

# **PARISH OF CROOKHAM**

## **ANNUAL REPORT**

**and**

## **FINANCIAL STATEMENTS**

**of the**

## **PAROCHIAL CHURCH COUNCIL**

**of**

## **CHRIST CHURCH, CROOKHAM**

**in the**

## **DIOCESE OF GUILDFORD**

**FOR THE YEAR ENDED 31 DECEMBER 2020**

# **THE PAROCHIAL CHURCH COUNCIL OF THE PARISH OF CROOKHAM**

## **ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020**

### **Administrative Information**

Christ Church, Crookham is situated in Gally Hill Road, Church Crookham. It is part of the Diocese of Guildford within the Church of England. The correspondence address is: The Parish Office, Christ Church, Gally Hill Road, Church Crookham, Hampshire GU52 6LH. The email and website addresses are: [administrator@christchurch-crookham.com](mailto:administrator@christchurch-crookham.com) and [www.christchurch-crookham.com](http://www.christchurch-crookham.com)

The Parochial Church Council (PCC) is a charity registered with the Charity Commission under number 1132174. PCC members who have served from 1 January 2020 to the date this report was approved are:

**Incumbent:** Rev Steve Franklin

**Licensed Lay Ministers:** Dr Avril Cross (ex officio) and Mrs Rosemary Fox (ex officio)

**Churchwardens:** Mr Adrian Coldridge, Mrs Jane Ash (resigned 15 September 2020) Mr Peter Roberts (elected 15 September 2020) (all ex officio)

**Deputy Wardens:** Mr Eric Barnfield, Mr Barry Goring (resigned 15 September 2020) and Mr Martin Redgrave (appointed 7 October 2020)

**Treasurer:** Professor Mark Cross (ex officio)

**Health & Safety Officer:** Mr Eric Barnfield

**Deanery Synod:** Michael Gibbons (ex officio) (Elected 15 September 2020) and Mrs Lucy Roose (ex officio)

**PCC Secretary:** Mrs Sandra Hare (resigned 15 September 2020); Mrs Judy Roberts (appointed November 2020)

### **Elected Members:**

Mrs Linda Ayrton

Mr Cedric Dowe (resigned 15 September 2020)

Mr Barry Goring (resigned 15 September 2020)

Mr Nigel Hare (resigned 15 September 2020)

Mr Martin Holmes

Mrs Jane Hooker (resigned 15 September 2020)

Mr Bruce Bulgin (elected 15 September 2020)

Mrs Pam Selwood (elected 15 September 2020)



Mrs Maureen Green (elected 15 September 2020)

Dr Keith Mundy (elected 15 September 2020)

Mr Andrew Munnings (elected 15 September 2020)

#### **Co-opted Members:**

Mrs Helen Anderton (Safeguarding)

Mr David Pooley (GDPR)

#### **Structure, Governance and Management**

The method of appointment of the PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

#### **Aim and Purpose**

The PCC of Christ Church have the responsibility of co-operating with the Incumbent in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the upkeep of the whole premises including the Vestry Hall, the Jubilee Annexe and the Churchyard.

#### **Activities, Achievements and Performance**

There were 154 parishioners on the 2020 Electoral Roll, 15 of whom were not resident within the parish. In accordance with the Parish practice the Electoral Roll was put together through a re-registration of all members. The average weekly attendance of regular worshippers was obviously heavily impacted by the COVID pandemic. The average attendance counted during October 2020 was 77 which is somewhat lower than in normal times. This number increased slightly at festivals and the Church was full as it could be for some of the Christmas services. It is also worth recording that the service was recorded online each week from the end of March and over the remaining part of the year there were some 224 'watches' of each service, a total of some 9400 watches in all during 2020. Activities by church organisations and others who used our facilities during the year included: Pre-School, Mother's Union, Chat Café, Crookham Wives, Brownies and various classes in the Vestry Hall and Lefroy Room. The full PCC met only twice during 2020 due to COVID restrictions.

#### **Review of the Year**

##### **The Vicar writes:**

In the year 2020, there were 8 Baptisms, 2 weddings, 13 Funerals, and 2 Interments of ashes.

The first few months of 2020 were normal enough, with the New Expressions service 'Cake Church' doing well as an accessible way for young families to worship. February saw a stewardship campaign over several weeks, and all seemed normal until the middle of March. The first COVID lockdown was met with a national stoicism reminiscent of the attitude during the blitz and went on for three and a half months. The first socially distanced return to Church came in July, lasting four months until October. November saw the second lockdown, followed by December back to social distancing before the resumption of the third lockdown just before Christmas.



## **Factual**

During the COVID crisis, the challenge to us individually has been very varied. Some worked from home, some were furloughed; some found it placed a tremendous burden on their mental health. Two members of our Church died, directly or indirectly, from the pandemic.

All of us have struggled to keep to the varying rules imposed. For our faith, it came as a challenge. And for us as a community, for all of us together, we have tried to continue with a sense of unity.

On-line services developed in the first lockdown, and continued through the second and third lockdowns, and, indeed, the times in between. Now we're live streaming, with every expectation of continuing on-line services indefinitely into future.

The practice of holding three services on a Sunday has meant that attendance at worship has been between 60 and 80 commensurate with adequate social distance spacing of seating limiting our capacity at any given service. The Standing Committee have been meeting weekly by zoom, to manage the day-to-day issues of the Church and our buildings; the last APCM was held, with mixed success, using a mixture of zoom (virtual) and physical attendance. Our house group has been meeting by phone, staff prayers have taken place by zoom, Sunday has included a phone-in service, and prayer meetings have occurred by phone.

It's not over yet. Although most of us have been vaccinated, there remains a high proportion of the population which has not, leaving them vulnerable.

The threat of a third wave is a very real danger. We must continue with our care. One day we'll laugh at our precautions with the receiving of Holy Communion, but at the moment we are all aware of the need to be careful.

For some time now we have been thinking about what a return to normal might look like, and how to manage a transition.

## **Thanks**

I would like to thank all those who have given of their time, effort, and money to make this Church thrive.

The PCC and Parish office holders, including the Wardens, Pete and Adrian, Mark the treasurer, Nigel Hare, for planned giving, Churchyard recorders Barry and Jenny Goring, and PCC secretary Judy Roberts. Subcommittees and particularly the Standing Committee during the Covid times.

All who have contributed to chat café, job squad, confirmation revisited, the house group, the circle of prayer, the choir, the music group, bell ringers, Sunday school, and youth group, all of which have done well. The flower arrangers, Gill and her team of sacristans, Malcolm and his team of acolytes and vergers, Matt Stapleton and the other editors of the magazine. All who have read, interceded, and participated in our services, especially Hugh the crucifer and Derek the organist.

Particular thanks should go to Sandra, Jackie and Ruth who have delivered a great deal of work in administration. We have now had a changeover in the Administration team from Sandra, Jackie and Ruth to Jenny and Alex, who have a lot to learn, especially as the rules change.



## **Vision**

A return to the mission of the Parish Church.

To resume our purpose:

To love God

To love people

To pray

To tell the Gospel of the Lord (with words if necessary)

To sustain the fellowship

To maintain and develop the infrastructure

- With all of which we are familiar. We know how to do these things. Every single one of us has a part to play.

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## **Challenge in 2021**

To return

We can restart our activities, if we have the volunteers to run them.

The earliest of these was the toddlers group; the parents remain responsible for their children, so all we need is to have one person there with DBS and safeguarding, and one other, just to smile and chat to the mums. Sarah Griffiths has the DBS and safeguarding, and now some parishioners have come forward to help with the smiling and chatting.



## Financial Review 2020

The financial statements and notes to the financial statements are given at the end of the Annual Report. This report provides an overview for parishioners who are not financial specialists. The references in brackets give the relevant heading or note section of the financial statements.

Of course, 2020 has been an exceptional year because of the impact of the COVID pandemic on our worship, community activities and any fund raising. However, although our income for the year dropped by some £26K, because of careful husbandry by our vicar and wardens we have also reduced our costs by £34K and so inadvertently ended up with a small surplus of £7552. Part of the reason for this is the accruals balance was in our favour this year by almost £6000, the Diocese provided grants up to a total of £6900 and late in the year we received a legacy of £2000. Hence, despite the fact, that the cash balance on our main account decreased by about £7000 in the year we achieved a modest accounting surplus. We are very grateful to the Diocese for their grant which we took partly in reduced Parish Share obligations (i.e. the equivalent of cash) and partly by reducing our debt to the Diocese arising from our building developments some years ago.

Because of the COVID pandemic there were very few notable expenditures on renovating the church fabric in 2020. As such, the church running expenses were reduced by some £10,000 for the year. The key notable expenditures included:

- Further improvements to church security (£926)
- Further improvements to the Church office computing systems and software (£716)
- Further repairs to the organ (£229)
- renovations to our electrical wiring (£1584)

The authorised spend on repairs and renovations has been limited and targeted at being effective for the congregation, whilst ensuring the fabric of the Church is well maintained.

A notable element of income and expenditure in these accounts is the operation of the Pre-School. This continues to be a very successful service to the community which is generally in high demand from families in the village. However, in 2020 our Pre-school income was also reduced by some 20% over a portion of the year because of the COVID pandemic which shut or limited its opening times for much of the period from March onwards for the remainder of the year. Although the local authority maintained their grant whether the Pre-school operated or not (due to COVID), parents not unnaturally did not wish to pay for services they were no longer receiving. This loss was mitigated to some extent by staff reducing their hours and also the modest use of the govt furlough scheme. The Pre-school has direct costs of £71,282 which mostly goes on staff salaries. In addition, of course, there are a range of overhead costs which this does not include (e.g. administrative support, cleaning, use of the Vestry Hall, clergy vestry, the dedicated storage area, etc.). To be clear, following on from the Government legislation regarding the auto enrolment for workplace pensions the PCC approved the Church Workers Pension Fund as the appropriate vehicle for its workforce and this was enacted from the 1st June 2016.

Total donations to charities included:

Churches Together in Fleet & Church Crookham (£1450), The Children's Society (£436), The Rainbow Trust (147), Food for Crookham families at Christmas (£473)

Principal sources of income were:



- Pre-School income from Hampshire County Council, employer vouchers and parents together are the largest single source of income for the PCC at £89659[Note 2c].
- The majority of the congregation donate by planned giving, much of which can have income tax reclaimed. There are others who give in other ways, some of which is also income-tax reclaimable. The total of these [Note 2a] is £71,282, a decrease from the £82886, given in 2019. Our planned giving income this past year was similar to that in 2019 which remains markedly less than in earlier years. However, this is not surprising given the impact of the pandemic on our worship and community activities.

### **Financial Administration**

Our finances continue to be administrated by the following team which was initially put in place at the 2017 APCM and re-affirmed each APCM since:

- Treasurer (Professor Mark Cross)
- Planned Giving Officer (Nigel Hare)
- Pensions Officer (Bruce Bulgin)
- Independent Examiner (David Sprot)

Additionally, we are grateful to Mrs Linda Ayrton, for her assistance to the Treasurer in a variety of ways including each week putting together the weekly income and banking it.

### **Reserves Policy**

It is the policy of the PCC to maintain sufficient unrestricted funds to meet running costs of the Church's ministry, maintenance of the buildings and emergency situations. Although this had not been possible in the last few years (2010-2014) whilst the new annex and upgrades to existing facilities were underway, all these costs are now paid and the Reserves are sufficient to sustain the church operation under normal circumstances for about 8 months should all income cease.

### **Funds held as custodian trustees on behalf of others**

There are no funds in this category.

### **Financial Risk Management**

The PCC income is less than £500,000 per annum so there is no requirement for a formal financial risk policy. However, it is sensible to consider the main areas of risk. These are considered to be:

- Costs arising from unplanned repair or maintenance work that is not covered by our insurance policies. The policies are believed to be adequate and are with Ecclesiastical Insurance, the recognised insurers for churches and PCCs.
- A Quinquennial Review inspection occurred in the summer of 2020, and although no serious issues were uncovered, there are bound to be some costs arising from the findings of our Inspecting Architect when he reports in early 2021. All of the urgent minor work from the 2015 inspection have been completed. It is anticipated that the costs can be contained within current income and special appeals if necessary.
- A significant amount of necessary tree maintenance work has recently been carried out in 2017 and 2018 and any remaining is well within current income levels.



- Under normal circumstances, although the Pre-School income base is the subject of variation because of Government changes to the funding of early years education, its income is reasonably stable.
- There is always a risk of accidents in the church premises and churchyard with claims against the PCC. No specific financial contingency can be made. The risk can be reduced by ensuring adherence to Health & Safety regulations.
- The church is generally in good repair and the PCC has been diligent in ensuring the QI conclusions have been actioned. However, it is clear that some large ticket items such as the church window frames and the roof will need serious renovation in the next decade or so. The PCC will need to consider how best to raise a fund to support such renovations as this must surely be an intergenerational project – delivered by one for those who follow!

### **Financial Summary**

The church has fortuitously continued in surplus this past year reflecting a trend over the last few years, even after paying back increments of the debt to the Diocese during the year, even including this past year, where some £2500 of grant from the Diocese was applied to the reduction of our debt. Of course, our year of planned worship and community activities have been decimated by the pandemic and this has impacted seriously on our income and expenditure patterns. Through the faithful support of our community, the continued govt support of our Pre-school in various ways and the help of our Diocese we have managed to keep our operation in a modest surplus even though the total income has dropped by some 11% in 2020. It is difficult to anticipate our net expenditure during 2021 because of course it depends on the national response to the pandemic, the roll out of the various vaccines and when we might return to something like normal. However, in the long term it remains important to a) pay off the remainder of our Diocesan debt and b) to put together a fund to enable the restoration and repair of the church window frames and the roof over the coming decade (a project in this coming decade for those that follow on!).



## **INDEPENDENT EXAMINERS REPORT**

### **TO THE PAROCHIAL CHURCH COUNCIL OF THE PARISH OF CROOKHAM FOR THE YEAR ENDED 31 DECEMBER 2020**

This report on the financial statements of the Parochial Church Council (PCC) for the year ended 31 December 2020, as set out on pages 6 to 18, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 (the Regulations) and section 144 of the Charities Act 2011 (the Act).

#### **Respective responsibilities of the PCC and examiner**

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and section 144(2) of the Act do not apply, and that an independent examination is needed. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

#### **Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145 of the Act and to be found in the Church guidance, 2013 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respects the requirements
  - to keep accounting records in accordance with section 130 of the Act; and
  - to prepare financial statements which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached

  
D Sprot

**D Sprot ACMA  
9 Pennyroyal  
Fleet, Hants  
GU51 5BH**



**THE PAROCHIAL CHURCH COUNCIL OF THE PARISH OF CROOKHAM**  
**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2020**

		Unrest- ricted	Desig- nated	Restrict- ed	<u>Total</u>	
	<u>Notes</u>	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>	<u>2020</u>	<u>2019</u>
<b>INCOMING RESOURCES</b>						
Incoming resources from donors	2a	75,061	0	582	75,643	79,460
Other voluntary incoming resources	2b	7,265	0	468	7,733	8,778
Income from charity & ancillary trading	2c	100,485	0	0	100,485	124,605
Income from investments	2d	14,677	0	7,458	22,135	19,491
<b>TOTAL INCOMING RESOURCES</b>		<b>197,448</b>	<b>0</b>	<b>8,508</b>	<b>205,996</b>	<b>232,334</b>
<b>RESOURCES USED</b>						
Grants & donations	3a	2,074	0	582	2,656	3,929
Activities directly relating to work of the church	3b	166,281	0	421	166,702	196,605
Fund-raising and publicity	3c	0	0	0	0	2,978
Church management and administration	3d	29,085	0	0	29,085	29,374
<b>TOTAL RESOURCES USED</b>		<b>197,440</b>	<b>0</b>	<b>1,003</b>	<b>198,443</b>	<b>232,886</b>
<b>NET INCOMING RESOURCES/RESOURCES USED</b>		<b>47</b>	<b>0</b>	<b>7,505</b>	<b>7,552</b>	<b>-552</b>
<b>BALANCES BROUGHT FORWARD</b>		<b>59,846</b>	<b>265,335</b>	<b>58,255</b>	<b>383,436</b>	<b>383,989</b>
<b>BALANCES CARRIED FORWARD</b>		<b>59,893</b>	<b>265,335</b>	<b>65,760</b>	<b>390,988</b>	<b>383,438</b>
<b><u>FIXED ASSETS</u></b>						
Tangible fixed assets	5				250,000	250,000
<b><u>CURRENT ASSETS</u></b>						
Debtors	6				11,489	13,752
Short Term Deposits					60,786	60,530
Cash at Bank and in hand					99,379	98,071
					171,654	172,353
Liabilities Falling Due within 1 year	7				-30,666	-38,917
Net Current Assets					140,988	133,436
<b><u>TOTAL ASSETS LESS CURRENT LIABILITIES</u></b>					<b>390,988</b>	<b>368,436</b>
<b><u>LIABILITIES FALLING DUE AFTER ONE YEAR</u></b>						
					0	0
					<b>390,988</b>	<b>383,436</b>
<b><u>REPRESENTED BY FUNDS</u></b>						
Unrestricted					59,893	59,846
Designated	10				265,335	265,335
Restricted	9				65,760	58,255
Endowment					0	0
<b>Total</b>					<b>390,988</b>	<b>383,436</b>



The financial statements on pages 6 to 18 were approved by the Parochial Church Council on 2nd April 2021 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'Steve Franklin'.

**Rev Steve Franklin, Vicar, Chairman**

A handwritten signature in black ink, appearing to read 'Mark Cross'.

**Professor Mark Cross, Treasurer**



## **THE PAROCHIAL CHURCH COUNCIL OF THE PARISH OF CROOKHAM**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020**

#### **1. ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Statement of Recommended Practice: Accounting and Reporting by Charities as revised 2005.

The financial statements have been prepared under the historical cost convention.

#### **Funds**

General funds represent the funds of the Parochial Church Council (PCC) that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds represent donations or grants received for a specific object or invited by the PCC for a specific object and can only be expended on the purpose for which they were given. Any balance remaining unused at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Designated funds are part of the unrestricted funds set aside by the PCC for a particular purpose. Unrestricted funds are general funds, which can be used for PCC ordinary purposes.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of Church members.

#### **Incoming Resources**

Planned giving, collections, donations and fees are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Rental income from the letting of church premises is recognised when due. Interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

#### **Resources used**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC. The diocesan parish share is an operational (though not a legal) liability and is accounted for when due. All other expenditure is recognised when a liability is incurred and is accounted for gross.

#### **Church Workers Pension Fund (CWPF) - FRS102 Statement**

*Crookham PCC (PB2014)* participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.



The Church Workers Pension Fund has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

### **Pension Builder Scheme**

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Bonuses may also be declared, depending upon the investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable (**2020: £4115, 2019: £5240**).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent was carried out as at 31 December 2016. A valuation as at 31 December 2019 was under way as at 31 December 2020.

For the Pension Builder Classic section, the valuation revealed a deficit of £14.2m on the ongoing assumptions used. At the most recent annual review, the Board chose not to grant a discretionary bonus, which will have acted to improve the funding position. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £1.8m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, **Crookham PCC (PB2014)** could become responsible for paying a share of that employer's pension liabilities.

### **Fixed assets**

Consecrated and beneficed property is excluded from the financial statements in accordance with section 10(2)(a) of the Charities Act 2011.

Movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property unless consecrated, and are not included in these financial statements. All expenditure incurred during the year on consecrated or benefice property and inalienable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities in the year in which it is incurred.



Other buildings held on behalf of the PCC for its own purposes are valued at cost. No depreciation is charged against such properties, but any expenditure on maintenance or improvement is written off as incurred.

Other fittings and equipment used within the church premises, including assets acquired under a finance lease, are depreciated on a straight line basis over 5 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

#### **Current assets**

Amounts owed to the PCC at the year end less provision for amounts that may prove uncollectable are shown as debtors.

Short-term deposits are cash held on deposit either with the CBF Church of England Funds or at the bank.



**THE PAROCHIAL CHURCH COUNCIL OF THE PARISH OF CROOKHAM**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020**

	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>2020 Total</b>	<b>2019 Total</b>
<b>2 INCOMING RESOURCES</b>					
<b>a Incoming resources from donors</b>					
Planned giving	58,151			58,151	57,042
Collections at all services	1,156			1,156	4,870
Sundry donations	3,176		582	3,758	3,024
Income tax recoverable	12,578			12,578	14,524
	<b>75,061</b>		<b>582</b>	<b>75,643</b>	<b>79,460</b>
<b>b Other voluntary incoming resources</b>					
Grants & donations	7,265		468	7,733	1,833
Fetes, Bazaars and other fund raising events	0		0	0	6,945
	<b>7,265</b>		<b>468</b>	<b>7,733</b>	<b>8,778</b>
<b>c Income from charitable &amp; ancillary trading</b>					
Magazine	2,223			2,223	3,726
Vestry contributions	1,538			1,538	8,686
Pre-School	89,659			89,659	103,346
Fees	7,065			7,065	8,847
	<b>100,485</b>			<b>100,485</b>	<b>124,605</b>
<b>d Income from investments</b>					
Interest receivable	257			257	452
Funds of School House Trust	0		7,458	7,458	6,531
Rent on Jubilee Drive	14,420			14,420	12,508
	<b>14,667</b>		<b>7,458</b>	<b>22,135</b>	<b>19,491</b>
<b>TOTAL INCOMING RESOURCES</b>	<b>197,448</b>		<b>8,508</b>	<b>205,996</b>	<b>232,334</b>
<b>3 RESOURCES USED</b>					
<b>a Grants &amp; donations</b>					
Missionary & charitable giving UK	<b>2,074</b>		<b>582</b>	<b>2,656</b>	<b>3,929</b>
<b>b Activities directly related to the work of the church</b>					
Ministry:					
Parish share	74,143			74,143	79,066
Clergy expenses	1,085			1,085	2,578
Vicarage expenses	618			618	216
Visiting Clergy	0			0	0
Church - running expenses	16,726		421	17,147	26,412



Professional fees	1,172		1,172	550
Upkeep of services	670		670	3,358
Expenditure on magazine & library	585		585	1,254
Upkeep of churchyard	0		0	285
Pre-school Salaries & Pensions	69,087		69,087	76,819
Other Pre-School expenses	2,195		2,195	6,067
	<b>166,281</b>	<b>421</b>	<b>166,702</b>	<b>196,605</b>

**c Fund raising & publicity**

<b>Costs of fetes &amp; other fund raising events</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,978</b>
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**d Church management & administration**

Administration:

Telephone & internet	1,322		1,322	1,492
Computers & Photocopiers	2,166		2,166	2,349
Other administration expenses	960		960	1,262
Staff pay	20,914		20,914	20,405
Investment property expenses	3,526		3,526	3,437
Bank charges	197		197	429
	<b>29,085</b>		<b>29,085</b>	<b>29,374</b>

**TOTAL RESOURCES USED**

<b>197,440</b>	<b>0</b>	<b>1,003</b>	<b>198,443</b>	<b>232,886</b>
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**4 STAFF COSTS**

Remuneration			90,001	91,984
Social security costs			0	0
Pension costs			4,115	5,240
			<b>94,116</b>	<b>97,244</b>

**5 FIXED ASSETS FOR USE BY THE PCC**

**Tangible fixed assets**

**Gross book value**

	<b>2,020</b>			<b>2,019</b>
	<b>FHL&amp;B</b>	<b>Leased</b>	<b>Total</b>	<b>Total</b>
As at January 1st 2020	250,000	0	250,000	250,000
Additions	0	0	0	0
Disposals	0	0	0	0
<b>As at 31 December 2020</b>	<b>250,000</b>	<b>0</b>	<b>250,000</b>	<b>250,000</b>

**Depreciation**

At 1 January 2020	0	0	0	0
Charge for year	0	0	0	0
Disposals	0	0	0	0
<b>As at 31st December 2020</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



Net book value

As at 31st December 2020

250,000	0	250,000	250,000
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6 DEBTORS

Prepayments and accruals

2,288 3,052

Tax recoverable on covenants

9,200 10,700

11,488 13,752

7 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

Amounts due under finance leases

0 0

Parish Share

-23,635 -26,135

Other accruals

-7,031 -12,782

Other creditors

0 0

-30,666 -38,917

8 ANALYSIS OF NET ASSETS BY FUND

Fixed assets

0 250,000 0 250,000 250,000

Current Assets

90,559 15,335 65,760 171,654 172,352

Liabilities : amounts falling due within 1 year

-30,666 0 0 -30,666 -38,916

Liabilities : amounts falling due within 5 years

0 0 0 0 0

Fund balance

59,893 265,335 65,760 390,988 383,436

9 RESTRICTED FUNDS

Christ Church Community Project

-9,265 0 0 -9,265

Funds of School House Trust

40,348 7,458 0 47,806

Parish share debt reduction

883 0 0 883

Organ maintenance

19,359 468 -421 19,406

Flowers

415 0 0 415

Library - Joan Blundell bequest

275 0 0 275

Pastoral care

474 0 0 474

Supporting children of the Parish

5,766 0 0 5,766

Collections - UK charities

0 582 -582 0

58,255 8,508 -1,003 65,760

10 DESIGNATED FUNDS

Investment properties

250,000 0 0 250,000

Building and Fabric

15,355 0 -10,219 15,335

265,355 0 -10,219 265,335



## NOTES

2b - The receipts for Churchyard Upkeep include £15 for the upkeep of a family grave and £30 from the Commonwealth War Graves Commission for the maintenance of the war graves in the cemetery.

4 - During the year the PCC employed organists, cleaners, a parish administrator, two assistants and Pre-School staff, none of whom earned more than £60,000 p.a. (2019: Nil). Together these employees equate to 5 full time employees (2019: 5).

Payments to PCC members and persons related to PCC members: The expenses paid to various members of the PCC may have included an immaterial proportion relating to their specific function as a member of the PCC.

The Parish Administrator (until the end of October 2020) is married to a member of the PCC (until September 2020). She was appointed through an open process with a set of formal interviews for a number of candidates. Furthermore, it was only after her appointment that her husband was elected to the PCC. No other payments were made in 2020 to persons closely connected to members of the PCC (2019: Nil).

5 - An investment property fund was set up by the PCC in 2013, to buy the freehold property, which is held as an investment, and is let.

There are no endowment funds to report.

There are no contingent liabilities as at 31 December 2020 (2019: Nil)

The registration number of the Crookham PCC with the Charity Commission is 1132174.