

## **Parish of Capel and Ockley**

### **Reports to the Annual Parochial Church Meeting**

**for the year 2021/22**

#### **The Context**

The PCC of the Parish of Capel and Ockley has the responsibility to promote the mission of the Churches throughout the parish in all its forms, pastoral, evangelistic, social and ecumenically. The past year has seen a continuation of this work and also a care for the physical structure of both its churches and churchyards. An important duty of the PCC is to be aware of the concerns of the congregation and to provide a place of discussion on all aspects of the Churches work in the villages and beyond through regular meetings. The PCC has met in full 6 times from May 2021 to March 2022. The Standing Committee has met 5 times in the same period.

#### **Membership of the PCC**

All membership of the PCC is elected by the Annual Parochial Church Meeting, in accordance with the Church Representation Rules. Up to twelve members can be elected along with the Churchwardens, Deanery Synod members and the Vicar who are ex-officio. The tenure is for three years. The Churchwardens are elected annually.

During April 2021 to April 2022 the following served as members of the PCC:-

Vicar and Chair	Revd Liz Richardson	(ex-officio)
Churchwardens	Joy Harman	(ex-officio) St John the Baptist
	Norman Ede	(ex-officio) St John the Baptist
	James Lee-Steere	(ex-officio) St Margaret's
Deanery Synod:	Andy Carr	(ex-officio) St John the Baptist
	Shirley Dean Webster	(ex-officio) St Margaret's
Elected members:	Helen Burt	(Joint treasurer) (2021)
	Deborah von Bergen	(Joint treasurer) (2021)
	Margaret Zandona	(Secretary) (2020)
	Gordon Lee Steere	(2021)
	Wendy Goddard	(2021)
	Victor Steeden	(2021)
	Suzanne Cole	(2019)*
	Sarah Pusey	(2021)
	David Silliman	(2021)
	Jessie Sutcliffe	(2021)
	Leigh Smith (Safeguarding Lead)	(2020)
	*eligible for re-election for a further 3 years	
Electoral Roll Officer:	Rosemary Relf	
Parish Safeguarding Officer:	Leigh Smith	

## **Vicar's Report 2021/2**

This year from April 2021 to April 2022 has been one of slowly returning to some kind of normality or at least the 'new normal' in many different ways. We began the new PCC year last April returning to church for our worship just before Palm Sunday and have moved on through these last twelve months increasing our singing with choir or recorded music to the joy of full congregational participation! As 2021 progressed bit by bit we edged forward with serving refreshments after Sunday worship to Capel and Ockley Teas albeit beginning outside! Very much a case of proceeding with caution, I was reminded of St Paul writing to the church in Corinth that "All things are lawful but not all things are beneficial"! As a parish we have had to continually be resourceful, flexible and keep things as simple as possible. Baptisms and weddings returned even though numbers were restricted initially as social distancing inside places of worship had to be adhered to.

As Summer 2021 progressed nationwide restrictions were lifted more but the PCC were very aware that many worshippers still felt vulnerable. Masks have continued to be worn throughout the year inside our churches and we continue to encourage the wearing of masks and hand sanitisation where appropriate. We also have throughout these past months only received holy communion in one kind without the offering of the Chalice. I am happy to say that the ban on offering the chalice is now lifted. However, many feel they do not want to drink from a shared cup so we are now able to offer the wine in individual glasses while we are living with the pandemic. I think I speak for many when I say we have missed having both elements of bread and wine and so the resumption has been another joy.

Services of worship have continued throughout at both churches and in a regular pattern, festivals permitting. The PCC decided to keep the service times at 9.30 and 10.30 respectively but instead of visiting both churches each week, I alternate between them. This has helped me considerably so that I have been able to spend more time before and after services at each church. This could not have been achieved without the assistance of our lay and ordained leaders, namely Gill Christie and Shirley Dean Webster, Graham Everness LLM and Revd Jo Elvidge. Revd Jo is a recently retired parish priest and generously has offered us her ministry and has PTO (permission to officiate) based at Capel and Ockley. We are very blessed in all our lay and ordained leaders.

We have also been blessed by the ministry of Bob Cranham who leads our monthly Cafe Church along with the very talented band of musicians. They too are now leading worship at Cafe Church and it is so exciting to see gifts and talents revealed in this way. We enjoyed many Cafe Church services in the beautiful garden at The Crown at Capel. Most times the sun shone and in the uncertainty of the pandemic last year it was wonderful to be able to meet outdoors enjoying the wonderful and generous hospitality of Vanda and her team. We are so thankful for their help and support and look forward to more ways we can help one another as we return shortly. Bob and Judy Cranham have also been very busy promoting our lovely St John the Baptist as a venue for top class musicians and we have enjoyed several outstanding Cottage Concerts as a result. These have also raised much needed funds for the church.

Ministry wise the year has been very full as along with our usual pattern of services we were able to finally celebrate with those due to be married in our churches. There was this year a big change to an age old procedure; that of the wedding registers. All weddings are now registered digitally, moving away from the paper registers of old. This means that a couple are invited instead to sign a marriage schedule which can now include up to 4 parents and/ or step parents who will appear on the final wedding certificate issued by the Register Office. We also were delighted to meet many lovely baptism families during this year as we welcomed their children into the family of the church.

Inevitably of course there have been a number of funerals for some old friends in our churches and communities and we remember them with love and respect as we continue to be there for the

bereaved. A lot of this support goes on unseen and Sylvie Beckett our authorised Pastoral Assistant visits those who need someone trained to talk to, as well as others who need her listening ear.

We remember and gratefully give thanks for the lives of:

John Jacques	David Collinson
David Markham	Berniss Osborne
Douglas James	David Harwood
Mary Clement	Michael George
Bill Ball	Filomena Edwards
Dennis Parkins	Maureen White
Jill Fairs	Ellen Treanor-Smith
Tim Pryke	Judith Edwards
John Dendy	David Topping

We also remember and give thanks for the life of HRH The Duke of Edinburgh who died in May 2021. We also welcomed the families and friends of Ian Rankin who died in 2020 at a Memorial Service giving thanks for his life and recognising the huge contribution he made in many ways to St John the Baptist over the years.

In the Surrey Weald Team of which our parish is a part, we said farewell to Revd Barbara Steadman - Allen who has retired. We miss Barbara and her ministry but wish her every blessing in her ministry as a retired priest. That has meant some important conversations for The Holmwood as they have, guided by the Archdeacon of Dorking, the Area Dean and Andrew Coe our Team Rector, met to discuss possible pastoral re-organisation. This is still a matter in progress. Deanery wide we have said farewell to two more incumbents, Revd Alan Jonas of Westcott and Revd Tony Berry of Abinger and Coldharbour. We look forward to welcoming in due course those who will be newly appointed to ministries in the Surrey Hills. I have also been appointed as Assistant Area Dean to Revd Peter Nevins and have assisted him in some of his duties where necessary.

I am also a member representing local clergy on Diocesan Synod and we were pleased to be able to welcome The Most Reverend Justin Welby Archbishop of Canterbury to Guildford Diocese. The Archbishop was involved in a weekend of meeting and greeting various parts of the diocesan communities but uppermost was the whistle stop tour he made all over the diocese holding evangelistic 'question and answer' events. These were a unique opportunity to meet and speak to Archbishop Justin and his faith. Our event took place in Dorking Halls and was a great success.

The Autumn saw us celebrating an important anniversary with you all as we marked 10 years of ministry here in Capel and since 2018 Ockley. Where has all the time gone?! Autumn continued with wonderful Harvest festivals with much produce going to Dorking Foodbank as well as meeting local need. We discovered that local need was extremely high as once again we prepared hampers for Christmas with a record 18 needed this year! Thanks to donations plus the assistance of the Capel Community Chest we were able to provide with some wonderful feedback from many grateful families.

Both St Margaret's and St John the Baptist have been busy improving the fabric of our beautiful ancient churches provided with financial and practical assistance and experience offered by our respective 'Friends of..'. At St John we have benefitted hugely from the new lighting scheme which the Friends financed. This was borne out through the different ways in which it can be used for PCC and other North Aisle meetings, Cottage Concerts with its stage performance and interval lighting, annual services for the bereaved and Christmas Eve, to name but a few. We look forward to improving the lighting at St Margarets and of course the building of the long anticipated 'loos'!

2021 finished with our usual Christmas services albeit with a slightly smaller attendance than pre covid but what a joy to be able to be together celebrating our Lord's birth. The community Christmas trees continue to bring such pleasure and blessing to all around and at home we put up the Nativity scene once again in the Vicarage garden with a beautiful new donkey!

Despite the challenges of the last two years I feel sure you will be pleased to hear that our finances are improving steadily and our thanks and congratulations to Debbie von Bergen and Helen Burt on their determination to raise our financial profile. On a sad note for us Debbie is moving from this area to the west country in May so we will have to say goodbye to her and Hugh who have made such a positive contribution to our church and community. We wish Debbie and Hugh every blessing as they find and settle into their new home.

A huge thank you and acknowledgement to all who make the functioning and worship of our churches possible by the many different tasks undertaken faithfully and lovingly. We are very much a team as St Paul talks of the body of the church - we consist of many different parts; each one playing an important role; each one vital to the working of the body. I am particularly minded of the way that both our churches are so beautifully kept throughout the year; the flower arrangements and the little touches that make all the difference especially to families celebrating weddings and baptisms, but very importantly the way that our bereaved families are cared for by you all. Thank you!

I commend this annual report to you and thank you for your continued support of St Margaret's and St John the Baptist in the parish of Capel and Ockley now and I hope in the years to come. It continues to be a joy to serve you as your vicar in these beautiful communities and as ever I thank Doug for his unwavering support!

Reverend Liz

### **Churchwardens' Reports:**

#### **St John the Baptist Capel**

Over the year since our April 2021 APCM our church life and services have been cautiously returning to a revised 'normality' after the lockdown restrictions. In May, with Liz, several of us attended an online zoom - Diocesan Church Development Plan - a useful guide for finding our way forward in considering which pre-pandemic activities would still be possible, still fit for purpose and could be safely re-instated. In July hymn books and kneelers were returned to pews, whilst still encouraging mask wearing, hand sanitising and social distancing and which we still continue to encourage! Thanks to mostly fine weather we were able to serve Sunday afternoon teas outdoors, with grateful thanks to those who dealt with gazebos and the transport of tables and chairs.

During the year we had several very amicable meetings with our excellent Church Architect - John Bailey who carried out a quinquennial inspection last June. The replacement of weather damaged shingles on the church spire, repair of a bell tower window and the ongoing need for a decision of a safe surface for the church path were matters addressed. There is much gratitude that Capel Parish Council will contribute to the cost of re-tarmacing the pathway from near the church door to the Parish Burial Ground.

Other items achieved during the year include the renovation and therefore use of the Victorian radiator in the sanctuary - now a welcome, warmer venue for our choristers. Very sincere thanks to James Cuthbert to achieve such a positive outcome. There is also now a removable cover over the hearting thermostat. Hopefully this might help to reduce our gas bill by a few pence! A light in the porch has been installed which can be controlled independently from the main lighting system; there is a switch by the door. Norman has found a very suitable rubber mat for the porch floor which is already overcoming the dampness that was accumulating there.

With much delight work has started in creating the wish and vision that Liz has for a memorial garden for the interment of ashes in the south west corner of the churchyard. Thank you to

Norman for motivating and doing much of the hard work on the successful gardening morning on 19th February and thank you to all who helped.

Shawn Williamson spent periods of time with us to continue his splendid talent of repairing the stone boundary walls of the churchyard. Hopefully we can soon afford for Shawn to complete the mammoth task.

A big thank you to Andrew, Chris and Mike for their hours of mowing the churchyard grass and also thanks to Chris Rumbold for his hard work around the grave stones and memorials. Our biggest thank you to Liz for all her help, support and guidance to us - for making our privileged role as church wardens fulfilling and enjoyable.

Norman Ede and Joy Harman

### **St Margaret's Ockley**

Well ! ..at the end of March, after being closed for Covid for so long, we welcomed back our congregation. Thanks to James for providing us with a variety of recorded music until the end of September when we were delighted to be able to sing hymns again albeit still wearing masks.

June saw our first wedding since the outbreak of Covid when two of our bell ringers, Graham and Jo, were married. A socially distanced mini reception was held after the ceremony. Our bellringers returned to ring before Sunday services which was a joy to hear again.

July saw the first of Church Teas at St Margaret's. These were held on the first Sundays in July, August and September. They were enjoyed outside when possible, and were a great success with both Ockley and Capel residents and some from further afield joining us at St Margaret's together with several people whom we hadn't seen for quite a time.

On Sept 12 St Margaret's had its 1<sup>st</sup> Sunday wedding for ELLA + TOM, -- and we have also had 4 baptisms in the year.

The kitchen has had a make-over with new shelving and cupboards installed. The vestry cupboards now have more shelves and doors can now be properly closed. Electric points have been moved to make them more accessible.

Thanks should go to Ray Gibbs, John Heberd and James Burt for all the work that they have put into this.

We welcomed the installation of our new heating system (even with some teething problems) and we are also pleased to see that the ceiling over the nave is now safe from falling plaster.

Harvest festival – this was a great success with many kind donations from all. Some of us enjoyed a lovely Harvest Ploughman's Lunch thanks to Shirley.

On November 14<sup>th</sup> our Remembrance Service was held outside and was very well attended though our "Bugler" of many years had recently passed away and was sadly missed.

We had a lovely Christmas service albeit the congregation was smaller than usual. Diane Buckley-Sunda created a beautiful Christmas window for the church and Shirley put up 2 beautifully decorated Christmas trees. These all remained to brighten up the church until our Candlemas service.

We have had a couple of families whose children have been baptised and now returned to Sunday services. In fact our congregations have happily grown in the past few months.

Outreach has again continued at the Pavilion Cafe and continues to be well attended.

On a positive note we have also been successful in having the faculty for the new toilets approved.

Lastly our thanks go to Graham Everness, Rev Jo Elvidge, and organists Maureen Farley and Jane Charman for standing in when we needed them.

## **Safeguarding**

I am pleased to report that there have not been any safeguarding concerns in the past year. However we must all be vigilant in promoting a safer church especially in our current climate. Since the pandemic there has been an exponential rise in domestic abuse, child abuse including child self-harm, eating disorders and trafficking.

Our churches safeguarding policy statement it say's that "the good news speaks of welcome for all, with a particular regard for those who are most vulnerable, into a community where the value and dignity of every human being is affirmed and those in positions of responsibility and authority are truly trustworthy"(1). This is particularly important for any refugees who may come to our village and church family from Ukraine or any part of the world where they are fleeing conflict. Please keep this in mind and be vigilant to the needs of all children and adults that come into contact with our church. There have been some changes to our safeguarding policy recently. Anyone that needs to have a DBS check as part of their role will need this to be renewed every 3 years. Regular mandatory training for all PCC members ensures and imbeds a culture where people feel safe and where abuse can be spotted and dealt with in a timely fashion.

Leigh Smith – safeguarding officer.

1 – From "Promoting a Safer Church; The Church of England's Safeguarding Policy Statement.

## **Electoral Roll**

Sadly, again we have lost some much-loved members of our congregations in the last year and so the Roll is now down to 95. We miss them all. We have had no new additions to the Electoral Roll, so, if anyone knows of any newcomers to the Church Parish who would like to have their names included, please ask them to contact me to request a form.

Rosemary Relf [rosemary@hopesprings.f9.co.uk](mailto:rosemary@hopesprings.f9.co.uk). 01306 627342

## **Financial Report 2021**

The ravages of Covid still continued to impact our finances during 2021, so it was with huge gratitude for all the congregation have done for the parish over the year that I am able to report that we finished the year with only a £16 deficit on unrestricted funds before net gains on the sales of investments. This was made possible by some late fundraising opportunities when restrictions have been lifted with a concert in the church and the successful Capel Christmas Fair, where we were the recipients of 50% of the proceeds.

We took the difficult decision to sell more investments in December to ensure that we had enough working capital to cover expenses for 2022. The rising energy costs have meant that both our churches will cost significantly more to heat from now on. The expectation is that we will not have to sell more investments in 2022.

Helen and I continue to work towards a zero deficit and to that end will, be recommencing some of our work around continuing to expand our regular donor base. If you currently only give when you come to services, please would you consider becoming a regular donor – a monthly, quarterly or

even yearly amount really helps us to plan. This can be done by a standing order or more easily by setting up a payment with PGS a National Church recognised system that we have had in place for some years now. It takes much of the administrative burden off the treasurers shoulders as it will claim the gift aid on our behalf and deposit in our bank account monthly. Do talk to us about the different ways of giving.

Many of you will know that this is likely to be my last Annual Report, I have felt immensely privileged and humbled to be able to be treasurer of Capel for the last few years. Your kindness, and support have been very special, and I look forward to hearing all your news as I keep in touch through Inspire and the weekly sheets.

Debbie von Bergen BA ACA

Helen Burt BCom ACA

### **Friends of St Margaret's Church, Ockley**

The Trustees met once during the year (by Zoom because of the pandemic). Plans to build lavatories in the Churchyard continue to be progressed. We now have a faculty and planning permission and are going out to tender (March 2022). Meanwhile plans to improve the lighting are being worked up. A test of the existing electrical circuits is required to see what are reusable.

The Trustees Annual Report and Accounts was submitted to the Charity Commission.

GEL-S

### **Building Committee Report for St John the Baptist Church, Capel**

#### **Repairs to the roof and spire**

In 2021 the Architect carried out a survey and submitted the required Quinquennial Report. It highlighted the need to carryout repairs to the main stone roof of the church and parts of the wooden shingle covering of the spire. Those works are recommended to be carried out sooner rather than later in order to prohibit deterioration of the roofs and their supporting structures. The Architect has subsequently carried out a more detailed survey of the area and will be providing a specification of works to be submitted to the Diocese for approval and then to specialists for competitive tendering. It is anticipated that those repairs will be carried out this Summer. An application for funding will be submitted to the Friends of Capel Church in due course.

#### **Remembrance Garden**

A Garden of Remembrance is being planned for the burial of loved one's ashes. It will be located in the southwest corner of the church yard and will include a secluded garden area. A clearing party worked hard recently to clear the area of brambles and rubbish. The committee has discussed initial plans. It is intended that a professional garden designer will be asked to design proposals for consideration. Proposals will be submitted to the Diocese for approval. The Parishioners will be kept informed of the proposals.

#### **Repairs to the boundary wall**

Approximately 2/3<sup>s</sup> of the north wall has been completed and works should recommence on the balance of that wall this Spring or Summer. The work is being financed through donations and grants.

### **Repairs to the church paths**

Discussions have been on-going and are continuing to take place between the Architect and specialist installers regarding changes to the main path in order to make it less slippery. The Parish Council will soon be re-surfacing and funding the path from the south door of the church to the civil cemetery beyond the west boundary wall of the church yard. Quotations have been received for repairs to the church paths.

### **Radiator near the choir stalls**

The Victorian radiator near the choir stalls has been removed, cleaned inside and out, re-finished and put back into working order. That refurbishment was carried out utilising general church funds.

### **Wifi Internet connection**

Several options have been explored and considered in order to provide a wifi service within the church. None of the options have proved to be entirely satisfactory and explorations will continue.

### **Renewal of Lighting**

The successful renewal of the internal and external lighting has been completed. We have requested that a switch be installed within the south porch to provide independent control of the light therein. Hopefully that will be carried out soon.

D Silliman

### **Church Choir**

The year began with nothing happening. I learnt (thank you James) how to record on my phone and so the online services could have some sounds of Chapel. Once we were allowed back into church we had a couple of services with Clare and Andy singing solos or just organ music until, finally the choir were allowed to sing socially distanced.

We sang at a moving Remembrance service outside and then started work for the Nine lessons and carols service where we were joined by three guest singers. It was a very uplifting service for both the choir and congregation. Work then began on the music for Good Friday 2022.

A tough time for us all, where we all learnt the importance of music to sing, play and listen to.

Anthea Smallwood

### **InSpire magazine**

The magazine started in early 2017 and we have now reached issue number 60 for Easter 2022. It remains a predominantly a faith magazine with general articles, news items and reflections each month, together with puzzles and a sprinkling of humour! The sponsorship of each issue continues to be the way forward, enabling us to both keep the magazine free of charge to our readers and not deplete our church funds as well. My sincere thanks for our sponsors' support over the last few years, it wouldn't be possible to continue without them. We are now up to sixty paper copies each month and the print run has gradually increased, which is a good reflection on the magazine's growing popularity. Some people register to receive it online each month instead of picking up a

paper copy, which would mean our overall circulation is probably in excess of seventy copies each month. I hope that everyone still feels it is a valuable resource, both for our congregation but as an outreach tool too.

Suzanne

Cole

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**Christmas****Fair****2022**

Following the overwhelming success of our inaugural Fair in 2021, we are already planning the second Fair in aid of our two churches and the Motor Neurone Disease Association. It will take place on Saturday 19<sup>th</sup> November 2022 with both the Memorial and Parish Halls booked already to host the event. Quite a few stalls are already booked with many other applications to attend too! Every stall that joined us last year expressed an interest in joining us again, which was a happy reflection on the success of the event! However, we are aiming to ring the changes and repeat some of the same stalls but introduce some fresh new ones each year too. We have again applied for an Events Licence to enable local brewers and distillers that we book to offer tastings etc. Sadly, with Debbie von Bergen leaving Capel imminently, I shall find myself alone with the remainder of the planning of this Fair. I very much hope that someone may feel they could help with the planning as I know from experience last year that it was a lot of work between two of us, let alone one! I wish Debbie every happiness in her move from Capel and there is no doubt we will miss her in so many aspects of our church life in Capel and Ockley. Looking ahead, I hope to grow on the Fair's success now that it has a reputation and people are aware of it. I very much hope that a successful Fair going forward will be a fitting tribute to Debbie's commitment to making the first one such a success, together with so many other events she has been involved in. How we will miss her!

Suzanne Cole

**Bell Ringing Report**

We rang for all services when permitted and the tenor was tolled on the death of the Duke of Edinburgh and again on the day of his funeral.

We are grateful for the support of the Surrey Association of Church Bell Ringers in providing a subsidised inspection of the bells which resulted in a clean report.

We were very happy to ring for the June wedding of our ringing couple, when we also enjoyed an outdoor social in the churchyard on a happy sunny day which boosted all our spirits after the long months of lockdowns.

Weekly practices were maintained on Zoom and Ringing Room until we could practice in the tower again and the band can now all plain hunt confidently on any variation of the tower bells. During restrictions we were unable to have full practices but as restrictions eased it became apparent that there is still no return to 'normal', for a variety of reasons and it remains a struggle to practice effectively due to a reduction in numbers and this is a problem experienced nationally.

Sadly we lost Tim Pryke recently and were honoured to ring half-muffled before and after his funeral. He was a pillar of the community, as well as a former tower captain, who organised the restoration of the bells in 1980 and learnt to ring for the millennium to keep the tower from falling silent. It is because of Tim that the Ockley bells are still being rung every week and he will be greatly missed.

**Parish of Capel and Ockley Eco Church team/**

2021 was a quiet year for Eco church activities. Based upon the A Rocha 'Eco Church' assessment tool, both churches remain at 'Bronze' award level, linked to the lowest level achieved in a category:

	St John the Baptist	St Margaret's
Worship & teaching	Gold	Gold
Buildings	Silver	Bronze
Land	Bronze	Bronze
Community & engagement	Silver	Bronze
Lifestyle	Silver	Bronze
<b>Overall</b>	<b>Bronze</b>	<b>Bronze</b>

'Worship and Teaching' continued to be a strong category. Liz regularly led services, sermons, prayers on the theme and notably a 'Creation Matters' Lent course.

Our weakest area was in the 'Land' category, which focuses on the way we manage our churchyards. Our main actions in this area were as follows:

- With the kind and knowledgeable assistance of Nick Ward, several detailed botanical surveys were carried out of fauna in both churchyards and the St John's graveyard in Ockley. Many plants found in more than one place but, in total, over 70 different wild plants and flowers were identified and photographed over the summer. Nick provided fascinating insights on the interdependence of some of these plants with the insects, birds and other creatures.
- A bird survey was done in St John, Capel by Derrick Robinson.
- Two hedgehog homes were installed in the St Margaret's churchyard and, in the Autumn, we were pleased to find one of these occupied by a happy (but surprised) resident.
- With the co-operation of those responsible for churchyard maintenance, designated areas of our churchyards were left undisturbed: A marked out test area was left to grow wild at the front of the church in Capel; a patch of grass was left unmown at St Margaret's to allow a patch of beautiful betony flowers to bloom in September; brambles were left around areas of the perimeter at St Margaret's to allow songbirds to continue to nest; and, as usual, the graveyard in Ockley was cut back only when various wild flowers had finished.

In terms of 'Community and Engagement', the Eco team advised and support on sustainability issues to the Capel Car show. Although unconnected with the Eco Church, we were delighted to see the wonderful wildlife garden built at the Scott-Broadwood Church of England School in Capel. It was encouraging to observe the enthusiasm of the youngest members of our community in this area.

Members of the Eco team have been in contact with other local Eco churches that have provided helpful support. As a result, some of the team completed a household award scheme developed by St Paul's in Dorking. The survey asks a number of challenging and thought-provoking questions which can lead to small positive changes we can each make to care for the world and those around us. We encourage others to complete the assessment. To sign up, see: [Welcome to Creation Care | Creation Care](#)

In 2022, we plan to use the botanical surveys to draw up an agreed land management plan for approval by the PCC. We will work closely with the churchyard maintenance teams to ensure the

plan balances and respects the primary purpose of a churchyard, as a contemplative burial ground, with care for God's precious creation.

### **Traidcraft**

Our second year of running Traidcraft was another year of lockdown. However, despite this, during 2021 we did manage to raise £170 by selling Traidcraft and donated it to the two churches. We receive 10% on all sales and have a small stock of popular items normally available. Biscuits, and chocolate are always the most popular, but we have other staples and more is available from the catalogue. If you see something you like on their website, or in the catalogue (which you can find in the churches) we are always happy to order and can save you any delivery charges too. When covid is over we hope to have a more regular stall in the churches. Thanks you all for your support over the past year.

Suzanne and Stuart Cole  
[traidcraft@ansford.me.uk](mailto:traidcraft@ansford.me.uk)

### **St John's Group of Artists**

The art group has continued to go from strength to strength in recent months. During lockdown members regularly displayed their work online through WhatsApp which provided not only inspiration for all members but also continued to nurture the supportive and encouraging support the group enjoys when meeting in person. When the Memorial Hall in Capel opened its doors once more and restrictions were lifted somewhat the group began to meet once again. By this time Jessie and Eric met someone in the village who was a professional artist and enquiring whether there was a local art group at all. Well as they say the rest is history and we are proud to say we have a wonderful new art teacher in Lucinda Stephens who teaches drawing each Monday to the group. Lucinda has the group in rapt concentration each Monday with her inspirational teaching and the class has grown to 12 regulars. The group also meet by themselves each Wednesday as well to work on their various projects. All are welcome to join us! It is the loveliest of groups, friendly and supportive in so many ways. If you would like to know more ask me or Yvonne Featherstone on [yvonne@15dvv.me.uk](mailto:yvonne@15dvv.me.uk) The new term begins on 25th/27th April.

Liz Richardson

### **Deanery Synod**

As with many other organisations and groups our meetings this year have all been by Zoom, but having mastered the technology, we have found that attendance (especially during the darker winter evenings) has been very good with enthusiastic participation.

Our April meeting centred around the Priory school, 're-gathering' post lockdown and Lay Ministry. Little did we know how things would later change again! Lu Mason and Steve Henwood spoke about the work of the **Priory School Chaplaincy** team. Clearly, 'lockdown' and other restrictions had presented significant challenges but good progress had been made. Replacing normal assemblies with Zoom-based material delivered in individual study groups has meant much-increased profile for the Chaplaincy team, among teaching staff as well as pupils – and the use of this model of delivery for the 'Prayer Space' had been an enormous positive.

The school community was affected during the year by three deaths (in differing circumstances), and the Chaplaincy team fulfilled an important pastoral support role in each case, especially when the news was first being broken to staff.

Matters specifically mentioned for prayer were:

- Thanks for the way in which the team had been able to continue to give support through 'new media' during this period;
- Pray for the mental health of the pupils;
- Pray for additional volunteers to provide mentoring.

**Re-gathering** post lockdown was dealt with in a break-out session, thinking especially about children and young people. Having to do things differently had encouraged innovation in ways to reach this part of the congregation with new 'all age,' on-line services and outdoor activities, often bringing in families with no previous regular church connection. A point was agreed that improvement is frequently obtained through 'subtraction' (i.e. removing something) rather than 'addition'.

Our **Lay Ministry** conversation discussed the need to empower and release lay people for ministry. The Deanery Clergy Chapter had discussed training needs and were proposing to offer Deanery-level lay training in pastoral care and occasional preaching. This proposal was well received, providing there was some local provision, but there should be a follow up programme to maintain momentum.

**Living in Love & Faith.** Some of the Deanery clergy attended a 5-week course on this topic encouraged by the national church, looking at issues around identity, sexuality, relationships and marriage. They had found it useful, even though it could be regarded as only 'scratching the surface'. It is hoped to run the course for Deanery Synod members.

June's meeting focused on the Priory School again, Retirement and re-organisation and the Archbishop's visit which was due at the time.

Acting Headteacher at **the Priory School** Jo Trimnell gave the meeting a brief report on the school, including:

- Encouraging numbers of new students are expected this September (131, up from 98 last year).
- 'Spiritual awareness' remains good – the OMG week was going well.
- The school works closely with the local C of E primary schools.
- The school is increasingly seeking to create links with the local community

The ongoing hard work of all those involved was commended – we have every reason to be excited about the life and times of the Priory School.

With some **retirements and re-organisation** approaching, brief updates were given on the discussions taking place about potential pastoral reorganisations within the Deanery, with the retirement this summer/autumn of three of our incumbents. Graham gave some wider national and Diocesan context to these discussions.

Other matters discussed were Covid restrictions, the Lament to Action report, vacancies on the Diocesan Synod and the General Synod

September's meeting looked at the importance of the Deanery Synod funded chaplaincy to Priory School, a reminder to stand/vote at Synod elections and issues re Abinger School.

**Priory School Chaplaincy**, supported and part-funded by the Dorking Deanery, is shared between Lu Mason and Andy Thompson. There is clearly an extra benefit in having both a male and a female leader.

**Abinger School:** Kerry Day drew attention to the proposed closure of the Abinger site of the Surrey Hills All Saints Primary School.

There was agreement that, even if financial or other practical considerations really did in the end make the continuation of such a 'split-site' school unviable, the way in which these 'consultations'

were carried out was unsatisfactory and failed to mitigate the damage that such decisions can cause to relations between the church and local community. Peter Bruinvels (the Deanery's representative on the Diocesan Board of Education) reported that he had not been aware of the closure proposal until now, and promised to follow the matter up and to help the Abinger and Coldharbour churches to make their case.

In **November**, with restrictions all back in place, we heard a briefing from Diocesan Synod, thoughts about the Archbishop's visit and again discussed Retirement and Re-organisation. Also on the agenda - Lay development and training and Care, Creativity and Collaboration

**Diocesan Synod** business included:

- Agreement to a request from Leatherhead Deanery, that the General Synod be asked to acknowledge the grave harm to children and young people caused by free access to online pornography and then itself to ask the Government to introduce legislation requiring age verification;
- Approval of the final Diocesan budget for 2022, with an average 2% increase in parish share required;
- Discussion in breakout groups of 8 separate 'strategies' (church planting, discipleship, vocations, digital presence, children & young people, racial justice, the environment and community engagement) which were emerging from the review of Diocesan objectives.

**The Archbishop's** was delighted with the event. Others commented that the Archbishop himself had gone down very well (especially in responding to the 'big questions'). Even if a fairly high proportion of the attendees were already Christians, the event had still been good as a way of raising evangelism up the agenda. St Peter's Newdigate, St John's North Holmwood and St Paul's Dorking were all now running follow-up courses and St Martin's Dorking will also be starting one in January.

**For re-gathering and re-organising** we broke into groups to share how parishes were getting on post-Covid and what sort of organisational implications they had come across. Among the comments made were:

- A number of people have not yet returned to in-church services.
- There has been a fall in family attendance.
- There is a greater sense of 'ownership' from those that have returned;
- Noticeable 'tensions' between one 'extreme' which thinks everything should be back to normal and another 'extreme' which remains very concerned;
- We will need to be patient as we build things back, and re-build them differently from before.

**Lay development and training.** The Diocese's proposed new approach shifts more responsibility for discernment, authorisation/recognition and ongoing monitoring onto incumbents and parishes and continues to be largely focused on preaching/leading and pastoral work. There will however be three different levels: entry/taster, more in-depth follow-up a year later, and the full Local Ministry Programme.

Feedback from the meeting emphasised the importance of 'little steps' and of equipping people for specific (often pastoral) roles, including in relation to baptisms, weddings and funerals.

**Care, Creativity and Collaboration.** There is concern that, even as we approached the end of the Elizabethan era, the Church of England was still holding on to Victorian structures which were no longer sustainable, and we needed to be working out what sort of new future we could start to create now. Discuss!

Our final meeting of the year focused on schooling again namely the Priory School turning into an Academy. We heard various presentations from Jo Trimnell (acting Headmistress), Alex Tear

(Director of Education from the Diocese) and Peter Nevins (Area Dean) and discussed this at length.

Ultimately the group agreed that:

The school is going through a very positive time of change with a range of new initiatives moving its Christian ethic and ministry forward. The timing was good to make this change and that this action fits with the values of the School and benefits the Christian character of the School.

Government funding is rapidly moving away from Local Authority education, so in time the school will be financially handicapped if it stays in their administration. Better to make the move now and reap the benefits than to be at the back of the queue in a few years' time. The Elightenment Trust is being proposed as the Academy to choose, which will link the School with Esher High School. The two schools are already co-operating and this is working well as they have much in common.

In conclusion the Deanery Synod has had a successful year covering a range of important topics with good attendance, some key decisions made and actions implemented, looking to move forward further in to 2022 – 2023.

Andy Carr

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY  
Registered Charity 1132153

**STATEMENT OF FINANCIAL ACTIVITIES**

For the year ending 31 December 2021

	Note	Unrestricted Funds	Restricted Funds	TOTAL 2021	2020
		£	£	£	£
Voluntary Income	2(a)	£77,009	£4,712	£81,721	£108,842
Activities for generating funds	2(b)	£4,536	£0	£4,536	£433
Income from investments	2(c)	£11,280	£0	£11,280	£11,292
Church activities	2(d)	£8,846	£0	£8,846	£4,019
Rent on school flat	2(e)	£0	£7,800	£7,800	£7,800
<b>TOTAL INCOMING RESOURCES</b>		<b>£101,671</b>	<b>£12,512</b>	<b>£114,183</b>	<b>£132,386</b>
<b>RESOURCES EXPENDED</b>					
Church activities	3(a)	£101,243	£11,920	£113,163	£145,308
Cost of generating voluntary income	3(b)	£444		£444	£43
Governance costs				£0	£0
School flat costs	3(c)		£3,130	£3,130	£639
<b>TOTAL RESOURCES EXPENDED</b>		<b>£101,687</b>	<b>£15,050</b>	<b>£116,737</b>	<b>£145,990</b>
<b>NET INCOMING RESOURCES BEFORE GAINS ON SALE OF INVESTMENTS</b>					
		-£16	-£2,538	-£2,554	-£13,604
Net Gains on Sale of investments		£5,522		£5,522	£15,385
<b>NET INCOME/EXPENDITURE</b>		<b>£5,506</b>	<b>-£2,538</b>	<b>£2,968</b>	<b>£1,781</b>
<b>GROSS TRANSFERS BETWEEN FUNDS</b>		<b>-£112</b>	<b>£112</b>	<b>£0</b>	<b>£0</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>£5,394</b>	<b>-£2,426</b>	<b>£2,968</b>	<b>£1,781</b>
Balances b/fwd 1 January 2021	7	£52,189	£58,506	£110,695	£108,914
Balances c/fwd 31 December 2021	8	£57,583	£56,080	£113,663	£110,695

The notes on pages 3 to 8 form part of these accounts

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY  
Registered Charity 1132153  
**BALANCE SHEET AT 31 DECEMBER 2021**

	Notes	2021	2020
<b>FIXED ASSETS</b>			
Investments	4	£77,961	£79,439
<b>CURRENT ASSETS</b>			
Debtors and Prepayments	5	£7,565	£6,845
Central Board of Finance Deposit account		£578	£577
Bank current account		£42,074	£31,780
Cash in hand		£240	£0
		<hr/>	<hr/>
		£50,457	£39,202
<b>LIABILITIES</b>			
Creditors - amounts falling due within one year	6	£14,755	£7,946
<b>NET CURRENT ASSETS/(LIABILITIES)</b>		£35,702	£31,256
		<hr/>	<hr/>
<b>TOTAL NET ASSETS</b>		<u>£113,663</u>	<u>£110,695</u>
<b>PARISH FUNDS</b>			
Unrestricted	8	£57,583	£52,189
Restricted	8	£56,080	£58,506
		<hr/>	<hr/>
		<u>£113,663</u>	<u>£110,695</u>

Approved by the Parochial Church Council on 3 April 2022 and signed on its behalf by:

The Rev'd Elizabeth Richardson (PCC chairman)

Mrs Helen Burt (Treasurer - Ockley)

# PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY

Registered Charity 1132153

## NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2021

### 1. ACCOUNTING POLICIES

#### **Basis of financial statements**

The financial statements have been prepared under the Church Accounting regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005).

The financial statements have been prepared under the historical cost convention, using the accruals method.

The new parish of Capel and Ockley began on 1 January 2018.

St Margaret's, Ockley was previously part of the parish of Ockley, Okewood and Forest Green.

#### **Fund Accounting**

*Restricted funds* comprise revenue, donations or grants for a specific PCC activity intended by the donor.

*Unrestricted funds* are income funds which are to be spent on the PCC's general purposes.

#### **Incoming resources**

Planned giving, collections and similar donations are recognised when received. Tax refunds from 2021 are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, in the year 2021 this was when they were received. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

#### **Resources expended**

Grants and donations are accounted for when paid over, or when awarded, if that creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid is accounted for when due.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

#### **Fixed assets**

Investments are valued at cost with a note as to their market value as at 31 December.

# PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY

Registered Charity 1132153

## 2. INCOMING RESOURCES

		Unrestricted funds £	Restricted funds £	TOTAL 2021 £	2020 £
2(a) Voluntary income					
	Gift aid donations				
Planned giving:	including tax recovered	£48,511		£48,511	£41,766
	Yellow envelope giving			£0	£175
	Other			£0	£295
Collections:	Open plate	£11,992		£11,992	£7,474
	Special collections	£263		£263	£417
Grants		£1,250	£500	£1,750	£32,371
Donations		£14,993	£4,212	£19,205	£26,344
Legacies				£0	£0
		<u>£77,009</u>	<u>£4,712</u>	<u>£81,721</u>	<u>£108,842</u>
2(b) Activities for generating funds					
	Concerts	£220		£220	£361
	Ockley Church teas	£317		£317	£0
	Christmas Fair	£3,829		£3,829	£0
	Traidcraft	£170		£170	£72
		<u>£4,536</u>	<u>£0</u>	<u>£4,536</u>	<u>£433</u>
2(c) Income from investments					
	Dividends from investments	£11,280		£11,280	£11,292
	Bank and CBF interest			£0	£0
		<u>£11,280</u>	<u>£0</u>	<u>£11,280</u>	<u>£11,292</u>
2(d) Income from church activities					
	Fees for weddings and funerals	£8,846		£8,846	£4,019
2(e) Rent on school flat			£7,800	£7,800	£7,800
	<b>Total incoming resources</b>	<u>£101,671</u>	<u>£12,512</u>	<u>£114,183</u>	<u>£132,386</u>

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY

Registered Charity 1132153

**3. RESOURCES EXPENDED**

	Unrestricted funds £	Restricted funds £	TOTAL 2021 £	2020 £
<b>3(a) Church activities</b>				
Charitable giving:				
Overseas: Compassion - Haiti appeal	£159		£159	£0
Home: Sepsis Trust			£0	£206
Scott Broadwood School		£6,000	£6,000	£6,000
Capel & Beare Green Magazine	£50		£50	£0
MNDA	£1,623		£1,623	£0
Royal British legion	£372		£372	£52
Dorking deanery synod Priory school chaplainacy	£275		£275	£265
Children's Society			£0	£160
	<u>£2,479</u>	<u>£6,000</u>	<u>£8,479</u>	<u>£6,683</u>
Ministry: Diocesan Parish Share	£74,314		£74,314	£74,066
Other ministry costs:				
Vestry supplies	£2,468		£2,468	£1,258
Organist	£2,400		£2,400	£1,390
Bellringers and choir	£120		£120	£0
Parochial church fees	£3,103		£3,103	£1,710
Verger	£275		£275	£0
Working expenses of clergy	£1,880		£1,880	£1,267
Youth church costs	£0		£0	£316
Church maintenance costs	£2,737		£2,737	£1,376
Church running costs				
Insurance	£4,759		£4,759	£4,712
Gas	£3,712		£3,712	£2,731
Electricity	£552		£552	£2,521
Water rates	£36		£36	£38
Church office costs				
Printing and Stationery	£536		£536	£724
Architects fees			£0	£1,248
Stonemason & Materials		£4,800	£4,800	£3,000
New lighting system			£0	£11,519
Building contractor costs			£0	£27,318
Parish magazine costs			£0	£266
Inspire magazine costs		£1,020	£1,020	£1,241
Churchyard upkeep	£1,500	£100	£1,600	£800
Contribution to vicarage costs	£372		£372	£1,124
	<u>£101,243</u>	<u>£11,920</u>	<u>£113,163</u>	<u>£145,308</u>
<b>3(b) Generation of voluntary income</b>				
Vicarage fete costs			£0	£43
Christmas fair costs	£444		£444	£0
Advertising			£0	£0
	<u>£444</u>	<u>£0</u>	<u>£444</u>	<u>£43</u>
<b>3(c) School flat costs</b>				
Insurance		£549	£549	£504
Repair to roof		£2,506	£2,506	£0
Boiler service		£75	£75	£135
	<u>£0</u>	<u>£3,130</u>	<u>£3,130</u>	<u>£639</u>
<b>TOTAL RESOURCES EXPENDED</b>	<u>£101,687</u>	<u>£15,050</u>	<u>£116,737</u>	<u>£145,990</u>

# PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY

Registered Charity 1132153

## 4. FIXED ASSETS

### Investments

	2021	2020
	£	£
Central Board of Finance Investments:		
Unrestricted	£39,105	£40,583
Restricted - John Ede Fund	£19,112	£19,112
Restricted - church improvements and Restoration fund	£19,744	£19,744
<b>TOTAL</b>	<b>£77,961</b>	<b>£79,439</b>

The holdings at 31 December 2021 had a market value of £238,279 for the unrestricted funds and £199,126 for restricted funds of which £81,279 is for the John Ede fund which is to meet exceptional repairs to the fabric of the church should regular fundraising activities and /or grants not be sufficient.

By agreement the dividends received by these investments are available and have been accounted for in the unrestricted funds.

## 5. CURRENT ASSETS

	2021	2020
	£	£
Debtors :		
Tax claimable (of which £46 [2020 £168] is restricted)	£5,680	£6,182
Prepayments	£209	£5
Other Debtors	£1,676	£658
	<b>£7,565</b>	<b>£6,845</b>

## 6. LIABILITIES

	2021	2020
	£	£
Amounts falling due in one year		
Parish share	£5,935	£0
Payments in Advance (of which £100 [2020 £482]	£100	£482
Accruals for utilities and other costs	£5,074	£2,679
Other creditors (2020: of which £1,329 is restricted)	£3,646	£4,785
	<b>£14,755</b>	<b>£7,946</b>

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY

Registered Charity 1132153

7. FUNDS

	Balance at 01/01/21 £	Incoming Resources £	Resources Expended £	Transfers between funds £	Balance at 31/12/21 £
<b>CAPEL</b>					
John Ede Fund	£19,112	£0	£0	£0	<b>£19,112</b>
Church Improvements and restoration fund	£19,744	£0	£0	£0	<b>£19,744</b>
Church yard/wall fund	£8,250	£0	-£4,800	£0	<b>£3,450</b>
Path fund	£0	£1,562	£0	£0	<b>£1,562</b>
Youth Outreach fund	£211	£0	£0	£0	<b>£211</b>
InSpire	£8	£900	-£1,020	£112	<b>£0</b>
School flat	£8,101	£7,800	-£9,130	£0	<b>£6,771</b>
<b>TOTAL RESTRICTED CAPEL</b>	<b>£55,426</b>	<b>£10,262</b>	<b>-£14,950</b>	<b>£112</b>	<b>£50,850</b>
Unrestricted Capel	£44,696	£70,810	-£64,979	-£112	<b>£50,415</b>
<b>TOTAL CAPEL</b>	<b>£100,122</b>	<b>£81,072</b>	<b>-£79,929</b>	<b>£0</b>	<b>£101,265</b>
<b>OCKLEY</b>					
Sign fund	£600		-£100		<b>£500</b>
Youth café	£1,410	£1,000			<b>£2,410</b>
TLC	£600	£600			<b>£1,200</b>
Mums and Toddlers	£400	£650			<b>£1,050</b>
Building fund	£70				<b>£70</b>
<b>TOTAL RESTRICTED OCKLEY</b>	<b>£3,080</b>	<b>£2,250</b>	<b>-£100</b>	<b>£0</b>	<b>£5,230</b>
Unrestricted Ockley	£7,493	£37,861	-£38,186		<b>£7,168</b>
<b>TOTAL OCKLEY</b>	<b>£10,573</b>	<b>£40,111</b>	<b>-£38,286</b>	<b>£0</b>	<b>£12,398</b>
<b>TOTAL RESTRICTED</b>	<b>£58,506</b>	<b>£12,512</b>	<b>-£15,050</b>	<b>£112</b>	<b>£56,080</b>
<b>TOTAL UNRESTRICTED</b>	<b>£52,189</b>	<b>£108,671</b>	<b>-£103,165</b>	<b>-£112</b>	<b>£57,583</b>
	<b>£110,695</b>	<b>£121,183</b>	<b>-£118,215</b>	<b>£0</b>	<b>£113,663</b>

As Stated under note 4 the John Ede fund is to meet exceptional repairs to the fabric of the church should regular fundraising activities and /or grants not be sufficient.

The School Flat was set up as a trust in 1873 to be managed by the vicar and church wardens of the parish for the benefit of Scott Broadwood school.

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY  
Registered Charity 1132153

**8. ANALYSIS OF NET ASSETS**

BY FUND	Unrestricted funds £	Restricted funds £	Total 2021 £	2020 £
Investment fixed assets	£39,105	£38,856	£77,961	£79,439
Current assets	£33,133	£17,324	£50,457	£39,202
Liabilities: Amounts falling due within one year	-£14,655	-£100	-£14,755	-£7,946
	<u>£57,583</u>	<u>£56,080</u>	<u>£113,663</u>	<u>£110,695</u>

## **Independent Examiner's Report to members of the Parochial Church Council of Capel and Ockley**

I report on the accounts of the PCC for the year ended 31 December 2021.

### **Respective responsibilities of the Parochial Church Council and the Independent Examiner**

The Parochial Church Council considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act
- state whether any particular matters have come to my attention

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking information from the Parochial Church Council concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

### **Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
  - a. to keep proper accounting records in accordance with s130 of the 2011 Act; or
  - b. to prepare accounts which accord with these accounting records have not been met;or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*S U Edginton*

Samantha Edginton CTA FCCA FAIA  
Chenies,  
Okewood Hill

21 March 2022