

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF PULBOROUGH

England & Wales · Charity number 1132137

## Details

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**Other names** PCC OF ST MARY PULBOROUGH

**Status** Registered

**Legal form** Previously excepted

**Registered** 2009-10-15

**Register** [View on the Charity Commission register](#)

## Contact

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**Website** <http://www.stmaryspulborough.org.uk/>

## Activities

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**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** RELIGIOUS ACTIVITIES

## Classification

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- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

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- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- West Sussex

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£124,678	£132,145	-	-
2023-12-31	£124,250	£118,133	-	-
2022-12-31	£133,405	£117,884	-	-
2021-12-31	£105,554	£109,251	-	-
2020-12-31	£106,001	£133,845	-	-

## Trustees

Name	Role	Appointed
<b>Rev PAUL ROBERT SEAMAN</b>	Chair	2017-09-17
ALYSON HEATH		2016-05-01
ANN MARIE KAISER		2011-12-07
Antoinette Kathleen Hayes		2019-04-28
Austen John Hindman		2015-04-26
BRIAN ALBERT HUNTER		
Christine Anne Lindsay		2022-05-01
Elizabeth Hunt		2020-09-20
JAQUELINE WALBRIDGE		
James Edward Raynard		2025-05-04
MR ROB AYLOTT		
Mr Tony Holloway		2016-05-01
PETER WILLIAM GREGORY		
Susan Margaret Scholefield		2015-04-26

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# Accounts

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# TRUSTEES ANNUAL REPORT AND FINANCIAL STATEMENTS

The Parochial Church Council of ST MARY'S CHURCH, PULBOROUGH

Registered Charity No. 1132137

For the year ended 31 December 2024



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St Mary's Church, Church Place, Pulborough, West Sussex, RH20 1AF

*Incumbent:* The Rector, The Reverend Canon Paul Seaman,  
The Rectory, Hillcrest Park, Pulborough, West Sussex, RH20 2AW

*Independent Examiner:* Sue Etheridge ACMA, Corsley, Melton Drive,  
Storrington, West Sussex RH20 4BL

*Bankers:* The National Westminster Bank, 5 East Street, Chichester,  
West Sussex. PO19

## Trustees Annual Report for 2024

**Structure, governance and management** The Parochial Church Council (PCC) is a charity, but it is excepted from registering with the Commission within the meaning of Section 30 of the Charities Act 2011. During the year, the following served as members of the PCC:

### *Ex Officio Members*

Incumbent	The Reverend Canon Paul Seaman	Chair
Wardens	Mrs Alyson Heath	Vice-Chair
	Mrs Ann Kaiser	
Readers	Mr Anthony Holloway	
	Mrs Victoria Smith	

### *Elected Members*

Mr Peter Gregory	
Mrs Antoinette Hayes	Electoral Roll Officer
Mr Austen Hindman	Safeguarding Officer
Ms Elizabeth Hunt	
Mr Brian Hunter	PCC Treasurer
Mrs Christine Lindsay	
Ms Susan Scholefield	PCC Secretary
Mrs Victoria Smith	
Mrs Jacquie Walbridge	

### *Deanery Synod Representatives*

Mr Rob Aylott  
Mrs Alyson Heath  
Ms Susan Scholefield

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex officio members (the Incumbent/Priest in Charge, Curate, Readers licensed to officiate in the church), the Churchwardens and members of the Deanery, Diocesan or General Synod and 12 members of the church who have previously been elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

**Aim and Purposes:** The primary objective of St Mary's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the Incumbent, The Reverend Canon Paul Seaman, in the service of the regular congregation and the wider parish community

## **The Rector writes:**

Dear Friends in Christ,

They say, "time flies when you are having fun!" We must have had a lot of fun at St Mary's Pulborough in 2024 as the year seemed to pass very quickly!!

As always, the Easter celebration, which is at the heart of our Christian faith, was the central focus of the Christian Year and we were fortunate to have Bishop John Ford with us to lead us through this special time. The year also ended with the beginning of the Year of Faith for our Diocese: a year when we celebrate 950 years of faith and witness to the Christian gospel centred on our cathedral in Chichester. This reminds us all that what we do as a local church is all about proclaiming the good news of our Lord Jesus Christ and helping to make Him known, so that more people may come to know, love and follow Him!

An important part of what we do is to work in partnership with many others in the parish who are working for the good of all who live and work here. This is highlighted when we sit down with representatives of other groups and organisations at the Pulborough Community Volunteers' Forum, chaired by our own Christine Lindsay. There is so much good being done in this village and it is a privilege for us to be a part of the important work of caring and supporting that is being undertaken!

Within the community of faith, we continue to address the priorities identified in our Mission Action Plan (MAP), involving ourselves in God's work of loving, healing and reconciling. Our link with our school is continually strengthened by our regular engagement in school life through our 'Growing Partnerships'; a strategic and focused initiative which is regularly monitored and developed.

It is encouraging to see the numbers in our regular congregation being sustained with continuing signs of growth. However, we still need to work at broadening our appeal as well as our age profile! There is still more scope for offering a broader liturgical provision, especially as we grow our team of Authorised Lay Ministers (ALM) alongside the ministry of our two Readers, Vicky and Tony.

It is good to recognise the different small groups being established who look at exploring various aspects of the Christian life and faith. This includes our regular book group and St Mary's Prayer Group. It is also good that we now offer individual prayer ministry once a month after the Parish Eucharist.

Celebrating God's creation is now an important aspect of our life together and a regular focus for our reflections.

This is followed up by various activities and events which draw our attention to the Lord's provision in this part of the country! There is still much more we can do to show that we are truly responsible stewards of all that we have been given. Our entry into the 'Best

Kept Churchyard' showed how well we are doing in ensuring our grounds are kept in good order as well as being more wildlife friendly!

Despite a thoughtful presentation on 'regular giving' by two members of our PCC in February, we are still not covering our average ministry costs and our income has not increased as much as we had hoped. Many thanks to those who have been able to increase their giving and to those who continue to give so generously to help support the work of the church here in the parish and across Sussex. Every contributor's offering is greatly valued and much appreciated. Clearly the challenge of raising our regular giving is one which will be ongoing as we move forward to build up the church in this parish, so we can more effectively proclaim in words and actions the truth of the presence of God's kingdom.

As I look back over 2024, I am very grateful to everyone who has given time, energy and money to support what we are doing as Christ's church in this place, along with our fellow Christians in other congregations in the village. I would like to say particular thanks to our two amazing Churchwardens, the officers and members of the PCC and all who bear particular responsibilities for aspects of our life together.

May God give us all an increase of faith, a renewed hope in His purposes and a greater love for Him and each other as we celebrate this Diocesan Year of Faith.

With my love and prayers,

Fr Paul

**(Canon Paul Seaman)**  
**Annual Report for calendar year 2024**

## **Achievements and Performance**

### **Electoral Roll**

Most years, an existing electoral Roll is revised, but every 6 years the Church Representation Rules require that an entirely new Roll must be created and everyone must apply again to be included on it. 2025 is one of the years when a new Roll must be prepared. This has taken place over the last 6 weeks.

The total number on the Electoral Roll now stands at 136, 26 of whom are non-resident in the parish and 110 are resident.

Although this is a decrease in numbers it is a better reflection of our actual worshipping congregations.

The Roll is stored electronically with copies held by myself in my capacity as Electoral Roll Officer, the Rector and one of the Churchwardens. Anybody wishing to view the Roll may request to do so.

### **A.K.Hayes**

### **Church Attendance**

On a usual Sunday in 2024 there were 'on average' 67 people in the congregation. This is but one digit short of the figure for 2023 which itself was over 15% up on the figure for 2022.

In the course of the year there were 4 weddings, 5 baptisms and 4 funeral services held in church. 4 funeral services were held at crematoria and there were 6 'committal only' or 'burials of ashes only'.

The PCC met 6 times in the church and once in the school. The Standing Committee met 8 times.

We are so grateful to all the volunteers who help in so many ways, as described by the Churchwardens in the following pages. It is very much appreciated.

## **Churchwardens' Report on Fabric for 2024**

This year we welcomed Archdeacon Luke to St Mary's under his triennial Archdeacon's Visitation Measure. This involved meeting with the Rector, churchwardens and officers of the PCC. This also involved checking all registers, silverware and safeguarding policies. It was a very positive meeting.

Working parties on the first Saturday of each month have continued throughout the year when regular maintenance and minor repairs have been carried out as necessary. Despite very wet conditions early in the season, regular grass cutting by the contractor has kept the burial ground tidy and was a major factor in our gaining a Silver Gilt award from South & South East in Bloom Churchyard of the Year 2024. Considerable thanks go to Pauline Adsett and Graham Allfrey who have supplied us with some delicious refreshments for each working party.

A member of the grass-cutting team is an ex-mason who kindly volunteered to clean the war memorial of lichen and dirt. With agreement of the Parish Council the PCC was pleased to accept this offer with the work being completed prior to Armistice Day. The refurbished memorial drew many favourable comments.

The clock, fire extinguishers, boiler, CCTV and personal alarms were all serviced professionally during the year.

With increasing difficulty being experienced with synchronisation of the three clock faces and the hourly chime it has been decided that we should get the problems associated with the age of the driving mechanism sorted out. Arrangements have been made for this work to be carried out early in 2025 and will include cleaning and refurbishment of the clock faces as necessary.

During the year it was found that the weathervane on the tower was not turning freely. Investigation revealed that the Cockerel was heavier than expected contributing to the problem and subjecting the oak post upon which it sat to excessive loading. Consequently it was decided that we had to retire this bird and build a lighter replacement. The new bird was put in place just before Christmas.

We are most grateful that the clock repair and refurbishment, together with the new Cockerel, have funded by the Friends.

The Church Building Development Group have met several times during the year. Work on the building has been separated into two Phases. Phase One deals with the external work concerned with keeping the building weathertight. To get a better appreciation of work needed in inaccessible locations a drone survey of the tower and clerestory walls and windows was commissioned. Following this the Architect commenced preparation of contract documentation ready for an application to the Diocese for authority to carry out the work and for seeking tenders once funding is assured.

Phase Two considers the inside of the building associated with the results of the survey of the congregation and community regarding how the building might be used in the future and determining how the ideas put forward can be accommodated. Detailed consideration finds that numerous ideas overlap and that any solution for one affects others. Guidance has been sought from the PCC in connection with these conundrums to enable the Group to continue to work toward finding workable, satisfactory and affordable solutions which can be put forward for consideration.

Our thanks go to the Friends who have worked tirelessly throughout the year to raise funds for the maintenance and development of the building.

They are being well supported by the Building Development Task Group.

An electricity failure in November due to very stormy weather resulted in power failure at the church. This was traced to and repaired by UK Power Networks in the same location where it had been repaired by them in 2023. A consequence of this power outage resulted in the church boiler failing. Goodwins, the boiler maintenance company, were swift to respond and heating and power was restored for the Sunday services.

Despite high winds and high rainfall during the year both the building and the trees in the churchyard have survived without notable damage.

In July we welcomed Bishop Martin to the Annual General Meeting of Family Support Work which acknowledged the work of Alyson Heath as she stepped down as Chair after 9 years.

In December the Mary How Trust held their annual Carol Concert in church which was well attended by local supporters and those from farther afield.

Having now gained our Bronze and Silver Eco status we were grateful to Christine Lindsay for organising various nature walks throughout the year and also Bat and Moth evenings which attracted people from across West Sussex.

We would like to take this opportunity to thank all those groups and individuals who have given up so much of their time to support the smooth running of St Mary's Church throughout the year.

**Alyson Heath and Ann Kaiser**

## **Safeguarding Statement**

Safeguarding has been a difficult and corrosive issue for the national church this year. The headlines that it has generated will have stopped many people from trusting the Church of England to keep them safe. The challenge for us at St Mary's is to acknowledge the failings of the wider Church without becoming obsessed with them, and

to paint a very clear picture of our safeguarding culture, without spending all of our time apologising for the actions of others.

To this end, the PCC have agreed the following statement, which is now on our website and noticeboards:

*St Mary's, Pulborough, is a parish church that values everyone's opinions and welcomes questions. In the past, those in positions of authority in the national church have often been presented as above questioning. This has led to some people abusing their position and to other people covering their abuses up. We are committed to safeguarding our congregation and wider community by promoting a culture of mutual respect and honesty. If you are uncomfortable or just curious about anything that we do at St Mary's, please ask. The details of all those in positions of responsibility are on our website, under 'Who's who'.*

During the last year, our safeguarding systems were checked out and commended by the Archdeacon in his visit to the parish. The Diocese has asked us to be part of the trial of a new safeguarding reporting system, which began in February 2025. The bulk of the issues that we have dealt with as a safeguarding team since the last APCM have been concerns about vulnerable adults, and this will continue to be a key focus of the training that we deliver each year.

**Austen Hindman, Parish Safeguarding Officer, February 2025**

### **Deanery Synod Report for 2024 – Rob Aylott**

Alyson Heath, Rob Aylott and Susan Scholefield are your lay Parish Deanery Synod representatives. Their role is to represent the views of our Parish within the Deanery; and to refer to the PCC information that is provided by the Deanery and news from other Deanery parishes.

Below is an overview of our Synod meetings in 2024 with a focus generally on the main speakers' talks.

### **8 February 2024 meeting at St Peter and St Paul, Ashington**

The main topic was a follow up to Bishop Ruth's presentation of November 2023. Christine Tuson got the laity present together in mixed groups to respond to the questions posed by Bishop Ruth, namely:

- 1 What is bearing Fruit in your Church, spiritually and numerically? Breadth and Depth.
- 2 How are members of your Church growing and deepening in their faith?
- 3 Ruth used imagery of Highways and Stepping Stones to Discipleship as opposed to cul-de-sacs. How might we provide more highways and stepping stones

The groups were very engaged by the challenge and came up with many growth ideas which included: Alpha courses, Tea with the Vicar, Lunch Groups (connecting with the

lonely), helping people grow in their need for God, Christingle in the Church building, Home Groups, Lent courses, teaching and home study and discussion groups, school ministries and creche/toddler groups. The groups also identified challenges for the parishes which included: the changing society culture; traditional worship styles being challenged; inviting reluctant individuals into Church; and what are the potholes to be avoided?

### **11 June 2024 meeting at St Mary's Storrington**

Catharine Dawkins, the Diocesan Finance Officer, spoke about the finances of the Church of England (CofE), who does what and then the financial challenges for the Diocese of Chichester. Catharine made the point that the CofE is a federation of many different entities and that they all have assets, income and expenditure with money flowing between different levels and entities. She then talked about some of those entities.

The Church Commissioners hold and manage substantial assets, the incomes of which support ministry across the CofE with funding of Bishops, Cathedrals and the Archbishops' Council, through which grants are made to Dioceses and Parishes as well as to training for ordinands.

The Diocese funds the clergy and some aspects of Church schools. The main source of this funding is from the parishes through their congregations to support the 'Parish Share' which represents the average cost of the ministry in each parish.

Then Christine Tuson gave feedback on the Growing Discipleship challenge issued by Bishop Ruth, Fr Paul Seaman talked about the plans for 2025 and Fr Mark Heather gave feedback on the May Diocesan Synod.

### **26 November 2024 meeting at St Peter's Hall, Upper Beeding**

John Preston, the new(ish) Diocesan Secretary, described that his job was to "Keep as many people as happy for as long as possible..whilst prioritising the Bishop..but you fail". His main role is to lead all the teams at Church House as a Parish Support Hub, within all the requirements of the CofE as well! His first job was to save £600K off his budget but strategically to create a Diocesan investment strategy to support growth in the number of people coming to faith – this against the trends of decline where 4.6% only of adults are a worshipping part of the CofE. This investment is to be skewed to the coastal strip and Hastings (high population and low church attendance and lower financial income) but we must not slip too far into 'worldly' thinking and so avoid the 'obsession' with kids coming into church which comes at the expense of seeking 20s and 30s who may have had experience of Christian education and get churches embracing change to move from where we are, to 'good' churches attracting new believers. John finished with three questions for the Synod attendees: 1 What would help your church grow? How can we support your church? 2 What makes a rural church healthy and resilient? 3 Do you have any thoughts on how we allocate funding for church growth across the Diocese, given resources are finite?

*Any questions on these talks or related Deanery matters should be addressed to your representatives.*

## **PCC Financial Review for 2024**

In 2024 we made a loss of £8,720 on unrestricted income, during the year we received £11,247 from Donations and Legacies so in reality without the donations we would have made a loss of £19,967.

This loss is covered by the withdrawal we made from our endowment funds at the end of 2023.

However, we cannot sustain this for many more years and without the very generous £10,000 donation we received in 2024 we would be in a much more perilous position.

Our Parish Share contribution in 2024 was £68,035, which was 86%, an increase of £2,237 on 2023. In 2025 we have agreed to pay the same amount as in 2024 which is 84% of the full amount required.

One of our biggest costs in 2024 was Gas and I fear that this will continue to be the case in 2025.

In 2024 the cost of maintaining the Churchyard was £9,990 and we received £9,107 from the Frost Legacy and other small donations.

This total increased in 2024 as we needed to pay VAT for the first time on grass cutting which sadly we were unable to claim back.

The budget for 2025 shows a shortfall of £10,600 but we can use the monies we withdrew last year from our Endowments to balance the budget. However, this could be the last year we can use these monies.

In summary, we need to continue our efforts to increase our regular giving and we need to look for other initiatives to increase our regular income.

Only then will we be able to get back to paying 100% of our Diocesan Parish Share.

## **Reserves Policy**

It is PCC policy to maintain a balance on the general unrestricted funds which equates to approximately three months of unrestricted payments as a contingency against unforeseen situations.

The PCC has Endowment investments currently valued at £112,000 of which in the region of £45,000 can be used for approved Church Projects if required.

It is PCC policy to invest temporarily surplus funds with the CBF Church of England deposit fund.

**Brian Hunter**

**Treasurer**

**Report approved** by the PCC and signed on their behalf by

The Rector, The Reverend Canon Paul Seaman:

A handwritten signature in black ink that reads "P. R. Seaman". The signature is written in a cursive style with a long horizontal flourish at the end.

P R SEAMAN

Date: 4 May 2025

Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137

**STATEMENT OF FINANCIAL ACTIVITIES**  
For the YEAR ENDED 31st DECEMBER 2024

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2024 £	TOTAL FUNDS 2023 £
<b>Incoming resources</b>						
<i>Donations &amp; Legacies</i>		80,542.71	20,998.91	0.00	<b>101,541.62</b>	92,961.06
<i>Other Trading Activities</i>		932.79	0.00	0.00	<b>932.79</b>	7,515.53
<i>Investment Income</i>		3,480.81	8,723.62	0.00	<b>12,204.43</b>	11,766.84
<i>Charitable Activities</i>		7,165.00	0.00	0.00	<b>7,165.00</b>	11,208.00
<i>Other Receipts</i>		2,834.40	0.00	0.00	<b>2,834.40</b>	799.04
<i>From Friends of St. Mary</i>		0.00	0.00	0.00	<b>0.00</b>	0.00
<b>Total income</b>	2	<b>94,955.71</b>	<b>29,722.53</b>	<b>0.00</b>	<b>124,678.24</b>	124,250.47
<b>Resources expended</b>						
<i>Raising Funds</i>		93.00	0.00	0.00	<b>93.00</b>	183.53
<i>Other trading activities</i>		0.00	0.00	0.00	<b>0.00</b>	0.00
<i>Charitable activities</i>		103,581.85	28,470.96	0.00	<b>132,052.81</b>	117,949.61
<b>Total resources expended</b>	3	<b>103,674.85</b>	<b>28,470.96</b>	<b>0.00</b>	<b>132,145.81</b>	118,133.14
<b>Net incoming/(outgoing) resources before transfers</b>		(8,719.14)	1,251.57	0.00	<b>(7,467.57)</b>	6,117.33
<i>Gross transfers between funds</i>		243.28	120,830.76	0.00	<b>121,074.04</b>	9,220.59
<b>Net incoming/(outgoing) resources before other recognised gains/losses</b>		(8,475.86)	122,082.33	0.00	<b>113,606.47</b>	15,337.92
<i>Gains/(losses) on revaluation of fixed assets and investments</i>		263.90	0.00	3,423.53	<b>3,687.43</b>	(606.28)
<i>Gains/(losses) on disposal of investment assets</i>					<b>0.00</b>	0.00
<b>Net movement in funds</b>		<b>(8,211.96)</b>	<b>122,082.33</b>	<b>3,423.53</b>	<b>117,293.90</b>	14,731.64
Total funds brought forward at 1st January 2023						
As originally stated		44,836.06	23,767.39	272,049.44	<b>340,652.89</b>	325,921.25
<b>Total funds carried forward at 31st December 2023</b>		<b>36,624.10</b>	<b>145,849.72</b>	<b>275,472.97</b>	<b>457,946.79</b>	340,652.89

**Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137**

**BALANCE SHEET AT 31st DECEMBER 2024**

	Notes	2024	2023
		£	£
<b>Fixed assets</b>			
Tangible fixed assets		<b>0.00</b>	0.00
Investments		<b>281,114.91</b>	277,565.13
<b>Total fixed assets</b>	8	<b><u>281,114.91</u></b>	<u>277,565.13</u>
<b>Current Assets</b>			
Debtors		<b>3,360.21</b>	3,383.75
Short term deposits		<b>3,024.32</b>	2,886.67
Cash at bank and in hand	14	<b>170,846.35</b>	62,080.00
		<b><u>177,230.88</u></b>	<u>68,350.42</u>
<b>Current Liabilities</b>			
Creditors: amounts falling due within one year		<b><u>(399.00)</u></b>	<u>(5,262.66)</u>
<b>Net current assets</b>		<b>176,831.88</b>	63,087.76
<b>Total assets less current liabilities</b>		<b><u>457,946.79</u></b>	<u>340,652.89</u>
Creditors: amounts falling due after one year	12	<b>0.00</b>	0.00
<b>NET ASSETS</b>		<b><u>457,946.79</u></b>	<u>340,652.89</u>
<b>Funds</b>			
<b>Endowment funds</b>		<b>275,472.97</b>	272,049.44
<b>Restricted funds</b>		<b>145,849.72</b>	23,767.39
<b>Unrestricted funds</b>		<b>36,624.10</b>	44,836.06
		<b><u>457,946.79</u></b>	<u>340,652.89</u>

This Annual Financial Report, for the year ended 31st December 2024, including the notes following, was Approved by the Parochial Church Council on 4th May 2025 and signed on its behalf

*A.R. Seaman*

**Chair:**

The accompanying notes form a part of these financial statements.

**Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
For the YEAR ENDED 31st DECEMBER 2024**

**2 Incoming resources**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	<b>TOTAL FUNDS 2024 £</b>	TOTAL FUNDS 2023 £
<b>a Donations and Legacies</b>					
Planned giving	38,629.43			<b>38,629.43</b>	38,434.00
Collections at all services	14,786.33	5,401.93		<b>20,188.26</b>	15,949.59
Sundry donations and appeals	13,127.07	2,706.15		<b>15,833.22</b>	20,636.96
Income tax recoverable	12,895.25			<b>12,895.25</b>	10,105.72
VAT recoverable	508.91			<b>508.91</b>	834.79
Grants (Parish Council)	0.00			<b>0.00</b>	200.00
Church Lettings	75.00			<b>75.00</b>	75.00
Friends Transfer		11,286.24		<b>11,286.24</b>	0.00
Legacies	520.72			<b>520.72</b>	5,000.00
Organ Donations		1,604.59		<b>1,604.59</b>	1,725.00
	<b>80,542.71</b>	<b>20,998.91</b>	<b>0.00</b>	<b>101,541.62</b>	92,961.06
<b>b Other Trading Activities</b>					
Concerts	0.00	0.00		<b>0.00</b>	0.00
Parish magazine	141.00			<b>141.00</b>	6,174.00
Bookstall / Refreshment Sales	791.79			<b>791.79</b>	1,341.53
	<b>932.79</b>	<b>0.00</b>	<b>0.00</b>	<b>932.79</b>	7,515.53
<b>c Investment income</b>					
Endowment Release of Funds	0.00	0.00		<b>0.00</b>	0.00
Dividends and interest	3,480.81	8,723.62		<b>12,204.43</b>	11,766.84
	<b>3,480.81</b>	<b>8,723.62</b>	<b>0.00</b>	<b>12,204.43</b>	11,766.84
<b>d Charitable Activities</b>					
Fees from Weddings & Funerals	7,165.00			<b>7,165.00</b>	11,208.00
	<b>7,165.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,165.00</b>	11,208.00
<b>e Other Receipts</b>					
Insurance Claim	2,834.40	0.00		<b>2,834.40</b>	799.04
Friends	0.00	0.00		<b>0.00</b>	0.00
	<b>2,834.40</b>	<b>0.00</b>	<b>0.00</b>	<b>2,834.40</b>	799.04
<b>Total received on all funds</b>	<b>94,955.71</b>	<b>29,722.53</b>	<b>0.00</b>	<b>124,678.24</b>	124,250.47

**Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the YEAR ENDED 31st DECEMBER 2024**

<b>3 Resources expended</b>						
	Unrestricted Funds	Restricted Funds	Endowment Funds	<b>TOTAL FUNDS 2024</b>	<b>TOTAL FUNDS 2023</b>	Notes
	£	£	£	£	£	
<b>a Raising Funds</b>						
Special Appeals Costs				<b>0.00</b>	0.00	
Cost of weekly envelopes	93.00			<b>93.00</b>	183.53	
	<b>93.00</b>	<b>0.00</b>	<b>0.00</b>	<b>93.00</b>	183.53	
<b>b Other trading activities</b>						
Bookstall	0.00			<b>0.00</b>	0.00	
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	0.00	
<b>c Charitable activities</b>						
	0.00	3,869.87	0.00	<b>3,869.87</b>	3,982.47	4
<i>Ministry costs:</i>						
Diocesan parish contribution	68,036.00			<b>68,036.00</b>	65,799.00	
Church Insurance (Ecclesiastical)	3,027.21			<b>3,027.21</b>	3,120.80	
Rectors Living expenses	1,200.00			<b>1,200.00</b>	1,200.00	
Rectors & Churchwardens expenses	363.18			<b>363.18</b>	360.00	
Upkeep of Rectory	5,141.88			<b>5,141.88</b>	4,960.04	
Other costs	0.00			<b>0.00</b>	0.00	
<i>Staff</i>	2,850.00	0.00	0.00	<b>2,850.00</b>	2,950.00	5
<i>Church running expenses</i>						
Utilities etc	7,335.09			<b>7,335.09</b>	1,792.96	
Administration costs	1,330.39			<b>1,330.39</b>	2,101.23	
Parish Secretary's Honorarium	1,300.00			<b>1,300.00</b>	1,300.00	
Photocopies	4,304.61			<b>4,304.61</b>	653.27	
Flower Ladies	400.00			<b>400.00</b>	400.00	
Organ Maintenance		1,222.57		<b>1,222.57</b>	2,778.84	
Bank Charges	197.62			<b>197.62</b>	0.00	
Church maintenance	3,740.29	11,286.24		<b>15,026.53</b>	3,428.49	
Christmas Tree		999.99		<b>999.99</b>	0.00	
Light & Sound		0.00		<b>0.00</b>	18.95	
Church Fabric (Statues & Altar etc)		0.00		<b>0.00</b>	0.00	
<i>Upkeep of services</i>						
Sanctuary & Services	1,371.58	0.00		<b>1,371.58</b>	1,594.39	
Organist & Choir costs	290.00			<b>290.00</b>	102.25	
Upkeep of churchyard	0.00	9,990.00		<b>9,990.00</b>	7,053.98	
Church Lettings		0.00		<b>0.00</b>	0.00	
Concert payments	0.00	0.00		<b>0.00</b>	0.00	
Parish magazine	0.00			<b>0.00</b>	3,701.83	
Childrens Projects		1,102.29		<b>1,102.29</b>	0.00	
Sunday school & Youth group costs	0.00			<b>0.00</b>	288.11	
Weddings & Funeral costs	2,694.00			<b>2,694.00</b>	3,863.00	
Mission Giving	0.00			<b>0.00</b>	0.00	
Diocesan Loan Repayment	0.00			<b>0.00</b>	6,500.00	
<i>Governance</i>	0.00	0.00	0.00	<b>0.00</b>	0.00	6
<b>Total Charitable Activities</b>	<b>103,581.85</b>	<b>28,470.96</b>	<b>0.00</b>	<b>132,052.81</b>	<b>117,949.61</b>	
<b>Total resources expended</b>	<b>103,674.85</b>	<b>28,470.96</b>	<b>0.00</b>	<b>132,145.81</b>	<b>118,133.14</b>	

**Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**For the YEAR ENDED 31st DECEMBER 2024**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	<b>TOTAL FUNDS 2024 £</b>	TOTAL FUNDS 2023 £
<b>4 Missionary and charitable giving:</b>					
<i>Overseas:</i>					
DEC		0.00		<b>0.00</b>	215.00
Water Aid / Toilet Twinning		0.00		<b>0.00</b>	195.00
Christian Aid		421.00		<b>421.00</b>	386.50
<i>Home:</i>					
Save the Children		359.00		<b>359.00</b>	0.00
FSW		1,130.00		<b>1,130.00</b>	1,590.50
Bishops Discretionary Fund		0.00		<b>0.00</b>	85.00
Turning Tides		0.00		<b>0.00</b>	0.00
Childrens Society		243.00		<b>243.00</b>	0.00
Mission to Seafarers		241.00		<b>241.00</b>	312.00
Poppy Appeal		307.00		<b>307.00</b>	268.00
Mary How Trust		0.00		<b>0.00</b>	0.00
St Olav		0.00		<b>0.00</b>	723.97
Historic Churches		0.00		<b>0.00</b>	0.00
Education West Africa		1,168.87		<b>1,168.87</b>	0.00
<i>Total Missionary and charitable giving:</i>	<b>0.00</b>	<b>3,869.87</b>	<b>0.00</b>	<b>3,869.87</b>	3,982.47
<b>5 Staff costs</b>					
<b>a Organist Salary</b>	2,850.00			<b>2,850.00</b>	2,950.00
<i>Social Security costs</i>	0.00			<b>0.00</b>	0.00
	<b>2,850.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,850.00</b>	2,950.00
None					
<b>b Payments to PCC members</b>					
<i>During the year the PCC paid an Honorarium of £1,300 to Mrs A.M. Kaiser for her duties as Parish Secretary.</i>					
<b>Governance costs</b>				<b>2024</b>	2023
Independent examination fee				<b>0</b>	0
Cost of annual accounts				<b>0</b>	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	0
<b>7 Analysis of transfers between funds</b>				<b>2024</b>	2023
Friends Account to PCC Account				11,286.24	0.00
General Fund Carry Over				0.00	0.00
				<b>11,286.24</b>	0.00

**Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the YEAR ENDED 31st DECEMBER 2024**

<b>8 Fixed Assets</b>			
<b>a Tangible fixed assets</b>			
None			
<b>b Investments</b>		<b>2024</b>	2023
Market value 1 January		277,565.13	278,171.41
Purchases		0.00	0.00
Revaluation of CBF trust funds		3,423.53	(1,080.59)
Revaluation of CCLA investment account		126.25	474.31
<b>Market value 31 December</b>		<b>281,114.91</b>	277,565.13

<b>9 Analysis of Net assets by fund</b>					
	Unrestricted Funds	Restricted Funds	Endowment Funds	<b>Total Funds</b>	
	£	£	£	<b>2024</b>	2023
				<b>£</b>	
Investment fixed assets 610181001S	5,641.94		275,472.97	<b>281,114.91</b>	277,565.13
Current assets	30,982.16	145,849.72		<b>176,831.88</b>	63,087.76
	<b>36,624.10</b>	<b>145,849.72</b>	<b>275,472.97</b>	<b>457,946.79</b>	340,652.89
<b>10 Debtors</b>					
		<b>2024</b>	2023		
		<b>£</b>	£		
Income tax recoverable		3,360.21	3,383.75		
		<b>3,360.21</b>	<b>3,383.75</b>		
<b>11 Creditors:</b>					
		<b>2024</b>	2023		
		<b>£</b>	£		
2024 Q4 Fees payment		262.00	0.00		
RSCM 2025 licenses		137.00	0.00		
Gas Bill owing		0.00	5,262.66		
		0.00	0.00		
		<b>399.00</b>	<b>5,262.66</b>		
<b>Creditors: amounts falling due after more than one year</b>					
<b>12</b> Diocesan loan		<b>0.00</b>	0.00		

Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the YEAR ENDED 31st DECEMBER 2024**

**13 Statement of funds**

	Bal b/fwd 1st Jan 2024	Income	Expenditure	Transfers, other gains and losses	Bal c/fwd 31 Dec 2024
	£	£	£	£	£
<b>Unrestricted Funds</b>					
General fund	35,513.27			(8,211.96)	<b>27,301.31</b>
800 Appeal	9,322.79	0.00	0.00	0.00	<b>9,322.79</b>
	<b>44,836.06</b>	<b>0.00</b>	<b>0.00</b>	<b>(8,211.96)</b>	<b>36,624.10</b>
<b>Restricted Funds</b>					
Friends	13,781.12	267,887.07	(146,524.24)	0.00	<b>135,143.95</b>
Childrens Projects	1,711.89	20.50	(1,102.29)	0.00	<b>630.10</b>
Organ Repair Fund	744.53	1,604.59	(1,222.57)	0.00	<b>1,126.55</b>
Bell Ringers Projects	3,568.59	2,302.15	0.00	0.00	<b>5,870.74</b>
Churchyard	3,961.26	9,107.12	(9,990.00)	0.00	<b>3,078.38</b>
	<b>23,767.39</b>	<b>280,921.43</b>	<b>(158,839.10)</b>	<b>0.00</b>	<b>145,849.72</b>
<b>Endowment Funds</b>					
PCC Endowments * 5	110,365.63	2,526.09	0.00	0.00	<b>112,891.72</b>
Churchyard (Frost)	161,683.81	897.44	0.00	0.00	<b>162,581.25</b>
	<b>272,049.44</b>	<b>3,423.53</b>	<b>0.00</b>	<b>0.00</b>	<b>275,472.97</b>
<b>Total funds</b>	<b>340,652.89</b>	<b>284,344.96</b>	<b>(158,839.10)</b>	<b>(8,211.96)</b>	<b>457,946.79</b>

The Endowment Funds consist of monies from the sale of Church property and other individual bequests.

**Analysis of cash and cash equivalents**

<b>14</b>		<b>Total Funds</b>	<i>Total Funds</i>
		<b>2024</b>	<i>2023</i>
		£	£
Cash in hand		<b>170,846.35</b>	50,661.17
Notice deposits (less than 3 months)		<b>3,024.32</b>	2,773.87
Overdraft facility repayable on demand		<b>0.00</b>	0.00
<b>Total cash and cash equivalents</b>		<b>173,870.67</b>	53,435.04

**Related parties and transactions**

**15**

None

# Independent Examiner's Report to the PCC of St Mary's Church, Pulborough for the Year Ended 31<sup>st</sup> December 2024

## Section A

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Mary, Pulborough, on the annual report for the year ended 31<sup>st</sup> December 2024 set out on pages X to Y

**Respective responsibilities of trustees and examiner**

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.


**Independent examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below in Section B \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - a. to keep accounting records in accordance with section 130 of the Charities Act; and
  - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the (brackets) if they do not apply*

**Examiner's signature**

.....

**Examiner's name** CAPITALS

SUSAN ETHERIDGE

**Date**

17<sup>th</sup> February 2025

**Relevant professional qualification(s) or body**  
*if any*

Management Accountant

**Examiner's address**

Corsley, Melton Drive, Storrington RH20 4BL

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# Accounts

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**TRUSTEES ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**The Parochial Church Council of**  
**ST MARY'S CHURCH, PULBOROUGH**  
**Registered Charity No. 1132137**  
**For the year ended 31 December 2023**



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St Mary's Church, Church Place, Pulborough, West Sussex, RH20 1AF

*Incumbent:* The Rector, The Reverend Canon Paul Seaman, The Rectory, Hillcrest Park,  
Pulborough, West Sussex, RH20 2AW

*Independent Examiner:* Sue Etheridge ACMA, Corsley, Melton Drive,  
Storrington, West Sussex RH20 4BL

*Bankers:* The National Westminster Bank, 5 East Street, Chichester, West Sussex. PO19 1HH

## **Structure, governance and management**

The Parochial Church Council (PCC) is a charity, but it is excepted from registering with the Charity Commission within the meaning of Section 30 of the Charities Act 2011.

During the year, the following served as members of the PCC:

### *Ex Officio Members*

Incumbent	The Reverend Canon Paul Seaman	Chair
Wardens	Mrs Alyson Heath Mrs Ann Kaiser	Vice-Chair
Reader	Mr Anthony Holloway	

### *Elected Members*

Mr Peter Gregory	
Mrs Antoinette Hayes	Electoral Roll Officer
Mr Austen Hindman	Safeguarding Officer
Ms Elizabeth Hunt	
Mr Brian Hunter	PCC Treasurer
Mrs Ann Kaiser	
Mrs Christine Lindsay	
Ms Susan Scholefield	PCC Secretary
Mrs Victoria Smith	
Mrs Jacquie Walbridge	

### *Deanery Synod Representatives*

Mr Rob Aylott  
Mrs Alyson Heath  
Ms Susan Scholefield

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex officio members (the Incumbent/Priest in Charge, Curate, Readers licensed to officiate in the church), the Churchwardens and members of the Deanery, Diocesan or General Synod and 12 members of the church who have previously been elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

## **Aim and Purposes**

The primary objective of St Mary's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the Incumbent, The Reverend Canon Paul Seaman, in the service of the regular congregation and the wider parish community.

## **The Rector writes:**

Dear Friends in Christ,

As I look back over 2023 I'm reminded of how much has happened over the year and how much time and effort has been given by so many in the service of the Church's ministry and mission and in the building up of God's kingdom within our parish. Where possible, we have worked with other groups and organisations in seeking to serve the people of the area and enrich the lives of all those who live in Pulborough and neighbouring communities.

It is particularly good to work more closely with our new Parish Council and support the good work they are doing. It is encouraging to see that in most local community initiatives members of St Mary's Church are there working alongside others. We are also pleased to work with our fellow Christians in the village and greatly value our relationship with Anne and the URC congregation and Judith and the Baptist Church congregation.

We continue to focus on the priorities we have identified in our Mission Action Plan (MAP) and it is satisfying to see that some of those objectives have been met and others are still developing in a very positive way. It is good to be able to receive the ministry of our newly established team of Authorised Lay Ministers (ALMs) and we look forward to the commissioning of a new member of the team later this year. We also anticipate the Licensing of Vicky Smith as a Reader in September. This team of authorised lay ministers should help us increase our capacity to offer a broader provision of acts of worship both in our parish and the wider Deanery.

We still need to meet the challenge of covering our Average Ministry Costs (AMC), so that we can show that there is support for a full-time Rector for the future and that we are playing our part in assisting other churches in much more deprived parts of our Diocesan household. Regrettably, last year the PCC had to make the decision to draw down money from reserves to cover our promised contribution towards our AMCs and we have made it clear that we should not do this again!

It is good to report that our numbers at the 10.30am Parish Eucharist have been sustained with new members of the congregation; some being confirmed and now taking active roles in church life. This is balanced against the sad losses we experienced during the year, when we said our farewells to long standing beloved members of our church family.

2023 also saw the final edition of our much celebrated parish magazine. After very many years of dedicated hard work, producing this impressive publication, Ann Kaiser decided it was time for her to hand over to someone else. While we are looking to what might replace the magazine in terms of our communication with the wider parish community, we owe Ann a great debt of gratitude for all she has done in the past and what she continues to do as Churchwarden and Parish Secretary.

Our thanks must also go to Alyson, our other Churchwarden, for all that she continues to do in supporting me and ensuring that our church is playing its part in every aspect of village life. Her tenure as the Chair of the Trustees of 'Family Support Work' will soon come to an end; a role she has fulfilled with her usual diligence and attention to detail.

As to this Trustees' report, I must express my thanks to all the members of the PCC who are the Trustees of the Church in terms of our status as a charity. They regularly give up their evenings to attend meetings, which necessitates giving time to reading the necessary paperwork beforehand. They also play their part on special committees and working groups, as well as having other particular individual responsibilities. In this regard, we are especially grateful to Susan and Brian as the Officers of the PCC and Peter who oversees all the work which relates to the fabric of the building and the churchyard. These particular responsibilities involve a lot of extra work throughout the year.

The year ended with a very encouraging celebration of 'God with us' at Christmas, in that we saw increased numbers in our congregations. While we mustn't read too much into this, we must be

thankful for these encouraging signs that we are given which help to spur us on. We have a great team here at St Mary's and I am grateful to everyone for the part that they play in sustaining the mission and ministry of the church here in our parish.

We can look forward with hope, despite the obvious practical challenges we face as a church community. But we are God's Easter people and because of Christ, crucified and risen, we have nothing to fear and everything to hope for!!

With my love and prayers,

Fr Paul.

**(Canon Paul Seaman)**  
**Annual Report for calendar year 2023**

## **Achievements and Performance**

Church Attendance

During the year 2023 there has been minimum movement in the numbers on the Electoral Roll. 6 names have been removed and 1 has been added.

This brings the total on the Electoral Roll to 144 of which 110 are resident and 34 are non-resident in the Parish.

The roll is stored electronically with copies held by myself in my capacity as Electoral Roll Officer, The Rector, and One of the Churchwardens. Anybody wishing to view the roll may request to do so.

## **A.K.Hayes**

2023 represents a year of stability and growth. On a usual Sunday in 2023 there were 'on average' 68 people in the congregation. This is an increase of over 15% on the figure of 2022.

In the course of the year there were 4 weddings, 7 baptisms and 8 funeral services held in church. 2 funeral services were held at crematoria and there were 9 burials of ashes.

Both the PCC and the Standing Committee met 7 times, with the PCC meeting in church.

We are so grateful to all the volunteers who help in so many ways, as described by the Churchwardens in the following pages. It is very much appreciated.

## **Churchwardens' Report on Fabric for 2023**

The monthly working parties on the first Saturday continued to be supported by a small but loyal group of members of the congregation. Regular maintenance and minor repairs have been carried out as necessary throughout the year both inside the church and out in the churchyard. On Monday 8 May we followed the nationwide recommendation of the Big Help Out and were pleased to see more than 40 people help tidying the churchyard.

Grass cutting continued throughout the year and many complimentary comments were received and passed on to the contractor. After a two year break the parish council has given a grant of £200 for the upkeep of the burial ground.

The bells, clock, fire extinguishers, boiler, CCTV, personal alarms and electrical appliances were all serviced professionally. As suggested by the bell hanger it has been agreed that with the constant surveillance of the ringers themselves, professional servicing will be carried out at 2 yearly intervals in future. Spare wooden bell stays have been procured to save any delay when replacements are needed. A board commemorating ringing for the Coronation of King Charles has been commissioned and is now displayed in the ringing chamber. A new and improved ladder access to the tower roof has been installed and the church was pleased to receive a donation of a gazebo by a member of the congregation.

A problem with the main electricity supply at Easter time was eventually traced to UK Power Networks' apparatus where it entered the churchyard and was repaired by them without any cost to the church. The fault resulted from ground water causing a short circuit during the very wet spring. The severe weather, rain and high winds during 2023 also resulted in a leak to the tower roof, which has been sealed, and to a failure of the boiler which took several weeks to resolve and which was the subject of an insurance claim. Apart from these incidents both the building and the trees in the churchyard suffered no damage.

Health and safety provisions were reviewed during the year and risk assessments revised in the light of experience and these reviews. In particular the duties and responsibilities of sidespeople or stewards have been revised with an emphasis on their responsibilities towards the congregation and visitors in the event of an emergency.

Following a query from the Friends of Pulborough Parish Church (FPPC) regarding advice about what work the funds are required for, and as part of the Mission Action Plan, a Building Development Task Group has been convened with a view to producing a master plan for the maintenance and development of the building. The first activity was to consider the results of the survey of the congregation and community views regarding how the building might be used in the future. Major points raised by both surveys concerned seating accommodation and car parking. In addition many other points were raised, all of which will be taken into account as the master plan is developed. In the meantime it was agreed that maintaining the structure to keep it weathertight is a primary concern and to this end the Church Architect has been commissioned to work on preparations for this work to the outside of the building in 2024. The fees for the Architect's work will come under the FPPC remit. The aim then will be to decide what and how to deal with the inside of the church.

As with many churches, much work goes on unseen but ensures the smooth running week by week of our life at St Mary's for which we are most sincerely grateful. Thank you to all the groups who give their time to support the running of this beautiful church.

## **Alyson Heath and Ann Kaiser**

### **Safeguarding Statement**

Austen Hindman continues to be St Mary's Safeguarding Lead Officer with Alyson Heath as Lead Recruiter. Alyson deals with applying for DBSs (Disclosure and Barring Service) for those people who carry out certain parish roles. The Diocese of Chichester sends out regular updates to the Safeguarding Officer, who then ensures we at St Mary's are compliant with the changes.

Safeguarding is always an agenda item in all PCC meetings and Austen updates the members of all relevant changes. Last year Alyson completed the Safer Recruitment module as recommended by the Diocese.

All key information regarding safeguarding can be found on the notice board in the church porch.

### **Deanery Synod Report for 2023 – Rob Aylott**

Alyson Heath, Rob Aylott and Susan Scholefield are your lay Parish Deanery Synod representatives. Their role is to: represent the views of our Parish within the Deanery; and to refer to the PCC information that is provided by the Deanery and news from other Deanery parishes.

Below is an overview of our Synod meetings in 2023 with a focus generally on the main speaker's talks.

### **23 February meeting at St Mary's Storrington**

Trevor Cristin, the Diocesan Director of Education, talked about the work that the education team does and how churches and schools can work together. He noted that one quarter of the primary schools in England were C of E schools and that the Diocese of Chichester had 155 schools with 37 thousand

primary school children in its care and that this provided us with a great opportunity for mission to the children, their families and carers.

While our schools are not “faith schools”, as they are open to children of all faiths and none, they provide the opportunity to opening doors on faith in unexpected ways. Lesley Hurst then gave some background to this with the establishment of schools in the mid 19<sup>th</sup> century when 1700 schools were created within the Christian ethos which then changed in 1934 with new options for funding and today it changes again with the creation of Academy schools which replace the responsibility of the local education authority and transfer it to the Diocese.

Trevor then went on to talk about the partnership between each parish church and the schools in the parish and, for C of E schools, the “Covenant” between the school and the parish church’s clergy and congregation as a support opening doors for children and their families to faith.

## **7 June meeting at St Mary’s Thakeham**

Brian Hanson, Lay Chair, introduced Emma Arbuthnot, Senior Church Buildings and Pastoral Reorganisation Officer at Church House. Emma explained the team organisation at Church House and gave us a very useful breakdown of who does what. There are 466 church buildings in the Diocese, of which approximately 75% are listed. Emma also explained the procedures for applying for faculties etc and what levels of permissions are needed for specific works.

Brian Hanson reported on the Diocesan Synod held at St Mary’s in Horsham in May. The subject was Living in Love and Faith and where the national church has got to. The Storrington Deanery motion was moved at the Diocesan Synod by Brian Hanson. Some of the Synod members were supportive, others misunderstood the motion and felt the motion was racist. The decision was that the motion was passed with votes of Ayes 50, Noes 37, Abstentions 38. The motion will be rephrased with the support of the Diocese into a form that it can be submitted to General Synod.

## **8 November meeting at St Andrew and St Cuthman Steyning**

Bishop Ruth, the Bishop of Horsham, addressed the Synod on the subject of Discipleship. She said that we should see ourselves as, not mere churchgoers, but missionary disciples. In the three years she had been Bishop, the changes have been merciless: the pandemic, wars in Ukraine and the Middle East, deep safeguarding problems, tensions and divisions caused by Living in Love and Faith and many more. We live in a post-Christendom world and face many challenges.

Our goal must be, not to boost attendees, but to make disciples. Ask yourselves, what is bearing fruit in your church which you can share with others. Charitable works, working in the community or education – of course these are good things which need to be done, but they must not deflect you from your primary task of making disciples. You could find yourself in a cul-de-sac. Remember you are a lifelong apprentice to Jesus; you must attend to your own discipleship so that you are on fire to make disciples of others. The Bishop then dealt with a number of questions including recent decisions in General Synod concerning Living in Love and Faith where she suggested we were still at a transitional stage and no-one should make rash decisions but continue to pray for the Church.

*Any questions on these talks or related Deanery matters should be addressed to your representatives.*  
**PCC Financial Review for 2023**

In 2023 we made a £903 profit on unrestricted income, during the year we received £15,000 from Donations and Legacies so in reality without the donations we would have made a loss of £14,097.

However, in 2023 we did pay our last instalment of £6,500 from the Diocesan loan.

Our Parish Share contribution in 2023 was £65,799, which was 86%, an increase of £2,531 on 2022.

In 2024 we have agreed to increase our Parish Share payment by £2,237 to £68,036 which is 83.5%.

One of our biggest costs in 2023 was Gas, however I managed to get a £3,626 reduction on our bill for the year which brought the total sum paid to £5,262. Currently we are paying in the region of £1,400 per month for gas over the winter months.

In 2023 the cost of maintaining the Churchyard was £7,054 and we received £8,592 from the Frost Legacy.

In 2023 I have set up restricted funds for Churchyard Maintenance, Bell Ringer projects and Childrens projects.

The budget for 2024 showed a shortfall of £13,500 (much the same as 2023 without the donations) but we can use the monies we withdrew last year from our Endowments to balance the budget. However, we cannot continue to do this in future years.

In summary, we need to continue our efforts to increase our regular giving and we need to look for other initiatives to increase our regular income.

Only then will we be able to get back to paying 100% of our Diocesan Parish Share.

### **Reserves Policy**

It is PCC policy to maintain a balance on the general unrestricted funds which equates to approximately three months of unrestricted payments as a contingency against unforeseen situations.

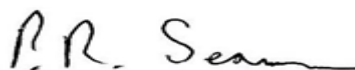
The PCC has Endowment Investments currently valued at £110,000 of which in the region of £40,000 can be used for approved Church Projects if required.

It is PCC policy to invest temporarily surplus funds with the CBF Church of England deposit fund.

**Brian Hunter**  
**Treasurer**

**Report approved** by the PCC and signed on their behalf by

The Rector, The Reverend Canon Paul Seaman:



P R SEAMAN  
Date: 14 April 2024

Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137							
STATEMENT OF FINANCIAL ACTIVITIES							
For the YEAR ENDED 31st DECEMBER 2023							
						TOTAL FUNDS 2023	TOTAL FUNDS 2022
	Notes	Unrestricted Funds	Restricted Funds	Endowment Funds		£	£
		£	£	£			
<b>Incoming resources</b>							
<i>Donations &amp; Legacies</i>		81,349.92	11,611.14	0.00		<b>92,961.06</b>	76,500.40
<i>Other Trading Activities</i>		7,515.53	0.00	0.00		<b>7,515.53</b>	7,312.42
<i>Investment Income</i>		3,175.20	8,591.64	0.00		<b>11,766.84</b>	37,559.33
<i>Charitable Activities</i>		11,208.00	0.00	0.00		<b>11,208.00</b>	12,033.00
<i>Other Receipts</i>		799.04	0.00	0.00		<b>799.04</b>	0.00
<i>From Friends of St. Mary</i>		0.00	0.00	0.00		<b>0.00</b>	0.00
<b>Total income</b>	2	<b>104,047.69</b>	<b>20,202.78</b>	<b>0.00</b>		<b>124,250.47</b>	133,405.15
<b>Resources expended</b>							
<i>Raising Funds</i>		183.53	0.00	0.00		<b>183.53</b>	157.40
<i>Other trading activities</i>		0.00	0.00	0.00		<b>0.00</b>	0.00
<i>Charitable activities</i>		102,961.34	14,988.27	0.00		<b>117,949.61</b>	117,726.64
<b>Total resources expended</b>	3	<b>103,144.87</b>	<b>14,988.27</b>	<b>0.00</b>		<b>118,133.14</b>	117,884.04
<b>Net incoming/ (outgoing) resources before transfers</b>		902.82	5,214.51	0.00		<b>6,117.33</b>	15,521.11
<i>Gross transfers between funds</i>		129.17	9,091.42	0.00		<b>9,220.59</b>	15,515.40
<b>Net incoming/ (outgoing) resources before other recognised gains/ losses</b>		1,031.99	14,305.93	0.00		<b>15,337.92</b>	31,036.51
<i>Gains/(losses) on revaluation of fixed assets and investments</i>		474.31	0.00	(1,080.59)		<b>(606.28)</b>	(64,922.56)
<i>Gains/(losses) on disposal of investment assets</i>						<b>0.00</b>	0.00
<b>Net movement in funds</b>		<b>1,506.30</b>	<b>14,305.93</b>	<b>(1,080.59)</b>		<b>14,731.64</b>	(33,886.05)
Total funds brought forward at 1st January 2023							
As originally stated		43,329.76	9,461.46	273,130.03		<b>325,921.25</b>	359,807.30
<b>Total funds carried forward at 31st December 2023</b>		<b>44,836.06</b>	<b>23,767.39</b>	<b>272,049.44</b>		<b>340,652.89</b>	325,921.25

Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137				
BALANCE SHEET AT 31st DECEMBER 2023				
	Notes	2023	2022	
		£	£	
<b>Fixed assets</b>				
Tangible fixed assets		0.00	0.00	
Investments		277,565.13	278,171.41	
<b>Total fixed assets</b>	8	<b>277,565.13</b>	<b>278,171.41</b>	
<b>Current Assets</b>				
Debtors		3,383.75	3,624.80	
Short term deposits		2,886.67	2,773.87	
Cash at bank and in hand	14	62,080.00	50,661.17	
		<b>68,350.42</b>	<b>57,059.84</b>	
<b>Current Liabilities</b>				
Creditors: amounts falling due within one year		(5,262.66)	9,310.00	
<b>Net current assets</b>		<b>63,087.76</b>	<b>47,749.84</b>	
<b>Total assets less current liabilities</b>		<b>340,652.89</b>	<b>325,921.25</b>	
Creditors: amounts falling due after one year	12	0.00	(6,500.00)	
<b>NET ASSETS</b>		<b>340,652.89</b>	<b>325,921.25</b>	
<b>Funds</b>				
<b>Endowment funds</b>		<b>272,049.44</b>	<b>273,130.03</b>	
<b>Restricted funds</b>		<b>23,767.39</b>	<b>9,461.46</b>	
<b>Unrestricted funds</b>		<b>44,836.06</b>	<b>43,329.76</b>	
		<b>340,652.89</b>	<b>325,921.25</b>	

This Annual Financial Report, for the year ended 31st December 2023, including the notes following, was Approved by the Parochial Church Council on 14th April 2024 and signed on its behalf.



**Chair**

The accompanying notes form a part of these financial statements.

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**For the YEAR ENDED 31st DECEMBER 2023**

**2 Incoming resources**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	<b>TOTAL FUNDS 2023 £</b>	TOTAL FUNDS 2022 £
<b>a Donations and Legacies</b>					
Planned giving	38,434.00			<b>38,434.00</b>	37,461.62
Collections at all services	11,872.57	4,077.02		<b>15,949.59</b>	14,896.02
Sundry donations and appeals	14,827.84	7,534.12		<b>22,361.96</b>	10,134.38
Income tax recoverable	10,105.72			<b>10,105.72</b>	13,619.68
VAT recoverable	834.79			<b>834.79</b>	388.70
Grants (Parish Council)	200.00			<b>200.00</b>	0.00
Church Lettings	75.00			<b>75.00</b>	0.00
Rectory Maintenance	0.00			<b>0.00</b>	0.00
Legacies	5,000.00			<b>5,000.00</b>	0.00
	<b>81,349.92</b>	<b>11,611.14</b>	<b>0.00</b>	<b>92,961.06</b>	76,500.40
<b>b Other Trading Activities</b>					
Concerts	0.00	0.00		<b>0.00</b>	0.00
Parish magazine	6,174.00			<b>6,174.00</b>	6,478.07
Bookstall / Refreshment Sales	1,341.53			<b>1,341.53</b>	834.35
	<b>7,515.53</b>	<b>0.00</b>	<b>0.00</b>	<b>7,515.53</b>	7,312.42
<b>c Investment income</b>					
Endowment Release of Funds	0.00	0.00		<b>0.00</b>	25,000.00
Dividends and interest	3,175.20	8,591.64		<b>11,766.84</b>	12,559.33
	<b>3,175.20</b>	<b>8,591.64</b>	<b>0.00</b>	<b>11,766.84</b>	37,559.33
<b>d Charitable Activities</b>					
Fees from Weddings & Funerals	11,208.00			<b>11,208.00</b>	12,033.00
	<b>11,208.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,208.00</b>	12,033.00
<b>e Other Receipts</b>					
Insurance Claim	799.04	0.00		<b>799.04</b>	0.00
Friends	0.00	0.00		<b>0.00</b>	0.00
	<b>799.04</b>	<b>0.00</b>	<b>0.00</b>	<b>799.04</b>	0.00
<b>Total received on all funds</b>	<b>104,047.69</b>	<b>20,202.78</b>	<b>0.00</b>	<b>124,250.47</b>	133,405.15

**Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**For the YEAR ENDED 31st DECEMBER 2023**

**3 Resources expended**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	<b>TOTAL FUNDS 2023 £</b>	<b>TOTAL FUNDS 2022 £</b>	Notes
<b>a Raising Funds</b>						
Special Appeals Costs				<b>0.00</b>	0.00	
Cost of weekly envelopes	183.53			<b>183.53</b>	157.40	
	<b>183.53</b>	<b>0.00</b>	<b>0.00</b>	<b>183.53</b>	157.40	
<b>b Other trading activities</b>						
Bookstall	0.00			<b>0.00</b>	0.00	
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	0.00	
<b>c Charitable activities</b>						
	0.00	3,982.47	0.00	<b>3,982.47</b>	4,417.65	4
<i>Ministry costs:</i>						
Diocesan parish contribution	65,799.00			<b>65,799.00</b>	63,268.00	
Church Insurance (Ecclesiastical)	3,120.80			<b>3,120.80</b>	3,381.02	
Rectors Living expenses	1,200.00			<b>1,200.00</b>	1,200.00	
Rectors & Churchwardens expenses	360.00			<b>360.00</b>	60.49	
Upkeep of Rectory	4,960.04			<b>4,960.04</b>	4,778.20	
Other costs	0.00			<b>0.00</b>	157.00	
<i>Staff</i>	2,950.00	0.00	0.00	<b>2,950.00</b>	3,000.00	5
<i>Church running expenses</i>						
Utilities etc	1,792.96			<b>1,792.96</b>	6,804.03	
Administration costs	2,101.23			<b>2,101.23</b>	2,054.01	
Parish Secretary's Honorarium	1,300.00			<b>1,300.00</b>	1,300.00	
Photocopies	653.27			<b>653.27</b>	554.29	
Flower Ladies	400.00			<b>400.00</b>	903.53	
Organ Maintenance		2,778.84		<b>2,778.84</b>	1,358.06	
Church maintenance	2,274.46	1,154.03		<b>3,428.49</b>	1,143.16	
Light & Sound		18.95		<b>18.95</b>	0.00	
Church Fabric (Statues & Altar etc)		0.00		<b>0.00</b>	0.00	
<i>Upkeep of services</i>						
Sanctuary & Services	1,594.39	0.00		<b>1,594.39</b>	1,348.99	
Organist & Choir costs	102.25			<b>102.25</b>	0.00	
Upkeep of churchyard	0.00	7,053.98		<b>7,053.98</b>	8,421.26	
Church Lettings		0.00		<b>0.00</b>	0.00	
Special appeals payments	0.00	0.00		<b>0.00</b>	0.00	
Concert payments	0.00	0.00		<b>0.00</b>	0.00	
Parish magazine	3,701.84			<b>3,701.84</b>	3,140.95	
Sunday school & Youth group costs	288.11			<b>288.11</b>	0.00	
Weddings & Funeral costs	3,863.00			<b>3,863.00</b>	3,936.00	
Mission Giving	0.00			<b>0.00</b>	0.00	
Diocesan Loan Repayment	6,500.00			<b>6,500.00</b>	6,500.00	
<i>Governance</i>	0.00	0.00	0.00	<b>0.00</b>	0.00	6
<b>Total Charitable Activities</b>	<b>102,961.34</b>	<b>14,988.27</b>	<b>0.00</b>	<b>117,949.61</b>	<b>117,726.64</b>	
<b>Total resources expended</b>	<b>103,144.87</b>	<b>14,988.27</b>	<b>0.00</b>	<b>118,133.14</b>	<b>117,884.04</b>	

Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the YEAR ENDED 31st DECEMBER 2023**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	<b>TOTAL FUNDS 2023 £</b>	<b>TOTAL FUNDS 2022 £</b>
<b>4 Missionary and charitable giving:</b>					
<i>Overseas:</i>					
DEC		215.00		<b>215.00</b>	0.00
Water Aid / Toilet Twinning		195.00		<b>195.00</b>	0.00
Christian Aid		386.50		<b>386.50</b>	391.00
<i>Home:</i>					
Save the Children		206.50		<b>206.50</b>	0.00
School Leavers Bibles				<b>0.00</b>	671.52
FSW		1,590.50		<b>1,590.50</b>	2,046.60
Bishops Discretionary Fund		85.00		<b>85.00</b>	0.00
Turning Tides				<b>0.00</b>	0.00
Childrens Society				<b>0.00</b>	0.00
Mission to Seafarers		312.00		<b>312.00</b>	164.00
Poppy Appeal		268.00		<b>268.00</b>	243.00
Mary How Trust				<b>0.00</b>	503.53
St Olav		723.97		<b>723.97</b>	0.00
Historic Churches				<b>0.00</b>	0.00
SUMUP machine				<b>0.00</b>	398.00
<i>Total Missionary and charitable giving:</i>	<b>0.00</b>	<b>3,982.47</b>	<b>0.00</b>	<b>3,982.47</b>	4,417.65
<b>5 Staff costs</b>					
<b>a Organist Salary</b>	2,950.00			<b>2,950.00</b>	3,000.00
<i>Social Security costs</i>	0.00			<b>0.00</b>	0.00
	<b>2,950.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,950.00</b>	3,000.00
None					
<b>b Payments to PCC members</b>					
<i>During the year the PCC paid an Honorarium of £1,300 to Mrs A.M. Kaiser for her duties as Parish Secretary.</i>					
<b>Governance costs</b>				<b>2023</b>	2022
Independent examination fee				<b>0</b>	0
Cost of annual accounts				<b>0</b>	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	0
<b>7 Analysis of transfers between funds</b>				<b>2023</b>	2022
Friends Account to PCC Account				0.00	0.00
General Fund Carry Over				0.00	0.00
				<b>0.00</b>	0.00

**Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**For the YEAR ENDED 31st DECEMBER 2023**

<b>8 Fixed Assets</b>					
<b>a Tangible fixed assets</b>					
None					
<b>b Investments</b>					
				<b>2023</b>	2022
	Market value 1 January			278,171.41	343,093.97
	Purchases			0.00	0.00
	Revaluation of CBF trust funds			(1,080.59)	(64,249.92)
	Revaluation of CCLA investment account			474.31	(672.64)
	<b>Market value 31 December</b>			<b><u>277,565.13</u></b>	<b><u>278,171.41</u></b>

**Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**For the YEAR ENDED 31st DECEMBER 2023**

**9 Analysis of Net assets by fund**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	<b>Total Funds 2023 £</b>	2022
Investment fixed assets 610181001S	5,515.69		272,049.44	<b>277,565.13</b>	278,171.41
Current assets	39,320.37	23,767.39		<b>63,087.76</b>	52,249.84
	<b>44,836.06</b>	<b>23,767.39</b>	<b>272,049.44</b>	<b>340,652.89</b>	330,421.25

**10 Debtors**

	<b>2023 £</b>	2022 £
Income tax recoverable	3,383.75	3,500.00
Giving Envelopes 2024	0.00	124.80
	<b>3,383.75</b>	<b>3,624.80</b>

**11 Creditors:**

	<b>2023 £</b>	2022 £
2023 Q4 Fees payment	0.00	695.00
2024 Magazine Advertising	0.00	960.00
2024 Magazine Sales	0.00	225.00
Diocesan loan	0.00	6,500.00
Gas Bill owing for 2023	5,262.66	0.00
Grass Cutting for November	0.00	930.00
	<b>5,262.66</b>	<b>9,310.00</b>

**12 Creditors: amounts falling due after more than one year**

	<b>2023 £</b>	2022 £
Diocesan loan	<b>0.00</b>	0.00

Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137						
NOTES TO THE FINANCIAL STATEMENTS (continued)						
For the YEAR ENDED 31st DECEMBER 2023						
13 Statement of funds						
	Bal b/fwd	Income	Expenditure	Transfers,	Bal c/fwd	
	1st Jan 2023			other gains	31 Dec 2023	
	£	£	£	and losses	£	
<b>Unrestricted Funds</b>						
General fund	40,192.65			(4,679.38)	35,513.27	(4,679.38)
F2000 Buildings & Projects	314.32	0.00	0.00	(314.32)	0.00	(314.32)
800 Appeal	9,322.79	0.00	0.00	0.00	9,322.79	0.00
	<b>49,829.76</b>	<b>0.00</b>	<b>0.00</b>	<b>(4,993.70)</b>	<b>44,836.06</b>	
<b>Restricted Funds</b>						
Friends	7,588.09	7,666.36	(1,473.33)	0.00	13,781.12	6,193.03
Childrens Projects	0.00	2,000.00	(288.11)	0.00	1,711.89	1,711.89
Organ Repair Fund	1,873.37	1,650.00	(2,778.84)	0.00	744.53	(1,128.84)
Bell Ringers Projects	0.00	4,722.62	(1,154.03)	0.00	3,568.59	3,568.59
Churchyard	0.00	11,015.24	(7,053.98)	0.00	3,961.26	3,961.26
	<b>9,461.46</b>	<b>27,054.22</b>	<b>(12,748.29)</b>	<b>0.00</b>	<b>23,767.39</b>	
<b>Endowment Funds</b>						
PCC Endowments * 5	100,874.94	9,490.69	0.00	0.00	110,365.63	9,490.69
Churchyard (Frost)	172,255.09	0.00	(10,571.28)	0.00	161,683.81	(10,571.28)
	<b>273,130.03</b>	<b>9,490.69</b>	<b>(10,571.28)</b>	<b>0.00</b>	<b>272,049.44</b>	<b>(1,080.59)</b>
<b>Total funds</b>	<b>332,421.25</b>	<b>36,544.91</b>	<b>(23,319.57)</b>	<b>(4,993.70)</b>	<b>340,652.89</b>	
The Endowment Funds consist of monies from the sale of Church property and other individual bequests.						
14 Analysis of cash and cash equivalents						
				<b>Total Funds</b>	<i>Total Funds</i>	
				<b>2023</b>	<b>2022</b>	
				£	£	
Cash in hand				62,080.00	50,661.17	
Notice deposits (less than 3 months)				2,886.67	2,773.87	
Overdraft facility repayable on demand				0.00	0.00	
<b>Total cash and cash equivalents</b>				<b>64,966.67</b>	<b>53,435.04</b>	
15 Related parties and transactions						
None						

# Independent Examiner's Report double-click here to change the wording to the PCC of St Mary's Church, Pulborough for the Year Ended 31<sup>st</sup> December 2023

## Section A

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Mary, Pulborough, on the annual report for the year ended 31<sup>st</sup> December 2023 .

**Respective responsibilities of trustees and examiner**

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**


My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - a. to keep accounting records in accordance with section 130 of the Charities Act; and
  - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Examiner's signature**

.....  .....

**Examiner's name** CAPITALS

SUE ETHERIDGE

**Date**  
**Relevant professional qualification(s) or body**  
if any

4th MARCH 2024

**Examiner's address**

Corsley , Melton Drive RH20 4BL.....

## Mission Action Plan for St Mary's Church, Pulborough

**To be a church that is actively involved in God's work of loving, healing and reconciling, being committed to inviting all to know, love and follow Jesus through inspirational worship and the strengthening of our life together in Christ.**  
**Linked with the Diocesan Vision for Growth 2020-2025 we will strive to be *More Open, More Converted to Jesus Christ, More Engaged, More Generous (the four mores)***

	<b>ACTION</b>	<b>Diocesan Vision for Growth</b>	<b>OUTCOME/OBJECTIVES</b>	<b>KEY DATES</b>	<b>UPDATE</b>
<b>A</b>	To encourage regular generous giving to at least cover our average ministry costs (AMC) sustaining full time ordained ministry in the parish.	More Generous	Average ministry costs covered with potential for an additional contribution.	2025	Presentation Given Feb 2024 Follow up at ACPM 2024
<b>B</b>	Develop and continue to strengthen stronger links with the wider parish community, working more closely with community leaders, local groups and organisations.	More Open		On-going	e.g. 'Friends' (FPPC) bat and moth evenings (see 5), nature walks, The Hub, ecumenical bowling evening, Singing for Pleasure, bell ringers, Ladybirds, Kingfishers etc.
<b>C</b>	Provide social opportunities for members of the congregation to meet together.	More Engaged		On-going	e.g. Friends' (FPPC) events, summer picnics.
<b>D</b>	Continue to strengthen our links with St Mary's School, using the 'Growing Partnership' document. Strengthen our combined support for 'Education West Africa' (EWA).	More Converted		2024	2024 Lent Appeal. Presentations following Sierra Leone visit.
<b>E</b>	Continuing strengthening the spiritual life of the church, to be more focused on God. Provide further opportunities for members of the wider community to encounter the Divine through the Church's worship.	More Converted	Develop and embed new opportunities for worship, offering a wider provision with a 'mixed ecology' i.e. a combination of in-person services, both traditional and more contemporary, alongside potential virtual offerings.	On-going	'Let's Celebrate', 'All are Welcome' first Sunday celebration.
<b>F</b>	Develop a network of small discussion groups.	More Converted More Engaged	Provide Lent groups 2024, establish enquirers group and group exploring contemporary issues.	Spr/Sum 2024	Book Group Prayer Group
<b>G</b>	To celebrate God's creation by promoting and protecting nature in the churchyard	More Engaged	Enter 'Best Kept Churchyard' competition 2024. 'Love Your Churchyard/Burial Ground' week.	June/July 2024  June 2024	Liaise with specialist groups. Arrange guided walks and talks. Enhance the churchyard. Silver Eco Award.

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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF PULBOROUGH**

England & Wales - Charity number 1132137

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# Accounts

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**TRUSTEES ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**The Parochial Church Council of**  
**ST MARY'S CHURCH, PULBOROUGH**  
**Registered Charity No. 1132137**  
**For the year ended 31 December 2022**



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St Mary's Church, Church Place, Pulborough, West Sussex, RH20 1AF

*Incumbent:* The Rector, The Reverend Canon Paul Seaman, The Rectory, Hillcrest Park,  
Pulborough, West Sussex, RH20 2AW

*Independent Examiner:* Sue Etheridge ACMA, Corsley, Melton Drive,  
Storrington, West Sussex RH20 4BL

*Bankers:* The National Westminster Bank, 5 East Street, Chichester, West Sussex. PO19 1HH

**Parochial Church Council of St Mary's, Pulborough**  
**Registered Charity No. 1132137**

**TRUSTEES ANNUAL REPORT AND FINANCIAL STATEMENTS**

**Trustees Annual Report for 2022**

## **Structure, governance and management**

The Parochial Church Council (PCC) is a charity, but it is excepted from registering with the Charity Commission within the meaning of Section 30 of the Charities Act 2011.

During the year, the following served as members of the PCC:

### *Ex Officio Members*

Incumbent	The Reverend Canon Paul Seaman	Chair
Wardens	Mrs Alyson Heath	Vice-Chair
	Mrs Ann Kaiser	
Reader	Mr Anthony Holloway	

### *Elected Members*

Mr Peter Gregory	
Mrs Antoinette Hayes	Electoral Roll Officer
Mr Austen Hindman	Safeguarding Officer
Ms Elizabeth Hunt	
Mr Brian Hunter	Treasurer
Mrs Ann Kaiser	
Mrs Christine Lindsay	
Ms Susan Scholefield	PCC Secretary
Mrs Victoria Smith	
Mrs Jacquie Walbridge	

### *Deanery Synod*

Mr Rob Aylott  
Mrs Alyson Heath  
Ms Susan Scholefield

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex officio members (the incumbent/priest in charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synod and 12 members of the church who have previously been elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

## **Aim and Purposes**

The primary objective of St Mary's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the Incumbent, The Reverend Canon Paul Seaman, in promoting in the ecclesiastical parish the whole mission of the church pastoral, evangelistic, social and ecumenical.

## **The Rector writes:**

Dear Friends,

As the year progressed 2022 began to feel more like a 'normal year'! After two years of restrictions our celebration of Easter could be observed once again without liturgical limitations. We were pleased to welcome the then Deacon Paddy from Chanctonbury who played a full part in our Holy Week and Easter liturgies. At the beginning of the year the numbers in the congregation were still building up again but by the end of the year our congregation was back to pre-pandemic levels which is something many churches are not seeing. We are pleased to be welcoming new people into our church family and they are proving to be a source of enrichment for our life together in Christ.

We continue to work on putting our Mission Action Plan into practice with many of the identified priorities being addressed as part of our ongoing ministry and outreach. The setting up of the Kingfishers' group for primary school aged children and the introduction of the 'Let's Celebrate' non-Eucharistic monthly service have been well received with lots of potential for development. Our work with our school continues to evolve, following the formal signing of 'the Partnership' between church and school in April in the presence of Archdeacon Luke. We were very pleased to be able to celebrate the 'Good' OFSTED judgement given to the school and congratulate Sam Copus and all her staff for all they do to serve the children of our parish.

We are very grateful to all those who give a lot of time and energy to many aspects of church life and who use their gifts, time and talents to support God's mission through His church in this area. It is important to recognise the strong commitment and energetic abilities of our two Wardens, Ann and Alyson. I know they are very well respected generally both in our church family as well as in the wider community. They lead a strong group of equally committed people who all play their different parts in our offering of worship to the Lord and in the service of His people.

At the end of 2021/beginning of 2022 we asked for a response to the financial challenges that were facing us in 2022, requesting one-off payments as well as participation in a 'talents initiative' to offset a potential shortfall. I am very grateful to all those who were able to make a contribution to these appeals and assure you of how important your generous giving has been. Without these donations we would have been facing even greater financial challenges in this year and in the year ahead.

We were very pleased to see the official launch of the new 'Friends of Pulborough Parish Church' in December with an inaugural fundraising event following soon after. The 'Friends' will be focusing on drawing in support for maintaining our beautiful historic building, while the regular congregation can focus on the ministry and mission of the local church here in Pulborough and across our household of faith throughout Sussex.

As we move through 2023 my prayer is that we will all see what great potential there is here in Pulborough for the church to have an even greater presence in our village, serving more people and offering more opportunities to engage with the saving message of Jesus Christ. When we have captured something of this vision, let us hope that God will move each one of us to respond enthusiastically in providing the resources we need to fulfil this potential.

May God richly bless us in the apostolic adventure He calls us to embark upon in the coming months and years.

With my love and prayers,

Fr Paul.

## **Canon Paul Seaman**

### **Annual Report for calendar year 2022**

#### **Achievements and Performance**

##### Church Attendance

At the last Annual Parochial Church Meeting the Electoral Roll Officer, Antoinette Hayes, reported that 2 members of the congregation had joined the Church Electoral Roll and that 2 had left. There were now 147 people recorded on the Roll. 113 were resident in the Parish and 34 outside.

2022 represents the first year where the church building was open for services since the pandemic of 2019/20. On a usual Sunday in 2022, there were 'on average', 59 people in the congregation. It should be stated that throughout that year the Sunday average steadily increased throughout that time. At the start it should be appreciated that parishioners were uncertain, a little wary and fearful about returning in numbers to sit together. However, as the year progressed these factors were being understood and worked through and numbers increased.

In the course of the year there were 2 weddings, 8 baptisms and 13 funeral services held in church. Three funeral services were held at crematoria and there were 14 burials of ashes.

The PCC met seven times in church. The Standing Committee met eight times, with two of these meetings by Zoom.

We are so grateful to all the volunteers who help in so many ways, as described by the churchwardens in the following pages. It is very much appreciated.

#### **Churchwardens Report**

We are pleased to report that no major problems were experienced during the year and no major work has been undertaken.

Working parties on the first Saturday each month concentrated on the churchyard, paths and drain gullies together with various maintenance and cleaning activities inside the church. We are grateful for all those volunteers who support the working parties and keep the church and churchyard so well looked after. Thanks to the generosity of Pauline Adsett and Graham Allfrey we are very grateful for the delicious refreshments at the end of each session. Particular thanks are due to Richard Cromwell who regularly takes a car load of rubbish which is too bulky to bin to the tip, also to our rota of 'Bin Operatives' who put the relevant bins out for the weekly collection throughout the year.

Minor damage to the shed doors, apparently due to an attempted break-in, were repaired. New notices that no machinery is kept inside were fixed thereon.

The contractor kept the grass cut throughout the year. This costs some £9,000 each year and we were grateful to the Parish Council for a grant towards this cost. We receive many compliments on the appearance of the churchyard from visitors and family members attending graves.

The newly procured defibrillator was commissioned in February and is situated on the southern outside wall of the North Porch.

Annual servicing of the personal alarm, CCTV, portable electrical apparatus, clock, bells, boiler and fire extinguishers was carried out as normal.

Additional draughtproofing has been fitted on the external doors, the heating thermostat adjusted and use of the floodlighting curtailed in a bid to reduce our energy use.

Following extreme rainfall in the Autumn water was found to have penetrated the tower roof. It appears that this was the result of wind blowing rain under the tiles. Following investigation adjustments have been made and additional sealant applied to prevent any repeat. A special thanks go to St Mary's Bellringers whose commitment to Sunday ringing, weddings and special occasions is much appreciated.

There are a number of activities that sometimes go unnoticed at the church, such as the Church Flower Arrangers, giving us beautiful flower arrangements on a weekly basis together with special displays at Easter, Harvest and Christmas. St Mary's choir who support our worship so wonderfully week by week and with special services. Then we have the Holy Dusters together with Chris Rule, keeping the church and church toilet clean and tidy on a weekly basis. The sidespeople who welcome you and visitors as you arrive at church. The Coffee Rota members who are there with welcoming refreshments after the service.

As Churchwardens we are so grateful for all the support that is given to enable the smooth running of our church. Thank you.

**Alyson Heath and Ann Kaiser**

**Safeguarding Report for 2022**

**Alyson Heath, Lead Recruiter**

**Austen Hindman, Safeguarding Officer**  
**Deanery Synod Report for 2022**

Alyson Heath, Rob Aylott and Susan Scholefield are your lay Parish Deanery Synod representatives. Their role is to: represent the views of our Parish within the Deanery; and to refer to the PCC information that is provided by the Deanery and news from other Deanery parishes.

Below is an overview of our Synod meetings in 2022 with a focus generally on the main speaker's talks.

### **25 January meeting at St Peter and St Paul, Ashington**

Revd Canon Kathryn Windslow introduced the debate on 'Living in Love and Faith' (LLF) which explored how do we understand and discern God's will? Should the Church of England (C of E) change its understanding of marriage to include same-sex relationships? How can the Church engage with the LGBTQ+ community? What does our sexuality teach us about what it means to be made in the image of God?

This Synod's feedback was then to be forwarded to the General Synod for debate.

Two motions had been submitted – the first motion was presented by Revd James di Castiglione with two members of the Chanctonbury churches who represented the ideas and concerns of different age groups. The motion and those who presented saw the issues to be fully bounded by a plain reading of Holy Scripture as supported by Article 20 of the 39 Articles which were adopted by the C of E in 1571 and as such saw just two vocations of singleness and Christian marriage between a man and a woman.

A vote taken on the first motion showed 6 for the motion and 20 against and no abstentions.

The second motion on LLF was then presented by Rob Aylott which represented the views of himself and Brian Hanson.

The motion represented three distinct thoughts and was delivered in three parts.

The first part introduced the motion and supported the LLF Motion that was to be the basis of the Chichester Diocesan submission to the National Church and was for discussion at the next Diocesan Synod in the light of the voting at this and other Deanery Synods.

The second motion endorsed the church's traditional teaching regarding marriage in which marriage was a God given supported and celebrated institution for bringing together a man and woman for the lifetime support of and caring for each other and the nurturing of children as the next generation.

Parts B and C of the second motion recognized God's love of all people and the need of people for companionship and commitment to each other as demonstrated in a civil marriage or partnership or a standing relationship not recognized by legislation.

The third part stated that the Church should support and celebrate all civil marriages as a relationship with a blessing endorsed by the giving of God's grace to the parties – the blessing would be at the discretion of the incumbent.

The vote on the second motion showed 5 for the motion and 16 against and 4 abstentions.

Revd Canon Kathryn Windslow advised that the motions and the related votes would be passed to the Diocese for inclusion in their thinking.

## **22 June meeting at St Peter and St Paul, Ashington**

Billy Jo O'Leary introduced herself as the lead for the South East area of the 'Home for Good' organization and an experienced care provider while also being a licensed lay minister and being elected to General Synod.

Billy Jo then went on to talk passionately about the work of the charity 'Home for Good' by first talking about her own childhood background of broken family and was placed into various care situations where the local gang became her real 'family' and she then finished up in prison at the age of 20.

In prison she went to church, only because it was 90 minutes out of her cell but she got the Christian message.

The work of the charity was to find or develop good Christian foster homes for the 100,000 children in care and help prospective foster parents find the right child and then help the late teenagers to move on to supported lodgings after the 'cliff' when the financial and social support drops off.

In West Sussex, at this time, there were 891 children in their care – this was over 10% more than before the covid lockdown.

She asked us to think how we could help 'Home for Good' find prospective foster parents in our area who could find the joy of transforming the life of a child.

## **9 November meeting at St Mary's West Chilton**

Revd Canon Kathryn Windslow, the retiring Rural Dean, paid tribute to the late Guy Leonard who had been Lay Chair of the Synod for many years. Canon Kathryn said how much she had appreciated Guy's support and guidance to her in her role as Rural Dean and his understanding of the workings of Church House from his tireless work on various committees and in particular his work with the property department in managing the Diocese's property portfolio.

The Revd James di Castiglione then gave an appreciation of the work of the Revd Kathryn Windslow, the retiring Rural Dean, for all the work she had done during her tenure with the lockdown and a long period when the Deanery was reduced to two full-time clergy.

Bishop Martin then led the Synod in a Eucharist, which he then followed with some recollections of the recent Lambeth Conference of the worldwide Anglican Communion at Canterbury. He noted that sadly some members of the Communion chose not to attend because of the agenda on gender and sexuality which he said was a painful and difficult issue, in that he saw the Communion as a family with all its strengths and problems.

The Bishop then invited questions which focused on the Conference's outcomes on climate change and relationships.

On the question of relationships between the provinces the Bishop said that our legal structures give us the boundaries and customs that we sign up to.

The Laity then elected a new Lay Chair and Brian Hanson was elected.

John Edwards, the interim Treasurer, reviewed the end-of-year accounts.

Fr Paul Seaman noted that John Edwards had agreed to stand as Deanery Treasurer until 2024.

*Any questions on these talks or related Deanery matters should be addressed to your representatives.*

**Rob Aylott**

## **PCC Financial Review for 2022**

In 2022 we made a £5,500 loss on unrestricted income which was because our income was down, and our expenditure was up in a few specific areas and because we increased our Parish Share contributions by £3,000.

The special donations and talents campaigns raised £10,125 which paid the £6,500 Diocesan loan repayment and offset the increase in gas and electricity charges for the Church building.

Despite this we have agreed to pay 86% of our Diocesan Parish Share which means we need to pay an additional £2,500 in 2023. This is the figure requested by the Diocesan Treasurer.

In order to do this, we have withdrawn £25,000 from our Endowment Investments in order to balance our budget for 2023.

In 2022 the cost of maintaining the Churchyard was £750 more than the income received from the Endowment set up from the Frost Legacy.

In summary, we need to continue and strengthen our efforts to increase our regular giving and we need to look for other initiatives to increase our regular income.

Only then will we be able to get back to paying 100% of our Diocesan Parish Share.

## **Reserves Policy**

It is PCC policy to maintain a balance on the general unrestricted funds which equates to approximately three months of unrestricted payments as a contingency against unforeseen situations.

The PCC has Endowment Investments currently valued at £101,000 of which in the region of £35,000 can be used for approved Church Projects if required.

It is PCC policy to invest temporarily surplus funds with the CBF Church of England deposit fund.

**Brian Hunter, Treasurer**

**Approved** by the PCC and signed on their behalf by

The Rector, The Reverend Canon Paul Seaman:

P R SEAMAN

Date: 23 April 2023

Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137								
STATEMENT OF FINANCIAL ACTIVITIES								
For the YEAR ENDED 31st DECEMBER 2022								
				Unrestricted	Restricted	Endowment	TOTAL	TOTAL
			Notes	Funds	Funds	Funds	FUNDS	FUNDS
				£	£	£	2022	2021
							£	£
<b>Incoming resources</b>								
Donations & Legacies				71,363.69	5,136.71	0.00	<b>76,500.40</b>	77,944.55
Other Trading Activities				7,312.42	0.00	0.00	<b>7,312.42</b>	6,020.50
Investment Income				28,967.69	8,591.64	0.00	<b>37,559.33</b>	12,900.04
Charitable Activities				12,033.00	0.00	0.00	<b>12,033.00</b>	8,689.00
Other Receipts				0.00	0.00	0.00	<b>0.00</b>	0.00
From Friends of St. Mary				0.00	0.00	0.00	<b>0.00</b>	0.00
<b>Total income</b>			2	<b>119,676.80</b>	<b>13,728.35</b>	<b>0.00</b>	<b>133,405.15</b>	105,554.09
<b>Resources expended</b>								
Raising Funds				157.40	0.00	0.00	<b>157.40</b>	239.77
Other trading activities				0.00	0.00	0.00	<b>0.00</b>	0.00
Charitable activities				103,529.67	14,196.97	0.00	<b>117,726.64</b>	109,011.91
<b>Total resources expended</b>			3	<b>103,687.07</b>	<b>14,196.97</b>	<b>0.00</b>	<b>117,884.04</b>	109,251.68
<b>Net incoming/ (outgoing) resources before transfers</b>				15,989.73	(468.62)	0.00	<b>15,521.11</b>	(3,697.59)
Gross transfers between funds				1,921.66	20,093.74		<b>22,015.40</b>	46.42
<b>Net incoming/ (outgoing) resources before other recognised gains/ losses</b>				17,911.39	19,625.12	0.00	<b>37,536.51</b>	(3,744.01)
Gains/(losses) on revaluation of fixed assets and investments				(672.64)	0.00	(64,249.92)	<b>(64,922.56)</b>	42,887.67
Gains/(losses) on disposal of investment assets							<b>0.00</b>	0.00
<b>Net movement in funds</b>				<b>17,238.75</b>	<b>19,625.12</b>	<b>(64,249.92)</b>	<b>(27,386.05)</b>	39,143.66
Total funds brought forward at 1st January 2022								
As originally stated				32,591.01	(10,163.66)	337,379.95	<b>359,807.30</b>	320,663.64
<b>Total funds carried forward at 31st December 2022</b>				<b>49,829.76</b>	<b>9,461.46</b>	<b>273,130.03</b>	<b>332,421.25</b>	359,807.30

<b>Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137</b>				
<b>BALANCE SHEET AT 31st DECEMBER 2022</b>				
	Notes	2022		2021
		£		£
<b>Fixed assets</b>				
Tangible fixed assets		<b>0.00</b>		0.00
Investments		<b>278,171.41</b>		343,093.97
<b>Total fixed assets</b>	8	<b>278,171.41</b>		<b>343,093.97</b>
<b>Current Assets</b>				
Debtors		<b>3,624.80</b>		3,146.87
Short term deposits		<b>2,773.87</b>		2,749.00
Cash at bank and in hand	14	<b>50,661.17</b>		30,512.46
		<b>57,059.84</b>		36,408.33
<b>Current Liabilities</b>			0.00	0.00
Creditors: amounts falling due within one year		<b>(2,810.00)</b>		(13,195.00)
<b>Net current assets</b>		<b>54,249.84</b>		23,213.33
<b>Total assets less current liabilities</b>		<b>332,421.25</b>		<b>366,307.30</b>
Creditors: amounts falling due after one year	12	<b>0.00</b>		(6,500.00)
<b>NET ASSETS</b>		<b>332,421.25</b>		<b>359,807.30</b>
<b>Funds</b>				
<b>Endowment funds</b>		<b>273,130.03</b>		337,379.95
<b>Restricted funds</b>		<b>9,461.46</b>		(10,164)
<b>Unrestricted funds</b>		<b>49,829.76</b>		32,591.01
		<b>332,421.25</b>		<b>359,807.30</b>
This Annual Financial Report, for the year ended 31st December 2022, including the notes following, was Approved by the Parochial Church Council on 23rd April 2023 and signed on its behalf				
<b>Chairman</b>				
The accompanying notes form a part of these financial statements.				

Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137					
NOTES TO THE FINANCIAL STATEMENTS (continued)					
For the YEAR ENDED 31st DECEMBER 2022					
<b>2 Incoming resources</b>					
	Unrestricted	Restricted	Endowment	TOTAL	TOTAL
	Funds	Funds	Funds	FUNDS	FUNDS
	£	£	£	2022	2021
				£	£
<b>a Donations and Legacies</b>					
Planned giving	37,461.62			<b>37,461.62</b>	39,200.66
Collections at all services	9,974.31	4,921.71		<b>14,896.02</b>	11,708.46
Sundry donations and appeals	9,919.38	215.00		<b>10,134.38</b>	13,550.08
Income tax recoverable	13,619.68			<b>13,619.68</b>	12,674.84
VAT recoverable	388.70			<b>388.70</b>	310.51
Grants (Parish Council)	0.00			<b>0.00</b>	500.00
Church Lettings	0.00			<b>0.00</b>	0.00
Rectory Maintenance	0.00			<b>0.00</b>	0.00
Legacies	0.00			<b>0.00</b>	0.00
	<b>71,363.69</b>	<b>5,136.71</b>	<b>0.00</b>	<b>76,500.40</b>	77,944.55
<b>b Other Trading Activities</b>					
Concerts	0.00	0.00		<b>0.00</b>	0.00
Parish magazine	6,478.07			<b>6,478.07</b>	5,512.00
Bookstall / Refreshment Sales	834.35			<b>834.35</b>	508.50
	<b>7,312.42</b>	<b>0.00</b>	<b>0.00</b>	<b>7,312.42</b>	6,020.50
<b>c Investment income</b>					
Endowment Release of Funds	25,000.00	0.00		<b>25,000.00</b>	0.00
Dividends and interest	3,967.69	8,591.64		<b>12,559.33</b>	12,900.04
	<b>28,967.69</b>	<b>8,591.64</b>	<b>0.00</b>	<b>37,559.33</b>	12,900.04
<b>d Charitable Activities</b>					
Fees from Weddings & Funerals	12,033.00			<b>12,033.00</b>	8,689.00
	<b>12,033.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,033.00</b>	8,689.00
<b>e Other Receipts</b>					
Insurance Claim	0.00	0.00		<b>0.00</b>	0.00
Friends	0.00	0.00		<b>0.00</b>	0.00
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	0.00
<b>Total received on all funds</b>	<b>119,676.80</b>	<b>13,728.35</b>	<b>0.00</b>	<b>133,405.15</b>	105,554.09

Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137						
<b>NOTES TO THE FINANCIAL STATEMENTS (continued)</b>						
<b>For the YEAR ENDED 31st DECEMBER 2022</b>						
<b>3 Resources expended</b>						
	Unrestricted	Restricted	Endowment	TOTAL	TOTAL	
	Funds	Funds	Funds	FUNDS	FUNDS	Notes
	£	£	£	2022	2021	
				£	£	
<b>a Raising Funds</b>						
Special Appeals Costs				0.00	0.00	
Cost of weekly envelopes	157.40			157.40	239.77	
	<b>157.40</b>	<b>0.00</b>	<b>0.00</b>	<b>157.40</b>	<b>239.77</b>	
<b>b Other trading activities</b>						
Bookstall	0.00			0.00	0.00	
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>c Charitable activities</b>						
			0.00	0.00		
	0.00	4,417.65	0.00	4,417.65	0.00	4
<i>Ministry costs:</i>						
Diocesan parish contribution	63,268.00			63,268.00	60,255.00	
Church Insurance (Ecclesiastical)	3,381.02			3,381.02	3,286.52	
Rectors Living expenses	1,200.00			1,200.00	1,200.00	
Rectors & Churchwardens expenses	60.49			60.49	0.00	
Upkeep of Rectory	4,778.20			4,778.20	4,826.46	
Other costs	157.00			157.00	0.00	
<i>Staff</i>	3,000.00	0.00	0.00	3,000.00	3,000.00	5
<i>Church running expenses</i>						
Utilities etc	6,804.03			6,804.03	5,968.10	
Administration costs	2,054.01			2,054.01	1,399.51	
Parish Secretary's Honorarium	1,300.00			1,300.00	1,250.00	
Photocopies	554.29			554.29	602.34	
Flower Ladies	903.53			903.53	400.00	
Organ Maintenance		1,358.06		1,358.06	1,081.41	
Church maintenance	1,143.16	0.00		1,143.16	6,279.70	
Light & Sound		0.00		0.00	0.00	
Church Fabric (Statues & Altar etc)		0.00		0.00	0.00	
<i>Upkeep of services</i>						
Sanctuary & Services	1,348.99	0.00		1,348.99	1,171.76	
Organist & Choir costs	0.00			0.00	0.00	
Upkeep of churchyard	0.00	8,421.26		8,421.26	7,650.00	
Church Lettings		0.00		0.00	0.00	
Special appeals payments	0.00	0.00		0.00	1,500.00	
Concert payments	0.00	0.00		0.00	0.00	
Parish magazine	3,140.95			3,140.95	3,413.24	
Sunday school & Youth group costs	0.00			0.00	0.00	
Weddings & Funeral costs	3,936.00			3,936.00	2,742.40	
Mission Giving	0.00			0.00	0.00	
Diocesan Loan Repayment	6,500.00			6,500.00	0.00	
<i>Governance</i>	0.00	0.00	0.00	0.00	0.00	6
<b>Total Charitable Activities</b>	<b>103,529.67</b>	<b>14,196.97</b>	<b>0.00</b>	<b>117,726.64</b>	<b>106,026.44</b>	
<b>Total resources expended</b>	<b>103,687.07</b>	<b>14,196.97</b>	<b>0.00</b>	<b>117,884.04</b>	<b>106,266.21</b>	

Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the YEAR ENDED 31st DECEMBER 2022**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	<b>TOTAL FUNDS 2022 £</b>	TOTAL FUNDS 2021 £
<b>4 Missionary and charitable giving:</b>					
<i>Overseas:</i>					
Sumatra		0.00		<b>0.00</b>	255.00
Water Aid				<b>0.00</b>	0.00
Christian Aid		391.00		<b>391.00</b>	375.00
<i>Home:</i>					
St Mary's School Governors				<b>0.00</b>	0.00
School Leavers Bibles		671.52		<b>671.52</b>	741.47
FSW		2,046.60		<b>2,046.60</b>	1,208.00
ACTS 435				<b>0.00</b>	0.00
Turning Tides				<b>0.00</b>	0.00
Childrens Society				<b>0.00</b>	0.00
Mission to Seafarers		164.00	0.00	<b>164.00</b>	200.00
Mission to Seafarers				<b>0.00</b>	0.00
Poppy Appeal		243.00		<b>243.00</b>	206.00
Mary How Trust		503.53		<b>503.53</b>	0.00
Chichester Hospital				<b>0.00</b>	0.00
Historic Churches				<b>0.00</b>	0.00
SUMUP machine		398.00		<b>398.00</b>	0.00
<i>Total Missionary and charitable giving:</i>	<b>0.00</b>	<b>4,417.65</b>	<b>0.00</b>	<b>4,417.65</b>	2,985.47
<b>5 Staff costs</b>					
<b>a Organist Salary</b>	3,000.00			<b>3,000.00</b>	3,000.00
<i>Social Security costs</i>	0.00			<b>0.00</b>	0.00
	<b>3,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,000.00</b>	3,000.00
None					
<b>b Payments to PCC members</b>					
<i>During the year the PCC paid an Honorarium of £1,300 to Mrs A.M. Kaiser for her duties as Parish Secretary.</i>					
<b>6 Governance costs</b>				<b>2022</b>	2021
Independent examination fee				<b>0</b>	0
Cost of annual accounts				<b>0</b>	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	0
<b>7 Analysis of transfers between funds</b>				<b>2021</b>	2020
Friends Account to PCC Account				0.00	0.00
General Fund Carry Over				0.00	0.00
				<b>0.00</b>	0.00

**Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**For the YEAR ENDED 31st DECEMBER 2022**

<b>8 Fixed Assets</b>				
<b>a Tangible fixed assets</b>				
None				
<b>b Investments</b>		<b>2022</b>	2021	
Market value 1 January		343,093.97	300,206.30	
Purchases		0.00	0.00	
Revaluation of CBF trust funds		(64,249.92)	42,162.64	
Revaluation of CCLA investment account		(672.64)	725.03	
<b>Market value 31 December</b>		<b>278,171.41</b>	<b>343,093.97</b>	

<b>9 Analysis of Net assets by fund</b>				
	Unrestricted Funds	Restricted Funds	Endowment Funds	<b>Total Funds 2022</b>
	£	£	£	£
Investment fixed assets 610181001S	5,041.38		273,130.03	<b>278,171.41</b>
Current assets	44,788.38	9,461.46		<b>54,249.84</b>
	<b>49,829.76</b>	<b>9,461.46</b>	<b>273,130.03</b>	<b>332,421.25</b>
<b>10 Debtors</b>		<b>2022</b>	2021	
		£	£	
Income tax recoverable		3,500.00	3,000.00	
Giving Envelopes 2022		0.00	0.00	
Giving Envelopes 2022		124.80	0.00	
		<b>3,624.80</b>	<b>3,000.00</b>	
<b>11 Creditors:</b>		<b>2022</b>	2021	
		£	£	
2022 Q4 Fees payment		695.00	0.00	
2023 Magazine Advertising		960.00	2,425.00	
2023 Magazine Sales		225.00	270.00	
Diocesan loan		0.00	6,500.00	
2022 Appeal		0.00	4,000.00	
Grass Cutting for November		930.00	0.00	
		<b>2,810.00</b>	<b>9,195.00</b>	
<b>12 Creditors: amounts falling due after more than one year</b>				
Diocesan loan		<b>0.00</b>	6,500.00	

Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137					
NOTES TO THE FINANCIAL STATEMENTS (continued)					
For the YEAR ENDED 31st DECEMBER 2022					
13 Statement of funds					
	Bal b/ fwd 1st Jan 2022	Income	Expenditure	Transfers, other gains and losses	Bal c/ fwd 31 Dec 2022
	£	£	£	£	£
<b>Unrestricted Funds</b>					
General fund	15,058.73	0.00	0.00	25,133.92	<b>40,192.65</b>
F2000 Buildings & Projects	314.32	0.00		0.00	<b>314.32</b>
2022 Donations Appeal	4,000.00	2,846.97	(6,500.00)	(346.97)	<b>(0.00)</b>
800 Appeal	9,550.40	915.55	(1,143.16)	0.00	<b>9,322.79</b>
	<b>28,923.45</b>	<b>3,762.52</b>	<b>(7,643.16)</b>	<b>25,133.92</b>	<b>49,829.76</b>
<b>Restricted Funds</b>					
Friends	3,667.56	3,920.53	0.00	0.00	<b>7,588.09</b>
In Memorial	29.91	0.00	(29.91)		<b>0.00</b>
Organ Repair Fund	2,806.43	425.00	(1,358.06)		<b>1,873.37</b>
	<b>6,503.90</b>	<b>4,345.53</b>	<b>(1,387.97)</b>	<b>0.00</b>	<b>9,461.46</b>
<b>Endowment Funds</b>					
Chichester DBF	337,379.95	0.00	(64,249.92)	0.00	<b>273,130.03</b>
	<b>337,379.95</b>	<b>0.00</b>	<b>(64,249.92)</b>	<b>0.00</b>	<b>273,130.03</b>
<b>Total funds</b>	<b>372,807.30</b>	<b>8,108.05</b>	<b>(73,281.05)</b>	<b>25,133.92</b>	<b>332,421.25</b>
The Endowment Funds consist of monies from the sale of Church property and other individual bequests.					
14 Analysis of cash and cash equivalents					
				<b>Total Funds</b>	<i>Total Funds</i>
				<b>2022</b>	<b>2021</b>
				£	£
Cash in hand				<b>50,661.17</b>	28,616.63
Notice deposits (less than 3 months)				<b>2,773.87</b>	2,748.68
Overdraft facility repayable on demand				<b>0.00</b>	0.00
<b>Total cash and cash equivalents</b>				<b>53,435.04</b>	<b>31,365.31</b>
15 Related parties and transactions					
None					

# Independent Examiner's Report to the PCC of St Mary's Church, Pulborough for the Year Ended 31<sup>st</sup> December, 2022

## Section A

This is my report to the Parochial Church Council of St Mary's Church, Pulborough, on the annual report for the year ended 31<sup>st</sup> December 2022.

**Respective responsibilities of trustees and examiner**

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - a. to keep accounting records in accordance with section 130 of the Charities Act; and
  - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Examiner's signature

..... *SUE ETHERIDGE* .....

Examiner's name CAPITALS

..... *SUE ETHERIDGE* .....

Date

..... *4<sup>TH</sup> MARCH 2023* .....

Relevant professional qualification(s) or body  
if any

..... *CIMA* .....

Examiner's address

..... *CORSLEY, MELTON DRIVE, STURRINGTON* .....















**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF PULBOROUGH**

England & Wales - Charity number 1132137

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# Accounts

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**Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137**

**STATEMENT OF FINANCIAL ACTIVITIES  
For the YEAR ENDED 31st DECEMBER 2021**

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	<b>TOTAL FUNDS 2021 £</b>
<b>Incoming resources</b>					
<i>Donations &amp; Legacies</i>		68,152.08	9,792.47	0.00	<b>77,944.55</b>
<i>Other Trading Activities</i>		6,020.50	0.00	0.00	<b>6,020.50</b>
<i>Investment Income</i>		4,479.97	8,420.07	0.00	<b>12,900.04</b>
<i>Charitable Activities</i>		8,689.00	0.00	0.00	<b>8,689.00</b>
<i>Other Receipts</i>		0.00	0.00	0.00	<b>0.00</b>
<i>From Friends of St. Mary</i>		0.00	0.00	0.00	<b>0.00</b>
<b>Total income</b>	2	<b>87,341.55</b>	<b>18,212.54</b>	<b>0.00</b>	<b>105,554.09</b>
<b>Resources expended</b>					
<i>Raising Funds</i>		239.77	0.00	0.00	<b>239.77</b>
<i>Other trading activities</i>		0.00	0.00	0.00	<b>0.00</b>
<i>Charitable activities</i>		91,045.03	17,966.88	0.00	<b>109,011.91</b>
<b>Total resources expended</b>	3	<b>91,284.80</b>	<b>17,966.88</b>	<b>0.00</b>	<b>109,251.68</b>
<b>Net incoming/(outgoing) resources before transfers</b>		(3,943.25)	245.66	0.00	<b>(3,697.59)</b>
<i>Gross transfers between funds</i>		1,280.65	(1,327.07)		<b>(46.42)</b>
<b>Net incoming/(outgoing) resources before other recognised gains/losses</b>		(2,662.60)	(1,081.41)	0.00	<b>(3,744.01)</b>
<i>Gains/(losses) on revaluation of fixed assets and investments</i>		725.03	0.00	42,162.64	<b>42,887.67</b>
<i>Gains/(losses) on disposal of investment assets</i>					<b>0.00</b>

**Net movement in funds**

<b>(1,937.57)</b>	<b>(1,081.41)</b>	<b>42,162.64</b>	<b>39,143.66</b>
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Total funds brought forward at 1st January 2021

As originally stated

34,528.58	(9,082.25)	295,217.31	<b>320,663.64</b>
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**Total funds carried forward at 31st December 2021**

<b>32,591.01</b>	<b>(10,163.66)</b>	<b>337,379.95</b>	<b>359,807.30</b>
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TOTAL  
FUNDS  
2020  
£

71,649.16

4,118.66

12,311.10

7,757.50

4,915.20

5,250.01

106,001.63

64.32

0.00

133,780.03

133,844.35

(27,842.72)

(17,493.22)

(45,335.94)

(617.12)

0.00

(45,953.06)

366,616.70

320,663.64

**Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137**

**BALANCE SHEET AT 31st DECEMBER 2021**

	Notes	2021
		£
<b>Fixed assets</b>		
Tangible fixed assets		<b>0.00</b>
Investments		<b>343,093.97</b>
<b>Total fixed assets</b>	<b>8</b>	<b><u>343,093.97</u></b>
<b>Current Assets</b>		
Debtors		<b>3,146.87</b>
Short term deposits		<b>2,749.00</b>
Cash at bank and in hand	14	<b><u>30,512.46</u></b>
		<b><u>36,408.33</u></b>
<b>Current Liabilities</b>		
Creditors: amounts falling due within one year	11	<b><u>(13,195.00)</u></b>
<b>Net current assets</b>		<b>23,213.33</b>
<b>Total assets less current liabilities</b>		<b><u>366,307.30</u></b>
Creditors: amounts falling due after one year	12	<b><u>(6,500.00)</u></b>
<b>NET ASSETS</b>		<b><u>359,807.30</u></b>
<b>Funds</b>		
<b>Endowment funds</b>		<b>337,379.95</b>
<b>Restricted funds</b>		<b>(10,163.66)</b>
<b>Unrestricted funds</b>		<b>32,591.01</b>
		<b><u>359,807.30</u></b>

This Annual Financial Report, for the year ended 31st December 2021, including the notes following, Approved by the Parochial Church Council on 1st May 2022 and signed on its behalf

**Chairman**

The accompanying notes form a part of these financial statements.

2020

£

0.00

300,206.30

300,206.30

4,442.03

2,748.68

28,616.63

35,807.34

(8,850.00)

26,957.34

327,163.64

(6,500.00)

320,663.64

295,217.31

(9,082)

34,528.58

320,663.64

was

**Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**For the YEAR ENDED 31st DECEMBER 2021**

**2 Incoming resources**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £
<b>a</b> <i>Donations and Legacies</i>			
Planned giving	39,200.66		
Collections at all services	6,915.99	4,792.47	
Sundry donations and appeals	8,550.08	5,000.00	
Income tax recoverable	12,674.84		
VAT recoverable	310.51		
Grants (Parish Council)	500.00		
Church Lettings	0.00		
Rectory Maintenance	0.00		
Legacies	0.00		
	<b>68,152.08</b>	<b>9,792.47</b>	<b>0.00</b>
<b>b</b> <i>Other Trading Activities</i>			
Concerts	0.00	0.00	
Parish magazine	5,512.00		
Bookstall / Refreshment Sales	508.50		
	<b>6,020.50</b>	<b>0.00</b>	<b>0.00</b>
<b>c</b> <i>Investment income</i>			
Dividends and interest	4,479.97	8,420.07	
	<b>4,479.97</b>	<b>8,420.07</b>	<b>0.00</b>
<b>d</b> <i>Charitable Activities</i>			
Fees from Weddings & Funerals	8,689.00		
	<b>8,689.00</b>	<b>0.00</b>	<b>0.00</b>
<b>e</b> <i>Other Receipts</i>			
Insurance Claim	0.00	0.00	
Friends	0.00	0.00	
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total received on all funds</b>	<b>87,341.55</b>	<b>18,212.54</b>	<b>0.00</b>

<b>TOTAL FUNDS 2021 £</b>	<b>TOTAL FUNDS 2020 £</b>
<b>39,200.66</b>	38,104.16
<b>11,708.46</b>	7,129.22
<b>13,550.08</b>	9,984.01
<b>12,674.84</b>	10,588.51
<b>310.51</b>	5,343.26
<b>500.00</b>	500.00
<b>0.00</b>	0.00
<b>0.00</b>	0.00
<b>0.00</b>	0.00
<b>77,944.55</b>	71,649.16
<b>0.00</b>	0.00
<b>5,512.00</b>	3,867.05
<b>508.50</b>	251.61
<b>6,020.50</b>	4,118.66
<b>12,900.04</b>	12,311.10
<b>12,900.04</b>	12,311.10
<b>8,689.00</b>	7,757.50
<b>8,689.00</b>	7,757.50
<b>0.00</b>	4,915.20
<b>0.00</b>	5,250.01
<b>0.00</b>	10,165.21
<b>105,554.09</b>	106,001.63

**Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**For the YEAR ENDED 31st DECEMBER 2021**

**3 Resources expended**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £
<b>a Raising Funds</b>			
Special Appeals Costs			
Cost of weekly envelopes	239.77		
	<b>239.77</b>	<b>0.00</b>	<b>0.00</b>
<b>b Other trading activities</b>			
Bookstall	0.00		
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>c Charitable activities</b>			
<i>Missionary and Charitable giving</i>	0.00	2,985.47	0.00
<i>Ministry costs:</i>			
Diocesan parish contribution	60,255.00		
Church Insurance (Ecclesiastical)	3,286.52		
Rectors Living expenses	1,200.00		
Rectors & Churchwardens expenses	0.00		
Upkeep of Rectory	4,826.46		
Other clergy costs	0.00		
<i>Staff</i>	3,000.00	0.00	0.00
<i>Church running expenses</i>			
Utilities etc	5,968.10		
Administration costs	1,399.51		
Parish Secretary's Honorarium	1,250.00		
Photocopies	602.34		
Flower Ladies	400.00		
Organ Maintenance		1,081.41	
Church maintenance	1,279.70	5,000.00	
Light & Sound		0.00	
Church Fabric (Statues & Altar etc)		0.00	
<i>Upkeep of services</i>			
Sanctuary & Services	1,171.76	0.00	
Organist & Choir costs	0.00		
Upkeep of churchyard	0.00	7,650.00	
Church Lettings		0.00	
Special appeals payments	250.00	1,250.00	
Concert payments	0.00	0.00	
Parish magazine	3,413.24		
Sunday school & Youth group costs	0.00		
Weddings & Funeral costs	2,742.40		
Mission Giving	0.00		
<i>Governance</i>	0.00	0.00	0.00
<b>Total Charitable Activities</b>	<b>91,045.03</b>	<b>17,966.88</b>	<b>0.00</b>

**Total resources expended**

**91,284.80 17,966.88 0.00**

<b>TOTAL FUNDS 2021 £</b>	<b>TOTAL FUNDS 2020 £</b>
<b>0.00</b>	0.00
<b>239.77</b>	64.32
<b>239.77</b>	64.32
<b>0.00</b>	0.00
<b>0.00</b>	0.00
<b>2,985.47</b>	1,700.01
<b>60,255.00</b>	57,182.00
<b>3,286.52</b>	3,120.00
<b>1,200.00</b>	1,200.00
<b>0.00</b>	43.08
<b>4,826.46</b>	4,549.10
<b>0.00</b>	0.00
<b>3,000.00</b>	3,155.00
<b>5,968.10</b>	5,373.82
<b>1,399.51</b>	1,274.35
<b>1,250.00</b>	1,250.00
<b>602.34</b>	530.51
<b>400.00</b>	400.00
<b>1,081.41</b>	25,026.78
<b>6,279.70</b>	11,389.16
<b>0.00</b>	2,793.70
<b>0.00</b>	0.00
<b>1,171.76</b>	993.28
<b>0.00</b>	0.00
<b>7,650.00</b>	7,971.00
<b>0.00</b>	0.00
<b>1,500.00</b>	0.00
<b>0.00</b>	0.00
<b>3,413.24</b>	3,006.24
<b>0.00</b>	0.00
<b>2,742.40</b>	2,822.00
<b>0.00</b>	0.00
<b>0.00</b>	0.00
<b>109,011.91</b>	<b>133,780.03</b>

**109,251.68** 133,844.35

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the YEAR ENDED 31st DECEMBER 2021**

	Unrestricted Funds £	Restricted Funds £
<b>4 Missionary and charitable giving:</b>		
<i>Overseas:</i>		
Sumatra		255.00
Water Aid		
Christian Aid		375.00
<i>Home:</i>		
St Mary's School Governors		
School Leavers Bibles		741.47
FSW		1,208.00
ACTS 435		
Turning Tides		
Childrens Society		
Mission to Seafarers		200.00
Splash		
Poppy Appeal		206.00
Mary How Trust		
Chichester Hospital		
Historic Churches		
800 Appeal		
Horsham Matters		
<i>Total Missionary and charitable giving:</i>	<u><u>0.00</u></u>	<u><u>2,985.47</u></u>
 <b>5 Staff costs</b>		
<i>a Organist Salary</i>	3,000.00	
<i>Social Security costs</i>		
	<u><u>3,000.00</u></u>	<u><u>0.00</u></u>
None		
 <b>b Payments to PCC members</b>		
<i>During the year the PCC paid an Honorarium of £1,250 to Mrs A.M. Kaiser for</i>		
 <b>6 Governance costs</b>		
Independent examination fee		
Cost of annual accounts		
	<u><u>0</u></u>	<u><u>0</u></u>
 <b>7 Analysis of transfers between funds</b>		
Friends Account to PCC Account		
General Fund Carry Over		

Endowment Funds £	<b>TOTAL FUNDS 2021 £</b>	TOTAL FUNDS 2020 £
	<b>255.00</b>	0.00
	<b>0.00</b>	40.00
	<b>375.00</b>	0.00
	<b>0.00</b>	0.00
	<b>741.47</b>	587.51
	<b>1,208.00</b>	745.00
	<b>0.00</b>	0.00
	<b>0.00</b>	250.00
	<b>0.00</b>	0.00
	<b>200.00</b>	77.50
	<b>0.00</b>	0.00
	<b>206.00</b>	0.00
	<b>0.00</b>	0.00
	<b>0.00</b>	0.00
	<b>0.00</b>	0.00
	<b>0.00</b>	0.00
	<b>0.00</b>	0.00
<b>0.00</b>	<b>2,985.47</b>	1,700.01
	<b>3,000.00</b>	3,155.00
	<b>0.00</b>	0.00
<b>0.00</b>	<b>3,000.00</b>	3,155.00

*her duties as Parish Secretary.*

	<b>2021</b>	2020
	<b>0</b>	0
	<b>0</b>	0
<b>0</b>	<b>0</b>	0
	<b>2021</b>	2020
	0.00	4,500.00
	0.00	0.00

**Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the YEAR ENDED 31st DECEMBER 2021**

**8 Fixed Assets**

**a Tangible fixed assets**

None

**b Investments**

	<b>2021</b>	2020
Market value 1 January	300,206.30	300,823.42
Purchases	0.00	0.00
Revaluation of CBF trust funds	42,162.64	(928.85)
Revaluation of CCLA investment account	725.03	311.73
<b>Market value 31 December</b>	<b><u>343,093.97</u></b>	<b><u>300,206.30</u></b>

**Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
For the YEAR ENDED 31st DECEMBER 2021**

**9 Analysis of Net assets by fund**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £
Investment fixed assets 6101810015	5,714.02		337,379.95
Current assets	33,571.99	2,836.34	
Current liabilities	(6,695.00)	(6,500.00)	
Liabilities due after one year		(6,500.00)	
	<b>32,591.01</b>	<b>(10,163.66)</b>	<b>337,379.95</b>

**10 Debtors**

	<b>2021</b> £	2020 £
Income tax recoverable	3,000.00	3,250.00
Giving Envelopes 2022	66.87	151.63
Copier rental Q1/2022	0.00	584.40
Cook Books paid for in 2022	0.00	232.00
Walking books paid for in 2022	80.00	224.00
	<b>3,146.87</b>	<b>4,442.03</b>

**11 Creditors:**

	<b>2021</b> £	2020 £
2022 Magazine Sales	270.00	0.00
2022 Magazine Advertising	2,425.00	2,350.00
Diocesan loan	6,500.00	6,500.00
2022 Appeal	4,000.00	0.00
	<b>13,195.00</b>	<b>8,850.00</b>

**12 Creditors: amounts falling due after more than one year**

Diocesan loan	<b>6,500.00</b>	13,000.00
---------------	-----------------	-----------

<b>Total Funds</b>	
<b>2021</b>	<b>2020</b>
<b>£</b>	
<b>343,093.97</b>	300,206.30
<b>36,408.33</b>	35,807.34
<b>(13,195.00)</b>	(8,850.00)
<b>(6,500.00)</b>	(6,500.00)
<b><u>359,807.30</u></b>	<b><u>320,663.64</u></b>

**Parochial Church Council of St Mary Pulborough - Registered Charity No. 1**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the YEAR ENDED 31st DECEMBER 2021**

**13 Statement of funds**

	<b>Bal b/fwd 1st Jan 2021</b>	<b>Income</b>	<b>Expenditure</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted Funds</b>			
General fund	23,862.30	0.00	0.00
F2000 Buildings & Projects	314.32	0.00	
Friends	3,213.56	740.00	(286.00)
2022 Donations Appeal	0.00	4,000.00	
800 Appeal	7,138.40	7,698.00	(5,286.00)
	<b>34,528.58</b>	<b>12,438.00</b>	<b>(5,572.00)</b>
<b>Restricted Funds</b>			
Light & Sound	0.00	0.00	0.00
In Memorial	29.91	0.00	0.00
Organ Repair Fund	3,887.84	0.00	(1,081.41)
Diocesan Loan	(13,000.00)		
	<b>-9,082.25</b>	<b>0.00</b>	<b>(1,081.41)</b>
<b>Endowment Funds</b>			
Chichester DBF	295,217.31		
	<b>295,217.31</b>	<b>0.00</b>	<b>0.00</b>
<b>Total funds</b>	<b>320,663.64</b>	<b>12,438.00</b>	<b>(6,653.41)</b>

The Endowment Funds consist of monies from the sale of Church property and c

**14**

**Analysis of cash and cash equivalents**

Cash in hand  
Notice deposits (less than 3 months)  
Overdraft facility repayable on demand  
**Total cash and cash equivalents**

**15**

**Related parties and transactions**

None

132137

<b>Transfers, other gains and losses</b>	<b>Bal c/fwd 31 Dec 2021</b>
<b>£</b>	<b>£</b>
(8,803.57)	<b>15,058.73</b>
0.00	<b>314.32</b>
0.00	<b>3,667.56</b>
	<b>4,000.00</b>
0.00	<b>9,550.40</b>
<b>(8,803.57)</b>	<b>32,591.01</b>

	<b>0.00</b>
	<b>29.91</b>
	<b>2,806.43</b>
	<b>(13,000.00)</b>
<b>0.00</b>	<b>(10,163.66)</b>

42,162.64	<b>337,379.95</b>
<b>42,162.64</b>	<b>337,379.95</b>
<b>33,359.07</b>	<b>359,807.30</b>

other individual bequests.

<b>Total Funds 2021</b>	<i>Total Funds 2020</i>
<b>£</b>	<i>£</i>
<b>30,512.46</b>	28,616.63
<b>2,749.00</b>	2,748.68
<b>0.00</b>	0.00
<b>33,261.46</b>	<i>31,365.31</i>

## Income

Admin Income  
    Photocopying  
    Service sheet donations  
    Admin Income - Other  
Total Admin Income  
Bank interest  
CCLA Deposit interest  
Church Lettings  
Church Maintenance income  
    Carboy  
    800 Appeal  
    Non-GA  
Total Church Maintenance Income  
Churchyard Maintenance Income  
    GA  
    Non-GA  
    Frost Legacy Income  
Total Churchyard Maintenance Income  
Collections cash  
    Baptisms  
    Funerals  
    Special Appeals - gift aided  
    Special Appeals - non gift aid  
    Weddings  
    Wreath Workshop  
    Collections cash/card - Other  
Total Collections cash  
Collections white envelopes  
Concert-Receipts  
    Concert receipts GA  
    Concert receipts non GA  
Total Concert-Receipts  
Donations IN  
    Gift Aided  
    Legacies  
    Non-GA + Funerals  
    Acts 435 + Organ  
Total Donations IN  
2022 Appeal Donations  
Endowment income  
Eritrea IN  
    Gift aided  
    Non gift aided  
    Tax Recovered  
Total Eritrea IN

Income Tax recovered  
Income Tax to be recovered  
Total Income tax  
Loan from Diocese  
  
Friends Transfer  
Light & Sound Income  
    Gift Aided  
    Non GA  
Total Light & Sound Income  
Magazine Advertising  
Magazine Sales  
Parish Council Grant  
Planned Giving  
    CAF  
    Weekly envelopes  
    Parish Giving Scheme  
    Standing orders  
Total Planned Giving  
Receipts  
    Books, crosses, candles etc  
    Organ monies  
    Other  
Total Receipts  
Refreshment Sales Dairy Bar  
Refreshment sales Coffee & Events  
Wedding/Funeral Fees  
Talents  
Rectory Maintenance  
Funeral Donations  
Targetted Income  
Carry Over from 2012  
Insurance Payment  
VAT recovered

**Total Income**

**Expenses**

Administration expenses  
    Gift Aid envelopes  
    Printing and Stationery costs  
    Photocopies  
    Administration expenses - Other  
Total Administration expenses  
Choir expenses  
Church Maintenance  
Church Utilities Expenses  
Churchyard Maintenance  
Clergy - relief salaries  
Concert Payments  
Donations Out Planned

Donations Out Targetted  
Eritrea Out  
Flower ladies  
Organist Salary  
Organist - fees  
Organ Expenses  
Light & Sound Expenditure  
Photocopier Rental  
Outreach  
    Bible Reading Fellowship  
    Books, Crosses, Bibles etc  
    Ladybirds  
    Mission  
    Sunday School Expenses  
    Youth Group  
Total Outreach  
Parish Insurance  
Parish contribution Diocese  
Parish secretary's honorarium  
Rector's Living expenses  
Rector & Churchwardens expenses  
Rectory Council tax & Water  
Rectory maintenance costs  
Rectory office equipment  
Sanctuary & Services costs  
Special Appeals payments  
Targetted Expenses  
VAT not recovered  
Wedding/Funeral Costs  
    Bell Ringers  
    Choir  
    Diocese  
    Organist  
    Virger  
    Clergy  
Total Wedding/Funeral Costs  
Shed Expenses after Fire  
Talents Monies  
Bells Income Repaid

**Total Expenses**

Restricted	Unrestricted	
<b>01/01/19 - 31/12/19</b>		

**Income:**

	320.00	
	<b>1,015.00</b>	
	<hr/>	
	1,335.00	
	0.20	
	725.35	
	0.00	
	267.50	
5,000.00	315.00	
	4,737.12	
<hr/>	<hr/>	
5,000.00	5,319.62	

Admin Income

Total Admin Income  
Bank interest  
CCLA Deposit interest  
Church Lettings  
Church Maintenance ir

8,420.07	
<hr/>	
8,420.07	0.00

Total Church maintena  
Churchyard Maintenanc

	328.00
1,329.00	
3,463.47	

Total Churchyard Maint  
Collections cash

	805.00
	3,286.49
<hr/>	<hr/>
4,792.47	3,614.49
	<b>3,301.50</b>

3,614.49

Total Collections cash  
Collections by Card  
Collections white enve  
Collections Wreath Wo  
Concert-Receipts

<hr/>	<hr/>
0.00	0.00

<b>720.00</b>
0.00

	370.46
	0.00
<hr/>	<hr/>
0.00	1,090.46
	0.00
	3,754.42

Total Concert-Receipts  
Donations IN

<hr/>	0.00
<hr/>	0.00

Total Donations IN

	9,674.84
	3,000.00
<u>0.00</u>	<u>12,674.84</u>

<u>0.00</u>
-------------

	4,367.00
	1,145.00
	500.00
	840.00
	<b>3,614.00</b>
	19,170.58
	<b>15,576.08</b>
	<u>39,200.66</u>

51.50

<u>51.50</u>
--------------

457.00
8,689.00

	310.51
<b>18,212.54</b>	<b>87,341.55</b>
	<b><u>105,554.09</u></b>

**Expenditure:**

	239.77
	751.41
	1,243.46
	648.10
	<u>2,882.74</u>
	0.00
5,000.00	1,279.70
	5,968.10
7,650.00	

2022 Appeal Donation:  
 Endowment income  
 Gift Aid recovered  
 Gift Aid to be recovered  
 Parish Giving Gift Aid r  
 Total Gift Aid  
 VAT recovered  
 Insurance Claims  
 Light & Sound Income

Total Light & Sound Inc  
 Magazine Advertising :  
 Magazine Advertising :  
 Magazine Sales  
 Organ Donations  
 Parish Council Grant  
 Planned Giving

Total Planned Giving  
 Receipts

Total Receipts  
 Refreshment sales Cof  
 Refreshment sales Dai  
 Refreshment sales Eve  
 Talents & Extra Fundra  
 Wedding/Funeral Fees

**Total Income**

Administration expenses

Total Administration ex  
 Choir expenses  
 Church Maintenance

Total Church Maintenan  
 Church Utilities Expenses

		Church Insurance
	400.00	Churchyard Maintenance
	3,000.00	Clergy - relief salaries
1,081.41		Concert Payments
		Donations Out Planned
		Donations Out Targeted
	2,772.12	Donations Out Targeted
		Flower Ladies
		Light & Sound Expenditure
		Photocopier Rental costs
		Organ expenses
		Organist Fees
		Organist Salary
		Outreach
	<u>0.00</u>	
	3,286.52	
	60,255.00	
	1,250.00	
	1,200.00	
	0.00	
	4,592.15	Total Outreach
	0.00	Parish contribution Diocese
	234.31	Parish secretary's honorarium
	1,171.76	Rector's Living expenses
4,235.47		Rector & Churchwarden
	250.00	Rectory Council tax, Water
		Rectory maintenance costs
		Rectory Office Equipment
		Sanctuary & Services costs
		Special Appeals payments
		Targetted Expenses (Worship)
	2,478.00	Wedding/Funeral Costs
	100.00	
	110.00	
	54.40	
	<u>2,742.40</u>	
	0.00	
	0.00	
0.00		
<b>17,966.88</b>	<b>91,284.80</b>	Total Wedding/Funeral
	<b>109,251.68</b>	
4,235.47	0.00	<b>Total Expenditure</b>
17,966.88	91,284.80	
		Net Income



Restricted	Unrestricted	
01/01/21 - 31/10/21		

Photocopying		320.00	
Service sheet donations		1,015.00	
		<u>1,335.00</u>	
		0.20	
		725.35	
		0.00	
Income			
800 Appeal	5,000.00	315.00	
Cook Book		434.00	
Walking Book		1,169.00	
Carboy		267.50	
Peter Cooper		860.00	
Other		2,274.12	
Income	<u>5,000.00</u>	<u>5,319.62</u>	
Legacy Income			
Frost Legacy Income	8,420.07		
GA	0.00		
Non-GA	0.00		
Maintenance Income	<u>8,420.07</u>	<u>0.00</u>	
Baptisms		328.00	
Funerals		0.00	
Special Appeals - gift aided	1,329.00		
Special Appeals - non gift aid	3,463.47		
Weddings		0.00	
Collections cash - Other		3,118.50	
	<u>4,792.47</u>	<u>3,446.50</u>	8,238.97
		167.99	
Workshops		3,301.50	
Workshop		805.00	
Concert receipts GA			
Concert receipts non GA			
	<u>0.00</u>	<u>0.00</u>	
ACTS 435	0.00		
Non-GA		370.46	
Legacies		0.00	
GA		720.00	
Funerals		0.00	
	<u>0.00</u>	<u>1,090.46</u>	

s		4,000.00	
		3,754.42	
		5,415.77	9,674.84
d		3,000.00	
ecovered		4,259.07	
		<u>12,674.84</u>	
		310.51	
		0.00	

Gift Aided	0.00	
Non GA	<u>0.00</u>	
ome	<u>0.00</u>	
2021		4,367.00
2022		0.00
		1,145.00
	0.00	
		500.00

CAF		840.00
Standing Orders		15,576.08
Parish Giving Scheme		19,170.58
Weekly envelopes		3,614.00
		<u>39,200.66</u>

Books, crosses, candles etc		51.50
Other		0.00
		<u>51.50</u>

fee		122.00
ry Bar		0.00
nts		335.00
ising		0.00
		8,689.00

<b>18,212.54</b>	<b>91,341.55</b>
	<b>109,554.09</b>

<b>Restricted</b>	<b>Unrestricted</b>	
<b>01/01/21 - 31/10/21</b>		

es		
Gift Aid Envelopes		239.77
Hire of premises		0.00
Stationery costs		751.41
Photocopies		1,243.46
Licenses / Subscriptions		617.22
Other		30.88
spenses		<u>2,882.74</u>
		0.00
	5,000.00	1,279.70
Other		0.00
nce	<u>5,000.00</u>	<u>1,279.70</u>
ses		5,968.10

		3,286.52	
ce	7,650.00		
		0.00	
		0.00	
l		0.00	
ed		0.00	
ed (ACTS 435)	0.00		
		400.00	
iture			
its		2,772.12	
	1,081.41		
		0.00	
		3,000.00	
Bible Reading Fellowship		0.00	
Books, Crosses, Bibles etc		0.00	
Ladybirds		0.00	
Mission		0.00	
Sunday School Expenses		0.00	
Youth Group		0.00	
		<u>0.00</u>	
cesse		60,255.00	
orarium		1,250.00	
es		1,200.00	
ns expenses		0.00	
ater & Phone		4,592.15	
osts		0.00	
ent		234.31	
osts		1,171.76	
ents	4,235.47		
reath Workshop)		250.00	
;			
Bell Ringers		0.00	
Choir		0.00	
Diocese		2,478.00	
Flowers		0.00	
Organist		100.00	
Virger		110.00	
Other		0.00	
Clergy		54.40	
Costs		<u>2,742.40</u>	0.00
	<b>17,966.88</b>	<b>91,284.80</b>	
		<b>109,251.68</b>	585.60
Ordinary Unrestricted Income		<b>56.75</b>	
Total Income		302.41	
Friends Transfer	0.00	0.00	
Friends Income	740.00	0.00	
		<b>1,042.41</b>	

525.00  
1,750.00  
720.00  
1,500.00  
8,000.00  
12,495.00

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF PULBOROUGH**

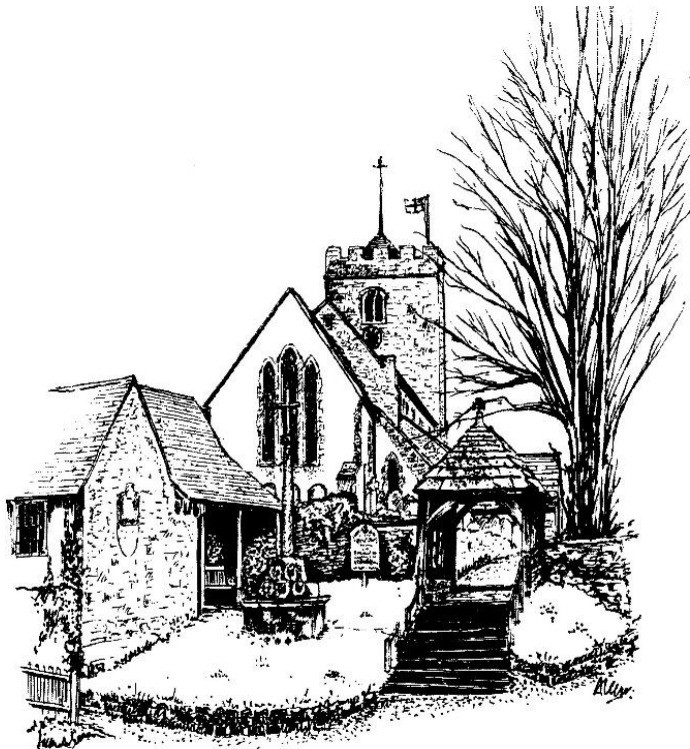
England & Wales - Charity number 1132137

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# Accounts

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**TRUSTEES ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**The Parochial Church Council of**  
**ST MARY'S CHURCH, PULBOROUGH**  
**Registered Charity No. 1132137**  
**For the year ended 31 December 2020**



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St Mary's Church, Church Place, Pulborough, West Sussex, RH20 1AF  
*Incumbent:* The Rector, The Reverend Canon Paul Seaman, The Rectory, Hillcrest Park,  
Pulborough, West Sussex, RH20 2AW  
*Independent Examiner:* Sue Etheridge ACMA, Corsley, Melton Drive,  
Storrington, West Sussex RH20 4BL  
*Bankers:* The National Westminster Bank, 5 East Street, Chichester, West Sussex. PO19 1HH

**Parochial Church Council of St Mary's, Pulborough**  
**Registered Charity No. 1132137**

## Trustees Annual Report for 2020

### Structure, governance and management

The Parochial Church Council (PCC) is a charity, but it is excepted from registering with the Charity Commission within the meaning of Section 30 of the Charities Act 2011.

During the year, the following served as members of the PCC:

#### *Ex Officio Members*

Incumbent	The Reverend Canon Paul Seaman	Chair
Wardens	Mrs Alyson Heath Mrs Ann Kaiser	Vice-Chair
Reader	Mr Tony Holloway	

#### *Elected Members*

Mr Matt Cargill	
Mr Peter Gregory	
Mrs Antoinette Hayes	
Mr Austen Hindman	Safeguarding Officer
Ms Elizabeth Hunt	
Mr Brian Hunter	Treasurer
Mrs Ann Kaiser	
Ms Susan Scholefield	PCC Secretary
Mr Arthur Varndell	
Mrs Jacquie Walbridge	

#### *Deanery Synod*

Mr Rob Aylott
Mrs Alyson Heath
Ms Susan Scholefield

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex officio members (the incumbent/priest in charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synod and 12 members of the church who have previously been elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

### Aim and Purposes

The primary objective of St Mary's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the Incumbent, The Reverend Canon Paul Seaman, in promoting in the ecclesiastical parish the whole mission of the church pastoral, evangelistic, social and ecumenical.

**The Rector writes:**

**Canon Paul Seaman**

**Annual Report for calendar year 2020**

### **Achievements and Performance**

#### Church Attendance

At the last Annual Parochial Church Meeting there were 143 people recorded on the Church Electoral Roll, of whom 110 were residents and 33 non-residents of the parish.

During this very difficult year, services were held in church throughout October. On average, 58 people attended each week (57 adults aged 16 and over and 1 child under 16). In the course of the year 21 funeral services were held in church and at crematoria or cemeteries.

The PCC was able to meet four times, with one of these meetings by Zoom. The Standing Committee met seven times, with four of these meetings by Zoom. It helped keep the PCC informed of when the church was open and of on-line opportunities for worship and how mission, pastoral care and other work in the community progressed, with help and support delivered safely to those who most needed it, particularly when self-isolating or otherwise housebound. We are most grateful to everyone who helped in so many different ways, as described by the churchwardens in the following pages.

## Churchwardens Report

2020 has proved to be a very challenging year for us all and the responsibilities for the churchwardens took on new dimension in many ways.

A priority in the early part of the year was to make sure we followed all the Government's guidance on providing sanitizing stations, ensuring the church was regularly cleaned and all social distances notices were in place. We were so very grateful for the support we had from members of the congregation to help keep the church open for private prayer when guidelines permitted.

During the times when public worship was allowed, again following Government guidelines, we kept attendance registers for Sunday services and for funerals.

Working parties continued on the first Saturday each month. Having respect for the lockdown arrangements, work generally concentrated on the churchyard and keeping everything neat and tidy while keeping our distance from everyone else.

Neil Ellis, who has kept the grass cut for the last few years, has decided to retire and at the end of the year we engaged Burman's Ground and Garden Services to do this work for us in 2021. We are grateful to the Parish Council for a grant we have received towards the cost of this work.

Work by Vergers Cottage was substantially completed except for a length of fencing at the southern end of the area.

Application of oil to the external doors to the church, repainting the flagpole and work to comply with the Water Supply Regulations (work identified by Southern Water) were all carried out during the year.

Quotations for re-decorating the North Aisle chapel ceiling were obtained early in the year but work could not be started before authority was obtained from the Diocesan Advisory Committee. This was eventually received on 14 December. In the meantime the Architect has provided a specification for repair and redecoration in the Chancel area for use when funds allow.

Repairs were carried out to restore the organ and this has allowed use during services, including those recorded for broadcasting during the pandemic. The cost of this work was covered by our insurance.

A CCTV system has been installed and was immediately used when the church was broken into on Good Friday. A total of £5 was taken but a bill of over £4,000 was incurred in repairs to the window broken to obtain entry. This bill was met by our insurers.

Damage from an apparent attempt to steal a small amount of lead flashing from the roof of the Vestry was repaired. This cost was partly covered by insurance.

Work required following a Risk Management Survey by our insurers was carried out. This comprised re-application of SmartWater to metal objects and clearing vegetation off the North Aisle roof. The latter was carried out by a contractor using roped access who also cleaned out the high level guttering to the Nave while on site.

Servicing arrangements for the alarm system, portable electric apparatus, clock, boiler and fire extinguishers were all carried out as normal. The sole exception was the bells which, since they had not been used for more than a brief spell since the last service, were deemed not to warrant the expenditure for a full service. The ringers made a full inspection of the belfry prior to the attenuated ringing while the lockdown arrangements were relaxed and church services resumed in the summer.

The floodlighting and North ramp path lighting failed just before Christmas. It is probable that water penetration occurred during an exceptionally wet period of weather but restoration could not be undertaken until the new year.

At the start of Advent we were grateful to Harwoods Garages for the donation of a Christmas Tree for the Lychgate. During the final week of Advent we had a special Nativity scene with grateful thanks to Andy Leese and Andy Heath for their expertise in erecting a stable scene and to Michelle Taylor-Bowers and Vicki Smith for creating the figures. Again, with the help of members of the congregation who kept the church open, this proved a very special time.

Throughout the year we have managed to produce the Pulborough Community News each month, again thanks to people who have stepped up to deliver for those people 'shielding'.

Each week we have produced a service leaflet either on-line or in church when Government guidelines allowed. Thanks for the on-line services go to the expertise of Andy Leese and to Tony Hancock with members of St Mary's choir whose input produces a very meaningful Sunday service. Here's to a more positive 2021 when our church family can meet again!

**Alyson Heath and Ann Kaiser**

## **PCC Financial Review for 2020**

In 2020 we made a £6,000 loss on unrestricted income which was mainly because our income from regular giving was £7,000 down from 2019 caused by the fall in income from Cash and blue weekly envelopes.

A few of our Standing Order and regular envelope givers have transferred to the Parish Giving Scheme and increased their giving, and we thank them for that. However, those who have continued to pay by Standing Order have not increased their giving at all.

Despite this we agreed to increase our current 85% payment for our Diocesan Parish Share to 90% which means we need to pay an additional £3,200 in 2021.

This was agreed before the January 2021 lockdown and sadly we have not started 2021 as well as we had hoped.

Last year we were fortunate to receive £8,000 in Donations and Legacies. In 2020 we have only received the Bell Ringers donation of £2,500 from their 2019 100 Club, for which we are very grateful.

In 2020 we were once again able to cover the expenditure on Churchyard maintenance by using the income from the Endowment set up from the Frost Legacy.

In summary, we need to continue and strengthen our efforts to increase our regular giving and we need to look for other initiatives to increase our regular income.

Only then will we be able to get back to paying 100% of our Diocesan Parish Share.

### **Reserves Policy**

It is PCC policy to maintain a balance on the general unrestricted funds which equates to approximately three months of unrestricted payments as a contingency against unforeseen situations.

The PCC has Endowment investments of £125,000 of which in the region of £60,000 can be used for approved Church Projects if required.

It is PCC policy to invest temporarily surplus funds with the CBF Church of England deposit fund.

**Brian Hunter**  
**Treasurer**

**Approved** by the PCC and signed on their behalf by

The Rector, The Reverend Canon Paul Seaman:

P R SEAMAN

Date: 18 April 2021

Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137

STATEMENT OF FINANCIAL ACTIVITIES

For the YEAR ENDED 31st DECEMBER 2020

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2020 £	TOTAL FUNDS 2019 £
<b>Incoming resources</b>						
<i>Donations &amp; Legacies</i>		69,869.15	1,780.01	0.00	<b>71,649.16</b>	97,907.67
<i>Other Trading Activities</i>		4,118.66	0.00	0.00	<b>4,118.66</b>	8,487.92
<i>Investment Income</i>		3,693.06	8,618.04	0.00	<b>12,311.10</b>	13,341.72
<i>Charitable Activities</i>		7,757.50	0.00	0.00	<b>7,757.50</b>	6,984.60
<i>Other Receipts</i>		4,915.20	0.00	0.00	<b>4,915.20</b>	0.00
<i>From Friends of St. Mary</i>		4,500.00	750.10	0.00	<b>5,250.10</b>	719.90
<b>Total income</b>	2	<b>94,853.57</b>	<b>11,148.15</b>	<b>0.00</b>	<b>106,001.72</b>	127,441.81
<b>Resources expended</b>						
<i>Raising Funds</i>		64.32	0.00	0.00	<b>64.32</b>	147.25
<i>Other trading activities</i>		0.00	0.00	0.00	<b>0.00</b>	0.00
<i>Charitable activities</i>		96,328.54	37,451.49	0.00	<b>133,780.03</b>	103,989.06
<b>Total resources expended</b>	3	<b>96,392.86</b>	<b>37,451.49</b>	<b>0.00</b>	<b>133,844.35</b>	104,136.31
<b>Net incoming/ (outgoing) resources before transfers</b>		(1,539.29)	(26,303.34)	0.00	<b>(27,842.63)</b>	23,305.50
<i>Gross transfers between funds</i>		(8,272.96)	(9,220.35)		<b>(17,493.31)</b>	13,000.00
<b>Net incoming/ (outgoing) resources before other recognised gains/ losses</b>		(9,812.25)	(35,523.69)	0.00	<b>(45,335.94)</b>	36,305.50
<i>Gains/(losses) on revaluation of fixed assets and investments</i>		311.73	0.00	(928.85)	<b>(617.12)</b>	14,238.77
<i>Gains/(losses) on disposal of investment assets</i>					<b>0.00</b>	0.00
<b>Net movement in funds</b>		<b>(9,500.52)</b>	<b>(35,523.69)</b>	<b>(928.85)</b>	<b>(45,953.06)</b>	50,544.27
Total funds brought forward at 1st January 2020						
As originally stated		44,029.10	26,441.44	296,146.16	<b>366,616.70</b>	316,072.43
<b>Total funds carried forward at 31st December 2020</b>		<b>34,528.58</b>	<b>(9,082.25)</b>	<b>295,217.31</b>	<b>320,663.64</b>	366,616.70

<b>Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137</b>				
<b>BALANCE SHEET AT 31st DECEMBER 2020</b>				
	Notes	2020	2019	
		£	£	
<b>Fixed assets</b>				
Tangible fixed assets		<b>0.00</b>	0.00	
Investments		<b>300,206.30</b>	300,823.42	
<b>Total fixed assets</b>	8	<b>300,206.30</b>	<b>300,823.42</b>	
<b>Current Assets</b>				
Debtors		<b>4,442.03</b>	4,898.72	
Short term deposits		<b>2,748.68</b>	2,741.99	
Cash at bank and in hand	14	<b>28,616.63</b>	60,326.71	
		<b>35,807.34</b>	67,967.42	
<b>Current Liabilities</b>				
Creditors: amounts falling due within one year	11	<b>(8,850.00)</b>	4,325.86	
<b>Net current assets</b>		<b>26,957.34</b>	72,293.28	
<b>Total assets less current liabilities</b>		<b>327,163.64</b>	<b>373,116.70</b>	
Creditors: amounts falling due after one year	12	<b>(6,500.00)</b>	(6,500.00)	
<b>NET ASSETS</b>		<b>320,663.64</b>	<b>366,616.70</b>	
<b>Funds</b>				
<b>Endowment funds</b>		<b>295,217.31</b>	296,146.16	
<b>Restricted funds</b>		<b>(9,082.25)</b>	26,441.44	
<b>Unrestricted funds</b>		<b>34,528.58</b>	44,029.10	
		<b>320,663.64</b>	<b>366,616.70</b>	
This Annual Financial Report, for the year ended 31st December 2020, including the notes following, was Approved by the Parochial Church Council on 18th April 2021 and signed on its behalf				
<b>Chairman</b>				
The accompanying notes form a part of these financial statements.				

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the YEAR ENDED 31st DECEMBER 2020**

**2 Incoming resources**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	<b>TOTAL FUNDS 2020 £</b>	TOTAL FUNDS 2019 £
<b>a Donations and Legacies</b>					
Planned giving	38,104.16			<b>38,104.16</b>	34,925.20
Collections at all services	5,474.21	1,655.01		<b>7,129.22</b>	17,362.84
Donations from other PCC funds		0.00		<b>0.00</b>	0.00
Sundry donations and appeals	9,859.01	125.00		<b>9,984.01</b>	30,313.38
Income tax recoverable	10,588.51			<b>10,588.51</b>	11,591.38
VAT recoverable	5,343.26			<b>5,343.26</b>	214.87
Grants (Parish Council)	500.00			<b>500.00</b>	500.00
Church Lettings	0.00			<b>0.00</b>	0.00
Rectory Maintenance	0.00			<b>0.00</b>	0.00
Legacies	0.00			<b>0.00</b>	3,000.00
	<b>69,869.15</b>	<b>1,780.01</b>	<b>0.00</b>	<b>71,649.16</b>	97,907.67
<b>b Other Trading Activities</b>					
Concerts	0.00	0.00		<b>0.00</b>	844.00
Parish magazine	3,867.05			<b>3,867.05</b>	6,689.14
Bookstall / Refreshment Sales	251.61			<b>251.61</b>	954.78
	<b>4,118.66</b>	<b>0.00</b>	<b>0.00</b>	<b>4,118.66</b>	8,487.92
<b>c Investment income</b>					
Dividends and interest	3,693.06	8,618.04		<b>12,311.10</b>	13,341.72
	<b>3,693.06</b>	<b>8,618.04</b>	<b>0.00</b>	<b>12,311.10</b>	13,341.72
<b>d Charitable Activities</b>					
Fees from Weddings & Funerals	7,757.50			<b>7,757.50</b>	6,984.60
	<b>7,757.50</b>	<b>0.00</b>	<b>0.00</b>	<b>7,757.50</b>	6,984.60
<b>e Other Receipts</b>					
Insurance Claim	4,915.20	0.00		<b>4,915.20</b>	0.00
Friends	4,500.00	750.10		<b>5,250.10</b>	719.90
	<b>9,415.20</b>	<b>750.10</b>	<b>0.00</b>	<b>10,165.30</b>	719.90
<b>Total received on all funds</b>	<b>94,853.57</b>	<b>11,148.15</b>	<b>0.00</b>	<b>106,001.72</b>	127,441.81

**Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**For the YEAR ENDED 31st DECEMBER 2020**

**3 Resources expended**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	<b>TOTAL FUNDS 2020 £</b>	TOTAL FUNDS 2019 £	Notes
<b>a Raising Funds</b>						
Special Appeals Costs				<b>0.00</b>	0.00	
Cost of weekly envelopes	64.32			<b>64.32</b>	147.25	
	<b>64.32</b>	<b>0.00</b>	<b>0.00</b>	<b>64.32</b>	147.25	
<b>b Other trading activities</b>						
Bookstall	0.00			<b>0.00</b>	0.00	
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	0.00	
<b>c Charitable activities</b>						
<i>Missionary and Charitable giving</i>	40.00	1,660.01	0.00	<b>1,700.01</b>	7,474.98	4
<i>Ministry costs:</i>						
Diocesan parish contribution	57,182.00			<b>57,182.00</b>	52,800.00	
Church Insurance (Ecclesiastical)	3,120.00			<b>3,120.00</b>	3,200.00	
Rectors Living expenses	1,200.00			<b>1,200.00</b>	1,200.00	
Rectors & Churchwardens expenses	43.08			<b>43.08</b>	216.45	
Upkeep of Rectory	4,549.10			<b>4,549.10</b>	4,354.15	
Other clergy costs	0.00			<b>0.00</b>	0.00	
<i>Staff</i>	3,155.00	0.00	0.00	<b>3,155.00</b>	1,250.00	5
<i>Church running expenses</i>						
Utilities etc	5,373.82			<b>5,373.82</b>	5,469.12	
Administration costs	1,274.35			<b>1,274.35</b>	1,844.69	
Parish Secretary's Honorarium	1,250.00			<b>1,250.00</b>	1,000.00	
PAYE				<b>0.00</b>	0.00	
Organist Leaving donations		0.00		<b>0.00</b>	234.50	
Photocopies	530.51			<b>530.51</b>	633.68	
Flower Ladies	400.00			<b>400.00</b>	400.00	
Organ Maintenance		25,026.78		<b>25,026.78</b>	1,813.38	
Church maintenance	11,389.16	0.00		<b>11,389.16</b>	2,183.73	
Light & Sound		2,793.70		<b>2,793.70</b>	941.22	
Church Fabric (Statues & Altar etc)		0.00		<b>0.00</b>	0.00	
<i>Upkeep of services</i>						
Sanctuary & Services	993.28	0.00		<b>993.28</b>	1,642.79	
Organist & Choir costs	0.00			<b>0.00</b>	750.00	
Upkeep of churchyard	0.00	7,971.00		<b>7,971.00</b>	9,719.52	
Church Lettings		0.00		<b>0.00</b>	0.00	
Concert & Special appeals payments to Churchyard		0.00		<b>0.00</b>	0.00	
Concert payments	0.00	0.00		<b>0.00</b>	844.00	
Parish magazine	3,006.24			<b>3,006.24</b>	3,590.85	
Sunday school & Youth group costs	0.00			<b>0.00</b>	0.00	
Weddings & Funeral costs	2,822.00			<b>2,822.00</b>	2,426.00	
Mission Giving	0.00			<b>0.00</b>	0.00	
<i>Governance</i>	0.00	0.00	0.00	<b>0.00</b>	0.00	6
<b>Total Charitable Activities</b>	<b>96,328.54</b>	<b>37,451.49</b>	<b>0.00</b>	<b>133,780.03</b>	<b>103,989.06</b>	
<b>Total resources expended</b>	<b>96,392.86</b>	<b>37,451.49</b>	<b>0.00</b>	<b>133,844.35</b>	<b>104,136.31</b>	

**Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the YEAR ENDED 31st DECEMBER 2020**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	<b>TOTAL FUNDS 2020 £</b>	<b>TOTAL FUNDS 2019 £</b>
<b>4 Missionary and charitable giving:</b>					
<i>Overseas:</i>					
Sumatra				<b>0.00</b>	0.00
Water Aid	40.00			<b>40.00</b>	1,105.50
Christian Aid				<b>0.00</b>	804.97
<i>Home:</i>					
St Mary's School Governors				<b>0.00</b>	1,000.00
School Leavers Bibles		587.51		<b>587.51</b>	599.50
FSW		745.00		<b>745.00</b>	1,791.51
ACTS 435				<b>0.00</b>	60.00
Turning Tides		250.00		<b>250.00</b>	0.00
Childrens Society				<b>0.00</b>	134.50
Mission to Seafarers		77.50		<b>77.50</b>	128.00
Splash				<b>0.00</b>	280.50
Poppy Appeal				<b>0.00</b>	317.00
Mary How Trust				<b>0.00</b>	0.00
Chichester Hospital				<b>0.00</b>	209.50
Historic Churches				<b>0.00</b>	529.00
800 Appeal				<b>0.00</b>	515.00
Horsham Matters				<b>0.00</b>	0.00
<i>Total Missionary and charitable giving:</i>	<b>40.00</b>	<b>1,660.01</b>	<b>0.00</b>	<b>1,700.01</b>	7,474.98
<b>5 Staff costs</b>					
<b>a Organist Salary</b>	3,155.00			<b>3,155.00</b>	1,250.00
<i>Social Security costs</i>				<b>0.00</b>	0.00
	<b>3,155.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,155.00</b>	1,250.00
None					
<b>b Payments to PCC members</b>					
<i>During the year the PCC paid an Honorarium of £1,250 to Mrs A.M. Kaiser for her duties as Parish Secretary.</i>					
<b>6 Governance costs</b>				<b>2020</b>	2019
Independent examination fee				<b>0</b>	0
Cost of annual accounts				<b>0</b>	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	0
<b>7 Analysis of transfers between funds</b>				<b>2020</b>	2019
Friends Account to PCC Account				4,500.00	0.00
General Fund Carry Over				0.00	0.00
				<b>4,500.00</b>	0.00

**Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**For the YEAR ENDED 31st DECEMBER 2020**

**8 Fixed Assets**

**a Tangible fixed assets**

None

**b Investments**

**2020**

2019

Market value 1 January

300,823.42

286,584.65

Purchases

0.00

0.00

Revaluation of CBF trust funds

(928.85)

13,501.74

Revaluation of CCLA investment account

311.73

737.03

**Market value 31 December**

**300,206.30**

**300,823.42**

**Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**For the YEAR ENDED 31st DECEMBER 2020**

**9 Analysis of Net assets by fund**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	<b>Total Funds 2020 £</b>	2019
Investment fixed assets 610181001S	4,988.99		295,217.31	<b>300,206.30</b>	300,823.42
Current assets	31,889.59	3,917.75		<b>35,807.34</b>	80,967.42
Current liabilities	(2,350.00)	(6,500.00)		<b>(8,850.00)</b>	(8,674.14)
Liabilities due after one year		(6,500.00)		<b>(6,500.00)</b>	
	<b>34,528.58</b>	<b>(9,082.25)</b>	<b>295,217.31</b>	<b>320,663.64</b>	366,616.70

**10 Debtors**

	<b>2020 £</b>	2019 £
Income tax recoverable	3,250.00	4,250.00
Giving Envelopes 2020	151.63	64.32
Copier rental Q1/2021	584.40	584.40
Cook Books paid for in 2021	232.00	0.00
Walking books paid for in 2021	224.00	0.00
	<b>4,442.03</b>	4,898.72

**11**

**Creditors:**

	<b>2020 £</b>	2019 £
2021 Magazine Sales	0.00	182.14
2021 Magazine Advertising	2,350.00	1,630.00
2018 Q4 Fees	0.00	362.00
Diocesan loan	6,500.00	6,500.00
	<b>8,850.00</b>	2,174.14

**12 Creditors: amounts falling due after more than one year**

Diocesan loan	<b>6,500.00</b>	13,000.00
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Parochial Church Council of St Mary Pulborough - Registered Charity No. 1132137					
NOTES TO THE FINANCIAL STATEMENTS (continued)					
For the YEAR ENDED 31st DECEMBER 2020					
13 Statement of funds					
	Bal b/fwd 1st Jan 2020	Income	Expenditure	Transfers, other gains and losses	Bal c/fwd 31 Dec 2020
	£	£	£	£	£
<b>Unrestricted Funds</b>					
General fund	34,678.33	0.00	(4,831.76)	(5,984.27)	<b>23,862.30</b>
F2000 Buildings & Projects	855.31	0.00		(540.99)	<b>314.32</b>
Friends	6,963.46	750.10		(4,500)	<b>3,213.56</b>
800 Appeal	1,532.00	5,606.40			<b>7,138.40</b>
	<b>44,029.10</b>	<b>6,356.50</b>	<b>(4,831.76)</b>	<b>(11,025.26)</b>	<b>34,528.58</b>
<b>Restricted Funds</b>					
Light & Sound	2,252.71	0.00	(2,793.70)	540.99	<b>0.00</b>
In Memorial	29.91	0.00	0.00		<b>29.91</b>
Organ Repair Fund	24,158.82	4,755.80	(25,026.78)		<b>3,887.84</b>
Diocesan Loan	(13,000.00)				<b>(13,000.00)</b>
	<b>13,441.44</b>	<b>4,755.80</b>	<b>(27,820.48)</b>	<b>540.99</b>	<b>(9,082.25)</b>
<b>Endowment Funds</b>					
Chichester DBF	296,146.16			(928.85)	<b>295,217.31</b>
	<b>296,146.16</b>	<b>0.00</b>	<b>0.00</b>	<b>(928.85)</b>	<b>295,217.31</b>
<b>Total funds</b>	<b>353,616.70</b>	<b>11,112.30</b>	<b>(32,652.24)</b>	<b>(11,413.12)</b>	<b>320,663.64</b>
The Endowment Funds consist of monies from the sale of Church property and other individual bequests.					
14 Analysis of cash and cash equivalents					
				<b>Total Funds</b>	<i>Total Funds</i>
				<b>2020</b>	<i>2019</i>
				£	£
Cash in hand				<b>28,616.63</b>	<i>60,326.71</i>
Notice deposits (less than 3 months)				<b>2,748.68</b>	<i>2,741.99</i>
Overdraft facility repayable on demand				<b>0.00</b>	<i>0.00</i>
<b>Total cash and cash equivalents</b>				<b>31,365.31</b>	<i>63,068.70</i>
15 Related parties and transactions					
None					

# The Independent Examiner's Report

## Independent examiner's report to the PCC of St Mary's Church, Pulborough

I report to the trustees on my examination of the accounts of the Parochial Church Council of St Mary, Pulborough for the year ended 31<sup>st</sup> December 2020

### Responsibilities and basis of the report

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 12<sup>th</sup> March 2021

Sue Etheridge ACMA  
Corsley, Melton Drive, Storrington RH20 4BL