

**Annual Report  
and  
Statement of Financial Activities  
of the  
Parochial Church Council**

**St Michael and All Angels Church,  
Galleywood**

**for the year ended 31st December 2023**

Incumbent:  
Rev. David Cattle

Charity Registration Number 1132183

Independent Examiner:  
Independent Examiners Ltd  
Unit 2  
The Broadfield Business Centre  
Delling Lane  
Bosham  
West Sussex  
PO18 8NF

# **ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD**

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## **ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD**

### **LEGAL AND ADMINISTRATIVE INFORMATION**

PAROCHIAL NAME	THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MICHAEL, GALLEYWOOD COMMON
CORRESPONDENCE ADDRESS	Ms Sue Metcalfe PCC Secretary c/o The Vicarage, 450 Beehive Lane, Galleywood, Chelmsford, Essex, CM2 8RN
<b>PCC MEMBERS OF THE CHURCH</b>	
INCUMBENT	Rev. David Cattle
ASSISTANT PRIESTS	Rev. Stephanie Gillingham
CHURCHWARDENS	Mr Gavin Adlington Mrs Anne Pepper
DEPUTY CHURCHWARDENS	Mr Michael Tucker
DEANERY SYNOD	Mr Gavin Adlington Mr Richard Hyland Mrs Ann Martin
ELECTED MEMBERS	Mrs Clare Broome (Lay Vice Chair) Mrs Janella Coates Mrs Jane Dougan Mr Travers Harpur Mr Richard Hyland Mrs Alice Loates Mrs Ann Martin Ms Sue Metcalfe (Secretary) Mr Ian Rigden Ms Stephanie Troop Mr Michael Tucker Mr Geoff Windus
CHARITY NUMBER	1132183
OBJECTS	Promoting in the ecclesiastical parish the whole mission of the church.
PRIMARY BANKERS	Barclays Bank plc 2 High Street, Chelmsford, Essex CM1 1BG
INDEPENDENT EXAMINER	K Gomes FCIE MAAT Independent Examiners Ltd. Unit 2, The Broadfield Business Centre Delling Lane, Bosham, West Sussex, PO18 8NF

## ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

### REVIEW OF THE YEAR FOR THE YEAR ENDED 31st DECEMBER 2023

#### **Aims and objectives**

St Michael's Parochial Church Council (PCC) has the responsibility of cooperating with the Incumbent, the Reverend David Cattle, in promoting in the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the church building and grounds.

#### **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. During 2023, the PCC met five times, in addition to a short PCC meeting immediately following the Annual Parochial Church Meeting (APCM) to appoint officers.

The PCC decided that the Standing Committee would not have regular meetings, but would meet as and when needed, under the direction of the Churchwardens. The Standing Committee comprises the Vicar and Churchwardens (ex officio members), together with three PCC members (appointed by the PCC). The Standing Committee met once on Zoom during 2023.

St Michael's aims to be a church of teams, covering everything from bell-ringing (led by Chris Moles) to the welcome team (led by Martin and Vervan Wilson). Each team has its own leader who reports to the incumbent and the PCC. The main strategic teams are as follows:

**Clergy team:** The clergy team consists of the incumbent, Revd. David Cattle, and one Associate Minister, Reverend Stephanie Gillingham, who is also Rector of Widford and Priest in Charge of Moulsham, St Luke. This team works with other ministers in the South West Chelmsford group of churches: the Reverend Hannah Robinson (Priest in Charge of St John, Moulsham) and Revd Suzanne McAllister (Associate Minister at Moulsham, St Luke).

**The Churchwardens' team:** At the beginning of the year, Gavin Adlington and Anne Pepper were Churchwardens, and Paul Wehren and John Robertson were Deputy Churchwardens. At the Annual Meeting of Parishioners (AMP) on 21<sup>st</sup> May 2023, Gavin Adlington and Anne Pepper were re-elected as Churchwardens, and at the APCM that followed Michael Tucker was elected as Deputy Churchwarden.

**Ministry leadership team (MLT):** The MLT meets monthly, and has delegated responsibility for mission, ministry and worship. At the beginning of 2023, it consists of the Incumbent, our two Licensed Lay Ministers (LLMs) (Travers Harpur and Fiona Selden), and our Authorised Evangelism Enabler (Sue Kitson). Towards the end of 2023, Sue Kitson stepped down from her role on the MLT to focus on other areas of ministry. Towards the end of the year, Geoff Windus (one of our Authorised Local Preachers) was invited to join the MLT.

**Worship planning team:** This team meets every two months to plan and prepare service themes, readings, preaching series, and rotas for leading, preaching and praying. It consists of the Incumbent, our two LLMs, and our three Authorised Local Preachers (ALPs) (Chris Selden, Jane Harpur and Geoff Windus).

**Staff team:** At the start of 2023, the PCC employed Chris Pearshouse as a Caretaker and Groundsman. Chris left his role during 2023. Caretaker duties are now being undertaken by a team of volunteers, under the leadership of Anne Pepper, and Groundsman duties are being undertaken by our gravedigger Andy Wallace and his team. During 2023, the Church advertised for a part-time Children, Youth and Families Leader. By the end of 2023, the post had not been filled, but was filled early in 2024.

## **Wider Church structures**

St Michael's is part of the South West Chelmsford Churches (SWCC) group of churches (the title "Mission and Ministry Unit" was dropped during 2023, in line with the new Diocesan approach), along with the parishes of Moulsham, St Luke, St John, Moulsham, and Widford. The clergy meet regularly for support, prayer and business. The churches hold joint services and other events. The Lynchpins group consists of representatives of all five Churches, and plans joint services and events. St Michael's representatives were the Incumbent (ex officio) and Anne Pepper and Dai Jones (elected at the APCM). South West Chelmsford Churches are all part of the Chelmsford Deanery.

## **Safeguarding**

St Michael's PCC has adopted the Safeguarding Policy of the Church of England ("Promoting a Safer Church") to create and maintain a safe and caring place for all. The PCC has appointed Janella Coates as Parish Safeguarding Representative.

## **Parochial inspection**

The church had its annual inspection during November 2023, by the Lay Chair of the Deanery, Jill Readings. This went smoothly, and no issues were identified.

## **Membership**

The 2023 Electoral Roll contained 127 people, 71 of whom were resident in the parish, and 56 non-resident. This compares with 119 people on the 2022 Electoral Roll, 68 of whom were resident in the parish, and 51 non-resident.

## **Vision, strategy and priorities**

The PCC, MLT, ALPs, and some invited others held their annual Leadership Away Day on Saturday 11<sup>th</sup> March 2023 at the Octagon Room in Maldon. The group decided that our new logo, summary sentence ("The Church on the Hill") and "We are..." statements were still relevant, and so these remain in place. The group also worked through the model called "Theory of Change". Here is a summary of the main points, which were presented at the APCM:

### ***Where do we want to be in 5 years' time?***

We want to have our focus on God, be part of the local community (i.e., not a club), be welcoming all types of people, have sound biblical teaching, be relevant to people of all ages and stages of their Christian journey, focus on discipleship, and have a real depth to our faith.

### ***What are the things currently preventing us from reaching this goal?***

Lack of volunteers, especially in the area of children's work; and sung worship has been a long-standing issue, not just with different views about the choir and the style of adult sung worship, but also with how we make sung worship more accessible for all ages, and the interaction with technology (e.g., microphones).

### ***The nine areas of priority***

These are our areas of greatest priority for the following year (until the APCM in May 2024), together with the people responsible:

- i. **Children, families and youth work.** Revd David Cattle.
- ii. **Sung worship.** MLT.
- iii. **Fundraising and building work.** Gavin Adlington, Beryl Moss and the Fundraising Committee.
- iv. **Homegroups.** Travers Harpur and the homegroup leaders.
- v. **Website and communications.** Gavin Adlington and the Website Team.
- vi. **150<sup>th</sup> anniversary celebrations.** Anne Pepper, Revd David Cattle, and 150<sup>th</sup> Anniversary Planning Team.
- vii. **The Copse.** Anne Pepper.
- viii. **Prayer.** Jane Windus.
- ix. **Churchyard.** Anne Pepper, Revd David Cattle, Churchyard Care Team.

## **150<sup>th</sup> anniversary celebrations**

The church was consecrated by the Rt Revd Dr Thomas Claughton, Bishop of Rochester, on the Festival of St Michael and All Angels, Monday 29<sup>th</sup> September 1873. To celebrate the 150<sup>th</sup> anniversary of this, a series of special events were held in September and October 2023:

**Sunday 24<sup>th</sup> September:** Informal all-age service, followed by a lunch and a treasure hunt for families.

**Monday 25<sup>th</sup>:** An art evening with local artist Colin Steed.

**Wednesday 27<sup>th</sup>:** A Variety Cabaret featuring members of the congregation.

**Friday 29<sup>th</sup>:** A concert by the Southend Boys and Girls Choirs.

**Saturday 30<sup>th</sup>:** A 13.7 mile walk around the boundaries of the parish, and a 3-hour peel of the church bells by the Essex Association of Ringers.

**Sunday 1<sup>st</sup> October:** A celebration service, with the Bishop of Chelmsford, the Revd Dr Guli Francis-Dehqani, and the Mayor of Chelmsford attending, along with the choir from St Michael's Junior School. Bishop Guli also blessed the newly constructed large wooden cross in the Copse area.

## **Worship and discipleship**

### ***Services***

During 2023, the church continued to run with this pattern of Sunday services:

- 8.30am: Said Holy Communion (BCP), on every Sunday except 2<sup>nd</sup> Sunday.
- 10am: Service of the Word every Sunday, except 2<sup>nd</sup> Sundays when Holy Communion is celebrated. This service includes the weekly "Sonlight" group for primary-aged children, and the twice-monthly "Mega" group for secondary-aged young people. This service is livestreamed on our Facebook age every week.

The church also has Morning Prayer on Zoom every Tuesday at 9.30am, and an informal prayer meeting in church at 9am on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays in each month.

During 2023, the PCC approved a change to the way that Holy Communion is administered, given that the worst of the Covid-19 pandemic is behind us, but the disease still lingers and causes many people some concern. At the start of 2023, Holy Communion was administered by simultaneous reception (the person administering Communion dips a wafer into the wine and then gives the wafer to the communicant). By the end of 2023, this option was still in place (for both wine and alcohol-free wine), alongside the option to receive real bread followed by either wine or alcohol-free wine from a common cup. All three of the Communion stations also have the option of either maize-free or gluten-free bread.

The newly cleared area in the Copse was also used for outdoor services during the year, including for a Creation Sunday in August.

The number of people attending services has been encouraging during 2023, and seems to be increasing. Christmas 2023 was particularly popular with local residents. Over 300 people attended Carols on the Common, which the Incumbent and others lead at the Heritage Centre; 288 people (239 adults and 49 children) attended the Carol Service; and 210 people (138 adults and 72 children) attended the Christingle. It was particularly encouraging that the Nativity play featured over 20 children.

### ***Sung worship***

Members of our singing group, on a rota basis, have continued to lead the singing in the 10am Sunday services. And there was a larger singing group leading the singing for Easter Sunday, Pentecost, the 150<sup>th</sup> Anniversary Service, and the Carol Service.

### ***Homegroups***

As at the end of 2023, there were seven homegroups. These are working well for those who attend. There have been two meetings of homegroup leaders during the year to discuss the strategy for homegroups and how they can best be supported and promoted.

## **Activities**

The PCC is committed to enabling the preaching of the Gospel to our community, so that as many people as possible will become followers of Jesus. It is also committed to serving our community in the name of Jesus. The PCC maintains an overview of everything that the church is and does. Here is a brief description of our activities:

**Make Lunch:** This is a nation-wide initiative to provide a hot meal during school holidays for every child (and their family), who would qualify for free school meals. Alice Loates leads the project.

**Friendship+:** This is a group for pre-school children and their parents/carers. Carol Evans, who led the project for many years, stepped down in July 2023. Peggy Adlington took over the group from September.

**Children's and youth work during the 10am service:** We have a group for primary-aged children called "Sonlight" which meets weekly (except for family services and during the summer holidays), and a group for secondary-aged young people called "Mega" runs on the 1<sup>st</sup> and 3<sup>rd</sup> Sundays of each month.

**Youth work:** Both the "Fusion" lunch-time club at St Michael's CE (VA) Junior School and the "Upwards" youth group on Thursday evenings have been paused during the year while we seek to appoint a new Children, Youth and Families Leader. It is planned that these groups will re-start when someone is in post.

**Schools work:** The church provides Foundation Governors for St Michael's School. The Incumbent leads assemblies, teaches RE lessons, and meets regularly with the Head and the Chair of Governors. The incumbent also leads special services in church each year for Harvest, Christmas, Easter and End-of-Year. The school had a SIAMS (Statutory Inspection of Anglican and Methodist Schools) during the year. There are only two grades available, and the school was awarded the higher grade, which means that it is succeeding in its mission as a church school. The Incumbent also leads special services in school and church for Galleywood Infant School, for Christmas and Easter.

**Prayer support for individuals:** St Michael's has a Prayer Chain, administered by Jane Windus, which is a group of people who receive confidential e-mails to pray for people and situations as needs arise. Prayer ministry is also offered after every 10am service. Intercession is also said during the 10am service, at Morning Prayer on Tuesdays, at the prayer meeting on Wednesday mornings, in homegroups, and by families and individuals at home.

**Pastoral care:** Much pastoral care takes place informally in friendship groups and homegroups. The Incumbent is always available to visit people who are ill or who cannot come to church for some reason, and to take Holy Communion to those who would like that.

**Wednesday Fellowship:** This is a group for older people in our community, many of whom have suffered a bereavement, and takes place once a month. It is led by a team of women from the church.

**Fundraising:** Beryl Moss and the Fundraising Team have organised many coffee mornings and other fundraising events in 2023, including a concert by the Rock Choir, a craft fayre, and a Christmas Tree Festival. These events have been very popular with church members and with the wider local community. In addition, three of the events for the 150<sup>th</sup> celebration week were also fundraising events (the art evening, the Variety Cabaret, and the concert by the Southend Boys and Girls Choirs). During 2023, £9,235 was raised by these events, which brings the total raised to £13,522. As well as raising much-needed funds for our Building Fund, this has also had the effect of bringing more people into the Church building, which has led in turn to more people joining our Sunday morning worshipping congregation.

**Major expenditure:** During 2023, the driveway to the church was re-surfaced.

**Occasional offices:** In 2023, 23 people were baptised (21 children, including 1 teenager and 1 adult); there were 8 weddings and 1 wedding blessing at a nearby venue; and there were 15 funeral services in church, 7 burials and 14 ashes interments in our churchyard, 2 burials and 3 ashes interments elsewhere, 11 funeral services at the Crematorium, and 6 committals at the Crematorium before or after a service in church.

**Marriage support:** The Incumbent and Fiona Selden led a Marriage Day in May 2023. Four couples attended, and the Day was very much appreciated.

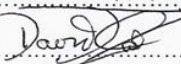
**Churchyard:** At team of volunteers (overseen by Churchwarden and Sexton, Anne Pepper), maintains the churchyard for the benefit of the local community. The Churchyard Care Team (Anne Pepper, Travers Harpur and the Incumbent) have begun a project to write a Policy for churchyard care, and produce a new leaflet and signage for the churchyard, to communicate the churchyard rules. Much care and thought has been given to how to sensitively regularise the churchyard, which will mean the removal of items from graves that should not be there. This project was ongoing at the end of 2023.

**Mission support:** St Michael's gives away 10% of its planned giving. In 2023, we supported the Bible Society, International Ministry to Jewish People, Overseas Missionary Fellowship, Made for More, 1000 Hills Community in South Africa, our sister church in Piotrkow, Poland, Crosslinks, St Michael's Junior School (purchasing Bibles for the children), CPAS (our Patron), and the Leprosy Mission. The Mission Team is led by Jane Harpur. It was decided that for this year's Harvest Project the church would give donations of food to the Chelmsford Food Bank. Also, the church raised £281 for The Children's Society at the Christingle service.

**Communications and technology:** The project to update the church website has made huge progress and is ongoing. The monthly newsletter called What's On continues to be issued each month, with a devotional Thought for the Month written by one of our preachers. Our e-mail distribution list continues to expand, so more and more people are informed of church events and receive service sheets for watching services on Facebook. The church continues to send out messages on Facebook, and during 2023 started to post messages on Instagram.

The church is in the process of transferring to a new communication and filing system, using Office 365. Many church officers now have a church-based e-mail account (e.g., [vicar@stmichaelsgalleywood.org.uk](mailto:vicar@stmichaelsgalleywood.org.uk)), and confidential documents are in the process of being transferred into the SharePoint system, so that documents are stored securely online rather than on individual people's computers.

**Thanks:** St Michael's PCC would like to thank the many volunteers who work so hard for the church.

Approved by the Trustees on ..... 21 MARCH 2024 .....  
Signed on their behalf by Trustee.....  .....  
Printed Name: REVD DAVID CATTLE

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

I report to the charity Trustees on my examination of the accounts of St Michael and All Angels Church PCC for the year ended 31 December 2023 which are set out on pages 10 to 18.

### Respective responsibilities of Trustees and examiner

As the charity's Trustees of St Michael and All Angels Church PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of St Michael and All Angels Church PCC are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

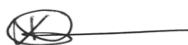
### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of St Michael and All Angels Church PCC as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Date

5.4.2024

**ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31st DECEMBER 2023**

	Notes	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
		£	£	£	£
<b>INCOMING RESOURCES</b>					
Donations & Legacies	3a	126,790	2,244	129,034	100,327
Activities for Generating Funds	3b	2,638	7,012	9,649	4,970
Income from Investments	3c	1,516	-	1,516	287
Income from Charitable Activities	3d	10,455	-	10,455	9,621
Other Income	3e	1,001	-	1,001	-
<b>TOTAL INCOMING RESOURCES</b>		<b>142,400</b>	<b>9,256</b>	<b>151,655</b>	<b>115,205</b>
<b>RESOURCES USED</b>					
Expenditure on Raising Funds	4a	635	-	635	-
Cost of Charitable Activities	4b	99,329	-	99,329	110,020
Governance Costs	4c	780.00	-	780.00	600.00
<b>TOTAL RESOURCES USED</b>		<b>100,743</b>	<b>-</b>	<b>100,743</b>	<b>110,620</b>
<b>NET INCOMING RESOURCES</b>		<b>41,656</b>	<b>9,256</b>	<b>50,912</b>	<b>4,585</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>41,656</b>	<b>9,256</b>	<b>50,912</b>	<b>4,585</b>
Balances Brought Forward		50,659	5,098	55,757	51,172
Transfer Between Funds		-	-	-	-
<b>TOTAL FUNDS CARRIED FORWARD.</b>		<b>92,315</b>	<b>14,354</b>	<b>106,669</b>	<b>55,757</b>

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 12 to 18 form part of these financial statements.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

BALANCE SHEET  
AS AT 31st DECEMBER 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022
<b>Fixed Assets</b>					
Tangible Assets	2	-	-	-	-
<b>Current Assets</b>					
Debtors & Prepayments	7	3,016	-	3,016	3,284
Cash at Bank and in Hand	6	89,959	15,119.67	105,079	53,863
<b>Total Current Assets</b>		<b>92,975</b>	<b>15,120</b>	<b>108,095</b>	<b>57,147</b>
<b>Creditors: Due Within One Year</b>	8	660	766	1,426	1,390
<b>NET CURRENT ASSETS</b>		<b>92,315</b>	<b>14,354</b>	<b>106,669</b>	<b>55,757</b>
<b>TOTAL ASSETS Less Current Liabilities</b>		<b>92,315</b>	<b>14,354</b>	<b>106,669</b>	<b>55,757</b>
<b>Creditors: Due in More Than One Year</b>	9	-	-	-	-
<b>NET ASSETS</b>		<b>92,315</b>	<b>14,354</b>	<b>106,669</b>	<b>55,757</b>
<b>Funds of the Charity</b>					
Unrestricted Funds		92,315		92,315	50,659
Restricted Funds	5		14,354	14,354	5,098
		<b>92,315</b>	<b>14,354</b>	<b>106,669</b>	<b>55,757</b>

Approved by the Trustees on 21/3/24 and

Signed on their behalf by  David Cattle, Chairman

## **ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2023**

#### **1. ACCOUNTING POLICIES**

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions/ assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

#### **FUNDS**

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted Funds represent (a) income from trusts or endowments which may be extended only on those restricted objects provided in the terms of the trust or the bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted Funds are general funds, which can be used for PCC ordinary purposes.

#### **Incoming Resources**

Planned giving/ collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate are received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

#### **Resources Expended**

Grants and donations are accounted for when paid over or when awarded/ if that award creates a binding obligation on the PCC. The diocesan quota or parish share is accounted for when due. Amounts received specifically for Mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for Gross.

#### **Fixed Assets**

Consecrated and Beneficed property is excluded from the accounts by s.10 (2) of the Charities Act 2011

No Value is placed on movable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Equipment used within the church premises is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £1000 or less are written off when the asset is acquired.

Investments are valued at market value at 31st December

**ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31st DECEMBER 2023**

**Grants payable without performance conditions**

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

**Support Costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**Changes in Accounting policies and previous accounts**

There has been no change to the accounting policies (variation rules and methods of accounting) since last year, and no changes to the previous accounts.

**Basis of preparation:**

The financial statements have been prepared on the historical cost basis of accounting in accordance with the Charities Act 2011, the Church Accounting Regulations 2006 and in accordance with applicable accounting standards. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP2015). The charity meets the definition of a public benefit entity under FRS102. No restatement was required in making the transition to FRS102. The date of transition was 1<sup>st</sup> January 2015.

**2. TANGIBLE FIXED ASSETS**

**a) The Church of St Michael and All Angels, Galleywood**

Consecrated and Beneficed property is excluded from the accounts by s.10 (2) of the Charities Act 2011.

No value is placed on movable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property.

The value of The Church of St Michael and All Angels, Galleywood (Building and Contents) at 31st December 2022 is £11,590,000.

**ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31st DECEMBER 2023**

<b>3. INCOMING RESOURCES</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2023 £</b>	<b>Total 2022 £</b>
<b>a) Donations &amp; Legacies</b>				
Collections	6,000	-	6,000	4,297
Gifts & Donations	3,513	1,244	4,757	4,364
Gift Aid Donations	69,129	1,000	70,129	67,415
Gift Aid Tax Recoverable	17,026	-	17,026	15,705
Legacies	31,122	-	31,122	8,546
	<u>126,790</u>	<u>2,244</u>	<u>129,034</u>	<u>100,327</u>
<b>b) Activities for Generating Funds</b>				
Fundraising Events	1,019	7,012	8,031	3,688
Room Hire	1,344	-	1,344	810
Other Generated Funds	274	-	274	472
	<u>2,638</u>	<u>7,012</u>	<u>9,649</u>	<u>4,970</u>
<b>c) Investment Income</b>				
Bank Interest	1,516	-	1,516	287
	<u>1,516</u>	<u>-</u>	<u>1,516</u>	<u>287</u>
<b>d) Charitable Activities</b>				
Statutory Fees (Weddings, Funerals)	10,455	-	10,455	9,621
	<u>10,455</u>	<u>-</u>	<u>10,455</u>	<u>9,621</u>
<b>e) Other Incoming Resources</b>				
One Off Grants	950	-	950	-
Refunds Utilities	51	-	51	-
	<u>1,001</u>	<u>-</u>	<u>1,001</u>	<u>-</u>

**ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

<b>4. RESOURCES EXPENDED</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2023 £</b>	<b>Total 2022 £</b>
<b>a) Expenditure on Raising Funds</b>				
Cost of Events	635	-	635	-
	<u>635</u>	<u>-</u>	<u>635</u>	<u>-</u>
<b>b) Cost of Charitable Activities</b>				
Church Running & Maintenance	14,610	-	14,610	10,229
Churchyard Running Costs	11,164	-	11,164	4,027
Diocesan Parish Share	55,000	-	55,000	73,000
Family Hour/Sonlight/Youth	100	-	100	432
Major Repairs	964	-	964	179
Missionary & Charitable Giving	8,128	-	8,128	7,630
Organist Fees	-	-	-	-
Ministry Costs	2,227	-	2,227	2,004
Printing, Stationery & Postage	1,740	-	1,740	684
Service Costs	1,896	-	1,896	2,767
Sundry Expenses	126	-	126	97
Youth Worker Wages	-	-	-	5,104
Caretaker Wages	3,068	-	3,068	3,129
Bank Charges	306	-	306	738
	<u>99,329</u>	<u>-</u>	<u>99,329</u>	<u>110,020</u>
<b>c) Governance Costs</b>				
Independent Examiners Fees	780	-	780	600
	<u>780</u>	<u>-</u>	<u>780</u>	<u>600</u>

**ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31st DECEMBER 2023**

**5. RESTRICTED FUNDS**

**CURRENT FINANCIAL YEAR**

	<b>Balance 01-Jan-23</b>	Income	Expenditure	Transfers	<b>Balance 31-Dec-23</b>
	£	£	£	£	£
Church Building	4,288	9,235	-	-	13,522
Race Runners & Galleywood Children	21	21	-	-	42
Wednesday Fellowship	389	-	-	-	389
Youth Group Events	401	-	-	-	401
	<b>5,098</b>	<b>9,256</b>	<b>-</b>	<b>-</b>	<b>14,354</b>

**PREVIOUS FINANCIAL YEAR**

	<b>Balance 01-Jan-22</b>	Income	Expenditure	Transfers	<b>Balance 31-Dec-22</b>
	£	£	£	£	£
Church Building	-	4,288	-	-	4,288
Race Runners & Galleywood Children	-	21	-	-	21
Wednesday Fellowship	389	-	-	-	389
Youth Group Events	401	-	-	-	401
	<b>790</b>	<b>4,308</b>	<b>-</b>	<b>-</b>	<b>5,098</b>

**Church Building** – funds used to pay for maintenance of the church building.

**Racerunners & Galleywood Children** – funds used for outreach to Children in the Parish.

**Wednesday Fellowship** – funds used to pay for a “social club” for those over 50 years of age.

**Youth Group Events** - funds raised to provide financial support for youth to attend events.

The Restricted Funds held are represented by the Charity’s cash reserves and are to be expended as specified above.

**ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31st DECEMBER 2023**

**6. CASH AT BANK AND IN HAND**

	Unrestricted Funds £	Restricted Funds £	<b>Total 31-Dec-23 £</b>	<b>Total 31-Dec-22 £</b>
Cash at Bank and in Hand	89,959	15,120	105,079	53,863
	<u>89,959</u>	<u>15,120</u>	<u>105,079</u>	<u>53,863</u>

**7. DEBTORS AND PREPAYMENTS**

	Unrestricted Funds £	Restricted Funds £	<b>Total 31-Dec-23 £</b>	<b>Total 31 Dec 22 £</b>
Gift Aid Tax Recoverable	2,287	-	2,287	2,163
Sundry Debtors	729	-	729	1,121
	<u>3,016</u>	<u>-</u>	<u>3,016</u>	<u>3,284</u>

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	Unrestricted Funds £	Restricted Funds £	<b>Total 31-Dec-23 £</b>	<b>Total 31-Dec-22 £</b>
Independent Examiner's Fees	660	-	660	600
Sundry Creditors	-	766	766	790
	<u>660</u>	<u>766</u>	<u>1,426</u>	<u>1,390</u>

**9. CREDITORS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR**

The Charity held no long-term liabilities during this or the previous financial year.

**ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31st DECEMBER 2023**

**10. ANALYSIS OF NET ASSETS BY FUND**

	Unrestricted Funds £	Restricted Funds £	<b>Total 31-Dec-23 £</b>	<b>Total 31-Dec-22 £</b>
Fixed Assets and Investments	-	-	-	-
Current Assets	92,315	14,354	106,669	55,757
Liabilities (due in more than one year)	-	-	-	-
	<u>92,315</u>	<u>14,354</u>	<u>106,669</u>	<u>55,757</u>

**11. STAFF COSTS AND NUMBERS**

	<b>2023 £</b>	<b>2022 £</b>
Gross Wages and Salaries	3,068	8,233
Employer's National Insurance Costs	-	-
Pension Contributions	-	-
	<u>3,068</u>	<u>8,233</u>

Employees who were engaged in each of the following activities:

	<b>2023</b>	<b>2022</b>
Activities in furtherance of organisation's objectives	1	2

The organisation operates a PAYE scheme to pay all employed members of staff. No staff received emoluments in excess of £60,000. (2022: None)

**12. PAYMENTS TO PCC MEMBERS**

	<b>2023</b>	<b>2022</b>
Number of Trustees who were paid expenses	5	3
Total Amount paid.	<u>5,924</u>	<u>2,235</u>

Expenses were paid to Vicar, two Church Wardens, one elected PCC member and one Ex Officio member to reimburse costs incurred in relation to their work for the church, such as travel, printing, stationary, telephone costs.

No other payments were made to trustees or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or person connected with them.