

TRUSTEES ANNUAL REPORT AND FINANCIAL STATEMENTS
The Parochial Church Council of
ST MARY'S CHURCH, PULBOROUGH
Registered Charity No. 1132137
For the year ended 31 December 2023



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St Mary's Church, Church Place, Pulborough, West Sussex, RH20 1AF

Incumbent: The Rector, The Reverend Canon Paul Seaman, The Rectory, Hillcrest Park,
Pulborough, West Sussex, RH20 2AW

Independent Examiner: Sue Etheridge ACMA, Corsley, Melton Drive,
Storrington, West Sussex RH20 4BL

Bankers: The National Westminster Bank, 5 East Street, Chichester, West Sussex. PO19 1HH

Structure, governance and management

The Parochial Church Council (PCC) is a charity, but it is excepted from registering with the Charity Commission within the meaning of Section 30 of the Charities Act 2011.

During the year, the following served as members of the PCC:

Ex Officio Members

Incumbent	The Reverend Canon Paul Seaman	Chair
Wardens	Mrs Alyson Heath	Vice-Chair
	Mrs Ann Kaiser	
Reader	Mr Anthony Holloway	

Elected Members

Mr Peter Gregory	
Mrs Antoinette Hayes	Electoral Roll Officer
Mr Austen Hindman	Safeguarding Officer
Ms Elizabeth Hunt	
Mr Brian Hunter	PCC Treasurer
Mrs Ann Kaiser	
Mrs Christine Lindsay	
Ms Susan Scholefield	PCC Secretary
Mrs Victoria Smith	
Mrs Jacquie Walbridge	

Deanery Synod Representatives

Mr Rob Aylott
Mrs Alyson Heath
Ms Susan Scholefield

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex officio members (the Incumbent/Priest in Charge, Curate, Readers licensed to officiate in the church), the Churchwardens and members of the Deanery, Diocesan or General Synod and 12 members of the church who have previously been elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

Aim and Purposes

The primary objective of St Mary's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the Incumbent, The Reverend Canon Paul Seaman, in the service of the regular congregation and the wider parish community.

The Rector writes:

Dear Friends in Christ,

As I look back over 2023 I'm reminded of how much has happened over the year and how much time and effort has been given by so many in the service of the Church's ministry and mission and in the building up of God's kingdom within our parish. Where possible, we have worked with other groups and organisations in seeking to serve the people of the area and enrich the lives of all those who live in Pulborough and neighbouring communities.

It is particularly good to work more closely with our new Parish Council and support the good work they are doing. It is encouraging to see that in most local community initiatives members of St Mary's Church are there working alongside others. We are also pleased to work with our fellow Christians in the village and greatly value our relationship with Anne and the URC congregation and Judith and the Baptist Church congregation.

We continue to focus on the priorities we have identified in our Mission Action Plan (MAP) and it is satisfying to see that some of those objectives have been met and others are still developing in a very positive way. It is good to be able to receive the ministry of our newly established team of Authorised Lay Ministers (ALMs) and we look forward to the commissioning of a new member of the team later this year. We also anticipate the Licensing of Vicky Smith as a Reader in September. This team of authorised lay ministers should help us increase our capacity to offer a broader provision of acts of worship both in our parish and the wider Deanery.

We still need to meet the challenge of covering our Average Ministry Costs (AMC), so that we can show that there is support for a full-time Rector for the future and that we are playing our part in assisting other churches in much more deprived parts of our Diocesan household. Regrettably, last year the PCC had to make the decision to draw down money from reserves to cover our promised contribution towards our AMCs and we have made it clear that we should not do this again!

It is good to report that our numbers at the 10.30am Parish Eucharist have been sustained with new members of the congregation; some being confirmed and now taking active roles in church life. This is balanced against the sad losses we experienced during the year, when we said our farewells to long standing beloved members of our church family.

2023 also saw the final edition of our much celebrated parish magazine. After very many years of dedicated hard work, producing this impressive publication, Ann Kaiser decided it was time for her to hand over to someone else. While we are looking to what might replace the magazine in terms of our communication with the wider parish community, we owe Ann a great debt of gratitude for all she has done in the past and what she continues to do as Churchwarden and Parish Secretary.

Our thanks must also go to Alyson, our other Churchwarden, for all that she continues to do in supporting me and ensuring that our church is playing its part in every aspect of village life. Her tenure as the Chair of the Trustees of 'Family Support Work' will soon come to an end; a role she has fulfilled with her usual diligence and attention to detail.

As to this Trustees' report, I must express my thanks to all the members of the PCC who are the Trustees of the Church in terms of our status as a charity. They regularly give up their evenings to attend meetings, which necessitates giving time to reading the necessary paperwork beforehand. They also play their part on special committees and working groups, as well as having other particular individual responsibilities. In this regard, we are especially grateful to Susan and Brian as the Officers of the PCC and Peter who oversees all the work which relates to the fabric of the building and the churchyard. These particular responsibilities involve a lot of extra work throughout the year.

The year ended with a very encouraging celebration of 'God with us' at Christmas, in that we saw increased numbers in our congregations. While we mustn't read too much into this, we must be

thankful for these encouraging signs that we are given which help to spur us on. We have a great team here at St Mary's and I am grateful to everyone for the part that they play in sustaining the mission and ministry of the church here in our parish.

We can look forward with hope, despite the obvious practical challenges we face as a church community. But we are God's Easter people and because of Christ, crucified and risen, we have nothing to fear and everything to hope for!!

With my love and prayers,

Fr Paul.

(Canon Paul Seaman)
Annual Report for calendar year 2023

Achievements and Performance

Church Attendance

During the year 2023 there has been minimum movement in the numbers on the Electoral Roll. 6 names have been removed and 1 has been added. This brings the total on the Electoral Roll to 144 of which 110 are resident and 34 are non-resident in the Parish. The roll is stored electronically with copies held by myself in my capacity as Electoral Roll Officer, The Rector, and One of the Churchwardens. Anybody wishing to view the roll may request to do so.

A.K.Hayes

2023 represents a year of stability and growth. On a usual Sunday in 2023 there were 'on average' 68 people in the congregation. This is an increase of over 15% on the figure of 2022.

In the course of the year there were 4 weddings, 7 baptisms and 8 funeral services held in church. 2 funeral services were held at crematoria and there were 9 burials of ashes.

Both the PCC and the Standing Committee met 7 times, with the PCC meeting in church.

We are so grateful to all the volunteers who help in so many ways, as described by the Churchwardens in the following pages. It is very much appreciated.

Churchwardens' Report on Fabric for 2023

The monthly working parties on the first Saturday continued to be supported by a small but loyal group of members of the congregation. Regular maintenance and minor repairs have been carried out as necessary throughout the year both inside the church and out in the churchyard. On Monday 8 May we followed the nationwide recommendation of the Big Help Out and were pleased to see more than 40 people help tidying the churchyard.

Grass cutting continued throughout the year and many complimentary comments were received and passed on to the contractor. After a two year break the parish council has given a grant of £200 for the upkeep of the burial ground.

The bells, clock, fire extinguishers, boiler, CCTV, personal alarms and electrical appliances were all serviced professionally. As suggested by the bell hanger it has been agreed that with the constant surveillance of the ringers themselves, professional servicing will be carried out at 2 yearly intervals in future. Spare wooden bell stays have been procured to save any delay when replacements are needed. A board commemorating ringing for the Coronation of King Charles has been commissioned and is now displayed in the ringing chamber. A new and improved ladder access to the tower roof has been installed and the church was pleased to receive a donation of a gazebo by a member of the congregation.

A problem with the main electricity supply at Easter time was eventually traced to UK Power Networks' apparatus where it entered the churchyard and was repaired by them without any cost to the church. The fault resulted from ground water causing a short circuit during the very wet spring. The severe weather, rain and high winds during 2023 also resulted in a leak to the tower roof, which has been sealed, and to a failure of the boiler which took several weeks to resolve and which was the subject of an insurance claim. Apart from these incidents both the building and the trees in the churchyard suffered no damage.

Health and safety provisions were reviewed during the year and risk assessments revised in the light of experience and these reviews. In particular the duties and responsibilities of sidespeople or stewards have been revised with an emphasis on their responsibilities towards the congregation and visitors in the event of an emergency.

Following a query from the Friends of Pulborough Parish Church (FPPC) regarding advice about what work the funds are required for, and as part of the Mission Action Plan, a Building Development Task Group has been convened with a view to producing a master plan for the maintenance and development of the building. The first activity was to consider the results of the survey of the congregation and community views regarding how the building might be used in the future. Major points raised by both surveys concerned seating accommodation and car parking. In addition many other points were raised, all of which will be taken into account as the master plan is developed. In the meantime it was agreed that maintaining the structure to keep it weathertight is a primary concern and to this end the Church Architect has been commissioned to work on preparations for this work to the outside of the building in 2024. The fees for the Architect's work will come under the FPPC remit. The aim then will be to decide what and how to deal with the inside of the church.

As with many churches, much work goes on unseen but ensures the smooth running week by week of our life at St Mary's for which we are most sincerely grateful. Thank you to all the groups who give their time to support the running of this beautiful church.

Alyson Heath and Ann Kaiser

Safeguarding Statement

Austen Hindman continues to be St Mary's Safeguarding Lead Officer with Alyson Heath as Lead Recruiter. Alyson deals with applying for DBSs (Disclosure and Barring Service) for those people who carry out certain parish roles. The Diocese of Chichester sends out regular updates to the Safeguarding Officer, who then ensures we at St Mary's are compliant with the changes.

Safeguarding is always an agenda item in all PCC meetings and Austen updates the members of all relevant changes. Last year Alyson completed the Safer Recruitment module as recommended by the Diocese.

All key information regarding safeguarding can be found on the notice board in the church porch.

Deanery Synod Report for 2023 – Rob Aylott

Alyson Heath, Rob Aylott and Susan Scholefield are your lay Parish Deanery Synod representatives. Their role is to: represent the views of our Parish within the Deanery; and to refer to the PCC information that is provided by the Deanery and news from other Deanery parishes.

Below is an overview of our Synod meetings in 2023 with a focus generally on the main speaker's talks.

23 February meeting at St Mary's Storrington

Trevor Cristin, the Diocesan Director of Education, talked about the work that the education team does and how churches and schools can work together. He noted that one quarter of the primary schools in England were C of E schools and that the Diocese of Chichester had 155 schools with 37 thousand

primary school children in its care and that this provided us with a great opportunity for mission to the children, their families and carers.

While our schools are not “faith schools”, as they are open to children of all faiths and none, they provide the opportunity to opening doors on faith in unexpected ways. Lesley Hurst then gave some background to this with the establishment of schools in the mid 19th century when 1700 schools were created within the Christian ethos which then changed in 1934 with new options for funding and today it changes again with the creation of Academy schools which replace the responsibility of the local education authority and transfer it to the Diocese.

Trevor then went on to talk about the partnership between each parish church and the schools in the parish and, for C of E schools, the “Covenant” between the school and the parish church’s clergy and congregation as a support opening doors for children and their families to faith.

7 June meeting at St Mary’s Thakeham

Brian Hanson, Lay Chair, introduced Emma Arbuthnot, Senior Church Buildings and Pastoral Reorganisation Officer at Church House. Emma explained the team organisation at Church House and gave us a very useful breakdown of who does what. There are 466 church buildings in the Diocese, of which approximately 75% are listed. Emma also explained the procedures for applying for faculties etc and what levels of permissions are needed for specific works.

Brian Hanson reported on the Diocesan Synod held at St Mary’s in Horsham in May. The subject was Living in Love and Faith and where the national church has got to. The Storrington Deanery motion was moved at the Diocesan Synod by Brian Hanson. Some of the Synod members were supportive, others misunderstood the motion and felt the motion was racist. The decision was that the motion was passed with votes of Ayes 50, Noes 37, Abstentions 38. The motion will be rephrased with the support of the Diocese into a form that it can be submitted to General Synod.

8 November meeting at St Andrew and St Cuthman Steyning

Bishop Ruth, the Bishop of Horsham, addressed the Synod on the subject of Discipleship. She said that we should see ourselves as, not mere churchgoers, but missionary disciples. In the three years she had been Bishop, the changes have been merciless: the pandemic, wars in Ukraine and the Middle East, deep safeguarding problems, tensions and divisions caused by Living in Love and Faith and many more. We live in a post-Christendom world and face many challenges.

Our goal must be, not to boost attendees, but to make disciples. Ask yourselves, what is bearing fruit in your church which you can share with others. Charitable works, working in the community or education – of course these are good things which need to be done, but they must not deflect you from your primary task of making disciples. You could find yourself in a cul-de-sac. Remember you are a lifelong apprentice to Jesus; you must attend to your own discipleship so that you are on fire to make disciples of others. The Bishop then dealt with a number of questions including recent decisions in General Synod concerning Living in Love and Faith where she suggested we were still at a transitional stage and no-one should make rash decisions but continue to pray for the Church.

Any questions on these talks or related Deanery matters should be addressed to your representatives.
PCC Financial Review for 2023

In 2023 we made a £903 profit on unrestricted income, during the year we received £15,000 from Donations and Legacies so in reality without the donations we would have made a loss of £14,097.

However, in 2023 we did pay our last instalment of £6,500 from the Diocesan loan.

Our Parish Share contribution in 2023 was £65,799, which was 86%, an increase of £2,531 on 2022.

In 2024 we have agreed to increase our Parish Share payment by £2,237 to £68,036 which is 83.5%.

One of our biggest costs in 2023 was Gas, however I managed to get a £3,626 reduction on our bill for the year which brought the total sum paid to £5,262. Currently we are paying in the region of £1,400 per month for gas over the winter months.

In 2023 the cost of maintaining the Churchyard was £7,054 and we received £8,592 from the Frost Legacy.

In 2023 I have set up restricted funds for Churchyard Maintenance, Bell Ringer projects and Childrens projects.

The budget for 2024 showed a shortfall of £13,500 (much the same as 2023 without the donations) but we can use the monies we withdrew last year from our Endowments to balance the budget. However, we cannot continue to do this in future years.

In summary, we need to continue our efforts to increase our regular giving and we need to look for other initiatives to increase our regular income.

Only then will we be able to get back to paying 100% of our Diocesan Parish Share.

Reserves Policy

It is PCC policy to maintain a balance on the general unrestricted funds which equates to approximately three months of unrestricted payments as a contingency against unforeseen situations.

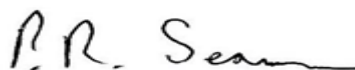
The PCC has Endowment Investments currently valued at £110,000 of which in the region of £40,000 can be used for approved Church Projects if required.

It is PCC policy to invest temporarily surplus funds with the CBF Church of England deposit fund.

Brian Hunter
Treasurer


Report approved by the PCC and signed on their behalf by

The Rector, The Reverend Canon Paul Seaman:



P R SEAMAN
Date: 14 April 2024

Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137								
STATEMENT OF FINANCIAL ACTIVITIES								
For the YEAR ENDED 31st DECEMBER 2023								
							TOTAL	TOTAL
				Unrestricted	Restricted	Endowment	FUNDS	FUNDS
			Notes	Funds	Funds	Funds	2023	2022
				£	£	£	£	£
Incoming resources								
<i>Donations & Legacies</i>				81,349.92	11,611.14	0.00	92,961.06	76,500.40
<i>Other Trading Activities</i>				7,515.53	0.00	0.00	7,515.53	7,312.42
<i>Investment Income</i>				3,175.20	8,591.64	0.00	11,766.84	37,559.33
<i>Charitable Activities</i>				11,208.00	0.00	0.00	11,208.00	12,033.00
<i>Other Receipts</i>				799.04	0.00	0.00	799.04	0.00
<i>From Friends of St. Mary</i>				0.00	0.00	0.00	0.00	0.00
Total income			2	104,047.69	20,202.78	0.00	124,250.47	133,405.15
Resources expended								
<i>Raising Funds</i>				183.53	0.00	0.00	183.53	157.40
<i>Other trading activities</i>				0.00	0.00	0.00	0.00	0.00
<i>Charitable activities</i>				102,961.34	14,988.27	0.00	117,949.61	117,726.64
Total resources expended			3	103,144.87	14,988.27	0.00	118,133.14	117,884.04
Net incoming/(outgoing) resources before transfers				902.82	5,214.51	0.00	6,117.33	15,521.11
<i>Gross transfers between funds</i>				129.17	9,091.42	0.00	9,220.59	15,515.40
Net incoming/(outgoing) resources before other recognised gains/losses				1,031.99	14,305.93	0.00	15,337.92	31,036.51
<i>Gains/(losses) on revaluation of fixed assets and investments</i>				474.31	0.00	(1,080.59)	(606.28)	(64,922.56)
<i>Gains/(losses) on disposal of investment assets</i>							0.00	0.00
Net movement in funds				1,506.30	14,305.93	(1,080.59)	14,731.64	(33,886.05)
Total funds brought forward at 1st January 2023								
As originally stated				43,329.76	9,461.46	273,130.03	325,921.25	359,807.30
Total funds carried forward at 31st December 2023				44,836.06	23,767.39	272,049.44	340,652.89	325,921.25

Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137					
BALANCE SHEET AT 31st DECEMBER 2023					
	Notes	2023	2022		
		£	£		
Fixed assets					
Tangible fixed assets		0.00	0.00		
Investments		277,565.13	278,171.41		
Total fixed assets	8	277,565.13	278,171.41		
Current Assets					
Debtors		3,383.75	3,624.80		
Short term deposits		2,886.67	2,773.87		
Cash at bank and in hand	14	62,080.00	50,661.17		
		68,350.42	57,059.84		
Current Liabilities					
Creditors: amounts falling due within one year		(5,262.66)	9,310.00		
Net current assets		63,087.76	47,749.84		
Total assets less current liabilities		340,652.89	325,921.25		
Creditors: amounts falling due after one year	12	0.00	(6,500.00)		
NET ASSETS		340,652.89	325,921.25		
Funds					
Endowment funds		272,049.44	273,130.03		
Restricted funds		23,767.39	9,461.46		
Unrestricted funds		44,836.06	43,329.76		
		340,652.89	325,921.25		
This Annual Financial Report, for the year ended 31st December 2023, including the notes following, was Approved by the Parochial Church Council on 14th April 2024 and signed on its behalf.					
					
Chair					
The accompanying notes form a part of these financial statements.					

Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137					
NOTES TO THE FINANCIAL STATEMENTS (continued)					
For the YEAR ENDED 31st DECEMBER 2023					
2 Incoming resources					
	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS 2023	TOTAL FUNDS 2022
	£	£	£	£	£
a Donations and Legacies					
Planned giving	38,434.00			38,434.00	37,461.62
Collections at all services	11,872.57	4,077.02		15,949.59	14,896.02
Sundry donations and appeals	14,827.84	7,534.12		22,361.96	10,134.38
Income tax recoverable	10,105.72			10,105.72	13,619.68
VAT recoverable	834.79			834.79	388.70
Grants (Parish Council)	200.00			200.00	0.00
Church Lettings	75.00			75.00	0.00
Rectory Maintenance	0.00			0.00	0.00
Legacies	5,000.00			5,000.00	0.00
	81,349.92	11,611.14	0.00	92,961.06	76,500.40
b Other Trading Activities					
Concerts	0.00	0.00		0.00	0.00
Parish magazine	6,174.00			6,174.00	6,478.07
Bookstall / Refreshment Sales	1,341.53			1,341.53	834.35
	7,515.53	0.00	0.00	7,515.53	7,312.42
c Investment income					
Endowment Release of Funds	0.00	0.00		0.00	25,000.00
Dividends and interest	3,175.20	8,591.64		11,766.84	12,559.33
	3,175.20	8,591.64	0.00	11,766.84	37,559.33
d Charitable Activities					
Fees from Weddings & Funerals	11,208.00			11,208.00	12,033.00
	11,208.00	0.00	0.00	11,208.00	12,033.00
e Other Receipts					
Insurance Claim	799.04	0.00		799.04	0.00
Friends	0.00	0.00		0.00	0.00
	799.04	0.00	0.00	799.04	0.00
Total received on all funds	104,047.69	20,202.78	0.00	124,250.47	133,405.15

Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the YEAR ENDED 31st DECEMBER 2023

3 Resources expended

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2023 £	TOTAL FUNDS 2022 £	Notes
a Raising Funds						
Special Appeals Costs				0.00	0.00	
Cost of weekly envelopes	183.53			183.53	157.40	
	183.53	0.00	0.00	183.53	157.40	
b Other trading activities						
Bookstall	0.00			0.00	0.00	
	0.00	0.00	0.00	0.00	0.00	
c Charitable activities						
	0.00	3,982.47	0.00	3,982.47	4,417.65	4
<i>Ministry costs:</i>						
Diocesan parish contribution	65,799.00			65,799.00	63,268.00	
Church Insurance (Ecclesiastical)	3,120.80			3,120.80	3,381.02	
Rectors Living expenses	1,200.00			1,200.00	1,200.00	
Rectors & Churchwardens expenses	360.00			360.00	60.49	
Upkeep of Rectory	4,960.04			4,960.04	4,778.20	
Other costs	0.00			0.00	157.00	
<i>Staff</i>	2,950.00	0.00	0.00	2,950.00	3,000.00	5
<i>Church running expenses</i>						
Utilities etc	1,792.96			1,792.96	6,804.03	
Administration costs	2,101.23			2,101.23	2,054.01	
Parish Secretary's Honorarium	1,300.00			1,300.00	1,300.00	
Photocopies	653.27			653.27	554.29	
Flower Ladies	400.00			400.00	903.53	
Organ Maintenance		2,778.84		2,778.84	1,358.06	
Church maintenance	2,274.46	1,154.03		3,428.49	1,143.16	
Light & Sound		18.95		18.95	0.00	
Church Fabric (Statues & Altar etc)		0.00		0.00	0.00	
<i>Upkeep of services</i>						
Sanctuary & Services	1,594.39	0.00		1,594.39	1,348.99	
Organist & Choir costs	102.25			102.25	0.00	
Upkeep of churchyard	0.00	7,053.98		7,053.98	8,421.26	
Church Lettings		0.00		0.00	0.00	
Special appeals payments	0.00	0.00		0.00	0.00	
Concert payments	0.00	0.00		0.00	0.00	
Parish magazine	3,701.84			3,701.84	3,140.95	
Sunday school & Youth group costs	288.11			288.11	0.00	
Weddings & Funeral costs	3,863.00			3,863.00	3,936.00	
Mission Giving	0.00			0.00	0.00	
Diocesan Loan Repayment	6,500.00			6,500.00	6,500.00	
<i>Governance</i>	0.00	0.00	0.00	0.00	0.00	6
Total Charitable Activities	102,961.34	14,988.27	0.00	117,949.61	117,726.64	
Total resources expended	103,144.87	14,988.27	0.00	118,133.14	117,884.04	

Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the YEAR ENDED 31st DECEMBER 2023

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2023 £	TOTAL FUNDS 2022 £
4 Missionary and charitable giving:					
<i>Overseas:</i>					
DEC		215.00		215.00	0.00
Water Aid / Toilet Twinning		195.00		195.00	0.00
Christian Aid		386.50		386.50	391.00
<i>Home:</i>					
Save the Children		206.50		206.50	0.00
School Leavers Bibles				0.00	671.52
FSW		1,590.50		1,590.50	2,046.60
Bishops Discretionary Fund		85.00		85.00	0.00
Turning Tides				0.00	0.00
Childrens Society				0.00	0.00
Mission to Seafarers		312.00		312.00	164.00
Poppy Appeal		268.00		268.00	243.00
Mary How Trust				0.00	503.53
St Olav		723.97		723.97	0.00
Historic Churches				0.00	0.00
SUMUP machine				0.00	398.00
<i>Total Missionary and charitable giving:</i>	0.00	3,982.47	0.00	3,982.47	4,417.65
5 Staff costs					
a Organist Salary	2,950.00			2,950.00	3,000.00
<i>Social Security costs</i>	0.00			0.00	0.00
	2,950.00	0.00	0.00	2,950.00	3,000.00
None					
b Payments to PCC members					
<i>During the year the PCC paid an Honorarium of £1,300 to Mrs A.M. Kaiser for her duties as Parish Secretary.</i>					
Governance costs				2023	2022
Independent examination fee				0	0
Cost of annual accounts				0	0
	0	0	0	0	0
7 Analysis of transfers between funds				2023	2022
Friends Account to PCC Account				0.00	0.00
General Fund Carry Over				0.00	0.00
				0.00	0.00

Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137						
NOTES TO THE FINANCIAL STATEMENTS (continued)						
For the YEAR ENDED 31st DECEMBER 2023						
8 Fixed Assets						
a Tangible fixed assets						
None						
b Investments				2023	2022	
Market value 1 January				278,171.41	343,093.97	
Purchases				0.00	0.00	
Revaluation of CBF trust funds				(1,080.59)	(64,249.92)	
Revaluation of CCLA investment account				474.31	(672.64)	
Market value 31 December				277,565.13	278,171.41	

Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137					
NOTES TO THE FINANCIAL STATEMENTS (continued)					
For the YEAR ENDED 31st DECEMBER 2023					
9 Analysis of Net assets by fund					
	Unrestricted	Restricted	Endowment	Total Funds	
	Funds	Funds	Funds	2023	2022
	£	£	£	£	
Investment fixed assets 610181001S	5,515.69		272,049.44	277,565.13	278,171.41
Current assets	39,320.37	23,767.39		63,087.76	52,249.84
	44,836.06	23,767.39	272,049.44	340,652.89	330,421.25
10 Debtors					
		2023	2022		
		£	£		
Income tax recoverable		3,383.75	3,500.00		
Giving Envelopes 2024		0.00	124.80		
		3,383.75	3,624.80		
11 Creditors:					
		2023	2022		
		£	£		
2023 Q4 Fees payment		0.00	695.00		
2024 Magazine Advertising		0.00	960.00		
2024 Magazine Sales		0.00	225.00		
Diocesan loan		0.00	6,500.00		
Gas Bill owing for 2023		5,262.66	0.00		
Grass Cutting for November		0.00	930.00		
		5,262.66	9,310.00		
12 Creditors: amounts falling due after more than one year					
Diocesan loan		0.00	0.00		

Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137						
NOTES TO THE FINANCIAL STATEMENTS (continued)						
For the YEAR ENDED 31st DECEMBER 2023						
13 Statement of funds						
	Bal b/fwd	Income	Expenditure	Transfers,	Bal c/fwd	
	1st Jan 2023			other gains	31 Dec 2023	
				and losses		
	£	£	£	£	£	
Unrestricted Funds						
General fund	40,192.65			(4,679.38)	35,513.27	(4,679.38)
F2000 Buildings & Projects	314.32	0.00	0.00	(314.32)	0.00	(314.32)
800 Appeal	9,322.79	0.00	0.00	0.00	9,322.79	0.00
	49,829.76	0.00	0.00	(4,993.70)	44,836.06	
Restricted Funds						
Friends	7,588.09	7,666.36	(1,473.33)	0.00	13,781.12	6,193.03
Childrens Projects	0.00	2,000.00	(288.11)	0.00	1,711.89	1,711.89
Organ Repair Fund	1,873.37	1,650.00	(2,778.84)	0.00	744.53	(1,128.84)
Bell Ringers Projects	0.00	4,722.62	(1,154.03)	0.00	3,568.59	3,568.59
Churchyard	0.00	11,015.24	(7,053.98)	0.00	3,961.26	3,961.26
	9,461.46	27,054.22	(12,748.29)	0.00	23,767.39	
Endowment Funds						
PCC Endowments * 5	100,874.94	9,490.69	0.00	0.00	110,365.63	9,490.69
Churchyard (Frost)	172,255.09	0.00	(10,571.28)	0.00	161,683.81	(10,571.28)
	273,130.03	9,490.69	(10,571.28)	0.00	272,049.44	(1,080.59)
Total funds						
	332,421.25	36,544.91	(23,319.57)	(4,993.70)	340,652.89	
The Endowment Funds consist of monies from the sale of Church property and other individual bequests.						
14 Analysis of cash and cash equivalents						
				Total Funds	<i>Total Funds</i>	
				2023	2022	
				£	£	
Cash in hand				62,080.00	50,661.17	
Notice deposits (less than 3 months)				2,886.67	2,773.87	
Overdraft facility repayable on demand				0.00	0.00	
Total cash and cash equivalents				64,966.67	53,435.04	
15 Related parties and transactions						
None						

Independent Examiner's Report double-click here to change the wording to the PCC of St Mary's Church, Pulborough for the Year Ended 31st December 2023

Section A

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Mary, Pulborough, on the annual report for the year ended 31st December 2023 .

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement


My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - a. to keep accounting records in accordance with section 130 of the Charities Act; and
 - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Examiner's signature

.....

Examiner's name CAPITALS

SUE ETHERIDGE

Date Relevant professional qualification(s) or body if any

4th MARCH 2024

Examiner's address

Corsley , Melton Drive RH20 4BL.....

Mission Action Plan for St Mary's Church, Pulborough

To be a church that is actively involved in God's work of loving, healing and reconciling, being committed to inviting all to know, love and follow Jesus through inspirational worship and the strengthening of our life together in Christ.
Linked with the Diocesan Vision for Growth 2020-2025 we will strive to be *More Open, More Converted to Jesus Christ, More Engaged, More Generous (the four mores)*

	ACTION	Diocesan Vision for Growth	OUTCOME/OBJECTIVES	KEY DATES	UPDATE
A	To encourage regular generous giving to at least cover our average ministry costs (AMC) sustaining full time ordained ministry in the parish.	More Generous	Average ministry costs covered with potential for an additional contribution.	2025	Presentation Given Feb 2024 Follow up at ACPM 2024
B	Develop and continue to strengthen stronger links with the wider parish community, working more closely with community leaders, local groups and organisations.	More Open		On-going	e.g. 'Friends' (FPPC) bat and moth evenings (see 5), nature walks, The Hub, ecumenical bowling evening, Singing for Pleasure, bell ringers, Ladybirds, Kingfishers etc.
C	Provide social opportunities for members of the congregation to meet together.	More Engaged		On - going	e.g. Friends' (FPPC) events, summer picnics.
D	Continue to strengthen our links with St Mary's School, using the 'Growing Partnership' document. Strengthen our combined support for 'Education West Africa' (EWA).	More Converted		2024	2024 Lent Appeal. Presentations following Sierra Leone visit.
E	Continuing strengthening the spiritual life of the church, to be more focused on God. Provide further opportunities for members of the wider community to encounter the Divine through the Church's worship.	More Converted	Develop and embed new opportunities for worship, offering a wider provision with a 'mixed ecology' i.e. a combination of in-person services, both traditional and more contemporary, alongside potential virtual offerings.	On-going	'Let's Celebrate', 'All are Welcome' first Sunday celebration.
F	Develop a network of small discussion groups.	More Converted More Engaged	Provide Lent groups 2024, establish enquirers group and group exploring contemporary issues.	Spr/Sum 2024	Book Group Prayer Group
G	To celebrate God's creation by promoting and protecting nature in the churchyard	More Engaged	Enter 'Best Kept Churchyard' competition 2024. 'Love Your Churchyard/Burial Ground' week.	June/July 2024 June 2024	Liaise with specialist groups. Arrange guided walks and talks. Enhance the churchyard. Silver Eco Award.

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