

**Annual Report  
and  
Statement of Financial Activities  
of the  
Parochial Church Council**

**St Michael and All Angels Church,  
Galleywood**

**for the year ended 31st December 2022**

Incumbent:  
Rev. David Cattle

Charity Registration Number 1132183

Independent Examiner:  
Independent Examiners Ltd  
Unit 2  
The Broadfield Business Centre  
Delling Lane  
Bosham  
West Sussex  
PO18 8NF

# **ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD**

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## **ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD**

### **LEGAL AND ADMINISTRATIVE INFORMATION**

PAROCHIAL NAME	THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MICHAEL, GALLEYWOOD COMMON
CORRESPONDENCE ADDRESS	Ms Sue Metcalfe PCC Secretary c/o The Vicarage, 450 Beehive Lane, Galleywood, Chelmsford, Essex, CM2 8RN
<b>PCC MEMBERS OF THE CHURCH</b>	
INCUMBENT	Rev. David Cattle
ASSISTANT PRIESTS	Rev. Stephanie Gillingham
CHURCHWARDENS	Mr Gavin Adlington Mrs Anne Pepper
DEPUTY CHURCHWARDENS	Mr John Robertson Mr Paul Wehren
DEANERY SYNOD	Ms Sue Metcalfe (PCC Secretary) Ms Beryl Moss
ELECTED MEMBERS	Mrs Clare Broome (Lay Vice Chair) Mrs Janella Coates Mrs Jane Dougan Mr Travers Harpur Mr Richard Hyland Mrs Jacqueline Sigournay Ms Stephanie Troop Mr Michael Tucker Mr Paul Wehren Mr Geoff Windus
CHARITY NUMBER	1132183
OBJECTS	Promoting in the ecclesiastical parish the whole mission of the church.
PRIMARY BANKERS	Barclays Bank plc 2 High Street, Chelmsford Essex CM1 1BG
INDEPENDENT EXAMINER	Kim Gomes MAAT Independent Examiners Ltd. Unit 2, The Broadfield Business Centre Delling Lane, Bosham, West Sussex, PO18 8NF



## ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

### REVIEW OF THE YEAR FOR THE YEAR ENDED 31st DECEMBER 2022

#### **Aims and objectives**

St Michael's Parochial Church Council (PCC) has the responsibility of cooperating with the Incumbent, the Reverend David Cattle, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the church building and grounds.

#### **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. During 2022, the PCC met five times, in addition to a short PCC meeting immediately following the Annual Parochial Church Meeting. Following the easing of the Covid-19 pandemic, PCC meetings happened in person rather than via Zoom.

The PCC decided that the Standing Committee would not have regular meetings, but would meet as and when needed, under the direction of the Churchwardens. The Standing Committee met twice during 2022. The Standing Committee comprises the Vicar and Churchwardens (ex officio members), together with three PCC members (appointed by the PCC).

St Michael's aims to be a church of teams, covering everything from bell-ringing (led by Chris Moles) to the welcome team (led by Martin and Vervan Wilson). Each team has its own leader who reports to the incumbent and the PCC. The main strategic teams are as follows:

**Clergy team:** The clergy team consists of the incumbent, Revd. David Cattle, two Associate Ministers who are also incumbents elsewhere in South West Chelmsford Churches – Reverends Stephanie Gillingham and Gemma Fraser (Revd Gemma Fraser left her post during 2022) – and a curate in the Moulsham parishes, Revd Suzanne McAllister.

**The churchwardens' team:** At the beginning of the year, there was one Churchwardens in post, Gavin Adlington, one permanent Churchwarden Emeritus, Anne Gardner, and two Deputy Churchwardens, Paul Wehren and John Robertson. At the Annual Meeting of Parishioners on 22<sup>nd</sup> May 2022, Gavin Adlington and Anne Pepper were elected as Churchwardens, and Paul Wehren and John Robertson were re-elected as Deputy Churchwardens.

**Ministry leadership team (MLT):** The MLT meets monthly, and has delegated responsibility for mission, ministry and worship. It consists of the Incumbent, our two Licensed Lay Ministers (LLMs) (Travers Harpur and Fiona Selden), our Authorised Pastoral Assistant (Karen Robertson), and our Authorised Evangelism Enabler (Sue Kitson). Towards the end of 2022, Karen Robertson stepped down from her role Pastoral Assistant and left the MLT (although Karen is still very active in Church life).

**Worship planning team:** This team meets every two months to plan and prepare service themes, readings, preaching series, and rotas for leading, preaching and praying. It consists of the Incumbent, our two LLMs, and our three Authorised Local Preachers (ALPs) (Chris Selden, Jane Harpur and Geoff Windus).

**Staff team:** The Church employed a part-time Children and Youth Worker, Ellen Morrison, who worked under the supervision of the incumbent. Ellen left her post in August 2022 to pursue a career in education. Work has begun to appoint a Children, Youth and Families Leader. The Church employs a Caretaker and Groundsman, Chris Pearshouse, who works under the supervision of the Churchwardens.

#### **Wider Church structures**

St Michael's is part of the South West Chelmsford Churches (SWCC) Mission and Ministry Unit (MMU),



along with the parishes of Moulsham: St Luke, St John, Moulsham, and Widford. The clergy meet regularly for support, prayer and business. The Churches hold joint services and other events. The Lynchpins group consists of representatives of all five Churches, and plans joint services and events. St Michael's representatives, elected at the APCM on 22<sup>nd</sup> May 2022, are the Incumbent, both Churchwardens and Dai Jones. South West Chelmsford Churches are all part of the Chelmsford Deanery.

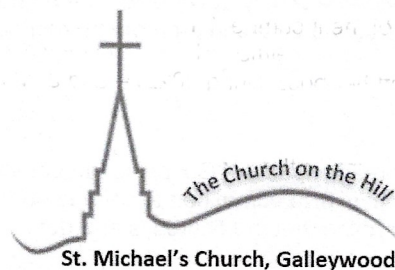
### **Safeguarding**

St Michael's PCC has adopted the Safeguarding Policy of the Church of England ("Promoting a Safer Church") to create and maintain a safe and caring place for all. The PCC has appointed Janella Coates as Parish Safeguarding Representative.

### **Vision, strategy and priorities**

The PCC, MLT and ALPs held their annual Leadership Away Day on Saturday 5<sup>th</sup> February 2022 at the Church of the Holy Spirit in Widford, to seek God's will for the future as we emerge from the worst of the Covid-19 pandemic. The group decided that it was time to change our vision prayer ("Jesus, teach us all to love"), and that further work was needed to develop a strategy for the future. We committed to spending time in Lent to read a passage of Scripture, pray and listen to God each day.

Our reflections from that time were brought together at a half-day meeting for the same leadership group on Sunday 15<sup>th</sup> May 2022. At this meeting, it was decided that the new summary sentence which describes the Church would be "The Church on the Hill", and this was subsequently put into a new logo:



It was decided that, rather than formulate a vision for the future, we would write a "We are..." statement, which reflects who we are as a Church and what is important to us, and which would also be a springboard for future strategy and vision:

"We are a friendly, joyful and relaxed Church where anyone can find a home, worshipping on the hill in the beautiful setting of Galleywood Common. Just as our spire is visible for miles around, we seek to be a sign of hope for all people by proclaiming God's love, sharing the good news about Jesus Christ, and drawing people to faith in him. As disciples of Jesus, we learn from the Bible, and we recognise the need for God's Holy Spirit to transform our lives. Following the example of Jesus, and strengthened by God, we serve our village and the wider world through love, prayer and action."

Subsequent to this meeting, nine priorities for the coming year (from APCM 2022 to APCM 2023) were set:

1. Re-start Sunday prayer ministry, and promote prayer at other times.
2. Develop a Churchyard strategy.
3. Plan 150<sup>th</sup> anniversary celebrations.
4. Open the Church building more.
5. Prioritise ministry to children, young people and families.
6. Develop opportunities for discipleship.
7. Develop better communication.
8. Make progress on fundraising and possible building work.
9. Make the most of the area of land we call "the copse".

## **Worship and discipleship**

Following the worst of the Covid-19 pandemic, services are now taking place in the Church building, and the 10am service is also being live-streamed on our Facebook page. During 2022, we acquired new technology to allow us to live-stream with more quality. The technology also allows us to project the words for liturgy, readings and hymns and songs onto the screen in Church and also on the pictures which are live-streamed.

By the end of 2022, all of the Covid-19 precautions had been removed except one: Holy Communion is still being administered by simultaneous reception (the person administering Communion dips a wafer into the wine and then gives the wafer to the communicant). There are no plans yet to change this practice in order to reintroduce the common cup.

The easing of fears regarding Covid-19 was reflected in the large numbers of people attending our Christmas services. The high point of which was the Christingle, at which over 200 people were present. Although the Nativity at Lathcoats Farm did not take place, our own Carols on the Common did (for the first time in three years), and this attracted around 100 people. Our Carol Service was also well attended (153 adults and 29 children).

The choir has not sung on Sunday mornings since the start of the pandemic in March 2020. It has been decided that it is no longer viable for a choir to lead the singing at every 10am Sunday service, so we have a less formal, smaller group of singers instead. The membership of this small group of singers varies each week, on a rota basis, and is drawn from a wider pool of people than our former regular choir. Around 20 singers were brought together to lead the singing at the Carol Service.

We continue to hold an 8.30am Book of Common Prayer Holy Communion every Sunday (except on those Sundays when Holy Communion forms part of the 10am service). Morning Prayer still happens on Zoom, which works well for regular attendees.

By the end of 2022, homegroups were meeting via a mixture of in-person and on-line. One new homegroup has started, and homegroups have been more widely advertised. The homegroup leaders has met once in 2022, for mutual support, and to think about how we can promote homegroups more widely across the Church.

## **Activities**

The PCC is committed to enabling the preaching of the Gospel to our community, so that as many people as possible will become followers of Jesus. It is also committed to serving our community in the name of Jesus. The PCC maintains an overview of everything that the church is and does.

The 2022 Electoral Roll contained 119 people, 68 of whom were resident in the parish, and 51 non-resident.

Here is a brief report on our activities:

**Make Lunch:** This is a nation-wide initiative to provide a meal for every child (and their family), who would qualify for free school meals, in school holidays. Sue Kitson led the project until the end of the summer 2022, at which point the project was paused until the end of the year while we searched for a new leader. Alice Loates became the project leader towards the end of the year, and the first Make Lunch to happen under her lead is planned for Wednesday 4<sup>th</sup> January. This will take place in St Michael's Junior School.

**Friendship+:** This is a group for pre-school children and their parents/carers, operating under the leadership of Carole Evans.

**Children's and youth work on Sunday mornings:** We have a group for Primary aged children called "Sonlight" which meets weekly during the 10am service (except for family services and during the summer holidays). A group for teenagers called "Mega" was re-started during the year, and runs on the first Sunday in each month.

**Youth work:** We run a group for Year 6+ twice each month called "Upwards", and a group for ages 14-18



once a month called "Older Youth". This work is led by Ellen Morrison. With Ellen's departure to pursue a career in education, "Upwards" has been paused until we appoint a new Children, Youth and Families Leader, and "Older Youth" has effectively been replaced by "Mega" on Sunday mornings.

**Schools work:** The church provides Foundation Governors for St Michael's CE (VA) Junior School. The Incumbent leads assemblies and special services, teaches RE lessons, and meets regularly with the Head and the Chair of Governors. Ellen Morrison led assemblies and ran a lunch-time Bible study club for Year 6 called "Fusion" until her departure in August 2022. The Incumbent and Ellen Morrison also led occasional assemblies and special services for Galleywood Infant School, and Ellen led a weekly lunch-time club called "Oasis" until her departure. Both "Fusion" and "Oasis" are currently paused until Ellen can be replaced. St Michael's School had an OFSTED inspection during 2022, during which the school was judged to remain a "Good" school.

**Prayer support:** St Michael's has a Prayer Chain, administered by Jane Windus, which is a group of people who receive confidential e-mails to pray for people and situations as needs arise. During the year, prayer ministry after each 10am Sunday service re-started following the worst of the pandemic. And there is an informal prayer group that meets in Church twice a month on Wednesday mornings.

**Pastoral care:** Much pastoral care takes place informally in friendship groups and homegroups. The Pastoral Care team, led by Karen Robertson, also visits the sick, housebound or bereaved in our community. Karen stepped down from her role as Pastoral Assistant towards the end of 2022. The Incumbent also visits people and takes Holy Communion to those who would like that.

**Wednesday Fellowship:** This is a group for older people in our community, many of whom have suffered a bereavement, and usually takes place once a month. It is led by Sally Bevan and others. The group is meeting again following the worst of the pandemic.

**Occasional offices:** In 2022, 13 people (all children) were baptised; there were 5 weddings and 1 wedding blessing; and there were 15 funeral services in Church, 7 burials of a body in our churchyard, 1 burial of a body elsewhere, 22 ashes burials in our churchyard, 1 burial of ashes elsewhere, 15 funeral services at the Crematorium, 8 committals at the Crematorium before or after a service in Church, and 1 committal before a service at Chelmsford Cathedral.

**Marriage support:** The Incumbent and Fiona Selden led a Marriage Day in May 2022 (the first in three years due to the pandemic). Only one couple attended, but the day was greatly appreciated by them.

**Church at Car Boot Sale:** Church members take part in this initiative, in which local churches get together to offer coffee, chat and prayer at a car boot sale in Boreham. This is led by Martin Wilson. The project ran throughout the warmer months of 2022.

**Churchyard:** A team of volunteers (overseen by the Churchwarden and Sexton, Anne Pepper), maintains the churchyard for the benefit of the local community. During 2022, a Churchyard Care Team was set up, in order to (1) oversee the day-to-day management of the churchyard, (2) plan for the future use of the churchyard, and make recommendations to the PCC, (3) develop a pastoral strategy relating the rules and laws of the churchyard, and for dealing with complaints, and (4) support each other, so that there is a team approach to pastoral and legal management of the churchyard.

**Grounds:** The area of Church-owned ground near the Eagle Crossroads, which we call "the copse", has been used by "Upwards" and by the congregations of South West Chelmsford Churches. A tree has also been donated in memory of local horticulturalist Peter Seabrook and has been planted.

**Mission support:** St Michael's gives away 10% of its planned giving. In 2022, we supported the Bible Society, International Ministry to Jewish People, Overseas Missionary Fellowship, Made for More, 1000 Hills Community in South Africa, our sister church in Piotrkow, Poland, Crosslinks, St Michael's Junior School (purchasing Bibles for the children), CPAS (our Patron), Leprosy Mission, and Church at Car Boot Sale. The Mission Team is led by Jane Harpur. St Michael's also collected money for two other organisations during 2022: (1) This year's Harvest Project raised £1,720.63 for Child Aid Eastern Europe, supporting disabled children in Ukraine. (2) At the Christingle service, we raised £296.66 for the Children's Society.



**Fundraising:** Beryl Moss and the Fundraising Team have organised many coffee mornings and other fundraising events in 2022, including a concert by the Rock Choir, an Artisan Craft Fayre, and a Christmas Tree Festival. As well as raising much-needed funds for our Building Fund, this has also had the effect of bringing more people into the Church building, which has led in turn to more people joining our Sunday morning worshipping congregation.


**Thanks:** St Michael's PCC would like to thank the many volunteers who work so hard for the church.

**Risk Assessment:** The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

**Reserves Policy:** The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

**Public Benefit:** The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

Approved by the Trustees on ..... 20/04/2023 .....

Signed on their behalf by Trustee.....  .....

Printed Name: S. S. METCALF.

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

I report to the charity Trustees on my examination of the accounts of St Michael and All Angels Church PCC for the year ended 31 December 2022 which are set out on pages 10 to 19.

### Respective responsibilities of Trustees and examiner

As the charity's Trustees of St Michael and All Angels Church PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of St Michael and All Angels Church PCC are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of St Michael and All Angels Church PCC as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Date

1.5.23

**ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31st DECEMBER 2022**

	Notes	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
		£	£	£	£
<b>INCOMING RESOURCES</b>					
Donations & Legacies	3a	99,604	723	100,327	93,501
Activities for Generating Funds	3b	1,385	3,585	4,970	927
Income from Investments	3c	287	-	287	14
Income from Charitable Activities	3d	9,621	-	9,621	9,406
Other Income	3e	-	-	-	250
<b>TOTAL INCOMING RESOURCES</b>		<b>110,897</b>	<b>4,308</b>	<b>115,205</b>	<b>104,099</b>
<b>RESOURCES USED</b>					
Expenditure on Raising Funds	4a	-	-	-	31
Cost of Charitable Activities	4b	110,020	-	110,020	112,909
Governance Costs	4c	600	-	600	630
<b>TOTAL RESOURCES USED</b>		<b>110,620</b>	<b>-</b>	<b>110,620</b>	<b>113,570</b>
<b>NET INCOMING RESOURCES</b>		<b>277</b>	<b>4,308</b>	<b>4,585</b>	<b>( 9,471 )</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>277</b>	<b>4,308</b>	<b>4,585</b>	<b>( 9,471 )</b>
Balances Brought Forward		50,382	790	51,172	60,642
Transfer Between Funds		-	-	-	-
<b>TOTAL FUNDS CARRIED FORWARD.</b>		<b>50,659</b>	<b>5,098</b>	<b>55,757</b>	<b>51,172</b>

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 12 to 19 form part of these financial statements.



**ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD**

**BALANCE SHEET  
AS AT 31st DECEMBER 2022**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021
<b>Fixed Assets</b>					
Tangible Assets	2	-	-	-	-
<b>Current Assets</b>					
Debtors & Prepayments	7	3,284	-	3,284	1,495
Cash at Bank and in Hand	6	48,350	5,512	53,863	50,544
<b>Total Current Assets</b>		<b>51,634</b>	<b>5,512</b>	<b>57,147</b>	<b>52,039</b>
<b>Creditors: Due Within One Year</b>	8	976	414	1,390	867
<b>NET CURRENT ASSETS</b>		50,659	5,098	55,757	51,172
<b>TOTAL ASSETS Less Current Liabilities</b>		<b>50,659</b>	<b>5,098</b>	<b>55,757</b>	<b>51,172</b>
<b>Creditors: Due in More Than One Year</b>	9	-	-	-	-
<b>NET ASSETS</b>		<b>50,659</b>	<b>5,098</b>	<b>55,757</b>	<b>51,172</b>
<b>Funds of the Charity</b>					
Unrestricted Funds		50,659		50,659	50,382
Restricted Funds	5		5,098	5,098	790
		<b>50,659</b>	<b>5,098</b>	<b>55,757.17</b>	<b>51,172</b>

Approved by the Trustees on 20/4/23 and

Signed on their behalf by David Cattle David Cattle, Chairman

## **ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2022**

#### **1. ACCOUNTING POLICIES**

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions/ assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

#### **FUNDS**

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted Funds represent (a) income from trusts or endowments which may be extended only on those restricted objects provided in the terms of the trust or the bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted Funds are general funds, which can be used for PCC ordinary purposes.

#### **Incoming Resources**

Planned giving/ collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate are received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

#### **Resources Expended**

Grants and donations are accounted for when paid over or when awarded/ if that award creates a binding obligation on the PCC. The diocesan quota or parish share is accounted for when due. Amounts received specifically for Mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for Gross.

#### **Fixed Assets**

Consecrated and Beneficed property is excluded from the accounts by s.10 (2) of the Charities Act 2011

No Value is placed on movable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Equipment used within the church premises is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £1000 or less are written off when the asset is acquired.

Investments are valued at market value at 31st December



**ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31st DECEMBER 2022**

**Grants payable without performance conditions**

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

**Support Costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**Changes in Accounting policies and previous accounts**

There has been no change to the accounting policies (variation rules and methods of accounting) since last year, and no changes to the previous accounts.

**Basis of preparation:**

The financial statements have been prepared on the historical cost basis of accounting in accordance with the Charities Act 2011, the Church Accounting Regulations 2006 and in accordance with applicable accounting standards. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP2015). The charity meets the definition of a public benefit entity under FRS102. No restatement was required in making the transition to FRS102. The date of transition was 1<sup>st</sup> January 2015.

**2. TANGIBLE FIXED ASSETS**

**a) The Church of St Michael and All Angels, Galleywood**

Consecrated and Beneficed property is excluded from the accounts by s.10 (2) of the Charities Act 2011.

No value is placed on movable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property.

The value of The Church of St Michael and All Angels, Galleywood (Building and Contents) at 31st December 2022 is £11,590,000.



ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31st DECEMBER 2022

<b>3. INCOMING RESOURCES</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2022 £</b>	<b>Total 2021 £</b>
<b>a) Donations &amp; Legacies</b>				
Collections	4,297	-	4,297	1,465
Gifts & Donations	3,651	713	4,364	9,217
Gift Aid Donations	67,405	10	67,415	67,584
Gift Aid Tax Recoverable	15,705	-	15,705	15,235
Legacies	8,546	-	8,546	-
	<u>99,604</u>	<u>723</u>	<u>100,327</u>	<u>93,501</u>
<b>b) Activities for Generating Funds</b>				
Fundraising Events	103	3,585	3,688	-
Room Hire	810	-	810	146
Other Generated Funds	472	-	472	781
	<u>1,385</u>	<u>3,585</u>	<u>4,970</u>	<u>927</u>
<b>c) Investment Income</b>				
Bank Interest	287	-	287	14
	<u>287</u>	<u>-</u>	<u>287</u>	<u>14</u>
<b>d) Charitable Activities</b>				
Statutory Fees (Weddings, Funerals)	9,621	-	9,621	9,406
	<u>9,621</u>	<u>-</u>	<u>9,621</u>	<u>9,406</u>
<b>e) Other Incoming Resources</b>				
One Off Grants	-	-	-	250
	<u>-</u>	<u>-</u>	<u>-</u>	<u>250</u>

**ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31ST DECEMBER 2022**

<b>4. RESOURCES EXPENDED</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2022 £</b>	<b>Total 2021 £</b>
<b>a) Expenditure on Raising Funds</b>				
Cost of Events	-	-	-	31
	-	-	-	31
<b>b) Cost of Charitable Activities</b>				
Church Running & Maintenance	10,229	-	10,229	11,473
Churchyard Running Costs	4,027	-	4,027	5,223
Diocesan Parish Share	73,000	-	73,000	72,366
Family Hour/Sonlight/Youth	432	-	432	1,050
Major Repairs	179	-	179	1,450
Missionary & Charitable Giving	7,630	-	7,630	8,065
Organist Fees	-	-	-	-
Ministry Costs	2,004	-	2,004	2,119
Printing, Stationery & Postage	684	-	684	917
Service Costs	2,767	-	2,767	2,024
Sundry Expenses	97	-	97	50
Youth Worker Wages	5,104	-	5,104	7,415
Caretaker Wages	3,129	-	3,129	646
Bank Charges	738	-	738	110
	110,020	-	110,020	112,909
<b>c) Governance Costs</b>				
Independent Examiners Fees	600	-	600	630
	600	-	600	630

**ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31st DECEMBER 2022**

**5. RESTRICTED FUNDS**

**CURRENT FINANCIAL YEAR**

	<b>Balance 01-Jan-22</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Balance 31-Dec-22</b>
	£	£	£	£	£
Church Building	-	4,288	-	-	4,288
Race Runners & Galleywood Children	-	21	-	-	21
Wednesday Fellowship	389	-	-	-	389
Youth Group Events	401	-	-	-	401
	790	4,308	-	-	5,098

**PREVIOUS FINANCIAL YEAR**

	<b>Balance 01-Jan-21</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Balance 31-Dec-21</b>
	£	£	£	£	£
Bell Ropes	-	-	1,716	1,716	-
Children's worker	2,534	-	2,534	-	-
Race Runners & Galleywood Children	1,370	-	1,370	-	-
Wednesday Fellowship	389	-	-	-	389
Youth Group Events	401	-	-	-	401
	4,694	-	5,620	1,716	790



## CURRENT FINANCIAL YEAR

	Balance 01-Jan-22	Income	Expenditure	Transfers	Balance 31-Dec-22
	£	£	£	£	£
Church Building	-	4,288	-	-	4,288
Race Runners & Galleywood Children	-	21	-	-	21
Wednesday Fellowship	389	-	-	-	389
Youth Group Events	401	-	-	-	401
	790	4,308	-	-	5,098

## PREVIOUS FINANCIAL YEAR

	Balance 01-Jan-21	Income	Expenditure	Transfers	Balance 31-Dec-21
	£	£	£	£	£
Bell Ropes	-	-	1,716	1,716	-
Children's worker	2,534	-	2,534	-	-
Race Runners & Galleywood Children	1,370	-	1,370	-	-
Wednesday Fellowship	389	-	-	-	389
Youth Group Events	401	-	-	-	401
	4,694	-	5,620	1,716	790

**Bell Ropes** – funds donated to pay for new bell ropes

**Children's worker** – funds donated to pay for a children's worker

**Racerunners & Galleywood Children** – funds used for outreach to Children in the Parish.

**Wednesday Fellowship** – funds used to pay for a "social club" for those over 50 years of age.

**Youth Group Events** - funds raised to provide financial support for youth to attend events.

The Restricted Funds held are represented by the Charity's cash reserves and are to be expended as specified above.

**ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31st DECEMBER 2022**

**6. CASH AT BANK AND IN HAND**

	Unrestricted Funds £	Restricted Funds £	<b>Total 31-Dec-22 £</b>	<b>Total 31-Dec-21 £</b>
Cash at Bank and in Hand	48,350	5,512	53,863	50,544
	<u>48,350</u>	<u>5,512</u>	<u>53,863</u>	<u>50,544</u>

**7. DEBTORS AND PREPAYMENTS**

	Unrestricted Funds £	Restricted Funds £	<b>Total 31-Dec-22 £</b>	<b>Total 31 Dec 21 £</b>
Gift Aid Tax Recoverable	2,163	-	2,163	929
Sundry Debtors	1,121	-	1,121	566
	<u>3,284</u>	<u>-</u>	<u>3,284</u>	<u>1,495</u>

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	Unrestricted Funds £	Restricted Funds £	<b>Total 31-Dec-22 £</b>	<b>Total 31-Dec-21 £</b>
Independent Examiner's Fees	600	-	600	600
Sundry Creditors	376	414	790	267
	<u>976</u>	<u>414</u>	<u>1,390</u>	<u>867</u>

**9. CREDITORS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR**

The Charity held no long-term liabilities during this or the previous financial year.

**ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31st DECEMBER 2022**

**10. ANALYSIS OF NET ASSETS BY FUND**

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-22 £	Total 31-Dec-21 £
Fixed Assets ad Investments	-	-	-	-
Current Assets	50,659	5,098	55,757	51,172
Liabilities (due in more than one year)	-	-	-	-
	<u>50,659</u>	<u>5,098</u>	<u>55,757</u>	<u>51,172</u>

**11. STAFF COSTS AND NUMBERS**

	2022 £	2021 £
Gross Wages and Salaries	8,233	8,061
Employer's National Insurance Costs	-	-
Pension Contributions	-	-
	<u>8,233</u>	<u>8,061</u>

Employees who were engaged in each of the following activities:

	2022	2021
Activities in furtherance of organisation's objectives	2	2

The organisation operates a PAYE scheme to pay all employed members of staff. No staff received emoluments in excess of £60,000. (2021: None)

**12. PAYMENTS TO PCC MEMBERS**

	2022	2021
Number of Trustees who were paid expenses	3	3
Total Amount paid.	<u>2,235</u>	<u>3,826</u>

Expenses were paid to Vicar, one elected PCC member and one Ex Officio member to reimburse costs incurred in relation to their work for the church, such as travel, printing, stationary, telephone costs. No other payments were made to trustees or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or person connected with them.