

Parochial Church Council of Capel and Ockley

England & Wales · Charity number 1132153

Details

Other names	PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF OCKLEY AND CAPEL, PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF OCKLEY, OAKWOOD AND FOREST GREEN., OCKLEY,OAKWOOD AND FOREST GREEN PCC
Status	Registered
Legal form	Previously excepted
Registered	2009-10-16
Register	View on the Charity Commission register

Contact

Address	54 The Street Capel Dorking Surrey RH5 5LE
Phone	01306 711260
Email	secretary@capelandockleychurch.org.uk
Website	www.capelandockleychurch.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Religious activities

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£151,781	£148,359	-	-
2023-12-31	£143,770	£139,464	-	-
2022-12-31	£139,413	£125,393	-	-
2021-12-31	£119,705	£116,737	-	-
2020-12-31	£132,386	£145,990	-	-

Trustees

Name	Role	Appointed
Andrew Jonathan Carr		2019-01-01
David Dennis Silliman		2019-01-01
Elizabeth Rosalind Richardson		2019-01-01
GORDON ERNEST LEE-STEERE		
HELEN MARGARET BURT		
Hon Gillian Mary Christie		2022-04-03
JOY DIANA HARMAN		2019-01-01
James Charles Innes Lee-Steere		2021-01-25
Jessie Margaret Stuart Sutcliffe		2019-01-01
Leigh Smith		2020-10-18
Sarah Winifred Pusey		2019-01-01
Shirley Dean-Webster		2013-03-10
Stuart John Cole		2025-04-13
Suzanne Lorraine Cole		2019-04-28
Wendy Goddard		2019-01-01

Accounts

Parish of Capel and Ockley

Reports to the Annual Parochial Church Meeting

for the year 2024/25

The Context

The PCC of the Parish of Capel and Ockley has the responsibility to promote the mission of the Churches throughout the parish in all its forms, pastoral, evangelistic, social and ecumenically. The past year has seen a continuation of this work and also a care for the physical structure of both its churches and churchyards. An important duty of the PCC is to be aware of the concerns of the congregation and to provide a place of discussion on all aspects of the Churches work in the villages and beyond through regular meetings. The PCC has met in full 6 times from April 2024 to March 2025. The Standing Committee has met 4 times in the same period.

Membership of the PCC

All membership of the PCC is elected by the Annual Parochial Church Meeting, in accordance with the Church Representation Rules. Up to nine members can be elected along with the Churchwardens, Deanery Synod members and the Vicar who are ex-officio. The tenure is for three years after which members need to be re-elected. The Churchwardens are elected annually.

During April 2024 to April 2025 the following served as members of the PCC:-

Vicar and Chair	Revd Liz Richardson	(ex-officio)
Churchwardens	Joy Harman	(ex-officio) St John the Baptist
	Norman Ede	(ex-officio) St John the Baptist
	James Lee-Steere	(ex-officio) St Margaret's
Deanery Synod:	Andy Carr	(ex-officio) St John the Baptist
	Shirley Dean Webster	(ex-officio) St Margaret's
Elected members:	Helen Burt	(Hon Treasurer) (2021)
	Gordon Lee Steere	(2021)
	Wendy Goddard	(2021)
	Suzanne Cole	(2022)
	Gillian Christie	(2022)
	Sarah Pusey	(2021)
	David Silliman	(2021)
	Jessie Sutcliffe	(2021)
	Leigh Smith (Safeguarding Lead)	(2023)
Hon Secretary:	Sir Richard Winter- Stanbridge,	(2024)
Electoral Roll Officer:	Rosemary Relf	
Parish Safeguarding Officer:	Leigh Smith	

Vicar's report April 2024/25

The PCC has worked hard throughout the year to serve you our wonderful congregations of St Margaret's Ockley and St John the Baptist Capel, under the overarching membership of the Surrey Weald Team led by our team rector Reverend Andrew Coe.

We have tried to meet the challenges that running a parish of two churches requires. We have looked for ways to make improvements and come up with new ideas knowing that each of our churches is unique in its own needs and expectations. We are so fortunate to have so many committed volunteers, both church members and from our local communities, to help us in our task of maintaining and promoting the mission of the Church in all its different ways.

I commend this Annual Report to you as a record of our activities and hope that you will appreciate the time and commitment of all who work to make sure our Parish of Capel and Ockley retains and advances its missional presence in these beautiful places of worship

Ministry

In May 2024 I was able to take one month's study leave or sabbatical following the cancellation of a full sabbatical just as the pandemic hit in 2020. I took the time to study art and theology which included a wonderful trip to Florence. On my return I was invited to consider becoming an Assistant Diocesan Director of Ordinands ADDO, who is someone who prepares candidates for selection to train for ordained ministry. I have been asked to assist with The Caleb Scheme is a one year training and discernment pathway toward ordination for mature lay leaders. The scheme is named after Caleb who in the book of Joshua, chapter 14 'was strong and vigorous in exercising his ministry well into this mature years'! The age of eighty-five in Caleb's case! So although a very steep learning curve it has been an immense privilege to work with 2 candidates who will be attending a Selection Panel in June this year. If their calling is affirmed they will be ordained Deacon at Michaelmas. So, you are never too old!

Our own Gill Christie, who has been training for ordained ministry with the Local Ministry Programme (LMP) for the past three years will be ordained Deacon at Guildford Cathedral on Sunday 29th June. This will be a wonderful occasion, and we look forward to celebrating with Gill on that special day. Gill will then serve her curacy here in the parish as well as being ordained as Priest in 2026. It has been again an immense privilege to be able to support Gill throughout her discernment and training process and we look forward to the commencement of her ordained ministry in July. Gill has just completed a three-month placement at St Saviour's Church Guildford and now has the final pieces of work to submit. The written work has been academically rigorous, and Gill has worked so hard throughout the whole process and achieved so much. Please continue to pray for Gill and her family as her training for ordination comes to an end and her training post ordination begins! I will be her training incumbent and will shortly be going on a training conference to learn how to do this. We never stop training!! A highlight for Gill and myself was attending the annual Festival of Preaching held this year based at St John's College Cambridge. Apart from excellent speakers it was a real thrill to walk back and forth daily over the Bridge of Sighs to my room!

As a parish we have continued to follow the aims we identified through the Parish Needs Process. One of these aims was to develop our children's work through the running of a weekly after school Church Club for 5-7 years olds at Scott Broadwood School. We began in September with 14 children and very quickly this increased to a very full 30 children at the current time. A song, dramatised bible story and prayer, followed by tea with crustless sandwiches and other goodies, followed by a craft activity based on the bible story. All this in an hour! We have been thrilled with the way the club has grown and been received by the children and parents. Parents report that the children tell them the story at home and are amazed at how much they know. This is due to first of all Gill Christie for leading us in her own indomitable way of storytelling, so that the most gruesome Old Testament story can become child friendly without losing any integrity plus the most wonderful team of dedicated helpers - a team of 10 altogether. Teas are provided by our own Joy Harman and Joy is now a firm favourite with the children, greeting her out in the Capel streets! Between us all we manage to have a regular team of at least 6 volunteers each week. We are known as the most popular club in the school!

We have always had strong connections with our local schools and through the present leadership at Scott Broadwood and The Weald - Mr James Baguley is Headteacher for both schools, we are continuing to work closely with both. Revd Jane Schofield, Vicar of St Mary Magdalene, The Holmwood, and I are working together to plan a schools family fun day with our Cafe Church team at Pentecost this year. Last Christmas we invited Scott Broadwood children and staff to join us for our Christmas 9 Lessons and Carols service at an earlier start time. This was a huge success resulting in a full church with beautiful singing and readings from the children, alongside the choir and adult readings.

During this last year we received news that the Good Shepherd Academy Trust (GST) were looking to explore the possibilities of bringing Scott Broadwood and The Weald School together on one site. This brought forward a consultation process which put forward various possibilities for the school and local community to consider. This will mean potentially Capel will lose its village school which will no doubt cause knock-on effects, aside from the school and the sound of happy children being at the centre of our village. The PCC had to respond to the consultation and after much discussion we did not support the movement of Scott Broadwood to The Weald site, although we were not against the amalgamation of the two schools. As I write we are still awaiting a decision from the Department of Education as to the future of the school site. This is an important ongoing situation for which there has been and continues to be strong feeling. We are also concerned about the position of Capel Pre School which celebrates its 50th years since its founding.

Once again, we have as a parish held weekly services in our two churches. A small group of us meet to plan the services each quarter so that they will align with our quarterly rotas. Where would we be without our sidespeople, readers, intercessors and servers who contribute so much to our services. Also, a huge thank you to Dik Hoogmoed who plans the quarterly rotas for St John's and operates our parish website and to Dineke who runs the online calendar of church services and events as well as publishing our weekly notes online.

Additionally a huge thank you to Wendy Goddard, Margaret Zandona and Shirley Dean Webster who are part of the Ockley Church Wardening Team, responsible for keeping things running smoothly at St Margaret's.

Thank you too to those who clean and polish our wonderful ancient buildings, to those who maintain the churchyards, 3 in all, and cut the grass. This vital work means that visitors and congregation members alike are ensured a warm welcome.

Several things stand out as we review the year. First of all, the building and completion of the new toilet block at St Margarets with huge thanks to Ray Gibbs for project managing and doing much if not all of the building work! Words are not enough for Ray's contribution, wisdom and experience in the building industry. Secondly at St Margaret's there was the installation of the new stained-glass window in memory of the Lee-Steere and Prideaux families. This beautiful window was designed by Amanda Blair of Abinger Stained Glass, and we are very thankful to the families for their inspirational memorial gift. When the sun shines through it is truly glorious. Please see individual reports for more information on both projects.

For St John the Baptist at Capel we have been working hard to obtain a faculty to begin work on the new Garden of Remembrance in the top left corner of our churchyard. Designs were approved by the PCC, the DAC and the Diocesan Registry for which we are thankful. Thanks to Norman Ede and David Silliman for their support and hard work with this project. Also thank you in advance for the funding from The John Ede Fund, The Friends of Capel Church, and generous donations in memory of John Jaques, Wendy Birch, 444Kendon Barnes and Betty Mitchell over the past year. The fund is still open. If anyone wishes to make a donation, please do let me know.

We have also been working on improving our sound system at Capel and are currently applying for a faculty to install something more robust so that as we welcome large numbers of people to our church for important occasions such as weddings and funerals, we are not hampered by unprompted feedback, mobile phones, and general squeaks and whistles! We will also have a small sound desk so that recorded or downloaded music can be played without a problem. The Friends of Capel Church are supporting this project for us, for which again we are very thankful!

Service wise, week by week we worship our Lord by the services of Holy Communion, both Book of Common Prayer (BCP) and Common Worship (CW). Morning Worship, Matins and a more informal monthly service at Capel - Cafe Church. The latter led by Bob Cranham and his brilliant band of musicians is something I am very proud of. During the winter we hold Cafe Church in church but come the Springtime and through the summer we are welcomed by Capel's Crown pub where we worship in their lovely garden. It is always such a lovely thoughtful time of informal worship and if you have never been you should give it a go! We had our second 'local churches' get together with the congregations of Okewood and Forest Green in the Okewood Flower Show marquee. It was once more a wonderful occasion and we look forward to holding it again this August. Do see the Cafe Church report further on.

We are a very busy parish with 2 churches and communities. We are very blessed to have ministerial assistance in Revd Jo Elvidge PTO and Graham Everness (LLM). Personally, I am very grateful indeed for their support in taking services once or twice a month throughout the year and it has been good to have welcomed Paul Middleton to preach as part of his participation as a Lay Assistant Minister (LAM). Paul comes to us from St Peter's Newdigate and is in his second year of lay training with Guildford's Local Ministry Programme. Pastorally our Pastoral Assistant Sylvie Beckett has continued to visit several parishioners throughout the year as well as attending the Ockley Pavilion Cafe on a regular basis. I know

her visits are very much appreciated so thank you Sylvie for your pastoral ministry and other roles you play in church life! Our staff team will be even more enhanced when Gill begins her ordained ministry, so we are much blessed. It is a demanding task to hold all the different threads of our parish life together so a special thank you to Suzanne Cole who does just this through InSpire magazine. InSpire gives us much spiritual and creative inspiration every month. Thank you to all our sponsors - we couldn't do it without you!

As part of our parish needs process, we also wanted to give opportunities for further bible study and prayer. A couple of us have participated in Revd Jo's Benedictine Group over the last year. It has been very inspiring and proved a wonderful opportunity to learn about St Benedict and his Rule of Life. Study wise we began a course last Autumn which centred around a book 'Women of the Nativity'. Written by Paula Gooder (theologian, lay preacher and author) we looked at the lives of 9 women from Old Testament times to the New Testament, whose story led up and surrounded the birth of Jesus. We enjoyed it so much that we have just finished Paula's earlier book 'Women of Holy Week'! Simple narratives based on scripture which brought these events into the everyday. We are very grateful for Mairi Inglis Jone's hospitality each week we have met.

Music wise, aside from our contemporary musicians led by Bob we are surely blessed by our organists Anthea Smallwood at Capel and Andrew Collings at Ockley. Anthea is also our choir mistress at Capel, who inspires us to sing ever more beautiful music at Christmas and Easter. It has been a joy too when we combine forces with the choir from St Peter's Newdigate for special services. We look forward to many more collaborations in the future. I personally love being part of the choir and would encourage you to come and join us. Singing is so good for you! Thank you to both Andrew and Anthea for their faithfulness and patience with us all!

During the last year our parish has been working towards steps which will help our churches to reduce their Carbon footprint, following the Church of England's target of Carbon Net Zero by 2030. Dineke van den Bogerd has been encouraging and supporting our parish to take on the challenge and she writes her own report later in this document. The PCC has agreed their own Net Zero Statement which appears on our parish website. Currently we hold a bronze award but we need to work harder to fulfil the new requirements the bronze award requests.

Once again this year, not only have you as parishioners given financially regularly to our parish but also donated much needed funds and foodstuffs to various organisations for which you have our grateful thanks. Other groups have also joined us in these donations at Harvest time, in particular Capel WI and Scott Broadwood School children. We manage to send a bumper harvest of foodstuff to the Dorking Foodbank and Leatherhead Start each year and this year was no exception! All through the year as well, regular donations of food pour into our Capel church which are so gratefully received by the foodbank. Thank you so much!

Each Christmas we have provided hampers for our village school families who are struggling. Twelve bags of Christmas goodies along with supermarket vouchers to spend on food were given to Scott Broadwood as well as one or two others that we knew would appreciate it. Thank you to everyone who donated such an amazing amount of Christmas food. We could hardly move in the vestry at one point!! We also once again this year gave the children of Scott Broadwood School, Fairtrade Chocolate Advent Calendars and Easter.

eggs, all with story books telling the stories of Christmas and Easter. These were very much appreciated as you can imagine!

Fundraising for our parish continues constantly of course, in order to pay our annual Parish Share. This is what every parish contributes to resource mission and ministry across our diocese. Because the diocese of Guildford doesn't get any income from the government, and contributes money to the wider Church of England, we have to raise everything ourselves. Guildford Diocese has no historic reserves and investments; this means people today have to pay for today's church thereby helping to lay strong foundations for the future. 59% is spent on clergy stipend and housing, 17% goes towards training ordinands and curates, 9% is allocated towards parish and area support, 5% spent on schools and safeguarding, 6% on central diocesan support and 4% on national church support.

In order to meet this, we rely on your giving as well as specific fund raising events. You will find more information in the Treasurer's report. Every bit of money raised is so important to us as are specific donations for things. In order to meet our Parish Share we have to top the giving up by specific fundraising events. Our fundraising year began with our refreshment stall at the Capel Military Show over 3 days in early July. Rotas were displayed asking for general help and especially cake bakers. All of this was masterminded by Norman Ede, Leigh Smith and Helen Burt. Thank you to all our cake bakers and volunteers over the three days. At the annual Capel Show we had for the first time a Burger Stall which sold out quickly - more supplies needed for this year.

The next big event was our Murder Mystery play and Supper which ran over two evenings - Ockley and then Capel. The play and the performance were directed by Sylvie Becket and each community provides a delicious supper. It was once again a great success, and we look forward to entertaining you again this October. Finally in November we had the Capel Christmas Fair, organised by Suzanne Cole and her team. A massive achievement where carefully chosen stalls fill our village halls. We are so grateful to Suzanne who along with her wish to raise much needed funds for Motor Neurone Disease also very generously splits the proceeds donating to parish funds. Do read Suzanne's report later in this document.

With all these big events many people are involved working hard to make each event a success. There is much preparation and planning which starts well before all these events. I wish to thank everyone involved in setting up, baking, cooking, acting, serving, lighting and sound (especially our friends from Ockley Dramatic Society), box office, cash till, raffles, feeding the urns, clearing up, washing up, worrying, and so much more and too many to mention. Thank you all!!

Sadly, one regular annual event that has been missing for the last few years has been the Vicarage Fete. Other fundraising events have to take priority, and we simply do not have capacity to organise anything else. I am hoping that in my final year of ministry here perhaps we might squeeze in one more Vicarage Fete, albeit at a different time of year.

Our Churchwardens Joy Harman, Norman Ede and James Lee Steere have worked tirelessly throughout the year to keep the churches and surrounding lands well maintained as well as all their regular Church Wardens duties. Church Wardens are vital to our existence as worshipping communities and I wish to thank them for all that they do to ensure our churches run smoothly. Joy and her team continue to provide Capel Teas once or twice a month, which are amazing. Thank you to Helen Berry who has assisted Joy very much over the last year with these and the flowers in church. In addition, I wish to thank the Churchwardening team headed by Shirley Dean Webster at St Margaret's who assist James Lee Steere in his role.

Sadly all good things come to an end as we wish Norman Ede every blessing as he steps down as Churchwarden at this APCM following a tenure of at least ten years! Norman has played an integral role in our parish and plans to remain actively involved in his different areas of expertise. We have been truly blessed by all that he has contributed to St John the Baptist Church and our wider parish over many years and look forward to all that the future holds for him and the family. We look forward to thanking him formally at the APCM.

We also received the news that our Team Rector Revd Andrew Coe is retiring just after Easter and it was a joy to have him with us for our Mothering Sunday service recently, when he preached and was able to say farewell to many of us. Andrew has been Team Rector of the Surrey Weald Team since 2002, but we are happy he is not moving too far afield. We wish he and Noelle and their family every blessing as they settle into their new home in Little Bookham. Thank you to our wonderful bell-ringers at both towers and for all they do to keep those bells ringing out for us. At both churches we have beautifully arranged flowers and other beautiful artistic creations reflecting the seasons. Thank you to all of you for all you do because each thing however small, creates the beautiful sacred spaces we so enjoy. Outdoors in our churchyards there is of course regular maintenance with grass cutting and cutting back and someone who has been helping us with this for many years hung up his strimmer and we thank Chris Coke for the years of assistance he has given our Capel Church as well as so much more over the years. Thank you everyone for your help with this essential work and conservation of our churchyards. All of our churchyards are wonderful ecosystems in themselves, but we had something of a thrilling surprise last Autumn when a local fungi enthusiast found at least 31 different species of fungi in our Capel churchyard. Many when looked at closely were so colourful and beautiful. We have been told the churchyard may be a site of special scientific interest! What incredible places we have stewardship of to pass on to future generations.

Sadly, we have had to say a final goodbye to many friends and loved ones over the year. Every November we hold our Annual Service for the Bereaved on All Soul's Day. This is a service of comfort and remembrance for the bereaved to remember those they have loved but who have died.

We remember with love:

David Ansell, Kendall (Kenny) Barnes, Ruby Sawyers, Betty Mitchell,
Christopher Cobb, Norman Myall, Yvette Lago, Ian Crook,
Patricia White and Graham Webster.

We wish those who grieve their loss, God's comfort and healing love as they travel through the difficult and often surprising terrain of grief.

Personally for me, I consider myself to be very privileged to have been your parish priest for nearly 14 years! Both Doug and I love living in this wonderful community and are treasuring every moment as we prepare for our retirement in October 2026. Thank you to the PCC for their support and counsel and especially thanks to Richard Winter-Stanbridge for hosting our PCC meetings at his home for much of last year. I am sure in summing up I have left vital information out in this overview but hopefully it has given you something of a taster in what we are about as church family in Capel and Ockley. Thank you everyone for your help and support and most especially to my husband Doug who without him and his love, fortitude and patience I would be far lesser.

Revd Liz Richardson

Safeguarding Report 2025

There has been 1 safeguarding concern in the past year in Capel and Ockley. This has been reported to Social Services.

We must be vigilant promoting a safer church especially in our current climate and outside scrutiny. We must always be aware of domestic abuse, child abuse including child self-harm, eating disorders and trafficking in our community. Regular mandatory training for all PCC members ensures and imbeds a culture where people feel safe and where abuse can be spotted and dealt with in a timely fashion.

Recently our Synod voted on next steps for independent safeguarding in the Church of England.

The improved motion includes:-

1. Setting up an external scrutiny body which is likely to be on a statutory basis and so would require legislation.
2. Transfer of most functions currently delivered by the National Safeguarding Team (NST) to an external employer, eventually and after all development, consultation and legislative processes complete.
3. Further work to determine the legal and practical requirements necessary to implement model 4 which would involve the transfer of safeguarding teams in dioceses and cathedrals to the same external employer as the NST.
4. Lament and repent of the failure of the Church to be welcoming to victims and survivors and the harm they have experienced and continue to experience in the life of the Church.

The future of Church Safeguarding paper (67pgs) can be accessed on the Church of England website.

The Diocesan Safeguarding Team and members of the Bishop's Leadership Team will be hosting monthly safeguarding surgeries from 2nd April (7-7.45 pm). The online meetings are for incumbents, Parish Safeguarding Officers (PSO's), churchwardens and PCC's. They will include short, practical presentations and Q&A sessions covering a wide range of topics, including how to create a healthy safeguarding culture and how to ensure safer recruiting. This is not a forum to discuss confidential individual cases. The dates will be added to the Guildford Diocese website calendar.

Michaela Berry has been appointed as a new Church of England Regional Safeguarding Lead and will cover the Diocese of Guildford. Her background is in Social Work having worked for a number of county councils. Her role is new and will provide additional independent scrutiny and quality assurance of safeguarding practice.

There is now access online to the latest Parish safeguarding and information welcome pack. The pack contains up-to-date information for PSO's, incumbents and PCC's. (Parish Brief 18.2.2025)

Leigh Smith - Parish Safeguarding Officer

Church Choir Report

The start of the year is one of our two busiest seasons, Easter and the other being Christmas. We begin rehearsing in mid-January working for our Good Friday service. As in previous years our friends from St. Peter's Newdigate choir joined us. It was lovely to have our choir stalls full on both sides. The music sung was Stainer's Crucifixion which was interspersed with readings, reflections and prayers. We all felt it was a really moving service and the music spurred the choir to give a really moving performance.

We continue to lead the singing in our services and are regularly joined by two friends from St. Peter's choir when they are not singing in Newdigate, and have also joined Liz at Ockey when the Parish service was held there. However, as the saying goes 'the times they are a changing' and this is notable in our services. For example, there are now very few weddings.

After the summer break we were looking at anthems for the services for the Bereaved, Remembrance and Christmas. For the 'nine lessons and carols' we departed from our usual service and held the service in the late afternoon where we were joined by students and staff from Scott Broadwood School. It was such a wonderful, happy celebration of Christmas which left everyone feeling uplifted. After Joy's mince pies and Norman's mulled wine we all left church walking down through the twinkling Christmas trees. Christmas had begun.

A short break after Christmas and then we start again. Please do consider joining us. All we ask is the commitment for regular attendance. We sing at three services a month and rehearse on a Thursday evening between 7pm and 8pm. As they all keep telling us we know making music is good for us in so many ways. Join us and prove it!

Anthea Smallwood

Building Committee Report

Repairs to the roof and spire

In 2021 the Architect carried out a survey and submitted the required Quinquennial Report. It highlighted the need to carry out repairs to the main stone roof of the church and parts of the wooden shingle covering of the spire. Those works are recommended to be carried out sooner rather than later in order to prohibit deterioration of the roofs and their supporting structures. The Architect has subsequently carried out a more detail survey of the area and has provided a specification of works to be submitted to the Diocese for approval and then to specialists for competitive tendering. During the past year, we have been unsuccessful in locating specialist roofing companies to carry out these works. However, within the past month, the Architect has given us the contact details of three such companies and we have contacted them and are awaiting responses.

Remembrance Garden

A Garden of Remembrance has been planned for the burial of loved one's ashes. It will be located in the southwest corner of the church yard and will include a secluded garden area. A plan has been prepared and agreed. At the time of writing, it has been submitted to the DAC for faculty approval and a public notice period is about to come to an end. The PCC have also approved the scheme. Five competitive quotes have been obtained from suitably qualified landscape gardeners, and one has been chosen. It is likely that the scheme will be funded by bequest funds, the restricted John Ede fund and the Capel Parish Council. Subject to approval, it is hoped that the works may commence in the near future.

Redecoration of the organ lobby and toilet

A quote has been obtained for this work, which is technically acceptable to the Architect. The DAC have given faculty approval with conditions. It will be submitted for approval at the next PCC meeting. The works will hopefully be funded by the Friends of Capel Church.

New sound system

The current sound system has been presenting problems for some time. Two competitive quotes have been obtained for its replacement and discussions are taking place to hopefully reduce the cost prior to submitting it for PCC and DAC approval.

Minor Works

A new Radar lock has been installed to the toilet door in order to eliminate misuse by some members of the public. This has been financed by the Friends of Capel Church.

Repairs to the boundary wall

Following the completion of the west and north walls, the Stonemason has completed approximately half of the south wall, which includes the area next to the proposed Remembrance Garden. No further action has taken place pending further applications for funding.

Repairs to the church paths

Discussions have taken place between the Architect and specialist installers regarding changes to the main path in order to make it less slippery. There has been no satisfactory conclusion to the proposals.

D Silliman

Friends of St Margaret's Report 2024

The Trustees met 3 times during the calendar year 2024.

During the year, the new loos had been completed, the new stained glass memorial window installed and a leak in the roof above the altar repaired. Thanks are expressed to Ray Gibbs who had done a magnificent job building the loos (with some contractors) and Helen and James Burt who had painted them.

MVDC had eventually signed the completion certificate for the Emergency Exit door.

A watching brief was being maintained on the plaster falling at the rear of the nave thought to be due to subsidence with the walls moving outwards, as reported last year.

New projects discussed included a sound system and alterations to the kitchen now storage space was available in the new loos.

The Friends financial year runs to 31st March. The income for to 31st March 2024 was £20,482 and expenditure of £19,021 a surplus of £1,461. The Funds carried forward were £10,769.

GEL-S

Café Church Report - 2024/5



Things have moved on quite a bit since Liz first asked if I would like to “come and play your guitar” for a Café Church service not long after we moved to Capel in 2017. We are now in the 7th year of Liz handing over the reins to me to lead the service on the second Sunday of each month.

It’s always difficult to give an appraisal of our own work but the past year has been full of many amazing highlights. Firstly, the incredible team that has grown as a result of Café Church have been a constant encouragement and support. The Lovely Claire, Dik the Dutchman and Dr. Lisa Glenn have been joined by Mike the Mechanic (Michael Jay). Their input and enthusiasm are a major part of the success of the services. The music is, I am told, always a highlight of the services, and the bond that has developed between us means that there is a seamless flow in the worship and a real sensitivity to the mood and direction of the service.

Topics covered during the year have ranged from D-Day, the Olympics, Back to School (including an exam paper!) and The Beatitudes through to annual themes of Easter. Harvest, Remembrance and Christmas. In January of this year, I asked Gail Lawther, a long-standing friend, to come and preach.

Her presentation, Face to Face with Jesus, was wonderful and resulted in more than one invitation to speak at other events in the area.

The team now lead an annual Café Church service on the Okweood Hill showground in August which brings together members of many different local churches and in June this year we will be taking our unique style of church to The Weald School for an outdoor Family Funday and Pentecost Picnic! From May to September we meet, weather permitting, in the garden of The Crown.

What has become increasingly apparent during the past year is that God is at work. On more than one occasion Liz has commented on the presence of the Holy Spirit during Café Church. My prayer is always that people will see less of me and the team and more of Jesus as we lead the worship and preach. God has been truly gracious in using the little that we bring and turning it into a blessing to all of us, whether we stand at the front or sit in the pews. We worship an awesome God who loves us beyond measure and I want to give all thanks and praise to Him for guiding, directing and inspiring all that Café Church has become.

Bob Cranham

Memorial Window in St Margaret's

A modern memorial window has replaced the plain glass Victorian window in the North Aisle next to the Emergency Door. In memory of Charles and Patience Lee Steere and John and Joan Prideaux (Patience and Joan were sisters). Paid for by the families with donations to the Friends in aid of the loos!

The stained-glass window was designed by Amanda Blair of Abinger Stained Glass and has Leith Hill in the background with a quotation from the Gospel of St John, ch. 11 v. 25. A service of dedication was held on 1st June 2024.

GLS

Report of Electoral Roll Officer

2025

Every six years we are obliged to prepare a new roll for the Parish of Capel and Ockley. I, as Electoral Roll officer, have contacted every person whose name was on the previous Roll and with the help of Rev. Liz, friends and family, have hand delivered or posted forms to as many as possible. Forms have also been available in both Churches for the whole of March. The deadline for submissions and returns to me was 28th March.

At the time of compilation of the Roll, the total stood at 92. Sadly on 29th March our dear friend Graham Webster died so our Electoral Roll now stands at 91.

I therefore declare that the Electoral Roll for the Parish of Capel and Ockley stands at 91.



Rosemary L. Relf
Electoral Roll Officer
1st April 2025

Capel bell ringing report

Bell ringing at St John the Baptist continues with a committed and steady band of ringers. We practice once a month, on the first Wednesday, with our Ockley counterparts. These regular practices allow us to maintain our skills and strengthen teamwork within the band.

We have recently held a taster experience for our local Beavers and those who live close to the church will have heard their lovely attempts at chiming. It was a fantastic experience and one they hope to repeat next year.

While we have not rung for many weddings recently, this is primarily due to the limited number of weddings being held at the church. We remain ready and enthusiastic to ring for any future occasions.

Last year, we welcomed a regular group of ringers learning Rope Sight, their donations to the bell tower have enabled a little pot of money to grow. This money will be used to freshen the appearance of the ringing chamber and also maintenance of the bells themselves - this will begin over Easter.

We're pleased to share that we have recently begun lessons with two ladies who have shown interest in learning the art of bell ringing. It's been encouraging to see new faces, and we hope to continue building on this momentum.

Looking ahead, we would love to increase our numbers and welcome anyone interested in joining us. Bell ringing is a rewarding and sociable activity, and we encourage anyone curious to come along and give it a try.

Ockley St Margaret Tower Report

Recruitment seems to get more and more difficult, but we did gain one learner last April who has proved to be very keen and is making good progress, so we now have a full band for service ringing most weeks. All our ringers have completed their Basic Awareness Training.

We have had a few visiting groups and seem to be more popular now that there is a toilet available.

There are no known maintenance issues.

The fifth bell has been notoriously difficult to ring partly because it is so deep set at Hand. This has been corrected by reducing the distance it leans back when up, making it very light set: some might say too light so it may need further adjustment, but it is certainly easier to ring than before.

Churchwardens Report for St Margaret's Ockley 2024

This report summarises the activities of St Margarets' during the year 2024 and is structured as follows: church services, rotas and support, building works, outreach, international links and a thank you to all the St Margaret's team.

St Margaret's Church Services

The congregation numbers have remained consistent throughout the year and joint service with St John's Chapel are much enjoyed.

Weddings / Baptisms / Funerals: There were two weddings during the year: Chloe Wheeler to Daniel Killick on the 26th of May and Jennifer Fletcher to Ben Chiswell on the 6th of September. There were also two funerals: Toby George Edward Webster on the 23rd of April and David Christopher Ansell on the 10th of May and a burial of ashes at St Margaret's, Terence Bennett Tucker on the 9th of July.

Rev. Jo Elvidge took the Easter Service. Gill Christie organised an Easter egg hunt in the church and churchyard. We had a large congregation and a record number of children.

A Dedication Service was held on the 1st of June for the splendid new stained-glass window donated by the Lee-Steere and Prideaux families.

The marquee at the Okewoodhill showground was again used for an Intra Parish Service which also included members of the Ewhurst, Okewood and Forest Green churches. It was extremely well attended. Sincere thanks to Bob Cranham and team for leading such a lovely service. It is hoped that we will be able to make this an annual event.

The Harvest Festival Service was taken by Rev. Jo Elvidge. Again, a large number of gifts were received which we were able to distribute throughout the community.

A Pet Service was held in the Village Hall. Anthea came and kindly played. There were several dogs present! Remembrance Sunday was well attended. There was tea and biscuits in the Village Hall afterwards, prepared by Iris and Michael Spruce.

The Christingle service took place in the Ockley Pavilion. It was most enjoyable and well attended with new attendees and there were more adults than children. A bonus was that Father Christmas made a special appearance at the end! The Christmas Day Service was led by Rev Jo Elvidge and was a great success. It is suggested that additional services should take place in the Pavilion and / or Village Hall to make the gospel message accessible to those who find attending church difficult for whatever reason.

St Margaret's Rotas

Everyone is willing and able to chip in to help with everything. Rosemary leads the flowers, Wendy the brass cleaning and Pat and Margaret the general cleaning.

Outreach

Mums and Toddlers Group takes place in the Ockley Village Hall every Thursday. It was begun by Gill Christie in 2018. It continues to thrive with help of Bea Milne, Margaret Smith and others in the village. There are at least 15-20 adults and many, many more children.

Village Teas has now become Village Lunches and takes place in the Ockley Village Hall on the third Monday of each month. It is run by a team of local ladies who also put on a Christmas lunch which attracted 50 members of the local community.

The Pavilion Café continued to be a great source of outreach, with Rev. Liz and Sylvie Beckett attending most Wednesday mornings. We also have a bonus of the Community Fridge coming from Dorking which attracts many more villagers.

Gill, Helen, Clare and Margaret help Rev Liz as part of a small team of volunteers from Capel and Okewood churches to run an after-school Church Club at Capel School every Wednesday afternoon. This includes a bible story, craft and a wonderful tea provided by Joy. This is Church for our youngest members. As part of the wider Mission of the Church and in keeping with the gospel message St Margaret's is open 24/7 and has supported homeless overnight visitors during the year.

International Links

Our transatlantic links with the Baptist church in Guildford Connecticut continue to thrive. The links first began in 1639 when our then vicar, the Reverend Henry Whitfield, travelled with several members of his congregation and founded the church in Guilford Connecticut. Lots of visitors have written very complimentary comments in the Visitor's book during the year, and there were some visitors over from America as per usual.

Thank you

I think this report needs to conclude with yet another expression of my sincere thanks and gratitude to the whole St Margaret's team who have helped and supported me during 2024.

James Lee-Steere

Church Warden, St Margaret's Church, 2025

Churchwardens report for St John the Baptist, Capel

Much of what we might report on during the past year will have been covered in the Building Committee report, for which we are very grateful to David for all his expertise. Lent soup lunches have proved popular again this year as have our famous Sunday afternoon teas.

St John's now has a weekly cleaner, whose work is evident from the moment you set foot inside the church. Thank you, Anita, and we hope this relationship will continue long into the future.

After periodic research spanning at least the last 2 years, the 'Miss Marples' (otherwise known as The Church Recording Society) were able to publish their book on the history of our church and all its fixtures and fittings. They have given us a copy of their book which extends to 2 volumes!

Gratitude and thanks to Helen Berry for all her help and support with flowers, teas and soup lunches as well as grateful thanks to all the volunteers who have made all our church events possible.

Finally I, Joy, wish to offer thanks and gratitude to Norman for his help and support over our many years of church wardening together and as always we offer immense thanks and gratitude to Liz and Doug for their love and care to us all.

Joy Harman and Norman Ede

The Pavilion Cafe Ockley

In the twelve years since The Pavilion Café in Ockley first opened, it has raised and donated more than £20,000 supporting local and national charities and Ockley groups, all thanks to its loyal customers and volunteers! We have around 30 regular local customers, several who come from further afield and a few who discover us while out walking!

It was originally the brainchild of Jenny Reed: "I was at Spring Harvest and attended a seminar about Christians serving the community. The next morning, I woke up and said to Belinda Kerry, 'God thinks we should start a café!' So, we formed a group of local ladies called Kindred Spirits, and we were off!"

Village Greens has always generously supported the café and donates the delicious coffee, and our volunteers bake the lovely cakes, scones and quiches. Residents from Amber also regularly help us out as part of their rehabilitation.

It's impossible to mention all the many worthy causes that have benefitted over the years from the generous donations, but they include: Christian Aid, Crisis at Christmas, Disaster Emergency Committee, Dementia UK, Finlay's Touch, Kidney Research UK, Macmillan Cancer Support, Stroke Association.

Local charities and groups who are supported include: Kent Surrey and Sussex Air Ambulance, Amber Foundation, Ockley Mothers and Toddlers, Young at Heart, Village Teas, Lent Lunches, Ockley Society, the local parish churches and hardship cases.

A recent welcome addition is the Mid Surrey Community Fridges, who set up outside the café at around 10.15. Their aim is to reduce food waste and support local people. They collect unsold food from local businesses which is destined to go to landfill and make it available to local communities for a small donation.

The Pavilion Café is open every Wednesday between 9.00 – 12.00, with bacon butties available on the last Wednesday of the month. Transport can be arranged.

Liz Thorne on behalf of Kindred Spirits

Financial Report 2024

While the Accounts show an overall surplus of £3,422, this is entirely attributed to increases in the restricted funds. Specifically, donations and grants of £25,030 were received to fund the construction of a new external toilet facility, £1,575 for repairs to ridge and £2,634 from the Listed Places of Worship Grant scheme towards new lighting at St. Margaret's Church. Donations of £2,127 were received towards the new memorial garden at St John the Baptist. Net income for the school flat was £6,840.

However, there was a deficit in unrestricted income over expenditure of £5,822. This decline is primarily due to a £2,800 reduction in planned giving and a reduction of £4,200 in unrestricted donations. These losses were partially offset by a £1,700 increase in open plate collections, although this included £850 designated for outward giving. Our operational costs remain relatively stable. The Parish Share remains our largest cost at £81,350 in 2024. While this represents a £3,400 increase on 2023, it was partially mitigated by a £2,800 reduction in utility costs. The PCC is, nevertheless, increasingly reliant on fundraising activities to cover day to day expenses.

For the third year running, we operated a successful tea and cake stall at the Military Show over the first weekend in July. Despite adverse weather conditions, the event generated £6,115. While slightly below the previous year and our budget, this is still a very positive result. Again, a huge thank you to all those who baked cakes in advance and to all those volunteers who helped over the very wet weekend. Our burger stall at the Capel Show in August also proved profitable, yielding just under £2,000. Additionally, the Murder Mystery Play, "Where there's a will there's a way", with a performance in each village in the Autumn was again well supported and raised £1,800. We thank all those who participated whether on stage, with catering or assisting with the event. Special thanks are due to Sylvie for her direction and members of the Ockley Dramatic Society for their support. Finally, we express our deep appreciation to Suzanne Cole and her team for organizing another successful 'Capel Christmas Fair' where 50% (£1,700) of the profits were donated to the PCC.

We value every single donation, regardless of size, and remain committed to achieving financial sustainability through our voluntary income. Expanding our regular donor base is crucial to covering our ongoing church activities and costs. We are grateful to those who contribute regularly. If you currently only donate during services, please consider becoming a 'regular donor'. A commitment to a monthly, quarterly or even yearly amount enables us to plan effectively. This can be done by a standing order or, more conveniently, via the Parish Giving Scheme (PGS) - a National Church recognised system that we have utilised for some years now.

Acknowledging the decline in collections at services which is, at least in part, due to the fact that we are moving towards a cashless society, we have been exploring digital giving options. In March, we purchased a CollecTin More donation unit. Our intention was to make this available at baptisms, weddings and funerals in our two churches and at other church fundraising events. Unfortunately, we have experienced network connectivity issues in both churches which have hindered full implementation of this device.

Another avenue for supporting the churches is through legacy giving. A bequest in a will can be seen as an 'expression of thankfulness for a lifetime worth of living'. Something you choose to do whilst you are alive which is activated when you die. While prioritising family provision is understandable, you may wish to consider leaving a small percentage of your estate to your 'church family'.

Finally, I should like to thank Nick Ward for his service as the independent examiner of our accounts for this year. We are seeking a new individual to assume this vital oversight role for 2025. If you think you (or someone you know) might be able to help, please get in touch.

Helen Burt BCom ACA

InSpire magazine

We are now up to issue 91 having started in February 2017! InSpire continues to be a monthly publication which is free of charge to its readers. My continued thanks to our very generous and loyal sponsors who continue to support the publication each year. It continues to be enjoyed by both our congregations and some visitors who pop into our churches to pick up a copy. Also, I've been made aware that some of our readers send copies on to other people too, thus ensuring it continues to be a good outreach tool as we intended at the inception of InSpire.

These days it has grown to a lengthy publication which is twice as long as when we started! I still strive to keep the content current, relevant, informative, fun and varied! I would still very much welcome parishioners' input with articles or contributions. We subscribe as a church to Parish Pump which is an online resource for Parish publication editors and without that I could not produce the full magazine I do. Following my mother's very sudden death last month, I am very grateful to my husband Stuart for his support and taking over as Editor for the April 2025 issue! I hope to be back to it very soon.

Capel Christmas Fair

We held a very successful 2024 Fair on November 16th which was our fourth annual Fair! We were well attended by visitors and a wonderful selection of stallholders, who numbered 35 in total! We had wanted to increase the number of our outdoor stalls and this year we had 6, all of whom complemented one another. Inside we had 30 stallholders and they all offered a wonderful array of products, many handmade. We try to rotate the stalls a little each year to keep it fresh for our visitors, whilst retaining some of the popular ones that people like to find each year! Feedback from our stallholders was overwhelmingly positive once more and they were all very keen to join us in 2025. However, we have passed on the news of the cancellation of this year's Fair to them and a lot of them said they would put

next year's date in the diary! We raised £3,466.22 at the 2024 Fair which was split equally between our churches and the Motor Neurone Disease Association, giving each charity £1,733.11. For information, this has taken my father Colin's Tribute Fund for MND to over £11,000, which I'm very proud of and has surpassed the £10,000 we originally set out to raise. Thank you to everyone who helped make the Fair such a success once more – particularly our splendid band of volunteers who help on the day and without whom we could not do the Fair. We do ask for volunteers from the local MND branch, but sadly the nature of the charity means that a lot of the people involved are too unwell with MND to be able to help. We were due to have one very willing volunteer who sadly couldn't join us on the day due to illness linked to his MND.

Sadly, as touched on above, there will be no Capel Christmas Fair in 2025 due to my mother's sudden and unexpected death in February. There is so much to do, including an Inquest, that I have cancelled this year's Fair with the committee's full support and encouragement, for which I thank them.

Suzanne Cole
24th March 2025

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153

STATEMENT OF FINANCIAL ACTIVITIES
For the year ending 31 December 2024

		Unrestricted	Restricted		
	Note	Funds	Funds	TOTAL 2024	TOTAL 2023
					£
Voluntary Income	2(a)	£74,248	£28,954	£103,202	£93,801
Activities for generating funds	2(b)	£21,754	£752	£22,506	£21,302
Income from investments	2(c)	£11,721		£11,721	£11,560
Church activities	2(d)	£5,359		£5,359	£8,132
Rent on school flat	2(e)		£8,993	£8,993	£8,975
TOTAL INCOMING RESOURCES		£113,081	£38,700	£151,781	£143,770
RESOURCES EXPENDED					
Church activities	3(a)	£111,322	£27,907	£139,229	£132,028
Cost of generating voluntary income	3(b)	£7,581		£7,581	£6,452
Governance costs				£0	£0
School flat costs	3(c)		£1,549	£1,549	£984
TOTAL RESOURCES EXPENDED		£118,903	£29,456	£148,359	£139,464
NET INCOMING RESOURCES BEFORE GAINS ON SALE OF INVESTMENTS		-£5,822	£9,244	£3,422	£4,306
Net Gains on Sale of investments		£0	£0	£0	£0
NET INCOME/EXPENDITURE		-£5,822	£9,244	£3,422	£4,306
GROSS TRANSFERS BETWEEN FUNDS		£0	£0	£0	£0
NET MOVEMENT IN FUNDS		-£5,822	£9,244	£3,422	£4,306
Balances b/fwd 1 January	7	£62,733	£69,256	£131,989	£127,683
Balances c/fwd 31 December	8	£56,911	£78,500	£135,411	£131,989

The notes on pages 3 to 8 form part of these accounts

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153
BALANCE SHEET AT 31 DECEMBER 2024

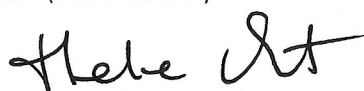
	Notes	2024	2023
FIXED ASSETS			
Investments	4	£77,961	£77,961
CURRENT ASSETS			
Debtors and Prepayments	5	£3,722	£10,675
Central Board of Finance Deposit Account		£604	£604
Bank current account		£94,308	£63,787
Cash in hand		£1,286	£460
		£99,920	£75,526
LIABILITIES			
Creditors - amounts falling due within one year	6	£42,470	£21,498
NET CURRENT ASSETS/(LIABILITIES)		£57,450	£54,028
TOTAL NET ASSETS		£135,411	£131,989
PARISH FUNDS			
Unrestricted	8	£56,911	£62,733
Restricted	8	£78,500	£69,256
		£135,411	£131,989

Approved by the Parochial Church Council on 13 April 2025 and signed on its behalf by:

The Rev'd Elizabeth Richardson (PCC chairman)



Mrs Helen Burt (PCC Treasurer)



PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2024

1. ACCOUNTING POLICIES

Basis of financial statements

The financial statements have been prepared under the Church Accounting regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005).

The financial statements have been prepared under the historical cost convention, using the accruals method.

Fund Accounting

Restricted funds comprise revenue, donations or grants for a specific PCC activity intended by the donor.

Unrestricted funds are income funds which are to be spent on the PCC's general purposes.

Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds from 2024 are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, in the year 2024 this was when they were received. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid is accounted for when due.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Investments are valued at cost with a note as to their market value as at 31 December.

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153

2. INCOMING RESOURCES

		Unrestricted Funds	Restricted Funds	TOTAL 2024	TOTAL 2023
		£	£	£	£
2(a) Voluntary income					
Planned giving:	Gift aid donations				
	including tax recovered	£54,757		£54,757	£57,515
	Yellow envelope giving			£0	£0
	Other			£0	£0
Collections:	Open plate	£11,548		£11,548	£9,851
	Special collections	£451		£451	£1,882
Grants		£1,000	£2,922	£3,922	£6,103
Donations		£6,492	£26,032	£32,524	£18,437
Legacies				£0	£13
		£74,248	£28,954	£103,202	£93,801
2(b) Activities for generating funds					
Capel Show		£3,564		£3,564	£759
Christmas Fair		£4,160		£4,160	£3,961
Church teas		£1,331		£1,331	£1,019
Concerts		£0		£0	£0
Inspire		£0	£752	£752	£966
Military Show		£10,373		£10,373	£11,401
Murder Mystery		£2,326		£2,326	£2,442
Other (Traidcraft, Tombolas, Cricket)		£0		£0	£754
Vicarage Fete		£0		£0	£0
		£21,754	£752	£22,506	£21,302
2(c) Income from investments					
Dividends from investments		£11,721		£11,721	£11,541
Bank and CBF interest		£0		£0	£19
		£11,721	£0	£11,721	£11,560
2(d) Income from church activities					
Fees for weddings and funerals		£5,359		£5,359	£8,132
2(e) Rent on school flat					
			£8,993	£8,993	£8,975
Total incoming resources		£113,081	£38,700	£151,781	£143,770

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153

3. RESOURCES EXPENDED

	Unrestricted Funds	Restricted Funds	TOTAL 2024	TOTAL 2023
	£	£	£	£
3(a) Church activities				
Charitable giving:				
Overseas: DEC Ukraine	£0		£0	£516
Home: Scott-Broadwood School		£605	£605	£6,000
Harvest Appeal	£0		£0	£138
MNDA	£1,708		£1,708	£1,423
Royal British Legion	£545		£545	£598
Dorking Deanery Synod Priory				
School Chaplainacy	£375		£375	£275
Vicars Discretion	£0		£0	£0
Children's Society	£0		£0	£213
Other charitable giving	£752		£752	£0
	£3,380	£605	£3,985	£9,163
Ministry: Diocesan Parish Share	£81,350		£81,350	£77,927
Other ministry costs:				
Vestry supplies	£1,046		£1,046	£1,672
Organist	£2,725		£2,725	£2,580
Weddings & Funerals	£740		£740	£840
Parochial church fees	£1,776		£1,776	£2,006
Working expenses of clergy	£3,722		£3,722	£4,764
Youth church costs	£0	£237	£237	£774
Church maintenance costs	£518	£1,933	£2,451	£13,030
New building work		£24,345	£24,345	£600
Church running costs				
Insurance	£5,249		£5,249	£5,100
Gas	£3,891		£3,891	£6,257
Electricity	£1,624		£1,624	£1,802
Water rates	£74		£74	£57
Church office costs				
Printing and Stationery	£1,069		£1,069	£1,283
Inspire magazine costs	£223	£788	£1,011	£1,108
Churchyard upkeep	£2,470		£2,470	£2,313
Contribution to vicarage costs	£1,465		£1,465	£752
	£111,322	£27,907	£139,229	£132,028
3(b) Generation of voluntary income				
Capel Show costs	£1,509		£1,509	£264
Christmas Fair costs	£852		£852	£1,118
Murder Mystery costs	£468		£468	£803
Military Show costs	£4,258		£4,258	£4,267
Digital collection expenses	£134		£134	£0
Other fundraising expenses	£359		£359	£0
	£7,581	£0	£7,581	£6,452
3(c) School flat costs				
Insurance		£749	£749	£749
Boiler service		£800	£800	£235
	£0	£1,549	£1,549	£984
TOTAL RESOURCES EXPENDED	£118,903	£29,456	£148,359	£139,464

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153

4. FIXED ASSETS

Investments

	2024	2023
	£	£
Central Board of Finance Investments:		
Unrestricted	£39,105	£39,105
Restricted - John Ede Fund	£19,112	£19,112
Restricted - Church Improvements and Restoration Fund	£19,744	£19,744
TOTAL	<u>£77,961</u>	<u>£77,961</u>

The holdings at 31 December 2024 had a market value of £235,273 for the unrestricted funds and £196,615 for restricted funds of which £80,254 is for the John Ede fund which is to meet exceptional repairs to the fabric of the church should regular fundraising activities and /or grants not be sufficient.

By agreement the dividends received from these investments are available and have been accounted for in the unrestricted funds.

5. CURRENT ASSETS

	2024	2023
	£	£
Debtors :		
Tax claimable (of which £405 [2023 £38] is restricted)	£3,635	£7,572
Prepayments	£0	£749
Friends of St Margaret's (restricted)	£87	£0
Other Debtors	£0	£2,355
	<u>£3,722</u>	<u>£10,675</u>

6. LIABILITIES

	2024	2023
	£	£
Amounts falling due within one year		
Parish share	£29,518	£11,095
Accruals for utilities and other costs	£3,111	£2,630
Other creditors	£9,840	£7,773
	<u>£42,470</u>	<u>£21,498</u>

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY

Registered Charity 1132153

7. FUNDS

	Balance at 01/01/24 £	Incoming Resources £	Resources Expended £	Balance at 31/12/24 £
CAPEL				
John Ede Fund	£19,112	£0	£0	£19,112
Church Improvements and Restoration Fund	£19,744	£0	£0	£19,744
Churchyard/wall Fund	£0	£0	£0	£0
Path Fund	£1,562	£0	£0	£1,562
Memorial Garden Fund	£8,082	£2,127	£0	£10,210
Youth Outreach Fund	£211	£0	£0	£211
InSpire	£59	£752	-£788	£23
School Flat	£15,986	£8,993	-£2,153	£22,827
TOTAL RESTRICTED CAPEL	£64,757	£11,873	-£2,941	£73,689
Unrestricted Capel	£53,903	£71,803	-£73,419	£52,287
TOTAL CAPEL	£118,659	£83,677	-£76,360	£125,975
OCKLEY				
Sign Fund	£500	£0	£0	£500
Youth café	£2,141	£40	-£37	£2,145
TLC	£1,200	£0	£0	£1,200
Mums and Toddlers	£545	£0	-£200	£345
Building Fund	£113	£26,787	-£26,278	£622
TOTAL RESTRICTED OCKLEY	£4,500	£26,827	-£26,515	£4,811
Unrestricted Ockley	£8,830	£41,278	-£45,483	£4,624
TOTAL OCKLEY	£13,330	£68,104	-£71,998	£9,436
TOTAL RESTRICTED	£69,256	£38,700	-£29,456	£78,500
TOTAL UNRESTRICTED	£62,733	£113,081	-£118,903	£56,911
	£131,989	£151,781	-£148,359	£135,411

As Stated under note 4 the John Ede fund is to meet exceptional repairs to the fabric of the church should regular fundraising activities and /or grants not be sufficient.

The School Flat was set up as a trust in 1873 to be managed by the vicar and church wardens of the parish for the benefit of Scott Broadwood school.

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153

8. ANALYSIS OF NET ASSETS

BY FUND	Unrestricted funds £	Restricted funds £	TOTAL 2024 £	TOTAL 2023 £
Investment fixed assets	£39,105	£38,856	£77,961	£77,961
Current assets	£60,276	£39,644	£99,920	£75,526
Liabilities: Amounts falling due within one year	-£42,470	£0	-£42,470	-£21,498
	<u>£56,911</u>	<u>£78,500</u>	<u>£135,411</u>	<u>£131,989</u>



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

Capel and Ockley Parochial Church Council

On accounts for the year
ended

31 December 2024

Charity no
(if any)

1132153

Set out on pages

1 - 8

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. ~~Delete~~ [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

11 Apr 2025

Name:

NICHOLAS WARD

Relevant professional
qualification(s) or body

FCCA

Accounts

Reports to the Annual Parochial Church Meeting

for the year 2023/24

The Context

The PCC of the Parish of Capel and Ockley has the responsibility to promote the mission of the Churches throughout the parish in all its forms, pastoral, evangelistic, social and ecumenically. The past year has seen a continuation of this work and also a care for the physical structure of both its churches and churchyards. An important duty of the PCC is to be aware of the concerns of the congregation and to provide a place of discussion on all aspects of the Churches work in the villages and beyond through regular meetings. The PCC has met in full 6 times from April 2023 to March 2024. The Standing Committee has met 3 times in the same period.

Membership of the PCC

All membership of the PCC is elected by the Annual Parochial Church Meeting, in accordance with the Church Representation Rules. Up to nine members can be elected along with the Churchwardens, Deanery Synod members and the Vicar who are ex-officio. The tenure is for three years after which members need to be re-elected. The Churchwardens are elected annually.

During April 2023 to April 2024 the following served as members of the PCC:-

Vicar and Chair	Revd Liz Richardson	(ex-officio)
Churchwardens	Joy Harman	(ex-officio) St John the Baptist
	Norman Ede	(ex-officio) St John the Baptist
	James Lee-Steere	(ex-officio) St Margaret's
Deanery Synod:	Andy Carr	(ex-officio) St John the Baptist
	Shirley Dean Webster	(ex-officio) St Margaret's
Elected members:	Helen Burt	(Hon Treasurer) (2021)
	Gordon Lee Steere	(2021)
	Wendy Goddard	(2021)
	Suzanne Cole	(2022)
	Gillian Christie	(2022)
	Sarah Pusey	(2021)
	David Silliman	(2021)
	Jessie Sutcliffe	(2021)
	Leigh Smith (Safeguarding Lead)	(2023)
Hon Secretary:	Sir Richard Winter- Stanbridge, co-opted	(2023)
Electoral Roll Officer:	Rosemary Relf	
Parish Safeguarding Officer:	Leigh Smith	

Vicar's report April 2023/24

Our parish has journeyed through another busy year as both our churches have continued to thrive and welcome new and old friends through our many church services and events, providing love and care as we have walked alongside those who need our assistance and prayers and celebrating with others as they share their joy with us. This Annual Report will give you more details of the different areas of church life and mission as well as the practicalities of our finances and the importance of safeguarding within our parish. As team vicar within the Surrey Weald Team and responsible for our parish of Capel and Ockley, I will try to give you something of an overview of what we have been up to in the last twelve months!

Last May saw the King's Coronation and what a stunning weekend that was? I was very privileged to be part of the village organising committee, and with 'Capel's Got Talent', a live screening of the Coronation itself, a wonderful afternoon tea at our lovely Crown Pub and a weekend long Flower Festival at Church there really was something for everyone. An occasion of great joy, our communities of Capel and Ockley pulled out all the stops. As church we held services of Commemoration at St Margaret's and St John the Baptist, where at Capel we were joined by children of Scott Broadwood wearing crowns previously crafted and for some special clothes for the occasion. There they were presented to our Deputy Lord Lieutenant Brigadier Roger Hood in a special royal parade. It is always such a wonderful thing when families and children fill our church! With the backdrop of our fabulous flower festival in Capel Church, another occasion where we could work alongside the organisations within the community, it was really a feast for the eyes. Thank you to our flower arrangers representing the Evergreens, Scott Broadwood School, Bell-ringers, church choir, Choral Society, Horticulture Society, Carft Group, Capel Assist, History Group and Capel W.I. The whole weekend raised lots of money for our local school Scott Broadwood for their new playground equipment.

Throughout the year we welcomed several infants through baptism into the church. Eight children in all. We had one wedding only last year but we have five for the coming year which is great! Sadly we have had several funerals - thirteen in all - as well as providing the resting place for our friend and previous Archdeacon of Dorking, the Venerable Paul Bryer, within the wonderful peaceful woodland of the old St John Churchyard at Ockley. Archdeacon Paul had been a wonderful Area Dean when he was Vicar of St Paul Dorking and in that role he had organised my licensing at Capel some thirteen years ago! As Archdeacon he had also licensed me in my stipendiary role a few years later. We were very sad to hear that he had died and feel very honoured that his family chose our Ockley churchyard as his resting place. We also were very sad to lose our dear friend Wendy Birch so suddenly and also to hear of the tragic accidental death of the young son of one of our church families. We name the bereaved further down.

Service wise, week by week, we tend to see an average of 40 - 45 parishioners. Our electoral roll stands at 92 at the moment, but with some ER members who have moved away. However I always say if everyone would come at the same time we would have a very healthy congregation. One of our sadnesses is that due to the uniformed organisations not attending regular church parades, the services that would normally have drawn them and filled our church have been somewhat depleted. We could normally rely on services such as Christingle, Mothering Sunday and the Nativity Service to be full of young people. Remembrance is different however and we are literally bursting at the seams to hold everyone who wishes to attend. We are very proud of our uniformed organisations in the community knowing what a wonderful job they do and the opportunities they offer our children and young people. I know too that they struggle to find the right amount of leaders to accompany the children so it's not easy. We do miss them though!

Like many rural churches we long to see families and young people and cannot really adapt our current services until we have some. However, we know that times have changed and that we need to go to where the young people are and with that in mind we have recently begun a weekly after school club at Scott Broadwood, where approximately fourteen very enthusiastic children regularly join us for a bit of drama acting out a bible story, a yummy tea provided by Joy followed by a craft activity. In the words of Scott Broadwood's newsletter we have been 'a terrific hit' this term. Who would think?!

Service wise, week by week we worship our Lord by services of holy communion, morning worship, matins and a more informal monthly service - Cafe Church. The latter led by Bob Cranham and his band of brilliant musicians is something I am very proud of. During the winter we hold Cafe Church in church but come the Springtime and through the summer we are welcomed by Capel's Crown pub where we worship in their lovely garden. It is always such a lovely thoughtful type of service and if you have never been you should give it a go! We even had a local churches get together with the churches in the parish of Ewhurst, Okewood and Forest Green in the Okewood Flower Show marquee. It was terrific and we will be holding it again this August.

The rest of the month we offer a more traditional service pattern but at Capel we have introduced an extra non communion service in the form of a service of Morning worship. This is so we can encourage some of our very talented congregation to grow their considerable gifts. Watch this space. I am so very fortunate to have the assistance of retired priest Reverend Joanna Elvidge who takes services each month as well as worshipping with us within the congregation. Along with Licensed Local Minister (LLM) Graham Everness we are very blessed indeed by their ministry with us.

Music wise, aside from our contemporary musicians led by Bob we are surely blessed by our organists Anthea Smallwood at Capel and Andrew Collings at Ockley. Anthea is also our choir mistress at Capel, who inspires us to sing ever more beautiful music at Christmas and Easter. It has been a joy too when we combine forces with the choir from St Peter's Newdigate for special services. We look forward to many more collaborations in the future. I personally love being part of the choir and would encourage you to come and join us. Singing is so good for you! Thank you to both Andrew and Anthea for their faithfulness and patience with us all!

During the last year our parish has been working towards steps which will help our churches to reduce their Carbon footprint, following the Church of Englands target of Carbon Net Zero by 2030. Dineke van den Bogerd has been encouraging and supporting our parish to take on the challenge and she writes her own report later in this document. The PCC has agreed their own Net Zero Statement which appears on our parish website. A small group meet regularly with Dineke to monitor and explore next steps in this process. We are also planning to explore how to reach the next level of awards in our Eco Church status organised by Arocha. Currently both churches hold bronze awards and we are aiming for silver! We are grateful for Dineke's encouragement and leading in this area which is so important.

With sustainability in mind, again with Dineke's encouragement we were inspired to properly recognise the annual season of creation which takes place in the autumn. Over a period of five Sundays we followed the set readings for Creationtide 2023 looking at God's creation and our stewardship at a crucial time for our planet. So much of scripture speaks of God's creation and the environment and this season of creation gave us a wonderful opportunity to explore scripture and themes of justice and peace, celebrating creation, reducing carbon footprint, and many other themes. Essentially we are called to make peace with Earth and on Earth, encouraged to change our attitude and actions. This was I think a very special time for our parish as we considered these themes week

by week. The season included harvest festivals and a thanksgiving service for our animals. We will continue to explore these themes and incorporate them into our regular worship.

Once again this year not only have you as parishioners given financially regularly to our parish but also donated much needed funds and foodstuffs to various organisations for which you have our grateful thanks. Other groups have also joined us in these donations at Harvest time, in particular Capel WI and Scott Broadwood School children. We manage to send a bumper harvest of food stuff to the Dorking Foodbank and Leatherhead Start each year and this year was no exception! All through the year as well, regular donations of food pour into our Capel church which are so gratefully received by the foodbank. Thank you all so much! We also donated our Harvest festival collections to a Cornish charity called ShelterBox who work in crisis areas abroad. We have also provided Christmas hampers for families who are struggling and again we thank everyone who has kindly donated to these and also the generous donation from Ockley United Charities. We work closely with Dorking Foodbank and vouchers for those who need assistance are available from me. As a parish we have also given the children of Scott Broadwood chocolate Advent Calendars and Easter eggs, all with story books telling the stories of Christmas and Easter and from a sustainable source. We are very popular with the children now!!

Fundraising for our parish continues constantly of course, in order to pay our annual Parish Share. This is what every parish contributes to resource mission and ministry across our diocese. Because the diocese of Guildford doesn't get any income from the government, and contributes money to the wider Church of England, we have to raise everything ourselves. Guildford Diocese has no historic reserves and investments; this means people today have to pay for today's church thereby helping to lay strong foundations for the future. 59% is spent on clergy stipend and housing, 17% goes towards training ordinands and curates, 9% is allocated towards parish and area support, 5% spent on schools and safeguarding, 6% on central diocesan support and 4% on national church support. In order to meet this we rely on your giving as well as specific fund raising events. You will find more information in the Treasurer's report. Every bit of money raised is so important to us as are specific donations for things. For St Margaret's there will be specific items that people can purchase for the new loos. A huge thank you to Ray Gibbs who has assisted the parish hugely by building the roof of the proposed toilet block, initially in his home workshop as well as so much more. The Friends of St Margaret's work tirelessly to keep the church well maintained and we are so fortunate in both our churches to have 'Friends of' which take on these essential tasks. Certainly without them we could not afford to maintain the buildings as well as ministry costs.

So currently fundraising larger amounts of money is achieved through parish and community events. We start off with the refreshment stall at the Capel Military Show for 3 days in early July, masterminded by Norman Ede. Then in August we have a food stand at the Capel Show. Into the autumn sees us enjoy the annual murder mystery play and supper over two nights - Ockley and then Capel. The play and the performance is masterminded by Sylvie Becket and each community provides a delicious supper. I can assure you that this year's play has already been chosen and cast!! Finally in November there is the Capel Christmas Fair, this time masterminded by Suzanne Cole and her team. A massive achievement where carefully chosen stalls fill our village halls. We are so grateful for Suzanne who along with her wish to raise much needed funds for Motor Neurone Disease she also splits the proceeds donating to parish funds. Do read Suzanne's report later in this document.

With all these big events many people are involved working hard to make each event a success. There is much preparation and planning which starts well before all these events. I wish to thank everyone involved in setting up, baking, cooking, acting, serving, lighting and sound (especially our

friends from Ockley Dramatic Society), box office, cash till, raffles, feeding the urns, clearing up, washing up, worrying, and so much more and too many to mention. Thank you all!!

Sadly one regular annual event that has been missing for the last couple of years has been the Vicarage Fete. As you can see, we have had to prioritise other fundraising events and we simply do not have capacity to organise anything else. If anyone has any ideas for the way forward on this we would love to talk to you.

Our Churchwardens Joy Harman, Norman Ede and James Lee Steere have worked tirelessly throughout the year to keep the churches clean and tidy and I wish to thank them as well as the Churchwardening team headed by Shirley Dean Webster at St Margaret's who assist James Lee Steere in his role. Thank you to our wonderful bell-ringers at both towers and for all they do to keep those bells ringing out for us. At both churches we have flowers beautifully arranged always and other beautiful artistic creations reflecting the seasons. Thank you to all of you for all you do because each thing however small, creates the beautiful sacred spaces we so enjoy. Outdoors in our churchyards there is of course regular maintenance with grass cutting and cutting back. We are grateful to our contractors as well as our wonderful volunteers who assist this essential process. At Capel Churchyard we are awaiting a faculty for the proposed new garden of remembrance for the burial of ashes. It will be wonderful to be able to begin work on creating it. Further information on the garden as well as general building work at Capel, is in this report. Thanks to David Silliman for his work on this along with Norman and others on the Building Committee.

We and other local churches around the Dorking area belong to what we call a Deanery. Each church has two elected representatives who attend the quarterly Dorking Deanery Synod, as well as their respective clergy. and we have had a varied programme reflecting on topical and important decisions that General Synod have had to debate such as the implications of the recent General Synod decisions relating to the blessing of same sex relationships. These issues are still very divisive in the Church of England and something that in time the PCC will have to think about for our parish. Then we were introduced to the Parish Needs Process (PNP) for which our Deanery was the last in the diocese to begin the work. We have been working on this process for some months in our parish and I will speak more about the outcomes of this work at the APCM. We have been also very blessed in our Deanery by the appointment of a newly appointed diocesan Youth Hub leader who will be working alongside the Priory School Chaplain. Again more information will be given at the APCM.

At the beginning of this year in January we had our first Archdeacon's Visitation for quite some time and you will be pleased to know the Archdeacon was very pleased and satisfied with our record keeping and especially with our plans for the future in the plan helped by the recent Parish Needs Process. We were also delighted when the former Archdeacon of Guildford, the Venerable Paul Davies was made the new Bishop of Dorking. A civic service was held at St Martins Dorking recently to welcome Bishop Paul and to hear how he wanted to get to know his Dorking and area churches well.

Many of you will know that I will reach a big birthday this year and therefore am due to officially retire from full time ministry. The wonderful news that Gill Christie will be able to continue her training for ordination to locally ordained ministry, meaning that she will be ordained Deacon summer 2025 and Priesthood summer 2026 has led to me being allowed to delay my retirement for a couple more years so that Gill has adequate supervision and mentoring. I am personally delighted that the Bishop has gifted me this opportunity and we can delay our moving from Capel and Ockley. However that time will come round fast enough no doubt in October 2026!

Finally a very special service is held annually in our parish which is a service of comfort and remembrance for the bereaved to remember those they have loved but who have died. This year we remember with love those who have died in the last twelve months, gratefully giving thanks for those known to us in our parish including the lives of:

Wendy Birch, Douglas Pusey, David Grenham, Richard Williams, John Pitchford, Dorothy Tabb, Peter Farley, James Brant, Patricia Hewson, Eileen Saunders, Sheila Barnes, Brenda Pratt, Violet Wolfenden, Hazel Hurlin and Toby Webster.

We wish those who grieve their loss, God's comfort, love and healing as they travel through the difficult and often surprising terrain of grief.

I am sure in summing up I have left vital information out in this overview but hopefully it has given you something of a taster in what we are about as church family in Capel and Ockley. Our parish in house magazine InSpire does a wonderful job in pulling everything we do together each month and thanks as ever to Suzanne Cole and all who sponsor each issue.

Personally for me this continues to be the best job in the world to be clergy and I am very honoured and proud to be and to have been serving as your parish priest for nearly 13 years! I am grateful indeed for the support and counsel of the PCC and especially thanks to Richard Winter-Stanbridge for hosting our PCC meetings at his home and taking on the role of PCC Secretary.

Thank you everyone for your help and support and most especially to my husband Doug who without him and his love, fortitude and patience I would be far lesser.

Revd Liz Richardson

Churchwardens Report for St Margaret's Ockley 2023

This report summarises the activities of St Margarets' during the year 2023 and is structured as follows: church services, rotas and support, building works, outreach, international links and a thank you to all the St Margaret's team.

St Margaret's Church Services

The congregation numbers have remained consistent throughout the year and joint service with St John's Capel are much enjoyed.

Weddings / Baptisms / Funerals: There were no weddings during the year but there were 2 baptisms. There was one burial and one funeral, and a key member of the congregation, Eileen Saunders, died during the year. Paul Bryer's funeral (the Archdeacon of Cornwall) was at St Peter's Dorking, but he was buried at St Margaret's. Richard William's funeral was at St Margaret's in January 2023 and Eileen Saunders' funeral was at St John's, Okewood Hill.

Easter: Rev Jo Elvidge took the service. Gill Christie organised an Easter egg hunt in the church and churchyard. We had a large congregation and a record number of children.

Harvest Festival: Rev Jo Elvidge took the service. A large number of gifts were received which we were able to distribute throughout the community. It was rather heartwarming that we were sent quite a number of thank you cards.

Crocus Sunday: did not happen this year.

Remembrance Sunday: was well attended. There was tea and biscuits in the Village Hall afterwards, prepared by Iris and Michael Spruce.

Pet Service: we used the Village Hall for the Pet Service in the summer. Anthea came and kindly played. There were 5 dogs present!

Christingle service took place in the Ockley Pavilion. It was well attended with new attendees and there were more adults than children.

It is suggested that additional service should take place in the Pavilion and / or Village Hall to make the gospel message accessible to those who find attending church difficult for whatever reason.

Christmas service was held at St John's Capel, and we are looking forward to the service at St Margaret's in 2024.

St Margaret's Rotas

I would like to thank the inner team for all their help.

There are the rotas for cleaning, flowers, kitchen cleaning. But, everyone is willing and able to chip in to help with everything. Rosemary led the flowers, Wendy the brass cleaning, Pat and Margaret the general cleaning, and Buzz and Helen the kitchen cleaning.

Dianne for the publication of her inspirational books, including 'The call of the Bells' published for the Kings coronation. The proceeds of which are being dedicated to St Margaret's. For her help with the flowers and her artwork including The Creation Tide.

Gill, for being a core member of St Margaret's, she thankfully only has another 18 months of Ministry to go and we are enjoying watching her flourish as she continues to complete this. Helen for all her work with the finances and budget.

And to Shirley for all the above and much, much more.

Building Work

The new door was finished in early 2023, the plaster and the back of the bell tower was repaired, the bell was sent away to be repaired, and tree works were carried out at St John's churchyard in Ockley. A tree surgeon is booked in to fell the 2 or 3 dead ash in the churchyard in early April.

The installation of the new W/Cs broke ground in 2023, with the floor slab completed and we are awaiting the dedication of the new stained glass window, which will be completed shortly.

Outreach

Mum's and Toddlers Group: takes place in the Ockley Village Hall every Thursday. It was begun by Gill Christie in 2018. It continues to thrive with help of Bea Milne, Margaret Smith and others in the village. There are at least 15-20 adults and many, many more children.

Village Teas: takes place in the Ockley Village Hall once a month. It is organised by a team of local ladies who also organised a Christmas lunch which attracted 50 members of the local community.

Pavilion Café: The Pavilion Café continued to be a great source of outreach, with Liz and Sylvie Beckett attending most Wednesday mornings.

St Margaret's Teas [1st Sunday of the month]: were enjoyed throughout the summer but were not overly successful member wise and so this has not been undertaken in 2024.

Capel School: Gill helps Rev Liz, Helen and Jessie run an after school clubs are run at Capel School every Thursday evening which includes craft and a bible story.

Supporting Parish including Capel Horticultural Show, Military Show, Murder Mystery and Christmas Fair: St Margaret's supported St John's Vicarage fete and the barbecue at the Capel horticultural Show. Both were very successful in raising much needed funds.

Quiet Day was organised by Liz and well-attended by Ockley parishioners, with more going on the Lent Course being run by Liz and hosted by Mairi Inglis Jones.

Mission: As part of the wider mission of the church and in keeping with the gospel message St Margaret's has supported homeless overnight visitors during the year.

International Links

Our transatlantic links with the Baptist church in Guildford Connecticut continue to thrive. The links first began in 1639 when our then vicar, the Reverend Henry Whitfield, travelled with several members of his congregation and founded the church in Guilford Connecticut.

Lots of visitors have written very complimentary comments in the Visitor's book during the year, and there were some visitors over from America as per usual.

Thank you

I think this report needs to conclude with yet another expression of my sincere thanks and gratitude to the whole St Margaret's team who have helped and supported me during 2023.

James Lee-Steere Church Warden, St Margaret's Church, 202

Capel Churchwardens' Report for 2023/24

Fortunately the year since our last APCM has been free of any major problems for us as Churchwardens.

April was busy as Liz gave us the challenge of creating a Flower Festival in the church as our contribution to Capel's Coronation weekend.

Since March 2023 the Church Researchers - a group of lovely and very knowledgeable 'senior ladies' are continuing their meticulous searching and recording - all of which, on completion, will be given to our church in the form of a book.

We are very grateful to Dineke and Dik for their skilled abilities with technology which now keep our congregation and the wider parish informed and up to date with our church's life. Also our thanks to Dineke for all her time and research given to leading us in Eco Church and Carbon Net Zero as we try to keep St John the Baptist and St Margaret's Church on track to achieving as many of the expectations of the Diocese as we can by 2030.

As I write a faculty application is being prepared for the new long awaited Memorial Garden in the churchyard. We are also installing infra red extra heating in the organ vestibule at a very reasonable cost.

In January this year Archdeacon Martin Breadmore made his Visitation with a helpful and largely successful outcome. He was favourably impressed with our efforts and progress in 'Transforming Church - Transforming Lives' Parish Needs Process. This is about planning ahead and making an action plan for the next five years in order to promote mission and ministry in the parish of Capel and Ockley.

Our Capel Church Teas still seem to serve a purpose - as an outreaching social venue rather than a fund-raiser.

We are very grateful to Wesley Attridge, Chris Coke and Chris Rumbold for their constant hard work in keeping the churchyard in good order.

Thank you to all who give to the Foodbank collection - at the store room Capel and Ockley Parish has a very good reputation for its generosity! Thank you also to Capel WI for their annual bumper donation of foodstuff for the food bank which they collect for us in January - a time when the food bank needs replenishing following Christmas.

Unfortunately we are aware of one negative item which is the matter of dog poo left over the churchyard grass; it is an intermittent problem but the installation of CCTV is being considered.

The best news of all is that Liz is now able to spend another two years of her devoted and caring ministry here in Capel and Ockley Parish - to continue being our 'guiding light' and wonderful and much loved vicar. We are so very very grateful. As usual our most sincere and unending thanks to Liz and Doug for all their help, support and guidance and in making our privileged role as churchwardens fulfilling and enjoyable.

Norman Ede and Joy Harman

Financial Report 2023

2023 has been another tough year. The costs of living, particularly in respect of fuel and food, have continued to impact on church finances. There was a small overall surplus of £4,305. However, there was a fall of £1,435 in unrestricted funds net income compared with 2022. This is largely explained by a fall in collections at services and increases in the cost of insurance, gas and electricity. Without the income from our fundraising activities, this would have been much bigger.

We were again fortunate to be offered the opportunity to provide a stall selling teas and cakes at the *Military Show* over the first weekend in July. A huge thank you to all those who baked cakes in advance and to all those volunteers who helped over the weekend. We made an amazing £7,100. Our wrap stall at the *Capel Show* in August was sadly not as successful but we did make a small profit of around £500. This year we have been offered the opportunity to run a burger & hot dog stall at the show. This was a big success for us in 2019 so let's hope for an even better result this year. The *Murder Mystery Play "Never Say Dy"* - with a performance in each village - in the Autumn was again well supported and, as well as being fun for those involved, generated much needed funds of £1,600. Thank you to all those who made the evenings such a success - whether on the stage, catering or generally helping on the night. Finally, a particular thank you to Suzanne Cole and her team who masterminded another '*Capel Christmas Fair*' where again 50% (£1,400) of the profits were donated to the PCC.

We value every single donation no matter how small and continue to work towards a situation where our voluntary income is sufficient to cover regular church activities and running costs. This is most effectively achieved by expanding our regular donor base. Our thanks to all those who already give in this way. But, if you currently only give when you come to services, please would you consider

becoming a 'regular donor'? A commitment to a monthly, quarterly or even yearly amount really helps us to plan. This can be done by a standing order or, more easily, by setting up a payment with Parish Giving Scheme (PGS) - a National Church recognised system that we have had in place for some years now.

Addressing the fall in collections at services which is, at least in part, due to the fact that we are moving towards a cashless society, we will be offering a way for people to give digitally. This will also be made available at baptisms, weddings and funerals in our two churches and other church fundraising events.

Another way of giving is by leaving a legacy. A gift in a will can be seen as an 'expression of thankfulness for a lifetime worth of living'. Something you choose to do whilst you are alive which is activated when you die. Understandably most people have family they want to provide for. But perhaps you might consider leaving 99% of your Estate to your 'family' and 1% to your '*church family*'?

St John the Baptist was fortunate to receive a legacy in 2022. Some of this was put towards essential repairs to the church call. The remainder was put to one side to help finance the creation of a Memorial Garden in the churchyard where ashes will be placed. We have had a few further donations towards this project; but we are still open to contributions.

We have been told that St Margaret's is included as a beneficiary in another Estate and anything we receive will be available for much needed improvements at the Church. In the past couple of years, the Friends of St Margaret's has financed the construction of a fire exit, the installation of a new central heating system and the rewiring of the church together with the installation of some improved energy efficient lighting. Their attention has now turned to the installation of a new toilet facility to be built in the churchyard. The foundation slab for the new building was laid behind the church towards the end of the year and construction of the building itself is due to begin in April.

Finally, I should like to thank Samantha Edginton who has been the independent examiner of our accounts for the past few years. She has decided that the time is right for her to step down and so we will be looking for someone new to take on this important oversight role for 2024. If you think you (or someone you know) might be able to help, please get in touch.

The draft accounts are attached at the end of this report.

Helen Burt BCom ACA

Friends of St Margaret's Ockley. 2023 Report

The committee had met only once during the year but had been busy!

The new emergency exit door had been completed in 2022 but MVDC had refused to sign it off until there was a flat hard surface outside the door. This would be part of the loo building which is expected to be completed this year.

The improved lighting in the nave and chancel has been completed and certified.

The roof of the Tower and the dormer window had been repaired.

The headstock of the treble bell broke and has been repaired at no cost to the Friends thanks to grants.

Work has started on the new loos after protracted discussions to obtain full planning permission. The foundation base has been concreted and an archaeological watching brief during the excavation found nothing to report.

Ray Gibbs has done a fantastic job drawing up a schedule of all items needed for the construction. The oak frame will be constructed off site (in Ray's shed) and moved on site in the spring. Weinberger (the Brickworks at Oakwood Hill) have generously donated the tiles we need for the roof and £1750 has been donated by the Benefact Trust. An appeal for people to donate the cost of items will be

included in the next issue of the WOOF magazine, and there is a real chance the loos will be completed this year.

The Quinquennial Report (completed in 2022) has been filed in a printed version in the Vestry and an electronic version is available.

The only outstanding work is to monitor the movement of the walls at the back of the nave. The dry summer caused some subsidence, the walls moved apart, and a lump of plaster was displaced luckily with no damage. Subsidence has been occurring for many centuries.

The Friends financial year runs to 31st March. In the year to 31st March 2023 showed income of £15,447 and expenditure of £19,688 a deficit of £4,222 But the bank balance was £8.848.

GEL-S

St John's Building Committee Report

Repairs to the roof and spire

In 2021 the Architect carried out a survey and submitted the required Quinquennial Report. It highlighted the need to carry out repairs to the main stone roof of the church and parts of the wooden shingle covering of the spire. Those works are recommended to be carried out sooner rather than later in order to prohibit deterioration of the roofs and their supporting structures. The Architect has subsequently carried out a more detailed survey of the area and has provided a specification of works to be submitted to the Diocese for approval and then to specialists for competitive tendering. It is understood that at least two companies have been approached locally, but at the time of writing no quotes have been submitted. An application for funding will be submitted to the Friends of Capel Church in due course.

Remembrance Garden

A Garden of Remembrance has been planned for the burial of loved one's ashes. It will be located in the southwest corner of the church yard and will include a secluded garden area. A plan has been prepared and agreed. It has now been submitted to the DAC for faculty approval. One The PCC have also approved the scheme. Five competitive quotes have been obtained from suitably qualified landscape gardeners. It is likely that the scheme will be funded by bequest funds, the restricted John Ede fund and the Capel Parish Council.

Repairs to the boundary wall

Following the completion of the west and north walls, the Stonemason has completed approximately half of the south wall, which includes the area next to the proposed Remembrance Garden. The work has been financed through donations and grants; more of which are required in order to continue the work.

Repairs to the church paths

Discussions have been on-going and are continuing to take place between the Architect and specialist installers regarding changes to the main path in order to make it less slippery. The Capel Parish Council have resurfaced the path from the south door of the church to the civil cemetery beyond the west boundary wall of the church yard.

Minor Works

Within the past year, several minor repairs or upgrades have been completed: repairs to the wood block floor near the kitchen and toilet, and the installation of a dedicated IR heater for the organist. These have both been financed by the Friends of Capel Church.

D Silliman

21.3.24

Friends of Capel Church

The Friends started 2023 with funds of £62,090.29.

Expenditure was as follows: Companies House £13.00, Information Commissioner's Office £40.00, CES Lighting £216.00. Income was as follows: Car Exhibits paid by cheque £412.50 Church Teas £843.25. This gave a closing figure at the year end, 31st December 2023, of £63,077.04, an increase of £691.76.

The income from the 2023 Car Exhibits was paid into the account after the year end, 31st December 2023 and this was £8,716.74. Gift aid for 2023 has been applied for from HMRC. Expenditure so far this year has been Flooring £95.00 and organ heater £195.00. The current balance is £71,498.79.

D Silliman
20.3.24

Capel and Ockley PCC APCM Report on Church Club

Each Thursday afternoon of every school week since early January 2024 a band of church volunteers have attended at Scott-Broadwood School in Capel to run the church club from 3pm-4pm. This is a free after-school activity open to all the children at the school.

During this term (Spring 2024) numbers have varied up to 17, but there is a committed core of 14 children aged 5-7 who attend each week.

Each session opens with an action song led by Rev Liz and is followed by a Bible story or an account of part of Jesus' life and ministry which the children act out. After a prayer the children descend on the tea provided by Joy (some consider this the highlight of the session!!).

The children then engage with a craft activity – something they can take home and for the final minutes of the session they are offered lego, drawing, an outside game or a bear hunt led by David Steel from Okewood Church.

The sessions to date have included Epiphany, the flight into Egypt, the parable of the lost sheep, how Jesus met his friends, the parable of the sower, the first Palm Sunday, the first Good Friday and the first Easter Day.

The craft activities have ranged from weaving ribbons through paper fish, decorating crowns, decorating small flower pots and sowing cress seeds, decorating cork coasters for Mothers' Day to creating a mobile for the Easter story and making an Easter Garden.

According to the school and the emails they have received from parents of attendees, the club is very popular with one child informing its parent that Thursday is now their favourite day of the week because of church club.

I would like to thank the team of dedicated volunteers, without whom the creation of this new children's church community would not be possible: Rev Liz, Helen Burt, Joy Harman, David Steel, Kay Steel, Shirley Dighton and Jessie Sutcliffe.

We would very much like to continue to offer this club to the school children and would welcome further volunteers who would like to be involved.

Gill Christie

InSpire magazine

We are now up to issue 81 having started in February 2017! InSpire continues to be a monthly publication which is free of charge to its readers. My continued thanks to our very generous and loyal sponsors who continue to support the publication each year. For information, we did try going down the advertising route a few years' ago and it did not seem to appeal to advertisers – I'm assuming because it is a faith based publication and the circulation is limited in contrast with the village

magazines. However, it is not limited to our congregations as I understand from various sources that InSpire is being given to people who are not attendees of our churches, so is a tool of outreach as intended.

Current costs are approximately £88.00 for 50 copies of a 32 page publication. I would love to produce it in colour more often, but found in the past that the cost rose dramatically which is a lot to ask of our sponsors. Fortunately, most of our sponsors are able to Gift Aid their sponsorship, meaning that the cost is a little less to them than the invoiced cost. I have been informed by our printers that costs will increase by 5% from April 2024 as the cost of paper has increased. For a while in 2023/early 2024 I increased the print run to 60 copies per month as we were often running out of magazines, but recently there have been some left in both churches. Therefore, for the time being I have reverted to 50 copies a month. The other cost incurred is membership to Parish Pump annually which provides church magazine editors with a wealth of material. I would be lost without it! InSpire is available in churches as paper copies or you can still opt to receive it via email or subscribe to receive it via our church website. However, it is clear currently that many of our readers still wish to have a paper copy. Going forward, I would still very much welcome more input from our readers themselves so that it reflects the members of our two Parish churches, rather than just the editor! It appears that it is still a welcome resource so I shall keep going! I hope everyone finds it an interesting read. I strive to make each edition varied, inspiring, informative and amusing in equal measures!

Suzanne Cole

Capel Christmas Fair

We held our third Christmas Fair in aid of both of our Parish churches and the Motor Neurone Disease Association in November 2023. In total we raised £1,400 for each charity. We increased our selling space in 2023 as our friends at Capel sports club gave us the use of the pavilion for free and in return they opened their bar for the duration of the fair. We now have a small committee of myself (Suzanne), Helen Berry, George Ede and Kerena Justice (who is also on the committee of the local MNDA branch). I am grateful to not be doing it single-handedly any more! We had just over 300 visitors. The atmosphere was wonderful and a steady flow the whole time which our stallholders appreciated. After the Fair, we had great feedback from our stallholders, most of whom are keen to join us again for the 2024 Fair. We are about to choose our first stalls! We have 24 applications already. Our costs have gone up and will no doubt rise again this year, so we will have to review charges for our stalls etc. In total we can accommodate approximately 30 stalls including a couple of outside ones. Just a little note to say that my father's tribute fund for the MNDA is now over £10,000 which was my target when I started fundraising in his name in 2015. A huge thank you must go to the wonderful band of volunteers who help us to put on this event. We rely on a lot of help from 8.30am in the morning until about 6.00pm and we set up the day before too! But going forward to the 2024 Fair, we hope to produce an even better event and raise a good amount for our two charities.

Suzanne Cole

CHURCH CHOIR REPORT FOR 2023

Our singing and rehearsing began in mid-January for our Good Friday service. As in previous years we were joined by our friends from St. Peter's Newdigate choir, making 20 choristers in all. We worked hard on the St. Luke Passion by J.S. Bach. We all felt it was a really moving service and I thought they sang their hearts out.

A lovely way to spend an hour on a winter's evening by learning wonderful music.

We united again for the Coronation celebrations singing an anthem specially written for that occasion.

In September we joined forces again with St. Peter's and worked at music for the services 'For the Bereaved' and 'Remembrance'. Both new pieces for us to work on. Not easy, but we conquered the challenges and sang with the full meaning of what the music and words were saying.

Our own choir then concentrated on the music for the Nine Lessons and Carols. This was a different format than usual for us, as all the music sung by the choir - Alan Bullard's 'Born in a Stable' - told that part of the story.

Again, a lot of hard work but very worthwhile.

Our small choir of dedicated singers lead the singing in our services at Capel and we are sometimes joined by a few singers from St. Peters'.

We have also supported Liz at Ockley on occasions when it is a joint service.

Please do consider joining us. We sing at 3 services a month and rehearse on a Thursday evening between 7pm and 8pm.

As we know making music is good for us in so many ways!

Anthea Smallwood

Social media

The PCC Facebook page 'Capel and Ockley church' is steadily growing. Started in 2018 we now have more than 300 followers and even more page likes. 2023 Has seen an increased awareness of the page in our congregations and a better understanding how we can use it to increase our reach to a wider audience and add to the ways we can promote the work we do. 2024 should be the year when we look at finding more editors for specific subject for our page as we already have for Café church.

For now there are no plans to extend the range of social media apps due to time constraints and lack of expertise. Help grow our congregations by following our page if you have Facebook and keep liking and sharing our posts (original as well as those shared by others) and keeping the admin informed of all activities you are planning.

Dineke

Carbon net zero

The **Church of England** has set an ambitious target to become **net zero carbon by 2030**. This commitment recognizes the global climate emergency as a crisis for God's creation and a fundamental injustice. Following this, a small working group including representatives of the PCC and churchwardens prepared a statement which was adopted by the PCC in the meeting of November 2023. St John has already done an energy audit and registers energy consumption of the building. Hopefully we will be able to start the latter for St Margaret's this year.

With the central heating boilers getting on, the next step for St John is to develop a heating replacement strategy. This will document the steps to take when the boilers break down so we have a plan and don't need to make a panic decision when this happens. The new organ vestry heater (Infra Red technology) was badly needed but is also a way to learn about new technologies that have become available in recent years.

Dineke

ECO church

Not much progress was made on this in 2023. The plans for 2024 are to make our church supplies (toilet roll, cleaning products etc) more environmentally friendly. Ways to make our catering more so are under investigation.

PCC

St Margaret's Bell ringers

We were again pleased to welcome our annual ringing visitor from Sydney, this year in time to ring for the Coronation. Luckily we managed a quarter peal to celebrate as the following week the treble fell into its pit when the headstock sheared off from its gudgeon. Our thanks to Bill Hlbbert (Surrey Association Bell Adviser) for helping to lift and stand the bell on blocks while repairs were arranged. This proved surprisingly costly at over £2500 and we are grateful to the Guildford Guild Belfry Repair for granting half of the amount and to donations from the band and our local community for supplying the balance, after a small grant from Surrey Association BRF, Gift Aid and VAT relief. We now have six functioning bells once again but only just enough ringers.

After the Remembrance Service ringing three of the muffles were found to be worn right through and we managed to get them repaired by the cobbler in Cranleigh for a very reasonable £15 each.

I have completed the Safeguarding levels required as Tower Captain and plan to hold an evening in Holy Week for the rest of the band to complete the basic course as some of them do not have access to WIFI.

Sue Dixon

Electoral Role

Sadly we have lost more of our faithful congregation in the past year. The Electoral Roll now stands at 92, with only one name being added to the list during the year. If you know of anyone who would like to be added to the list, please contact me Rosemary Relf, either by phone 01306-627342 or by email: rosemary@hhopesprings.f9.co.uk

Rosemary Relf
3.11 2024

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2023

1. ACCOUNTING POLICIES

Basis of financial statements

The financial statements have been prepared under the Church Accounting regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005).

The financial statements have been prepared under the historical cost convention, using the accruals method.

Fund Accounting

Restricted funds comprise revenue, donations or grants for a specific PCC activity intended by the donor.

Unrestricted funds are income funds which are to be spent on the PCC's general purposes.

Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds from 2023 are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, in the year 2023 this was when they were received. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid is accounted for when due.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Investments are valued at cost with a note as to their market value as at 31 December.

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153

2. INCOMING RESOURCES

		Unrestricted Funds	Restricted Funds	TOTAL 2023	TOTAL 2022
		£	£	£	£
2(a) Voluntary income					
	Gift aid donations				
Planned giving:	including tax recovered	£57,515		£57,515	£53,355
	Yellow envelope giving			£0	£0
	Other			£0	£0
Collections:	Open plate	£9,851		£9,851	£14,348
	Special collections	£1,882		£1,882	£2,133
Grants		£1,450	£4,653	£6,103	£1,652
Donations		£10,728	£7,709	£18,437	£13,505
Legacies			£13	£13	£9,182
		£81,426	£12,375	£93,801	£94,175
2(b) Activities for generating funds					
Capel Show		£759		£759	£0
Christmas Fair		£3,961		£3,961	£3,255
Church teas		£1,019		£1,019	£990
Concerts		£0		£0	£333
Inspire		£0	£966	£966	£1,288
Military Show		£11,401		£11,401	£8,500
Murder Mystery		£2,442		£2,442	£2,343
Other (Traidcraft, Tombolas, Cricket)		£754		£754	£200
Vicarage Fete		£0		£0	£2,888
		£20,336	£966	£21,302	£19,795
2(c) Income from investments					
Dividends from investments		£11,541		£11,541	£11,485
Bank and CBF interest		£19		£19	£0
		£11,560	£0	£11,560	£11,485
2(d) Income from church activities					
Fees for weddings and funerals		£8,132		£8,132	£5,486
2(e) Rent on school flat					
			£8,975	£8,975	£8,472
Total incoming resources		£121,454	£22,316	£143,770	£139,413

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153

3. RESOURCES EXPENDED

	Unrestricted Funds	Restricted Funds	TOTAL 2023	TOTAL 2022
	£	£	£	£
3(a) Church activities				
Charitable giving:				
Overseas: DEC Ukraine	£213		£213	£1,373
Christian Aid - East Africa			£0	£305
Home: Scott Broadwood School		£6,000	£6,000	£1,000
The Weald School			£0	£1,000
Capel Preschool			£0	£325
Harvest Appeal	£1,423		£1,423	£0
MNDA	£598		£598	£1,016
Royal British legion	£275		£275	£491
Dorking deanery synod Priory school chaplainacy	£516		£516	£145
Vicars Discretion			£0	£350
Children's Society	£6,000		£6,000	£203
	£9,025	£6,000	£15,025	£6,208
Ministry: Diocesan Parish Share	£77,927		£77,927	£76,386
Other ministry costs:				
Vestry supplies	£1,672		£1,672	£1,136
Organist	£2,580		£2,580	£3,240
Weddings & Funerals	£840		£840	£0
Parochial church fees	£2,006		£2,006	£1,872
Verger	£0		£0	£0
Working expenses of clergy	£4,764		£4,764	£2,306
Youth church costs	£0	£774	£774	£100
Church maintenance costs	£2,628	£11,002	£13,630	£3,624
Church running costs				
Insurance	£5,100		£5,100	£4,858
Gas	£6,257		£6,257	£4,900
Electricity	£1,802		£1,802	£975
Water rates	£57		£57	£37
Church office costs				
Printing and Stationery	£1,283		£1,283	£923
Architects fees		£0	£0	£432
Stonemason & Materials			£0	£9,500
Inspire magazine costs		£1,108	£1,108	£1,087
Churchyard upkeep	£2,313		£2,313	£840
Contribution to vicarage costs	£752		£752	£309
Bank Charges	0		£0	£12
	£119,006	£18,884	£137,890	£118,744
3(b) Generation of voluntary income				
Vicarage Fete Costs	£0		£0	£515
Capel Show Costs	£264		£264	£0
Christmas fair costs	£1,118		£1,118	£1,106
Murder Mystery Costs	£803		£803	£624
Military Show Costs	£4,267		£4,267	£3,156
	£6,452	£0	£6,452	£5,401
3(c) School flat costs				
Insurance		£749	£749	£639
New Lease		£0	£0	£524
Boiler service		£235	£235	£85
	£0	£984	£984	£1,248
TOTAL RESOURCES EXPENDED	£125,458	£19,867	£145,326	£125,394

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153

4. FIXED ASSETS

Investments

	2023	2022
		£
Central Board of Finance Investments:		
Unrestricted	£39,105	£39,105
Restricted - John Ede Fund	£19,112	£19,112
Restricted - Church Improvements and Restoration Fund	£19,744	£19,744
TOTAL	<u>£77,961</u>	<u>£77,961</u>

The holdings at 31 December 2023 had a market value of £230,009 for the unrestricted funds and £192,215 for restricted funds of which £78,458 is for the John Ede fund which is to meet exceptional repairs to the fabric of the church should regular fundraising activities and /or grants not be sufficient.

By agreement the dividends received from these investments are available and have been accounted for in the unrestricted funds.

5. CURRENT ASSETS

	2023	2022
Debtors :	£	£
Tax claimable (of which £38 [2022 £108] is restricted)	£7,572	£11,373
Prepayments	£749	£205
Other Debtors	£2,355	£1,930
	<u>£10,675</u>	<u>£13,508</u>

6. LIABILITIES

	2023	2022
Amounts falling due within one year	£	£
Parish share	£11,095	£7,902
Accruals for utilities and other costs	£2,437	£6,330
Other creditors	£7,773	£4,857
	<u>£21,305</u>	<u>£19,089</u>

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153

7. FUNDS

	Balance at 01/01/23 £	Incoming Resources £	Resources Expended £	Balance at 31/12/23 £
CAPEL				
John Ede Fund	£19,112	£0	£0	£19,112
Church Improvements and Restoration Fund	£19,744	£0	£0	£19,744
Church yard/wall fund	£0	£0	£0	£0
Path fund	£1,562	£0	£0	£1,562.00
Memorial Garden Fund	£6,374	£1,708		£8,082.29
Youth Outreach fund	£211	£0	£0	£211.00
InSpire	£201	£966	-£1,108	£58.84
School flat	£13,995	£8,975	-£6,984	£15,986.43
TOTAL RESTRICTED CAPEL	£61,199	£11,649	-£8,091	£64,757
Unrestricted Capel	£55,618	£72,854	-£74,570	£53,902
TOTAL CAPEL	£116,817	£84,503	-£82,662	£118,659
OCKLEY				
Sign fund	£500			£500
Youth café	£2,510		-£369	£2,141
TLC	£1,200			£1,200
Mums and Toddlers	£950		-£405	£545
Building fund	£449	£10,667	-£11,002	£113
TOTAL RESTRICTED OCKLEY	£5,609	£10,667	-£11,776	£4,500
Unrestricted Ockley	£5,257	£48,600	-£45,027	£8,830
TOTAL OCKLEY	£10,866	£59,266	-£56,802	£13,330
TOTAL RESTRICTED	£66,808	£22,316	-£19,867	£69,256
TOTAL UNRESTRICTED	£60,875	£121,454	-£119,597	£62,732
	£127,683	£143,770	-£139,464	£131,988

As Stated under note 4 the John Ede fund is to meet exceptional repairs to the fabric of the church should regular fundraising activities and /or grants not be sufficient.

The School Flat was set up as a trust in 1873 to be managed by the vicar and church wardens of the parish for the benefit of Scott Broadwood school.

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153

8. ANALYSIS OF NET ASSETS

	Unrestricted funds	Restricted funds	TOTAL 2023	TOTAL 2022
BY FUND	£	£	£	£
Investment fixed assets	£39,105	£38,856	£77,961	£77,961
Current assets	£45,126	£30,400	£75,526	£68,812
Liabilities: Amounts falling due within one year	-£21,305	£0	-£21,305	-£19,089
	<u>£62,926</u>	<u>£69,256</u>	<u>£132,182</u>	<u>£127,683</u>

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153

STATEMENT OF FINANCIAL ACTIVITIES

For the year ending 31 December 2023

	Note	Unrestricted Funds	Restricted Funds	TOTAL 2023	TOTAL 2022 £
Voluntary Income	2(a)	£81,426	£12,375	£93,801	£94,175
Activities for generating funds	2(b)	£20,336	£966	£21,302	£19,795
Income from investments	2(c)	£11,560		£11,560	£11,485
Church activities	2(d)	£8,132		£8,132	£5,486
Rent on school flat	2(e)		£8,975	£8,975	£8,472
TOTAL INCOMING RESOURCES		£121,454	£22,316	£143,770	£139,413
RESOURCES EXPENDED					
Church activities	3(a)	£113,145	£18,884	£132,028	£118,744
Cost of generating voluntary income	3(b)	£6,452		£6,452	£5,401
Governance costs				£0	£0
School flat costs	3(c)		£984	£984	£1,248
TOTAL RESOURCES EXPENDED		£119,597	£19,867	£139,464	£125,394
NET INCOMING RESOURCES BEFORE GAINS ON SALE OF INVESTMENTS		£1,857	£2,449	£4,306	£14,020
Net Gains on Sale of investments		£0	£0	£0	£0
NET INCOME/EXPENDITURE		£1,857	£2,449	£4,306	£14,020
GROSS TRANSFERS BETWEEN FUNDS		£0	£0	£0	£0
NET MOVEMENT IN FUNDS		£1,857	£2,449	£4,306	£14,020
Balances b/fwd 1 January	7	£60,876	£66,808	£127,683	£113,663
Balances c/fwd 31 December	8	£62,733	£69,256	£131,989	£127,683

The notes on pages 3 to 8 form part of these accounts

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153
BALANCE SHEET AT 31 DECEMBER 2023

	Notes	2023	2022
FIXED ASSETS			
Investments	4	£77,961	£77,961
CURRENT ASSETS			
Debtors and Prepayments	5	£10,675	£13,508
Central Board of Finance Deposit account		£604	£586
Bank current account		£63,787	£54,415
Cash in hand		£460	£303
		£75,526	£68,812
LIABILITIES			
Creditors - amounts falling due within one year	6	£21,498	£19,089
NET CURRENT ASSETS/(LIABILITIES)		£54,028	£49,722
TOTAL NET ASSETS		£131,989	£127,683
PARISH FUNDS			
Unrestricted	8	£62,733	£60,876
Restricted	8	£69,256	£66,808
		£131,989	£127,683

Approved by the Parochial Church Council on 7 April 2023 and signed on its behalf by:

The Rev'd Elizabeth Richardson (PCC chairman)



Mrs Helen Burt (PCC Treasurer)



PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY

Registered Charity 1132153

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023

1. ACCOUNTING POLICIES

Basis of financial statements

The financial statements have been prepared under the Church Accounting regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005).

The financial statements have been prepared under the historical cost convention, using the accruals method.

Fund Accounting

Restricted funds comprise revenue, donations or grants for a specific PCC activity intended by the donor.

Unrestricted funds are income funds which are to be spent on the PCC's general purposes.

Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds from 2023 are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, in the year 2023 this was when they were received. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid is accounted for when due.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Investments are valued at cost with a note as to their market value as at 31 December.

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153

2. INCOMING RESOURCES

		Unrestricted Funds	Restricted Funds	TOTAL 2023	TOTAL 2022
		£	£	£	£
2(a) Voluntary income					
Planned giving:	Gift aid donations				
	including tax recovered	£57,515		£57,515	£53,355
	Yellow envelope giving			£0	£0
	Other			£0	£0
Collections:	Open plate	£9,851		£9,851	£14,348
	Special collections	£1,882		£1,882	£2,133
Grants		£1,450	£4,653	£6,103	£1,652
Donations		£10,728	£7,709	£18,437	£13,505
Legacies			£13	£13	£9,182
		£81,426	£12,375	£93,801	£94,175
2(b) Activities for generating funds					
Capel Show		£759		£759	£0
Christmas Fair		£3,961		£3,961	£3,255
Church teas		£1,019		£1,019	£990
Concerts		£0		£0	£333
Inspire		£0	£966	£966	£1,288
Military Show		£11,401		£11,401	£8,500
Murder Mystery		£2,442		£2,442	£2,343
Other (Traidcraft, Tombolas, Cricket)		£754		£754	£200
Vicarage Fete		£0		£0	£2,888
		£20,336	£966	£21,302	£19,795
2(c) Income from investments					
Dividends from investments		£11,541		£11,541	£11,485
Bank and CBF interest		£19		£19	£0
		£11,560	£0	£11,560	£11,485
2(d) Income from church activities					
Fees for weddings and funerals		£8,132		£8,132	£5,486
2(e) Rent on school flat					
			£8,975	£8,975	£8,472
Total incoming resources		£121,454	£22,316	£143,770	£139,413

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY

Registered Charity 1132153

3. RESOURCES EXPENDED

	Unrestricted Funds	Restricted Funds	TOTAL 2023	TOTAL 2022
	£	£	£	£
3(a) Church activities				
Charitable giving:				
Overseas: DEC Ukraine	£516		£516	£1,373
Christian Aid - East Africa			£0	£305
Home: Scott Broadwood School		£6,000	£6,000	£1,000
The Weald School			£0	£1,000
Capel Preschool			£0	£325
Harvest Appeal	£138		£138	£0
MNDA	£1,423		£1,423	£1,016
Royal British legion	£598		£598	£491
Dorking deanery synod Priory school chaplaincy	£275		£275	£145
Vicars Discretion			£0	£350
Children's Society	£213		£213	£203
	£3,163	£6,000	£9,163	£6,208
Ministry: Diocesan Parish Share	£77,927		£77,927	£76,386
Other ministry costs:				
Vestry supplies	£1,672		£1,672	£1,136
Organist	£2,580		£2,580	£3,240
Weddings & Funerals	£840		£840	£0
Parochial church fees	£2,006		£2,006	£1,872
Verger	£0		£0	£0
Working expenses of clergy	£4,764		£4,764	£2,306
Youth church costs	£0	£774	£774	£100
Church maintenance costs	£2,628	£11,002	£13,630	£3,624
Church running costs				
Insurance	£5,100		£5,100	£4,858
Gas	£6,257		£6,257	£4,900
Electricity	£1,802		£1,802	£975
Water rates	£57		£57	£37
Church office costs				
Printing and Stationery	£1,283		£1,283	£923
Architects fees		£0	£0	£432
Stonemason & Materials			£0	£9,500
Inspire magazine costs		£1,108	£1,108	£1,087
Churchyard upkeep	£2,313		£2,313	£840
Contribution to vicarage costs	£752		£752	£309
Bank Charges	0		£0	£12
	£113,145	£18,884	£132,028	£118,744
3(b) Generation of voluntary income				
Vicarage Fete Costs	£0		£0	£515
Capel Show Costs	£264		£264	£0
Christmas fair costs	£1,118		£1,118	£1,106
Murder Mystery Costs	£803		£803	£624
Military Show Costs	£4,267		£4,267	£3,156
	£6,452	£0	£6,452	£5,401
3(c) School flat costs				
Insurance		£749	£749	£639
New Lease		£0	£0	£524
Boiler service		£235	£235	£85
	£0	£984	£984	£1,248
TOTAL RESOURCES EXPENDED	£119,597	£19,867	£139,464	£125,394

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY

Registered Charity 1132153

4. FIXED ASSETS

Investments

	2023	2022
		£
Central Board of Finance Investments:		
Unrestricted	£39,105	£39,105
Restricted - John Ede Fund	£19,112	£19,112
Restricted - Church Improvements and Restoration Fund	£19,744	£19,744
TOTAL	£77,961	£77,961

The holdings at 31 December 2023 had a market value of £230,009 for the unrestricted funds and £192,215 for restricted funds of which £78,458 is for the John Ede fund which is to meet exceptional repairs to the fabric of the church should regular fundraising activities and /or grants not be sufficient.

By agreement the dividends received from these investments are available and have been accounted for in the unrestricted funds.

5. CURRENT ASSETS

	2023	2022
Debtors :	£	£
Tax claimable (of which £38 [2022 £108] is restricted)	£7,572	£11,373
Prepayments	£749	£205
Other Debtors	£2,355	£1,930
	£10,675	£13,508

6. LIABILITIES

	2023	2022
Amounts falling due within one year	£	£
Parish share	£11,095	£7,902
Accruals for utilities and other costs	£2,630	£6,330
Other creditors	£7,773	£4,857
	£21,498	£19,089

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153

7. FUNDS

	Balance at 01/01/23 £	Incoming Resources £	Resources Expended £	Balance at 31/12/23 £
CAPEL				
John Ede Fund	£19,112	£0	£0	19,112
Church Improvements and Restoration Fund	£19,744	£0	£0	19,744
Church yard/wall fund	£0	£0	£0	-
Path fund	£1,562	£0	£0	1,562
Memorial Garden Fund	£6,374	£1,708		8,082
Youth Outreach fund	£211	£0	£0	211
InSpire	£201	£966	-£1,108	59
School flat	£13,995	£8,975	-£6,984	15,986
TOTAL RESTRICTED CAPEL	£61,199	£11,649	-£8,091	64,757
Unrestricted Capel	£55,619	£72,854	-£74,570	53,903
TOTAL CAPEL	£116,818	£84,503	-£82,662	118,659
OCKLEY				
Sign fund	£500			£500
Youth café	£2,510		-£369	£2,141
TLC	£1,200			£1,200
Mums and Toddlers	£950		-£405	£545
Building fund	£449	£10,667	-£11,002	£113
TOTAL RESTRICTED OCKLEY	£5,609	£10,667	-£11,776	£4,500
Unrestricted Ockley	£5,257	£48,600	-£45,027	£8,830
TOTAL OCKLEY	£10,866	£59,266	-£56,802	£13,330
TOTAL RESTRICTED	£66,808	£22,316	-£19,867	£69,256
TOTAL UNRESTRICTED	£60,876	£121,454	-£119,597	£62,733
	£127,683	£143,770	-£139,464	£131,989

As Stated under note 4 the John Ede fund is to meet exceptional repairs to the fabric of the church should regular fundraising activities and /or grants not be sufficient.

The School Flat was set up as a trust in 1873 to be managed by the vicar and church wardens of the parish for the benefit of Scott Broadwood school.

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153

8. ANALYSIS OF NET ASSETS

	Unrestricted funds	Restricted funds	TOTAL 2023	TOTAL 2022
BY FUND	£	£	£	£
Investment fixed assets	£39,105	£38,856	£77,961	£77,961
Current assets	£45,126	£30,400	£75,526	£68,812
Liabilities: Amounts falling due within one year	-£21,498	£0	-£21,498	-£19,089
	<u>£62,733</u>	<u>£69,256</u>	<u>£131,989</u>	<u>£127,683</u>

Independent Examiner's Report to members of the Parochial Church Council of Capel and Ockley

I report on the accounts of the PCC for the year ended 31 December 2023.

Respective responsibilities of the Parochial Church Council and the Independent Examiner

The Parochial Church Council considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act
- state whether any particular matters have come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking information from the Parochial Church Council concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - a. to keep proper accounting records in accordance with s130 of the 2011 Act; or
 - b. to prepare accounts which accord with these accounting records have not been met;or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Samantha Edginton CTA FCCA FAIA

Accounts

Parish of Capel and Ockley

Reports to the Annual Parochial Church Meeting

for the year 2022/23

The Context

The PCC of the Parish of Capel and Ockley has the responsibility to promote the mission of the Churches throughout the parish in all its forms, pastoral, evangelistic, social and ecumenically. The past year has seen a continuation of this work and also a care for the physical structure of both its churches and churchyards. An important duty of the PCC is to be aware of the concerns of the congregation and to provide a place of discussion on all aspects of the Churches work in the villages and beyond through regular meetings. The PCC has met in full 6 times from May 2022 to March 2023. The Standing Committee has met 5 times in the same period.

Membership of the PCC

All membership of the PCC is elected by the Annual Parochial Church Meeting, in accordance with the Church Representation Rules. Up to nine members can be elected along with the Churchwardens, Deanery Synod members and the Vicar who are ex-officio. The tenure is for three years. The Churchwardens are elected annually.

During April 2022 to April 2023 the following served as members of the PCC:-

Vicar and Chair	Revd Liz Richardson	(ex-officio)
Churchwardens	Joy Harman	(ex-officio) St John the Baptist
	Norman Ede	(ex-officio) St John the Baptist
	James Lee-Steere	(ex-officio) St Margaret's
Deanery Synod:	Andy Carr	(ex-officio) St John the Baptist
	Shirley Dean Webster	(ex-officio) St Margaret's
Elected members:	Helen Burt	(Joint treasurer) (2021)
	Deborah von Bergen	(Joint treasurer) (2021)
		resigned August 2022
	Margaret Zandona	(Secretary) (2020)
	Gordon Lee Steere	(2021)
	Wendy Goddard	(2021)
	Suzanne Cole	(2025)
	Gillian Christie	(2025)
	Sarah Pusey	(2021)
	David Silliman	(2021)
	Jessie Sutcliffe	(2021)
	Leigh Smith (Safeguarding Lead)	(2020)*
	*eligible for re-election for a further 3 years	
Electoral Roll Officer:	Rosemary Relf	
Parish Safeguarding Officer:	Leigh Smith	

Vicar's report April 2022/3

Another busy year in the Parish of Capel and Ockley. Busy but enriched by our busy-ness we have provided worship, ministry, community service, love and care through our regular Services of Worship and Holy Communion at both our churches of St John the Baptist and St Margaret's. None of this would have been remotely possible without the dedication and commitment of our church members and others.

The year April 2022 to April 2023 has been somewhat extraordinary in the sense of celebration and mourning as we celebrated Her Late Majesty Queen Elizabeth's Platinum Jubilee in June which was sadly followed by her death in September. Now, as I write we are in the final stages of planning church and community events for the Coronation of King Charles III. Books of mourning were placed in both churches and many made heartfelt entries for the loss that they and our nation have felt at the loss of Her Late Majesty. During the period of mourning we held both a Service of Holy Communion during the time of Mourning and a Special Commemoration Service marking the death of Her Late Majesty Queen Elizabeth II at our churches. We also took part in A Moment of Reflection on the Eve of the Funeral at the front of Capel Memorial Hall. Along with Brigadier Ret'd Roger Hood, villagers gathered together to hold a vigil, joining in a minute's silence along with the rest of the United Kingdom. Our trusty and dedicated bellringers marked the beginning and end of the silence. All in all it was a very special and poignant time to give thanks for our late Queen's long victorious reign as we found ourselves singing a new national anthem - God save the King. This I had to do, just a couple of hours following the announcement of the Queen's death, at a service to licence and install the new Vicar of Westcott, along with other clergy and the Bishop of Dorking, Bishop Jo. An evening I will always remember I think.

Our parish has worked hard in the wake of the pandemic to try to boost our finances. Fundraising activities had to cease in the previous two years or so. In order to try to hold back the tide, we took on a new fundraising venture in the shape of serving cakes, pastries, and liquid refreshments at the Military Show. Our great gratitude goes to our Churchwarden Norman Ede for masterminding and organising the very efficient stall and necessary equipment needed to serve many visitors over two days. Our efforts were rewarded with a large amount of money raised. Its efficiency was also down to our friend Debbie von Bergen who sadly we said goodbye to last summer as she moved to the West Country. Thanks too to Leigh Smith who organised cakes, and to those who cooked loads of wonderful tray bakes. It was a massive achievement by all involved and I cannot thank everyone enough who was kind enough to volunteer or support in other ways.

Raising funds for other causes has always been an important part of our remit. The annual Vicarage Fete was once more a great success with the awesome team of Debbie von Bergen, Suzanne Cole and Gill Christie leading the event. The Weald and Scott Broadwood Schools entertained us with their performances and along with several interesting stalls plus favourite usual attractions, particularly John Dale's animals, ensured everyone enjoyed themselves. The sum of £2325 was raised for the above mentioned schools and Capel Pre School. Collections were also taken for the devastating situation in Ukraine via the Disasters Emergency Committee (DEC) of £1373. Harvest collections were donated to Christian Aid to support their East African appeal. Our Remembrance appeal raised £491 to The Royal British Legion and £203 was raised at our Christingle service for the work of The Children's Society. Please do see the accounts section for more details of our charitable giving.

Our outward giving as a parish has been an important part of our mission and ministry in Capel and Ockley. Regular donations of foodstuff are given to us in our church which go to those most in need via the Dorking Foodbank and Leatherhead START with a bumper collection of goods for Harvest and also Capel WI who gave so generously as part of their Christmas donations. Everyone is always

so generous and these items are sadly so badly needed by our local agencies. Another initiative which has become very important has been the putting together of Christmas hampers for local families and individuals in need. Sponsorship from our Chapel Community Chest and generous donations from others along with the love and care of those who make this happen.

The PCC has met and discussed many issues throughout the year. My thanks go to Margaret Zandona who has been our PCC secretary for the last three years, arranging and organising our meetings and writing up Minutes. Margaret has now decided to stand down from her role. PCC secretary is such a vital role and in seeking a replacement Sir Richard Winter - Stanbridge has offered to take on this position. We look forward to his joining the PCC in due course and in the meantime Richard will take minutes for us. Another issue which we have had to discuss has been the possible pastoral re-organisation of churches within the Surrey Weald Team. It had been proposed that St Mary Magdalene South Holmwood explore a possible unity with St John's North Holmwood. A process of exploration and discernment went ahead and it has been decided that the two churches will not join, thus St Mary Magdalene will continue to stay with the Surrey Weald Team. We are also delighted to announce that Revd Jane Schofield is to be licensed to serve as a self supporting minister within the Surrey Weald Team, with responsibility for St Mary Magdalene along with our Team Rector Revd Andrew Coe. More good news too as after a period of discernment and lots of hard work by Gill Christie, we can now confirm that Gill has been accepted for ordination training. We rejoice that her calling has been affirmed and that all being well Gill will be ordained Deacon in July 2024 and Priest the following year.

As a parish we try our best to help and support those in need and all of us are involved in this work as part of our service to Christ. Many have been assisted and supported by Sylvie Beckett our parish Pastoral Assistant who visits certain parishioners in a more focused way. Sylvie is very popular and aside from her PA work is a supervisor at Dorking Foodbank and is often headhunted for other similar projects in her hometown of Dorking! Sylvie is also a talented actress and has helped to direct and masterminded our very popular Murder Mystery plays which we perform at Harvest time. This year's play was another classic, this time set in the world of fashion and we had a lot of fun and enjoyment eating a delicious supper in-between the various acts of this fashion drama. Huge thanks to Yvonne Featherstone also for directing the play and to all the cast. They were fantastic. The play is a great fund raiser and this year raised £2343 before expenses for church funds.

Requests for baptisms were down a little from previous years but we were delighted to welcome five infants into our church family. Several baptisms have been requested for the year ahead which is wonderful news. Requests for weddings are also generally down - a trend in the last few years - I think due to the fact that couples can now be married at their reception venue. However being married in church is still very important for some couples and even though we only had one wedding this last year, we have two future bookings.

Sadly as always we have to say farewell to our loved ones as their lives draw to a close on earth. We remember with love and gratefully give thanks for the lives of:

Colin Warner, Barbara Lawrence, Angela Broster, Barbara Rankin, Alma Baker, Margaret Dale
Doreen Campbell, Winifred Wright, John White, Eileen Steeden, David Waugh, Terry Tucker
Eva Maria Ball, Donald Wales, Mary Campbell, Sally Connor, Diana Duffin and very recently our dear friend Wendy Birch.

You will see elsewhere in this report that during this year we have been planning to develop the north west corner of the church yard into a garden of remembrance for the interment of ashes. Our stonemason and sculptor friend Shaun Williamson has also worked hard restoring much of the churchyard stone wall. The front wall is left now to finish. However, these are projects that now need further funding and the Buildings Committee will be advising the PCC on the next steps.

The choir have worked hard to provide memorable sung services at Christmas, Good Friday and other occasions. During this year they have joined with the choir of St Peter's Newdigate to sing Choral Evensong. It was pleasing to see good sized congregations at all these occasions. My thanks to Anthea and the choir/s for all their hard work and the lovely sound created! I thoroughly enjoy singing at these events too.

We are also blessed by the music and worship produced and led by Bob and the Cafe Church team. During the finer months we are welcomed by The Crown at Capel to gather in their garden for Cafe Church. Colder months we have kept warmer inside church. Always thoughtful, relevant and inspiring this monthly service offers a really gentle church worship experience. It has been awesome to see how peoples gifts have developed because of this format. Thank you Cafe Church!

I have been ably helped in leading and presiding at our weekly services by Licensed Lay Minister Graham Everness from St Paul's Church in Dorking, Revd. Jo Elvidge and local worship leaders Gill Christie and Shirley Dean-Webster. Thank you to all who have led intercessions so beautifully throughout the year - your prayers have been wonderful. We have also welcomed visiting clergy in Revds Jenny Firth and Martin Gilpin.

As I began this report by speaking of busy-ness and the richness within, I hope you will agree that we are a vibrant village parish, welcoming to all and looking outwards into the world in which we seek to serve. What I have just described in our activities is just a snapshot of the week by week busy-ness in running a parish. To add to this our wonderful church teas at both churches, the amazing flowers which aid our weekly worship and prayer, those who faithfully clean and care for our churches, with particular thanks to those who have kept up the churchyard grass for so many years; a special mention to Andrew Forsyth and Chris Coke. Our fabulous Bell Ringers at both St John's and St Margaret's call us to Sunday worship each week without fail! We just couldn't do it without it being a team effort. I also wish to thank the Church Wardening team at St Margaret's Ockley; Dineke who edits and publishes our weekly news sheets, all those who serve on the PCC, our Churchwardens, PCC Secretary and to Helen our treasurer who has courageously stepped into Debbie's shoes to become treasurer for both churches now.

Finally my report would be incomplete without paying special tribute to Suzanne Cole who produces the most beautiful, inspiring monthly faith magazine for our parish. This is truly a wonderful publication which documents our life of faith in this parish. Please do sponsor an edition if you haven't already!

Revd Liz Richardson.

Churchwardens Report

2022 was a fairly peaceful year for us as churchwardens as our " Church life" continued to recover from the restrictions of Covid- lockdown. Most Services and activities are restored whilst letting go some which were less successful for the effort required to continue.

Unfortunately, the current economic situation as it is for many organizations and most people, prevents the go-ahead for various works in the Church building---e.g redecorating of the walls of the "vestible"--indeed redecorating of all of interior walls of the Church, more comfortable padding of the pew seats or maybe moving-on to "chairs" and many other improvements that we can only dream of at the moment!

Hopefully, during Services this Winter you have been able to feel "just about" warm enough?! We can only apologise and hope for the best or rather the least demand for payment of the gas bill.

A big Thank You to all who volunteer as side-persons, readers and servers--- there are plenty of vacancies if you feel able to help, just let Dik know.

Also, Thank you for all the help, support and friendship that we receive from our PCC colleagues and our congregation, it is all much appreciated.

Above all, our immense thanks to Liz for all the guidance, help and encouragement that she gives to us, making our privileged position as her Churchwardens a great honour and pleasure.

Norman and Joy

St Margarets Churchwardens' Team Report

We have been blessed at St Margaret's during 2022/23 with steady numbers assisted by a loyal band of friends from Forest Green Church. Encouraging, as the willingness of the congregation to volunteer for service preparation, reading, sides person duties, cleaning, flower arranging and of course Church Teas (cake making, serving and washing up). These fortunately being well attended, raised almost £1000. Plus volunteers made themselves available to support Parish events such as the Vicarage Fete, the Military Show, the Chapel Show, the Murder Mystery and the Christmas Fair.

There has been one baptism and one wedding but sadly we have lost quite a few members of our congregation, which include, Tim Pryke, John Dendy, Terry Tucker, Eileen Steeden and Dave Waugh, plus village folk Kevin Sutherland, Donald Wales and Sharon Wannell's father.

In June to celebrate the Queen's Jubilee we hosted a very successful service in the Marquee on the cricket green which was repeated on Sunday morning after Ockley's cricket sevens match. We will be following this up on the Sunday following the Coronation of King Charles III and also on the 11th June when the Barbadian cricket team come to play at Ockley.

During 2022 various people in the village filmed local events, contributing towards a film entitled 'A Year in the Life of Ockley'. This was the second such film, the first one made 25 years ago in the 1990's. St Margaret's is featured alongside an interview with our vicar Liz. It was screened over two nights in the Village Hall, it was well attended and greatly enjoyed.

Harvest at St Margaret's was generously supported and we were able to distribute numerous gifts to local residents. This was followed by the Murder Mystery play which proved to be wonderful fun, and the evening's menu was much appreciated.

In the Autumn a PCC trip to Rochester Cathedral gave us an amazing insight, not only of the history but the actual complicated workings of the Cathedral, led for us by the architect John Bailey, who is also Guildford cathedral's architect. A very valuable piece of information was discovered by Wendy Goddard, who bravely accosted the Cathedral's brass cleaner for her exceptionally shiny brass trade secret!! We now have brilliant brass at St Margaret's thanks to Wendy.

In November we met up with the Churchwardens' team of Ockham who are currently in vacancy and are joining up with another local parish. It had been suggested they meet with us to discuss how the merger of parishes works in practice and in particular how to achieve a successful outcome, recognising and affirming different congregational viewpoints.

At the beginning of December we held our Christingle in the cricket pavilion as a form of outreach. This was largely attended by adults who thoroughly enjoyed the service! Everyone learnt a lot from Gill's explanation of the Christingle oranges.

Our outreach within the community is consistent and ongoing encompassing Village teas, Mums and Toddlers, Carols at the Cricketers, Kindred Spirits which runs the Wednesday morning cafe in the cricket pavilion, and supporting the young people at the Amber charity (which is situated at the end of Ockley) by helping them serve at the cafe, and joining in the sleepover outside on the Green (despite the downpour!!)

We enjoyed an open Deanery Synod meeting held at St James' Abinger. It was a welcome set of talks and discussions about prayer. One presenter was our friend Graham Everness who kindly comes to take services at St Margaret's once a month.

This Spring, several of us from St Margaret's have appreciated the Lent Course set by Liz on Living in Love and Faith. A very necessary introduction to looking at worship from other Christian viewpoints.

Finally, huge gratitude from the Churchwarden's Team towards everyone contributing to St Margaret's especially to our bellringers who were very much missed during their recent spell of Covid, and our organist Andrew Collings, whom we couldn't do without. His commitment is exemplary, and is so appreciated. He was commissioned to play for Eileen Steedens memorial service which meant giving up a day's work. Also the wonderful Maureen Farley who willingly steps in to play for us when Andrew is away.

Thank you all.
SDW

Safeguarding report 2023

There have been no safe guarding investigations since the last APCM. There has been one concern reported. This was investigated appropriately. DBS checks in our churches are up to date. There are two checks, which are currently ongoing and waiting for confirmation with appropriate documentation. There is a new Diocesan Secretary Geraldine Newbold and new safeguarding and DBS coordinator appointed to our safeguarding team.

Leigh Smith – Safeguarding Officer

Friends of St Margaret's Church

The wiring in St Margaret's was checked and repaired last Autumn and brighter lighting installed, with extra lights added thanks to a donation from a parishioner.

The plan to build lavatories in the Churchyard are progressing slowly. This is the final project planned some years ago to make the Church available for wider use, with the emergency door, new heating and better lighting completed. We need to get approval of the materials and archaeological investigation signed off by MVDC planners before we can start. We also need to raise more funds to complete it. The plan is to build the foundations this summer, to lock in the Planning approval and to complete the building when we have the funds.

GEL-S

Capel Church Teas

Church teas nowadays provide more of a Sunday afternoon venue rather than being a fund raiser, although we are very grateful to our loyal and very welcome visitors from outside of the village. Soup lunches during Lent were reasonably successful--- our Church was able to send £350 to the Bishop of Guildford's Lent Appeal, maybe next year we can extend this effort in some way. With much gratitude for all your kind help and support.

Joy

Building Committee Report

Repairs to the roof and spire

In 2021 the Architect carried out a survey and submitted the required Quinquennial Report. It highlighted the need to carryout repairs to the main stone roof of the church and parts of the wooden shingle covering of the spire. Those works are recommended to be carried out sooner rather than later in order to prohibit deterioration of the roofs and their supporting structures. The Architect has subsequently carried out a more detail survey of the area and has provided a specification of works to be submitted to the Diocese for approval and then to specialists for competitive tendering. It is understood that the Architect is searching for competent and experienced contractors to carry out this work. No date has been set for the commencement of the works. An application for funding will be submitted to the Friends of Capel Church in due course.

Remembrance Garden

A Garden of Remembrance has been planned for the burial of loved one's ashes. It will be located in the southwest corner of the church yard and will include a secluded garden area. A preliminary clearing of the area has been carried out. A plan has been prepared and agreed. It will be submitted to the DAC for faculty approval soon. One quotation has been obtained for the works and other competitive quotes are being sought. The Parishioners will be kept informed of the proposals. The means of funding is being discussed.

Repairs to the boundary wall

Following the completion of the west and north walls, the Stonemason has completed approximately half of the south wall, which includes the area next to the proposed Remembrance Garden. The work has been financed through donations and grants; more of which are required to continue the work.

Repairs to the church paths

Discussions have been on-going and are continuing to take place between the Architect and specialist installers regarding changes to the main path in order to make it less slippery. The Parish Council will be re-surfacing and funding the path from the south door of the church to the civil cemetery beyond the west boundary wall of the church yard. That re-surfacing has been put on hold pending the anticipated works for the construction of the Remembrance Garden.

D Silliman

CHURCH CHOIR REPORT 2022

2022 was good for us all. In mid-January we started rehearsals at Capel joined by St. Peter's choir for Stainer's 'The Crucifixion' for the service on Good Friday. All the hard work was worth it as it was a very moving service. Rehearsals began for another joint service but this time the service was to be sung at Newdigate led by their organist. The music was specially selected to celebrate Ralph Vaughan Williams and included his music. We also supported Liz and Jo at St Margaret's at Parish combined services.

We joined with members of Capel Choral and Warnham church choir to sing at Margaret Dale's funeral service. Our church was packed, the bells rang, and Margaret had a wonderful send off with some of her favourite music.

Autumn was busy. We sang an anthem at the Service for the Bereaved and then started work for the Christmas services. Once again, the choir worked hard, and we had a very successful Christmas services. We were all so pleased to be back singing as a choir again.

I hope rehearsals are fun, informative, and regular progress is achieved through hard work – but it's worth it! Come and join us. Thursday evenings from 7 – 8pm. We'd love to see you. No audition, just the enthusiasm to sing regularly on Sunday mornings.

Anthea Smallwood

Vicarage Fete 2022

We had another very successful event with large numbers of people coming to enjoy a day out. As usual it was held in the Vicarage garden which creates a lovely atmosphere that visitors comment on. There were wonderful performances from the school children of both Scott-Broadwood and The Weald to keep us entertained, whilst there was another successful visit from The Cat's Grin Theatre Company for the children to watch. However, we did say going forward that we would not be booking them again for the time being as they charged considerably more and did not generate as much interest as the previous year which was a shame. There was a lovely range of stalls again, together with games to take part in and plenty of refreshments on offer including the barbecue, church teas and ice creams from Martin King who journeys up from Shoreham to join us! After expenses were deducted, we were able to distribute £2,725.00 between the local schools as follows: Scott-Broadwood £1,100.00, The Weald Primary £1,100.00 and Capel Pre-School £525.00.

InSpire magazine

Another successful year and now up to issue 71 after six years! My thanks to our generous and loyal sponsors for enabling us to keep the magazine free of charge to all our readers. I'm glad to hear that people who do not worship in either of our Parish churches are coming in to pick up a copy. It's good to hear that the outreach it is intended for, is having an effect, even if it is just a modest one! We have gradually increased the print run over the years, despite the fact the publication is available online. Many of our readers still wish to have a paper copy. Looking forward, I would still very much welcome input from our readers themselves with articles but am grateful for the continued use of Parish Pump which we subscribe to annually. It is specifically aimed at church publication editors, and I would be lost without it and only be able to produce a very slim publication!

Capel Christmas Fair

We held our second Christmas Fair in aid of both of our Parish churches and the Motor Neurone Disease Association in November 2022. This time we were able to increase selling space. In total we raised £1,017.50 for each charity. This was sadly down on the previous year's Fair, but still a good amount in a very uncertain financial climate, where everyone is trying to be more careful. With Debbie von Bergen moving away last year, it was a huge amount of work to put it on by myself and am very glad to report that this year we have a small committee. I am immensely grateful of the help! We are looking to keep the same format overall but are looking at ways in which we can again increase the selling space. We have already secured our first stalls. We have had fantastic feedback from our stallholders each year which is wonderful when you consider that a lot of them attend many other events. We will again be promoting the Fair on social media and advertising widely as we did last year. We know from a survey done with visitors at the entrance that this worked so will hope to build on the number of visitors this year. My sincere thanks to the volunteers who gave up their time to help and a special thanks to Stuart and my sister Joanne for their help beforehand, not to mention both our sons who took a day off from their work to help with the setting up on the Friday. Here's to 2023 and an even better Fair and hopefully even better takings!

Suzanne Cole

ECO team

The ECO church initiative never quite recovered from the COVID lockdowns. Rather than try to revive it we should now concentrate on the Church of England's pledge to become Carbon net zero. ECO church is recommended by the Diocese to be one of the pillars of our churches' care for God's creation but in order to work it would have to be part of the day-to-day decision making of the PCC. The ECO team or its individual members can then continue in an advisory role.

Dineke van den Bogerd

Electoral Roll

Since my last report we have sadly lost 8 members of our congregation, either through death or having moved away. We have had one new member join the electoral roll and the number registered for the Parish of Capel and Ockley is now 91. If any members of our congregation would like to have their names included on the Electoral Roll please ask them to contact me for a form.

Rosemary Relf

Traidcraft

Capel has supported Traidcraft for over 30 years. Unfortunately, at the start of this year Traidcraft went into administration due to its weak financial position. This was primarily brought on by Covid rapidly followed by the financial pressures and interest rates felt by us all. We have considered attempting to source our own Fairtrade products from suppliers, but we would have to buy wholesale quantities in order to make any return for the church. Whilst there are wholesalers, we could deal with we would not be able to sell enough before the sell by dates. This is therefore not a feasible course. We should remember that this has affected not only the suppliers to Traidcraft, but also Traidcraft's staff who have now all lost their jobs.

In response to Traidcraft going into administration and other like-minded companies struggling, Transform Trade, a trade justice charity, has launching a new fund to support the people that

Traidcraft was about - the makers, growers and artisans. The world of ethical trade is under threat. In these circumstances, the already marginalized producers will be the ones that will lose out. Transform Trade has relationships with many producer groups, and they intend to invest in equipment, training, product development and access to new markets. Transform Trade are seeking donations, and you can donate to them at Transform Trade, 5th Floor, 7-15 Pink Lane, Newcastle Upon Tyne, NE1 5DW.

Thank you for your support of Traidcraft over the past years, we hope that you are able to support Fairtrade through the links we included in April's Inspire and other retailers in the future.

Stuart and Suzanne Cole

Financial Report 2022

Finances have not been easy year for anyone in 2022 and 2023 isn't looking much better. The rising cost of living, particularly in respect of fuel and food, has inevitably impacted on church finances. Nevertheless, we generated a small surplus in unrestricted funds of £3,292. Once Covid restrictions were lifted, fundraising events were again possible and helped to balance the books. For example:

- In June, we held a very successful Vicarage Fete and were able to make much needed donations to our local schools and pre-school.
- We were fortunate to be offered the opportunity to provide a stall selling teas and cakes at the Military Show over the first weekend in July. A huge thank you to all those who baked cakes and to all those volunteers who helped over the weekend. But especially to Debbie and Leigh for their huge input to ensure the event was such a success. The good news is that we have been asked to do it all again this summer!
- The return of the Murder Mystery Plays – with a performance in each village - in the Autumn were well supported and again generated much needed funds.
- A particular thank you to Suzanne Cole and her family who masterminded a second Capel Christmas Fair where 50% of the profits were again donated to the PCC.
- Church Teas and Concerts have also helped to provide much needed additional funds.

We value every single donation, no matter how small, and continue to work towards the day when our voluntary income is sufficient to cover our regular church activities and running costs. This can most effectively be achieved by expanding our regular donor base. Our thanks to all those who already give in this way. If you currently only give when you come to services, please consider becoming a regular donor – a monthly, quarterly or even yearly amount really helps us to plan. This can be done by a standing order or, more easily, by setting up a payment with the Parish Giving Scheme, a National Church recognised system that we have had in place for some years now.

Another way of giving is by leaving a legacy in your will. Charitable legacies fall outside the scope of inheritance tax and can result in a lower rate of tax for the other beneficiaries of the estate. A gift in a will has been described as 'an expression of thankfulness for a lifetime worth of living' - Something you choose to do whilst you are alive which is activated when you die:

- St John the Baptist was fortunate to receive a legacy this year. Some of this has already been put towards essential repairs to the Church Wall. The remainder has been put to one side to help finance the establishment of a Memorial Garden in the Churchyard where ashes will be placed.
- We have been told that St Margaret's is included as a beneficiary in another estate and anything we receive will be available for much needed improvements at the Church. After the construction of a fire exit, the installation of a new central heating system and the rewiring of the church with some improved energy efficient lighting, projects which have been carried out in the last couple of years, our thoughts are now turned to the construction of a toilet facility.

These and other legacies make a lasting difference to our churches, for which we give thanks.

Finally, a particular thank you to Debbie von Bergen my former co-treasurer who, as many will know, left us for pastures new in Somerset at the beginning of last September.

Helen Burt BCom ACA

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153

STATEMENT OF FINANCIAL ACTIVITIES

For the year ending 31 December 2022

	Note	Unrestricted Funds	Restricted Funds	TOTAL 2022	TOTAL 2021
					£
Voluntary Income	2(a)	£81,490	£12,685	£94,175	£81,721
Activities for generating funds	2(b)	£18,508	£1,288	£19,795	£4,536
Income from investments	2(c)	£11,485		£11,485	£11,280
Church activities	2(d)	£5,486		£5,486	£8,846
Rent on school flat	2(e)		£8,472	£8,472	£7,800
TOTAL INCOMING RESOURCES		£116,969	£22,444	£139,413	£114,183
RESOURCES EXPENDED					
Church activities	3(a)	£108,275	£10,469	£118,744	£113,163
Cost of generating voluntary income	3(b)	£5,401		£5,401	£444
Governance costs				£0	£0
School flat costs	3(c)		£1,248	£1,248	£3,130
TOTAL RESOURCES EXPENDED		£113,677	£11,717	£125,394	£116,737
NET INCOMING RESOURCES BEFORE GAINS ON SALE OF INVESTMENTS		£3,292	£10,728	£14,020	-£2,554
Net Gains on Sale of investments		£0	£0	£0	£5,522
NET INCOME/EXPENDITURE		£3,292	£10,728	£14,020	£2,968
GROSS TRANSFERS BETWEEN FUNDS		£0	£0	£0	£0
NET MOVEMENT IN FUNDS		£3,292	£10,728	£14,020	£2,968
Balances b/fwd 1 January	7	£57,583	£56,080	£113,663	£110,695
Balances c/fwd 31 December	8	£60,875	£66,808	£127,683	£113,663

The notes on pages 3 to 8 form part of these accounts

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153
BALANCE SHEET AT 31 DECEMBER 2022

	Notes	2022	2021
FIXED ASSETS			
Investments	4	£77,961	£77,961
CURRENT ASSETS			
Debtors and Prepayments	5	£13,508	£7,565
Central Board of Finance Deposit account		£586	£578
Bank current account		£54,415	£42,074
Cash in hand		£303	£240
		£68,812	£50,457
LIABILITIES			
Creditors - amounts falling due within one year	6	£19,089	£14,755
NET CURRENT ASSETS/(LIABILITIES)		£49,722	£35,702
TOTAL NET ASSETS			
		£127,683	£113,663
PARISH FUNDS			
Unrestricted	8	£60,876	£57,583
Restricted	8	£66,808	£56,080
		£127,683	£113,663

Approved by the Parochial Church Council on 23 April 2023 and signed on its behalf by:

The Rev'd Elizabeth Richardson (PCC chairman)

Mrs Helen Burt (PCC Treasurer)

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2022

1. ACCOUNTING POLICIES

Basis of financial statements

The financial statements have been prepared under the Church Accounting regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005).

The financial statements have been prepared under the historical cost convention, using the accruals method.

Fund Accounting

Restricted funds comprise revenue, donations or grants for a specific PCC activity intended by the donor.

Unrestricted funds are income funds which are to be spent on the PCC's general purposes.

Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds from 2022 are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, in the year 2022 this was when they were received. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid is accounted for when due.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Investments are valued at cost with a note as to their market value as at 31 December.

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153

2 INCOMING RESOURCES

		Unrestricted Funds £	Restricted Funds £	TOTAL 2022 £	TOTAL 2021 £
2(a) Voluntary income					
	Gift aid donations				
Planned giving:	including tax recovered	£53,355		£53,355	£48,511
	Yellow envelope giving			£0	£0
	Other			£0	£0
Collections:	Open plate	£14,348		£14,348	£11,992
	Special collections	£2,133		£2,133	£263
Grants		£1,273	£379	£1,652	£1,750
Donations		£10,381	£3,124	£13,505	£19,205
Legacies			£9,182	£9,182	£0
		£81,490	£12,685	£94,175	£81,721
2(b) Activities for generating funds					
Concerts		£333		£333	£220
Ockley Church teas		£990		£990	£317
Inspire			£1,288	£1,288	
Vicarage Fete		£2,888		£2,888	
Christmas Fair		£3,255		£3,255	£3,829
Military Show		£8,500		£8,500	
Murder Mystery		£2,343		£2,343	
Traidcraft		£200		£200	£170
		£18,508	£1,288	£19,795	£4,536
2(c) Income from investments					
Dividends from investments		£11,485		£11,485	£11,280
Bank and CBF interest				£0	£0
		£11,485	£0	£11,485	£11,280
2(d) Income from church activities					
Fees for weddings and funerals		£5,486		£5,486	£8,846
2(e) Rent on school flat			£8,472	£8,472	£7,800
Total incoming resources		£116,969	£22,444	£139,413	£114,183

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153

3. RESOURCES EXPENDED

	Unrestricted Funds	Restricted Funds	TOTAL 2022	TOTAL 2021
	£	£	£	£
3(a) Church activities				
Charitable giving:				
Overseas: Compassion - Haiti appeal	£0		£0	£159
DEC Ukraine	£1,373		£1,373	£0
Christian Aid - East Africa	£305		£305	£0
Home: Scott Broadwood School	£1,000		£1,000	£6,000
The Weald School	£1,000		£1,000	£0
Capel Preschool	£325		£325	£0
Capel & Beare Green Magazine	£0		£0	£0
MNDA	£1,016		£1,016	£1,623
Royal British legion	£491		£491	£372
Dorking deanery synod Priory school chaplaincy	£145		£145	£275
Vicars Discretion	£350		£350	£0
Children's Society	£203		£203	£0
	£6,208	£0	£6,208	£8,479
Ministry: Diocesan Parish Share	£76,386		£76,386	£74,314
Other ministry costs:				
Vestry supplies	£1,136		£1,136	£2,468
Organist	£3,240		£3,240	£2,400
Bellringers and choir	£0		£0	£120
Parochial church fees	£1,872		£1,872	£3,103
Verger	£0		£0	£275
Working expenses of clergy	£2,306		£2,306	£1,880
Youth church costs	£0	£100	£100	£0
Church maintenance costs	£3,624		£3,624	£2,737
Church running costs				
Insurance	£4,858		£4,858	£4,759
Gas	£4,900		£4,900	£3,712
Electricity	£975		£975	£552
Water rates	£37		£37	£36
Church office costs				
Printing and Stationery	£923		£923	£536
Architects fees		£432	£432	£0
Stonemason & Materials	£650	£8,850	£9,500	£4,800
Inspire magazine costs		£1,087	£1,087	£1,020
Churchyard upkeep	£840		£840	£1,600
Contribution to vicarage costs	£309		£309	£372
Bank Charges	12		£12	£0
	£108,275	£10,469	£118,744	£113,163
3(b) Generation of voluntary income				
Vicarage fete costs	£515		£515	£0
Christmas fair costs	£1,106		£1,106	£444
Murder Mystery Costs	£624		£624	
Military Show Costs	£3,156		£3,156	£0
	£5,401	£0	£5,401	£444
3(c) School flat costs				
Insurance		£639	£639	£549
Repair to roof		£0	£0	£2,506
New Lease		£524	£524	
Boiler service		£85	£85	£75
	£0	£1,248	£1,248	£3,130
TOTAL RESOURCES EXPENDED	£113,677	£11,717	£125,394	£116,737

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153

4. FIXED ASSETS

Investments

	2022	2021
		£
Central Board of Finance Investments:		
Unrestricted	£39,105	£39,105
Restricted - John Ede Fund	£19,112	£19,112
Restricted - church improvements and Restoration fund	£19,744	£19,744
TOTAL	£77,961	£77,961

The holdings at 31 December 2022 had a market value of £210,229 for the unrestricted funds and £175,684 for restricted funds of which £71,711 is for the John Ede fund which is to meet exceptional repairs to the fabric of the church should regular fundraising activities and /or grants not be sufficient.

By agreement the dividends received from these investments are available and have been accounted for in the unrestricted funds.

5. CURRENT ASSETS

	2022	2021
		£
Debtors :	£	£
Tax claimable (of which £108 [2021 £46] is restricted)	£11,373	£5,680
Prepayments	£205	£209
Other Debtors	£1,930	£1,676
	£13,508	£7,565

6. LIABILITIES

	2022	2021
		£
Amounts falling due within one year	£	£
Parish share	£7,902	£5,935
Payments in Advance (Nil [2021 £100] is restricted)	£0	£100
Accruals for utilities and other costs	£6,330	£5,074
Other creditors	£4,857	£3,646
	£19,089	£14,755

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153

7. FUNDS

	Balance at 01/01/22 £	Incoming Resources £	Resources Expended £	Balance at 31/12/22 £
CAPEL				
John Ede Fund	£19,112	£0	£0	£19,112
Church Improvements and restoration fund	£19,744	£0	£0	£19,744
Church yard/wall fund	£3,450	£5,400	-£8,850	£0
Path fund	£1,562		£0	£1,562.00
Memorial Garden Fund	£0	£6,806	-£432	£6,374.03
Youth Outreach fund	£211	£0	£0	£211.00
InSpire	£0	£1,288	-£1,087	£200.89
School flat	£6,771	£8,472	-£1,248	£13,994.87
TOTAL RESTRICTED CAPEL	£50,850	£21,965	-£11,617	£61,199
Unrestricted Capel	£50,415	£79,089	-£73,886	£55,618
TOTAL CAPEL	£101,265	£101,055	-£85,503	£116,817
OCKLEY				
Sign fund	£500			£500
Youth café	£2,410	£100		£2,510
TLC	£1,200			£1,200
Mums and Toddlers	£1,050		-£100	£950
Building fund	£70	£379		£449
TOTAL RESTRICTED OCKLEY	£5,230	£479	-£100	£5,609
Unrestricted Ockley	£7,168	£37,880	-£39,791	£5,257
TOTAL OCKLEY	£12,398	£38,358	-£39,891	£10,866
TOTAL RESTRICTED	£56,080	£22,444	-£11,717	£66,808
TOTAL UNRESTRICTED	£57,583	£116,969	-£113,677	£60,875
	£113,663	£139,413	-£125,394	£127,683

As Stated under note 4 the John Ede fund is to meet exceptional repairs to the fabric of the church should regular fundraising activities and /or grants not be sufficient.

The School Flat was set up as a trust in 1873 to be managed by the vicar and church wardens of the parish for the benefit of Scott Broadwood school.

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153

8. ANALYSIS OF NET ASSETS

	Unrestricted funds	Restricted funds	TOTAL 2022	TOTAL 2021
BY FUND	£	£	£	£
Investment fixed assets	£39,105	£38,856	£77,961	£77,961
Current assets	£40,860	£27,952	£68,812	£50,457
Liabilities: Amounts falling due within one year	-£19,089	£0	-£19,089	-£14,755
	<u>£60,876</u>	<u>£66,808</u>	<u>£127,683</u>	<u>£113,663</u>

Independent Examiner's Report to members of the Parochial Church Council of Capel and Ockley

I report on the accounts of the PCC for the year ended 31 December 2022.

Respective responsibilities of the Parochial Church Council and the Independent Examiner

The Parochial Church Council considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act
- state whether any particular matters have come to my attention

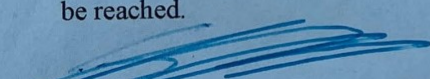
Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking information from the Parochial Church Council concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - a. to keep proper accounting records in accordance with s130 of the 2011 Act; or
 - b. to prepare accounts which accord with these accounting records have not been met;or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Samantha Edginton CTA FCCA FAIA

Accounts

Parish of Capel and Ockley

Reports to the Annual Parochial Church Meeting

for the year 2021/22

The Context

The PCC of the Parish of Capel and Ockley has the responsibility to promote the mission of the Churches throughout the parish in all its forms, pastoral, evangelistic, social and ecumenically. The past year has seen a continuation of this work and also a care for the physical structure of both its churches and churchyards. An important duty of the PCC is to be aware of the concerns of the congregation and to provide a place of discussion on all aspects of the Churches work in the villages and beyond through regular meetings. The PCC has met in full 6 times from May 2021 to March 2022. The Standing Committee has met 5 times in the same period.

Membership of the PCC

All membership of the PCC is elected by the Annual Parochial Church Meeting, in accordance with the Church Representation Rules. Up to twelve members can be elected along with the Churchwardens, Deanery Synod members and the Vicar who are ex-officio. The tenure is for three years. The Churchwardens are elected annually.

During April 2021 to April 2022 the following served as members of the PCC:-

Vicar and Chair	Revd Liz Richardson	(ex-officio)
Churchwardens	Joy Harman	(ex-officio) St John the Baptist
	Norman Ede	(ex-officio) St John the Baptist
	James Lee-Steere	(ex-officio) St Margaret's
Deanery Synod:	Andy Carr	(ex-officio) St John the Baptist
	Shirley Dean Webster	(ex-officio) St Margaret's
Elected members:	Helen Burt	(Joint treasurer) (2021)
	Deborah von Bergen	(Joint treasurer) (2021)
	Margaret Zandona	(Secretary) (2020)
	Gordon Lee Steere	(2021)
	Wendy Goddard	(2021)
	Victor Steeden	(2021)
	Suzanne Cole	(2019)*
	Sarah Pusey	(2021)
	David Silliman	(2021)
	Jessie Sutcliffe	(2021)
	Leigh Smith (Safeguarding Lead)	(2020)
	*eligible for re-election for a further 3 years	
Electoral Roll Officer:	Rosemary Relf	
Parish Safeguarding Officer:	Leigh Smith	

Vicar's Report 2021/2

This year from April 2021 to April 2022 has been one of slowly returning to some kind of normality or at least the 'new normal' in many different ways. We began the new PCC year last April returning to church for our worship just before Palm Sunday and have moved on through these last twelve months increasing our singing with choir or recorded music to the joy of full congregational participation! As 2021 progressed bit by bit we edged forward with serving refreshments after Sunday worship to Capel and Ockley Teas albeit beginning outside! Very much a case of proceeding with caution, I was reminded of St Paul writing to the church in Corinth that "All things are lawful but not all things are beneficial"! As a parish we have had to continually be resourceful, flexible and keep things as simple as possible. Baptisms and weddings returned even though numbers were restricted initially as social distancing inside places of worship had to be adhered to.

As Summer 2021 progressed nationwide restrictions were lifted more but the PCC were very aware that many worshippers still felt vulnerable. Masks have continued to be worn throughout the year inside our churches and we continue to encourage the wearing of masks and hand sanitisation where appropriate. We also have throughout these past months only received holy communion in one kind without the offering of the Chalice. I am happy to say that the ban on offering the chalice is now lifted. However, many feel they do not want to drink from a shared cup so we are now able to offer the wine in individual glasses while we are living with the pandemic. I think I speak for many when I say we have missed having both elements of bread and wine and so the resumption has been another joy.

Services of worship have continued throughout at both churches and in a regular pattern, festivals permitting. The PCC decided to keep the service times at 9.30 and 10.30 respectively but instead of visiting both churches each week, I alternate between them. This has helped me considerably so that I have been able to spend more time before and after services at each church. This could not have been achieved without the assistance of our lay and ordained leaders, namely Gill Christie and Shirley Dean Webster, Graham Everness LLM and Revd Jo Elvidge. Revd Jo is a recently retired parish priest and generously has offered us her ministry and has PTO (permission to officiate) based at Capel and Ockley. We are very blessed in all our lay and ordained leaders.

We have also been blessed by the ministry of Bob Cranham who leads our monthly Cafe Church along with the very talented band of musicians. They too are now leading worship at Cafe Church and it is so exciting to see gifts and talents revealed in this way. We enjoyed many Cafe Church services in the beautiful garden at The Crown at Capel. Most times the sun shone and in the uncertainty of the pandemic last year it was wonderful to be able to meet outdoors enjoying the wonderful and generous hospitality of Vanda and her team. We are so thankful for their help and support and look forward to more ways we can help one another as we return shortly. Bob and Judy Cranham have also been very busy promoting our lovely St John the Baptist as a venue for top class musicians and we have enjoyed several outstanding Cottage Concerts as a result. These have also raised much needed funds for the church.

Ministry wise the year has been very full as along with our usual pattern of services we were able to finally celebrate with those due to be married in our churches. There was this year a big change to an age old procedure; that of the wedding registers. All weddings are now registered digitally, moving away from the paper registers of old. This means that a couple are invited instead to sign a marriage schedule which can now include up to 4 parents and/ or step parents who will appear on the final wedding certificate issued by the Register Office. We also were delighted to meet many lovely baptism families during this year as we welcomed their children into the family of the church.

Inevitably of course there have been a number of funerals for some old friends in our churches and communities and we remember them with love and respect as we continue to be there for the

bereaved. A lot of this support goes on unseen and Sylvie Beckett our authorised Pastoral Assistant visits those who need someone trained to talk to, as well as others who need her listening ear.

We remember and gratefully give thanks for the lives of:

John Jacques	David Collinson
David Markham	Berniss Osborne
Douglas James	David Harwood
Mary Clement	Michael George
Bill Ball	Filomena Edwards
Dennis Parkins	Maureen White
Jill Fairs	Ellen Treanor-Smith
Tim Pryke	Judith Edwards
John Dendy	David Topping

We also remember and give thanks for the life of HRH The Duke of Edinburgh who died in May 2021. We also welcomed the families and friends of Ian Rankin who died in 2020 at a Memorial Service giving thanks for his life and recognising the huge contribution he made in many ways to St John the Baptist over the years.

In the Surrey Weald Team of which our parish is a part, we said farewell to Revd Barbara Steadman - Allen who has retired. We miss Barbara and her ministry but wish her every blessing in her ministry as a retired priest. That has meant some important conversations for The Holmwood as they have, guided by the Archdeacon of Dorking, the Area Dean and Andrew Coe our Team Rector, met to discuss possible pastoral re-organisation. This is still a matter in progress. Deanery wide we have said farewell to two more incumbents, Revd Alan Jonas of Westcott and Revd Tony Berry of Abinger and Coldharbour. We look forward to welcoming in due course those who will be newly appointed to ministries in the Surrey Hills. I have also been appointed as Assistant Area Dean to Revd Peter Nevins and have assisted him in some of his duties where necessary.

I am also a member representing local clergy on Diocesan Synod and we were pleased to be able to welcome The Most Reverend Justin Welby Archbishop of Canterbury to Guildford Diocese. The Archbishop was involved in a weekend of meeting and greeting various parts of the diocesan communities but uppermost was the whistle stop tour he made all over the diocese holding evangelistic 'question and answer' events. These were a unique opportunity to meet and speak to Archbishop Justin and his faith. Our event took place in Dorking Halls and was a great success.

The Autumn saw us celebrating an important anniversary with you all as we marked 10 years of ministry here in Capel and since 2018 Ockley. Where has all the time gone?! Autumn continued with wonderful Harvest festivals with much produce going to Dorking Foodbank as well as meeting local need. We discovered that local need was extremely high as once again we prepared hampers for Christmas with a record 18 needed this year! Thanks to donations plus the assistance of the Capel Community Chest we were able to provide with some wonderful feedback from many grateful families.

Both St Margaret's and St John the Baptist have been busy improving the fabric of our beautiful ancient churches provided with financial and practical assistance and experience offered by our respective 'Friends of..'. At St John we have benefitted hugely from the new lighting scheme which the Friends financed. This was borne out through the different ways in which it can be used for PCC and other North Aisle meetings, Cottage Concerts with its stage performance and interval lighting, annual services for the bereaved and Christmas Eve, to name but a few. We look forward to improving the lighting at St Margarets and of course the building of the long anticipated 'loos'!

2021 finished with our usual Christmas services albeit with a slightly smaller attendance than pre covid but what a joy to be able to be together celebrating our Lord's birth. The community Christmas trees continue to bring such pleasure and blessing to all around and at home we put up the Nativity scene once again in the Vicarage garden with a beautiful new donkey!

Despite the challenges of the last two years I feel sure you will be pleased to hear that our finances are improving steadily and our thanks and congratulations to Debbie von Bergen and Helen Burt on their determination to raise our financial profile. On a sad note for us Debbie is moving from this area to the west country in May so we will have to say goodbye to her and Hugh who have made such a positive contribution to our church and community. We wish Debbie and Hugh every blessing as they find and settle into their new home.

A huge thank you and acknowledgement to all who make the functioning and worship of our churches possible by the many different tasks undertaken faithfully and lovingly. We are very much a team as St Paul talks of the body of the church - we consist of many different parts; each one playing an important role; each one vital to the working of the body. I am particularly minded of the way that both our churches are so beautifully kept throughout the year; the flower arrangements and the little touches that make all the difference especially to families celebrating weddings and baptisms, but very importantly the way that our bereaved families are cared for by you all. Thank you!

I commend this annual report to you and thank you for your continued support of St Margaret's and St John the Baptist in the parish of Capel and Ockley now and I hope in the years to come. It continues to be a joy to serve you as your vicar in these beautiful communities and as ever I thank Doug for his unwavering support!

Reverend Liz

Churchwardens' Reports:

St John the Baptist Capel

Over the year since our April 2021 APCM our church life and services have been cautiously returning to a revised 'normality' after the lockdown restrictions. In May, with Liz, several of us attended an online zoom - Diocesan Church Development Plan - a useful guide for finding our way forward in considering which pre-pandemic activities would still be possible, still fit for purpose and could be safely re-instated. In July hymn books and kneelers were returned to pews, whilst still encouraging mask wearing, hand sanitising and social distancing and which we still continue to encourage! Thanks to mostly fine weather we were able to serve Sunday afternoon teas outdoors, with grateful thanks to those who dealt with gazebos and the transport of tables and chairs.

During the year we had several very amicable meetings with our excellent Church Architect - John Bailey who carried out a quinquennial inspection last June. The replacement of weather damaged shingles on the church spire, repair of a bell tower window and the ongoing need for a decision of a safe surface for the church path were matters addressed. There is much gratitude that Capel Parish Council will contribute to the cost of re-tarmac the pathway from near the church door to the Parish Burial Ground.

Other items achieved during the year include the renovation and therefore use of the Victorian radiator in the sanctuary - now a welcome, warmer venue for our choristers. Very sincere thanks to James Cuthbert to achieve such a positive outcome. There is also now a removable cover over the hearting thermostat. Hopefully this might help to reduce our gas bill by a few pence! A light in the porch has been installed which can be controlled independently from the main lighting system; there is a switch by the door. Norman has found a very suitable rubber mat for the porch floor which is already overcoming the dampness that was accumulating there.

With much delight work has started in creating the wish and vision that Liz has for a memorial garden for the interment of ashes in the south west corner of the churchyard. Thank you to

Norman for motivating and doing much of the hard work on the successful gardening morning on 19th February and thank you to all who helped.

Shawn Williamson spent periods of time with us to continue his splendid talent of repairing the stone boundary walls of the churchyard. Hopefully we can soon afford for Shawn to complete the mammoth task.

A big thank you to Andrew, Chris and Mike for their hours of mowing the churchyard grass and also thanks to Chris Rumbold for his hard work around the grave stones and memorials. Our biggest thank you to Liz for all her help, support and guidance to us - for making our privileged role as church wardens fulfilling and enjoyable.

Norman Ede and Joy Harman

St Margaret's Ockley

Well ! ..at the end of March, after being closed for Covid for so long, we welcomed back our congregation. Thanks to James for providing us with a variety of recorded music until the end of September when we were delighted to be able to sing hymns again albeit still wearing masks.

June saw our first wedding since the outbreak of Covid when two of our bell ringers, Graham and Jo, were married. A socially distanced mini reception was held after the ceremony. Our bellringers returned to ring before Sunday services which was a joy to hear again.

July saw the first of Church Teas at St Margaret's. These were held on the first Sundays in July, August and September. They were enjoyed outside when possible, and were a great success with both Ockley and Capel residents and some from further afield joining us at St Margaret's together with several people whom we hadn't seen for quite a time.

On Sept 12 St Margaret's had its 1st Sunday wedding for ELLA + TOM, -- and we have also had 4 baptisms in the year.

The kitchen has had a make-over with new shelving and cupboards installed. The vestry cupboards now have more shelves and doors can now be properly closed. Electric points have been moved to make them more accessible.

Thanks should go to Ray Gibbs, John Heberd and James Burt for all the work that they have put into this.

We welcomed the installation of our new heating system (even with some teething problems) and we are also pleased to see that the ceiling over the nave is now safe from falling plaster.

Harvest festival – this was a great success with many kind donations from all. Some of us enjoyed a lovely Harvest Ploughman's Lunch thanks to Shirley.

On November 14th our Remembrance Service was held outside and was very well attended though our "Bugler" of many years had recently passed away and was sadly missed.

We had a lovely Christmas service albeit the congregation was smaller than usual. Diane Buckley-Sunda created a beautiful Christmas window for the church and Shirley put up 2 beautifully decorated Christmas trees. These all remained to brighten up the church until our Candlemas service.

We have had a couple of families whose children have been baptised and now returned to Sunday services. In fact our congregations have happily grown in the past few months.

Outreach has again continued at the Pavilion Cafe and continues to be well attended.

On a positive note we have also been successful in having the faculty for the new toilets approved.

Lastly our thanks go to Graham Everness, Rev Jo Elvidge, and organists Maureen Farley and Jane Charman for standing in when we needed them.

Wendy Goddard Shirley Dean Webster Margaret Zandona Helen Burt
(Churchwardening Team)

Safeguarding

I am pleased to report that there have not been any safeguarding concerns in the past year. However we must all be vigilant in promoting a safer church especially in our current climate. Since the pandemic there has been an exponential rise in domestic abuse, child abuse including child self-harm, eating disorders and trafficking.

Our churches safeguarding policy statement it say's that "the good news speaks of welcome for all, with a particular regard for those who are most vulnerable, into a community where the value and dignity of every human being is affirmed and those in positions of responsibility and authority are truly trustworthy"(1). This is particularly important for any refugees who may come to our village and church family from Ukraine or any part of the world where they are fleeing conflict. Please keep this in mind and be vigilant to the needs of all children and adults that come into contact with our church. There have been some changes to our safeguarding policy recently. Anyone that needs to have a DBS check as part of their role will need this to be renewed every 3 years. Regular mandatory training for all PCC members ensures and imbeds a culture where people feel safe and where abuse can be spotted and dealt with in a timely fashion.

Leigh Smith – safeguarding officer.

1 – From "Promoting a Safer Church; The Church of England's Safeguarding Policy Statement.

Electoral Roll

Sadly, again we have lost some much-loved members of our congregations in the last year and so the Roll is now down to 95. We miss them all. We have had no new additions to the Electoral Roll, so, if anyone knows of any newcomers to the Church Parish who would like to have their names included, please ask them to contact me to request a form.

Rosemary Relf rosemary@hopesprings.f9.co.uk. 01306 627342

Financial Report 2021

The ravages of Covid still continued to impact our finances during 2021, so it was with huge gratitude for all the congregation have done for the parish over the year that I am able to report that we finished the year with only a £16 deficit on unrestricted funds before net gains on the sales of investments. This was made possible by some late fundraising opportunities when restrictions have been lifted with a concert in the church and the successful Chapel Christmas Fair, where we were the recipients of 50% of the proceeds.

We took the difficult decision to sell more investments in December to ensure that we had enough working capital to cover expenses for 2022. The rising energy costs have meant that both our churches will cost significantly more to heat from now on. The expectation is that we will not have to sell more investments in 2022.

Helen and I continue to work towards a zero deficit and to that end will, be recommencing some of our work around continuing to expand our regular donor base. If you currently only give when you come to services, please would you consider becoming a regular donor – a monthly, quarterly or

even yearly amount really helps us to plan. This can be done by a standing order or more easily by setting up a payment with PGS a National Church recognised system that we have had in place for some years now. It takes much of the administrative burden off the treasurers shoulders as it will claim the gift aid on our behalf and deposit in our bank account monthly. Do talk to us about the different ways of giving.

Many of you will know that this is likely to be my last Annual Report, I have felt immensely privileged and humbled to be able to be treasurer of Capel for the last few years. Your kindness, and support have been very special, and I look forward to hearing all your news as I keep in touch through Inspire and the weekly sheets.

Debbie von Bergen BA ACA

Helen Burt BCom ACA

Friends of St Margaret's Church, Ockley

The Trustees met once during the year (by Zoom because of the pandemic). Plans to build lavatories in the Churchyard continue to be progressed. We now have a faculty and planning permission and are going out to tender (March 2022). Meanwhile plans to improve the lighting are being worked up. A test of the existing electrical circuits is required to see what are reusable. The Trustees Annual Report and Accounts was submitted to the Charity Commission.

GEL-S

Building Committee Report for St John the Baptist Church, Capel

Repairs to the roof and spire

In 2021 the Architect carried out a survey and submitted the required Quinquennial Report. It highlighted the need to carryout repairs to the main stone roof of the church and parts of the wooden shingle covering of the spire. Those works are recommended to be carried out sooner rather than later in order to prohibit deterioration of the roofs and their supporting structures. The Architect has subsequently carried out a more detailed survey of the area and will be providing a specification of works to be submitted to the Diocese for approval and then to specialists for competitive tendering. It is anticipated that those repairs will be carried out this Summer. An application for funding will be submitted to the Friends of Capel Church in due course.

Remembrance Garden

A Garden of Remembrance is being planned for the burial of loved one's ashes. It will be located in the southwest corner of the church yard and will include a secluded garden area. A clearing party worked hard recently to clear the area of brambles and rubbish. The committee has discussed initial plans. It is intended that a professional garden designer will be asked to design proposals for consideration. Proposals will be submitted to the Diocese for approval. The Parishioners will be kept informed of the proposals.

Repairs to the boundary wall

Approximately 2/3^s of the north wall has been completed and works should recommence on the balance of that wall this Spring or Summer. The work is being financed through donations and grants.

Repairs to the church paths

Discussions have been on-going and are continuing to take place between the Architect and specialist installers regarding changes to the main path in order to make it less slippery. The Parish Council will soon be re-surfacing and funding the path from the south door of the church to the civil cemetery beyond the west boundary wall of the church yard. Quotations have been received for repairs to the church paths.

Radiator near the choir stalls

The Victorian radiator near the choir stalls has been removed, cleaned inside and out, re-finished and put back into working order. That refurbishment was carried out utilising general church funds.

Wifi Internet connection

Several options have been explored and considered in order to provide a wifi service within the church. None of the options have proved to be entirely satisfactory and explorations will continue.

Renewal of Lighting

The successful renewal of the internal and external lighting has been completed. We have requested that a switch be installed within the south porch to provide independent control of the light therein. Hopefully that will be carried out soon.

D Silliman

Church Choir

The year began with nothing happening. I learnt (thank you James) how to record on my phone and so the online services could have some sounds of Chapel. Once we were allowed back into church we had a couple of services with Clare and Andy singing solos or just organ music until, finally the choir were allowed to sing socially distanced.

We sang at a moving Remembrance service outside and then started work for the Nine lessons and carols service where we were joined by three guest singers. It was a very uplifting service for both the choir and congregation. Work then began on the music for Good Friday 2022.

A tough time for us all, where we all learnt the importance of music to sing, play and listen to.

Anthea Smallwood

InSpire magazine

The magazine started in early 2017 and we have now reached issue number 60 for Easter 2022. It remains a predominantly a faith magazine with general articles, news items and reflections each month, together with puzzles and a sprinkling of humour! The sponsorship of each issue continues to be the way forward, enabling us to both keep the magazine free of charge to our readers and not deplete our church funds as well. My sincere thanks for our sponsors' support over the last few years, it wouldn't be possible to continue without them. We are now up to sixty paper copies each month and the print run has gradually increased, which is a good reflection on the magazine's growing popularity. Some people register to receive it online each month instead of picking up a

paper copy, which would mean our overall circulation is probably in excess of seventy copies each month. I hope that everyone still feels it is a valuable resource, both for our congregation but as an outreach tool too.

Suzanne

Cole

Christmas**Fair****2022**

Following the overwhelming success of our inaugural Fair in 2021, we are already planning the second Fair in aid of our two churches and the Motor Neurone Disease Association. It will take place on Saturday 19th November 2022 with both the Memorial and Parish Halls booked already to host the event. Quite a few stalls are already booked with many other applications to attend too! Every stall that joined us last year expressed an interest in joining us again, which was a happy reflection on the success of the event! However, we are aiming to ring the changes and repeat some of the same stalls but introduce some fresh new ones each year too. We have again applied for an Events Licence to enable local brewers and distillers that we book to offer tastings etc. Sadly, with Debbie von Bergen leaving Capel imminently, I shall find myself alone with the remainder of the planning of this Fair. I very much hope that someone may feel they could help with the planning as I know from experience last year that it was a lot of work between two of us, let alone one! I wish Debbie every happiness in her move from Capel and there is no doubt we will miss her in so many aspects of our church life in Capel and Ockley. Looking ahead, I hope to grow on the Fair's success now that it has a reputation and people are aware of it. I very much hope that a successful Fair going forward will be a fitting tribute to Debbie's commitment to making the first one such a success, together with so many other events she has been involved in. How we will miss her!

Suzanne Cole

Bell Ringing Report

We rang for all services when permitted and the tenor was tolled on the death of the Duke of Edinburgh and again on the day of his funeral.

We are grateful for the support of the Surrey Association of Church Bell Ringers in providing a subsidised inspection of the bells which resulted in a clean report.

We were very happy to ring for the June wedding of our ringing couple, when we also enjoyed an outdoor social in the churchyard on a happy sunny day which boosted all our spirits after the long months of lockdowns.

Weekly practices were maintained on Zoom and Ringing Room until we could practice in the tower again and the band can now all plain hunt confidently on any variation of the tower bells. During restrictions we were unable to have full practices but as restrictions eased it became apparent that there is still no return to 'normal', for a variety of reasons and it remains a struggle to practice effectively due to a reduction in numbers and this is a problem experienced nationally.

Sadly we lost Tim Pryke recently and were honoured to ring half-muffled before and after his funeral. He was a pillar of the community, as well as a former tower captain, who organised the restoration of the bells in 1980 and learnt to ring for the millennium to keep the tower from falling silent. It is because of Tim that the Ockley bells are still being rung every week and he will be greatly missed.

Parish of Capel and Ockley Eco Church team/

2021 was a quiet year for Eco church activities. Based upon the A Rocha 'Eco Church' assessment tool, both churches remain at 'Bronze' award level, linked to the lowest level achieved in a category:

	St John the Baptist	St Margaret's
Worship & teaching	Gold	Gold
Buildings	Silver	Bronze
Land	Bronze	Bronze
Community & engagement	Silver	Bronze
Lifestyle	Silver	Bronze
Overall	Bronze	Bronze

'Worship and Teaching' continued to be a strong category. Liz regularly led services, sermons, prayers on the theme and notably a 'Creation Matters' Lent course.

Our weakest area was in the 'Land' category, which focuses on the way we manage our churchyards. Our main actions in this area were as follows:

- With the kind and knowledgeable assistance of Nick Ward, several detailed botanical surveys were carried out of fauna in both churchyards and the St John's graveyard in Ockley. Many plants found in more than one place but, in total, over 70 different wild plants and flowers were identified and photographed over the summer. Nick provided fascinating insights on the interdependence of some of these plants with the insects, birds and other creatures.
- A bird survey was done in St John, Capel by Derrick Robinson.
- Two hedgehog homes were installed in the St Margaret's churchyard and, in the Autumn, we were pleased to find one of these occupied by a happy (but surprised) resident.
- With the co-operation of those responsible for churchyard maintenance, designated areas of our churchyards were left undisturbed: A marked out test area was left to grow wild at the front of the church in Capel; a patch of grass was left unmown at St Margaret's to allow a patch of beautiful betony flowers to bloom in September; brambles were left around areas of the perimeter at St Margaret's to allow songbirds to continue to nest; and, as usual, the graveyard in Ockley was cut back only when various wild flowers had finished.

In terms of 'Community and Engagement', the Eco team advised and support on sustainability issues to the Capel Car show. Although unconnected with the Eco Church, we were delighted to see the wonderful wildlife garden built at the Scott-Broadwood Church of England School in Capel. It was encouraging to observe the enthusiasm of the youngest members of our community in this area.

Members of the Eco team have been in contact with other local Eco churches that have provided helpful support. As a result, some of the team completed a household award scheme developed by St Paul's in Dorking. The survey asks a number of challenging and thought-provoking questions which can lead to small positive changes we can each make to care for the world and those around us. We encourage others to complete the assessment. To sign up, see: [Welcome to Creation Care | Creation Care](#)

In 2022, we plan to use the botanical surveys to draw up an agreed land management plan for approval by the PCC. We will work closely with the churchyard maintenance teams to ensure the

plan balances and respects the primary purpose of a churchyard, as a contemplative burial ground, with care for God's precious creation.

Traidcraft

Our second year of running Traidcraft was another year of lockdown. However, despite this, during 2021 we did manage to raise £170 by selling Traidcraft and donated it to the two churches. We receive 10% on all sales and have a small stock of popular items normally available. Biscuits, and chocolate are always the most popular, but we have other staples and more is available from the catalogue. If you see something you like on their website, or in the catalogue (which you can find in the churches) we are always happy to order and can save you any delivery charges too. When covid is over we hope to have a more regular stall in the churches. Thanks you all for your support over the past year.

Suzanne and Stuart Cole
traidcraft@ansford.me.uk

St John's Group of Artists

The art group has continued to go from strength to strength in recent months. During lockdown members regularly displayed their work online through WhatsApp which provided not only inspiration for all members but also continued to nurture the supportive and encouraging support the group enjoys when meeting in person. When the Memorial Hall in Capel opened its doors once more and restrictions were lifted somewhat the group began to meet once again. By this time Jessie and Eric met someone in the village who was a professional artist and enquiring whether there was a local art group at all. Well as they say the rest is history and we are proud to say we have a wonderful new art teacher in Lucinda Stephens who teaches drawing each Monday to the group. Lucinda has the group in rapt concentration each Monday with her inspirational teaching and the class has grown to 12 regulars. The group also meet by themselves each Wednesday as well to work on their various projects. All are welcome to join us! It is the loveliest of groups, friendly and supportive in so many ways. If you would like to know more ask me or Yvonne Featherstone on yvonne@15dvv.me.uk The new term begins on 25th/27th April.

Liz Richardson

Deanery Synod

As with many other organisations and groups our meetings this year have all been by Zoom, but having mastered the technology, we have found that attendance (especially during the darker winter evenings) has been very good with enthusiastic participation.

Our April meeting centred around the Priory school, 're-gathering' post lockdown and Lay Ministry. Little did we know how things would later change again! Lu Mason and Steve Henwood spoke about the work of the **Priory School Chaplaincy** team. Clearly, 'lockdown' and other restrictions had presented significant challenges but good progress had been made. Replacing normal assemblies with Zoom-based material delivered in individual study groups has meant much-increased profile for the Chaplaincy team, among teaching staff as well as pupils – and the use of this model of delivery for the 'Prayer Space' had been an enormous positive.

The school community was affected during the year by three deaths (in differing circumstances), and the Chaplaincy team fulfilled an important pastoral support role in each case, especially when the news was first being broken to staff.

Matters specifically mentioned for prayer were:

- Thanks for the way in which the team had been able to continue to give support through 'new media' during this period;
- Pray for the mental health of the pupils;
- Pray for additional volunteers to provide mentoring.

Re-gathering post lockdown was dealt with in a break-out session, thinking especially about children and young people. Having to do things differently had encouraged innovation in ways to reach this part of the congregation with new 'all age,' on-line services and outdoor activities, often bringing in families with no previous regular church connection. A point was agreed that improvement is frequently obtained through 'subtraction' (i.e. removing something) rather than 'addition'.

Our **Lay Ministry** conversation discussed the need to empower and release lay people for ministry. The Deanery Clergy Chapter had discussed training needs and were proposing to offer Deanery-level lay training in pastoral care and occasional preaching. This proposal was well received, providing there was some local provision, but there should be a follow up programme to maintain momentum.

Living in Love & Faith. Some of the Deanery clergy attended a 5-week course on this topic encouraged by the national church, looking at issues around identity, sexuality, relationships and marriage. They had found it useful, even though it could be regarded as only 'scratching the surface'. It is hoped to run the course for Deanery Synod members.

June's meeting focused on the Priory School again, Retirement and re-organisation and the Archbishop's visit which was due at the time.

Acting Headteacher at **the Priory School** Jo Trimnell gave the meeting a brief report on the school, including:

- Encouraging numbers of new students are expected this September (131, up from 98 last year).
- 'Spiritual awareness' remains good – the OMG week was going well.
- The school works closely with the local C of E primary schools.
- The school is increasingly seeking to create links with the local community

The ongoing hard work of all those involved was commended – we have every reason to be excited about the life and times of the Priory School.

With some **retirements and re-organisation** approaching, brief updates were given on the discussions taking place about potential pastoral reorganisations within the Deanery, with the retirement this summer/autumn of three of our incumbents. Graham gave some wider national and Diocesan context to these discussions.

Other matters discussed were Covid restrictions, the Lament to Action report, vacancies on the Diocesan Synod and the General Synod

September's meeting looked at the importance of the Deanery Synod funded chaplaincy to Priory School, a reminder to stand/vote at Synod elections and issues re Abinger School.

Priory School Chaplaincy, supported and part-funded by the Dorking Deanery, is shared between Lu Mason and Andy Thompson. There is clearly an extra benefit in having both a male and a female leader.

Abinger School: Kerry Day drew attention to the proposed closure of the Abinger site of the Surrey Hills All Saints Primary School.

There was agreement that, even if financial or other practical considerations really did in the end make the continuation of such a 'split-site' school unviable, the way in which these 'consultations'

were carried out was unsatisfactory and failed to mitigate the damage that such decisions can cause to relations between the church and local community. Peter Bruinvels (the Deanery's representative on the Diocesan Board of Education) reported that he had not been aware of the closure proposal until now, and promised to follow the matter up and to help the Abinger and Coldharbour churches to make their case.

In **November**, with restrictions all back in place, we heard a briefing from Diocesan Synod, thoughts about the Archbishop's visit and again discussed Retirement and Re-organisation. Also on the agenda - Lay development and training and Care, Creativity and Collaboration

Diocesan Synod business included:

- Agreement to a request from Leatherhead Deanery, that the General Synod be asked to acknowledge the grave harm to children and young people caused by free access to online pornography and then itself to ask the Government to introduce legislation requiring age verification;
- Approval of the final Diocesan budget for 2022, with an average 2% increase in parish share required;
- Discussion in breakout groups of 8 separate 'strategies' (church planting, discipleship, vocations, digital presence, children & young people, racial justice, the environment and community engagement) which were emerging from the review of Diocesan objectives.

The Archbishop's was delighted with the event. Others commented that the Archbishop himself had gone down very well (especially in responding to the 'big questions'). Even if a fairly high proportion of the attendees were already Christians, the event had still been good as a way of raising evangelism up the agenda. St Peter's Newdigate, St John's North Holmwood and St Paul's Dorking were all now running follow-up courses and St Martin's Dorking will also be starting one in January.

For re-gathering and re-organising we broke into groups to share how parishes were getting on post-Covid and what sort of organisational implications they had come across. Among the comments made were:

- A number of people have not yet returned to in-church services.
- There has been a fall in family attendance.
- There is a greater sense of 'ownership' from those that have returned;
- Noticeable 'tensions' between one 'extreme' which thinks everything should be back to normal and another 'extreme' which remains very concerned;
- We will need to be patient as we build things back, and re-build them differently from before.

Lay development and training. The Diocese's proposed new approach shifts more responsibility for discernment, authorisation/recognition and ongoing monitoring onto incumbents and parishes and continues to be largely focused on preaching/leading and pastoral work. There will however be three different levels: entry/taster, more in-depth follow-up a year later, and the full Local Ministry Programme.

Feedback from the meeting emphasised the importance of 'little steps' and of equipping people for specific (often pastoral) roles, including in relation to baptisms, weddings and funerals.

Care, Creativity and Collaboration. There is concern that, even as we approached the end of the Elizabethan era, the Church of England was still holding on to Victorian structures which were no longer sustainable, and we needed to be working out what sort of new future we could start to create now. Discuss!

Our final meeting of the year focused on schooling again namely the Priory School turning into an Academy. We heard various presentations from Jo Trimnell (acting Headmistress), Alex Tear

(Director of Education from the Diocese) and Peter Nevins (Area Dean) and discussed this at length.

Ultimately the group agreed that:

The school is going through a very positive time of change with a range of new initiatives moving its Christian ethic and ministry forward. The timing was good to make this change and that this action fits with the values of the School and benefits the Christian character of the School.

Government funding is rapidly moving away from Local Authority education, so in time the school will be financially handicapped if it stays in their administration. Better to make the move now and reap the benefits than to be at the back of the queue in a few years' time. The Elightenment Trust is being proposed as the Academy to choose, which will link the School with Esher High School. The two schools are already co-operating and this is working well as they have much in common.

In conclusion the Deanery Synod has had a successful year covering a range of important topics with good attendance, some key decisions made and actions implemented, looking to move forward further in to 2022 – 2023.

Andy Carr

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153

STATEMENT OF FINANCIAL ACTIVITIES

For the year ending 31 December 2021

	Note	Unrestricted Funds	Restricted Funds	TOTAL 2021	2020
		£	£	£	£
Voluntary Income	2(a)	£77,009	£4,712	£81,721	£108,842
Activities for generating funds	2(b)	£4,536	£0	£4,536	£433
Income from investments	2(c)	£11,280	£0	£11,280	£11,292
Church activities	2(d)	£8,846	£0	£8,846	£4,019
Rent on school flat	2(e)	£0	£7,800	£7,800	£7,800
TOTAL INCOMING RESOURCES		£101,671	£12,512	£114,183	£132,386
RESOURCES EXPENDED					
Church activities	3(a)	£101,243	£11,920	£113,163	£145,308
Cost of generating voluntary income	3(b)	£444		£444	£43
Governance costs				£0	£0
School flat costs	3(c)		£3,130	£3,130	£639
TOTAL RESOURCES EXPENDED		£101,687	£15,050	£116,737	£145,990
NET INCOMING RESOURCES BEFORE GAINS ON SALE OF INVESTMENTS					
		-£16	-£2,538	-£2,554	-£13,604
Net Gains on Sale of investments		£5,522		£5,522	£15,385
NET INCOME/EXPENDITURE		£5,506	-£2,538	£2,968	£1,781
GROSS TRANSFERS BETWEEN FUNDS		-£112	£112	£0	£0
NET MOVEMENT IN FUNDS		£5,394	-£2,426	£2,968	£1,781
Balances b/fwd 1 January 2021	7	£52,189	£58,506	£110,695	£108,914
Balances c/fwd 31 December 2021	8	£57,583	£56,080	£113,663	£110,695

The notes on pages 3 to 8 form part of these accounts

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153
BALANCE SHEET AT 31 DECEMBER 2021

	Notes	2021	2020
FIXED ASSETS			
Investments	4	£77,961	£79,439
CURRENT ASSETS			
Debtors and Prepayments	5	£7,565	£6,845
Central Board of Finance Deposit account		£578	£577
Bank current account		£42,074	£31,780
Cash in hand		£240	£0
		£50,457	£39,202
LIABILITIES			
Creditors - amounts falling due within one year	6	£14,755	£7,946
NET CURRENT ASSETS/(LIABILITIES)		£35,702	£31,256
TOTAL NET ASSETS		<u>£113,663</u>	<u>£110,695</u>
PARISH FUNDS			
Unrestricted	8	£57,583	£52,189
Restricted	8	£56,080	£58,506
		<u>£113,663</u>	<u>£110,695</u>

Approved by the Parochial Church Council on 3 April 2022 and signed on its behalf by:

The Rev'd Elizabeth Richardson (PCC chairman)

Mrs Helen Burt (Treasurer - Ockley)

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY

Registered Charity 1132153

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2021

1. ACCOUNTING POLICIES

Basis of financial statements

The financial statements have been prepared under the Church Accounting regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005).

The financial statements have been prepared under the historical cost convention, using the accruals method.

The new parish of Capel and Ockley began on 1 January 2018.
St Margaret's, Ockley was previously part of the parish of Ockley, Okewood and Forest Green.

Fund Accounting

Restricted funds comprise revenue, donations or grants for a specific PCC activity intended by the donor.

Unrestricted funds are income funds which are to be spent on the PCC's general purposes.

Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds from 2021 are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, in the year 2021 this was when they were received. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid is accounted for when due.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Investments are valued at cost with a note as to their market value as at 31 December.

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY

Registered Charity 1132153

2. INCOMING RESOURCES

		Unrestricted funds £	Restricted funds £	TOTAL 2021 £	2020 £
2(a) Voluntary income					
	Gift aid donations				
Planned giving:	including tax recovered	£48,511		£48,511	£41,766
	Yellow envelope giving			£0	£175
	Other			£0	£295
Collections:	Open plate	£11,992		£11,992	£7,474
	Special collections	£263		£263	£417
Grants		£1,250	£500	£1,750	£32,371
Donations		£14,993	£4,212	£19,205	£26,344
Legacies				£0	£0
		<u>£77,009</u>	<u>£4,712</u>	<u>£81,721</u>	<u>£108,842</u>
2(b) Activities for generating funds					
	Concerts	£220		£220	£361
	Ockley Church teas	£317		£317	£0
	Christmas Fair	£3,829		£3,829	£0
	Traidcraft	£170		£170	£72
		<u>£4,536</u>	<u>£0</u>	<u>£4,536</u>	<u>£433</u>
2(c) Income from investments					
	Dividends from investments	£11,280		£11,280	£11,292
	Bank and CBF interest			£0	£0
		<u>£11,280</u>	<u>£0</u>	<u>£11,280</u>	<u>£11,292</u>
2(d) Income from church activities					
	Fees for weddings and funerals	£8,846		£8,846	£4,019
2(e) Rent on school flat			£7,800	£7,800	£7,800
	Total incoming resources	<u>£101,671</u>	<u>£12,512</u>	<u>£114,183</u>	<u>£132,386</u>

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY

Registered Charity 1132153

3. RESOURCES EXPENDED

	Unrestricted funds £	Restricted funds £	TOTAL 2021 £	2020 £
3(a) Church activities				
Charitable giving:				
Overseas: Compassion - Haiti appeal	£159		£159	£0
Home: Sepsis Trust			£0	£206
Scott Broadwood School		£6,000	£6,000	£6,000
Capel & Beare Green Magazine	£50		£50	£0
MNDA	£1,623		£1,623	£0
Royal British legion	£372		£372	£52
Dorking deanery synod Priory school chaplainacy	£275		£275	£265
Children's Society			£0	£160
	<u>£2,479</u>	<u>£6,000</u>	<u>£8,479</u>	<u>£6,683</u>
Ministry: Diocesan Parish Share	£74,314		£74,314	£74,066
Other ministry costs:				
Vestry supplies	£2,468		£2,468	£1,258
Organist	£2,400		£2,400	£1,390
Bellringers and choir	£120		£120	£0
Parochial church fees	£3,103		£3,103	£1,710
Verger	£275		£275	£0
Working expenses of clergy	£1,880		£1,880	£1,267
Youth church costs	£0		£0	£316
Church maintenance costs	£2,737		£2,737	£1,376
Church running costs				
Insurance	£4,759		£4,759	£4,712
Gas	£3,712		£3,712	£2,731
Electricity	£552		£552	£2,521
Water rates	£36		£36	£38
Church office costs				
Printing and Stationery	£536		£536	£724
Architects fees			£0	£1,248
Stonemason & Materials		£4,800	£4,800	£3,000
New lighting system			£0	£11,519
Building contractor costs			£0	£27,318
Parish magazine costs			£0	£266
Inspire magazine costs		£1,020	£1,020	£1,241
Churchyard upkeep	£1,500	£100	£1,600	£800
Contribution to vicarage costs	£372		£372	£1,124
	<u>£101,243</u>	<u>£11,920</u>	<u>£113,163</u>	<u>£145,308</u>
3(b) Generation of voluntary income				
Vicarage fete costs			£0	£43
Christmas fair costs	£444		£444	£0
Advertising			£0	£0
	<u>£444</u>	<u>£0</u>	<u>£444</u>	<u>£43</u>
3(c) School flat costs				
Insurance		£549	£549	£504
Repair to roof		£2,506	£2,506	£0
Boiler service		£75	£75	£135
	<u>£0</u>	<u>£3,130</u>	<u>£3,130</u>	<u>£639</u>
TOTAL RESOURCES EXPENDED	<u>£101,687</u>	<u>£15,050</u>	<u>£116,737</u>	<u>£145,990</u>

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY

Registered Charity 1132153

4. FIXED ASSETS

Investments

	2021	2020
	£	£
Central Board of Finance Investments:		
Unrestricted	£39,105	£40,583
Restricted - John Ede Fund	£19,112	£19,112
Restricted - church improvements and Restoration fund	£19,744	£19,744
TOTAL	£77,961	£79,439

The holdings at 31 December 2021 had a market value of £238,279 for the unrestricted funds and £199,126 for restricted funds of which £81,279 is for the John Ede fund which is to meet exceptional repairs to the fabric of the church should regular fundraising activities and /or grants not be sufficient.

By agreement the dividends received by these investments are available and have been accounted for in the unrestricted funds.

5. CURRENT ASSETS

	2021	2020
	£	£
Debtors :		
Tax claimable (of which £46 [2020 £168] is restricted)	£5,680	£6,182
Prepayments	£209	£5
Other Debtors	£1,676	£658
	£7,565	£6,845

6. LIABILITIES

	2021	2020
	£	£
Amounts falling due in one year		
Parish share	£5,935	£0
Payments in Advance (of which £100 [2020 £482])	£100	£482
Accruals for utilities and other costs	£5,074	£2,679
Other creditors (2020: of which £1,329 is restricted)	£3,646	£4,785
	£14,755	£7,946

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY

Registered Charity 1132153

7. FUNDS

	Balance at 01/01/21 £	Incoming Resources £	Resources Expended £	Transfers between funds £	Balance at 31/12/21 £
CAPEL					
John Ede Fund	£19,112	£0	£0	£0	£19,112
Church Improvements and restoration fund	£19,744	£0	£0	£0	£19,744
Church yard/wall fund	£8,250	£0	-£4,800	£0	£3,450
Path fund	£0	£1,562	£0	£0	£1,562
Youth Outreach fund	£211	£0	£0	£0	£211
InSpire	£8	£900	-£1,020	£112	£0
School flat	£8,101	£7,800	-£9,130	£0	£6,771
TOTAL RESTRICTED CAPEL	£55,426	£10,262	-£14,950	£112	£50,850
Unrestricted Capel	£44,696	£70,810	-£64,979	-£112	£50,415
TOTAL CAPEL	£100,122	£81,072	-£79,929	£0	£101,265
OCKLEY					
Sign fund	£600		-£100		£500
Youth café	£1,410	£1,000			£2,410
TLC	£600	£600			£1,200
Mums and Toddlers	£400	£650			£1,050
Building fund	£70				£70
TOTAL RESTRICTED OCKLEY	£3,080	£2,250	-£100	£0	£5,230
Unrestricted Ockley	£7,493	£37,861	-£38,186		£7,168
TOTAL OCKLEY	£10,573	£40,111	-£38,286	£0	£12,398
TOTAL RESTRICTED	£58,506	£12,512	-£15,050	£112	£56,080
TOTAL UNRESTRICTED	£52,189	£108,671	-£103,165	-£112	£57,583
	£110,695	£121,183	-£118,215	£0	£113,663

As Stated under note 4 the John Ede fund is to meet exceptional repairs to the fabric of the church should regular fundraising activities and /or grants not be sufficient.

The School Flat was set up as a trust in 1873 to be managed by the vicar and church wardens of the parish for the benefit of Scott Broadwood school.

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153

8. ANALYSIS OF NET ASSETS

BY FUND	Unrestricted funds £	Restricted funds £	Total 2021 £	2020 £
Investment fixed assets	£39,105	£38,856	£77,961	£79,439
Current assets	£33,133	£17,324	£50,457	£39,202
Liabilities: Amounts falling due within one year	-£14,655	-£100	-£14,755	-£7,946
	<u>£57,583</u>	<u>£56,080</u>	<u>£113,663</u>	<u>£110,695</u>

Independent Examiner's Report to members of the Parochial Church Council of Capel and Ockley

I report on the accounts of the PCC for the year ended 31 December 2021.

Respective responsibilities of the Parochial Church Council and the Independent Examiner

The Parochial Church Council considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act
- state whether any particular matters have come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking information from the Parochial Church Council concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - a. to keep proper accounting records in accordance with s130 of the 2011 Act; or
 - b. to prepare accounts which accord with these accounting records have not been met;or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

S U Edginton

Samantha Edginton CTA FCCA FAIA
Chenies,
Okewood Hill

21 March 2022

Accounts

APCM REPORTS

Parish of Capel and Ockley

Reports to the Annual Parochial Church Meeting for the year 2020

25th April 2021

The Context

The PCC of the Parish of Capel and Ockley has the responsibility to promote the mission of the Churches throughout the parish in all its forms, pastoral, evangelistic, social and ecumenically.

The past year has seen a continuation of this work and also a care for the physical structure of both its churches and churchyards. An important duty of the PCC is to be aware of the concerns of the congregation and to provide a place of discussion on all aspects of the Churches work in the villages and beyond through regular meetings.

Membership of the PCC

All membership of the PCC is elected by the Annual Parochial Church Meeting, in accordance with the Church Representation Rules. Up to twelve members can be elected along with the Churchwardens, Deanery Synod members and the Vicar who are ex-officio. The tenure is for three years. The Churchwardens are elected annually.

During 2020 the following served as members of the PCC:-

Vicar and Chair	Revd Liz Richardson	(ex-officio)
Churchwardens	Joy Harman	(ex-officio) St John the Baptist
	Norman Ede	(ex-officio) St John the Baptist
	Shirley Dean Webster	(ex-officio) St Margaret's
	<i>retired as Churchwarden at October APCM</i>	
Deanery Synod:	Andy Carr	(ex-officio) St John the Baptist
	Shirley Dean Webster	(ex-officio) St Margaret's
Elected members:	Helen Burt	(Joint treasurer) (2018)*
	Deborah von Bergen	(Joint treasurer) (2018)*
	Margaret Zandona	(Secretary) (2020)
	Gordon Lee Steere	(2018)*
	Wendy Goddard	(2018)*
	Victor Steeden	(2018)*
	Richard Williams	(2018)*
	Suzanne Cole	(2019)
	Sarah Pusey	(2018)*
	David Silliman	(2018)*
	Jessie Sutcliffe	(2018)
	Leigh Smith	(Safeguarding Lead) (2020)
	<i>* eligible for re-election for a further 3 years</i>	
Minutes Secretary:	John Ashwood (<i>retired July 2020</i>)	
Electoral Roll Officer:	Rosemary Relf	
Parish Safeguarding Officer:	Leigh Smith	

Vicar's Report 2020

Looking back at the minutes from the first PCC meeting of 2020 at the beginning of February, the year had begun with much confidence as we started to plan ahead. I was making last minute adjustments to plans for my extended study leave due to begin after Easter and there was much to look forward to. We were as a parish looking forward to installing a new heating system, much needed, at St Margaret's; a new lighting system, also much needed, at St John's, and Shaun's continued restoration of the Capel churchyard north boundary wall, amongst other important improvements to our beautiful church properties.

Ministry wise we were looking forward to building up our children and young people's work with the Youth Cafe, Open the Book and the possibility of beginning a new after school club as an extension of Messy Church. Baptisms and weddings were booked along with our regular Sunday worship and friendly fellowship to which we are all so committed. In March that all changed with the arrival of Covid 19 hitting our shores in the UK. Suddenly everything was put on hold and throughout this nation and around the world we were stepping into the unknown. So, the next time we met as a PCC in March was via the latest technological platform Zoom. Who knew that this was to be one of the most important devices to continue our meeting, training, praying and socialising throughout last year? Things had already begun to change as we were advised to put hand sanitising procedures in place as people entered church. Communion wine was not to be offered at all due to the possibility of cross contamination in using the common cup. Social distancing was introduced as was the wearing of masks. Services began to be postponed but remaining open for prayer and reflection but then the churches had to close altogether as the first national lockdown began. Everything changed.

There was so much to take on board at so many different levels. We were reliant on the national church for information as to how to proceed. What was allowed and how do we continue to be church albeit in a different way? The constant change as this evolved was stressful as life in lockdown continued. We all had to learn a new way of being and like all churches we had to work out how best to keep in touch with everyone and provide support where needed. The diocese has provided lots of resources and support, with webinars to help us every step of the way and a clergy WhatsApp group to ask the hundred and one questions that needed an answer about what we could and could not do.

Pastorally it was very frustrating as we were unable to be out and meeting parishioners in the usual way and of course the impact of the virus began to hit many people as families soon realised they could not be with loved ones in their hour of need. People were dying without their families by their bedside and numbers extremely restricted at funerals. Funerals were not allowed to take place in church at all so services took place at the graveside instead. Other funerals went ahead in crematoria with a limit of up to 10 family members only; even less in other areas. The country owes a lot to the care and consideration and round the clock hard work of the undertakers who managed these arrangements and bore a huge burden on behalf of the bereaved and the deceased. We had some funerals by the graveside in Capel parish during this time. They were very small in comparison to what they would have been in normal times, but in their own way they were actually very special and hopefully brought comfort to their families despite the restrictions. We were of course helped by the most beautiful weather in this first lockdown...

So face masks, cleaning our hands, social distancing, clapping for the NHS every Thursday and banging kitchen utensils outside our homes became the norm. There was brief respites

as we helped Win Wright celebrate her 100th birthday in May and as we commemorated the end of the second world war 75 years ago, again socially distanced in our front gardens. It was a time to hang out the flags in hope. Social bubbles became a part of our life too! Community spirit soared and came to the fore. These were the days of Captain Tom Moore, daily Downing Street briefings, singing Happy Birthday twice and many heroic actions all over the nation. In our local area our parish was proud to be part of the Coronavirus Parish Angels scheme which served those who were unable to pick up prescriptions and other necessary items because of self isolating. Bags of food were also delivered to those who required it as part of the Community Fridge and Food Fare projects. Caroline Salmon and her team packed and delivered thousands of bags over this year. An amazing team of volunteers and huge thanks to them and our own 3 angels who held the Capel phones during this time!

During this time clergy were doing all sorts of things in the way of live streaming services from their homes. The Archbishop of Canterbury presided at communion from his kitchen table, and we were all encouraged to do similarly. As parishioners were not able to receive the bread and wine themselves, I felt it was vital to focus on providing spiritual food through an expanded weekly news sheet sent online or hand delivered to their homes. At various times throughout the lockdowns people have come up with creative ideas to encourage one another and on behalf of our churches we have tried to provide special booklets, aids to prayer and those lovely gift bags at festival times! Thank you to Suzanne and Debbie for masterminding the gift bags and for producing the ever expanding weekly sheets and ensuring continuity throughout!

A special note of thanks must go to Suzanne too for the wonderful monthly inspiration that is InSpire magazine. While other parish magazines have folded through lack of information Suzanne has provided us with an amazingly uplifting resource which has truly inspired and informed us.

In this year out of all years communication has been key. Dik and Dineke have done a sterling job not only playing and singing to us as time went on but in maintaining our parish website which has really come into its own providing access to many resources, including InSpire and the weekly notes, sermons and up to date information from the Diocese. As for our online services, as the Archbishop presided in his kitchen at that first lockdown Easter I recorded an Easter address in my garden aided and abetted by cats and dogs! Our recording became far more sophisticated although what would we have done without iPhones?! There was frustration with internet as files took several hours to travel from one location to another and to discover that sometimes they didn't arrive at all! Dik and Bob helped me with recording services, editing and providing music along with Anthea, Andrew, Claire and Dineke.

As lockdown eased and we finally returned in July to worship in church we were allowed to have a couple of voices and musical instrument so thank you to all those who provided their voices and musical skills to accompany us. Recorded music was also used to great effect at St Margaret's. Services had to be shorter and simpler; there was not to be congregational singing, but it was so good to be back worshipping together and we could even return to the Crown for Cafe Church outside which was wonderful. Lovely memories of those times with lunch afterwards! Registers were taken at each service to enable Track and Trace to happen if necessary and of course all hygiene precautions were continued.

During the summer months both churches underwent building projects and St Margaret's had to close for several weeks so that the new heating system could be put in place. At St John's the new lighting system was installed which has thrown new light into dark corners!

We thus underwent a really deep clean! Choir was also able to now return socially distanced to Capel and all in all it was very rewarding to discover people's talents and gifts in different ways. There was a new flexibility to our worship which was good for us I think and as Autumn began we enjoyed a lovely harvest cafe church outside again blessed by sunny October weather along with harvest lunch. Remembrance services arrived and again we had to completely rethink what we could do safely. We were able to meet inside at Ockley but decided to meet only outside around the war memorial in the afternoon at Capel. Representatives from the various organisations laid their usual wreaths and again we managed to cope with restrictions. The remembrance service at Ockley was recorded and put online by James which was very well received.

Lots of things had to be postponed during 2020 and one of these was the planned APCM in March. This took place finally in October and so some changes occurred in our church management. Shirley Dean Webster stood down as Churchwarden of St Margaret's after many, many years of service and as we were unable to find another churchwarden, the Capel wardens agreed graciously to cover St Margaret's church along with St John's in the interim. To assist with this we appointed a Churchwardening team to deal with the day by day tasks at St Margaret's. This worked well and I wish to thank Helen Burt, Wendy Goddard, Margaret Zandona and Shirley Dean Webster for their contribution to keeping the church clean, tidy and well organised along with many others who assist them. Thankfully we have now been able to appoint a new churchwarden for Ockley and James Lee Steere was appointed in February 2021. The Churchwardening team will stay in place and will work along with James. Thank you too to Norman and Joy for their willingness to be responsible for both churches in the meantime.

Another casualty during 2020 was of course giving through the collection plate so October was designated 'Generous October' with information and preaching given on this important topic. We were of course down on funds due to the lack of opportunity to fundraise through the year. Thank you to everyone who responded positively to increase their giving - it is so much appreciated, and you will be pleased to know that the parish of Capel and Ockley paid their parish share in full for the third year running.

Overall, the PCC managed to meet initially in person and then via Zoom on 6 planned occasions and at 1 emergency meeting during December. The Standing Committee met on several occasions in-between to discuss and action any immediate business. So as Autumn beckoned it felt as if life was going to get back to normal a bit but the pandemic was threatening to return so the second lockdown occurred in November. Planned to be 4 weeks only, I made the decision not to record services but to continue to send out the enhanced weekly sheets with the Bishops' sermons each week. There is a minute in the November PCC meeting which states this adding that if the lockdown proved to be longer that I would need regular technical help with recording and editing services. The thing is that it takes such a lot of time to edit and produce the services and everyone who had previously been helping me was working full time as well so this was a big ask.

I planned to record a special online Christmas service for those who couldn't access worship in person as many vulnerable people were still having to isolate and we began to plan for Christmas, trimming down our usual celebrations like the nativity service so as to avoid too many attendees. The decorating of Christmas trees went ahead thankfully and safely due to staggered timing and what a joy they were last Christmas, some light at the end of a very difficult challenging year. Sally Wyborn and I planned an outdoors community event which we felt could be achieved safely which was an Advent Trail. Many picked up the baton and the event began boldly with the lighting of Mortimer Road and the new Recreation Ground path lit by candles in jam jars. What a joy to be out and about, meeting people and greeting them from afar. We were rather proud of our life-size

nativity tableau in our vicarage front garden too.... All the fun had to stop though as we hadn't reckoned on the new Kent variant of Covid hitting our village so hard and once again we entered more lockdown restrictions. This time churches were allowed nationally to stay open and have regular worship but at our emergency PCC meeting in December we took the difficult decision to suspend our services for Sunday worship and hence Christmas services were also cancelled. This was due to the proximity of various people struck down with the virus within Capel particularly. Our churches remained open during this time though with our beautiful Tree of Hope for people to place prayers of hope, thanksgiving and concerns. I personally was also saved technically by the willingness and growing expertise of James Burt who has continued over several months now to record services once a week before the latest lockdown began to ease this current year and continues to record one of the services in church each week for those who are unable to join us in person. Many other churches also decided that they couldn't take the risk of in person worship and most moved online. Sadly, families couldn't meet as planned for Christmas either but we celebrated the birth of the Christ child nevertheless and for the first time ever our parish enjoyed a Christmas Day coffee zoom get together! It was rather good. The coffee zooms continued into this new year twice a month until we were able to return to worship together in March this year - our third lockdown! The new year brought in the much awaited vaccination programme and we felt confident finally to open the church doors for Sunday worship in March 2021.

And so we continue on, taking nothing for granted, especially our health. We remain flexible and are taking things very much day by day, week by week etc. Thank you to everyone who has contributed to the smooth running of our parish during 2020, a year none of us will forget. There are too many to mention by name for I fear I will miss someone out. I just want to thank you all for your continued support and encouragement here as your Vicar and as usual a huge thank you to Doug for his unstinting help, support and as the Duke of Edinburgh noted too in his own marriage to the Queen, for Doug's great tolerance!

Reverend Liz

In memoriam

Thankfully we did not lose too many in our community through Covid but through other causes such as sheer old age we lost some dear friends. They are always loved and remembered.

We remember and give thanks for the lives of:

Mary and Peter Ede,
Neville Clifford Jones
Paula Salton
Neville Jolly
Gillian Ashwood
Joan Probert
David Ede
Thelma Maciuk
Christian Schembri
May they rest in peace and rise in glory.

Friends of St Margaret's, Ockley

The Friends have carried out various repairs and improvements to St Margaret's over the last two years (there was no report to the 2019/2020 APCM) with the approval of the PCC. An Emergency exit was created so the Church could be used safely by large congregations. The hot air heating system was replaced with a hot water circulation system. The plaster to the chancel was repaired and the kitchen fittings refitted after the removal of the hot air blower.

Design work is continuing for a new lighting system and lavatories in substantial timber framed shed. This will require a faculty and planning permission as well as a fundraising drive.

GEL-S 17.4.20

Building Committee Report

18.4.21

Renewal of Lighting

During 2020 the internal and external lighting to the church was replaced. This has resulted in a very improved ambience within the church and improved lighting to the path to the main entrance as well as lighting the war memorial and external notice board. These improvements will also reduce the electrical running costs. The internal lighting was funded by the Friends of St John the Baptist. The external lighting was funded by the John Ede Fund.

Repairs to the boundary wall

Following the successful rebuilding of the west wall in 2019, our Stonemason Shawn Williamson commenced work on the north wall in the Summer of 2020. Approximately 2/3rd of that wall has been completed and works should recommence on the balance of that wall in 2021. The work is being financed through donations and grants.

Repairs to the church paths

Quotations have been received for repairs to the church paths. Applications are being made to several sources for possible funding.

Radiator near the choir stalls

The Victorian radiator near the choir stalls has been removed. Consideration is being given to the possibility of cleaning it and reconnecting or its possible replacement.

Wifi Internet connection

Several options have been explored and considered in order to provide a wifi service within the church. None of the options have proved to be entirely satisfactory and explorations will continue.

D Silliman

Safeguarding report - April 2021

I am pleased to report that there have not been any safeguarding concerns reported since the last meeting. However, this does not mean that there are no safeguarding concerns in our villages.

It is important to always be vigilant and to promote a safer church. We must remember the policy commitments of The Church of England: -

Promoting a safer environment and culture

Safe recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults.

Responding promptly to every safeguarding concern or allegation.

Caring pastorally for victims/survivors of abuse and other affected persons.

Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons

Responding to those that may pose a present risk to others.

The Church of England affirms the “Whole Church” approach to safeguarding.

Learning from the past. In the July Synod 2013 Archbishop Justin Welby stated: “The reality is that there will always be people who are dangerous and are part of the life of the Church. They may be members of the congregation: we hope and pray that they will not be in positions of responsibility, but the odds are from time to time people will somehow conceal sufficiently well. And many here, have been deeply affected and badly treated. So we face a continual challenge and reality. There has to be a complete change of culture and behaviour. The Archbishops of Canterbury and York wrote in their joint forward to “Safeguarding in June 2013: “We cannot overestimate the importance of responding appropriately today.

Sadly, for many this comes too late. History cannot be rewritten, but those who still suffer now as a result of abuse in the past deserve this at least, that we hear their voices and take action to ensure that today’s safeguarding policies and systems are as robust as they can be. This work is an essential and prior Gospel imperative, for any attempts to make to grow the Church, to seek the common good and to reimagine the Church’s ministry.”

We need to take this into consideration with the children returning to school and to “Messy Church.” Be vigilant to their needs and listen to them. Chat to the lonely adult attending teas or the new person attending church. They may be needing some help but are not sure how to approach someone in the church.

Spotting the signs of elderly abuse is so important. An estimated one in five people over 65 has experienced abuse, whether physical, emotional, financial or sexual. There aren’t the conversations about it in the same way as child abuse is discussed and featured on TV. Also, domestic violence isn’t necessarily acknowledged as something that happens with older generations as well. Older people can be victims - and perpetrators - of abuse in any setting, including care homes and their own homes.

Modern day slavery. The church is appointing a diocesan Modern Day Slavery Advisor which demonstrates the commitment of the church to tackle slavery working with the Clewer Initiative, the Surrey Anti-Slavery partnership and local parishes.

Therefore, we all need to be aware and discuss amongst ourselves, do not keep your suspicions quiet.

CHURCH CHOIR REPORT 2020

January saw the start of our rehearsals for our Good Friday service. We all worked hard and were ready but

We all know that lock down arrived just before Easter so we never got to sing for you all.

The music was hired and luckily I was able to return the copies to the library before it stopped receiving music and closed.

Rehearsals for Christmas began in late autumn when we were allowed to sing in Covid safe conditions. Once again, our plans were thwarted and Christmas was cancelled.

2020 was a very frustrating year for us all.

Anthea Smallwood

Financial report 2020

Our financial report for 2019 started with saying how we had reduced our overall deficit on our unrestricted income and expenditure from £8,700 in 2018 to £6,734 in 2019, but that we had more to do to reduce the deficit to zero by 2024. Little did I know then that 2020 would turn out to be a year like no other. We have however with your help managed to reduce the deficit further to £5,150 (before gains on sale of investments). This is a remarkable achievement in a year when we had virtually all our fundraising events cancelled, our churches were closed for a number of months, and for most of the year we have been unable to see each other in person. This was only possible with the kindness of your donations and very close supervision of our costs.

We forecast a much larger deficit for the year in March when the first lockdown had just been declared and so agreed as a PCC to sell some of our investments to cover this. As you will see from the accounts this gave a profit on the sale of £7,352, which gave us a net surplus on the year of £2,202.

At the same time, we sold investments to cover the cost of the external lighting at Capel, the Friends of Capel Church very kindly paying for all the interior lighting work. In Ockley the Friends of Ockley Church were again able to help them install a new boiler and are now raising money to build a toilet which will be of huge benefit to the congregation.

Our aim has to be to reduce our yearly unrestricted deficit to zero within the next 3 years, which will take considerably more work, concentrated fundraising with events, but more importantly encouraging continued regular giving. Regular giving is the lifeblood of our churches as the pandemic proved, without your regular donations we would be in a much worse position now. To this end we used the Diocese's designated 'Transforming generosity' month of October 2020 to ask if you might consider giving 10% more in Capel, and in Ockley Helen contacted all of the donors and others in the village to talk about the church and it's

needs. Many of you answered this call and I thank you; it has made and will continue to make a huge contribution to our finances.

Whilst the pandemic has raged Helen and I have been unable to do much of the work around updating our gift aid permissions, we will return to that this year, but we have continued to streamline our accounting systems and have presented monthly reports to the PCC and standing committee, including producing budgets for both the PCC and the diocese. Most of the meetings have of course moved to Zoom for much of the year.

All our supporters should know that we value every single donation no matter how small and feel privileged to be part of the administration of this marvellous parish.

Debbie von Bergen BA ACA

Helen Burt BCom ACA

House Group Report

Our group grew to 11 in number this year with most meetings on Zoom due to COVID lockdown restrictions.

We continued (and finished) our exploration of Steve Chalke's book: 'The Lost Message of Paul'. The going was difficult at times with technical hurdles experienced by some and the need to be meeting in person felt by all. The group has a strong cohesion though and we are looking forward to new subjects to discuss, hopefully in gardens over the summer of 2021.

Dineke van den Bogerd

InSpire magazine

We are approaching the 50th edition of InSpire in May 2021. We produce 50 copies each month and more copies at Christmas when it is felt that more people will be going into church. The approximate cost is £82.00 each month to our sponsors (less with Gift Aid - £66.00). I am still immensely grateful to all our sponsors who are allowing us to produce the magazine free of charge each month for our readers. Also, this ensures no outgoing costs for the Parish, which in the current pandemic is more important than ever with our funds substantially reduced. The only annual cost to the church is £46.00 each year for membership of Parish Pump, a website offering material to church magazine editors. This website and the material it offers has been invaluable since the inception of InSpire and I simply couldn't produce a worthwhile magazine without it.

It is interesting to note that I have met people in church who do not worship with us, but pop into church to pick up their copy of our village magazine and InSpire each month. It is reassuring to know that we are offering some outreach in the form of something they can pick up and take home.

I hope that everyone feels it is still a worthwhile endeavour for keeping us all informed, plus an outreach tool for others. My one wish would be that more parishioners choose to contribute occasionally so that the magazine is a true reflection of us as a congregation.

Vicarage Fete Update & New Christmas Fair plans

A date had been set for the 2021 Vicarage Fete, but after much discussion, it was agreed by the PCC not to go ahead this year. At the time of the decision, we could not see how a large-scale event would be possible. As it is, restrictions will only just have been lifted on June 21st, providing rates of Covid have stayed low by then. It was a hard decision as Debbie and I very much wanted to raise money for our local schools having been unable to in 2020 due to Covid. We have set a date of Saturday 25th June 2022 for the next one! In the meantime, some members of the PCC suggested a smaller scale event such as a barbecue might be possible in September 2021. We will keep this under review, but Debbie and I are very much involved in planning the first Capel Christmas Fair on 20th November 2021 in aid of our two Parish churches and the Motor Neurone Disease Association. We are working hard to secure good stallholders and do a lot of promotion as it is a first-time event! We hope many of you can join us ... Covid allowing of course!

Suzanne Cole

Traidcraft

We have now been doing Traidcraft for a year. Unfortunately, we started just as the pandemic was taking hold so have only been able to take orders rather than selling direct after services. We make 10% on any sales all of which is donated to the church. Despite Covid last year, we contributed £72.46, and so far this year we have made £53.48. Traidcraft had a bad spell a couple of years ago when they nearly went under. However, they have rebuilt and are continuing to partner with producers around the world guaranteeing them more than the market price for their goods. If you would like to find out more visit <https://traidcraftexchange.org/> and you can donate to The Regenerators Appeal before 7th June 2021 and the UK government will double your gift to help the most vulnerable stand strong in the face of climate change. Alternatively, you can browse all produce at <https://www.traidcraftshop.co.uk/> .

Stuart & Suzanne Cole

Bell Ringing - St. Margaret's

Ringling at Ockley was going well before the first lockdown. All the learners were progressing well and preparing to attempt their first quarter peals. Ringling ceased just before the first lockdown following guidance from the Central Council of Church Bell Ringers. When ringling was allowed again in July the bells were checked over and the tower and steps swept clear. We were able to ring 5 bells under the restrictions; keeping a gap where ropes fall too closely. This was unfortunately also suspended for a few weeks while the heating was installed. From November all ringling was again prevented by lockdown restrictions apart from solitary tolling, which was done on Remembrance Sunday for 100 pulls to mark the centenary of the interment of the unknown soldier at the cenotaph and then every following evening at 6pm for National Prayer week. There was no further ringling in 2020 although we have met weekly on Zoom throughout, using Ringling Room for a virtual practice.

Sue Dixon

Bell Ringing - St. John's.

During the first quarter of 2020 we were ringing all 6 bells at Capel every Sunday. Once Covid struck and the decision was taken not to hold any services in the church, ringing ceased as well. In July we commenced ringing again - but just with 4 bells so that our ringers could observe social distancing. In November ringing was suspended again but we did put together a rota to toll the Tenor bell for 5 minutes at 6pm every evening for the whole month. Unfortunately, there was no ringing for Christmas or New Year

Norman Ede

Electoral Roll

Sadly, we have lost some much-loved members of our congregations in the last year and so the Roll is now down to 97. We miss them all.

If anyone knows of any newcomers to the Church Parish who would like to have their names included on the Electoral Roll, please ask them to contact me to request a form.

Rosemary Relf

rosemary@hopesprings.f9.co.uk

01306 627342

Churchwarden's Report

2020 was a very exciting year as our new lighting system was installed. This project had taken some time to come to fruition; and then just as everything had been agreed - Covid struck! However, a plan came together and in July work commenced. We now have a state-of-the-art installation with programmable settings for different styles of service, and also social occasions. We are very grateful to David Silliman for leading our Building Committee and being the main point of contact with the electrical contractors; and also to our very generous Friends committee who agreed to fund this project.

Other than this lighting project, 2020 was a very minimalist year for activity by the churchwardens as no services were held for so long. Our main activity was checking that the fabric of the building was in good shape, and also for maintaining a safe space for individuals to come into the church for private reflection or prayer during the periods of lockdown.

We are in admiration of Liz for her foray into producing online services during the lockdowns with such success; not only appealing to our regular churchgoers, but also those who cannot or choose not to attend in-person services.

Joy Harman & Norman Ede

ECO team report 2020

Like many groups we had to cancel many activities due to COVID rules. Unfortunately, this year St John had to revisit some survey questions in the category 'Land', which means we no longer have enough points for a bronze award. We did bring our concerns to the PCC meeting in November to start discussions on how to improve our score in this category. We have high hopes for 2021. St Margaret's have introduced hedgehog boxes in the churchyard. Regarding Worship and teaching we are very pleased that Rev Liz took up our suggestion to run the 'Creation Care' bible study as developed by St Paul's in Dorking as a Weald team Lent course in 2021.

Dineke van den Bogerd

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153

STATEMENT OF FINANCIAL ACTIVITIES

For the year ending 31 December 2020

	Note	Unrestricted Funds	Restricted Funds	TOTAL 2020	2019
		£	£	£	£
Voluntary Income	2(a)	£73,815	£35,027	£108,842	£139,516
Activities for generating funds	2(b)	£433	£0	£433	£9,695
Income from investments	2(c)	£11,292	£0	£11,292	£11,202
Church activities	2(d)	£4,019	£0	£4,019	£9,039
Rent on school flat	2(e)	£0	£7,800	£7,800	£7,800
TOTAL INCOMING RESOURCES		£89,559	£42,827	£132,386	£177,252
RESOURCES EXPENDED					
Church activities	3(a)	£94,666	£50,642	£145,308	£174,180
Cost of generating voluntary income	3(b)	£43	£0	£43	£2,548
Governance costs		£0	£0	£0	£0
School flat costs	3(c)	£0	£639	£639	£547
TOTAL RESOURCES EXPENDED		£94,709	£51,281	£145,990	£177,275
NET INCOMING RESOURCES BEFORE GAINS ON SALE OF INVESTMENTS					
		-£5,150	-£8,454	-£13,604	-£23
Net Gains on Sale of investments		£7,352	£8,033	£15,385	£0
NET INCOME/EXPENDITURE		£2,202	-£421	£1,781	-£23
GROSS TRANSFERS BETWEEN FUNDS		-£341	£341	£0	£0
NET MOVEMENT IN FUNDS		£1,861	-£80	£1,781	-£23
Balances b/fwd 1 January 2020	7	£50,328	£58,586	£108,914	£108,937
Balances c/fwd 31 December 2020	8	£52,189	£58,506	£110,695	£108,914

The notes on pages 3 to 8 form part of these accounts

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153
BALANCE SHEET AT 31 DECEMBER 2020

	Notes	2020	2019
FIXED ASSETS			
Investments	4	£79,439	£85,232
CURRENT ASSETS			
Debtors and Prepayments	5	£6,845	£4,276
Central Board of Finance Deposit account		£577	£575
Bank current account		£31,780	£48,229
Cash in hand		£0	£0
		£39,202	£53,080
LIABILITIES			
Creditors - amounts falling due within one year	6	£7,946	£29,398
NET CURRENT ASSETS/(LIABILITIES)		£31,256	£23,682
TOTAL NET ASSETS		£110,695	£108,914
PARISH FUNDS			
Unrestricted	8	£52,189	£58,586
Restricted	8	£58,506	£50,328
		£110,695	£108,914

Approved by the Parochial Church Council on 25 April 2021 and signed on its behalf by:

The Rev'd Elizabeth Richardson (PCC chairman)

Mrs Helen Burt (Treasurer - Ockley)

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY

Registered Charity 1132153

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2020

1. ACCOUNTING POLICIES

Basis of financial statements

The financial statements have been prepared under the Church Accounting regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005).

The financial statements have been prepared under the historical cost convention, using the accruals method.

The new parish of Capel and Ockley began on 1 January 2018.

St Margaret's, Ockley was previously part of the parish of Ockley, Okewood and Forest Green.

Fund Accounting

Restricted funds comprise revenue, donations or grants for a specific PCC activity intended by the donor.

Unrestricted funds are income funds which are to be spent on the PCC's general purposes.

Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds from 2020 are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, in the year 2019 this was when they were received. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid is accounted for when due.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Investments are valued at cost with a note as to their market value as at 31 December.

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY

Registered Charity 1132153

2. INCOMING RESOURCES

		Unrestricted funds £	Restricted funds £	TOTAL 2020 £	2019 £
2(a) Voluntary income					
Planned giving:	Gift aid donations	£33,476		£33,476	£33,414
	Yellow envelope giving	£175		£175	£559
	Tax recoverable	£8,290		£8,290	£13,166
	Other	£295		£295	£0
Collections:	Open plate	£7,474		£7,474	£12,717
	Special collections	£417		£417	£779
Hymn book sponsorship		£0		£0	£353
Grants		£1,250	£31,121	£32,371	£3,458
Donations		£22,438	£3,906	£26,344	£75,070
Legacies		£0	£0	£0	£0
		£73,815	£35,027	£108,842	£139,516
2(b) Activities for generating funds					
Summer fete				£0	£3,279
BBQ at car show				£0	£3,676
Murder Mystery play				£0	£1,773
Concerts		£361		£361	£967
Pop up restaurant				£0	£0
Guided tour of Guildford Cathedral				£0	£0
Magic evening				£0	£0
Traidcraft		£72		£72	£0
		£433	£0	£433	£9,695
2(c) Income from investments					
Dividends from investments		£11,292		£11,292	£11,196
Bank and CBF interest				£0	£6
		£11,292	£0	£11,292	£11,202
2(d) Income from church activities					
Fees for weddings and funerals		£4,019		£4,019	£9,039
2(e) Rent on school flat			£7,800	£7,800	£7,800
Total incoming resources		£89,559	£42,827	£132,386	£177,252

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY

Registered Charity 1132153

3. RESOURCES EXPENDED

	Unrestricted funds £	Restricted funds £	TOTAL 2020 £	2019 £
3(a) Church activities				
Charitable giving:				
Overseas: DEC			£0	£229
TREEAID			£0	£250
Home: Sepsis Trust	£206		£206	£0
Scott Broadwood School		£6,000	£6,000	£8,100
Capel Sports Pavilion			£0	£50
Royal Marsden Cancer Charity			£0	£217
Royal British legion	£52		£52	£230
Safe Haven for Donkeys			£0	£50
The Bible Society			£0	£50
The Weald school			£0	£1,100
Capel Pre-school			£0	£525
Dorking deanery synod Priory school chaplaincy	£265		£265	£250
Francis McFaul			£0	£100
Children's Society	£160		£160	£121
	<u>£683</u>	<u>£6,000</u>	<u>£6,683</u>	<u>£11,272</u>
Ministry: Diocesan Parish Share	£74,066		£74,066	£71,623
Other ministry costs:				
Vestry supplies	£1,258		£1,258	£2,095
Hymn books	£0		£0	£0
Organist	£1,390		£1,390	£3,410
Bellringers and choir	£0		£0	£660
Parochial church fees	£1,710		£1,710	£2,623
Verger	£0		£0	£50
Working expenses of clergy	£1,267		£1,267	£2,335
Youth church costs	£0	£316	£316	£317
Training	£0		£0	£125
Radio mics	£0		£0	£558
Portable sound system	£0		£0	£700
Church maintenance costs	£1,376		£1,376	£2,547
Church running costs				
Insurance	£4,712		£4,712	£4,630
Gas	£2,731		£2,731	£3,218
Electricity	£2,521		£2,521	£1,780
Water rates	£38		£38	£32
Church office costs				
Printing and Stationery	£724		£724	£992
Computer	£0		£0	£1,489
Architects fees		£1,248	£1,248	£4,354
Stonemason & Materials		£3,000	£3,000	£8,145
New lighting system		£11,519	£11,519	£0
Building contractor costs		£27,318	£27,318	£45,930
Parish magazine costs	£266		£266	£266
Inspire magazine costs		£1,241	£1,241	£1,008
Churchyard upkeep	£800		£800	£3,327
Bank charges			£0	£40
Contribution to vicarage costs	£1,124		£1,124	£654
	<u>£94,666</u>	<u>£50,642</u>	<u>£145,308</u>	<u>£174,180</u>
3(b) Generation of voluntary income				
Murder Mystery play			£0	£495
BBQ at Car show			£0	£1,447
Vicarage fete costs	£43		£43	£526
Francis McFaul evening			£0	£48
Advertising			£0	£32
	<u>£43</u>	<u>£0</u>	<u>£43</u>	<u>£2,548</u>
3(c) School flat costs				
Insurance		£504	£504	£482
Boiler service		£135	£135	£65
	<u>£0</u>	<u>£639</u>	<u>£639</u>	<u>£547</u>
TOTAL RESOURCES EXPENDED	<u>£94,709</u>	<u>£51,281</u>	<u>£145,990</u>	<u>£177,275</u>

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY

Registered Charity 1132153

4. FIXED ASSETS

Investments

	2020	2019
	£	£
Central Board of Finance Investments:		
Unrestricted	£40,583	£43,231
Restricted - John Ede Fund	£19,112	£22,257
Restricted - church improvements and Restoration fund	£19,744	£19,744
TOTAL	<u>£79,439</u>	<u>£85,232</u>

The holdings at 31 December 2020 had a market value of £214,649 for the unrestricted funds and £174,205 for restricted funds of which £71,107 is for the John Ede fund which is to meet exceptional repairs to the fabric of the church should regular fundraising activities and /or grants not be sufficient.

By agreement the dividends received by these investments are available and have been accounted for in the unrestricted funds.

5. CURRENT ASSETS

	2020	2019
	£	£
Debtors :		
Tax claimable (of which £168 is restricted)	£6,182	£967
Prepayments	£5	£154
Other Debtors	£658	£3,155
	<u>£6,845</u>	<u>£4,276</u>

6. LIABILITIES

	2020	2019
	£	£
Amounts falling due in one year		
Parish share	£0	£9,935
Payments in Advance	£482	£0
Accruals for utilities and other costs	£2,679	£2,106
Other creditors (of which £1,329 is restricted)	£4,785	£17,357
	<u>£7,946</u>	<u>£29,398</u>

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY

Registered Charity 1132153

7. FUNDS

	Balance at 01/01/20 £	Incoming Resources £	Resources Expended £	Transfers between funds £	Balance at 31/12/20 £
CAPEL					
John Ede Fund	£22,257	£0	-£3,145	£0	£19,112
Church Improvements and restoration fund	£19,744	£0	£0	£0	£19,744
External lighting fund	£0	£11,178	-£11,519	£341	£0
Church yard fund	£7,820	£3,430	-£3,000	£0	£8,250
Youth Outreach fund	£387	£0	-£176	£0	£211
InSpire	£68	£1,181	-£1,241	£0	£8
School flat	£6,940	£7,800	-£6,639	£0	£8,101
TOTAL RESTRICTED CAPEL	£57,216	£23,589	-£25,720	£341	£55,426
Unrestricted Capel	£40,655	£63,392	-£59,010	-£341	£44,696
TOTAL CAPEL	£97,871	£86,981	-£84,730	£0	£100,122
OCKLEY					
Sign fund	£500	£100	£0	£0	£600
Youth café	£800	£750	-£140	£0	£1,410
TLC	£0	£600	£0	£0	£600
Mums and Toddlers	£0	£400	£0	£0	£400
Building fund	£70	£28,566	-£28,566	£0	£70
TOTAL RESTRICTED OCKLEY	£1,370	£30,416	-£28,706	£0	£3,080
Unrestricted Ockley	£9,673	£36,167	-£38,347	£0	£7,493
TOTAL OCKLEY	£11,043	£66,583	-£67,053	£0	£10,573
TOTAL RESTRICTED	£58,586	£54,005	-£54,426	£341	£58,506
TOTAL UNRESTRICTED	£50,328	£99,559	-£97,357	-£341	£52,189
	£108,914	£153,564	-£151,783	£0	£110,695

As Stated under note 4 the John Ede fund is to meet exceptional repairs to the fabric of the church should regular fundraising activities and /or grants not be sufficient.

The School Flat was set up as a trust in 1873 to be managed by the vicar and church wardens of the parish for the benefit of Scott Broadwood school. It is envisaged that the trustees will set up a separate current account this coming financial year.

PAROCHIAL CHURCH COUNCIL OF CAPEL AND OCKLEY
Registered Charity 1132153

8. ANALYSIS OF NET ASSETS

	Unrestricted funds £	Restricted funds £	Total 2020 £	2019 £
BY FUND				
Investment fixed assets	£40,583	£38,856	£79,439	£85,232
Current assets	£18,223	£20,979	£39,202	£53,080
Liabilities: Amounts falling due within one year	-£6,617	-£1,329	-£7,946	-£29,398
	<u>£52,189</u>	<u>£58,506</u>	<u>£110,695</u>	<u>£108,914</u>

Independent Examiner's Report to members of the Parochial Church Council of Capel and Ockley

I report on the accounts of the PCC for the year ended 31 December 2020.

Respective responsibilities of the Parochial Church Council and the Independent Examiner

The Parochial Church Council considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act
- state whether any particular matters have come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission

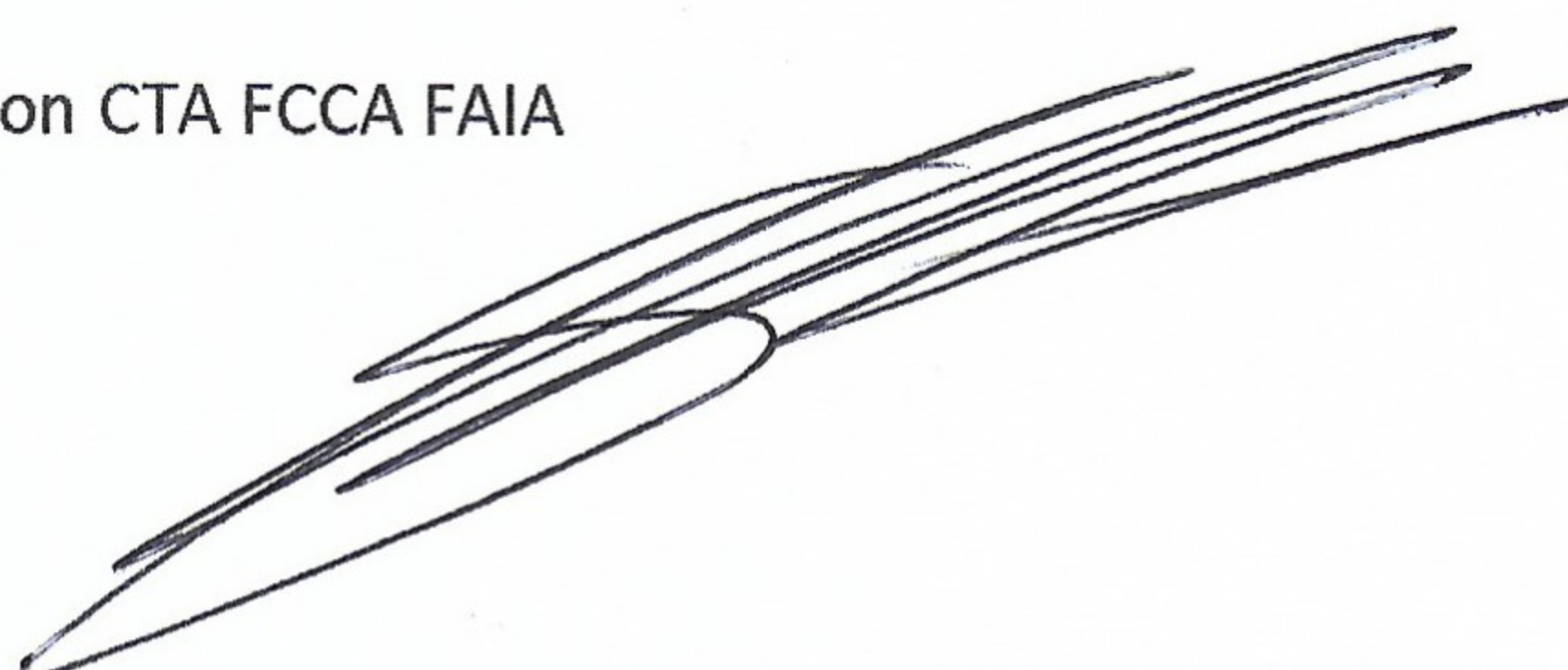
An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking information from the Parochial Church Council concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - a. to keep proper accounting records in accordance with s130 of the 2011 Act; or
 - b. to prepare accounts which accord with these accounting records have not been met;or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Samantha Edginton CTA FCCA FAIA
Chenies,
Okewood Hill



20 April 2021