

TRUSTEES ANNUAL REPORT AND FINANCIAL STATEMENTS
The Parochial Church Council of ST MARY'S CHURCH, PULBOROUGH

Registered Charity No. 1132137

For the year ended 31 December 2024



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St Mary's Church, Church Place, Pulborough, West Sussex, RH20 1AF

Incumbent: The Rector, The Reverend Canon Paul Seaman,
The Rectory, Hillcrest Park, Pulborough, West Sussex, RH20 2AW

Independent Examiner: Sue Etheridge ACMA, Corsley, Melton Drive,
Storrington, West Sussex RH20 4BL

Bankers: The National Westminster Bank, 5 East Street, Chichester,
West Sussex. PO19

Trustees Annual Report for 2024

Structure, governance and management The Parochial Church Council (PCC) is a charity, but it is excepted from registering with the Commission within the meaning of Section 30 of the Charities Act 2011. During the year, the following served as members of the PCC:

Ex Officio Members

Incumbent	The Reverend Canon Paul Seaman	Chair
Wardens	Mrs Alyson Heath	Vice-Chair
	Mrs Ann Kaiser	
Readers	Mr Anthony Holloway	
	Mrs Victoria Smith	

Elected Members

Mr Peter Gregory	
Mrs Antoinette Hayes	Electoral Roll Officer
Mr Austen Hindman	Safeguarding Officer
Ms Elizabeth Hunt	
Mr Brian Hunter	PCC Treasurer
Mrs Christine Lindsay	
Ms Susan Scholefield	PCC Secretary
Mrs Victoria Smith	
Mrs Jacquie Walbridge	

Deanery Synod Representatives

Mr Rob Aylott
Mrs Alyson Heath
Ms Susan Scholefield

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex officio members (the Incumbent/Priest in Charge, Curate, Readers licensed to officiate in the church), the Churchwardens and members of the Deanery, Diocesan or General Synod and 12 members of the church who have previously been elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

Aim and Purposes: The primary objective of St Mary's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the Incumbent, The Reverend Canon Paul Seaman, in the service of the regular congregation and the wider parish community

The Rector writes:

Dear Friends in Christ,

They say, “time flies when you are having fun!” We must have had a lot of fun at St Mary’s Pulborough in 2024 as the year seemed to pass very quickly!!

As always, the Easter celebration, which is at the heart of our Christian faith, was the central focus of the Christian Year and we were fortunate to have Bishop John Ford with us to lead us through this special time. The year also ended with the beginning of the Year of Faith for our Diocese: a year when we celebrate 950 years of faith and witness to the Christian gospel centred on our cathedral in Chichester. This reminds us all that what we do as a local church is all about proclaiming the good news of our Lord Jesus Christ and helping to make Him known, so that more people may come to know, love and follow Him!

An important part of what we do is to work in partnership with many others in the parish who are working for the good of all who live and work here. This is highlighted when we sit down with representatives of other groups and organisations at the Pulborough Community Volunteers’ Forum, chaired by our own Christine Lindsay. There is so much good being done in this village and it is a privilege for us to be a part of the important work of caring and supporting that is being undertaken!

Within the community of faith, we continue to address the priorities identified in our Mission Action Plan (MAP), involving ourselves in God’s work of loving, healing and reconciling. Our link with our school is continually strengthened by our regular engagement in school life through our ‘Growing Partnerships’; a strategic and focused initiative which is regularly monitored and developed.

It is encouraging to see the numbers in our regular congregation being sustained with continuing signs of growth. However, we still need to work at broadening our appeal as well as our age profile! There is still more scope for offering a broader liturgical provision, especially as we grow our team of Authorised Lay Ministers (ALM) alongside the ministry of our two Readers, Vicky and Tony.

It is good to recognise the different small groups being established who look at exploring various aspects of the Christian life and faith. This includes our regular book group and St Mary’s Prayer Group. It is also good that we now offer individual prayer ministry once a month after the Parish Eucharist.

Celebrating God’s creation is now an important aspect of our life together and a regular focus for our reflections.

This is followed up by various activities and events which draw our attention to the Lord’s provision in this part of the country! There is still much more we can do to show that we are truly responsible stewards of all that we have been given. Our entry into the ‘Best

Kept Churchyard' showed how well we are doing in ensuring our grounds are kept in good order as well as being more wildlife friendly!

Despite a thoughtful presentation on 'regular giving' by two members of our PCC in February, we are still not covering our average ministry costs and our income has not increased as much as we had hoped. Many thanks to those who have been able to increase their giving and to those who continue to give so generously to help support the work of the church here in the parish and across Sussex. Every contributor's offering is greatly valued and much appreciated. Clearly the challenge of raising our regular giving is one which will be ongoing as we move forward to build up the church in this parish, so we can more effectively proclaim in words and actions the truth of the presence of God's kingdom.

As I look back over 2024, I am very grateful to everyone who has given time, energy and money to support what we are doing as Christ's church in this place, along with our fellow Christians in other congregations in the village. I would like to say particular thanks to our two amazing Churchwardens, the officers and members of the PCC and all who bear particular responsibilities for aspects of our life together.

May God give us all an increase of faith, a renewed hope in His purposes and a greater love for Him and each other as we celebrate this Diocesan Year of Faith.

With my love and prayers,

Fr Paul

(Canon Paul Seaman)
Annual Report for calendar year 2024

Achievements and Performance

Electoral Roll

Most years, an existing electoral Roll is revised, but every 6 years the Church Representation Rules require that an entirely new Roll must be created and everyone must apply again to be included on it. 2025 is one of the years when a new Roll must be prepared. This has taken place over the last 6 weeks.

The total number on the Electoral Roll now stands at 136, 26 of whom are non-resident in the parish and 110 are resident.

Although this is a decrease in numbers it is a better reflection of our actual worshipping congregations.

The Roll is stored electronically with copies held by myself in my capacity as Electoral Roll Officer, the Rector and one of the Churchwardens. Anybody wishing to view the Roll may request to do so.

A.K.Hayes

Church Attendance

On a usual Sunday in 2024 there were 'on average' 67 people in the congregation. This is but one digit short of the figure for 2023 which itself was over 15% up on the figure for 2022.

In the course of the year there were 4 weddings, 5 baptisms and 4 funeral services held in church. 4 funeral services were held at crematoria and there were 6 'committal only' or 'burials of ashes only'.

The PCC met 6 times in the church and once in the school. The Standing Committee met 8 times.

We are so grateful to all the volunteers who help in so many ways, as described by the Churchwardens in the following pages. It is very much appreciated.

Churchwardens' Report on Fabric for 2024

This year we welcomed Archdeacon Luke to St Mary's under his triennial Archdeacon's Visitation Measure. This involved meeting with the Rector, churchwardens and officers of the PCC. This also involved checking all registers, silverware and safeguarding policies. It was a very positive meeting.

Working parties on the first Saturday of each month have continued throughout the year when regular maintenance and minor repairs have been carried out as necessary. Despite very wet conditions early in the season, regular grass cutting by the contractor has kept the burial ground tidy and was a major factor in our gaining a Silver Gilt award from South & South East in Bloom Churchyard of the Year 2024. Considerable thanks go to Pauline Adsett and Graham Allfrey who have supplied us with some delicious refreshments for each working party.

A member of the grass-cutting team is an ex-mason who kindly volunteered to clean the war memorial of lichen and dirt. With agreement of the Parish Council the PCC was pleased to accept this offer with the work being completed prior to Armistice Day. The refurbished memorial drew many favourable comments.

The clock, fire extinguishers, boiler, CCTV and personal alarms were all serviced professionally during the year.

With increasing difficulty being experienced with synchronisation of the three clock faces and the hourly chime it has been decided that we should get the problems associated with the age of the driving mechanism sorted out. Arrangements have been made for this work to be carried out early in 2025 and will include cleaning and refurbishment of the clock faces as necessary.

During the year it was found that the weathervane on the tower was not turning freely. Investigation revealed that the Cockerel was heavier than expected contributing to the problem and subjecting the oak post upon which it sat to excessive loading. Consequently it was decided that we had to retire this bird and build a lighter replacement. The new bird was put in place just before Christmas.

We are most grateful that the clock repair and refurbishment, together with the new Cockerel, have funded by the Friends.

The Church Building Development Group have met several times during the year. Work on the building has been separated into two Phases. Phase One deals with the external work concerned with keeping the building weathertight. To get a better appreciation of work needed in inaccessible locations a drone survey of the tower and clerestory walls and windows was commissioned. Following this the Architect commenced preparation of contract documentation ready for an application to the Diocese for authority to carry out the work and for seeking tenders once funding is assured.

Phase Two considers the inside of the building associated with the results of the survey of the congregation and community regarding how the building might be used in the future and determining how the ideas put forward can be accommodated. Detailed consideration finds that numerous ideas overlap and that any solution for one affects others. Guidance has been sought from the PCC in connection with these conundrums to enable the Group to continue to work toward finding workable, satisfactory and affordable solutions which can be put forward for consideration.

Our thanks go to the Friends who have worked tirelessly throughout the year to raise funds for the maintenance and development of the building.

They are being well supported by the Building Development Task Group.

An electricity failure in November due to very stormy weather resulted in power failure at the church. This was traced to and repaired by UK Power Networks in the same location where it had been repaired by them in 2023. A consequence of this power outage resulted in the church boiler failing. Goodwins, the boiler maintenance company, were swift to respond and heating and power was restored for the Sunday services.

Despite high winds and high rainfall during the year both the building and the trees in the churchyard have survived without notable damage.

In July we welcomed Bishop Martin to the Annual General Meeting of Family Support Work which acknowledged the work of Alyson Heath as she stepped down as Chair after 9 years.

In December the Mary How Trust held their annual Carol Concert in church which was well attended by local supporters and those from farther afield.

Having now gained our Bronze and Silver Eco status we were grateful to Christine Lindsay for organising various nature walks throughout the year and also Bat and Moth evenings which attracted people from across West Sussex.

We would like to take this opportunity to thank all those groups and individuals who have given up so much of their time to support the smooth running of St Mary's Church throughout the year.

Alyson Heath and Ann Kaiser

Safeguarding Statement

Safeguarding has been a difficult and corrosive issue for the national church this year. The headlines that it has generated will have stopped many people from trusting the Church of England to keep them safe. The challenge for us at St Mary's is to acknowledge the failings of the wider Church without becoming obsessed with them, and

to paint a very clear picture of our safeguarding culture, without spending all of our time apologising for the actions of others.

To this end, the PCC have agreed the following statement, which is now on our website and noticeboards:

St Mary's, Pulborough, is a parish church that values everyone's opinions and welcomes questions. In the past, those in positions of authority in the national church have often been presented as above questioning. This has led to some people abusing their position and to other people covering their abuses up. We are committed to safeguarding our congregation and wider community by promoting a culture of mutual respect and honesty. If you are uncomfortable or just curious about anything that we do at St Mary's, please ask. The details of all those in positions of responsibility are on our website, under 'Who's who'.

During the last year, our safeguarding systems were checked out and commended by the Archdeacon in his visit to the parish. The Diocese has asked us to be part of the trial of a new safeguarding reporting system, which began in February 2025. The bulk of the issues that we have dealt with as a safeguarding team since the last APCM have been concerns about vulnerable adults, and this will continue to be a key focus of the training that we deliver each year.

Austen Hindman, Parish Safeguarding Officer, February 2025

Deanery Synod Report for 2024 – Rob Aylott

Alyson Heath, Rob Aylott and Susan Scholefield are your lay Parish Deanery Synod representatives. Their role is to represent the views of our Parish within the Deanery; and to refer to the PCC information that is provided by the Deanery and news from other Deanery parishes.

Below is an overview of our Synod meetings in 2024 with a focus generally on the main speakers' talks.

8 February 2024 meeting at St Peter and St Paul, Ashington

The main topic was a follow up to Bishop Ruth's presentation of November 2023. Christine Tuson got the laity present together in mixed groups to respond to the questions posed by Bishop Ruth, namely:

- 1 What is bearing Fruit in your Church, spiritually and numerically? Breadth and Depth.
- 2 How are members of your Church growing and deepening in their faith?
- 3 Ruth used imagery of Highways and Stepping Stones to Discipleship as opposed to cul-de-sacs. How might we provide more highways and stepping stones

The groups were very engaged by the challenge and came up with many growth ideas which included: Alpha courses, Tea with the Vicar, Lunch Groups (connecting with the

lonely), helping people grow in their need for God, Christingle in the Church building, Home Groups, Lent courses, teaching and home study and discussion groups, school ministries and creche/toddler groups. The groups also identified challenges for the parishes which included: the changing society culture; traditional worship styles being challenged; inviting reluctant individuals into Church; and what are the potholes to be avoided?

11 June 2024 meeting at St Mary's Storrington

Catharine Dawkins, the Diocesan Finance Officer, spoke about the finances of the Church of England (CofE), who does what and then the financial challenges for the Diocese of Chichester. Catharine made the point that the CofE is a federation of many different entities and that they all have assets, income and expenditure with money flowing between different levels and entities. She then talked about some of those entities.

The Church Commissioners hold and manage substantial assets, the incomes of which support ministry across the CofE with funding of Bishops, Cathedrals and the Archbishops' Council, through which grants are made to Dioceses and Parishes as well as to training for ordinands.

The Diocese funds the clergy and some aspects of Church schools. The main source of this funding is from the parishes through their congregations to support the 'Parish Share' which represents the average cost of the ministry in each parish.

Then Christine Tuson gave feedback on the Growing Discipleship challenge issued by Bishop Ruth, Fr Paul Seaman talked about the plans for 2025 and Fr Mark Heather gave feedback on the May Diocesan Synod.

26 November 2024 meeting at St Peter's Hall, Upper Beeding

John Preston, the new(ish) Diocesan Secretary, described that his job was to "Keep as many people as happy for as long as possible..whilst prioritising the Bishop..but you fail". His main role is to lead all the teams at Church House as a Parish Support Hub, within all the requirements of the CofE as well! His first job was to save £600K off his budget but strategically to create a Diocesan investment strategy to support growth in the number of people coming to faith – this against the trends of decline where 4.6% only of adults are a worshipping part of the CofE. This investment is to be skewed to the coastal strip and Hastings (high population and low church attendance and lower financial income) but we must not slip too far into 'worldly' thinking and so avoid the 'obsession' with kids coming into church which comes at the expense of seeking 20s and 30s who may have had experience of Christian education and get churches embracing change to move from where we are, to 'good' churches attracting new believers. John finished with three questions for the Synod attendees: 1 What would help your church grow? How can we support your church? 2 What makes a rural church healthy and resilient? 3 Do you have any thoughts on how we allocate funding for church growth across the Diocese, given resources are finite?

Any questions on these talks or related Deanery matters should be addressed to your representatives.

PCC Financial Review for 2024

In 2024 we made a loss of £8,720 on unrestricted income, during the year we received £11,247 from Donations and Legacies so in reality without the donations we would have made a loss of £19,967.

This loss is covered by the withdrawal we made from our endowment funds at the end of 2023.

However, we cannot sustain this for many more years and without the very generous £10,000 donation we received in 2024 we would be in a much more perilous position.

Our Parish Share contribution in 2024 was £68,035, which was 86%, an increase of £2,237 on 2023. In 2025 we have agreed to pay the same amount as in 2024 which is 84% of the full amount required.

One of our biggest costs in 2024 was Gas and I fear that this will continue to be the case in 2025.

In 2024 the cost of maintaining the Churchyard was £9,990 and we received £9,107 from the Frost Legacy and other small donations.

This total increased in 2024 as we needed to pay VAT for the first time on grass cutting which sadly we were unable to claim back.

The budget for 2025 shows a shortfall of £10,600 but we can use the monies we withdrew last year from our Endowments to balance the budget. However, this could be the last year we can use these monies.

In summary, we need to continue our efforts to increase our regular giving and we need to look for other initiatives to increase our regular income.

Only then will we be able to get back to paying 100% of our Diocesan Parish Share.

Reserves Policy

It is PCC policy to maintain a balance on the general unrestricted funds which equates to approximately three months of unrestricted payments as a contingency against unforeseen situations.

The PCC has Endowment investments currently valued at £112,000 of which in the region of £45,000 can be used for approved Church Projects if required.

It is PCC policy to invest temporarily surplus funds with the CBF Church of England deposit fund.

Brian Hunter

Treasurer

Report approved by the PCC and signed on their behalf by

The Rector, The Reverend Canon Paul Seaman:

A handwritten signature in black ink, appearing to read 'P. R. Seaman', with a long horizontal flourish extending from the end.

P R SEAMAN

Date: 4 May 2025

Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137

STATEMENT OF FINANCIAL ACTIVITIES
For the YEAR ENDED 31st DECEMBER 2024

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2024 £	TOTAL FUNDS 2023 £
Incoming resources						
<i>Donations & Legacies</i>		80,542.71	20,998.91	0.00	101,541.62	92,961.06
<i>Other Trading Activities</i>		932.79	0.00	0.00	932.79	7,515.53
<i>Investment Income</i>		3,480.81	8,723.62	0.00	12,204.43	11,766.84
<i>Charitable Activities</i>		7,165.00	0.00	0.00	7,165.00	11,208.00
<i>Other Receipts</i>		2,834.40	0.00	0.00	2,834.40	799.04
<i>From Friends of St. Mary</i>		0.00	0.00	0.00	0.00	0.00
Total income	2	<u>94,955.71</u>	<u>29,722.53</u>	<u>0.00</u>	124,678.24	124,250.47
Resources expended						
<i>Raising Funds</i>		93.00	0.00	0.00	93.00	183.53
<i>Other trading activities</i>		0.00	0.00	0.00	0.00	0.00
<i>Charitable activities</i>		103,581.85	28,470.96	0.00	132,052.81	117,949.61
Total resources expended	3	<u>103,674.85</u>	<u>28,470.96</u>	<u>0.00</u>	132,145.81	118,133.14
Net incoming/(outgoing) resources before transfers		(8,719.14)	1,251.57	0.00	(7,467.57)	6,117.33
<i>Gross transfers between funds</i>		243.28	120,830.76	0.00	121,074.04	9,220.59
Net incoming/(outgoing) resources before other recognised gains/losses		(8,475.86)	122,082.33	0.00	113,606.47	15,337.92
<i>Gains/(losses) on revaluation of fixed assets and investments</i>		263.90	0.00	3,423.53	3,687.43	(606.28)
<i>Gains/(losses) on disposal of investment assets</i>					0.00	0.00
Net movement in funds		(8,211.96)	122,082.33	3,423.53	117,293.90	14,731.64
Total funds brought forward at 1st January 2023						
As originally stated		44,836.06	23,767.39	272,049.44	340,652.89	325,921.25
Total funds carried forward at 31st December 2023		36,624.10	145,849.72	275,472.97	457,946.79	340,652.89

Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137

BALANCE SHEET AT 31st DECEMBER 2024

	Notes	2024	2023
		£	£
Fixed assets			
Tangible fixed assets		0.00	0.00
Investments		281,114.91	277,565.13
Total fixed assets	8	281,114.91	277,565.13
Current Assets			
Debtors		3,360.21	3,383.75
Short term deposits		3,024.32	2,886.67
Cash at bank and in hand	14	170,846.35	62,080.00
		177,230.88	68,350.42
Current Liabilities			
Creditors: amounts falling due within one year		(399.00)	(5,262.66)
Net current assets		176,831.88	63,087.76
Total assets less current liabilities		457,946.79	340,652.89
Creditors: amounts falling due after one year	12	0.00	0.00
NET ASSETS		457,946.79	340,652.89
Funds			
Endowment funds		275,472.97	272,049.44
Restricted funds		145,849.72	23,767.39
Unrestricted funds		36,624.10	44,836.06
		457,946.79	340,652.89

This Annual Financial Report, for the year ended 31st December 2024, including the notes following, was
 Approved by the Parochial Church Council on 4th May 2025 and signed on its behalf

P.R. Seaman

Chair:

The accompanying notes form a part of these financial statements.

Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the YEAR ENDED 31st DECEMBER 2024

2 Incoming resources					
	Unrestricted	Restricted	Endowment	TOTAL	TOTAL
	Funds	Funds	Funds	FUNDS	FUNDS
	£	£	£	2024	2023
				£	£
a Donations and Legacies					
Planned giving	38,629.43			38,629.43	38,434.00
Collections at all services	14,786.33	5,401.93		20,188.26	15,949.59
Sundry donations and appeals	13,127.07	2,706.15		15,833.22	20,636.96
Income tax recoverable	12,895.25			12,895.25	10,105.72
VAT recoverable	508.91			508.91	834.79
Grants (Parish Council)	0.00			0.00	200.00
Church Lettings	75.00			75.00	75.00
Friends Transfer		11,286.24		11,286.24	0.00
Legacies	520.72			520.72	5,000.00
Organ Donations		1,604.59		1,604.59	1,725.00
	80,542.71	20,998.91	0.00	101,541.62	92,961.06
b Other Trading Activities					
Concerts	0.00	0.00		0.00	0.00
Parish magazine	141.00			141.00	6,174.00
Bookstall / Refreshment Sales	791.79			791.79	1,341.53
	932.79	0.00	0.00	932.79	7,515.53
c Investment income					
Endowment Release of Funds	0.00	0.00		0.00	0.00
Dividends and interest	3,480.81	8,723.62		12,204.43	11,766.84
	3,480.81	8,723.62	0.00	12,204.43	11,766.84
d Charitable Activities					
Fees from Weddings & Funerals	7,165.00			7,165.00	11,208.00
	7,165.00	0.00	0.00	7,165.00	11,208.00
e Other Receipts					
Insurance Claim	2,834.40	0.00		2,834.40	799.04
Friends	0.00	0.00		0.00	0.00
	2,834.40	0.00	0.00	2,834.40	799.04
Total received on all funds	94,955.71	29,722.53	0.00	124,678.24	124,250.47

Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the YEAR ENDED 31st DECEMBER 2024

3 Resources expended						
	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS 2024	TOTAL FUNDS 2023	Notes
	£	£	£	£	£	
a Raising Funds						
Special Appeals Costs				0.00	0.00	
Cost of weekly envelopes	93.00			93.00	183.53	
	93.00	0.00	0.00	93.00	183.53	
b Other trading activities						
Bookstall	0.00			0.00	0.00	
	0.00	0.00	0.00	0.00	0.00	
c Charitable activities						
	0.00	3,869.87	0.00	3,869.87	3,982.47	4
<i>Ministry costs:</i>						
Diocesan parish contribution	68,036.00			68,036.00	65,799.00	
Church Insurance (Ecclesiastical)	3,027.21			3,027.21	3,120.80	
Rectors Living expenses	1,200.00			1,200.00	1,200.00	
Rectors & Churchwardens expenses	363.18			363.18	360.00	
Upkeep of Rectory	5,141.88			5,141.88	4,960.04	
Other costs	0.00			0.00	0.00	
<i>Staff</i>	2,850.00	0.00	0.00	2,850.00	2,950.00	5
<i>Church running expenses</i>						
Utilities etc	7,335.09			7,335.09	1,792.96	
Administration costs	1,330.39			1,330.39	2,101.23	
Parish Secretary's Honorarium	1,300.00			1,300.00	1,300.00	
Photocopies	4,304.61			4,304.61	653.27	
Flower Ladies	400.00			400.00	400.00	
Organ Maintenance		1,222.57		1,222.57	2,778.84	
Bank Charges	197.62			197.62	0.00	
Church maintenance	3,740.29	11,286.24		15,026.53	3,428.49	
Christmas Tree		999.99		999.99	0.00	
Light & Sound		0.00		0.00	18.95	
Church Fabric (Statues & Altar etc)		0.00		0.00	0.00	
<i>Upkeep of services</i>						
Sanctuary & Services	1,371.58	0.00		1,371.58	1,594.39	
Organist & Choir costs	290.00			290.00	102.25	
Upkeep of churchyard	0.00	9,990.00		9,990.00	7,053.98	
Church Lettings		0.00		0.00	0.00	
Concert payments	0.00	0.00		0.00	0.00	
Parish magazine	0.00			0.00	3,701.83	
Childrens Projects		1,102.29		1,102.29	0.00	
Sunday school & Youth group costs	0.00			0.00	288.11	
Weddings & Funeral costs	2,694.00			2,694.00	3,863.00	
Mission Giving	0.00			0.00	0.00	
Diocesan Loan Repayment	0.00			0.00	6,500.00	
<i>Governance</i>	0.00	0.00	0.00	0.00	0.00	6
Total Charitable Activities	103,581.85	28,470.96	0.00	132,052.81	117,949.61	
Total resources expended	103,674.85	28,470.96	0.00	132,145.81	118,133.14	

Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the YEAR ENDED 31st DECEMBER 2024

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2024 £	TOTAL FUNDS 2023 £
4 Missionary and charitable giving:					
<i>Overseas:</i>					
DEC		0.00		0.00	215.00
Water Aid / Toilet Twinning		0.00		0.00	195.00
Christian Aid		421.00		421.00	386.50
<i>Home:</i>					
Save the Children		359.00		359.00	0.00
FSW		1,130.00		1,130.00	1,590.50
Bishops Discretionary Fund		0.00		0.00	85.00
Turning Tides		0.00		0.00	0.00
Childrens Society		243.00		243.00	0.00
Mission to Seafarers		241.00		241.00	312.00
Poppy Appeal		307.00		307.00	268.00
Mary How Trust		0.00		0.00	0.00
St Olav		0.00		0.00	723.97
Historic Churches		0.00		0.00	0.00
Education West Africa		1,168.87		1,168.87	0.00
<i>Total Missionary and charitable giving:</i>	0.00	3,869.87	0.00	3,869.87	3,982.47
5 Staff costs					
a Organist Salary	2,850.00			2,850.00	2,950.00
<i>Social Security costs</i>	0.00			0.00	0.00
	2,850.00	0.00	0.00	2,850.00	2,950.00
None					
b Payments to PCC members					
<i>During the year the PCC paid an Honorarium of £1,300 to Mrs A.M. Kaiser for her duties as Parish Secretary.</i>					
Governance costs				2024	2023
Independent examination fee				0	0
Cost of annual accounts				0	0
	0	0	0	0	0
7 Analysis of transfers between funds				2024	2023
Friends Account to PCC Account				11,286.24	0.00
General Fund Carry Over				0.00	0.00
				11,286.24	0.00

Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the YEAR ENDED 31st DECEMBER 2024

8 Fixed Assets

a Tangible fixed assets

None

b Investments

2024

2023

Market value 1 January

277,565.13

278,171.41

Purchases

0.00

0.00

Revaluation of CBF trust funds

3,423.53

(1,080.59)

Revaluation of CCLA investment account

126.25

474.31

Market value 31 December

281,114.91

277,565.13

9 Analysis of Net assets by fund

Unrestricted

Restricted

Endowment

Total Funds

Funds

Funds

Funds

2024

2023

£

£

£

£

Investment fixed assets 610181001S

5,641.94

275,472.97

281,114.91

277,565.13

Current assets

30,982.16

145,849.72

176,831.88

63,087.76

36,624.10

145,849.72

275,472.97

457,946.79

340,652.89

10 Debtors

2024

2023

£

£

Income tax recoverable

3,360.21

3,383.75

3,360.21

3,383.75

11 Creditors:

2024

2023

£

£

2024 Q4 Fees payment

262.00

0.00

RSCM 2025 licenses

137.00

0.00

Gas Bill owing

0.00

5,262.66

0.00

0.00

399.00

5,262.66

Creditors: amounts falling due after more than one year

12 Diocesan loan

0.00

0.00

Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the YEAR ENDED 31st DECEMBER 2024

13 Statement of funds

	Bal b/fwd 1st Jan 2024	Income	Expenditure	Transfers, other gains and losses	Bal c/fwd 31 Dec 2024
	£	£	£	£	£
Unrestricted Funds					
General fund	35,513.27			(8,211.96)	27,301.31
800 Appeal	9,322.79	0.00	0.00	0.00	9,322.79
	44,836.06	0.00	0.00	(8,211.96)	36,624.10
Restricted Funds					
Friends	13,781.12	267,887.07	(146,524.24)	0.00	135,143.95
Childrens Projects	1,711.89	20.50	(1,102.29)	0.00	630.10
Organ Repair Fund	744.53	1,604.59	(1,222.57)	0.00	1,126.55
Bell Ringers Projects	3,568.59	2,302.15	0.00	0.00	5,870.74
Churchyard	3,961.26	9,107.12	(9,990.00)	0.00	3,078.38
	23,767.39	280,921.43	(158,839.10)	0.00	145,849.72
Endowment Funds					
PCC Endowments * 5	110,365.63	2,526.09	0.00	0.00	112,891.72
Churchyard (Frost)	161,683.81	897.44	0.00	0.00	162,581.25
	272,049.44	3,423.53	0.00	0.00	275,472.97
Total funds	340,652.89	284,344.96	(158,839.10)	(8,211.96)	457,946.79

The Endowment Funds consist of monies from the sale of Church property and other individual bequests.

Analysis of cash and cash equivalents

14		Total Funds 2024	<i>Total Funds 2023</i>
		£	£
Cash in hand		170,846.35	50,661.17
Notice deposits (less than 3 months)		3,024.32	2,773.87
Overdraft facility repayable on demand		0.00	0.00
Total cash and cash equivalents		173,870.67	53,435.04

Related parties and transactions

15

None

Independent Examiner's Report to the PCC of St Mary's Church, Pulborough for the Year Ended 31st December 2024

Section A

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Mary, Pulborough, on the annual report for the year ended 31st December 2024 set out on pages X to Y

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below in Section B *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - a. to keep accounting records in accordance with section 130 of the Charities Act; and
 - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the (brackets) if they do not apply*

Examiner's signature



Examiner's name CAPITALS

SUSAN ETHERIDGE

Date

17th February 2025

Relevant professional qualification(s) or body if any

Management Accountant

Examiner's address

Corsley, Melton Drive, Storrington RH20 4BL

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