone sees themselves as a valued part of the school family."

The common vision of the two schools continues to be "to flourish in learning and love, within a happy, Christian family". The complementary Christian values at Victoria of "Friendship, Respect and Perseverance", and at Thomas Coram of "Respect, Responsibility and Friendship" have been held closely and followed throughout the year.

As well as assisting the selection of one of the new Heads of School, continuing to be Finance Lead Governor, and English Link Subject Governor, Alex Fahey volunteered to Chair the Resource Committee. He agreed to handover English Link responsibilities to a new governor and volunteered to be Vice Chair of the Governing Body. Looking at the skills and development needs of the Governing Body, Alex also helped organise training on Multi Academy Trusts and Ofsted inspections this year.

REPORT OF THE TRUSTEES (continued)

MAINTENANCE

The Maintenance Action Group is responsible for the maintenance of the church, its buildings and grounds. It meets regularly throughout the year although a lot more goes on outside the meetings and the group is very grateful for the team of people who have managed to keep the fabric of Sunnyside up and running. Much of the day-to-day maintenance work such as gardening, some cleaning and minor repairs is carried out by members of the church. Duncan Hamilton is the part time employed caretaker and also makes a significant contribution to the maintenance of the church and hall buildings and services and ensures the health and safety requirements are met.

With the gradual relieving of the restrictions of the use of the premises associated with the Covid pandemic the church hall, lobby, office and toilets are cleaned on a weekly basis, which is undertaken by Aston Commercial Cleaning. The church kitchen is also deep cleaned on a weekly basis.

The church boilers are both old but in working order and there is a project underway to consider options for their replacement as part of the church's effort to reduce its energy bill and its carbon footprint.

Regular maintenance of grounds, pathways, hedges, and trees have been undertaken and overseen by the Gardening Team, whilst the upkeep of the vicarage garden and hedges has continued to be undertaken by a contractor.

Work planned in next 12 months includes:

- Ongoing maintenance;
- Further investigations into the options for more efficient church heating; and
- A quinquennial inspection if possible and a review of the associated advised repairs.

FINANCE

2022 saw a return to normal after several years impacted by Covid. Income was £9,700 ahead of budget largely due to a £12,000 legacy donation received towards the end of the year. Expenses were £4,800 under budget primarily driven by staff savings and lower maintenance costs. These positive variances contributed to an unrestricted surplus for the year of £11,800 compared to a budgeted deficit of £2,800.

The positive impact of Campaign 22 and a restructuring of staff have allowed the preparation of a financial forecast which shows that the church can maintain positive cash reserves in the near term. This is of course subject to uncertainty around the level of future energy costs.

Other topics covered during the year included:

- A decision taken to switch the majority of funds held with NatWest Bank to a more ethical and environmental provider, The Charity Bank; ;
- A switch from desktop software financial packages to cloud based software; and
- Giving thanks for a legacy gift that facilitated a transfer of £11,150 into the church capital fund.

Thanks go to Chris Stewart who stepped down as Chair of the Finance Action Group and to John O'Brien who has taken over as the new Chair. Thanks also go to John Willacy who stepped down from the role of Assistant Treasurer at the end of the year.

Net assets at 31 December 2022 were £487,000, of which £410,000 was in relation to 23 Kestrel Close. This compared to net assets of £481,000 a year ago. Cash funds remained relatively healthy with unrestricted cash being £65,400 at 31 December 2022 (2021: £60,500) of which £57,800 is designated (2021: £47,400). Restricted cash was £18,900 (2021: £27,300).

REPORT OF THE TRUSTEES *(continued)*

RESERVES POLICY

The current policy is to hold in reserve for emergency or unforeseen expenditure, the equivalent of one to two months of general running costs, which includes staff costs. In addition, an amount is held for likely building or structural costs. The reserves policy is reviewed annually as explained in Note 1(g) and reserves are disclosed in Note 9.

SAFEGUARDING

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

During 2022, the following safeguarding activities took place:

- The PCC approved the updated safeguarding policies, the Safeguarding Plan, and re-authorised all church activities and non-church activities which cater for children, youth or vulnerable adults;
- All the risk assessments for the various activities were updated;
- Safer recruitment principles were applied to the recruiting of new helpers for all the various groups, checking their DBS and training status;
- The implementation of the church's new Learning and Development Framework 2021 was completed. As part of this all PCC members (along with pastoral and bereavement visitors) were asked to complete the 'Raising Awareness of Domestic Abuse' online training.

Overall, it has been a quiet year, mainly consolidating safeguarding cover for the church activities. As a result, all personnel are fully trained and DBS-checked (where necessary), and the Parish Safeguarding Dashboard is fully green.

RISK REGISTER

A thorough review of the risk register was carried out by the PCC in early 2022. Updates to the register have been made where necessary.

CONCLUSION

In closing this report, the Trustees acknowledge here the invaluable contributions made by the staff and also the many unsung church members in Sunnyside that contribute in many ways by providing help, prayer and practical support. For this we are truly grateful to God.

Approved by the Parochial Church Council on 13 March 2023 and signed on its behalf by Andrew Fairburn, Vice-Chair of the PCC:



INDEPENDENT EXAMINER'S REPORT

TO THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MICHAEL ALL ANGELS, BERKHAMSTED

I report on the accounts of the PCC for the year ended 31 December 2022, which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes.

RESPECTIVE RESPONSIBILITIES OF THE PCC AND THE EXAMINER

As members of the PCC you are responsible for the preparation of the accounts. You consider that the audit requirements in the Charities (Accounts and Reports) Regulations 2008 ("the Regulations") and section 144(2) of the Charities Act 2011 ("the Act") do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners under section 145(5)b of the Act and to be found in the Church Guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as members of the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Act: and

- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act and the Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Geoff Mann FCIE
Geoff Mann Limited
Dee House
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Cambridge
CB4 2BQ

13 March 2023

STATEMENT OF FINANCIAL ACTIVITIES

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds £	Prior Year Total Funds £
Donations	2	209,654	-	52,544	262,198	304,350
Charitable activities	2	14,136	-	10,024	24,160	5,694
Other trading activities	2	12,255	-	-	12,255	9,363
Other income	2	1,401	-	-	1,401	205
TOTAL INCOME		237,446	-	62,568	300,014	319,612
EXPENDITURE						
Charitable activities	3	225,707	255	68,350	294,312	276,715
TOTAL EXPENDITURE		225,707	255	68,350	294,312	276,715
NET INCOME		11,739	(255)	(5,782)	5,702	42,897
TRANSFERS & REVALUATIONS						
Transfers between funds	9, 10	(10,615)	10,949	(334)	-	-
Revaluations	5	-	-	-	-	25,000
NET MOVEMENT IN FUNDS		1,124	10,694	(6,116)	5,702	67,897
RECONCILIATION OF FUNDS						
TOTAL FUNDS BROUGHT FORWARD		411,593	47,110	22,113	480,816	412,919
TOTAL FUNDS CARRIED FORWARD		412,716	57,804	15,997	486,517	480,816

BALANCE SHEET

	Notes	2022		2021	
		£	£	£	£
FIXED ASSETS					
Property, equipment and furnishings	5		410,000		410,000
CURRENT ASSETS					
Debtors	6	4,683		5,239	
Cash at bank		84,337		87,848	
		<u>89,020</u>		<u>93,087</u>	
CREDITORS					
Amounts falling due within one year	7	10,503		18,271	
NET CURRENT ASSETS					
			<u>78,517</u>		<u>74,816</u>
			488,517		484,816
CREDITORS					
Amounts falling due after one year	7		2,000		4,000
NET ASSETS					
			<u>486,517</u>		<u>480,816</u>
FUNDS					
Unrestricted funds - General funds			102,673		101,550
Unrestricted funds - Revaluation reserve			310,043		310,043
			<u>412,716</u>		<u>411,593</u>
Designated funds	9		57,804		47,110
Restricted funds	10		15,997		22,113
ACCUMULATED FUNDS					
			<u>486,517</u>		<u>480,816</u>

Approved by the Parochial Church Council on 13 March 2023 and signed on its behalf by



Member

STATEMENT OF CASH FLOWS

	Notes	2022 £	2021 £
Cash flows from operating activities			
	11	(1,510)	34,088
Cash flows from financing activities			
Decrease in loans		(2,000)	(21,917)
Net cash provided by financing activities		(2,000)	(21,917)
Change in cash and cash equivalents in the reporting period		(3,510)	12,171
Cash and cash equivalents at the beginning of the reporting period		87,847	75,676
Cash and cash equivalents at the end of the reporting period	12	84,337	87,847

NOTES TO THE ACCOUNTS

1 ACCOUNTING POLICIES

(a) BASIS OF PREPARATION OF ACCOUNTS

The accounts include the results of the PCC's operations, which are described in the Report of the Trustees and all of which are continuing. They have been prepared in accordance with the provisions of the Charities Statement of Recommended Practice (SORP) issued by the Charities Commission in its role as the SORP-making body recognised by the Financial Reporting Council, effective 1 January 2019.

The Accounts have also been prepared in accordance with the Financial Reporting Standard applicable in the UK (FRS102).

The Accounts do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

The trustees expect to have adequate resources for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the accounts.

(b) INCOME

Income is recognised in the accounts when there is an entitlement to that income such that control over the rights or access to the economic benefit has passed to the charity. Income is only recognised when it is more likely than not that economic benefit associated with a transaction or gift will flow to the charity and where the monetary value or amount of the income can be measured reliably and the cost incurred for the transaction and the costs to complete the transaction can be measured reliably.

(c) EXPENDITURE

Liabilities and related expenditure are recognised when a present legal or constructive obligation exists at the reporting date as a result of a past event, where it is more likely than not that a transfer of economic benefits will be required in settlement.

(d) FUNDS

Unrestricted funds

These are funds which can be spent by the PCC in furtherance of the church's objects at the discretion of the trustees.

Designated funds

These are an integral part of the unrestricted funds, earmarked by the PCC for a particular project, activity or use. The designation does not legally restrict the trustees and may be cancelled by the PCC if it decides not to proceed or continue with that project, activity or use.

Restricted funds

These are specific funds held under charity law and may be declared by the donor when making a gift or may result from the terms of an appeal for funds, created by the donor(s) or with their authority. They can only be spent by the PCC for the particular purpose that they were given for in the first place.

NOTES TO THE ACCOUNTS

1 **ACCOUNTING POLICIES** (*continued*)

(e) **FIXED ASSETS**

Consecrated land and buildings and moveable church furnishings

Consecrated and beneficed property is excluded from the accounts in accordance with the Charities Act.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 2001 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2001 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life on a straight line basis.

All expenditure on individual items under £2,000 incurred in the year on consecrated or beneficed buildings, or on the repair of moveable church furnishings acquired, is written off.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over four to ten years. Expenditure on individual items of equipment with a purchase price of £2,000 or less is written off in the period in which they are incurred.

Renewable energy

PV panels are depreciated on a straight line basis over ten years.

Other land and buildings

Other land and buildings held on behalf of the PCC for its own purposes are carried at fair value. No depreciation is charged against the value of such properties, but any expenditure on maintenance or improvement is written off as incurred.

(f) **CURRENT ASSETS**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors, less any provision for amounts that may prove uncollectable.

(g) **RESERVES POLICY**

The trustees' present aim is to hold unrestricted free reserves in the range of £23,000 to £43,000, being the equivalent of:

- one to two months of unrestricted costs, which broadly equates to £18,000 to £38,000 for the year ended 31 December 2022;
- an amount for likely building or structural costs arising from the quinquennial inspection of the church of £5,000.

This policy is revisited annually.

NOTES TO THE ACCOUNTS

2 INCOME

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds	
				2022 £	2021 £
(a) Donations and legacies					
Bankers orders	147,732	-	-	147,732	146,153
Gift day	-	-	41,486	41,486	44,393
Income tax recoverable	38,002	-	9,710	47,712	57,799
Other donations	22,611	-	1,348	23,959	55,206
Plate collection	1,309	-	-	1,309	799
	<u>209,654</u>	<u>-</u>	<u>52,544</u>	<u>262,198</u>	<u>304,350</u>
(b) Charitable activities					
Evangelistic and social events	1,415	-	1,759	3,174	58
Parish weekend away	-	-	7,500	7,500	540
PCC fees	9,019	-	-	9,019	4,278
Youth & children work	3,702	-	765	4,467	818
	<u>14,136</u>	<u>-</u>	<u>10,024</u>	<u>24,160</u>	<u>5,694</u>
(c) Other trading income					
Church hall hire	11,594	-	-	11,594	8,457
Internet sales	52	-	-	52	67
Solar panels	458	-	-	458	582
Stewardship income	151	-	-	151	257
	<u>12,255</u>	<u>-</u>	<u>-</u>	<u>12,255</u>	<u>9,363</u>
(d) Other income					
Miscellaneous income	1,401	-	-	1,401	205
	<u>1,401</u>	<u>-</u>	<u>-</u>	<u>1,401</u>	<u>205</u>
TOTAL INCOME	<u>237,446</u>	<u>-</u>	<u>62,568</u>	<u>300,014</u>	<u>319,612</u>

NOTES TO THE ACCOUNTS

3 EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted	Designated	Restricted	Total Funds	
	Funds	Funds	Funds	2022	2021
	£	£	£	£	£
(a) Grants					
Gift Day International	-	-	30,250	30,250	33,000
Gift Day UK	-	-	20,580	20,580	24,600
	-----	-----	-----	-----	-----
	-	-	50,830	50,830	57,600
	-----	-----	-----	-----	-----
(b) Activities directly relating to the work of the church					
Ministry					
Assignment fees	2,245	-	-	2,245	1,009
Organist and vergers costs	1,300	-	-	1,300	45
Parish share	92,212	-	-	92,212	92,883
Vicar & curate expenses	20,431	-	-	20,431	19,036
Vicarage cleaning & maintenance	2,838	-	-	2,838	2,460
Maintenance					
Church property costs	685	-	-	685	1,081
Church & church hall running costs	24,078	-	-	24,078	18,779
Churchyard upkeep	3,578	-	2,121	5,699	3,091
Pastoral care					
Pastoral care and church events	1,348	-	1,701	3,049	1,599
Discipleship					
Music costs	(68)	-	-	(68)	1,098
Other discipleship costs	3,420	130	11,829	15,379	493
Youth & children work					
Intern costs	-	-	-	-	-
Events	1,022	-	380	1,402	261
General expenses	3,950	-	1,489	5,439	4,469
Training	-	-	-	-	-
	-----	-----	-----	-----	-----
	157,039	130	17,520	174,689	146,304
	-----	-----	-----	-----	-----

NOTES TO THE ACCOUNTS

3 EXPENDITURE ON CHARITABLE ACTIVITIES (*continued*)

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds	
				2022 £	2021 £
(c) Church management and finance					
Salaries & pensions (Note 4)	67,068	-	-	67,068	71,714
Administration expenses	998	-	-	998	557
Other costs	-	125	-	125	-
	-----	-----	-----	-----	-----
	68,066	125	-	68,191	72,271
	-----	-----	-----	-----	-----
(d) Governance					
Independent examiner	602	-	-	602	540
	-----	-----	-----	-----	-----
TOTAL EXPENDITURE	225,707	255	68,350	294,312	276,715
	-----	-----	-----	-----	-----

4 STAFF COSTS

No remuneration was paid to any member of the PCC with voting rights in the year, nor were any expenses reimbursed to them.

The staff costs were:

	2022 £	2021 £
Wages and salaries	64,723	69,190
Pension costs	2,345	2,524
	-----	-----
	67,068	71,714
	-----	-----

During the year, the PCC employed a part time administrator, a full time youth team leader, a full-time children's and families team leader, a part-time worship team leader, a part-time assistant treasurer and a part-time caretaker.

Some of these roles were vacant for parts of the year in 2022.

NOTES TO THE ACCOUNTS

5 FIXED ASSETS

	Freehold property £	Equipment £	Moveable Furnishings £	Renewable Energy Project £	Total £
Cost or valuation					
Balance at 1 January 2022	410,000	17,881	3,487	26,124	457,492
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
Revaluations	-	-	-	-	-
Balance at 31 December 2022	410,000	17,881	3,487	26,124	457,492
Depreciation					
Balance at 1 January 2022	-	17,881	3,487	26,124	47,492
Charge for the year	-	-	-	-	-
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
Balance at 31 December 2022	-	17,881	3,487	26,124	47,492
Net book value					
At 31 December 2022	410,000	-	-	-	410,000
At 1 January 2022	410,000	-	-	-	410,000

The freehold property is vested in the St Albans Diocesan Board of Finance on trust for the PCC. The property was professionally valued in November 2021.

The freehold property was acquired in 1999 and had the historical cost model been applied, the carrying amount recognised would have been £99,957.

6 DEBTORS

	2022 £	2021 £
Other debtors and prepayments	3,608	4,210
Tax recoverable	1,075	1,029
	4,683	5,239

NOTES TO THE ACCOUNTS

7 CREDITORS

	2022		2021	
	Due within one year £	Due after one year £	Due within one year £	Due after one year £
Individual loans (note 8)	2,600	2,000	10,166	4,000
Other creditors and accruals	7,903	-	8,105	-
	-----	-----	-----	-----
	10,503	2,000	18,271	4,000
	-----	-----	-----	-----

8 LOANS

In October 2017, a number of interest free five year loans totalling £95,000 were made in relation to repairing the church hall roof. The repayment of one of these loans was extended for a further two years and two loans have been converted into donations.

	2022		2021	
	Due within one year £	Due after one year £	Due within one year £	Due after one year £
Roof loans	-----	-----	-----	-----
	2,600	2,000	10,166	4,000
	-----	-----	-----	-----

9 DESIGNATED FUNDS

	Brought Forward £	Incoming Resources £	Resources Expended £	Transfers £	Carried Forward £
Capital fund	8,850	-	-	(11,150)	20,000
Memorial	192	-	-	192	-
Miscellaneous	9	-	-	9	-
Reserves	35,000	-	-	-	35,000
Sunnyside initiatives fund	1,803	-	255	-	1,548
Youth mission	1,256	-	-	-	1,256
	-----	-----	-----	-----	-----
	47,110	-	255	(10,949)	57,804
	-----	-----	-----	-----	-----

NOTES TO THE ACCOUNTS

10	RESTRICTED FUNDS	Brought Forward £	Incoming Resources £	Resources Expended £	Transfers £	Carried Forward £
	Audio visual	3,503	11	-	-	3,514
	Church grounds	5,000	-	2,121	-	2,879
	Gift Day International	1,307	30,580	30,250	-	1,637
	Gift Day UK	189	20,397	20,580	-	6
	Lunch club	334	-	-	334	-
	Miscellaneous	43	1,443	1,486	-	-
	Outings	-	81	-	-	81
	Parish weekend away	4,207	7,621	11,828	-	-
	Redecoration	7,500	-	-	-	7,500
	Week of accompanied prayer	30	1,680	1,705	-	5
	Youth events	-	755	380	-	375
		22,113	62,568	68,350	334	15,997

11 RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2022 £	2021 £
Net income for the reporting period	5,702	42,897
Decrease in debtors	556	1,089
Decrease in creditors	(7,768)	(9,898)
Net cash provided by operating activities	(1,510)	34,088

12 ANALYSIS OF CASH AND CASH EQUIVALENTS

	2022 £	2021 £
Cash at bank and in hand	84,337	87,847

NOTES TO THE ACCOUNTS

13 OPERATING LEASES

There are outstanding commitments for future minimum lease payments under non-cancellable operating leases at the reporting date as follows:

	2022	2021
	£	£
Operating leases which expire:		
- Within one year	601	601
- Within two to five years	901	1,502
- Later than five years	-	-
	-----	-----
	1,502	2,103
	-----	-----

14 RELATED PARTY TRANSACTIONS

There have been no related party transactions during the period.

Accounts

sunnysidechurch

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST MICHAEL AND ALL ANGELS, BERKHAMSTED
(Also known as SUNNYSIDE CHURCH)**

**ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

Registered Charity Number 1132230

A message from Rebecca

2021 was another year lived in the midst of the challenges, changes and uncertainties caused by Covid-19. We continued to experience the loss of things that we value, including gathering together in person as a church family to worship God and enjoy fellowship with one another. This has been hard and added to the burdens that the pandemic brought to our lives. Yet we also have much to give thanks for at Sunnyside: technology has continued to enable more of us to come together to worship and to meet safely with others for prayer, business and fun. We also welcomed new people to join us, began some new initiatives and resumed some long-standing activities.

The rest of this report gives an overview of what happened in Sunnyside during 2021, none of which would have been possible without you all giving so generously of your gifts, time, and money. I would like to thank you for your commitment to Sunnyside and for your care and support of me. I am thankful for each and every one of you and continue to be deeply grateful to God that I have the privilege and joy of being your vicar. In particular, I wish to thank our churchwardens, Tony and Kathy who undertake their vital roles with much prayer and insight. I also would like to give special thanks to our team of preachers and leaders, as well as to our Action Groups who all give generously of their time and wisdom. We are all blessed by their contributions to our church life.

For we are God's handiwork, created in Christ Jesus to do good works, which God prepared in advance for us to do.'

Ephesians 2.10

The radical pruning of church activities imposed by Covid has been an opportunity for us to consider what God is calling us to be and do in this new season if we are to bring our church vision of being '*recognised as a Christ-centred community of living faith*' into clearer focus and greater reality. We focussed on this in the autumn when we looked at Paul's Letter to the Ephesians and thought about what it means to be a Living Church. The joy of Messy Babies and the intersection with those gathering for worship on a Wednesday morning give us an exciting taste of what this looks like. The Listening Project not only gave us opportunities to engage with our parish and the concerns felt by people in our community but encouraged us to step out of our comfort zones to do so. We are continuing to reflect on how we might respond to the concerns about mental health; isolation and loneliness; the increasing gap between rich and poor; and environmental issues. However, a clear image of our calling to be a light to our community, 'a city on a hill' is emerging which will help inform our priorities going forward.

Despite the challenges and restrictions of the past year, Sunnyside has grown. God has continued to add people of different ages to our number and for that I give much thanks. I look forward to seeing how he will continue to bring growth in spirit and in number to us in the year to come.

With love and prayers.

Rebecca

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INCUMBENT Rev'd Rebecca Fardell

OFFICE ADDRESS Ivy House Lane
Berkhamsted
Herts
HP4 2PP

CHARITY REGISTRATION NUMBER 1132230

INDEPENDENT EXAMINER Geoff Mann FCIE
Geoff Mann Limited
Dee House
Highworth Avenue
Cambridge
CB4 2BQ

BANKERS NatWest Bank plc
199 High Street
Berkhamsted
Herts
HP4 1BH

REPORT OF THE TRUSTEES

AIMS AND PURPOSES

The Parochial Church Council ('the PCC') of St. Michael and All Angels, known widely both in Berkhamsted and to those in the parish as Sunnyside Church ('the church'), has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the church; pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the maintenance of the church and the church hall building of St. Michael and All Angels, Sunnyside.

OBJECTIVES AND ACTIVITIES

The PCC is committed to encouraging as many people as possible to worship at Sunnyside and become part of the Sunnyside Church family. All Sunnysiders are encouraged to become actively involved both practically and financially. The aim is to enable all members to love God and each other, grow in faith and serve the community by supporting each other through worship, prayer and pastoral care. The PCC maintains an overview of worship and suggests how services can be developed to 'Love, Grow and Serve' the diverse groups that live in and around the parish.

When planning activities for the year and in compiling this report, the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. The aim is to enable ordinary people to live out their faith as part of our parish community through:

- worship and prayer, learning about the gospel, and developing their knowledge and trust in Jesus;
- provision of pastoral care for people living in the parish and those who worship at the church; and
- support of Christian mission work at home and overseas.

The PCC also maintains the fabric of the Church of St. Michael and All Angels, Sunnyside and the church hall, as well as having responsibility for 23 Kestrel Close, a house acquired in 1999, specifically to house successive youth team leaders.

ADMINISTRATIVE INFORMATION

The church is situated on Ivy House Lane in Berkhamsted, Hertfordshire and is part of the Diocese of St. Albans. The vicar, the curates and readers are shared with St John the Evangelist, a small village church a mile down the road in Bourne End.

The PCC is a body corporate governed by the PCC Powers Measure 1956 and Church Representation Rules 2011.

THE PCC

The PCC is made up of the vicar, the curates, churchwardens and elected members from the electoral roll. Anyone 16 years and over who regularly attends any of the church services and is on the electoral roll is welcome to put themselves forward for the PCC. There is also one co-opted place. Members of the PCC are trustees of the charity and together have responsibility for the management of the church including practical and spiritual matters, decisions which affect church members and the upkeep of the church buildings.

New PCC members are issued with a handbook and are given training to explain their duties and roles. Time is also devoted at PCC meetings to relevant trustee training topics.

The PCC also spend time at each meeting discussing relevant matters in relation to the safeguarding of children and vulnerable adults.

REPORT OF THE TRUSTEES (*continued*)

PCC MEMBERSHIP

PCC members, who have served during 2021 and until the date this report was approved, are as follows:

<i>Incumbent:</i>	Rev'd Rebecca Susan Fardell	
<i>Curates:</i>	Rev'd Rachel Hamilton Rev'd Hilary Kemp	from June 2020 to July 2021
<i>Churchwardens:</i>	Kathy O'Dair Tony Wager	elected APCM 2021 until APCM 2022 re-elected APCM 2021 until APCM 2022
<i>Representatives on the Deanery Synod:</i>	John Cartwright Marguerite Craig Charis Geoghegan Jane Lines	from 2016 from 2018 from 2017 from 2017
<i>Other Elected Members:</i>	Ruth Colderwood Laura Cook Penny Harrison Jenny Hyatt (Safeguarding Officer) Lucia White Fiona Wilcock	from 2021 from 2021 from 2018 from 2019 from 2017 from 2017
<i>Co-opted Member:</i>	Shawn Baggs (Treasurer)	from April 2021 until April 2022
<i>Attendees without voting rights:</i>	Patrick Craig Luke Fennell Sharon Fowler Kath Jones	Worship Team Leader Youth Team Leader Children's and Families Team Leader PCC Secretary

PCC MEETINGS

The PCC has met five times during the last 12 months to consult on promoting the mission of the church, to Love, Grow and Serve. Much of the work goes on in the sub committees known as action groups, which each deal with a particular aspect of church life. Elected members of the PCC are typically allocated to one of the action groups, with each reporting back to the full PCC. The heads of these action groups have continued to meet informally with the vicar, the churchwardens and the treasurer, collectively 'the Standing Committee', prior to each PCC meeting. The Standing Committee also deals with any urgent items which arise between the scheduled PCC meetings.

CHURCHWARDENS

The churchwardens, who are elected annually, are automatically members of the PCC. Kathy O'Dair was elected and Tony Wager was re-elected in April 2021 until the next APCM.

PREACHERS & LEADERS

There were no changes in the preachers and leaders team during the year.

ELECTORAL ROLL

Richard Coles is the Electoral Roll Officer. The electoral roll is revised at each PCC meeting and at the time of this report, there were 170 members (2020:172).

SUNNYSIDER SUPPORT

In addition to the staff employed as detailed in Note 4, there are a significant number of Sunnysiders from the congregation contributing their talents and time in all sorts of ways to further the objectives of the church. The PCC members are extremely thankful for all the work performed, some of which is outlined in the action group sections that follow later in this report. The PCC members appreciate the commitment and dedication of those that contribute in whatever way they do so and however large or small.

REPORT OF THE TRUSTEES (continued)

MISSION

For a second year, the Mission Action Group has not been able to plan or implement as much as it would perhaps have liked to have done due to the varying levels of restrictions necessitated by Covid. Nevertheless, there has been much to be thankful for not least from lessons learned and some perhaps still being absorbed from the Listening Project. This had been the initial brainchild of Hilary Kemp, one of Sunnyside's curates, which, in the months after she left, Penny Harrison and a small team developed and implemented in the autumn. The church is hugely grateful to them all for what has proved to be a very inspirational idea.

After the internal pilot back in the summer, a larger team of helpers delivered a card to each dwelling in the parish, containing the simple question 'What concerns you most going forward?' The card also provided ways in which to supply their answer either by handing the card back to those who went to collect them a week or so later; or by speaking to one of the collecting team (standing socially distanced back from their doorstep but praying as they listened!) or by responding online to a dedicated weblink. Some 24 people adopted this third route but greater numbers than that engaged with the question through the card or through discussion with their Sunnyside visitor. The results made very interesting reading with several people commenting on how they welcomed the church showing an interest in them. Some common themes emerged including concerns about mental health, particularly of young people, isolation and loneliness, particularly of older people, the increasing gap (locally, nationally and globally) between rich and poor & environmental issues.

There has been much prayer since, both as individuals and corporately as to how this information should be used and how Sunnyside can be a church which listens to God, observes where He is already at work and provides, where possible, a response which reflects Christ's love for all those in the parish. Many of the things that Sunnyside already provide are meeting some of those needs but undoubtedly, once life is a little less impacted by Covid, the belief is that there may be more that God has still to show the church.

Amongst other activities, Katie Randall-Stratton organised a third Tear Fund Big Quiz, which attracted 51 people and raised a record £800 (including gift aid). There were sporadic difficulties in safely holding the monthly Community Cafés on a Saturday morning in person, but Katie also continued an online series entitled 'In Conversation with'. Through these, discussions were possible with Bex Henderson in Kampala, Uganda, Heidi Longworth in Crewe, James Price in Bradford and latterly Sam Houillebecq in Jersey. The quizzes always seem to draw in new people and through midweek evening online sessions, the church are undoubtedly becoming more knowledgeable about the charities and mission partners supported through Gift Day and in other ways, which in turn enlightens the prayers for them. Katie's efforts in these activities are very much appreciated.

From Gift Day, in 2021, through the continuing generosity of Sunnysiders, some £55,000 (including gift aid) was distributed. This was a decrease of £8,000 on the previous year, but still an invaluable sum for each of the 25 charities and missions supported. Whilst the average value of each gift went up by 12%, the number of donors dropped from 91 to 70. It is hard to determine the reason for this, but it was perhaps because there was less unspent cash in Sunnysiders' bank accounts in 2021 than during the constraints imposed by the long periods of lockdown during 2020. There was a hugely encouraging response late in the year to the joint Warm Clothing Appeal for Herts Welcomes Refugees and St Stephen's Church Pillingwelly. This raised over £1,500 (including gift aid), mainly in credit card donations and resulted also in the collection of a large quantity of warm clothing and school uniforms.

The regular twin pitches at the Festival of Light were booked and featured Messy Craft activities, hosted by Sharon Fowler, and a photo booth, this year enlivened by a large Nativity board, innovatively created by Rachael Craig and Mark Batchelder. This was a real opportunity to engage with people in the High Street.

The year concluded with a carol concert on the George Street Recreation, a very successful new venture led by Patrick Craig, which seemed to be well appreciated by its residents. This replaced the traditional perambulation along Ellesmere Road and George Street, although the Townsend Gate and Hall Park visits were repeated, but with less support than in previous years.

DISCIPLESHIP

The Discipleship Action Group has continued to explore ways of supporting and encouraging Sunnyside grow in faith as followers of Jesus, both individually and corporately.

The group has seen the beginning of a 20s and 30s house group, Friday Connect re-starting and many house groups going from online to being back in person. There was a pop-up house group for Lent which was online and focused on the book, 'Looking through the Cross' by Graham Tomlin. This worked well and breakout rooms were used, giving people greater opportunity to discuss. This was also done for Advent, which was in person, discussing Lucy Rycroft's book, 'Redeeming Advent'. This had a positive response and gave people the opportunity to explore and journey through the season of Advent together. Pop-up groups are something that the group have seen work well and will be something the group will do again in the future.

Sunnyside had the privilege of welcoming Adrian Chatfield to lead the weekend away at Sunnyside in the summer. Adrian focused on the topic of, 'Being God's Family', which was a great opportunity to bring the church family together, both in person and online. Adrian did a fantastic job of teaching, encouraging and challenging the church community to look at Sunnyside, the of body of Christ, and to look outwards to our parish and surrounding community.

REPORT OF THE TRUSTEES (continued)

YOUTH, CHILDREN & FAMILIES

The main issues involving children, families and youth activities currently run at Sunnyside were discussed at regular group meetings during the year. All activities were once again affected by the Covid pandemic. However, new initiatives did start including Messy Babies, a youth cell group and a weekly Friday evening junior youth and youth club. We also continue to develop links with local schools.

The action group continues to address whether the activities provided meet the needs of the children and youth involved and consider the age range of the Sunday morning groups accordingly due to fluctuating numbers and actively look for opportunities for outreach.

PASTORAL

The eight groups continued to report to the Pastoral Care Action Group chaired by Rachel Heath during 2021 working to keep people connected to Sunnyside Church and each other during another uncertain year.

Thanks go to the coordinators who maintained contact and relationships with helpers and people in the groups which for the most part was by telephone and some 121 meetings, managing the risks with lateral flow tests and other precautions. Loneliness and loss were our key concerns.

The Walking Group organised by Chris Cartwright has thrived whenever groups or people have been able to meet. The Home Visiting Group, organised by Chris Hitchings, and the Bereavement Group, run by Charlotte Vesey, have continued to make regular contact by phone to those they support with some face to face visits. There was a Christmas Songs of Praise event. Sally Bright has ensured Lunch Club guests have been contacted either by herself or one of the helpers regularly and this includes birthday cards and letters as well as regular phone calls. It was a real joy to see those able to attend the Christmas lunch in early December. Plans continue for a new version of a monthly lunch club and hopefully a coffee morning in the future. Richard Coles has researched possibilities for excursions but was thwarted by Omicron for a trip in early 2022. Coach travel is sadly more expensive and increases the need for mask wearing. Girl's Allowed and Men@Home continue to keep in touch with each other either by phone, online or some smaller coffee meet ups in spacious facilities in Berkhamsted.

DEANERY SYNOD

Sunnyside was represented by four members on Berkhamsted Deanery Synod in 2020. John Cartwright, Marguerite Craig, Charis Geoghegan and Jane Lines were also members of the PCC.

Due to Covid restrictions there was only one meeting in 2021, which was the Annual Deanery Lecture in October 2021; 'Celtic Wisdom for a post-Covid church' by Simon Reed.

Simon is a guardian of the Community of Aida and Hilda (which are international communities) and is the vicar of Ascension and St Mary's Ealing. In the 7th century St Aida came from Scotland and founded a church which later became Lindesfarne and based on Celtic spirituality. St Hilda presided over the monastery Whitby Abby, which became a Christian community of ordinary people. Simon felt this way of living has been neglected over the last 1,000 years. The community followed three life giving principles: simplicity; purity; and obedience. They emphasise the importance of having a 'Soul Friend', someone who listens, discerns, encourages and prays. Simon emphasised the need to pray and his church in Ealing has a prayer app and the doors of his church are always open, which he believes helps individuals with their journey with God.

CASTLE FEDERATION

The unparalleled demands on staff, pupils and all stakeholders continued throughout the year with Covid disruptions and uncertainties however, it was fantastic to see things returning to more normal conditions in September, bubble free. The school leadership, staff, students, parents, and wider community demonstrated great resolve, resilience, and fortitude to maintain education provision through these trying times. The Executive Head, Heads of School and Governing Board have been, and continue to be, very mindful of staff, student and family wellbeing.

The Federation's Governing Body received the, 'Outstanding Governance in a Federation' award at the House of Commons in the National Governance Award in September. This reflects the efforts everyone puts in to making the schools great places for our children to flourish. While there has not been an Ofsted inspection this year, both schools continue to use regular visits from the Hertfordshire Improvement Partner (HIP) to provide an independent view of the education provided. The findings suggest both schools are 'Good', with aspects that are 'Outstanding', and provide some suggested improvement areas. Both schools continue to be happy and safe environments for our children to thrive in.

These judgements were endorsed at Victoria at the recent SIAMS inspection, where the school is recognised as, 'a good church school where the vision, embraced by the head of school and executive headteacher is enabling pupils, staff, governors and families to learn well together and flourish.' (SIAMS inspection December 2021). The common vision of the two schools is 'to flourish in learning and love, within a happy, Christian family'. The complementary Christian values at Victoria of 'Friendship, Respect and Perseverance' and at Thomas Coram of "Respect, Responsibility and Friendship" have been held closely and followed throughout in dealing with the education of all pupils during these demanding times.

Alexander Fahey is Sunnyside's nominated Governor on the Castle Federation board, taking over from Nick Heath. Alexander has volunteered to be the Finance Lead Governor in the Resource Committee and is the English Link Subject Governor, as well as looking at the skills and development needs of the Board, recently organising training on understanding assessment data. Nick continues in an advisory capacity, for example providing his insight and expertise on the Federation Development Working Group.

REPORT OF THE TRUSTEES (*continued*)

MAINTENANCE

The Maintenance Action Group met formally three times during the year in January, September and November. A lot more went on outside the meetings and the group is very grateful for the team of people who have managed to keep the fabric of Sunnyside up and running.

The churchyard group has been under new management since the start of the year with Lesley Culley as team leader. The grounds continue to look wonderful and, hopefully, all the church family and visitors will be able to enjoy them throughout the year. One of their first tasks was to install a set of compost bins in place of the 'bonfire' area with the aim of making the most of the green waste from the churchyard by producing more of our own compost for the bedding areas. Duncan Hamilton is the part-time caretaker and makes a significant contribution to the maintenance of the church, hall buildings and services and ensures the health and safety requirements are met. Aston Commercial Cleaning now undertake the cleaning of the church buildings.

The rest of the team have not been idle either; with a view of looking forward to the 2030 deadline for all Church of England churches being carbon neutral, against a backdrop of two fairly aged gas boilers which are increasingly needing repair; and how Sunnyside might also move in that direction. Four of the team visited a small church in Puttenham, Bucks. who have already made that step by installing an Air Source Heat Pump and underfloor heating. There was also a visit from the Diocesan Heating Advisor who spent a good two hours looking at Sunnyside and subsequently provided a report as to how things might progress. Contact has also been made with people in the industry who have provided more advice. This will be a big project in the future.

The spread of work undertaken is considerable. Sunnyside is extremely fortunate to have a team of people who bring such a wealth of knowledge, expertise and time to the church.

23 Kestrel Close is occupied by the Youth Team Leader and remains in good condition with the exception of some small repairs and the failure of the bathroom shower, which has been replaced.

The quinquennial inspection was due last year but again the Covid pandemic has made it impossible to safely undertake the work involved. This inspection will be done when it is appropriate to do so.

FINANCE

2021 was once again impacted by Covid. Income was affected to a significant extent with hall hire fees reduced by around 30% from previous levels and only a small contribution from plate collections at church services. PCC fee income was also much reduced. As the planned giving campaign was postponed to 2022, it was necessary to make a one-off appeal for funds. Thanks to the very positive response, generating donations of just over £31,000 and loan write-offs totalling of around £24,000, the four-year financial forecast now shows that no utilisation of reserves will be necessary over that period and additions to the capital fund are planned from 2025. This does, however, still depend on increased regular giving after the 2022 planned giving campaign.

Other topics covered during the year included:

- Giving thanks for a £10,000 gift received for a new chalice(s), the church garden and church redecoration;
- Entering into a new cleaning contract for the church and hall; and
- Considering the revaluation of 23 Kestrel Close.

Many charities have continued to struggle in 2021 with fund-raising only possible to a very limited extent. It was particularly pleasing, therefore, that Gift Day raised around £55,000 (including gift aid), enabling the Gift Day groups to continue to support their chosen charities.

Thanks go to Ian Fyfe for his wisdom and steady hand, who stepped down as Chair after nine years. Chris Stewart is the new Chair of the Finance Action Group.

Net assets at year-end were £481,000, of which £410,000 was in relation to 23 Kestrel Close. This compared to net assets of £413,000 a year ago. Cash funds remained relatively healthy with unrestricted cash being £60,500 at 31 December 2021 (2020: £67,900) of which £47,400 is designated (2020: £52,500). Restricted cash was £27,300 (2020: £7,800).

REPORT OF THE TRUSTEES (*continued*)

RESERVES POLICY

The current policy is to hold in reserve for emergency or unforeseen expenditure, the equivalent of one to two months of general running costs, which includes staff costs. In addition, an amount is held for likely building or structural costs. The reserves policy is reviewed annually and reserves are disclosed in Note 9 of the accounts.

SAFEGUARDING

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

During 2021, the following safeguarding activities took place:

- The PCC approved the updated safeguarding policies, the Safeguarding Plan, and re-authorised all church activities and non-church activities which cater for children, youth or vulnerable adults;
- All the risk assessments for the various activities were updated, particularly in the light of their adjustment from telephone calls/Zoom meetings to face-to-face meetings, with all the risks that these entail;
- Safer recruitment principles were applied to the recruiting of new helpers for all the various groups, checking their DBS and training status;
- Preparations began for the church's new Learning and Development Framework 2021, due to be implemented by January 2022; and
- Richard Lynn has taken over from Jo Mayers as Deputy Lead Recruiter.

A total of 101 church members are now fully trained, or in the process of completing their safeguarding training. Sixty church members have Enhanced DBS checks (with or without barring), and 25 people have Basic DBS checks. All of this work has involved a huge level of cooperation from Sunnyside church members, which is hugely appreciated.

RISK REGISTER

A thorough review of the risk register was carried out by the PCC towards the end of 2021 and in early 2022. Updates to the register have been made where necessary.

CONCLUSION

In closing this report, the Trustees acknowledge here the invaluable contributions made by the staff and also the many unsung church members in Sunnyside that contribute in many ways by providing help, prayer and practical support. For this we are truly grateful to God.

Approved by the Parochial Church Council on 14 March 2022 and signed on its behalf by Shawn Baggs as a member of the PCC:



INDEPENDENT EXAMINER'S REPORT

TO THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MICHAEL ALL ANGELS, BERKHAMSTED

I report on the accounts of the PCC for the year ended 31 December 2021, which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes.

RESPECTIVE RESPONSIBILITIES OF THE PCC AND THE EXAMINER

As members of the PCC you are responsible for the preparation of the accounts. You consider that the audit requirements in the Charities (Accounts and Reports) Regulations 2008 ("the Regulations") and section 144(2) of the Charities Act 2011 ("the Act") do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners under section 145(5)b of the Act and to be found in the Church Guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as members of the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act and the Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Geoff Mann FCIE
Geoff Mann Limited
Dee House
Highworth Avenue
Cambridge
CB4 2BQ

14 March 2022

STATEMENT OF FINANCIAL ACTIVITIES

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds £	Prior Year Total Funds £
Donations	2	236,043	20	68,287	304,350	250,463
Charitable activities	2	5,154	540	-	5,694	5,536
Other trading activities	2	9,363	-	-	9,363	6,524
Other income	2	205	-	-	205	1,307
TOTAL INCOME		250,765	560	68,287	319,612	263,830
EXPENDITURE						
Charitable activities	3	216,838	1,733	58,144	276,715	260,833
TOTAL EXPENDITURE		216,838	1,733	58,144	276,715	260,833
NET INCOME		33,927	(1,173)	10,143	42,897	2,997
TRANSFERS & REVALUATIONS						
Transfers between funds	9, 10	-	(4,207)	4,207	-	-
Revaluations	5	25,000	-	-	25,000	-
NET MOVEMENT IN FUNDS		58,927	(5,380)	14,350	67,897	2,997
RECONCILIATION OF FUNDS						
TOTAL FUNDS BROUGHT FORWARD		352,666	52,490	7,763	412,919	409,922
TOTAL FUNDS CARRIED FORWARD		411,593	47,110	22,113	480,816	412,919

BALANCE SHEET

	Notes	2021		2020	
		£	£	£	£
FIXED ASSETS					
Property, equipment and furnishings	5		410,000		385,000
CURRENT ASSETS					
Debtors	6	5,239		6,328	
Cash at bank		87,848		75,676	
		93,087		82,004	
CREDITORS					
Amounts falling due within one year	7	18,271		28,169	
NET CURRENT ASSETS					
			74,816		53,835
			484,816		438,835
CREDITORS					
Amounts falling due after one year	7		4,000		25,916
NET ASSETS					
			480,816		412,919
FUNDS					
Unrestricted funds - General funds			101,550		67,623
Unrestricted funds - Revaluation reserve			310,043		285,043
			411,593		352,666
Designated funds	9		47,110		52,490
Restricted funds	10		22,113		7,763
ACCUMULATED FUNDS					
			480,816		412,919

Approved by the Parochial Church Council on 14 March 2022 and signed on its behalf by



Member

STATEMENT OF CASH FLOWS

	Notes	2021 £	2020 £
Cash flows from operating activities			
	11	34,088	(731)
Cash flows from financing activities			
Decrease in loans		(21,916)	(15,084)
Net cash provided by financing activities		(21,916)	(15,084)
Change in cash and cash equivalents in the reporting period		12,172	(15,815)
Cash and cash equivalents at the beginning of the reporting period		75,676	91,491
Cash and cash equivalents at the end of the reporting period	12	87,848	75,676

NOTES TO THE ACCOUNTS

1 ACCOUNTING POLICIES

(a) BASIS OF PREPARATION OF ACCOUNTS

The accounts include the results of the PCC's operations, which are described in the Report of the Trustees and all of which are continuing. They have been prepared in accordance with the provisions of the Charities Statement of Recommended Practice (SORP) issued by the Charities Commission in its role as the SORP-making body recognised by the Financial Reporting Council, effective 1 January 2019.

The Accounts have also been prepared in accordance with the Financial Reporting Standard applicable in the UK (FRS102).

The Accounts do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

The trustees expect to have adequate resources for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the accounts.

(b) INCOME

Income is recognised in the accounts when there is an entitlement to that income such that control over the rights or access to the economic benefit has passed to the charity. Income is only recognised when it is more likely than not that economic benefit associated with a transaction or gift will flow to the charity and where the monetary value or amount of the income can be measured reliably and the cost incurred for the transaction and the costs to complete the transaction can be measured reliably.

(c) EXPENDITURE

Liabilities and related expenditure are recognised when a present legal or constructive obligation exists at the reporting date as a result of a past event, where it is more likely than not that a transfer of economic benefits will be required in settlement.

(d) FUNDS

Unrestricted funds

These are funds which can be spent by the PCC in furtherance of the church's objects at the discretion of the trustees.

Designated funds

These are an integral part of the unrestricted funds, earmarked by the PCC for a particular project, activity or use. The designation does not legally restrict the trustees and may be cancelled by the PCC if it decides not to proceed or continue with that project, activity or use.

Restricted funds

These are specific funds held under charity law and may be declared by the donor when making a gift or may result from the terms of an appeal for funds, created by the donor(s) or with their authority. They can only be spent by the PCC for the particular purpose that they were given for in the first place.

NOTES TO THE ACCOUNTS

1 ACCOUNTING POLICIES (*continued*)

(e) FIXED ASSETS

Consecrated land and buildings and moveable church furnishings

Consecrated and beneficed property is excluded from the accounts in accordance with the Charities Act.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 2001 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2001 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life on a straight line basis.

All expenditure on individual items under £2,000 incurred in the year on consecrated or beneficed buildings, or on the repair of moveable church furnishings acquired, is written off.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over four to ten years. Expenditure on individual items of equipment with a purchase price of £2,000 or less is written off in the period in which they are incurred.

Renewable energy

PV panels are depreciated on a straight line basis over ten years.

Other land and buildings

Other land and buildings held on behalf of the PCC for its own purposes are carried at fair value. No depreciation is charged against the value of such properties, but any expenditure on maintenance or improvement is written off as incurred.

(f) CURRENT ASSETS

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors, less any provision for amounts that may prove uncollectable.

(g) RESERVES POLICY

The trustees' present aim is to hold unrestricted free reserves in the range of £23,000 to £41,000, being the equivalent of:

- 1-2 months of general running costs, which includes salary costs - this broadly equates to £18,000 to £36,000 based on unrestricted expenditure for the year ended 31 December 2021; and
- an amount for likely building or structural costs arising from the quinquennial inspection of the church of £5,000.

This policy is revisited annually.

NOTES TO THE ACCOUNTS

2 INCOME

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds	
				2021 £	2020 £
(a) Donations and legacies					
Bankers orders	146,153	-	-	146,153	140,290
Gift day	-	-	44,393	44,393	51,186
Income tax recoverable	44,440	-	13,359	57,799	48,123
Other donations	44,661	10	10,535	55,206	10,180
Plate collection	789	10	-	799	684
	-----	-----	-----	-----	-----
	236,043	20	68,287	304,350	250,463
	-----	-----	-----	-----	-----
(b) Charitable activities					
Evangelistic and social events	58	-	-	58	841
Parish weekend away	-	540	-	540	2,255
PCC fees	4,278	-	-	4,278	2,128
Youth & children work	818	-	-	818	312
	-----	-----	-----	-----	-----
	5,154	540	-	5,694	5,536
	-----	-----	-----	-----	-----
(c) Other trading income					
Church hall hire	8,457	-	-	8,457	6,023
Internet sales	67	-	-	67	32
Solar panels	582	-	-	582	354
Stewardship income	257	-	-	257	115
	-----	-----	-----	-----	-----
	9,363	-	-	9,363	6,524
	-----	-----	-----	-----	-----
(d) Other income					
Miscellaneous income	205	-	-	205	1,307
	-----	-----	-----	-----	-----
	205	-	-	205	1,307
	-----	-----	-----	-----	-----
TOTAL INCOME	250,765	560	68,287	319,612	263,830
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NOTES TO THE ACCOUNTS

3 EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted	Designated	Restricted	Total Funds	
	Funds	Funds	Funds	2021	2020
	£	£	£	£	£
(a) Grants					
Gift Day International	-	-	33,000	33,000	38,100
Gift Day UK	-	-	24,600	24,600	24,350
	-----	-----	-----	-----	-----
	-	-	57,600	57,600	62,450
	-----	-----	-----	-----	-----
(b) Activities directly relating to the work of the church					
Ministry					
Assignment fees	1,009	-	-	1,009	747
Organist and vergers costs	45	-	-	45	-
Parish share	92,883	-	-	92,883	99,359
Vicar & curate expenses	19,036	-	-	19,036	11,438
Vicarage maintenance	2,460	-	-	2,460	2,400
Maintenance					
Church property costs	1,081	-	-	1,081	1,944
Church & church hall running costs	14,479	-	-	14,479	11,612
Churchyard upkeep	7,135	-	256	7,391	8,924
Pastoral care					
Pastoral care and church events	510	1,079	10	1,599	1,892
Discipleship					
Music costs	1,098	-	-	1,098	923
Other discipleship costs	345	148	-	493	8,776
Youth & children work					
Intern costs	-	-	-	-	-
Events	261	-	-	261	3
General expenses	3,685	506	278	4,469	2,813
Training	-	-	-	-	-
	-----	-----	-----	-----	-----
	144,027	1,733	544	146,304	150,831
	-----	-----	-----	-----	-----

NOTES TO THE ACCOUNTS

3 EXPENDITURE ON CHARITABLE ACTIVITIES (*continued*)

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds	
				2021 £	2020 £
(c) Church management and finance					
Salaries & pensions (Note 4)	71,714	-	-	71,714	46,492
Administration expenses	557	-	-	557	532
Other financial costs	-	-	-	-	-
	-----	-----	-----	-----	-----
	72,271	-	-	72,271	47,024
	-----	-----	-----	-----	-----
(d) Governance					
Independent examiner	540	-	-	540	528
	-----	-----	-----	-----	-----
TOTAL EXPENDITURE	216,838	1,733	58,144	276,715	260,833
	-----	-----	-----	-----	-----

4 STAFF COSTS

No remuneration was paid to any member of the PCC with voting rights in the year, nor were any expenses reimbursed to them.

The staff costs were:

	2021 £	2020 £
Wages and salaries	69,190	44,930
Pension costs	2,524	1,562
	-----	-----
	71,714	46,492
	-----	-----

During the year, the PCC employed a part time administrator, a full time youth team leader, a full-time children's and families team leader, a part-time worship team leader, a part-time assistant treasurer and a part-time caretaker.

Some of these roles were vacant for large parts of the year in 2020.

NOTES TO THE ACCOUNTS

5 FIXED ASSETS

	Freehold property £	Equipment £	Moveable Furnishings £	Renewable Energy Project £	Total £
Cost or valuation					
Balance at 1 January 2021	385,000	17,881	3,487	26,124	432,492
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
Revaluations	25,000	-	-	-	25,000
	-----	-----	-----	-----	-----
Balance at 31 December 2021	410,000	17,881	3,487	26,124	457,492
	-----	-----	-----	-----	-----
Depreciation					
Balance at 1 January 2021	-	17,881	3,487	26,124	47,492
Charge for the year	-	-	-	-	-
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
	-----	-----	-----	-----	-----
Balance at 31 December 2021	-	17,881	3,487	26,124	47,492
	-----	-----	-----	-----	-----
Net book value					
At 31 December 2021	410,000	-	-	-	410,000
	-----	-----	-----	-----	-----
At 1 January 2021	385,000	-	-	-	385,000
	-----	-----	-----	-----	-----

The freehold property is vested in the St Albans Diocesan Board of Finance on trust for the PCC and comprises of the youth team leader's house. The property was professionally valued in November 2021.

The freehold property was acquired in 1999 and had the historical cost model been applied, the carrying amount recognised would have been £99,957.

6 DEBTORS

	2021 £	2020 £
Other debtors and prepayments	4,210	5,399
Tax recoverable	1,029	929
	-----	-----
	5,239	6,328
	-----	-----

NOTES TO THE ACCOUNTS

7 CREDITORS

	2021		2020	
	Due within one year £	Due after one year £	Due within one year £	Due after one year £
Individual loans (note 8)	10,166	4,000	16,500	25,916
Other creditors and accruals	8,105	-	11,669	-
	-----	-----	-----	-----
	18,271	4,000	28,169	25,916
	-----	-----	-----	-----

8 LOANS

In October 2017, a number of interest free five year loans totalling £95,000 were made in relation to repairing the church hall roof. The repayment of one of these loans has been extended for a further two years and two loans have been converted into donations.

	2021		2020	
	Due within one year £	Due after one year £	Due within one year £	Due after one year £
Roof loans	-----	-----	-----	-----
	10,166	4,000	16,500	25,916
	-----	-----	-----	-----

9 DESIGNATED FUNDS

	Brought Forward £	Incoming Resources £	Resources Expended £	Transfers £	Carried Forward £
Capital fund	8,850	-	-	-	8,850
Memorial	192	-	-	-	192
Miscellaneous	-	9	-	-	9
Parish weekend away	4,735	551	1,079	(4,207)	-
Reserves	35,000	-	-	-	35,000
Sunnyside initiatives fund	2,457	-	654	-	1,803
Youth mission	1,256	-	-	-	1,256
	-----	-----	-----	-----	-----
	52,490	560	1,733	(4,207)	47,110
	-----	-----	-----	-----	-----

NOTES TO THE ACCOUNTS

10	RESTRICTED FUNDS	Brought Forward £	Incoming Resources £	Resources Expended £	Transfers £	Carried Forward £
	Audio visual	3,503	-	-	-	3,503
	Church grounds	-	5,000	-	-	5,000
	Gift Day International	1,187	33,120	33,000	-	1,307
	Gift Day UK	2,709	22,080	24,600	-	189
	Lunch club	334	-	-	-	334
	Miscellaneous	-	587	544	-	43
	Parish weekend away	-	-	-	4,207	4,207
	Redecoration	-	7,500	-	-	7,500
	Week of accompanied prayer	30	-	-	-	30
		7,763	68,287	58,144	4,207	22,113

Loan repayments in relation to the hall roof repair (note 8) are now being met from unrestricted funds.

11 RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021 £	2020 £
Net income for the reporting period	42,897	2,997
Decrease in debtors	1,089	(3,645)
Decrease in creditors	(9,898)	(83)
Net cash provided by operating activities	34,088	(731)

12 ANALYSIS OF CASH AND CASH EQUIVALENTS

	2021 £	2020 £
Cash at bank and in hand	87,848	75,676

NOTES TO THE ACCOUNTS

13 OPERATING LEASES

There are outstanding commitments for future minimum lease payments under non-cancellable operating leases at the reporting date as follows:

	2021 £	2020 £
Operating leases which expire:		
- Within one year	601	601
- Within two to five years	1,502	2,103
- Later than five years	-	-
	-----	-----
	2,103	2,704
	-----	-----

14 RELATED PARTY TRANSACTIONS

There have been no related party transactions during the period.

Accounts

sunnysidechurch

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST MICHAEL AND ALL ANGELS, BERKHAMSTED
(Also known as SUNNYSIDE CHURCH)**

**ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

Registered Charity Number 1132230

A message from Rebecca

2020 was not the year that any of us could have expected. Covid-19 brought change and challenge to all aspects of our lives, including church. We experienced huge amounts of loss (of things big and small) that we value. We said good-bye to much loved members of Sunnyside with difficult restrictions on how we could mark their deaths. We were denied opportunities to gather in person as a church family to worship God and enjoy fellowship with one another. This has been hard and added to the burdens that the pandemic brought to our lives. Yet we also have much to give thanks for at Sunnyside: technology enabled us to continue to worship together while apart and to meet as house groups, for meetings and for fun. We also welcomed new people to join us as members of our congregation, as curates and as staff.

The rest of this report gives an overview of what happened in Sunnyside during 2020, none of which would have been possible without you all giving so generously of your gifts, time, and money. I would like to thank you for your commitment to Sunnyside and for your care and support of me through what has personally been an extremely hard year. I really do give thanks for each and every one of you and continue to be deeply grateful to God that I have the privilege and joy of being your vicar. In particular, I wish to thank our churchwardens, Chris and Tony who undertake their important roles with much prayer and wisdom. I also would like to give special thanks to Tim and the technical team who have worked tirelessly this year to enable us to do online worship so effectively. We have benefitted greatly from their service and expertise and without them, this year would have been considerably more challenging for all of us.

They devoted themselves to the apostles' teaching and to fellowship, to the breaking of bread and to prayer... And the Lord added to their number daily those who were being saved.'

Acts 2.42,47

In the autumn, we had a sermon series which explored what makes a flourishing church according to the Book of Acts. I have been deeply encouraged by the ways in which we have followed this pattern at Sunnyside through 2020, despite the uncertain times in which we live. We have continued to worship God and sought to deepen our knowledge and love of him through our services and small groups. Although fellowship has been difficult with social distancing and restrictions on meeting, we have tried to maintain and strengthen our relationships through chat, small groups and social activities. Breaking bread has perhaps been the hardest to sustain; Covid restrictions have made Holy Communion extremely difficult and I for one have missed offering hospitality to you. However, an area in which I think Sunnyside has positively flourished this year has been prayer. The strength and growth of our prayer meetings, and the commitment to praying for roads in our parish are a real joy and cause of thanksgiving.

Despite the difficulties and sorrows of the past year, Sunnyside has grown. God has added people of different ages to our number and for that I give much thanks. I look forward to seeing how he will continue to bring growth in spirit and in number to us in the year to come.

With love and prayers.

Rebecca

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INCUMBENT Rev'd Rebecca Fardell

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CHARITY REGISTRATION NUMBER 1132230

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REPORT OF THE TRUSTEES

AIMS AND PURPOSES

The Parochial Church Council ('the PCC') of St. Michael and All Angels, known widely both in Berkhamsted and to those in the parish as Sunnyside Church ('the church'), has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the church; pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the maintenance of the church and the church hall building of St. Michael and All Angels, Sunnyside.

OBJECTIVES AND ACTIVITIES

The PCC is committed to encouraging as many people as possible to worship at Sunnyside and become part of the Sunnyside Church family. All Sunnysiders are encouraged to become actively involved both practically and financially. The aim is to enable all members to love God and each other, grow in faith and serve the community by supporting each other through worship, prayer and pastoral care. The PCC maintains an overview of worship and suggests how services can be developed to 'Love, Grow and Serve' the diverse groups that live in and around the parish.

When planning activities for the year and in compiling this report, the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. The aim is to enable ordinary people to live out their faith as part of our parish community through:

- worship and prayer, learning about the gospel, and developing their knowledge and trust in Jesus;
- provision of pastoral care for people living in the parish and those who worship at the church; and
- support of Christian mission work at home and overseas.

The PCC also maintains the fabric of the Church of St. Michael and All Angels, Sunnyside and the church hall, as well as having responsibility for 23 Kestrel Close, a house acquired in 1999, specifically to house successive youth team leaders.

ADMINISTRATIVE INFORMATION

The church is situated on Ivy House Lane in Berkhamsted, Hertfordshire and is part of the Diocese of St. Albans. The vicar, the curates and readers are shared with St John the Evangelist, a small village church a mile down the road in Bourne End.

The PCC is a body corporate governed by the PCC Powers Measure 1956 and Church Representation Rules 2011.

THE PCC

The PCC is made up of the vicar, the curates, churchwardens and elected members from the electoral roll. Anyone 16 years and over who regularly attends any of the church services and is on the electoral roll is welcome to put themselves forward for the PCC. There is also one co-opted place. Members of the PCC are trustees of the charity and together have responsibility for the management of the church including practical and spiritual matters, decisions which affect church members and the upkeep of the church buildings.

New PCC members are issued with a handbook and are given training to explain their duties and roles. Time is also devoted at PCC meetings to relevant trustee training topics.

The PCC also spend time at each meeting discussing relevant matters in relation to the safeguarding of children and vulnerable adults.

REPORT OF THE TRUSTEES (*continued*)

PCC MEMBERSHIP

PCC members, who have served during 2020 and until the date this report was approved, are as follows:

<i>Incumbent:</i>	Rev'd Rebecca Susan Fardell	
<i>Curates:</i>	Rev'd Rachel Hamilton	From June 2020
	Rev'd Hilary Kemp	From March 2020
<i>Churchwardens:</i>	Chris Stewart	re-elected APCM 2020 until APCM 2021
	Tony Wager	re-elected APCM 2020 until APCM 2021
<i>Representatives on the Deanery Synod:</i>	John Cartwright	from 2016
	Marguerite Craig	from 2018
	Charis Geoghegan	from 2017
	Jane Lines	from 2017
<i>Other Elected Members:</i>	Shawn Baggs (Treasurer)	from 2015
	Richard Coles (Electoral Roll Officer)	from 2014
	Lesley Culley	from 2015
	Penny Harrison	from 2018
	Jenny Hyatt (Safeguarding Officer)	from 2019
	Lucia White	from 2017
	Fiona Wilcock	from 2017
<i>Co-opted Member:</i>	Mark Wand	from 2019 until October 2020
<i>Attendees without voting rights:</i>	Patrick Craig	Worship Leader (from September 2020)
	Luke Fennell	Youth Team Leader (from December 2020)
	Sharon Fowler	Children's and Families Team Leader
	Kath Jones	PCC Secretary

PCC MEETINGS

The PCC has met five times during the last 12 months to consult on promoting the mission of the church, to Love, Grow and Serve. Much of the work goes on in the sub committees known as action groups, which each deal with a particular aspect of church life. Elected members of the PCC are typically allocated to one of the action groups, which each report back to the full PCC. The heads of these action groups have continued to meet informally with the vicar, the churchwardens and the treasurer, collectively 'the Standing Committee', prior to each PCC meeting. The Standing Committee also deals with any urgent items which arise between the scheduled PCC meetings.

CHURCHWARDENS

The churchwardens, who are elected annually, are automatically members of the PCC. Chris Stewart and Tony Wager were re-elected in October 2020 until the next APCM.

PREACHERS & LEADERS

There were no changes in the preachers and leaders team during the year.

ELECTORAL ROLL

Richard Coles is the Electoral Roll Officer. The electoral roll is revised at each PCC meeting and at the time of this report, there were 172 members (2019:173).

SUNNYSIDER SUPPORT

In addition to the staff employed as detailed in Note 4, there are a significant number of Sunnysiders from the congregation contributing their talents and time in all sorts of ways to further the objectives of the church. The PCC members are extremely thankful for all the work performed, some of which is outlined in the action group sections that follow later in this report. The PCC members appreciate the commitment and dedication of those that contribute in whatever way they do so and however large or small.

REPORT OF THE TRUSTEES (continued)

MISSION

It would be fair to start by commenting that 'action' in 'mission' which is compliant with Government regulations and Church of England guidance has not always been easy to promote or develop due to Covid. To 'stay home' or to 'stay safe' necessarily limits the scope of what a relatively new action group can do. Nevertheless, the group have not been inactive.

The idea of praying for roads in the Parish and for their residents and businesses had been suggested in 2019 and this seemed very relevant as Covid restrictions continued through 2020. Charis Geoghegan offered her help in getting this off the ground devising a rota offering weekly prayer for two specific roads each week, which could be prayer walked or prayed virtually from home. These were publicised on the website and also by the service leaders. Interestingly, this has evoked interest into researching the boundaries of the Parish and to the discovery of an area south of the bypass, on which attention has not been previously focused. It's the group's hope and prayer that this is giving Sunnyside a new impetus to look out into and care for residents and businesses and to find ways in which their needs can be determined and offering what is possible in response. This aligns it very closely with an upcoming project in the Spring (working title, The Listening Project), which it is hoped will be test-launched first on the congregation by asking 'What is your biggest concern?'.

Gift Day in September was one of the beneficiaries of online worship. It was prefaced by a succession of excellent promotional videos from the charities, international and UK, which it supports and a challenging guest speaker in Jarrett Wilson-Grey from The Leprosy Mission, who came in person to launch it. As a result, it was heard how the worldwide pandemic was affecting Romania, Malaysia & Uganda, and how it was impacting UK charities too. Each of these afforded Gift Day much more exposure than any of its organising team would normally advocate. To build on Jarrett's launch talk, there were three excellent sermons from the home team preachers. Given all that build up, perhaps it should not have been a surprise that God blessed Gift Day, with more than £63,000 (2019 - £55,000) being given away to 29 different recipients. This is after the inclusion of Gift Aid and came from 94 (2019: 90) different donors. Inflation-adjusted, it was the best Gift Day since 2010. The Gift Day UK Group and Berkhamsted's local Children Society branch lost Ann Browning after her move to Kent and Judith Allnutt will be greatly missed as its Chair, though Penny Harrison has stepped up to replace her. The UK group does though need new replacements for these two.

No report on Gift Day 2020 would be complete, without mention of Sunnyside's own very special mission partner, Bex Henderson and of an amazing fundraising effort led by John O'Brien. Bex volunteers for JENGA Uganda in Mbale and is Co-Manager of its Loved Children's Centre, which provides day care for babies and toddlers, whose parents live in Mbale's largest slum, Namatala. The numbers of children had outgrown the old Centre's very basic premises in which they were cared for. Bex had the faith, vision & tenacity, which God alone can supply, to find the right plot of land, to persuade JENGA to buy it and then, in the midst of the pandemic, to construct a purpose-built Centre for what ultimately was to cost just under £123,000. Somehow, the funds poured in from a number of friends and connections of hers and of Sunnyside's. Gift Day provided a donation to finalise the construction of the new Centre's kitchen to add to the gifts of a number of individual Sunnyside donors. Early in the New Year, the new Centre opened its doors to an expanded number of little ones, amidst much celebration.

Rev Justin Groves and his wife, Lucy (formerly Norrington), who got married at Sunnyside, are joint pastors at a rather beleaguered church in the diocese of Monmouth in Newport, which in the past 16 years of their incumbency has faced and overcome many challenges. These include the loss of two sets of church premises, through no fault of their own, and dealing with 'very high levels of drug and alcohol abuse, homelessness, mental health issues and asylum cases: trafficking and prostitution are rife'. The church serves a multi-national community, suffering high levels of deprivation. The Groves have had some amazing experiences in areas rarely encountered in suburban Hertfordshire: pioneering youth projects and missional communities, baptising and discipling Kurds and Iranians, running a Drop In Café, setting up church in an ex post office/night club. A visit to Newport was planned in March when the lockdown precluded travel and this has prevented the partnership from being formalised. However, the Groves visited in late summer and have forged links with several Sunnyside groups. They have been supported in prayer and with advice on matters where they've requested it.

Katie Randall-Stretton has continued to lead Community Café monthly online. Understandably, the ballet parents and the gardening team can no longer mingle as they did in pre-lockdown days. Recognising this, every other month now is built around a theme with Katie inviting guests to join her in the coffee and chat. November saw a record attendance on Zoom, when Lucy and Justin joined us from Newport and in February, a virtual tour of the new Loved Children's Centre in Mbale, courtesy of Bex, is expected.

Finally, despite not being able to meet and compete in person as had been the case in 2019, the Tear Fund Big Quiz was still enormous fun and raised £552 from 26 donors.

DISCIPLESHIP

The Discipleship Action Group has continued to seek ways of helping Sunnyside to grow as followers of Jesus individually and corporately.

The group has maintained contact with the various small groups (including house groups) and sought to support them as most of them moved their meetings online. The Bible Course was extremely well attended and there was much positive feedback.

It is encouraging to see how the prayer meetings have strengthened and grown over the past year when they have had to move online and the Mission Action Group initiative to pray for roads in the parish was welcomed. Sunnyside took part in the town-wide online offering for Thy Kingdom Come. Hilary Kemp ran The Prayer Course online, which proved helpful to those who took part. The group also helped compile resources to support people during the first lockdown and have updated it periodically.

The church weekend away had to be postponed because of Covid and planning is continuing. Sunnyside is looking forward to welcoming Adrian Chatfield to lead the weekend that will focus on 'Being God's Family'.

How to enable more people to serve at Sunnyside was explored during the year and in the wider community in order to use God given gifts to share Christ's love with the world.

REPORT OF THE TRUSTEES (continued)

YOUTH, CHILDREN & FAMILIES

The main issues involving children, families and youth activities currently run at Sunnyside were discussed at regular group meetings during the year. All activities have been affected by Covid. However, much effort has gone into setting up online meetings and new safeguarding policies for Sunday's Cool, Messy Church and the fortnightly youth meeting which continued throughout the year.

Luke Fennell was appointed as the new Youth Team Leader in December 2020.

The action group continues to address whether the activities provided meet the needs of the children and youth involved and consider the age range of the Sunday morning groups accordingly due to fluctuating numbers.

PASTORAL

Eight groups report to the Pastoral Care Action Group. The aim is to provide outreach into the community as well as support and companionship to both those in the Sunnyside congregation and others in the local community.

The groups carried on as usual at the start of the year but by March it was agreed that no alternative actions could enable the groups to continue in their current form due to the risk of Covid. Instead the Pastoral Care Coordinators considered ways to adapt and maintain contact and relationships with helpers and people in the groups which for the most part was by telephone. All are aware of the increased risk of loneliness and the lack of new stimuli with people being restricted to their own homes.

In October, in accordance with guidelines, the team met socially distanced in the church hall with church leaders for some training on loss and to share what this means in the pandemic. Who might need some help and in what form was discussed.

The Home Visiting group and the Bereavement Group have continued to make regular contact by phone to those they support. There have been no Songs of Praise events in 2020. At Christmas Rebecca organised the distribution of a little book on comfort and joy, which was well received by those shielding and housebound. Sally Bright has ensured Lunch Club guests have been contacted either by herself or one of the helpers on a regular basis, which also includes birthday cards and letters as well as regular phone calls. At Christmas she checked everyone was able to safely have a Christmas dinner from family or friends. Girl's Allowed and Men@Home continue to keep in touch with each other usually by phone. The Walking Group was able to continue on and off most successfully and Chris Cartwright has maintained her weekly emails to the group, which have also included photos and updates from walkers happy to share their news even if walks have not been possible.

DEANERY SYNOD

Sunnyside was represented by four members on Berkhamsted Deanery Synod in 2020. John Cartwright, Marguerite Craig, Charis Geoghegan and Jane Lines were also members of the PCC. This number was reduced to three at the APCM held in October 2020.

Usually, the Deanery Synod meets two or three times a year but because of Covid they were only able to meet in March. The lecture was entitled Modern Day Slavery and was led by the Reverend Natalie Gaynes from a Potter's Bar Church. She is the diocese leader on this subject. She explained how even now 200 years after slavery was abolished there are still 40.3 million slaves in the world and 100,000 in the UK often working in nail bars, car wash centres and cannabis farms. They are also often drug carriers and some are forced to be beggars. There are groups out there trying to help and include the Clewar initiative which is run by nuns who work with prostitutes in Oxford. There are also safe houses where these people can go for 90 days and where evidence is collected and there is a modern-day slavery partnership in Hertfordshire with many charities involved.

This was an excellent lecture in opening eyes about something that is happening right here in leafy Hertfordshire and that the Synod is very aware of and is trying to find answers to.

CASTLE FEDERATION

During the last year, the education environment has been dominated by the impact of the restrictions imposed nationally and regionally to protect against and contain Covid, placing unprecedented demands upon staff, pupils and all stakeholders. As an established federation, the two schools have been well-placed to address these considerable strategic and operational challenges, sharing expertise across the schools and within the wider local community. Staff and pupil welfare has remained central to the running of both schools, and thanks are due, in particular, to the senior leadership team for their vision, flexibility, care and hard work in maintaining educational standards during this highly demanding period.

As a result of the restrictions, the planned SIAMS inspection of Victoria School has yet to take place (as reported last year, the November 2019 SIAMS inspection of Thomas Coram School by the Diocese ranked the School as 'Excellent'). Also, due to the wider circumstances, the Federation has paused collaboration activities with other local schools towards potential expansion, for the present time. Regular active monitoring of the schools' budgets has remained a priority in reflecting and managing the changing circumstances.

The common vision of the two schools is "to flourish in learning and love, within a happy, Christian family". The complementary Christian values at Victoria of "Friendship, Respect and Perseverance", and at Thomas Coram of "Respect, Responsibility and Friendship" have been held closely and followed throughout in dealing with the education of all pupils during these demanding times.

Having now served for nearly ten years as Sunnyside's nominated Governor on the Castle Federation board, Nick Heath advised Rebecca in January of last year of his intention to step down from the role in Summer 2020. However, in the absence of a ready replacement and given the wider situation, Nick has agreed to remain in post on a termly basis. A replacement Governor is being sought to commence from Easter.

REPORT OF THE TRUSTEES (*continued*)

MAINTENANCE

Most of the meetings during 2020 have been online and despite the difficulties, have passed reasonably well. There haven't been any major issues or tasks this year, probably because so little time was spent in Church. The footpaths were completed in the Spring and make a significant difference. The only significant issue was late in the year when one of the boilers broke down and finding a company that dealt with commercial boilers proved challenging. Eventually a company was sourced and the boiler was repaired and serviced. About a month later the pump in the same boiler stopped and had to be replaced.

The issue with the boiler has reinforced Sunnyside's resolve to push on in seeking a better and, very importantly, more efficient means of heating the Church. Early in 2020 General Synod passed a motion stating that all churches should be carbon neutral by 2030. If Sunnyside is going to try to comply with that then there is a lot of work to do.

Mostly, the same team of people have been doing all they can to keep Sunnyside ticking over. Paul Bird (caretaker) left and Duncan Hamilton has taken over his role. After many years, John Cartwright has retired from managing the Church grounds having, together with the gardening team, done a wonderful job at keeping the grounds so neat, tidy and beautiful.

FINANCE

2020 was completely overshadowed by the impact which Covid has had on Church life. Income was affected to a significant extent with the hall unused for a major part of the year and only a small contribution from plate collections on Sundays. PCC fee income was also much reduced. A planned TRIO campaign to improve the future finances had to be postponed. Overall, income for the year was £35,000 or 16% lower than budget. On the expenditure side, much of the year passed without a Youth Team Leader or a Worship Leader and this, together with smaller savings in other areas meant that overall costs were £29,500 or 13% lower than budget. Thus the year finished with a deficit of £3,000 rather than a small budgeted surplus. Despite this, the strong unrestricted cash position at the beginning of the year meant that the year ended with reserves intact. All loan repayments related to the hall roof replacement were settled as they fell due throughout the year, but the cash position was weaker by year end.

Many charities have also struggled in 2020 with fund-raising only possible to a very limited extent. It was particularly pleasing, therefore, that the response to Gift Day was exceptional, raising almost £64,000 and enabling the Gift Day groups to increase the amount given to the supported charities.

Other topics covered during the year included:

- The impact of Covid on church finances was assessed and several options kept under review;
- Fees and hall hire charges were reviewed;
- The Group's Terms of Reference were updated; and
- Financial options for accommodating the Curate and Youth Team Leader were examined and recommendations made.

Net assets at year-end were £413,000, of which £385,000 was in relation to 23 Kestrel Close. This compared to net assets of £410,000 a year ago. Cash funds remained relatively healthy with unrestricted cash being £67,900 at 31 December 2020 (2019: £85,500) of which £52,500 is designated (2019: £50,200). Restricted cash was £7,800 (2019: £6,000).

REPORT OF THE TRUSTEES (*continued*)

RESERVES POLICY

The current policy is to hold in reserve for emergency or unforeseen expenditure, the equivalent of one to two months of general running costs, which includes staff costs. In addition, an amount is held for likely building or structural costs. The reserves policy is reviewed annually and reserves are disclosed in Note 9 of the accounts.

SAFEGUARDING

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

With so many regular church activities having to close down during 2020 due to Covid, there has been relatively little to report on the safeguarding front during the year. The main features to report are:

- Pastoral visiting and children's work had to resort to online sessions instead of face to face, which meant a flurry of risk assessments and new policies for safe communications with vulnerable people using telephone and video conferencing;
- During the course of the year, the PCC approved the annual update to the Safeguarding Policy; it also approved a Social Media Policy and a Video Conferencing Policy; it renewed its approval of the church and non-church activities that take place in the church hall; and it approved the Safeguarding Action Plan;
- The pandemic also offered an opportunity to update safeguarding training. After a pause in the roll-out of the diocesan C2 safeguarding courses, these were re-offered in the autumn as online workshops, which made it easier for Sunnysiders to attend. All those who work with children, young people or vulnerable adults have now completed a C2 course;
- In 2020 all safeguarding data was put onto the new ChurchSuite program, which means that the church can easily access the safeguarding status and provides a separate source for information should the Safeguarding Officer not be available for any reason; and
- The Parish Dashboard has continued to be very helpful in keeping requirements up to date and most lights are green, with only the occasional amber.

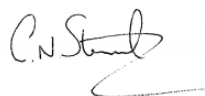
RISK REGISTER

In 2012, the PCC drew up and adopted a comprehensive register of risks to record the ways in which the more important ones were being mitigated and to highlight key areas on which attention needed focussing. A periodic review in 2021 is planned.

CONCLUSION

In closing this report, the Trustees acknowledge here the invaluable contributions made by the staff and also the many unsung church members in Sunnyside that contribute in many ways by providing help, prayer and practical support. For this we are truly grateful to God.

Approved by the Parochial Church Council on 15 March 2021 and signed on its behalf by Chris Stewart, Vice-chairman of the PCC:



INDEPENDENT EXAMINER'S REPORT

TO THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MICHAEL ALL ANGELS, BERKHAMSTED

I report on the accounts of the PCC for the year ended 31 December 2020, which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes.

RESPECTIVE RESPONSIBILITIES OF THE PCC AND THE EXAMINER

As members of the PCC you are responsible for the preparation of the accounts. You consider that the audit requirements in the Charities (Accounts and Reports) Regulations 2008 ("the Regulations") and section 144(2) of the Charities Act 2011 ("the Act") do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners under section 145(5)b of the Act and to be found in the Church Guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as members of the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Act: and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act and the Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Geoff Mann FCIE
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15 March 2021


STATEMENT OF FINANCIAL ACTIVITIES

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds £	Prior Year Total Funds £
Donations	2	179,708	-	70,755	250,463	262,841
Charitable activities	2	3,201	2,255	80	5,536	21,643
Other trading activities	2	6,524	-	-	6,524	13,458
Other income	2	1,307	-	-	1,307	585
TOTAL INCOME		190,740	2,255	70,835	263,830	298,527
EXPENDITURE						
Charitable activities	3	193,827	8	66,998	260,833	303,723
TOTAL EXPENDITURE		193,827	8	66,998	260,833	303,723
NET INCOME		(3,087)	2,247	3,837	2,997	(5,196)
TRANSFERS						
Transfers between funds	9, 10	(61,591)	-	61,591	-	-
NET MOVEMENT IN FUNDS		(64,678)	2,247	65,428	2,997	(5,196)
RECONCILIATION OF FUNDS						
TOTAL FUNDS BROUGHT FORWARD		417,344	50,243	(57,665)	409,922	415,118
TOTAL FUNDS CARRIED FORWARD		352,666	52,490	7,763	412,919	409,922

BALANCE SHEET

	Notes	2020		2019	
		£	£	£	£
FIXED ASSETS					
Property, equipment and furnishings	5		385,000		385,000
CURRENT ASSETS					
Debtors	6	6,328		2,683	
Cash at bank		75,676		91,491	
		82,004		94,174	
CREDITORS					
Amounts falling due within one year	7	28,169		28,252	
NET CURRENT ASSETS					
			53,835		65,922
			438,835		450,922
CREDITORS					
Amounts falling due after one year	7		25,916		41,000
NET ASSETS					
			412,919		409,922
FUNDS					
Unrestricted funds - General funds			67,623		132,301
Unrestricted funds - Revaluation reserve			285,043		285,043
			352,666		417,344
Designated funds	9		52,490		50,243
Restricted funds	10		7,763		(57,665)
ACCUMULATED FUNDS					
			412,919		409,922

Approved by the Parochial Church Council on 15 March 2021 and signed on its behalf by



Vice-chairman



Member

STATEMENT OF CASH FLOWS

	Notes	2020 £	2019 £
Cash flows from operating activities			
	11	(731)	(9,109)
Cash flows from financing activities			
Decrease in loans		(15,084)	(21,000)
Net cash provided by financing activities		(15,084)	(21,000)
Change in cash and cash equivalents in the reporting period		(15,815)	(30,109)
Cash and cash equivalents at the beginning of the reporting period		91,491	121,600
Cash and cash equivalents at the end of the reporting period	12	75,676	91,491

NOTES TO THE ACCOUNTS

1 ACCOUNTING POLICIES

(a) BASIS OF PREPARATION OF ACCOUNTS

The accounts include the results of the PCC's operations, which are described in the Report of the Trustees and all of which are continuing. They have been prepared in accordance with the provisions of the Charities Statement of Recommended Practice (SORP) issued by the Charities Commission in its role as the SORP-making body recognised by the Financial Reporting Council, effective 1 January 2019.

The Accounts have also been prepared in accordance with the Financial Reporting Standard applicable in the UK (FRS102).

The Accounts do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

The trustees expect to have adequate resources for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the accounts.

(b) INCOME

Income is recognised in the accounts when there is an entitlement to that income such that control over the rights or access to the economic benefit has passed to the charity. Income is only recognised when it is more likely than not that economic benefit associated with a transaction or gift will flow to the charity and where the monetary value or amount of the income can be measured reliably and the cost incurred for the transaction and the costs to complete the transaction can be measured reliably.

(c) EXPENDITURE

Liabilities and related expenditure are recognised when a present legal or constructive obligation exists at the reporting date as a result of a past event, where it is more likely than not that a transfer of economic benefits will be required in settlement.

(d) FUNDS

Unrestricted funds

These are funds which can be spent by the PCC in furtherance of the church's objects at the discretion of the trustees.

Designated funds

These are an integral part of the unrestricted funds, earmarked by the PCC for a particular project, activity or use. The designation does not legally restrict the trustees and may be cancelled by the PCC if it decides not to proceed or continue with that project, activity or use.

Restricted funds

These are specific funds held under charity law and may be declared by the donor when making a gift or may result from the terms of an appeal for funds, created by the donor(s) or with their authority. They can only be spent by the PCC for the particular purpose that they were given for in the first place.

NOTES TO THE ACCOUNTS

1 ACCOUNTING POLICIES (*continued*)

(e) FIXED ASSETS

Consecrated land and buildings and moveable church furnishings

Consecrated and beneficed property is excluded from the accounts in accordance with the Charities Act.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 2001 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2001 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life on a straight line basis.

All expenditure on individual items under £2,000 incurred in the year on consecrated or beneficed buildings, or on the repair of moveable church furnishings acquired, is written off.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over four to ten years. Expenditure on individual items of equipment with a purchase price of £2,000 or less is written off in the period in which they are incurred.

Renewable energy

PV panels are depreciated on a straight line basis over ten years.

Other land and buildings

Other land and buildings held on behalf of the PCC for its own purposes are carried at fair value. No depreciation is charged against the value of such properties, but any expenditure on maintenance or improvement is written off as incurred.

(f) CURRENT ASSETS

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors, less any provision for amounts that may prove uncollectable.

(g) RESERVES POLICY

The trustees' present aim is to hold unrestricted free reserves in the range of £21,000 to £37,000, being the equivalent of:

- 1-2 months of general running costs, which includes salary costs - this broadly equates to £16,000 to £32,000 based on unrestricted expenditure for the year ended 31 December 2020; and
- an amount for likely building or structural costs arising from the quinquennial inspection of the church of £5,000.

This policy is revisited annually.

NOTES TO THE ACCOUNTS

2 INCOME

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds	
				2020 £	2019 £
(a) Donations and legacies					
Bankers orders	140,290	-	-	140,290	144,579
Gift day	-	-	51,186	51,186	45,864
Income tax recoverable	34,269	-	13,854	48,123	46,865
Plate collection	684	-	-	684	2,870
Sundry donations	4,465	-	5,715	10,180	22,663
	179,708	-	70,755	250,463	262,841
(b) Charitable activities					
Evangelistic and social events	761	-	80	841	9,868
Parish weekend away	-	2,255	-	2,255	3,970
PCC fees	2,128	-	-	2,128	6,187
Youth work	312	-	-	312	1,612
Other	-	-	-	-	6
	3,201	2,255	80	5,536	21,643
(c) Other trading income					
Church hall hire	6,023	-	-	6,023	12,356
Electricity	354	-	-	354	858
Internet sales	32	-	-	32	69
Stewardship income	115	-	-	115	175
	6,524	-	-	6,524	13,458
(d) Other income					
Miscellaneous income	1,307	-	-	1,307	585
	1,307	-	-	1,307	585
TOTAL INCOME	190,740	2,255	70,835	263,830	298,527

NOTES TO THE ACCOUNTS

3 EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted	Designated	Restricted	Total Funds	
	Funds	Funds	Funds	2020	2019
	£	£	£	£	£
(a) Grants					
Gift Day UK	-	-	24,350	24,350	21,750
Gift Day International	-	-	38,100	38,100	34,257
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	-	-	62,450	62,450	56,007
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(b) Activities directly relating to the work of the church					
Ministry					
Assignment fees	747	-	-	747	1,876
Organist and vergers costs	-	-	-	-	960
Parish share	99,359	-	-	99,359	99,022
Vicar & curate expenses	11,438	-	-	11,438	3,928
Vicarage maintenance	2,400	-	-	2,400	2,832
Maintenance					
Church property costs	1,944	-	-	1,944	5,481
Church & church hall running costs	10,662	-	950	11,612	19,787
Churchyard upkeep	8,924	-	-	8,924	15,837
Pastoral care					
Pastoral care and church events	1,033	8	851	1,892	10,194
Discipleship					
Music costs	923	-	-	923	633
Other discipleship costs	6,029	-	2,747	8,776	4,300
Youth work					
Youth intern costs	-	-	-	-	-
Youth events	3	-	-	3	36
Youth training	-	-	-	-	333
Youth work - general expenses	2,813	-	-	2,813	5,244
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	146,275	8	4,548	150,831	170,463
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NOTES TO THE ACCOUNTS

3 EXPENDITURE ON CHARITABLE ACTIVITIES (*continued*)

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds	
				2020 £	2019 £
(c) Church management and finance					
Salaries & pensions (Note 4)	46,492	-	-	46,492	51,992
Administration expenses	532	-	-	532	853
Other financial costs	-	-	-	-	23,942
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	47,024	-	-	47,024	76,787
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(d) Governance					
Independent examiner	528	-	-	528	466
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TOTAL EXPENDITURE	193,827	8	66,998	260,833	303,723
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4 STAFF COSTS

No remuneration was paid to any member of the PCC with voting rights in the year, nor were any expenses reimbursed to them.

The staff costs were:

	2020 £	2019 £
Wages and salaries	44,930	50,388
Pension costs	1,562	1,604
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	46,492	51,992
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During the year, the PCC employed a part time administrator, a full time youth team leader, a part-time children's and families team leader, a part-time worship leader, a part-time assistant treasurer and a part-time caretaker.

Some of these roles were vacant for large parts of the year.

NOTES TO THE ACCOUNTS

5 FIXED ASSETS

	Freehold property £	Equipment £	Moveable Furnishings £	Renewable Energy Project £	Total £
Cost or valuation					
Balance at 1 January 2020	385,000	17,881	3,487	26,124	432,492
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
Revaluations	-	-	-	-	-
Balance at 31 December 2020	385,000	17,881	3,487	26,124	432,492
Depreciation					
Balance at 1 January 2020	-	17,881	3,487	26,124	47,492
Charge for the year	-	-	-	-	-
Disposals	-	-	-	-	-
Balance at 31 December 2020	-	17,881	3,487	26,124	47,492
Net book value					
At 31 December 2020	385,000	-	-	-	385,000
At 1 January 2020	385,000	-	-	-	385,000

The freehold property is vested in the St Albans Diocesan Board of Finance on trust for the PCC and comprises of the youth team leader's house. The property was professionally valued in January 2017.

The freehold property was acquired in 1999 and had the historical cost model been applied, the carrying amount recognised would have been £99,957.

6 DEBTORS

	2020 £	2019 £
Other debtors and prepayments	5,399	1,356
Tax recoverable	929	1,327
	6,328	2,683

NOTES TO THE ACCOUNTS

7 CREDITORS

	2020		2019	
	Due within one year £	Due after one year £	Due within one year £	Due after one year £
Individual loans (note 8)	16,500	25,916	21,500	41,000
Other creditors and accruals	11,669	-	6,752	-
	28,169	25,916	28,252	41,000

8 LOANS

In October 2017, a number of interest free five year loans totalling £95,000 were made in relation to repairing the church hall roof. The repayment of two of these loans has been extended for a further two years.

	2020		2019	
	Due within one year £	Due after one year £	Due within one year £	Due after one year £
Roof loans	16,500	25,916	21,500	41,000

9 DESIGNATED FUNDS

	Brought Forward £	Incoming Resources £	Resources Expended £	Transfers £	Carried Forward £
Capital fund	8,850	-	-	-	8,850
Memorial	192	-	-	-	192
Parish weekend away	2,480	2,255	-	-	4,735
Reserves	35,000	-	-	-	35,000
Sunnyside initiatives fund	2,465	-	8	-	2,457
Youth mission	1,256	-	-	-	1,256
	50,243	2,255	8	-	52,490

NOTES TO THE ACCOUNTS

10	RESTRICTED FUNDS	Brought Forward £	Incoming Resources £	Resources Expended £	Transfers £	Carried Forward £
	Lunch Club	254	80	-	-	334
	Audio visual	-	6,250	2,747	-	3,503
	Miscellaneous	-	760	1,234	474	-
	Outings & events	567	-	567	-	-
	Gift Day UK	1,534	25,498	24,350	27	2,709
	Gift Day International	1,000	38,247	38,100	40	1,187
	Roof fund	(61,050)	-	-	61,050	-
	Week of accompanied prayer	30	-	-	-	30
		(57,665)	70,835	66,998	61,591	7,763

Loan repayments in relation to the hall roof repair (note 8) are now being met from unrestricted funds.

11 RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2020 £	2019 £
Net income for the reporting period	2,997	(5,196)
Increase in debtors	(3,645)	(408)
Decrease in creditors	(83)	(3,505)
Net cash provided by operating activities	(731)	(9,109)

12 ANALYSIS OF CASH AND CASH EQUIVALENTS

	2020 £	2019 £
Cash at bank and in hand	75,676	91,491

NOTES TO THE ACCOUNTS

13 OPERATING LEASES

There are outstanding commitments for future minimum lease payments under non-cancellable operating leases at the reporting date as follows:

	2020	2019
	£	£
Operating leases which expire:		
- Within one year	601	1,128
- Within two to five years	2,103	-
- Later than five years	-	-
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	2,704	1,128
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14 RELATED PARTY TRANSACTIONS

There have been no related party transactions during the period.