

Holy Trinity Eltham

The Annual Meeting
to elect
Churchwardens

and the

Annual Parochial
Church Meeting

Sunday 25 May 2025
at 11.30am



AGENDA

MEETING TO ELECT CHURCHWARDENS

1. Prayers
2. Apologies
3. Election of churchwardens

ANNUAL PAROCHIAL CHURCH MEETING

1. Minutes
2. Matters arising from the minutes not covered elsewhere on the agenda
3. Elections
 - i. Parochial Representatives of the Laity to the PCC (2 representatives)
 - ii. Parish Representatives on the Deanery Synod (2 representatives)
 - iii. Head Sidesperson
 - iv. Independent Examiner
4. Financial Report (at back of booklet)
5. Reports – statutory (included in booklet)
 - i. Churchwardens (p 5)
 - ii. PCC activities (p 6)
 - iii. Electoral Roll (p 7)
 - iv. Stewardship report (p 7)
 - v. Deanery Synod report (p 8)
 - vi. Safeguarding (p 9)
- Reports – other
- vii. Fabric (p 9)
- viii. Music (p 10)
- ix. Sunday Club (p 11)
- x. Head Sidesperson (p 12)
- xi. Flowers (p12)
- xii. Branches (p 12)
- xiii. Silver and Brass Team (p 13)
6. Other business

MINUTES OF THE ANNUAL PAROCHIAL CHURCH MEETING

Sunday 5 May 2024

Minutes of the Meeting to Elect Church Wardens

There were two nominations for the office of Church Warden for the year 2024-2025, Daniel Njenje, proposed by Alison Seaman and seconded by Rose Plumb and Hugh Lewis, proposed by Monica Horner and seconded by Helen Fearnley. They were seconded and agreed to serve for a further year.

Minutes of the Annual Parochial Church Meeting Sunday 5 May 2024

1. Present: Hugh Lewis (Chair) and 17 parishioners. Apologies were noted from Helene Albrecht.

2. Minutes of the last meeting held on 29 April 2023. The minutes were accepted as a true record, proposed and seconded.

3. Matters arising from the minutes not covered elsewhere on the agenda. There were no other matters arising.

4. Elections

i) Parochial Representatives of the Laity to the PCC

Two nominations were received - Samitha Fernando, proposed by Daniel Njenje and seconded by Jean Miles and Alison Seaman, proposed by Philippa Humphries and seconded by Jean Miles. They were duly elected to serve. Helene Albrecht stepped down which leaves two vacancies.

ii) Parish representatives on the Deanery Synod

There remains a vacancy on the Deanery Synod following June Knowles departure mid- way through 2023. Brian Seaman is the current representative.

iii) Head Sidesperson

Sarah Neish was thanked for her service and proposed by Janice Lewis and seconded by Jean Rust. Sarah is therefore elected for a further year.

iv) Auditor/Independent Examiner

Neal Rogers was proposed by Simon Capey and seconded by Alison Seaman and was duly elected as Auditor.

5. Financial report

Our accounts are with the Auditor. There will be a separate meeting to present them. Our Treasurer, Simon Capey, said there has been a lot of expenditure this year, particularly on costs such as heating and lighting. Hugh thanked Simon for his continuing hard work. Our giving is declining year on year with loss of parishioners through death or moving away from the parish. Bob had made the point that using the card machine for donations meant we missed out on gift aid details. Fr Dan said we will change the pay point to capture these. Bob said he would like to pass over the job. Hugh noted a common theme – long serving members would like to step down and hand over to others, having served for a number of years and now lacking the time to devote to the duties.

6. Reports were included in the booklet and were reviewed during the meeting. Particular thanks were given to Viv Prince and the team for the Sunday Club. Helen Fearnley wanted to register our thanks to Alan for his work on the music.

7 Any Other business

Electoral Roll

Notice was given at the meeting (5th May) that the revision of the electoral roll will begin on 19th May for two weeks and the result will be announced.

Helen said the following. 'I would like to formally express my deep concern for the length of time it is taking for the appointment of a new Priest here at Holy Trinity.

It is entirely unacceptable that we should be left in this position for such a length of time and with no sign of things moving forwards. This has been to the considerable detriment of the morale of the congregation and I am aware that many of us feel the same.

This is clearly no reflection on the outstanding support we have had from Fr Dan, which is in stark contrast to the sense of abandonment we feel from the Diocese which has ignored our repeated calls for a timely appointment. It is hard to see this as anything more than a cost saving exercise and at best it suggests a lack of competence and pastoral care.'

Alison said: 'I endorse Helen's comment, but also wanted to add that in spite of the indifference shown to us by the Diocese during the Vacancy, we have:

- 3 people in our congregation actively exploring their calling: one already in training for ordained ministry and two exploring other ministries within the Church of England
- A lively Sunday club, with children attending every week
- Live music to accompany our worship every week

Most churches around the country would be delighted just to have one of these! The fact we have all three is a beacon of hope to help us move forward with confidence.'

The meeting closed with prayer.

CHURCHWARDENS' REPORT

We bid a fond farewell to Fr Dan in November and wish him and his family well as they begin their new life in Sheffield. We are deeply grateful for his ministry at Holy Trinity, especially for his guidance during the interregnum. After much prompting, the Diocese finally set the wheels in motion to appoint a new incumbent. Although it seemed to take an age to process the Parish Profile and advertise the post, interviews did take place, and we were delighted to appoint Fr Graham as our new Parish priest. We look forward to sharing many happy times and fruitful years with him. We would like to extend our special thanks to Fr Chris and Fr John-Francis for holding the fort and leading worship on many Sunday mornings.

Regarding Sunday worship, our thanks go out to the serving team. They still wish to add to their number, and if this is something of interest, members of the congregation are invited to speak with Fr Graham or Stella for advice on what might be involved.

Music continues to form an integral part of our liturgy, and we pay tribute to Alan Wilson for his leadership and the beauty of the sounds produced, as well as Helen Fearnley and the choir for their singing. A special thank you this year to Viv Prince for her stewardship of the Sunday Club. Her commitment and dedication to ensuring our young people are welcomed and nurtured is so important. We are grateful to the parents and carers who have supported this work.

We hope that a social committee may be formed to organise fundraising events. Special thanks to Sarah, who has continued to save us money by cleaning the church.

Chris Lindsey continues to monitor the fabric of the church and has supervised repairs to the building, ensuring that appropriate faculties and grants are obtained. A Quinquennial report due to be prepared later this year will no doubt list further works and financing them will be a challenge.

Hugh Lewis and Daniel Njenje

REPORT ON THE ACTIVITIES OF THE PCC FOR 2024

The PCC met six times during 2024. All these meetings were held in person. Additionally, one extraordinary meeting with the Archdeacon was held in May.

PCC Membership

Vacancy (from Nov 2022)	Parish Priest
Fr Daniel Wyman	Assistant Curate (until November 2024)

Mr Daniel Njenje	Churchwarden
Mr Hugh Lewis	Churchwarden

Mr Simon Capey	Treasurer
Mrs Pat Rees	Secretary <i>Honorary member</i>

Vacant	Deanery Synod
	Deanery Synod

Mr Robert Buxton	
Mr Christopher Lindsey	Honorary Surveyor to the Fabric
Mrs Phillipa Humphries	

Dr Helen Fearnley

Mr Eddie Neish

Mrs Jean Rust

Mr Brian Seaman

Samitha Fernando

Alison Seaman

Mr Alan Wilson

Director of Music *Honorary member*

Matters discussed over the year included the appointing of an inspecting architect to undertake the Quinquennial Inspection, the amount to be pledged for the Parish Share, the approval of various essential works to the church and its grounds, safeguarding information, progress on the appointing of a new incumbent and how the interregnum period would be covered in the absence of any clergy.

Pat Rees PCC Secretary

ELECTORAL ROLL REPORT

The electoral roll at the APCM 2025 is 66. This is down from last year's 97.

Of the 66 persons on the roll 43 (65%) are female and 23 (35%) are male, with 29 people (43%) living within the Parish and 47 (57%) residing outside the parish boundary.

Electoral Roll Officer

STEWARDSHIP REPORT

HOLY TRINITY ELTHAM STEWARDSHIP and GIFT AID REPORT FOR 2024

47 members paid a total of £ 35 761.50* which attracts Gift Aid.

The lower quartile amount is £ 280*

The median amount is £ 720*

The upper quartile amount is £ 1 200*

15 members paid in excess of £ 1 000*

Note that a member may, in fact, be 2 members if one partner is a tax payer and the other is not.

8 members paid a total of £ 3,997* which does not attract Gift Aid.

5 members are now, sadly, deceased.

1 member has moved away.

* All amounts are per annum for the calendar year 2024.

Bob Buxton
Stewardship Recorder and Gift Aid Secretary

ELTHAM AND MOTTINGHAM ANGLICAN FORUM – DEANERY SYNOD

The Churches of Eltham and Mottingham Deanery come together about 4 times a year for the Deanery Synod, also called the Deanery Forum. These meetings are open to all and you are warmly invited to join us. We try to focus on areas where we can share ministry or learn together.

Over the past year, the Deanery Synod has focussed on Inclusion, Diversity and Wellbeing. We have wanted especially to raise awareness of different issues and to offer ways of looking after ourselves to those who attend Deanery events.

On 9th June 2024 there was an afternoon gathering at the Peace Garden of All Saints, New Eltham. This was followed by a picnic and evening prayer.

On 2nd October 2024 the Revd Juliet hosted a wellbeing session at St Luke's Church. This included an exercise class for all abilities and highlighted the importance of physical wellbeing.

On 7th December 2024 an Advent retreat was scheduled at St Saviours, but was cancelled due to the inclement weather.

On 2nd February 2025 the Deanery Confirmation service was hosted at St John the Baptist and conducted by Bishop Alastair Cutting (Woolwich).

On 27th March 2025 an event raising awareness about Autism was held at St Edward the Confessor.

Overall, the Deanery Forums are a great way to meet people from other Churches and work and pray together. We share our learning to try build up the ministry in our local area.

Position Vacant
Copied from Assistant Area Dean The Reverend Caroline Risdon's Report

SAFEGUARDING REPORT 2024-25

Karen Wood and Eddie Neish, continue to be our two Parish Safeguarding Officers. Karen continues to be the named person responsible for DBS, as previously explained the Church Of England renewal process is now every 3 years to bring it into line with most other sectors. This guidance needs to be followed. Everyone working with children, vulnerable and older people in the parish as well as new PCC members, need to ensure they contact Karen and provide her with their relevant ID paperwork, in order to put this into practice. Safeguarding Training- the above mentioned people are also required to attend safeguarding training. This can be booked through the diocese web-site (please ask Eddie or Karen if unsure). We hope to discuss with the Area Dean to see if we can offer some safeguarding training at a local level within our Deanery. During the year 2024-25 there were no safeguarding concerns raised within our Parish. Safeguarding is everyone's responsibility and if you do have any safeguarding Concerns, you must raise them with our Safeguarding Officers or Fr Graham.

Karen & Eddie

FABRIC REPORT

Repairs to leaks in the North Aisle roof and rainwater pipes were completed in August 2024 at a cost of £3,606 plus VAT. Repairs to leaks in the valley gutter between the church and hall which were damaging preschool items stored in the cupboards below were completed in March 2025 at a cost of £2,385 plus VAT for which we received a grant £1,000 from the Diocese's Mission Fund. The derelict shed in the inner courtyard between the church and hall has been removed. There were a number of minor repairs such as unblocking two drains and repairing leaks to the water supply in the lavatories and water heater in the vestry.

Future repairs:

The vestry roof is leaking badly because the lead covering requires replacement. I have applied for a faculty to use a cheaper replacement material than the original lead and am awaiting an answer from the DAC. The quotations I have received range from £9,000 plus VAT for the cheaper substitute to £20,000 plus VAT for a new lead covering. We should recover between £1300 and £1500 as salvage for the old lead. Three cast iron rainwater pipes have broken away from their corroded cast iron hoppers and will require repair to prevent the adjacent walls becoming saturated which in time will damage the stonework. The handrail to the front entrance ramp has rotted and collapsed and requires replacement. Before he left, Fr Dan Wyman secured a £300 grant for disabled access improvements which can be put toward this work. The sewer pipe from the manhole in the forecourt to the road had cracked allowing the waste water to wash away the soil beneath the car park and the area around the manhole to subside. The sewer has been sleeved to prevent further leakage and when the ground has stabilised the subsidence will be back-filled.

The lead covered roofs to the rooms each side of the former baptistery apse are as old as that to the vestry and will no doubt similarly require repair or replacement soon. The next quinquennial inspection, which is now overdue, will probably identify other items requiring repair with varying degrees of urgency. We are often required to use expensive materials to match the original because the church is a Grade 2 listed historic building.

The appointment of the new Quinquennial Inspector, selected by Hugh Lewis and me, should be completed by the end of May 2025 after which we can undertake the overdue inspection. It would be wise to establish a fabric repair fund to cover future ongoing expenditure by regularly setting aside part of our income for the purpose. We would like to recruit any members of the congregation skilled in plumbing, electrical work and general minor building works to undertake limited repairs and help us to avoid the costs of engaging contractors each time. We would also like to recruit a member of the congregation to pursue grant aiding bodies to help raise funds for the considerable amount of repair work we have planned and more that will inevitably follow our quinquennial report.

Christopher Lindsey
Honorary Surveyor to the Fabric

MUSIC REPORT

Unfortunately, due to illness Alan is unable to write a music report for 2024 but I'm sure you would agree that music at Holy Trinity has, as always, been very strong and inspiring with Alan himself taking the lead, particularly over the interregnum after Fr Dan left. We had wonderful music over Christmas and Easter, including the Gallipoli service at the end of April. Alan would want to mention his grateful thanks to our wonderful choir and that he is looking forward to continuing our great music tradition with Father Graham. We're all wishing Alan a speedy recovery. Pat

Alan Wilson Director of Music

SUNDAY CLUB

Once more, I am pleased to say that Sunday Club has continued as a regular event this academic year (Sept 2024 until July 2025) at the 10am Sunday Mass. We follow the school terms and have a break during the Christmas, Easter and August school holiday and occasionally meet through half-term break, if there is someone who is available to lead the session. At the start of the 10am service, the children gather together and then sit in the front row of the church. After the absolution, the children go to the altar to collect the crosses and bible and process out to the church hall. Once there, we closely follow the theme of the service in the church. The children listen to a story then have time to express themselves in an artistic way, be it making cards, palm trees, decorating eggs, etc. plus lots of other fun, creative things. The children then return to church to be part of the congregation preparing for Communion. Many of the SC children, joined by visiting, younger guests, performed the Nativity story on Christmas Eve to a full church at our Christingle service and our sessions during Advent were used to familiarise the children with the story and allocate parts, etc. The Sunday Club team of adults is still small, just Richard, Mel and I – and it is sometimes a struggle to cover every Sunday, although Melissa is extremely good at stepping in at the last moment! Richard and I manage, somehow to fill the gaps. However, the good news is that we have been able to welcome Angela Sach to our team and hope she may continue to help in this important role in children's ministry. The weekly numbers continue to vary from week to week, with a consistency of about 6 to 8 - sometimes fewer, most often more. The slightly older children usually attend when they are not serving as Acolytes at the Altar. A few parents often stay, which is most welcome. We have a growing number of parents coming to church with their children and are very pleased that we can offer this important part of Christian service. As I say in each year's report, if any parents/carers would like to become involved in helping to run a session, I'd always be happy to hear from you.

Vivienne Prince

HEAD SIDEPERSON'S REPORT

Thank you to everyone who serves on the Sidesperson/hospitality teams especially during our advent season (what fun we had!). I'd like to welcome Courtney to our sides team and Bob (who makes a lovely cuppa) to hospitality. Thank you all for your time and dedication, particularly during the last three months of our interregnum. We showed great team spirit. Thank you so much.

Sarah Neish

CHURCH FLOWERS

We have a dedicated team of five ladies that work on a rota and arrange flower displays every week. Our money budget is small. We are very grateful for donations given by the congregation who give generously for flowers throughout the year and give generously at Easter and Christmas. Thank you.

Dee Stoten

BRANCHES.

Branches is an outreach for our community. Branches is held every Tuesday from 9:30 -2:30 pm. We recently celebrated its 13th year anniversary! Such a happy fun time had by all who join us - we have a good attendance every week. Homemade cakes and savouries every week are on offer, with tea and coffee. We have a weekly raffle, bingo. Some weeks we have games, quizzes, sing-a-long days and days out for lunches. Birthdays are celebrated. Cost weekly £15 start of the month and £5 weekly per person. This covers the hall hire, treats and homemade cooking.

All are very welcome to join us, and tell your friends.

Thank you.

Dee Stoten

SILVER AND BRASS TEAM

Due to ill health the Brass and Silver team are reduced to three. We meet once a month for about an hour and a half, and we would welcome anyone who could spare some time to help. If you could, please speak to Chrissie, Monica or Jean.

Jean Rust

UNAUDITED ANNUAL REPORTS AND FINANCIAL STATEMENTS

OF THE

PAROCHIAL CHURCH COUNCIL OF

HOLY TRINITY ELTHAM

FOR THE YEAR TO 31 DECEMBER 2024

PAROCHIAL CHURCH COUNCIL OF HOLY TRINITY ELTHAM
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR TO 31 DECEMBER 2024

	Notes	Unrestricted Funds £	Restricted Funds £	Custodian Trustees £	Total 2024 £	Total 2023 £
INCOMING RESOURCES						
<i>Voluntary Receipts</i>						
Planned Giving		40,430	-	-	40,430	46,019
Collections and other Giving	4a	9,574	736	-	10,310	61,371
Income tax recovered		20,388	-	-	20,388	10,631
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Activities for generating funds	4b	70,392	736	-	71,128	118,021
Receipts from Church Activities	4c	697	-	-	697	695
Investment income	4d	26,319	1,512	-	27,831	19,359
Other income	4e	8,170	-	10,125	18,295	11,153
		-	-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		105,578	2,248	10,125	117,951	149,228
RESOURCES EXPENDED						
<i>Church activities</i>						
Diocesan parish share		62,500	-	-	62,500	83,520
Church Activities	5a	53,748	2,341	-	56,089	44,637
Fundraising	5b	336	-	-	336	8,282
Governance Costs	5c	8,020	-	-	8,020	7,863
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		124,604	2,341	-	126,945	144,302
Excess of Receipts over Payments						
		(19,026)	(93)	10,125	(8,994)	4,926
Gains and Losses on Investment Assets						
		-	-	6,275	6,275	23,766
Transfer between funds						
		-	-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		(19,026)	(93)	16,400	(2,719)	28,692
Funds b/fwd at 01.01.2024		(43,035)	9,088	386,008	352,061	323,369
Funds c/fwd at 31.12.2024		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		£ (62,061)	£8,995	£402,408	£349,342	£352,061
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

PAROCHIAL CHURCH COUNCIL OF HOLY TRINITY ELTHAM
BALANCE SHEET AS AT 31 DECEMBER 2024

	Notes	Unrestricted Funds £	Restricted Funds £	Custodian Trustees £	Total 2024 £	Total 2023 £
<i>Fixed Assets</i>						
Tangible Assets	7	-	-	-	-	-
Investments	8	-	-	280,454	280,454	274,179
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		-	-	280,454	280,454	274,179
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<i>Current Assets</i>						
Debtors	9	9,506	-	-	9,506	12,499
Cash at Bank		(67,641)	19,533	121,954	73,846	78,193
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		(58,135)	19,533	121,954	83,352	90,692
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<i>Current Liabilities</i>						
Creditors: amounts falling due within one year	10	3,926	10,538	-	14,464	12,810
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		3,926	10,538	-	14,464	12,810
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<i>Net Current Assets</i>		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		(62,061)	8,995	121,954	68,888	77,882
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<i>Net Assets</i>		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		£ (62,061)	£8,995	£402,408	£349,342	£352,061
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<i>Represented by:</i>						
Unrestricted Funds		(169,128)	-	-	(169,128)	(142,601)
Designated Funds	2	107,067	-	-	107,067	99,566
Restricted Funds	3	-	8,995	-	8,995	9,088
Custodian Trustees		-	-	402,408	402,408	386,008
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		£ (62,061)	£8,995	£402,408	£349,342	£352,061
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Approved by the PCC on

and signed on their behalf by:

.....
Chair

.....
Churchwarden

PAROCHIAL CHURCH COUNCIL OF HOLY TRINITY ELTHAM
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 DECEMBER 2024

1. ACCOUNTING POLICIES

Basis of Preparation of Financial Statements

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

Incoming Resources

Voluntary Income including donations, gifts, legacies, and grants that provide core funding or are of general nature are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Tax refunds are recognised when the incoming resource to which they relate is received. All incoming resources are accounted for gross.

Resources Expended

Resources expended are included in the Statement of Financial Activities on an accrual's basis, inclusive of value added tax, which cannot be recovered.

Unrestricted Funds

These are general funds which can be used for PCC ordinary activities.

Restricted Funds

These are donations or grants that are received for a specific purpose. The funds may only be expended on the specific purpose for which they were given. Any balance that remains unspent at the year end must be carried forward as a balance on that fund.

Fixed Assets

Consecrated and benefice property is not included in the accounts under the Charities Act 2011.

Tangible Fixed Assets are stated at cost or valuation, less depreciation. Individual items of equipment with a cost or valuation of less than £500 are written off when the asset is acquired.

These assets are depreciated on a straight-line basis over 4 years.

Investments

These are valued at market value as at the year end.

2. The movements in designated funds during the year were:

	Bal b/fwd	Receipts	Payments	Transfer	Bal c/fwd
Flat 59a	7,825	-	-	-	7,825
Flat 59b	71,756	7,837	(336)	-	79,257
Flower Fund	2,890	-	-	-	2,890
Candle Fund	337	-	-	-	337
Andrews Place Fund	16,758	-	-	-	16,758
	<u>99,566</u>	<u>7,837</u>	<u>(336)</u>	<u>-</u>	<u>107,067</u>

PAROCHIAL CHURCH COUNCIL OF HOLY TRINITY ELTHAM
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 DECEMBER 2024

3. The movements in restricted funds during the year were:

	Bal b/fwd	Receipts	Payments	Transfer	Bal c/fwd
Church Day Outings	360	-	-	-	360
Diocese Fees	2,802	1,512	(1,512)	-	2,802
Insurance Claim	430	-	-	-	430
Altar Cloths	51	-	-	-	51
Church Art Fund	3,695	-	-	-	3,695
Vestments Fund	992	-	-	-	992
Parish Office Grant	274	-	-	-	274
Father Wyman	-	636	(636)	-	-
Ukraine	223	100	(193)	-	130
Nalini Tree	261	-	-	-	261
	<u>9,088</u>	<u>2,248</u>	<u>(2,341)</u>	<u>-</u>	<u>8,995</u>

PAROCHIAL CHURCH COUNCIL OF HOLY TRINITY ELTHAM
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 DECEMBER 2024

INCOMING RESOURCES

4a Collections and Other Giving

	Unrestricted Funds £	Restricted Funds £	Custodian Trustees £	Total 2024 £	Total 2023 £
Collections (Open Plate)	4,279	-	-	4,279	6,736
Sundry Donations	2,793	736	-	3,529	4,635
Legacies	2,502	-	-	2,502	50,000
	<u>9,574</u>	<u>736</u>	<u>-</u>	<u>10,310</u>	<u>61,371</u>

4b Activities for Generating Funds

	Unrestricted Funds £	Restricted Funds £	Custodian Trustees £	Total 2024 £	Total 2023 £
Parish Magazine	-	-	-	-	-
Tea & coffee	697	-	-	697	695
	<u>697</u>	<u>-</u>	<u>-</u>	<u>697</u>	<u>695</u>

4c Receipts from Church Activities

	Unrestricted Funds £	Restricted Funds £	Custodian Trustees £	Total 2024 £	Total 2023 £
Church Hall Lettings	25,631	-	-	25,631	18,174
Fees	688	1,512	-	2,200	1,185
	<u>26,319</u>	<u>1,512</u>	<u>-</u>	<u>27,831</u>	<u>19,359</u>

4d Investment Income

	Unrestricted Funds £	Restricted Funds £	Custodian Trustees £	Total 2024 £	Total 2023 £
Dividends	-	-	7,611	7,611	7,494
CBF Deposit	333	-	2,514	2,847	2,370
Fund Interest					
Rental	7,837	-	-	7,837	1,289
Income					
	<u>8,170</u>	<u>-</u>	<u>10,125</u>	<u>18,295</u>	<u>11,153</u>

PAROCHIAL CHURCH COUNCIL OF HOLY TRINITY ELTHAM
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 DECEMBER 2024

INCOMING RESOURCES (Cont'd)

4e Other Income

	Unrestricted Funds £	Restricted Funds £	Custodian Trustees £	Total 2024 £	Total 2023 £
Insurance Claims	-	-	-	-	-
Parish Retreat	-	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	-	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

RESOURCES EXPENDED

5a Church Activities

	Unrestricted Funds £	Restricted Funds £	Custodian Trustees £	Total 2024 £	Total 2023 £
Ministry & Charitable Giving	314	829	-	1,143	3,288
Other Ministry Costs	3,143	-	-	3,143	1,713
Church Running & Maintenance	32,120	-	-	32,120	28,889
Church Hall	4,297	-	-	4,297	3,239
Cost of Services	2,338	-	-	2,338	2,160
Funeral Expenses & Memorials	-	-	-	-	261
Fees payable to Diocese	-	1,512	-	1,512	887
Postage & Stationery	1,859	-	-	1,859	2,385
Subscriptions	-	-	-	-	-
Telephone	999	-	-	999	1,815
Administrators' Wages	8,206	-	-	8,206	-
Hospitality	-	-	-	-	-
Sundries	472	-	-	472	-
Depreciation of Equipment	-	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	53,748	2,341	-	56,089	44,637
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
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PAROCHIAL CHURCH COUNCIL OF HOLY TRINITY ELTHAM
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 DECEMBER 2024

RESOURCES EXPENDED (Cont'd)

5b Fundraising	Unrestric ted Funds £	Restric ted Funds £	Custodia n Trustees £	Total 2024 £	Total 2023 £
Tea & Coffee	-	-	-	-	48
Maintenance of Rental Properties	-	-	336	336	8,234
	-	-	336	336	8,282
		-		-	-

5c Governance Costs	Unrestric ted Funds £	Restric ted Funds £	Custodia n Trustees £	Total 2024 £	Total 2023 £
Insurance	7,490	-	-	7,490	7,363
Bank Charges	-	-	-	-	-
Independent Examination Fee	530	-	-	530	500
	8,020	-	-	8,020	7,610
		-		-	-

6 STAFF WAGES	Unrestric ted Funds £	Restric ted Funds £	Custodia n Trustees £	Total 2024 £	Total 2023 £
Administrator	8,206	-	-	8,206	-
Other	6,457	-	-	6,457	5,399
	14,663	-	-	14,663	5,399
		-		-	-

During the year the PCC employed a hall booking administrator and a music director, all on a part time basis. No payments made were large enough to attract social security deductions.

Any expenses paid to clergy are small immaterial amounts, which relate to their function as PCC members. No other payments were made to PCC members.

PAROCHIAL CHURCH COUNCIL OF HOLY TRINITY ELTHAM
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 DECEMBER 2024

7 TANGIBLE ASSETS

	Total 2024 Office Equipmen t £	Total 2023 Office Equipment £
COST		
As at 01.01.2024	3,136	3,136
As at 31.12.2024	3,136	3,136
DEPRECIATION		
As at 01.01.2024	3,136	2,352
Charge for the year	-	784
As at 31.12.2024	3,136	3,136
NET BOOK VALUE		
As at 31.12.2024	-	-

8 INVESTMENTS

The PCC hold 12,128.96 shares in the CBF Investment Fund.

	Total 2024 £	Total 2023 £
MARKET VALUE		
As at 01.01.2024	274,179	250,413
Revaluation gain/(loss)	6,275	23,766
As at 31.12.2024	280,454	274,179

9 DEBTORS

	Unrestrict ed Funds £	Restrict ed Funds £	Custodian Trustees £	Total 2024 £	Total 2023 £
Tax Recoverable	9,506	-	-	9,506	12,499
Prepayments	-	-	-	-	-
Other Debtors	-	-	-	-	-
	9,506	-	-	9,506	12,499

PAROCHIAL CHURCH COUNCIL OF HOLY TRINITY ELTHAM
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 DECEMBER 2024

10 CREDITORS

	Unrestrict ed Funds £	Restrict ed Funds £	Custodian Trustees £	Total 2024 £	Total 2023 £
Accruals	2,287	-	-	2,287	3,785
Tax and Social Security	1,639	-	-	1,639	-
Other Creditors	-	10,538	-	10,538	9,025
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	3,926	10,538	-	14,464	12,810
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF HOLY TRINITY ELTHAM ON THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2024

This report on the financial statements of the PCC for the year to 31 December 2024, which is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and in accordance with s145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the PCC and the examiner

As members of the PCC, you are responsible for the preparation of the financial statements. You consider that the audit requirement of the Regulations and section 144 (1) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145 of the Act and to be found in the *Church Guidance*, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with these records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements,
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations
 have not been met; or
- 2) to which, in my opinion, attention should be drawn, in order, to enable a proper understanding of the accounts to be reached.

NEAL M ROGERS FFA/FIPA
FOR AND ON BEHALF OF
BERACAH ADMINISTRATION LIMITED
INCORPORATED FINANCIAL ACCOUNTANTS
37 ST JOHNS ROAD
SIDCUP
KENT DA14 4HD
Date: April 2025

