

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MICHAEL, GALLEYWOOD COMMON

England & Wales · Charity number 1132183

Details

Other names	ST MICHAELS AND ALL ANGELS CHURCH GALLEYWOOD
Status	Registered
Legal form	Previously excepted
Registered	2009-10-16
Register	View on the Charity Commission register

Contact

Address	142 Watchouse Road Chelmsford CM2 8NQ
Phone	07887895838
Website	http://www.stmichaelsgalleywood.org.uk/

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Regular public Worships open to all. Provision of sacred space for prayer & contemplation. Pastoral work. The teaching of Christianity through sermons, groups, courses, religious assemblies in schools and youth work. Promotion of Christianity through activities for all ages including events, meetings, distribution of literature, and special need groups. Supporting charities in the UK and Overseas.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Poland
- South Africa
- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£136,322	£126,541	-	-
2023-12-31	£142,400	£100,743	-	-
2022-12-31	£115,205	£110,620	-	-
2021-12-31	£104,099	£113,570	-	-
2020-12-31	£113,713	£119,885	-	-

Trustees

Name	Role	Appointed
Rev David James Cattle	Chair	2018-10-02
Clare Elizabeth Broome		2019-04-30
Ekene Akotaobi		2025-05-18
Gavin Adlington		2021-05-16
Geoff Windus		2022-05-22
Jane Dougan		2014-04-24
Janella Dawn Coates		2019-04-30
Michael Tucker		2020-10-18
Paul Beat Wehren		2025-05-18
RICHARD JOSEPH JOHN HYLAND		2022-05-22
Stephanie Gillingham		2016-04-01
Susan Janice Metcalfe		2018-04-26
Travers Harpur		2022-05-22

Accounts

**Annual Report
and
Statement of Financial Activities
of the
Parochial Church Council**

**St Michael and All Angels Church,
Galleywood**

for the year ended 31st December 2024

Incumbent:
Rev. David Cattle

Charity Registration Number 1132183

Independent Examiner:
Independent Examiners Ltd
Unit 2
The Broadfield Business Centre
Delling Lane
Bosham
West Sussex
PO18 8NF

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

CONTENTS

Page 3	Legal and Administrative Information
Page 4 to 7	Review of the Year
Page 8	Independent Examiner's Report on the Accounts
Page 9	Statement of Financial Activities
Page 10	Balance Sheet
Pages 11 to 17	Notes to the Financial Statements

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

LEGAL AND ADMINISTRATIVE INFORMATION

PAROCHIAL NAME THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MICHAEL, GALLEYWOOD COMMON

CORRESPONDENCE ADDRESS Mr Jack Imrie
c/o The Vicarage, 450 Beehive Lane,
Galleywood, Chelmsford, Essex, CM2 8RN

PCC MEMBERS OF THE CHURCH

INCUMBENT Rev. David Cattle

ASSISTANT PRIESTS Rev. Stephanie Gillingham

LICENSED LAY MINISTER Travers Harpur

CHURCHWARDENS Mr Gavin Adlington
Mrs Anne Pepper

DEPUTY CHURCHWARDENS Mr Michael Tucker
Mr John Robertson

DEANERY SYNOD Mr Gavin Adlington
Mr Richard Hyland (PCC Treasurer)
Mrs Ann Martin

ELECTED MEMBERS Mrs Clare Broome (Lay Chair)
Mrs Janella Coates (Safeguarding Officer)
Mrs Jane Dougan (Electoral Roll Officer)
Ms Sue Metcalfe
Mr Ian Rigden
Mr Michael Tucker
Mr Geoff Windus

CHARITY NUMBER 1132183

OBJECTS Promoting in the ecclesiastical parish the whole mission of the church.

PRIMARY BANKERS Barclays Bank plc
2 High Street, Chelmsford, Essex CM1 1BG

INDEPENDENT EXAMINER K Gomes FCIE MAAT
Independent Examiners Ltd. Unit 2, The Broadfield Business Centre
Delling Lane, Bosham, West Sussex, PO18 8NF

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

REVIEW OF THE YEAR FOR THE YEAR ENDED 31st DECEMBER 2024

Aims and objectives

St Michael's Parochial Church Council (PCC) has the responsibility of cooperating with the Incumbent, the Reverend David Cattle, in promoting in the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the church building and grounds.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. During 2024, the PCC met five times, in addition to a short PCC meeting immediately following the Annual Parochial Church Meeting (APCM) to appoint officers.

The PCC has decided that the Standing Committee would not have regular meetings, but would meet as and when needed, under the direction of the Churchwardens. The Standing Committee comprises the Vicar and Churchwardens (ex officio members), together with members of the PCC members appointed by the PCC. At the beginning of 2024, Richard Hyland, Sue Metcalfe and Stephanie Troop were appointed. At the PCC meeting following the Annual Parochial Church Meeting, Richard Hyland and Sue Metcalfe were appointed for the remainder of 2024.

St Michael's aims to be a church of teams, covering everything from bell-ringing (led by Chris Moles) to the welcome team (led by Martin and Vryan Wilson). Each team has its own leader who reports to the incumbent and the PCC. The main strategic teams are as follows:

Clergy team: The clergy team consists of the incumbent, Revd. David Cattle, and one Associate Minister, Reverend Stephanie Gillingham, who is also Rector of Widford and Priest in Charge of Moulsham, St Luke. This team works with other ministers in the South West Chelmsford group of churches: the Reverend Hannah Robinson (Priest in Charge of St John, Moulsham) and Revd Suzanne McAllister (Associate Minister at Moulsham, St Luke).

The Churchwardens' team: At the beginning of 2024, Gavin Adlington and Anne Pepper were Churchwardens, and Michael Tucker was Deputy Churchwarden. At the Annual Meeting of Parishioners (AMP) on 26th May 2024, Gavin Adlington and Anne Pepper were re-elected as Churchwardens, and at the APCM that followed Michael Tucker and John Robertson were elected as Deputy Churchwardens.

Ministry leadership team (MLT): The MLT meets monthly, and has delegated responsibility for mission, ministry and worship. Throughout the whole of 2024, it consisted of the Incumbent, our two Licensed Lay Ministers (LLMs) (Travers Harpur and Fiona Selden), and one of our Authorised Local Preachers (ALPs) (Geoff Windus).

Worship planning team: This team meets every two months to plan and prepare service themes, readings, preaching series, and rotas for leading, preaching and praying. It consists of the Incumbent, our two LLMs, and our three Authorised Local Preachers (ALPs) (Chris Selden, Jane Harpur and Geoff Windus).

Staff team: The church has one paid staff member – Alice Loates became our Children, Youth and Families Leader in 2024.

Wider church structures

St Michael's is part of the South West Chelmsford Churches (SWCC) group of churches, along with the parishes of Moulsham, St Luke, and Widford (consisting of St Mary and Church of the Holy Spirit). The parish of St John, Moulsham, withdrew from the group during 2024. The clergy meet regularly for support,

prayer and business. The churches hold joint services and other events. Of particular note was the prayer event led by the Bishop of Bradwell, Adam Atkinson, on Sunday 1 September 2024.

The Lynchpins group consists of representatives of all four churches, and plans joint services and events. St Michael's representatives at the beginning of 2024 were the Incumbent (ex officio) and Anne Pepper and Dai Jones (elected by the APCM). At the APCM on 26 May 2024, Richard Hyland and Dai Jones were elected. South West Chelmsford Churches are all part of the Chelmsford Deanery.

Safeguarding

St Michael's PCC has adopted the Safeguarding Policy of the Church of England ("Promoting a Safer Church") to create and maintain a safe and caring place for all. The PCC has appointed Janella Coates as Parish Safeguarding Representative.

Membership

There are 133 people on the 2024 Electoral Roll, 75 of whom are resident in the parish, and 58 non-resident. This compares with 127 people on the 2023 Electoral Roll, 71 of whom were resident in the parish, and 56 non-resident.

Vision, strategy and priorities

The PCC, MLT, ALPs, and some invited others held their annual Leadership Away Day on 2 March 2024 at Stock Village Hall. The group reviewed progress on the nine priority areas set at the Away Day on 11 March 2023, and set five new priorities for the coming year, beginning at the 2024 APCM. These were:

1. Install a new audio-visual system.
2. Develop and enhance worship and discipleship for children and young people.
3. Develop and enhance adult discipleship.
4. Complete our Silver Eco Church award.
5. Take forward the churchyard project.

Worship and discipleship

Services

During 2024, the church continued to run with this pattern of Sunday services:

- 8.30am: Said Holy Communion (BCP), on every Sunday except when there is Holy Communion in the 10am service.
- 10am: Service of the Word every Sunday, except 2nd Sundays when Holy Communion is celebrated. This service includes the weekly "Sonlight" group for primary-aged children, and the "Mega" group for secondary-aged young people, which now runs every Sunday except when it is a Holy Communion Sunday. This service is livestreamed on our Facebook page every week.

The church also has Morning Prayer on Zoom every Tuesday at 9.30am, and an informal prayer meeting in church at 9am on the 2nd and 4th Wednesdays in each month.

The newly cleared area in the Copse was also used for outdoor services during the year, including for a Creation Sunday in September.

Sung worship

Members of our singing group, on a rota basis, have continued to lead the singing in the 10am Sunday services. And there was a larger singing group leading the singing for Easter Sunday, Pentecost, Michaelmas and the Carol Service.

Homegroups

As at the end of 2024, there were seven homegroups. These are working well for those who attend. There have been two meetings of homegroup leaders during the year to discuss the strategy for homegroups and how they can best be supported and promoted.

Activities

The PCC is committed to enabling the preaching of the Gospel to our community, so that as many people as possible will become followers of Jesus. It is also committed to serving our community in the name of Jesus. The PCC maintains an overview of everything that the church is and does. Here is a brief description of our activities:

Make Lunch: This is a nation-wide initiative to provide a hot meal during school holidays for every child (and their family), who would qualify for free school meals. Alice Loates leads the project.

Friendship+: This is a group for pre-school children and their parents/carers. Peggy Adlington leads the project.

Children's and youth work during the 10am service: We have a group for primary-aged children called "Sonlight" which meets weekly (except for family services), and a group for secondary-aged young people called "Mega" which runs every Sunday except when it is Holy Communion Sunday.

Youth work: Our new Children, Youth and Families Leader, Alice Loates, has started up a new lunch-time club in St Michael's school called "Ignite", and re-started the "Upwards" youth group on two Friday evenings per month in term time.

Schools work: The church provides Foundation Governors for St Michael's School. The Incumbent and the Children, Youth and Families Leader lead weekly assemblies in school and special services in church for Harvest, Christmas, Easter and End-of-Year. The Incumbent also leads special services in school and church for Galleywood Infant School, for Christmas and Easter.

Prayer support for individuals: St Michael's has a Prayer Chain, administered by Jane Windus, which is a group of people who receive confidential e-mails to pray for people and situations as needs arise. Prayer ministry is also offered after every 10am service. Intercession is also said during the 10am service, at Morning Prayer on Tuesdays, at the prayer meeting on Wednesday mornings, in homegroups, and by families and individuals at home.

Pastoral care: Much pastoral care takes place informally in friendship groups and homegroups. The Incumbent is always available to visit people who are ill or who cannot come to church for some reason, and to take Holy Communion to those who would like that.

Wednesday Fellowship: This is a group for older people in our community, many of whom have suffered a bereavement, and takes place once a month. It is led by a team of women from the church.

Marriage Day: The Incumbent and Fiona Selden lead a Marriage Day in May each year, which aims to prepare couples for marriage and to support those who are already married.

Eco Church: During 2024, the church achieved a Silver Eco Church award. Richard Hyland leads this project.

Fundraising: Beryl Moss and the Fundraising Team have organised many coffee mornings and other fundraising events in 2024, including a Taste of Sri Lanka evening, an organ recital by Philip Prior, a Cream Tea and Bingo, a Murder Mystery evening, and a Christmas Tree Festival. As well as raising much-needed funds for our Building Fund, these events have also had the effect of bringing more people into the church building, which has led in turn to more people joining our Sunday morning worshipping congregation.

Major expenditure: During 2024, a new audio system was fitted in the church. There are plans for a visual system (consisting of screens) to be fitted in 2025. And fundraising is taking place to fix the north roof.

Occasional offices: In 2024, 10 people were baptised (3 of whom were adults), 1 person reaffirmed their baptismal faith, and 3 people from our congregation were confirmed; there were 5 weddings; and there were 16 funeral services in church, 7 burials and 18 ashes interments in our churchyard, 9 burials and 2 ashes interments elsewhere, 13 funeral services at the Crematorium, and 4 committals at the Crematorium before

or after a service in church.

Churchyard: A team of volunteers (overseen by Churchwarden and Sexton, Anne Pepper), maintains the churchyard for the benefit of the local community. The Churchyard Care Team (Anne Pepper, Travers Harpur and the Incumbent) has written a Policy for how we care for the churchyard, which the PCC has approved. The Team has also written new information leaflets covering the rules for burials, memorials and items that can be placed on graves. A new outdoor noticeboard has been set up, specifically for churchyard information. Much care and thought has been given to how to sensitively regularise the churchyard, which will mean the removal of items from graves that should not be there. This is a long-term project, and was ongoing at the end of 2024.

Mission support: St Michael's gives away 10% of its planned giving receipts. In 2024, we supported the Bible Society, International Ministry to Jewish People, Overseas Missionary Fellowship, Made for More, 1000 Hills Community in South Africa, our sister church in Piotrkow, Poland, Crosslinks, St Michael's Junior School (purchasing Bibles for the children), CPAS (our Patron), the Leprosy Mission, and the Good Friday event run in Chelmsford city centre by Christians Together in Chelmsford. The Mission Team is led by Jane Harpur. It was decided that for this year's Harvest Project the church would collect money for a project called Kings Pantry run by Central Baptist Church in Lilongwe, Malawi, which aims to care for the physical and spiritual needs of local people. £2,327 was raised. Donations of food were also collected and taken to the Food Bank. Also, the church raised £310 for The Children's Society at the Christingle service.

Communications and technology: The project to update the church website has made huge progress and is ongoing. The monthly newsletter called What's On continues to be issued each month, with a devotional Thought for the Month written by one of our preachers. Our e-mail distribution list continues to expand, so more and more people are informed of church events and receive service sheets for watching services on Facebook. The church continues to send out messages on Facebook and occasionally on Instagram.

The church is in the process of transferring to a new communication and filing system, using Office 365. Many church officers now have a church-based e-mail account (e.g. vicar@stmichaelsgalleywood.org.uk), and confidential documents are in the process of being transferred into the Sharepoint system, so that documents are stored securely online rather than on individual people's computers.

Thanks: St Michael's PCC would like to thank the many volunteers who work so hard for the church.

Approved by the Trustees on 13/3/25

Signed on their behalf by Trustee..... 

Printed Name: DAVID JAMES CATTLE

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

I report to the charity Trustees on my examination of the accounts of St Michael and All Angels Church PCC for the year ended 31 December 2024 which are set out on pages 9 to 17.

Respective responsibilities of Trustees and examiner

As the charity's Trustees of St Michael and All Angels Church PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of St Michael and All Angels Church PCC are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of St Michael and All Angels Church PCC as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.



K Gomes FCIE MAAT
Unit 2, The Broadfields Business centre
Delling Lane
Bosham
West Sussex
PO18 8NF

17.3.25
Dated.....

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st DECEMBER 2024**

	Notes	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
		£	£	£	£
INCOMING RESOURCES					
Donations & Legacies	3a	119,672	528	120,200	129,034
Activities for Generating Funds	3b	1,892	6,031	7,923	9,649
Income from Investments	3c	2,484	-	2,484	1,516
Income from Charitable Activities	3d	12,167	-	12,167	10,455
Other Income	3e	107	-	107	1,001
TOTAL INCOMING RESOURCES		136,322	6,559	142,881	151,655
RESOURCES USED					
Expenditure on Raising Funds	4a	15	-	15	635
Cost of Charitable Activities	4b	125,836	-	125,836	99,329
Governance Costs	4c	690	-	690	780
TOTAL RESOURCES USED		126,541	-	126,541	100,743
NET INCOMING RESOURCES		9,781	6,559	16,340	50,912
NET MOVEMENT IN FUNDS		9,781	6,559	16,340	50,912
Balances Brought Forward		92,315	14,354	106,669	55,757
Transfer Between Funds		-	-	-	-
TOTAL FUNDS CARRIED FORWARD.		102,097	20,913	123,009	106,669

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

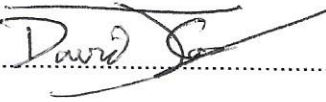
The notes on pages 11 to 17 form part of these financial statements.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**BALANCE SHEET
AS AT 31st DECEMBER 2024**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023
Fixed Assets					
Tangible Assets	2	-	-	-	-
Current Assets					
Debtors & Prepayments	7	13,282	-	13,282	3,016
Cash at Bank and in Hand	6	100,054	21,321	121,375	105,079
Total Current Assets		113,336	21,321	134,656	108,095
Creditors: Due Within One Year	8	11,239	408	11,647	1,426
NET CURRENT ASSETS		102,097	20,913	123,009	106,669
TOTAL ASSETS Less Current Liabilities		102,097	20,913	123,009	106,669
Creditors: Due in More Than One Year	9	-	-	-	-
NET ASSETS		102,097	20,913	123,009	106,669
Funds of the Charity					
Unrestricted Funds		102,097		102,097	92,315
Restricted Funds	5		20,913	20,913	14,354
		102,097	20,913	123,009	106,669

Approved by the Trustees on 13/3/25 and

Signed on their behalf by  David Cattle, Chairman

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2024

1. ACCOUNTING POLICIES

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions/ assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

FUNDS

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted Funds represent (a) income from trusts or endowments which may be extended only on those restricted objects provided in the terms of the trust or the bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted Funds are general funds, which can be used for PCC ordinary purposes.

Incoming Resources

Planned giving/ collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate are received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources Expended

Grants and donations are accounted for when paid over or when awarded/ if that award creates a binding obligation on the PCC. The diocesan quota or parish share is accounted for when due. Amounts received specifically for Mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for Gross.

Fixed Assets

Consecrated and Beneficed property is excluded from the accounts by s.10 (2) of the Charities Act 2011

No Value is placed on movable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Equipment used within the church premises is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £1000 or less are written off when the asset is acquired.

Investments are valued at market value at 31st December

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2024**

Grants payable without performance conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Changes in Accounting policies and previous accounts

There has been no change to the accounting policies (variation rules and methods of accounting) since last year, and no changes to the previous accounts.

Basis of preparation:

These Financial Statements have been prepared under the historical cost basis of accounting in accordance with the Charities Act 2011. The accounts have been prepared in accordance with: the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)2nd edition issued on 1 January 2019. The charity meets the definition of a public benefit entity under FRS102. No restatement was required in making the transition to FRS102.

2. TANGIBLE FIXED ASSETS

a) The Church of St Michael and All Angels, Galleywood

Consecrated and Beneficed property is excluded from the accounts by s.10 (2) of the Charities Act 2011.

No value is placed on movable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property.

The value of The Church of St Michael and All Angels, Galleywood (Building and Contents) at 31st December 2024 is £13,300,000.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2024**

3. INCOMING RESOURCES	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
a) Donations & Legacies				
Collections	6,295	-	6,295	6,000
Gifts & Donations	4,218	528	4,745	4,757
Gift Aid Donations	87,638	-	87,638	70,129
Gift Aid Tax Recoverable	21,483	-	21,483	17,026
Legacies	39	-	39	31,122
	<u>119,672</u>	<u>528</u>	<u>120,200</u>	<u>129,034</u>
b) Activities for Generating Funds				
Fundraising Events	144	6,031	6,175	8,031
Room Hire	928	-	928	1,344
Other Generated Funds	820	-	820	274
	<u>1,892</u>	<u>6,031</u>	<u>7,923</u>	<u>9,649</u>
c) Investment Income				
Bank Interest	2,484	-	2,484	1,516
	<u>2,484</u>	<u>-</u>	<u>2,484</u>	<u>1,516</u>
d) Charitable Activities				
Statutory Fees (Weddings, Funerals)	12,167	-	12,167	10,455
	<u>12,167</u>	<u>-</u>	<u>12,167</u>	<u>10,455</u>
e) Other Incoming Resources				
One Off Grants	-	-	-	950
Refunds Utilities	107	-	107	51
	<u>107</u>	<u>-</u>	<u>107</u>	<u>1,001</u>

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST DECEMBER 2024**

4. RESOURCES EXPENDED	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
	£	£	£	£
a) Expenditure on Raising Funds				
Cost of Events	15	-	15	635
	<u>15</u>	<u>-</u>	<u>15</u>	<u>635</u>
b) Cost of Charitable Activities				
Church Running & Maintenance	16,165	-	16,165	14,610
Churchyard Running Costs	7,737	-	7,737	11,164
Diocesan Parish Share	72,693	-	72,693	55,000
Family Hour/Sonlight/Youth	100	-	100	100
Major Repairs	-	-	-	964
Missionary & Charitable Giving	9,353	-	9,353	8,128
Organist Fees	35	-	35	-
Ministry Costs	3,255	-	3,255	2,227
Printing, Stationery & Postage	1,023	-	1,023	1,740
Service Costs	9,437	-	9,437	1,896
Sundry Expenses	480	-	480	126
Children & Family Worker Wages	5,246	-	5,246	-
Caretaker Wages	-	-	-	3,068
Bank Charges	312	-	312	306
	<u>125,836</u>	<u>-</u>	<u>125,836</u>	<u>99,329</u>
c) Governance Costs				
Independent Examiners Fees	690	-	690	780
	<u>690</u>	<u>-</u>	<u>690</u>	<u>780</u>

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2024**

5. RESTRICTED FUNDS

CURRENT FINANCIAL YEAR

	Balance 01-Jan-24	Income	Expenditure	Transfers	Balance 31-Dec-24
	£	£	£	£	£
Church Building	13,522	6,559	-	-	20,081
Race Runners & Galleywood Children	42	-	-	-	42
Wednesday Fellowship	389	-	-	-	389
Youth Group Events	401	-	-	-	401
	14,354	6,559	-	-	20,913

PREVIOUS FINANCIAL YEAR

	Balance 01-Jan-23	Income	Expenditure	Transfers	Balance 31-Dec-23
	£	£	£	£	£
Church Building	4,288	9,235	-	-	13,522
Race Runners & Galleywood Children	21	21	-	-	42
Wednesday Fellowship	389	-	-	-	389
Youth Group Events	401	-	-	-	401
	5,098	9,256	-	-	14,354

Church Building – funds used to pay for maintenance of the church building.

Racerunners & Galleywood Children – funds used for outreach to Children in the Parish.

Wednesday Fellowship – funds used to pay for a “social club” for those over 50 years of age.

Youth Group Events - funds raised to provide financial support for youth to attend events.

The Restricted Funds held are represented by the Charity’s cash reserves and are to be expended as specified above.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2024**

6. CASH AT BANK AND IN HAND

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-24 £	Total 31-Dec-23 £
Cash at Bank and in Hand	100,054	21,321	121,375	105,079
	<u>100,054</u>	<u>21,321</u>	<u>121,375</u>	<u>105,079</u>

7. DEBTORS AND PREPAYMENTS

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-24 £	Total 31 Dec 23 £
Gift Aid Tax Recoverable	6,552	-	6,552	2,287
Sundry Debtors	6,729	-	6,729	729
	<u>13,282</u>	<u>-</u>	<u>13,282</u>	<u>3,016</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-24 £	Total 31-Dec-23 £
Independent Examiner's Fees	690	-	690	660
Sundry Creditors	10,549	408	10,957	766
	<u>11,239</u>	<u>408</u>	<u>11,647</u>	<u>1,426</u>

9. CREDITORS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

The Charity held no long-term liabilities during this or the previous financial year.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2024**

10. ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-24 £	Total 31-Dec-23 £
Fixed Assets and Investments	-	-	-	-
Current Assets	102,097	20,913	123,009	106,669
Liabilities (due in more than one year)	-	-	-	-
	<u>102,097</u>	<u>20,913</u>	<u>123,009</u>	<u>106,669</u>

11. STAFF COSTS AND NUMBERS

	2024 £	2023 £
Gross Wages and Salaries	5,246	3,068
Employer's National Insurance Costs	-	-
Pension Contributions	-	-
	<u>5,246</u>	<u>3,068</u>

Employees who were engaged in each of the following activities:

	2024	2023
Activities in furtherance of organisation's objectives	1	1

The organisation operates a PAYE scheme to pay all employed members of staff. No staff received emoluments in excess of £60,000. (2023: None)

12. PAYMENTS TO PCC MEMBERS

	2024	2023
Number of Trustees who were paid expenses	5	5
Total Amount paid.	<u>4,348</u>	<u>5,924</u>

Expenses were paid to Vicar, one Church Warden, two elected PCC members and one Ex Officio member to reimburse costs incurred in relation to their work for the church, such as travel, printing, stationary, telephone costs.

No other payments were made to trustees or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or person connected with them.

Accounts

**Annual Report
and
Statement of Financial Activities
of the
Parochial Church Council**

**St Michael and All Angels Church,
Galleywood**

for the year ended 31st December 2023

Incumbent:
Rev. David Cattle

Charity Registration Number 1132183

Independent Examiner:
Independent Examiners Ltd
Unit 2
The Broadfield Business Centre
Delling Lane
Bosham
West Sussex
PO18 8NF

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

CONTENTS

Page 3	Legal and Administrative Information
Page 4 to 8	Review of the Year
Page 9	Independent Examiner's Report on the Accounts
Page 10	Statement of Financial Activities
Page 11	Balance Sheet
Pages 12 to 18	Notes to the Financial Statements

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

LEGAL AND ADMINISTRATIVE INFORMATION

PAROCHIAL NAME	THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MICHAEL, GALLEYWOOD COMMON
CORRESPONDENCE ADDRESS	Ms Sue Metcalfe PCC Secretary c/o The Vicarage, 450 Beehive Lane, Galleywood, Chelmsford, Essex, CM2 8RN
PCC MEMBERS OF THE CHURCH	
INCUMBENT	Rev. David Cattle
ASSISTANT PRIESTS	Rev. Stephanie Gillingham
CHURCHWARDENS	Mr Gavin Adlington Mrs Anne Pepper
DEPUTY CHURCHWARDENS	Mr Michael Tucker
DEANERY SYNOD	Mr Gavin Adlington Mr Richard Hyland Mrs Ann Martin
ELECTED MEMBERS	Mrs Clare Broome (Lay Vice Chair) Mrs Janella Coates Mrs Jane Dougan Mr Travers Harpur Mr Richard Hyland Mrs Alice Loates Mrs Ann Martin Ms Sue Metcalfe (Secretary) Mr Ian Rigden Ms Stephanie Troop Mr Michael Tucker Mr Geoff Windus
CHARITY NUMBER	1132183
OBJECTS	Promoting in the ecclesiastical parish the whole mission of the church.
PRIMARY BANKERS	Barclays Bank plc 2 High Street, Chelmsford, Essex CM1 1BG
INDEPENDENT EXAMINER	K Gomes FCIE MAAT Independent Examiners Ltd. Unit 2, The Broadfield Business Centre Delling Lane, Bosham, West Sussex, PO18 8NF

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

REVIEW OF THE YEAR FOR THE YEAR ENDED 31st DECEMBER 2023

Aims and objectives

St Michael's Parochial Church Council (PCC) has the responsibility of cooperating with the Incumbent, the Reverend David Cattle, in promoting in the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the church building and grounds.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. During 2023, the PCC met five times, in addition to a short PCC meeting immediately following the Annual Parochial Church Meeting (APCM) to appoint officers.

The PCC decided that the Standing Committee would not have regular meetings, but would meet as and when needed, under the direction of the Churchwardens. The Standing Committee comprises the Vicar and Churchwardens (ex officio members), together with three PCC members (appointed by the PCC). The Standing Committee met once on Zoom during 2023.

St Michael's aims to be a church of teams, covering everything from bell-ringing (led by Chris Moles) to the welcome team (led by Martin and Vervan Wilson). Each team has its own leader who reports to the incumbent and the PCC. The main strategic teams are as follows:

Clergy team: The clergy team consists of the incumbent, Revd. David Cattle, and one Associate Minister, Reverend Stephanie Gillingham, who is also Rector of Widford and Priest in Charge of Moulsham, St Luke. This team works with other ministers in the South West Chelmsford group of churches: the Reverend Hannah Robinson (Priest in Charge of St John, Moulsham) and Revd Suzanne McAllister (Associate Minister at Moulsham, St Luke).

The Churchwardens' team: At the beginning of the year, Gavin Adlington and Anne Pepper were Churchwardens, and Paul Wehren and John Robertson were Deputy Churchwardens. At the Annual Meeting of Parishioners (AMP) on 21st May 2023, Gavin Adlington and Anne Pepper were re-elected as Churchwardens, and at the APCM that followed Michael Tucker was elected as Deputy Churchwarden.

Ministry leadership team (MLT): The MLT meets monthly, and has delegated responsibility for mission, ministry and worship. At the beginning of 2023, it consists of the Incumbent, our two Licensed Lay Ministers (LLMs) (Travers Harpur and Fiona Selden), and our Authorised Evangelism Enabler (Sue Kitson). Towards the end of 2023, Sue Kitson stepped down from her role on the MLT to focus on other areas of ministry. Towards the end of the year, Geoff Windus (one of our Authorised Local Preachers) was invited to join the MLT.

Worship planning team: This team meets every two months to plan and prepare service themes, readings, preaching series, and rotas for leading, preaching and praying. It consists of the Incumbent, our two LLMs, and our three Authorised Local Preachers (ALPs) (Chris Selden, Jane Harpur and Geoff Windus).

Staff team: At the start of 2023, the PCC employed Chris Pearshouse as a Caretaker and Groundsman. Chris left his role during 2023. Caretaker duties are now being undertaken by a team of volunteers, under the leadership of Anne Pepper, and Groundsman duties are being undertaken by our gravedigger Andy Wallace and his team. During 2023, the Church advertised for a part-time Children, Youth and Families Leader. By the end of 2023, the post had not been filled, but was filled early in 2024.

Wider Church structures

St Michael's is part of the South West Chelmsford Churches (SWCC) group of churches (the title "Mission and Ministry Unit" was dropped during 2023, in line with the new Diocesan approach), along with the parishes of Moulsham, St Luke, St John, Moulsham, and Widford. The clergy meet regularly for support, prayer and business. The churches hold joint services and other events. The Lynchpins group consists of representatives of all five Churches, and plans joint services and events. St Michael's representatives were the Incumbent (ex officio) and Anne Pepper and Dai Jones (elected at the APCM). South West Chelmsford Churches are all part of the Chelmsford Deanery.

Safeguarding

St Michael's PCC has adopted the Safeguarding Policy of the Church of England ("Promoting a Safer Church") to create and maintain a safe and caring place for all. The PCC has appointed Janella Coates as Parish Safeguarding Representative.

Parochial inspection

The church had its annual inspection during November 2023, by the Lay Chair of the Deanery, Jill Readings. This went smoothly, and no issues were identified.

Membership

The 2023 Electoral Roll contained 127 people, 71 of whom were resident in the parish, and 56 non-resident. This compares with 119 people on the 2022 Electoral Roll, 68 of whom were resident in the parish, and 51 non-resident.

Vision, strategy and priorities

The PCC, MLT, ALPs, and some invited others held their annual Leadership Away Day on Saturday 11th March 2023 at the Octagon Room in Maldon. The group decided that our new logo, summary sentence ("The Church on the Hill") and "We are..." statements were still relevant, and so these remain in place. The group also worked through the model called "Theory of Change". Here is a summary of the main points, which were presented at the APCM:

Where do we want to be in 5 years' time?

We want to have our focus on God, be part of the local community (i.e., not a club), be welcoming all types of people, have sound biblical teaching, be relevant to people of all ages and stages of their Christian journey, focus on discipleship, and have a real depth to our faith.

What are the things currently preventing us from reaching this goal?

Lack of volunteers, especially in the area of children's work; and sung worship has been a long-standing issue, not just with different views about the choir and the style of adult sung worship, but also with how we make sung worship more accessible for all ages, and the interaction with technology (e.g., microphones).

The nine areas of priority

These are our areas of greatest priority for the following year (until the APCM in May 2024), together with the people responsible:

- i. ***Children, families and youth work.*** Revd David Cattle.
- ii. ***Sung worship.*** MLT.
- iii. ***Fundraising and building work.*** Gavin Adlington, Beryl Moss and the Fundraising Committee.
- iv. ***Homegroups.*** Travers Harpur and the homegroup leaders.
- v. ***Website and communications.*** Gavin Adlington and the Website Team.
- vi. ***150th anniversary celebrations.*** Anne Pepper, Revd David Cattle, and 150th Anniversary Planning Team.
- vii. ***The Copse.*** Anne Pepper.
- viii. ***Prayer.*** Jane Windus.
- ix. ***Churchyard.*** Anne Pepper, Revd David Cattle, Churchyard Care Team.

150th anniversary celebrations

The church was consecrated by the Rt Revd Dr Thomas Claughton, Bishop of Rochester, on the Festival of St Michael and All Angels, Monday 29th September 1873. To celebrate the 150th anniversary of this, a series of special events were held in September and October 2023:

Sunday 24th September: Informal all-age service, followed by a lunch and a treasure hunt for families.

Monday 25th: An art evening with local artist Colin Steed.

Wednesday 27th: A Variety Cabaret featuring members of the congregation.

Friday 29th: A concert by the Southend Boys and Girls Choirs.

Saturday 30th: A 13.7 mile walk around the boundaries of the parish, and a 3-hour peel of the church bells by the Essex Association of Ringers.

Sunday 1st October: A celebration service, with the Bishop of Chelmsford, the Revd Dr Guli Francis-Dehqani, and the Mayor of Chelmsford attending, along with the choir from St Michael's Junior School. Bishop Guli also blessed the newly constructed large wooden cross in the Copse area.

Worship and discipleship

Services

During 2023, the church continued to run with this pattern of Sunday services:

- 8.30am: Said Holy Communion (BCP), on every Sunday except 2nd Sunday.
- 10am: Service of the Word every Sunday, except 2nd Sundays when Holy Communion is celebrated. This service includes the weekly "Sonlight" group for primary-aged children, and the twice-monthly "Mega" group for secondary-aged young people. This service is livestreamed on our Facebook page every week.

The church also has Morning Prayer on Zoom every Tuesday at 9.30am, and an informal prayer meeting in church at 9am on the 2nd and 4th Wednesdays in each month.

During 2023, the PCC approved a change to the way that Holy Communion is administered, given that the worst of the Covid-19 pandemic is behind us, but the disease still lingers and causes many people some concern. At the start of 2023, Holy Communion was administered by simultaneous reception (the person administering Communion dips a wafer into the wine and then gives the wafer to the communicant). By the end of 2023, this option was still in place (for both wine and alcohol-free wine), alongside the option to receive real bread followed by either wine or alcohol-free wine from a common cup. All three of the Communion stations also have the option of either maize-free or gluten-free bread.

The newly cleared area in the Copse was also used for outdoor services during the year, including for a Creation Sunday in August.

The number of people attending services has been encouraging during 2023, and seems to be increasing. Christmas 2023 was particularly popular with local residents. Over 300 people attended Carols on the Common, which the Incumbent and others lead at the Heritage Centre; 288 people (239 adults and 49 children) attended the Carol Service; and 210 people (138 adults and 72 children) attended the Christingle. It was particularly encouraging that the Nativity play featured over 20 children.

Sung worship

Members of our singing group, on a rota basis, have continued to lead the singing in the 10am Sunday services. And there was a larger singing group leading the singing for Easter Sunday, Pentecost, the 150th Anniversary Service, and the Carol Service.

Homegroups

As at the end of 2023, there were seven homegroups. These are working well for those who attend. There have been two meetings of homegroup leaders during the year to discuss the strategy for homegroups and how they can best be supported and promoted.

Activities

The PCC is committed to enabling the preaching of the Gospel to our community, so that as many people as possible will become followers of Jesus. It is also committed to serving our community in the name of Jesus. The PCC maintains an overview of everything that the church is and does. Here is a brief description of our activities:

Make Lunch: This is a nation-wide initiative to provide a hot meal during school holidays for every child (and their family), who would qualify for free school meals. Alice Loates leads the project.

Friendship+: This is a group for pre-school children and their parents/carers. Carol Evans, who led the project for many years, stepped down in July 2023. Peggy Adlington took over the group from September.

Children's and youth work during the 10am service: We have a group for primary-aged children called "Sonlight" which meets weekly (except for family services and during the summer holidays), and a group for secondary-aged young people called "Mega" runs on the 1st and 3rd Sundays of each month.

Youth work: Both the "Fusion" lunch-time club at St Michael's CE (VA) Junior School and the "Upwards" youth group on Thursday evenings have been paused during the year while we seek to appoint a new Children, Youth and Families Leader. It is planned that these groups will re-start when someone is in post.

Schools work: The church provides Foundation Governors for St Michael's School. The Incumbent leads assemblies, teaches RE lessons, and meets regularly with the Head and the Chair of Governors. The incumbent also leads special services in church each year for Harvest, Christmas, Easter and End-of-Year. The school had a SIAMS (Statutory Inspection of Anglican and Methodist Schools) during the year. There are only two grades available, and the school was awarded the higher grade, which means that it is succeeding in its mission as a church school. The Incumbent also leads special services in school and church for Galleywood Infant School, for Christmas and Easter.

Prayer support for individuals: St Michael's has a Prayer Chain, administered by Jane Windus, which is a group of people who receive confidential e-mails to pray for people and situations as needs arise. Prayer ministry is also offered after every 10am service. Intercession is also said during the 10am service, at Morning Prayer on Tuesdays, at the prayer meeting on Wednesday mornings, in homegroups, and by families and individuals at home.

Pastoral care: Much pastoral care takes place informally in friendship groups and homegroups. The Incumbent is always available to visit people who are ill or who cannot come to church for some reason, and to take Holy Communion to those who would like that.

Wednesday Fellowship: This is a group for older people in our community, many of whom have suffered a bereavement, and takes place once a month. It is led by a team of women from the church.

Fundraising: Beryl Moss and the Fundraising Team have organised many coffee mornings and other fundraising events in 2023, including a concert by the Rock Choir, a craft fayre, and a Christmas Tree Festival. These events have been very popular with church members and with the wider local community. In addition, three of the events for the 150th celebration week were also fundraising events (the art evening, the Variety Cabaret, and the concert by the Southend Boys and Girls Choirs). During 2023, £9,235 was raised by these events, which brings the total raised to £13,522. As well as raising much-needed funds for our Building Fund, this has also had the effect of bringing more people into the Church building, which has led in turn to more people joining our Sunday morning worshipping congregation.

Major expenditure: During 2023, the driveway to the church was re-surfaced.

Occasional offices: In 2023, 23 people were baptised (21 children, including 1 teenager and 1 adult); there were 8 weddings and 1 wedding blessing at a nearby venue; and there were 15 funeral services in church, 7 burials and 14 ashes interments in our churchyard, 2 burials and 3 ashes interments elsewhere, 11 funeral services at the Crematorium, and 6 committals at the Crematorium before or after a service in church.

Marriage support: The Incumbent and Fiona Selden led a Marriage Day in May 2023. Four couples attended, and the Day was very much appreciated.

Churchyard: A team of volunteers (overseen by Churchwarden and Sexton, Anne Pepper), maintains the churchyard for the benefit of the local community. The Churchyard Care Team (Anne Pepper, Travers Harpur and the Incumbent) have begun a project to write a Policy for churchyard care, and produce a new leaflet and signage for the churchyard, to communicate the churchyard rules. Much care and thought has been given to how to sensitively regularise the churchyard, which will mean the removal of items from graves that should not be there. This project was ongoing at the end of 2023.

Mission support: St Michael's gives away 10% of its planned giving. In 2023, we supported the Bible Society, International Ministry to Jewish People, Overseas Missionary Fellowship, Made for More, 1000 Hills Community in South Africa, our sister church in Piotrkow, Poland, Crosslinks, St Michael's Junior School (purchasing Bibles for the children), CPAS (our Patron), and the Leprosy Mission. The Mission Team is led by Jane Harpur. It was decided that for this year's Harvest Project the church would give donations of food to the Chelmsford Food Bank. Also, the church raised £281 for The Children's Society at the Christingle service.

Communications and technology: The project to update the church website has made huge progress and is ongoing. The monthly newsletter called What's On continues to be issued each month, with a devotional Thought for the Month written by one of our preachers. Our e-mail distribution list continues to expand, so more and more people are informed of church events and receive service sheets for watching services on Facebook. The church continues to send out messages on Facebook, and during 2023 started to post messages on Instagram.

The church is in the process of transferring to a new communication and filing system, using Office 365. Many church officers now have a church-based e-mail account (e.g., vicar@stmichaelsgalleywood.org.uk), and confidential documents are in the process of being transferred into the SharePoint system, so that documents are stored securely online rather than on individual people's computers.

Thanks: St Michael's PCC would like to thank the many volunteers who work so hard for the church.

Approved by the Trustees on 21 MARCH 2024

Signed on their behalf by Trustee..... 

Printed Name: REVD DAVID CATTLE

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

I report to the charity Trustees on my examination of the accounts of St Michael and All Angels Church PCC for the year ended 31 December 2023 which are set out on pages 10 to 18.

Respective responsibilities of Trustees and examiner

As the charity's Trustees of St Michael and All Angels Church PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of St Michael and All Angels Church PCC are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

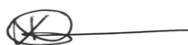
Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of St Michael and All Angels Church PCC as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Date

5.4.2024

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st DECEMBER 2023**

	Notes	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
		£	£	£	£
INCOMING RESOURCES					
Donations & Legacies	3a	126,790	2,244	129,034	100,327
Activities for Generating Funds	3b	2,638	7,012	9,649	4,970
Income from Investments	3c	1,516	-	1,516	287
Income from Charitable Activities	3d	10,455	-	10,455	9,621
Other Income	3e	1,001	-	1,001	-
TOTAL INCOMING RESOURCES		142,400	9,256	151,655	115,205
RESOURCES USED					
Expenditure on Raising Funds	4a	635	-	635	-
Cost of Charitable Activities	4b	99,329	-	99,329	110,020
Governance Costs	4c	780.00	-	780.00	600.00
TOTAL RESOURCES USED		100,743	-	100,743	110,620
NET INCOMING RESOURCES		41,656	9,256	50,912	4,585
NET MOVEMENT IN FUNDS		41,656	9,256	50,912	4,585
Balances Brought Forward		50,659	5,098	55,757	51,172
Transfer Between Funds		-	-	-	-
TOTAL FUNDS CARRIED FORWARD.		92,315	14,354	106,669	55,757

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 12 to 18 form part of these financial statements.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

BALANCE SHEET
AS AT 31st DECEMBER 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022
Fixed Assets					
Tangible Assets	2	-	-	-	-
Current Assets					
Debtors & Prepayments	7	3,016	-	3,016	3,284
Cash at Bank and in Hand	6	89,959	15,119.67	105,079	53,863
Total Current Assets		92,975	15,120	108,095	57,147
Creditors: Due Within One Year	8	660	766	1,426	1,390
NET CURRENT ASSETS		92,315	14,354	106,669	55,757
TOTAL ASSETS Less Current Liabilities		92,315	14,354	106,669	55,757
Creditors: Due in More Than One Year	9	-	-	-	-
NET ASSETS		92,315	14,354	106,669	55,757
Funds of the Charity					
Unrestricted Funds		92,315		92,315	50,659
Restricted Funds	5		14,354	14,354	5,098
		92,315	14,354	106,669	55,757

Approved by the Trustees on 21/3/24 and

Signed on their behalf by  David Cattle, Chairman

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2023

1. ACCOUNTING POLICIES

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions/ assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

FUNDS

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted Funds represent (a) income from trusts or endowments which may be extended only on those restricted objects provided in the terms of the trust or the bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted Funds are general funds, which can be used for PCC ordinary purposes.

Incoming Resources

Planned giving/ collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate are received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources Expended

Grants and donations are accounted for when paid over or when awarded/ if that award creates a binding obligation on the PCC. The diocesan quota or parish share is accounted for when due. Amounts received specifically for Mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for Gross.

Fixed Assets

Consecrated and Beneficed property is excluded from the accounts by s.10 (2) of the Charities Act 2011

No Value is placed on movable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Equipment used within the church premises is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £1000 or less are written off when the asset is acquired.

Investments are valued at market value at 31st December

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2023**

Grants payable without performance conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Changes in Accounting policies and previous accounts

There has been no change to the accounting policies (variation rules and methods of accounting) since last year, and no changes to the previous accounts.

Basis of preparation:

The financial statements have been prepared on the historical cost basis of accounting in accordance with the Charities Act 2011, the Church Accounting Regulations 2006 and in accordance with applicable accounting standards. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP2015). The charity meets the definition of a public benefit entity under FRS102. No restatement was required in making the transition to FRS102. The date of transition was 1st January 2015.

2. TANGIBLE FIXED ASSETS

a) The Church of St Michael and All Angels, Galleywood

Consecrated and Beneficed property is excluded from the accounts by s.10 (2) of the Charities Act 2011.

No value is placed on movable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property.

The value of The Church of St Michael and All Angels, Galleywood (Building and Contents) at 31st December 2022 is £11,590,000.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2023**

3. INCOMING RESOURCES	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
a) Donations & Legacies				
Collections	6,000	-	6,000	4,297
Gifts & Donations	3,513	1,244	4,757	4,364
Gift Aid Donations	69,129	1,000	70,129	67,415
Gift Aid Tax Recoverable	17,026	-	17,026	15,705
Legacies	31,122	-	31,122	8,546
	<u>126,790</u>	<u>2,244</u>	<u>129,034</u>	<u>100,327</u>
b) Activities for Generating Funds				
Fundraising Events	1,019	7,012	8,031	3,688
Room Hire	1,344	-	1,344	810
Other Generated Funds	274	-	274	472
	<u>2,638</u>	<u>7,012</u>	<u>9,649</u>	<u>4,970</u>
c) Investment Income				
Bank Interest	1,516	-	1,516	287
	<u>1,516</u>	<u>-</u>	<u>1,516</u>	<u>287</u>
d) Charitable Activities				
Statutory Fees (Weddings, Funerals)	10,455	-	10,455	9,621
	<u>10,455</u>	<u>-</u>	<u>10,455</u>	<u>9,621</u>
e) Other Incoming Resources				
One Off Grants	950	-	950	-
Refunds Utilities	51	-	51	-
	<u>1,001</u>	<u>-</u>	<u>1,001</u>	<u>-</u>

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST DECEMBER 2023**

4. RESOURCES EXPENDED	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
a) Expenditure on Raising Funds				
Cost of Events	635	-	635	-
	<u>635</u>	<u>-</u>	<u>635</u>	<u>-</u>
b) Cost of Charitable Activities				
Church Running & Maintenance	14,610	-	14,610	10,229
Churchyard Running Costs	11,164	-	11,164	4,027
Diocesan Parish Share	55,000	-	55,000	73,000
Family Hour/Sonlight/Youth	100	-	100	432
Major Repairs	964	-	964	179
Missionary & Charitable Giving	8,128	-	8,128	7,630
Organist Fees	-	-	-	-
Ministry Costs	2,227	-	2,227	2,004
Printing, Stationery & Postage	1,740	-	1,740	684
Service Costs	1,896	-	1,896	2,767
Sundry Expenses	126	-	126	97
Youth Worker Wages	-	-	-	5,104
Caretaker Wages	3,068	-	3,068	3,129
Bank Charges	306	-	306	738
	<u>99,329</u>	<u>-</u>	<u>99,329</u>	<u>110,020</u>
c) Governance Costs				
Independent Examiners Fees	780	-	780	600
	<u>780</u>	<u>-</u>	<u>780</u>	<u>600</u>

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2023**

5. RESTRICTED FUNDS

CURRENT FINANCIAL YEAR

	Balance 01-Jan-23	Income	Expenditure	Transfers	Balance 31-Dec-23
	£	£	£	£	£
Church Building	4,288	9,235	-	-	13,522
Race Runners & Galleywood Children	21	21	-	-	42
Wednesday Fellowship	389	-	-	-	389
Youth Group Events	401	-	-	-	401
	5,098	9,256	-	-	14,354

PREVIOUS FINANCIAL YEAR

	Balance 01-Jan-22	Income	Expenditure	Transfers	Balance 31-Dec-22
	£	£	£	£	£
Church Building	-	4,288	-	-	4,288
Race Runners & Galleywood Children	-	21	-	-	21
Wednesday Fellowship	389	-	-	-	389
Youth Group Events	401	-	-	-	401
	790	4,308	-	-	5,098

Church Building – funds used to pay for maintenance of the church building.

Racerunners & Galleywood Children – funds used for outreach to Children in the Parish.

Wednesday Fellowship – funds used to pay for a “social club” for those over 50 years of age.

Youth Group Events - funds raised to provide financial support for youth to attend events.

The Restricted Funds held are represented by the Charity’s cash reserves and are to be expended as specified above.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2023**

6. CASH AT BANK AND IN HAND

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-23 £	Total 31-Dec-22 £
Cash at Bank and in Hand	89,959	15,120	105,079	53,863
	<u>89,959</u>	<u>15,120</u>	<u>105,079</u>	<u>53,863</u>

7. DEBTORS AND PREPAYMENTS

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-23 £	Total 31 Dec 22 £
Gift Aid Tax Recoverable	2,287	-	2,287	2,163
Sundry Debtors	729	-	729	1,121
	<u>3,016</u>	<u>-</u>	<u>3,016</u>	<u>3,284</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-23 £	Total 31-Dec-22 £
Independent Examiner's Fees	660	-	660	600
Sundry Creditors	-	766	766	790
	<u>660</u>	<u>766</u>	<u>1,426</u>	<u>1,390</u>

9. CREDITORS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

The Charity held no long-term liabilities during this or the previous financial year.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2023**

10. ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-23 £	Total 31-Dec-22 £
Fixed Assets and Investments	-	-	-	-
Current Assets	92,315	14,354	106,669	55,757
Liabilities (due in more than one year)	-	-	-	-
	<u>92,315</u>	<u>14,354</u>	<u>106,669</u>	<u>55,757</u>

11. STAFF COSTS AND NUMBERS

	2023 £	2022 £
Gross Wages and Salaries	3,068	8,233
Employer's National Insurance Costs	-	-
Pension Contributions	-	-
	<u>3,068</u>	<u>8,233</u>

Employees who were engaged in each of the following activities:

	2023	2022
Activities in furtherance of organisation's objectives	1	2

The organisation operates a PAYE scheme to pay all employed members of staff. No staff received emoluments in excess of £60,000. (2022: None)

12. PAYMENTS TO PCC MEMBERS

	2023	2022
Number of Trustees who were paid expenses	5	3
Total Amount paid.	<u>5,924</u>	<u>2,235</u>

Expenses were paid to Vicar, two Church Wardens, one elected PCC member and one Ex Officio member to reimburse costs incurred in relation to their work for the church, such as travel, printing, stationary, telephone costs.

No other payments were made to trustees or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or person connected with them.

Accounts

**Annual Report
and
Statement of Financial Activities
of the
Parochial Church Council**

**St Michael and All Angels Church,
Galleywood**

for the year ended 31st December 2022

Incumbent:
Rev. David Cattle

Charity Registration Number 1132183

Independent Examiner:
Independent Examiners Ltd
Unit 2
The Broadfield Business Centre
Delling Lane
Bosham
West Sussex
PO18 8NF

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

CONTENTS

Page 3	Legal and Administrative Information
Page 4 to 8	Review of the Year
Page 9	Independent Examiner's Report on the Accounts
Page 10	Statement of Financial Activities
Page 11	Balance Sheet
Pages 12 to 19	Notes to the Financial Statements

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

LEGAL AND ADMINISTRATIVE INFORMATION

PAROCHIAL NAME	THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MICHAEL, GALLEYWOOD COMMON
CORRESPONDENCE ADDRESS	Ms Sue Metcalfe PCC Secretary c/o The Vicarage, 450 Beehive Lane, Galleywood, Chelmsford, Essex, CM2 8RN
PCC MEMBERS OF THE CHURCH	
INCUMBENT	Rev. David Cattle
ASSISTANT PRIESTS	Rev. Stephanie Gillingham
CHURCHWARDENS	Mr Gavin Adlington Mrs Anne Pepper
DEPUTY CHURCHWARDENS	Mr John Robertson Mr Paul Wehren
DEANERY SYNOD	Ms Sue Metcalfe (PCC Secretary) Ms Beryl Moss
ELECTED MEMBERS	Mrs Clare Broome (Lay Vice Chair) Mrs Janella Coates Mrs Jane Dougan Mr Travers Harpur Mr Richard Hyland Mrs Jacqueline Sigournay Ms Stephanie Troop Mr Michael Tucker Mr Paul Wehren Mr Geoff Windus
CHARITY NUMBER	1132183
OBJECTS	Promoting in the ecclesiastical parish the whole mission of the church.
PRIMARY BANKERS	Barclays Bank plc 2 High Street, Chelmsford Essex CM1 1BG
INDEPENDENT EXAMINER	Kim Gomes MAAT Independent Examiners Ltd. Unit 2, The Broadfield Business Centre Delling Lane, Bosham, West Sussex, PO18 8NF

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

REVIEW OF THE YEAR FOR THE YEAR ENDED 31st DECEMBER 2022

Aims and objectives

St Michael's Parochial Church Council (PCC) has the responsibility of cooperating with the Incumbent, the Reverend David Cattle, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the church building and grounds.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. During 2022, the PCC met five times, in addition to a short PCC meeting immediately following the Annual Parochial Church Meeting. Following the easing of the Covid-19 pandemic, PCC meetings happened in person rather than via Zoom.

The PCC decided that the Standing Committee would not have regular meetings, but would meet as and when needed, under the direction of the Churchwardens. The Standing Committee met twice during 2022. The Standing Committee comprises the Vicar and Churchwardens (ex officio members), together with three PCC members (appointed by the PCC).

St Michael's aims to be a church of teams, covering everything from bell-ringing (led by Chris Moles) to the welcome team (led by Martin and Veryan Wilson). Each team has its own leader who reports to the incumbent and the PCC. The main strategic teams are as follows:

Clergy team: The clergy team consists of the incumbent, Revd. David Cattle, two Associate Ministers who are also incumbents elsewhere in South West Chelmsford Churches – Reverends Stephanie Gillingham and Gemma Fraser (Revd Gemma Fraser left her post during 2022) – and a curate in the Moulsham parishes, Revd Suzanne McAllister.

The churchwardens' team: At the beginning of the year, there was one Churchwardens in post, Gavin Adlington, one permanent Churchwarden Emeritus, Anne Gardner, and two Deputy Churchwardens, Paul Wehren and John Robertson. At the Annual Meeting of Parishioners on 22nd May 2022, Gavin Adlington and Anne Pepper were elected as Churchwardens, and Paul Wehren and John Robertson were re-elected as Deputy Churchwardens.

Ministry leadership team (MLT): The MLT meets monthly, and has delegated responsibility for mission, ministry and worship. It consists of the Incumbent, our two Licensed Lay Ministers (LLMs) (Travers Harpur and Fiona Selden), our Authorised Pastoral Assistant (Karen Robertson), and our Authorised Evangelism Enabler (Sue Kitson). Towards the end of 2022, Karen Robertson stepped down from her role Pastoral Assistant and left the MLT (although Karen is still very active in Church life).

Worship planning team: This team meets every two months to plan and prepare service themes, readings, preaching series, and rotas for leading, preaching and praying. It consists of the Incumbent, our two LLMs, and our three Authorised Local Preachers (ALPs) (Chris Selden, Jane Harpur and Geoff Windus).

Staff team: The Church employed a part-time Children and Youth Worker, Ellen Morrison, who worked under the supervision of the incumbent. Ellen left her post in August 2022 to pursue a career in education. Work has begun to appoint a Children, Youth and Families Leader. The Church employs a Caretaker and Groundsman, Chris Pearshouse, who works under the supervision of the Churchwardens.

Wider Church structures

St Michael's is part of the South West Chelmsford Churches (SWCC) Mission and Ministry Unit (MMU),

along with the parishes of Moulsham: St Luke, St John, Moulsham, and Widford. The clergy meet regularly for support, prayer and business. The Churches hold joint services and other events. The Lynchpins group consists of representatives of all five Churches, and plans joint services and events. St Michael's representatives, elected at the APCM on 22nd May 2022, are the Incumbent, both Churchwardens and Dai Jones. South West Chelmsford Churches are all part of the Chelmsford Deanery.

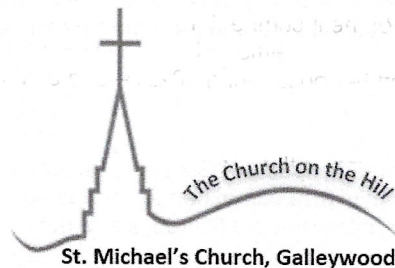
Safeguarding

St Michael's PCC has adopted the Safeguarding Policy of the Church of England ("Promoting a Safer Church") to create and maintain a safe and caring place for all. The PCC has appointed Janella Coates as Parish Safeguarding Representative.

Vision, strategy and priorities

The PCC, MLT and ALPs held their annual Leadership Away Day on Saturday 5th February 2022 at the Church of the Holy Spirit in Widford, to seek God's will for the future as we emerge from the worst of the Covid-19 pandemic. The group decided that it was time to change our vision prayer ("Jesus, teach us all to love"), and that further work was needed to develop a strategy for the future. We committed to spending time in Lent to read a passage of Scripture, pray and listen to God each day.

Our reflections from that time were brought together at a half-day meeting for the same leadership group on Sunday 15th May 2022. At this meeting, it was decided that the new summary sentence which describes the Church would be "The Church on the Hill", and this was subsequently put into a new logo:



It was decided that, rather than formulate a vision for the future, we would write a "We are..." statement, which reflects who we are as a Church and what is important to us, and which would also be a springboard for future strategy and vision:

"We are a friendly, joyful and relaxed Church where anyone can find a home, worshipping on the hill in the beautiful setting of Galleywood Common. Just as our spire is visible for miles around, we seek to be a sign of hope for all people by proclaiming God's love, sharing the good news about Jesus Christ, and drawing people to faith in him. As disciples of Jesus, we learn from the Bible, and we recognise the need for God's Holy Spirit to transform our lives. Following the example of Jesus, and strengthened by God, we serve our village and the wider world through love, prayer and action."

Subsequent to this meeting, nine priorities for the coming year (from APCM 2022 to APCM 2023) were set:

1. Re-start Sunday prayer ministry, and promote prayer at other times.
2. Develop a Churchyard strategy.
3. Plan 150th anniversary celebrations.
4. Open the Church building more.
5. Prioritise ministry to children, young people and families.
6. Develop opportunities for discipleship.
7. Develop better communication.
8. Make progress on fundraising and possible building work.
9. Make the most of the area of land we call "the copse".

Worship and discipleship

Following the worst of the Covid-19 pandemic, services are now taking place in the Church building, and the 10am service is also being live-streamed on our Facebook page. During 2022, we acquired new technology to allow us to live-stream with more quality. The technology also allows us to project the words for liturgy, readings and hymns and songs onto the screen in Church and also on the pictures which are live-streamed.

By the end of 2022, all of the Covid-19 precautions had been removed except one: Holy Communion is still being administered by simultaneous reception (the person administering Communion dips a wafer into the wine and then gives the wafer to the communicant). There are no plans yet to change this practice in order to reintroduce the common cup.

The easing of fears regarding Covid-19 was reflected in the large numbers of people attending our Christmas services. The high point of which was the Christingle, at which over 200 people were present. Although the Nativity at Lathcoats Farm did not take place, our own Carols on the Common did (for the first time in three years), and this attracted around 100 people. Our Carol Service was also well attended (153 adults and 29 children).

The choir has not sung on Sunday mornings since the start of the pandemic in March 2020. It has been decided that it is no longer viable for a choir to lead the singing at every 10am Sunday service, so we have a less formal, smaller group of singers instead. The membership of this small group of singers varies each week, on a rota basis, and is drawn from a wider pool of people than our former regular choir. Around 20 singers were brought together to lead the singing at the Carol Service.

We continue to hold an 8.30am Book of Common Prayer Holy Communion every Sunday (except on those Sundays when Holy Communion forms part of the 10am service). Morning Prayer still happens on Zoom, which works well for regular attendees.

By the end of 2022, homegroups were meeting via a mixture of in-person and on-line. One new homegroup has started, and homegroups have been more widely advertised. The homegroup leaders has met once in 2022, for mutual support, and to think about how we can promote homegroups more widely across the Church.

Activities

The PCC is committed to enabling the preaching of the Gospel to our community, so that as many people as possible will become followers of Jesus. It is also committed to serving our community in the name of Jesus. The PCC maintains an overview of everything that the church is and does.

The 2022 Electoral Roll contained 119 people, 68 of whom were resident in the parish, and 51 non-resident.

Here is a brief report on our activities:

Make Lunch: This is a nation-wide initiative to provide a meal for every child (and their family), who would qualify for free school meals, in school holidays. Sue Kitson led the project until the end of the summer 2022, at which point the project was paused until the end of the year while we searched for a new leader. Alice Loates became the project leader towards the end of the year, and the first Make Lunch to happen under her lead is planned for Wednesday 4th January. This will take place in St Michael's Junior School.

Friendship+: This is a group for pre-school children and their parents/carers, operating under the leadership of Carole Evans.

Children's and youth work on Sunday mornings: We have a group for Primary aged children called "Sonlight" which meets weekly during the 10am service (except for family services and during the summer holidays). A group for teenagers called "Mega" was re-started during the year, and runs on the first Sunday in each month.

Youth work: We run a group for Year 6+ twice each month called "Upwards", and a group for ages 14-18

once a month called "Older Youth". This work is led by Ellen Morrison. With Ellen's departure to pursue a career in education, "Upwards" has been paused until we appoint a new Children, Youth and Families Leader, and "Older Youth" has effectively been replaced by "Mega" on Sunday mornings.

Schools work: The church provides Foundation Governors for St Michael's CE (VA) Junior School. The Incumbent leads assemblies and special services, teaches RE lessons, and meets regularly with the Head and the Chair of Governors. Ellen Morrison led assemblies and ran a lunch-time Bible study club for Year 6 called "Fusion" until her departure in August 2022. The Incumbent and Ellen Morrison also led occasional assemblies and special services for Galleywood Infant School, and Ellen led a weekly lunch-time club called "Oasis" until her departure. Both "Fusion" and "Oasis" are currently paused until Ellen can be replaced. St Michael's School had an OFSTED inspection during 2022, during which the school was judged to remain a "Good" school.

Prayer support: St Michael's has a Prayer Chain, administered by Jane Windus, which is a group of people who receive confidential e-mails to pray for people and situations as needs arise. During the year, prayer ministry after each 10am Sunday service re-started following the worst of the pandemic. And there is an informal prayer group that meets in Church twice a month on Wednesday mornings.

Pastoral care: Much pastoral care takes place informally in friendship groups and homegroups. The Pastoral Care team, led by Karen Robertson, also visits the sick, housebound or bereaved in our community. Karen stepped down from her role as Pastoral Assistant towards the end of 2022. The Incumbent also visits people and takes Holy Communion to those who would like that.

Wednesday Fellowship: This is a group for older people in our community, many of whom have suffered a bereavement, and usually takes place once a month. It is led by Sally Bevan and others. The group is meeting again following the worst of the pandemic.

Occasional offices: In 2022, 13 people (all children) were baptised; there were 5 weddings and 1 wedding blessing; and there were 15 funeral services in Church, 7 burials of a body in our churchyard, 1 burial of a body elsewhere, 22 ashes burials in our churchyard, 1 burial of ashes elsewhere, 15 funeral services at the Crematorium, 8 committals at the Crematorium before or after a service in Church, and 1 committal before a service at Chelmsford Cathedral.

Marriage support: The Incumbent and Fiona Selden led a Marriage Day in May 2022 (the first in three years due to the pandemic). Only one couple attended, but the day was greatly appreciated by them.

Church at Car Boot Sale: Church members take part in this initiative, in which local churches get together to offer coffee, chat and prayer at a car boot sale in Boreham. This is led by Martin Wilson. The project ran throughout the warmer months of 2022.

Churchyard: A team of volunteers (overseen by the Churchwarden and Sexton, Anne Pepper), maintains the churchyard for the benefit of the local community. During 2022, a Churchyard Care Team was set up, in order to (1) oversee the day-to-day management of the churchyard, (2) plan for the future use of the churchyard, and make recommendations to the PCC, (3) develop a pastoral strategy relating the rules and laws of the churchyard, and for dealing with complaints, and (4) support each other, so that there is a team approach to pastoral and legal management of the churchyard.

Grounds: The area of Church-owned ground near the Eagle Crossroads, which we call "the copse", has been used by "Upwards" and by the congregations of South West Chelmsford Churches. A tree has also been donated in memory of local horticulturalist Peter Seabrook and has been planted.

Mission support: St Michael's gives away 10% of its planned giving. In 2022, we supported the Bible Society, International Ministry to Jewish People, Overseas Missionary Fellowship, Made for More, 1000 Hills Community in South Africa, our sister church in Piotrkow, Poland, Crosslinks, St Michael's Junior School (purchasing Bibles for the children), CPAS (our Patron), Leprosy Mission, and Church at Car Boot Sale. The Mission Team is led by Jane Harpur. St Michael's also collected money for two other organisations during 2022: (1) This year's Harvest Project raised £1,720.63 for Child Aid Eastern Europe, supporting disabled children in Ukraine. (2) At the Christingle service, we raised £296.66 for the Children's Society.

Fundraising: Beryl Moss and the Fundraising Team have organised many coffee mornings and other fundraising events in 2022, including a concert by the Rock Choir, an Artisan Craft Fayre, and a Christmas Tree Festival. As well as raising much-needed funds for our Building Fund, this has also had the effect of bringing more people into the Church building, which has led in turn to more people joining our Sunday morning worshipping congregation.

Thanks: St Michael's PCC would like to thank the many volunteers who work so hard for the church.

Risk Assessment: The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

Reserves Policy: The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

Public Benefit: The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

Approved by the Trustees on 20/04/2023

Signed on their behalf by Trustee..... 

Printed Name: S. S. METCALFE.

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

I report to the charity Trustees on my examination of the accounts of St Michael and All Angels Church PCC for the year ended 31 December 2022 which are set out on pages 10 to 19.

Respective responsibilities of Trustees and examiner

As the charity's Trustees of St Michael and All Angels Church PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of St Michael and All Angels Church PCC are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of St Michael and All Angels Church PCC as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Date

1.5.23

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st DECEMBER 2022

	Notes	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
		£	£	£	£
INCOMING RESOURCES					
Donations & Legacies	3a	99,604	723	100,327	93,501
Activities for Generating Funds	3b	1,385	3,585	4,970	927
Income from Investments	3c	287	-	287	14
Income from Charitable Activities	3d	9,621	-	9,621	9,406
Other Income	3e	-	-	-	250
TOTAL INCOMING RESOURCES		110,897	4,308	115,205	104,099
RESOURCES USED					
Expenditure on Raising Funds	4a	-	-	-	31
Cost of Charitable Activities	4b	110,020	-	110,020	112,909
Governance Costs	4c	600	-	600	630
TOTAL RESOURCES USED		110,620	-	110,620	113,570
NET INCOMING RESOURCES		277	4,308	4,585	(9,471)
NET MOVEMENT IN FUNDS		277	4,308	4,585	(9,471)
Balances Brought Forward		50,382	790	51,172	60,642
Transfer Between Funds		-	-	-	-
TOTAL FUNDS CARRIED FORWARD.		50,659	5,098	55,757	51,172

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 12 to 19 form part of these financial statements.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

BALANCE SHEET
AS AT 31st DECEMBER 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021
Fixed Assets					
Tangible Assets	2	-	-	-	-
Current Assets					
Debtors & Prepayments	7	3,284	-	3,284	1,495
Cash at Bank and in Hand	6	48,350	5,512	53,863	50,544
Total Current Assets		51,634	5,512	57,147	52,039
Creditors: Due Within One Year	8	976	414	1,390	867
NET CURRENT ASSETS		50,659	5,098	55,757	51,172
TOTAL ASSETS Less Current Liabilities		50,659	5,098	55,757	51,172
Creditors: Due in More Than One Year	9	-	-	-	-
NET ASSETS		50,659	5,098	55,757	51,172
Funds of the Charity					
Unrestricted Funds		50,659		50,659	50,382
Restricted Funds	5		5,098	5,098	790
		50,659	5,098	55,757.17	51,172

Approved by the Trustees on 20/12/23 and

Signed on their behalf by  David Cattle, Chairman

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2022**

1. ACCOUNTING POLICIES

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions/ assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

FUNDS

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted Funds represent (a) income from trusts or endowments which may be extended only on those restricted objects provided in the terms of the trust or the bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted Funds are general funds, which can be used for PCC ordinary purposes.

Incoming Resources

Planned giving/ collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate are received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources Expended

Grants and donations are accounted for when paid over or when awarded/ if that award creates a binding obligation on the PCC. The diocesan quota or parish share is accounted for when due. Amounts received specifically for Mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for Gross.

Fixed Assets

Consecrated and Beneficed property is excluded from the accounts by s.10 (2) of the Charities Act 2011

No Value is placed on movable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Equipment used within the church premises is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £1000 or less are written off when the asset is acquired.

Investments are valued at market value at 31st December

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2022**

Grants payable without performance conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Changes in Accounting policies and previous accounts

There has been no change to the accounting policies (variation rules and methods of accounting) since last year, and no changes to the previous accounts.

Basis of preparation:

The financial statements have been prepared on the historical cost basis of accounting in accordance with the Charities Act 2011, the Church Accounting Regulations 2006 and in accordance with applicable accounting standards. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP2015). The charity meets the definition of a public benefit entity under FRS102. No restatement was required in making the transition to FRS102. The date of transition was 1st January 2015.

2. TANGIBLE FIXED ASSETS

a) The Church of St Michael and All Angels, Galleywood

Consecrated and Beneficed property is excluded from the accounts by s.10 (2) of the Charities Act 2011.

No value is placed on movable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property.

The value of The Church of St Michael and All Angels, Galleywood (Building and Contents) at 31st December 2022 is £11,590,000.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2022

3. INCOMING RESOURCES	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
a) Donations & Legacies				
Collections	4,297	-	4,297	1,465
Gifts & Donations	3,651	713	4,364	9,217
Gift Aid Donations	67,405	10	67,415	67,584
Gift Aid Tax Recoverable	15,705	-	15,705	15,235
Legacies	8,546	-	8,546	-
	<u>99,604</u>	<u>723</u>	<u>100,327</u>	<u>93,501</u>
b) Activities for Generating Funds				
Fundraising Events	103	3,585	3,688	-
Room Hire	810	-	810	146
Other Generated Funds	472	-	472	781
	<u>1,385</u>	<u>3,585</u>	<u>4,970</u>	<u>927</u>
c) Investment Income				
Bank Interest	287	-	287	14
	<u>287</u>	<u>-</u>	<u>287</u>	<u>14</u>
d) Charitable Activities				
Statutory Fees (Weddings, Funerals)	9,621	-	9,621	9,406
	<u>9,621</u>	<u>-</u>	<u>9,621</u>	<u>9,406</u>
e) Other Incoming Resources				
One Off Grants	-	-	-	250
	<u>-</u>	<u>-</u>	<u>-</u>	<u>250</u>

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST DECEMBER 2022**

4. RESOURCES EXPENDED	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
a) Expenditure on Raising Funds				
Cost of Events	-	-	-	31
	-	-	-	31
b) Cost of Charitable Activities				
Church Running & Maintenance	10,229	-	10,229	11,473
Churchyard Running Costs	4,027	-	4,027	5,223
Diocesan Parish Share	73,000	-	73,000	72,366
Family Hour/Sonlight/Youth	432	-	432	1,050
Major Repairs	179	-	179	1,450
Missionary & Charitable Giving	7,630	-	7,630	8,065
Organist Fees	-	-	-	-
Ministry Costs	2,004	-	2,004	2,119
Printing, Stationery & Postage	684	-	684	917
Service Costs	2,767	-	2,767	2,024
Sundry Expenses	97	-	97	50
Youth Worker Wages	5,104	-	5,104	7,415
Caretaker Wages	3,129	-	3,129	646
Bank Charges	738	-	738	110
	110,020	-	110,020	112,909
c) Governance Costs				
Independent Examiners Fees	600	-	600	630
	600	-	600	630

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2022

5. RESTRICTED FUNDS

CURRENT FINANCIAL YEAR

	Balance 01-Jan-22	Income	Expenditure	Transfers	Balance 31-Dec-22
	£	£	£	£	£
Church Building	-	4,288	-	-	4,288
Race Runners & Galleywood Children	-	21	-	-	21
Wednesday Fellowship	389	-	-	-	389
Youth Group Events	401	-	-	-	401
	<hr/>				
	790	4,308	-	-	5,098

PREVIOUS FINANCIAL YEAR

	Balance 01-Jan-21	Income	Expenditure	Transfers	Balance 31-Dec-21
	£	£	£	£	£
Bell Ropes	-	-	1,716	1,716	-
Children's worker	2,534	-	2,534	-	-
Race Runners & Galleywood Children	1,370	-	1,370	-	-
Wednesday Fellowship	389	-	-	-	389
Youth Group Events	401	-	-	-	401
	<hr/>				
	4,694	-	5,620	1,716	790

CURRENT FINANCIAL YEAR

	Balance 01-Jan-22	Income	Expenditure	Transfers	Balance 31-Dec-22
	£	£	£	£	£
Church Building	-	4,288	-	-	4,288
Race Runners & Galleywood Children	-	21	-	-	21
Wednesday Fellowship	389	-	-	-	389
Youth Group Events	401	-	-	-	401
	<u>790</u>	<u>4,308</u>	<u>-</u>	<u>-</u>	<u>5,098</u>

PREVIOUS FINANCIAL YEAR

	Balance 01-Jan-21	Income	Expenditure	Transfers	Balance 31-Dec-21
	£	£	£	£	£
Bell Ropes	-	-	1,716	1,716	-
Children's worker	2,534	-	2,534	-	-
Race Runners & Galleywood Children	1,370	-	1,370	-	-
Wednesday Fellowship	389	-	-	-	389
Youth Group Events	401	-	-	-	401
	<u>4,694</u>	<u>-</u>	<u>5,620</u>	<u>1,716</u>	<u>790</u>

Bell Ropes – funds donated to pay for new bell ropes

Children's worker – funds donated to pay for a children's worker

Racerunners & Galleywood Children – funds used for outreach to Children in the Parish.

Wednesday Fellowship – funds used to pay for a "social club" for those over 50 years of age.

Youth Group Events - funds raised to provide financial support for youth to attend events.

The Restricted Funds held are represented by the Charity's cash reserves and are to be expended as specified above.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2022

6. CASH AT BANK AND IN HAND

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-22 £	Total 31-Dec-21 £
Cash at Bank and in Hand	48,350	5,512	53,863	50,544
	<u>48,350</u>	<u>5,512</u>	<u>53,863</u>	<u>50,544</u>

7. DEBTORS AND PREPAYMENTS

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-22 £	Total 31 Dec 21 £
Gift Aid Tax Recoverable	2,163	-	2,163	929
Sundry Debtors	1,121	-	1,121	566
	<u>3,284</u>	<u>-</u>	<u>3,284</u>	<u>1,495</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-22 £	Total 31-Dec-21 £
Independent Examiner's Fees	600	-	600	600
Sundry Creditors	376	414	790	267
	<u>976</u>	<u>414</u>	<u>1,390</u>	<u>867</u>

9. CREDITORS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

The Charity held no long-term liabilities during this or the previous financial year.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2022**

10. ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-22 £	Total 31-Dec-21 £
Fixed Assets ad Investments	-	-	-	-
Current Assets	50,659	5,098	55,757	51,172
Liabilities (due in more than one year)	-	-	-	-
	<u>50,659</u>	<u>5,098</u>	<u>55,757</u>	<u>51,172</u>

11. STAFF COSTS AND NUMBERS

	2022 £	2021 £
Gross Wages and Salaries	8,233	8,061
Employer's National Insurance Costs	-	-
Pension Contributions	-	-
	<u>8,233</u>	<u>8,061</u>

Employees who were engaged in each of the following activities:

	2022	2021
Activities in furtherance of organisation's objectives	2	2

The organisation operates a PAYE scheme to pay all employed members of staff. No staff received emoluments in excess of £60,000. (2021: None)

12. PAYMENTS TO PCC MEMBERS

	2022	2021
Number of Trustees who were paid expenses	3	3
Total Amount paid.	<u>2,235</u>	<u>3,826</u>

Expenses were paid to Vicar, one elected PCC member and one Ex Officio member to reimburse costs incurred in relation to their work for the church, such as travel, printing, stationary, telephone costs. No other payments were made to trustees or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or person connected with them.

Accounts

**Annual Report
and
Statement of Financial Activities
of the
Parochial Church Council**

**St Michael and All Angels Church,
Galleywood**

for the year ended 31st December 2021

Incumbent:
Rev. David Cattle

Charity Registration Number 1132183

Independent Examiner:
Independent Examiners Ltd
Unit 2
The Broadfield Business Centre
Delling Lane
Bosham
West Sussex
PO18 8NF

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

CONTENTS

Page 3	Legal and Administrative Information
Page 4	Independent Examiners Report to the Trustees
Page 5 to 9	Review of the Year
Page 10	Statement of Financial Activities
Page 11	Balance Sheet
Pages 12 to 19	Notes to the Financial Statements

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

LEGAL AND ADMINISTRATIVE INFORMATION

PAROCHIAL NAME	THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MICHAEL, GALLEYWOOD COMMON
CORRESPONDENCE ADDRESS	Ms Sue Metcalfe PCC Secretary c/o The Vicarage, 450 Beehive Lane, Galleywood, Chelmsford, Essex, CM2 8RN
PCC MEMBERS OF THE CHURCH	
INCUMBENT	Rev. David Cattle
ASSISTANT PRIESTS	Rev. Gemma Fraser Rev. Stephanie Gillingham
CHURCHWARDENS	Mr Gavin Adlington
DEPUTY CHURCHWARDENS	Mr John Robertson Mr Paul Wehren
DEANERY SYNOD	Ms Sue Metcalfe (PCC Secretary) Ms Beryl Moss
ELECTED MEMBERS	Mrs Clare Broome (Lay Chair) Mrs Janella Coates Mr Colin Dawson (Treasurer) Mrs Jane Dougan Mrs Sue Kitson Mrs Karen Robertson Mrs Jacqueline Sigournay Mr David Stevenson Ms Stephanie Troop Mr Michael Tucker Mr Paul Wehren
CHARITY NUMBER	1132183
OBJECTS	Promoting in the ecclesiastical parish the whole mission of the church.
PRIMARY BANKERS	Barclays Bank plc 2 High Street, Chelmsford Essex CM1 1BG
INDEPENDENT EXAMINER	Kim Gomes MAAT Independent Examiners Ltd. Unit 2, The Broadfield Business Centre Delling Lane, Bosham, West Sussex, PO18 8NF

**INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS
ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD
FOR THE YEAR ENDED 31st DECEMBER 2021**

This report on the financial statements of the PCC for the year ended 31st December 2021, which are set out on the following pages, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the regulations') and s.145 of the Charities Act 2011 (The Act').

Respective Responsibilities of the PCC and the Examiner

As the members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of Regulations and section 144(2) of the Charities Act 2011 does not apply. It is my responsibility to issue this report on those financial statements accounts in accordance with the terms of the Regulations.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145 (5) (b) of the Act and to be found in the Church Guidance, 2006 edition, issued from the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the requirements of the Act, and the Regulations have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Kim Gomes MAAT
Independent Examiners Ltd
Unit 2
The Broadfield Business Centre
Delling Lane
Bosham
West Sussex
PO18 8NF

Date:4 April 2022

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

REVIEW OF THE YEAR FOR THE YEAR ENDED 31st DECEMBER 2021

Aims and objectives

St Michael's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend David Cattle, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the church building and grounds.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. During 2021, the PCC has met every two months. Due to the Covid-19 pandemic, PCC meetings have sometimes happened using the "Zoom" teleconferencing platform, and sometimes in person.

St Michael's aims to be a church of teams, covering everything from bell-ringing (led by Chris Moles) to the choir (led by Janette Gibson and Ruth Collin) to the welcome team (led by Martin and Veryan Wilson). Each team has its own leader who reports to the incumbent and the PCC. The main strategic teams are as follows:

Clergy team: The clergy team consists of the incumbent, Revd. David Cattle, and two Associate Ministers who are also incumbents elsewhere in our Mission and Ministry Unit – Reverends Stephanie Gillingham and Gemma Fraser.

The churchwardens' team: At the beginning of the year, there were 2 churchwardens in post, Anne Pepper and Anne Gardner, and 2 deputy churchwardens, Paul Wehren and John Robertson. At the Annual Meeting of Parishioners on 16th May 2021, Anne Gardner became warden emeritus, Anne Pepper stepped down, and Gavin Adlington was elected as churchwarden. Paul Wehren and John Robertson were re-elected as deputy churchwardens.

Ministry leadership team (MLT): The MLT meets monthly, and has delegated responsibility for mission, ministry and worship. It consists of the incumbent, our two Licensed Lay Ministers (LLMs) (Travers Harpur and Fiona Selden), our Authorised Pastoral Assistant (Karen Robertson), and our Authorised Evangelism Enabler (Sue Kitson).

Worship planning team: This team meets every two months to plan and prepare service themes, readings, preaching series, and rotas for leading, preaching and praying. It consists of the incumbent, our two LLMs, and our three Authorised Local Preachers (ALPs) (Chris Selden, Jane Harpur and Geoff Windus).

Staff team: The Church employs a part-time Children and Youth Worker, Ellen Morrison, who works under the supervision of the incumbent.

Wider Church structures

St Michael's is part of the South West Chelmsford Churches (SWCC) Mission and Ministry Unit (MMU), along with the parishes of Moulsham: St Luke, St John, Moulsham, and Widford, The MMU incumbents meet regularly, along with the curate in the two Moulsham parishes, Revd Suzanne McAllister, for support, prayer and business, and the churches in the MMU hold joint services and other events. The Lynchpins group consists of representatives of all of the churches in the MMU, and plans MMU-wide services and events. St Michael's representatives at the start of the years were the incumbent, Karen Robertson, Anne Pepper and David Jones. At the APCM on 16th May 2021, Karen Robertson and Anne Pepper stepped down, and Gavin Adlington joined the group. The MMU is part of the Chelmsford Deanery (this Deanery was formed during 2021 from the amalgamation of Chelmsford South and Chelmsford North deaneries).

Safeguarding

St Michael's PCC has adopted the Safeguarding Policy of the Church of England to create and maintain a safe and caring place for all. The PCC has appointed Janella Coates as Parish Safeguarding representative.

Vision and strategy at the beginning of the year

St Michael's vision prayer is "Jesus, teach us all to love." The annual Leadership Retreat Day happened in October 2020 on Zoom, due to the Covid-19 pandemic, and at this day the PCC, MLT and ALPs set a direction of travel for 2021, as we seek to emerge from the worst of the pandemic. This direction of travel consisted of eight elements, which are on-going aims rather than targets for 2021:

1. **Church:** Recognizing that the Church family (i.e., not necessarily the building or the service) is the place where people most explicitly meet with God.
2. **Sunday service:** Being thought of as the link between groups that help people to engage with Church and help them to feel that they might belong to Church (e.g., graveyard working party, Friendship+ and Make Lunch) and groups that help people to become disciples (e.g., homegroups, listening prayer).
3. **Discipleship:** A focus on homegroups; helping people to know what it really means to be a Christian.
4. **Relationships:** Coming together to build relationships; more informal than organised; making the effort to meet up and chat; the importance of individual, informal relationships; encourage talking about relationship with God (normalise God-talk); sharing faith stories; always open and inclusive.
5. **Volunteering:** Every member serving; the Church should be more like a battleship (where everyone is crew) than a cruise ship (where a small crew serves everyone else); we all have unique, God-given gifts to use in the service of the Church community and the wider community.
6. **Families:** An emphasis on families.
7. **Listening prayer:** An increased focus on silence and listening to God in prayer.
8. **Continued live-streaming:** To keep our reach as wide as possible; and for those who can't come to Church for whatever reason.

Worship and discipleship

The Covid-19 pandemic has continued to impact our worship services during 2021. At the start of the year, the Church building was closed to public worship, so we live-streamed a 10am service, either from the Church building or from the homes of our worship leaders. Ellen Morrison live-streamed "St Michael's Live-stream for Kids" at 9.30am on Sunday mornings. We had Morning Prayer via Zoom on Tuesday mornings and a live-streamed Holy Communion on Thursday mornings.

The Church building re-opened for 10am worship on Easter Sunday (4th April), but with significant precautions in place: a number limit of 30 people (plus those running the service), no congregational singing (an individual or couple sang to the congregation instead), compulsory face masks (except for those who are exempt), no refreshments, and simultaneous Communion (involving the dipping of the bread in the wine by the person administering Communion). An all-age talk in the service replaced the "St Michael's Live-stream for Kids" (we subsequently stopped doing the all-age talk from September). We also continued to live-stream the 10am service. Our 8.30am BCP Holy Communion service re-started in person on Sunday 18th April (not live-streamed), with the same precautions in place as at 10am.

From 19th July, we were able to ease some precautions: Masks became strongly encouraged (rather than mandated by law), we lifted the number limit, we started serving refreshments outside, we re-started congregational singing (with masks on), and we sang a hymn/song outside the building (without masks) after the service.

Various changes to the law took place after this, following the ebb and flow of the pandemic. Masks became a matter of personal choice, refreshments inside started again, and congregational singing (without masks) was allowed inside the building. But as the epidemic became more acute towards the winter, compulsory mask-wearing was re-introduced by the Government, and we stopped serving refreshments.

It was a joy that many of our Christmas services could take place in the building. Although we limited numbers for the Carol Service and the Christingle, both services were a great success. Unfortunately, due to Covid-19, we were unable to run the Carols on the Common, and the Lathcoats Nativity did not happen.

At the end of the 2021, the Sunday service pattern was: 8.30am BCP Holy Communion (in person, not live-streamed), and 10am Service of the Word (and Holy Communion one Sunday each month) (in person and live-streamed). The mid-week Holy Communion service stopped in September, but the Morning Prayer on Zoom was still in place.

Also in 2021, the bells started to be rung again.

Some of the homegroups continued to meet, mostly via Zoom. Our work on how to resource, support and encourage homegroups has taken a back seat during the pandemic. Work will begin on this as the pandemic eases.

Stewardship campaign

In 2021, we ran a Stewardship Campaign, to encourage congregation members to review their giving to the Church, in terms of their time, their talents and their treasure. We did a preaching series on stewardship, and the campaign itself ran for four weeks in the summer. As part of this, we encouraged congregation members to consider transferring their giving onto the Parish Giving Scheme, which manages Gift Aid receipts, and gives people the option of selecting an automatic inflationary increase in their giving each year.

The campaign was successful in some ways. It led to some more volunteering, many people did transfer onto the Parish Giving Scheme, and some people did increase their financial giving. But financial results were mixed – some people felt they needed to decrease their giving, which, coupled together with the death of some older members of Church, led to a slight overall decrease in financial giving to the Church.

Activities

The PCC is committed to enabling the preaching of the Gospel to our community, so that as many people as possible will become followers of Jesus. It is also committed to serving our community in the name of Jesus. The PCC maintains an overview of everything that the church is and does.

The 2021 Electoral Roll contained 176 people, 74 of whom were resident in the parish, and 53 non-resident.

Here is a brief report on our activities:

Make Lunch: This is a nation-wide initiative to provide a meal for every child (and their family), who would qualify for free school meals, in school holidays. This is led by Sue Kitson. During 2021, the team started to serve meals in local schools again, with Covid-19 precautions in place. At Christmas, hampers were given out instead of serving food in schools.

Inform Galleywood: Saturday outreach sessions at the Library stopped during the pandemic. We recognise the value of this ministry, but we also think that the form of it needs to change. It is now working as an addition to the Church's pastoral ministry, in which people can be signposted to Steve Mack, who will then provide further support and signposting, in conjunction with his work for the Citizens Advice Bureau.

Messy Church: This project has not run since the beginning of the pandemic, although the Christingle was again run as a Messy Christingle in which people made their own Christingles from a pack that we provided. It is still our aim to work towards setting up a Messy Church team, under the right leadership, to re-start this project.

Friendship+: This is a group for pre-school children and their parents/carers. It has stopped during the pandemic, but re-started in September 2021. The numbers of adults and children at each session has increased since the re-start, and this is very encouraging.

Children's work: On Sunday mornings, we have a group for Primary aged children called "Sonlight" and a

group for teenagers called "Mega". SONlight re-started during 2021, as restrictions eased. Mega has not yet re-started, and this will be looked at soon in conjunction with all of our work with children, young people and families.

Youth work: We run a group for ages 11-14 twice each month called "Upwards", and a group for ages 14-18 once a month called "Older Youth". This work is led by Ellen Morrison. During the Covid-19 pandemic, this work took place partly on-line and partly in person, depending on the restrictions in place at the time. Ellen recently opened Upwards to Year 6 pupils at St Michael's Junior School, and this strategy has increased the number of young people attending.

Schools work: The church provides Foundation Governors for St Michael's CE (VA) Junior School. The incumbent leads assemblies and special services, teaches RE lessons, and meets regularly with the Head and the Chair of Governors. Ellen Morrison leads assemblies and runs a lunch-time Bible study club for Year 6 called "Fusion". All of these became in-person events during 2021. The incumbent and Ellen Morrison also lead assemblies and special services for Galleywood Infant School, and Ellen leads a weekly lunch-time club called "Oasis". Again, this had to be scaled back in 2020, but has re-started in 2021. Ellen also works with children at Thriftwood School, and this work re-started in 2021.

Pastoral care: The Pastoral Care team, led by Karen Robertson, visit the sick, housebound or bereaved in our community. Visiting is slowly getting back to normal, following what is hoped to be the worst of the pandemic.

Wednesday Fellowship: This is a group for older people in our community, many of whom have suffered a bereavement, and usually takes place once a month. It is led by Sally Bevan. The group stopped meeting at the start of the pandemic in March 2020, but re-started in time for Christmas 2021.

Occasional offices: In 2021, the number of occasional offices was affected by the pandemic. We had 3 weddings. We baptised 6 children and 1 adult. There were 19 funeral services in Church, 9 burials of a body in our churchyard, 17 ashes burials in our churchyard, 2 burials of ashes elsewhere, and 12 funeral services at the Crematorium.

Marriage support: The incumbent and Fiona Selden led a Marriage Day in May 2019. Sadly, this had to be cancelled in 2020, and again in 2021. There are plans to hold one in 2022.

Church at Car Boot Sale: Church members take part in this initiative, in which local churches get together to offer coffee, chat and prayer at a car boot sale in Boreham. This is led by Martin Wilson. The project re-started in 2021, and discussions are on-going to discern God's will for the future of the project.

Churchyard: A team of volunteers (overseen by the churchwardens), maintains the churchyard for the benefit of the local community. Anne Pepper led this team as our Sexton in 2021.

Grounds: The area of Church-owned ground near the Eagle Crossroads is being cleared by The Environment Group (TEG) to make a usable space. During 2021, this area was used by Upwards.

Mission support: St Michael's gives away 10% of its planned giving. In 2021, we supported the Bible Society, International Ministry to Jewish People, Overseas Missionary Fellowship, Made for More, 1000 Hills Community in South Africa, our sister church in Piotrkow, Poland, Crosslinks, St Michael's Junior School (purchasing Bibles for the children), CPAS (our Patron), Leprosy Mission, Church at Car Boot Sale. The Mission Team is led by Jane Harpur.

Thanks: St Michael's PCC would like to thank the many volunteers who work so hard for the church.

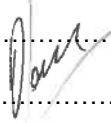
Plans for the future

The Annual Retreat did not take place in the Autumn of 2021, but is planned for 5th February 2022. This meeting will seek God's will for the how to recover from the worst of the pandemic. Some of the projects that need to be started or continued are: discerning the future of ministry for children, young people and families, looking at the music and singing for worship services, developing a vision for the use of the Copse, planning

our 150th anniversary celebrations, fundraising and working towards repairing the north roof, enhancing our prayer life, setting up a new website, developing and supporting homegroups, and thinking through future developments of the churchyard.

On a positive note, the cracks in some of the walls of the Church have been found out to be not as serious as was feared, and the sag in the sanctuary has been discovered to not be dangerous, and so the sanctuary can be opened up again to use.

Approved by the Trustees on24/03/2022.....



Signed on their behalf by Trustee.....

Printed Name:.....Colin Dawson.....

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st DECEMBER 2021**

	Notes	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
		£	£	£	£
INCOMING RESOURCES					
Donations & Legacies	3a	93,501	-	93,501	105,283
Activities for Generating Funds	3b	927	-	927	493
Income from Investments	3c	14	-	14	122
Income from Charitable Activities	3d	9,406	-	9,406	7,815
Other Income	3e	250	-	250	-
TOTAL INCOMING RESOURCES		104,099	-	104,099	113,713
RESOURCES USED					
Expenditure on Raising Funds	4a	31	-	31	-
Cost of Charitable Activities	4b	107,288	5,620	112,909	119,105
Governance Costs	4c	630	-	630	780
TOTAL RESOURCES USED		107,949	5,620	113,570	119,885
NET INCOMING RESOURCES		(3,851)	(5,620)	(9,471)	(6,172)
NET MOVEMENT IN FUNDS		(3,851)	(5,620)	(9,471)	(6,172)
Balances Brought Forward		55,948	4,694	60,642	66,814
Transfer Between Funds		(1,716)	1,716	-	-
TOTAL FUNDS CARRIED FORWARD.		50,382	790	51,172	60,642

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 10 to 16 form part of these financial statements.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**BALANCE SHEET
AS AT 31st DECEMBER 2021**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020
Fixed Assets					
Tangible Assets	2	-	-	-	-
Current Assets					
Debtors & Prepayments	7	1,495	-	1,495	2,739
Cash at Bank and in Hand	6	49,679	865	50,544	59,195
Total Current Assets		51,174	865	52,039	61,934
Creditors: Due Within One Year	8	792	75	867	1,292
NET CURRENT ASSETS		50,382	790	51,172	60,642
TOTAL ASSETS Less Current Liabilities		50,382	790	51,172	60,642
Creditors: Due in More Than One Year	9	-	-	-	-
NET ASSETS		50,382	790	51,172	60,642
Funds of the Charity					
Unrestricted Funds		50,382		50,382	55,948
Restricted Funds	5		790	790	4,694
		50,382	790	51,172	60,642

Approved by the Trustees on ...24/03/2022..... and

Signed on their behalf by  Colin Dawson, Treasurer

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2021

1. ACCOUNTING POLICIES

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions/ assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

FUNDS

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted Funds represent (a) income from trusts or endowments which may be extended only on those restricted objects provided in the terms of the trust or the bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted Funds are general funds, which can be used for PCC ordinary purposes.

Incoming Resources

Planned giving/ collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate are received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources Expended

Grants and donations are accounted for when paid over or when awarded/ if that award creates a binding obligation on the PCC. The diocesan quota or parish share is accounted for when due. Amounts received specifically for Mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for Gross.

Fixed Assets

Consecrated and Beneficed property is excluded from the accounts by s.10 (2) of the Charities Act 2011

No Value is placed on movable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Equipment used within the church premises is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £1000 or less are written off when the asset is acquired.

Investments are valued at market value at 31st December

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2021**

Grants payable without performance conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Changes in Accounting policies and previous accounts

There has been no change to the accounting policies (variation rules and methods of accounting) since last year, and no changes to the previous accounts.

Basis of preparation:

The financial statements have been prepared on the historical cost basis of accounting in accordance with the Charities Act 2011, the Church Accounting Regulations 2006 and in accordance with applicable accounting standards. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP2015). The charity meets the definition of a public benefit entity under FRS102. No restatement was required in making the transition to FRS102. The date of transition was 1st January 2015.

2. TANGIBLE FIXED ASSETS

a) The Church of St Michael and All Angels, Galleywood

Consecrated and Beneficed property is excluded from the accounts by s.10 (2) of the Charities Act 2011.

No value is placed on movable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property.

The value of The Church of St Michael and All Angels, Galleywood (Building and Contents) at 31st December 2021 is £11,590,000.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2021**

3. INCOMING RESOURCES	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
a) Donations & Legacies				
Collections	1,465	-	1,465	3,380
Gifts & Donations	9,217	-	9,217	13,422
Gift Aid Donations	67,584	-	67,584	65,530
Gift Aid Tax Recoverable	15,235	-	15,235	15,751
Legacies	-	-	-	7,200
	<u>93,501</u>	<u>-</u>	<u>93,501</u>	<u>105,283</u>
b) Activities for Generating Funds				
Fundraising Events	-	-	-	-
Room Hire	146	-	146	113
Other Generated Funds	781	-	781	380
	<u>927</u>	<u>-</u>	<u>927</u>	<u>493</u>
c) Investment Income				
Bank Interest	14	-	14	122
	<u>14</u>	<u>-</u>	<u>14</u>	<u>122</u>
d) Charitable Activities				
Statutory Fees (Weddings, Funerals)	9,406	-	9,406	7,815
	<u>9,406</u>	<u>-</u>	<u>9,406</u>	<u>7,815</u>
e) Other Incoming Resources				
One Off Grants	250	-	250	-
	<u>250</u>	<u>-</u>	<u>250</u>	<u>-</u>

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST DECEMBER 2021**

4. RESOURCES EXPENDED	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
a) Expenditure on Raising Funds				
Cost of Events	31	-	31	-
	<u>31</u>	<u>-</u>	<u>31</u>	<u>-</u>
b) Cost of Charitable Activities				
Church Running & Maintenance	9,757	1,716	11,473	10,414
Churchyard Running Costs	5,223	-	5,223	9,237
Diocesan Parish Share	72,366	-	72,366	70,846
Family Hour/Sonlight/Youth	1,050	-	1,050	851
Major Repairs	1,450	-	1,450	5,490
Missionary & Charitable Giving	8,065	-	8,065	10,693
Organist Fees	-	-	-	70
Ministry Costs	2,119	-	2,119	2,845
Printing, Stationery & Postage	917	-	917	947
Service Costs	2,024	-	2,024	273
Sundry Expenses	50	-	50	38
Youth Worker Wages	3,511	3,904	7,415	7,335
Caretaker Wages	646	-	646	-
Bank Charges	110	-	110	66
	<u>107,288</u>	<u>5,620</u>	<u>112,909</u>	<u>119,105</u>
c) Governance Costs				
Independent Examiners Fees	630	-	630	780
	<u>630</u>	<u>-</u>	<u>630</u>	<u>780</u>

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2021**

5. RESTRICTED FUNDS

CURRENT FINANCIAL YEAR

	Balance 01-Jan-21	Income	Expenditure	Transfers	Balance 31-Dec-21
	£	£	£	£	£
Bell Ropes	-	-	1,716	1,716	-
Children's worker	2,534	-	2,534	-	-
Race Runners & Galleywood Children	1,370	-	1,370	-	-
Wednesday Fellowship	389	-	-	-	389
Youth Group Events	401	-	-	-	401
	4,694	-	5,620	1,716	790

PREVIOUS FINANCIAL YEAR

	Balance 01-Jan-20	Income	Expenditure	Transfers	Balance 31-Dec-20
	£	£	£	£	£
Layzell/Bruce Legacies	1,356	-	1,356	-	-
Children's worker	7,369	-	4,835	-	2,534
Race Runners & Galleywood Children	1,350	20	-	-	1,370
Wednesday Fellowship	389	-	-	-	389
Youth Group Events	401	-	-	-	401
	10,865	20	6,191	-	4,694

Bell Ropes – funds donated to pay for new bell ropes

Layzell/Bruce Legacies – funds used in certain areas of the churchyard.

Children's worker – funds donated to pay for a children's worker

Racerunners & Galleywood Children – funds used for outreach to Children in the Parish.

Wednesday Fellowship – funds used to pay for a "social club" for those over 50 years of age.

Youth Group Events - funds raised to provide financial support for youth to attend events.

The Restricted Funds held are represented by the Charity's cash reserves and are to be expended as specified above.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2021**

6. CASH AT BANK AND IN HAND

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-21 £	Total 31-Dec-20 £
Cash at Bank and in Hand	49,679	865	50,544	59,195
	<u>49,679</u>	<u>865</u>	<u>50,544</u>	<u>59,195</u>

7. DEBTORS AND PREPAYMENTS

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-21 £	Total 31 Dec 20 £
Gift Aid Tax Recoverable	929	-	929	1,764
Sundry Debtors	566	-	566	975
	<u>1,495</u>	<u>-</u>	<u>1,495</u>	<u>2,739</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-21 £	Total 31-Dec-20 £
Independent Examiner's Fees	600	-	600	600
Sundry Creditors	192	75	267	692
	<u>792</u>	<u>75</u>	<u>867</u>	<u>1,292</u>

9. CREDITORS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

The Charity held no long-term liabilities during this or the previous financial year.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2021**

10. ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-21 £	Total 31-Dec-20 £
Fixed Assets ad Investments	-	-	-	-
Current Assets	50,382	790	51,172	60,642
Liabilities (due in more than one year)	-	-	-	-
	50,382	790	51,172	60,642

11. STAFF COSTS AND NUMBERS

	2021 £	2020 £
Gross Wages and Salaries	8,061	7,335
Employer's National Insurance Costs	-	-
Pension Contributions	-	-
	8,061	7,335

Employees who were engaged in each of the following activities:

	2,021	2,020
Activities in furtherance of organisation's objectives	2	1

The organisation operates a PAYE scheme to pay all employed members of staff. No staff received emoluments in excess of £60,000. (2019: None)

12. PAYMENTS TO PCC MEMBERS

	2021	2020
Number of Trustees who were paid expenses	3	4
Total Amount paid.	3,826	3,735

Expenses were paid to Vicar, one elected PCC member and one Ex Officio member to reimburse costs incurred in relation to their work for the church, such as travel, printing, stationary, telephone costs. No other payments were made to trustees or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or person connected with them.

13. RISK ASSESSMENT

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

14. RESERVES POLICY

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

15. PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

Accounts

**Annual Report
and
Statement of Financial Activities
of the
Parochial Church Council**

**St Michael and All Angels Church,
Galleywood**

for the year ended 31st December 2020

Incumbent:
Rev. David Cattle

Charity Registration Number 1132183

Independent Examiner:
Independent Examiners Ltd
Unit 2
The Broadbridge Business Centre
Delling Lane
Bosham
PO18 8NF

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

CONTENTS

Page 3	Legal and Administrative Information
Page 4	Independent Examiners Report to the Trustees
Page 5 to 9	Review of the Year
Page 10	Statement of Financial Activities
Page 11	Balance Sheet
Pages 12 to 19	Notes to the Financial Statements

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

LEGAL AND ADMINISTRATIVE INFORMATION

PAROCHIAL NAME	THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MICHAEL, GALLEYWOOD COMMON
CORRESPONDENCE ADDRESS	Ms Sue Metcalfe PCC Secretary c/o The Vicarage, 450 Beehive Lane, Galleywood, Chelmsford Essex CM2 8RN
PCC MEMBERS OF THE CHURCH	
INCUMBENT	Rev. David Cattle
ASSISTANT PRIESTS	Rev. Gemma Fraser Rev. Stephanie Gillingham
LICENSED LAY MINISTER	Mr Travers Harpur
CHURCHWARDENS	Mrs Anne Gardner Mrs Anne Pepper
DEPUTY CHURCHWARDENS	Mr John Robertson Mr Paul Wehren
DEANERY SYNOD	Ms Sue Metcalfe (PCC Secretary) Ms Beryl Moss
ELECTED MEMBERS	Mrs Clare Broome Mrs Janella Coates Mr Colin Dawson (Lay Chair & Treasurer) Mrs Jane Dougan Mrs Karen Robertson Mr David Stephenson Ms Stephanie Troop Mr Michael Tucker
CHARITY NUMBER	1132183
OBJECTS	Promoting in the ecclesiastical parish the whole mission of the church.
PRIMARY BANKERS	Barclays Bank plc 2 High Street, Chelmsford, Essex CM1 1BG
INDEPENDENT EXAMINER	K Gomes MAAT Independent Examiners Ltd. Unit 2, The Broadbridge Business Centre, Delling Lane, Bosham, PO18 8NF

**INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS
ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD
FOR THE YEAR ENDED 31st DECEMBER 2020**

This report on the financial statements of the PCC for the year ended 31st December 2020, which are set out on the following pages, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the regulations') and s.145 of the Charities Act 2011 (The Act).

Respective Responsibilities of the PCC and the Examiner

As the members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of Regulations and section 144(2) of the Charities Act 2011 does not apply. It is my responsibility to issue this report on those financial statements accounts in accordance with the terms of the Regulations.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145 (5) (b) of the Act and to be found in the Church Guidance, 2006 edition, issued from the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the requirements of the Act, and the Regulations have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kim Gomes MAAT
Independent Examiners Ltd
Unit 2
The Broadbridge Business Centre
Delling Lane
Bosham
PO18 8NF



Date: 6 April 21

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

REVIEW OF THE YEAR FOR THE YEAR ENDED 31st DECEMBER 2020

Aims and objectives

St Michael's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend David Cattle, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the church building and grounds.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. During 2020, the PCC has met every two months. Due to the Covid-19 pandemic (see below), the PCC has met on the internet using the platform "Zoom" since March.

St Michael's aims to be a church of teams, covering everything from bell-ringing (led by Chris Moles) to the choir (led by Janette Gibson and Ruth Collin) to the welcome team (led by Martin and Veryan Wilson). Each team has its own leader who reports to the incumbent and the PCC. The main strategic teams are as follows:

Clergy team: The clergy team consists of the incumbent, Revd. David Cattle, and two Associate Ministers who are also incumbents elsewhere in our Mission and Ministry Unit – Reverends Stephanie Gillingham and Gemma Fraser.

The churchwardens' team: The two churchwardens, Anne Pepper and Anne Gardner, have legal responsibilities by virtue of their office. Paul Wehren and John Robertson are deputy churchwardens.

Ministry leadership team (MLT): The MLT meets monthly, and has delegated responsibility for mission, ministry and worship. It consists of the incumbent, our two Licensed Lay Ministers (LLMs) (Travers Harpur and Fiona Selden), our Authorised Pastoral Assistant (Karen Robertson), and our Authorised Evangelism Enabler (Sue Kitson).

Worship planning team: This team meets every two months to plan and prepare service themes, readings, preaching series, and rotas for leading, preaching and praying. It consists of the incumbent, our two LLMs, and our three Authorised Local Preachers (ALPs) (Chris Selden, Jane Harpur, and Geoff Windus, who was made an ALP in December 2020).

Staff team: The Church employs a part-time Children and Youth Worker, Ellen Morrison, who works under the supervision of the incumbent.

Wider Church structures

St Michael's is part of the South West Chelmsford Churches (SWCC) Mission and Ministry Unit (MMU), along with the parishes of Moulsham: St Luke, St John, Moulsham, and Widford, The MMU incumbents meet regularly, along with the two curates in the MMU (Revds Andy Brown and Suzanne McAllister) for support, prayer and business, and the churches in the MMU hold joint services and other events. The Lynchpins group consists of representatives of all of the churches in the MMU, and plans MMU-wide services and events. St Michael's representatives are the incumbent, Karen Robertson, Anne Pepper and David Jones. The MMU is part of the Chelmsford South Deanery.

Safeguarding

St Michael's PCC has adopted the Safeguarding Policy of the Church of England to create and maintain a safe and caring place for all. The PCC has appointed Janella Coates as Parish Safeguarding representative.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

REVIEW OF THE YEAR FOR THE YEAR ENDED 31st DECEMBER 2020

Vision and strategy at the beginning of the year

St Michael's vision prayer is "Jesus, teach us all to love." The following four priorities for Advent Sunday 2019 to Christ the King 2020 were decided by the PCC and MLT at a Retreat Day in October 2019:

1. **Renew Sunday worship:** Renew the structure of the 10am Sunday service by (a) dropping the language of "rolling worship", together with its associated strapline "come when you can and leave when you like"; and (b) trialling the removal of the breakfast break, to make one continuous service.
2. **Develop a strategy for homegroups:** (a) Promote homegroups across the church and encourage people to join one (including those who are new to the church), (b) provide support for homegroup leaders, (c) strengthen the connection between homegroups and the rest of the church, and (d) ensure accountability for homegroups and their leaders to the vicar and the PCC.
3. **Respond to the Quinquennial Report:** Act on the 2019 Quinquennial Report, together with any necessary fundraising.
4. **Renew stewardship:** Renew our regular giving and our volunteering, through some kind of stewardship campaign.

Worship and discipleship

At the start of the year, Priority 1 was implemented. The language of "rolling worship" was dropped, and the breakfast break was removed from the service. There were plans to canvass opinion from the congregation about these changes, when the Covid-19 pandemic struck.

2020 was dominated by the Covid-19 pandemic, which began to affect the UK in March. Two national lockdowns were imposed by the Government during the year, and restrictions were in place for public worship for the rest of the year (e.g., mandatory face coverings, a ban on singing, and social distancing).

The first lockdown began in March, and public worship was not allowed in churches. All of our worship moved on-line as we began to live-stream services on our Facebook page. The pattern was: 9.30am St Michael's Live-stream for Kids! led by Ellen Morrison from her home, and 10am Service of the Word (with Holy Communion every second Sunday) led by our three households who are authorised to lead and preach – the Selden household, the Harpur household, and the incumbent. We also had a live-streamed Morning Prayer on Tuesday mornings and Holy Communion on Thursday mornings from the vicarage, both at 9.30am (these mid-week services continued for the rest of the year).

In June, as allowed by the Government, we opened the building for private prayer, and in July for public worship, funerals and weddings. We continued live-streaming our Sunday services from our homes, and added an extra Holy Communion service in the Church building at 11.30am.

In October, we stopped live-streaming worship from our homes, and began to live-stream worship from inside the Church building, using the new internet connection and Wi-Fi. The pattern became 8.30am BCP Holy Communion (not live-streamed), and 10am Service of the Word, with Holy Communion every second Sunday (live-streamed). The 10am service included an all-age talk by Ellen Morrison or one of our preachers.

This pattern continued until Christmas, when numbers of Covid-19 cases in our area increased dramatically. The Christmas services were mainly live-streamed (only the Midnight Communion had a congregation present), and on the Sunday after Christmas the only service was live-streamed. (In January 2021, another lock-down was imposed by the Government. Churches were legally allowed to remain open for public worship, but St Michael's PCC decided it was safer to close. This decision was vindicated by later advice from both the Diocese and the local authorities that churches should be closed. We reverted to our lockdown pattern of 9.30am and 10am, both live-streamed.)

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

REVIEW OF THE YEAR FOR THE YEAR ENDED 31st DECEMBER 2020

Regarding Priority 2, the homegroup leaders began to meet to discuss how homegroups could be better resourced and promoted, and this will be taken further when the pandemic starts to ease. See below for an update on Priorities 3 and 4.

Activities

The PCC is committed to enabling the preaching of the Gospel to our community, so that as many people as possible will become followers of Jesus. It is also committed to serving our community in the name of Jesus. The PCC maintains an overview of everything that the church is and does.

The 2020 Electoral Roll contained 126 people, 72 of whom were resident in the parish, and 54 non-resident.

Here are our main activities, and how they were affected by the Covid-19 pandemic:

Make Lunch: This is a nation-wide initiative to provide a meal for every child (and their family), who would qualify for free school meals, in school holidays. This is led by Sue Kitson. The nature of the project has changed during the Covid-19 pandemic. The team put together packs of ingredients, recipes and toys, which have been collected from a distribution point at the entrance to St Michael's Junior School.

Inform Galleywood: This project seeks to point people towards the advice they might need, for example in completing benefit forms. This is led by Steve Mack.

Messy Church: At the beginning of the year, Messy Church happened once every month, and was run by a team of Carina Cheesman, Beryl Waymont and Jenny Pearshouse, with assistance from Revd David Cattle and Ellen Morrison. This ministry closed completely due to the Covid-19 pandemic. There are plans to re-start it when the pandemic starts to ease.

Friendship+: This is a group for pre-school children and their parents/carers. It takes place weekly in term time, and is run at the Keene Hall. It is led by Carole Evans. This ministry has stopped completely due to the Covid-19 pandemic, since it was felt that it could not be done safely.

Children's work: On Sunday mornings, we have a group for Primary aged children called "Sonlight" and a group for teenagers called "Mega". These are led by Clare Broome and Ellen Morrison, respectively. This worked stopped completely when the Church building was closed for public worship. Sonlight did briefly restart again until the second wave caused a stop.

Youth work: We run a group for ages 11-14 twice each month called "Upwards", and a group for ages 14-18 once a month called "Older Youth". This work is led by Ellen Morrison. During the Covid-19 pandemic, this work took place partly on-line and partly in person, depending on the restrictions in place at the time.

Schools work: The church provides Foundation Governors for St Michael's CE (VA) Junior School. The incumbent leads assemblies and special services, teaches RE lessons, has lunch with the children and meets with teachers most weeks, and meets regularly with the Head and the Chair of Governors. Ellen Morrison leads assemblies and runs a lunch-time Bible study club for Year 6 called "Fusion". This work has had to be scaled back due to the pandemic, but the incumbent and Ellen Morrison continued to send in assembly plans and videos, which were used in classrooms on Monday mornings. The incumbent and Ellen Morrison also lead assemblies and special services for Galleywood Infant School, and Ellen leads a weekly lunch-time club called "Oasis". Again, this had to be scaled back in 2020. Ellen also works with children at Thriftwood School, and work will pick up again when the pandemic starts to ease.

Pastoral care: The Pastoral Care team visit the sick, housebound or bereaved in our community. Less visiting has been possible in 2020 due to the Covid-19 pandemic. In response, an expanded team has kept in contact with many people by telephone. All led by Karen Robertson.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

REVIEW OF THE YEAR FOR THE YEAR ENDED 31st DECEMBER 2020

Wednesday Fellowship: This is a group for older people in our community, many of whom have suffered a bereavement, and usually takes place once a month. It is led by Sally Bevan. The group stopped meeting at the start of the pandemic in March 2020. There are plans to re-start this group once we feel it is safe to do so.

Occasional offices: In 2020, the number of weddings, baptisms and confirmations was dramatically affected by the Covid-19 crisis – we had 2 weddings, 2 baptisms and no confirmations. In addition, there were 7 services held in the Church building, 19 burials in our Churchyard (full burials and ashes), 10 funeral services at the Crematorium, and 2 committals only at the Crematorium.

Marriage support: The incumbent and Fiona Selden led a Marriage Day in May 2019. Sadly, this had to be cancelled in 2020. We plan to run this day again when we are able.

Church at Car Boot Sale: Church members take part in this initiative, in which local churches get together to offer coffee, chat and prayer at a car boot sale in Boreham. This is led by Martin Wilson. The project has not run at all during 2020 due to the pandemic. The boot sale itself did happen in the summer months, but the Church at Car Boot Sale committee felt that it was safer not to be involved. Some members, including our incumbent, prayer-walked around the boot sale to seek guidance for the future. Discussions are on-going.

Churchyard: A team of volunteers (overseen by the churchwardens), maintains the churchyard for the benefit of the local community. Pam Bullman led this team as our Sexton for a large part of the year. Towards the end of the year, Pam stepped down, and Anne Pepper took on this role.

During the year, Anne Pepper organised for more grave space to be created on the north side of the churchyard by having the undergrowth cleared.

Grounds: The area of Church-owned ground near the Eagle Crossroads is being cleared by The Environment Group (TEG) to make a usable space.

Mission support: St Michael's gives away 10% of its planned giving. In 2020, we supported the Bible Society, Christian Witness to Israel, Overseas Missionary Fellowship, Made for More, 1000 Hills Community in South Africa, our sister church in Piotrkow, Poland, Crosslinks, St Michael's Junior School (purchasing Bibles for the children), CPAS (our Patron), Leprosy Mission, Church at Car Boot Sale, SASRA. The Mission Team is led by Jane Harpur.

St Michael's PCC would like to thank the many volunteers who work so hard for the church.

Plans for the future

Regarding Priority 3 (see above), during 2021 we plan to address three major repairs to the building: the tiles on the north roof, the cracks in the bell tower, and the sagging floor in the sanctuary. These will require a major building project and fund-raising campaign. Regarding Priority 4, it was decided that 2021 would be a better year for Stewardship Campaign.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**REVIEW OF THE YEAR
FOR THE YEAR ENDED 31st DECEMBER 2020**

In addition, at the Retreat Day in October 2020 (via Zoom) the PCC and MLT decided that these would be our priorities as the country and the Church emerge from the pandemic:

1. **Church:** Recognizing that the Church family (i.e., not necessarily the building or the service) is the place where people most explicitly meet with God.
2. **Sunday service:** Being thought of as the link between groups that help people to engage with Church and help them to feel that they might belong to Church (e.g., graveyard working party, Friendship+ and Make Lunch) and groups that help people to become disciples (e.g., homegroups, listening prayer).
3. **Discipleship:** A focus on homegroups; helping people to know what it really means to be a Christian.
4. **Relationships:** Coming together to build relationships; more informal than organised; making the effort to meet up and chat; the importance of individual, informal relationships; encourage talking about relationship with God (normalise God-talk); sharing faith stories; always open and inclusive.
5. **Volunteering:** Every member serving; the Church should be more like a battleship (where everyone is crew) than a cruise ship (where a small crew serves everyone else); we all have unique, God-given gifts to use in the service of the Church community and the wider community.
6. **Families:** An emphasis on families.
7. **Listening prayer:** An increased focus on silence and listening to God in prayer.
8. **Continued live-streaming:** To keep our reach as wide as possible; and for those who can't come to Church for whatever reason.

Approved by the Trustees on 30/3/21

Signed on their behalf by Trustee..... 

Printed Name: COLIN DAWSON

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st DECEMBER 2020**

	Notes	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
		£	£	£	£
INCOMING RESOURCES					
Donations & Legacies	3a	105,263	20	105,283	131,890
Activities for Generating Funds	3b	493	-	493	1,478
Income from Investments	3c	122	-	122	217
Income from Charitable Activities	3d	7,815	-	7,815	8,274
Other Income	3e	-	-	-	2,500
TOTAL INCOMING RESOURCES		113,693	20	113,713	144,359
RESOURCES USED					
Cost of Charitable Activities	4a	112,914	6,191	119,105	127,618
Governance Costs	4b	780	-	780	616
TOTAL RESOURCES USED		113,694	6,191	119,885	128,234
NET INCOMING RESOURCES		(1)	(6,171)	(6,172)	16,125
NET MOVEMENT IN FUNDS		(1)	(6,171)	(6,172)	16,125
Balances Brought Forward		55,949	10,865	66,814	50,689
Transfer Between Funds		-	-	-	-
TOTAL FUNDS CARRIED FORWARD.		55,948	4,694	60,642	66,814

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

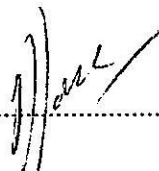
The notes on pages 10 to 16 form part of these financial statements.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**BALANCE SHEET
AS AT 31st DECEMBER 2020**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019
Fixed Assets					
Tangible Assets	2	-	-	-	-
Current Assets					
Debtors & Prepayments	7	2,739	-	2,739	4,945
Cash at Bank and in Hand	6	54,386	4,809	59,195	63,857
Total Current Assets		57,125	4,809	61,934	68,802
Creditors: Due Within One Year	8	1,177	115	1,292	1,988
NET CURRENT ASSETS		55,948	4,694	60,642	66,814
TOTAL ASSETS Less Current Liabilities		55,948	4,694	60,642	66,814
Creditors: Due in More Than One Year	9	-	-	-	-
NET ASSETS		55,948	4,694	60,642	66,814
Funds of the Charity					
Unrestricted Funds		55,948		55,948	55,949
Restricted Funds	5		4,694	4,694	10,865
		55,948	4,694	60,642	66,814

Approved by the Trustees on 30/3/21 and

Signed on their behalf by  Colin Dawson, Trustee

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2020

1. ACCOUNTING POLICIES

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions/ assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

FUNDS

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted Funds represent (a) income from trusts or endowments which may be extended only on those restricted objects provided in the terms of the trust or the bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted Funds are general funds, which can be used for PCC ordinary purposes.

Incoming Resources

Planned giving/ collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate are received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources Expended

Grants and donations are accounted for when paid over or when awarded/ if that award creates a binding obligation on the PCC. The diocesan quota or parish share is accounted for when due. Amounts received specifically for Mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for Gross.

Fixed Assets

Consecrated and Beneficed property is excluded from the accounts by s.10 (2) of the Charities Act 2011

No Value is placed on movable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Equipment used within the church premises is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £1000 or less are written off when the asset is acquired.

Investments are valued at market value at 31st December

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2020**

Grants payable without performance conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Changes in Accounting policies and previous accounts

There has been no change to the accounting policies (variation rules and methods of accounting) since last year, and no changes to the previous accounts.

Basis of preparation:

The financial statements have been prepared on the historical cost basis of accounting in accordance with the Charities Act 2011, the Church Accounting Regulations 2006 and in accordance with applicable accounting standards. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP2015). The charity meets the definition of a public benefit entity under FRS102. No restatement was required in making the transition to FRS102. The date of transition was 1st January 2015.

2. TANGIBLE FIXED ASSETS

a) The Church of St Michael and All Angels, Galleywood

Consecrated and Beneficed property is excluded from the accounts by s.10 (2) of the Charities Act 2011.

No value is placed on movable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property.

The value of The Church of St Michael and All Angels, Galleywood (Building and Contents) at 31st December 2020 is £11,590,000.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2020**

3. INCOMING RESOURCES	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
a) Donations & Legacies				
Collections	3,380	-	3,380	5,905
Gifts & Donations	13,402	20	13,422	17,095
Gift Aid Donations	65,530	-	65,530	86,059
Gift Aid Tax Recoverable	15,751	-	15,751	22,831
Legacies	7,200	-	7,200	-
	<u>105,263</u>	<u>20</u>	<u>105,283</u>	<u>131,890</u>
b) Activities for Generating Funds				
Fundraising Events	-	-	-	171
Room Hire	113	-	113	695
Other Generated Funds	380	-	380	612
	<u>493</u>	<u>-</u>	<u>493</u>	<u>1,478</u>
c) Investment Income				
Bank Interest	122	-	122	217
	<u>122</u>	<u>-</u>	<u>122</u>	<u>217</u>
d) Charitable Activities				
Statutory Fees (Weddings, Funerals)	7,815	-	7,815	8,274
	<u>7,815</u>	<u>-</u>	<u>7,815</u>	<u>8,274</u>
e) Other Incoming Resources				
Utility Refund	-	-	-	2,500
	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,500</u>

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST DECEMBER 2020**

4. RESOURCES EXPENDED	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
a) Cost of Charitable Activities				
Church Running & Maintenance	10,414	-	10,414	11,628
Churchyard Running Costs	7,881	1,356	9,237	9,181
Diocesan Parish Share	70,846	-	70,846	69,457
Family Hour/Sonlight/Youth	851	-	851	1,887
Major Repairs	5,490	-	5,490	3,720
Missionary & Charitable Giving	10,693	-	10,693	12,803
Organist Fees	70	-	70	35
Ministry Costs	2,845	-	2,845	3,846
Printing, Stationery & Postage	947	-	947	882
Service Costs	273	-	273	4,314
Sundry Expenses	38	-	38	151
Youth Worker Wages	2,500	4,835	7,335	4,318
Parish Administrator - Wages	-	-	-	5,000
Inform Galleywood - Wages	-	-	-	292
Bank Charges	66	-	66	104
	112,914	6,191	119,105	127,618
b) Governance Costs				
Independent Examiners Fees	780	-	780	616
	780	-	780	616

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2020**

5. RESTRICTED FUNDS

CURRENT FINANCIAL YEAR

	Balance 01-Jan-20	Income	Expenditure	Transfers	Balance 31-Dec-20
	£	£	£	£	£
Layzell/Bruce Legacies	1,356	-	1,356	-	-
Children's worker	7,369	-	4,835	-	2,534
Race Runners & Galleywood Children	1,350	20	-	-	1,370
Wednesday Fellowship	389	-	-	-	389
Youth Group Events	401	-	-	-	401
	10,865	20	6,191	-	4,694

PREVIOUS FINANCIAL YEAR

	Balance 01-Jan-19	Income	Expenditure	Transfers	Balance 31-Dec-19
	£	£	£	£	£
Layzell/Bruce Legacies	1,356	-	-	-	1,356
Children's worker	9,187	-	1,818	-	7,369
Race Runners & Galleywood Children	1,414	20	84	-	1,350
Inform Galleywood	292	-	292	-	-
Wednesday Fellowship	389	-	-	-	389
Youth Group Events	830	320	749	-	401
	13,468	340	2,943	-	10,865

Layzell/Bruce Legacies – funds used in certain areas of the churchyard.

Children's worker – funds donated to pay for a children's worker

Racerunners & Galleywood Children – funds used for outreach to Children in the Parish.

Inform Galleywood – funds for a project in liaison with Citizens Advice Bureau providing supported information for debt, budgeting, benefits and form-filling (fund exhausted in 2019).

Wednesday Fellowship – funds used to pay for a "social club" for those over 50 years of age.

Youth Group Events - funds raised to provide financial support for youth to attend events.

The Restricted Funds held are represented by the Charity's cash reserves and are to be expended as specified above.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2020**

6. CASH AT BANK AND IN HAND

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-20 £	Total 31-Dec-19 £
Cash at Bank and in Hand	54,386	4,809	59,195	63,857
	<u>54,386</u>	<u>4,809</u>	<u>59,195</u>	<u>63,857</u>

7. DEBTORS AND PREPAYMENTS

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-20 £	Total 31 Dec 19 £
Gift Aid Tax Recoverable	1,764	-	1,764	3,971
Sundry Debtors	975	-	975	974
	<u>2,739</u>	<u>-</u>	<u>2,739</u>	<u>4,945</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-20 £	Total 31-Dec-19 £
Independent Examiner's Fees	600	-	600	600
Sundry Creditors	577	115	692	1,388
	<u>1,177</u>	<u>115</u>	<u>1,292</u>	<u>1,988</u>

9. CREDITORS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

The Charity held no long-term liabilities during this or the previous financial year.

ST MICHAEL AND ALL ANGELS CHURCH, GALLEYWOOD

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31st DECEMBER 2020**

10. ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-20 £	Total 31-Dec-19 £
Fixed Assets ad Investments	-	-	-	-
Current Assets	55,948	4,694	60,642	66,814
Liabilities (due in more than one year)	-	-	-	-
	<u>55,948</u>	<u>4,694</u>	<u>60,642</u>	<u>66,814</u>

11. STAFF COSTS AND NUMBERS

	2020 £	2019 £
Gross Wages and Salaries	7,335	9,609
Employer's National Insurance Costs	-	-
Pension Contributions	-	-
	<u>7,335</u>	<u>9,609</u>

Employees who were engaged in each of the following activities:

	2020	2019
Activities in furtherance of organisation's objectives	1	3

The organisation operates a PAYE scheme to pay all employed members of staff. No staff received emoluments in excess of £60,000. (2019: None)

12. PAYMENTS TO PCC MEMBERS

	2020	2019
Number of Trustees who were paid expenses	4	4
Total Amount paid.	<u>3,735</u>	<u>6,189</u>

Expenses were paid to Vicar, one Church Warden and two elected PCC members to reimburse costs incurred in relation to their work for the church, such as travel, printing, stationary, telephone costs. No other payments were made to trustees or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or person connected with them.

13. RISK ASSESSMENT

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

14. RESERVES POLICY

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

15. PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.