



**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2024  
FOR  
Shottery St. Andrews Church**

Pointon Young  
Chartered Accountants  
5 Mansell Street  
Stratford upon Avon  
Warwickshire  
CV37 6NR

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FOR THE YEAR ENDED 31ST DECEMBER 2024**

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**ANNUAL REPORT OF THE PCC  
FOR THE YEAR ENDED 31ST DECEMBER 2024**

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**Administrative information**

St Andrew's Church is situated in Church Lane, Shottery on the western edge of the town of Stratford-on-Avon and close to Anne Hathaway's Cottage. It is part of the Fosse Deanery within the Diocese of Coventry within the Church of England. The correspondence address is St. Andrew's Vicarage, Church Lane, Shottery, Stratford-upon-Avon, Warwickshire, CV37 9HQ.

**Website:** [www.saintandrewsshottery.org](http://www.saintandrewsshottery.org)

**Incumbent (Vicar):** Reverend Craig McClellan BA

**Assistant Curate:** Reverend Sarah Cushing

**Associate Ministers:** Reverend Dr Paul Edmonds & Reverend Dr Nikki Moon

**Clergy with Permission to Officiate:** Revd. Mary Cramer, Revd. Joy Hance

**Assisting Minister:** Revd Joan Whyman

**Reader:** Mrs. Jan Walker

**Churchwardens:** Mr Robert Macvie & Mrs Orion Johnson

**Assistant Churchwardens:** Liz Talbot & Bob Robbins

**Churchwardens Emeriti:** David Challis & Jackie Daniels

**Deanery Synod Reps:** Orion Johnson, Bob Macvie, Hillary Mattocks, Julie Milne

**Parochial Church Council**

Members: Revd Craig McClellan (Chair), Orion Johnson (Churchwarden), Bob Macvie (Churchwarden), Jackie Daniels, Julie Milne, Isaac Alun-Jones, Bob Robbins, Richard Walker, Clodagh Mallison, Hilary Mattocks, Chris Susnik, Carole Taylor, David Millington, Jan Walker, David Whyman, Liz Talbot, Jenny Gregg, Licensed parish clergy.

**Vice Chair:** Churchwardens

**Treasurer:** Carole Taylor

**Secretary:** David Millington

**Safeguarding Officer:** David Millington

**PCC Standing Committee:** Revd Craig McClellan, Bob Macvie, Carole Taylor, David Millington, Liz Talbot, Bob Robbins.

**PCC Working Groups:** Worship & Nurture, Mission & Outreach, Fabric, Finance. All PCC members sit on one of these groups. The working groups meet bi-monthly.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged and entitled to register on the church Electoral Roll and stand for election to the PCC.

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

**ANNUAL REPORT OF THE PCC  
FOR THE YEAR ENDED 31ST DECEMBER 2024**

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**Objectives and activities**

St Andrew's PCC has the responsibility of co-operating with the Vicar, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. It also has maintenance responsibilities for the Church Centre complex of St Andrew's, Church Lane, Shotton, Stratford-upon-Avon, Warwickshire, CV37 9HQ.

The full PCC met six times during the year. PCC working groups met bi-monthly. The Standing Committee met between meetings and minutes of their deliberations were received by the full PCC and discussed where necessary.

Throughout the year the PCC had discussions concerning: Diocesan and St. Andrew's budgets and accounts, worship, nurture, outreach, fabric and maintenance of the church building and hall, Safeguarding and pastoral care, children and family work, the lighting project for church and faculty application, the audio-visual project, and Parish Share. Regular reports were given to the PCC from Fabric, Finance and working groups including reports from Deanery & Diocesan Synods.

We have representatives on organisations such as Stratford Churches Together, Street Pastors Scheme and Coventry Cathedral. Reports on their various activities were received throughout the year.

**Church attendance**

There are 159 parishioners on the Church Electoral Roll. This year we have lost 2 members and gained 12 new members to the roll.

The average adult (16+) weekly attendance was 135. Attendance on Easter Day was 141 and at Christmas Day 116.

**Financial reserves policy**

There is no PCC policy to maintain a balance on unrestricted funds to cover emergency situations that may arise from time to time.

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund.

The trustees present their report with the financial statements of the charity for the year ended 31st December 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Approved by the PCC on \_\_\_\_ May 2025 and signed on their behalf by Revd Craig McClellan (PCC Chair).

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## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SHOTTERY ST. ANDREWS CHURCH**

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### **Independent examiner's report to the trustees of Shottery St. Andrews Church**

I report to the charity trustees on my examination of the accounts of Shottery St. Andrews Church (the Trust) for the year ended 31st December 2024.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....  
Steven Brown BA FCA  
Chartered Accountant  
Pointon Young  
Chartered Accountants  
5 Mansell Street  
Stratford upon Avon  
Warwickshire  
CV37 6NR

May 2025

## Shottery St. Andrews Church

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2024

		2024 Unrestricted fund £	2023 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>	Notes		
Donations and legacies		94,142	88,510
Other trading activities	2	29,876	32,231
Investment income	3	28	16
Other income		<u>9,383</u>	<u>22,519</u>
<b>Total</b>		<u>133,429</u>	<u>143,276</u>
 <b>EXPENDITURE ON</b>			
Raising funds	4	103,419	102,474
Other		<u>1,374</u>	<u>1,308</u>
<b>Total</b>		<u>104,793</u>	<u>103,782</u>
 <b>NET INCOME/(EXPENDITURE)</b>		28,636	39,494
 <b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		<u>200,118</u>	<u>160,624</u>
 <b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>228,754</u></u>	<u><u>200,118</u></u>

The notes form part of these financial statements

# Shottery St. Andrews Church

## BALANCE SHEET 31ST DECEMBER 2024

		2024 Unrestricted fund £	2023 Total funds £
	Notes		
<b>FIXED ASSETS</b>			
Tangible assets	6	3,958	4,538
Investments	7	<u>193,193</u>	<u>183,810</u>
		197,151	188,348
<b>CURRENT ASSETS</b>			
Debtors	8	12,032	11,021
Cash at bank		<u>97,194</u>	<u>55,454</u>
		109,226	66,475
<b>CREDITORS</b>			
Amounts falling due within one year	9	(77,623)	(54,705)
		<u>31,603</u>	<u>11,770</u>
<b>NET CURRENT ASSETS</b>			
		228,754	200,118
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
		<u>228,754</u>	<u>200,118</u>
<b>NET ASSETS</b>			
		<u>228,754</u>	<u>200,118</u>
<b>FUNDS</b>	10		
Unrestricted funds		<u>228,754</u>	<u>200,118</u>
<b>TOTAL FUNDS</b>		<u>228,754</u>	<u>200,118</u>

The financial statements were approved by the Board of Trustees and authorised for issue on      May  
2025 and were signed on its behalf by:

.....  
Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2024**

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**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets, and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds; it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). Items acquired since 1st January 2005 have been capitalised and depreciated over their estimated useful economic life. Church equipment being depreciated at 15% reducing balance.

Investments are valued at market value at 31st December.

**Taxation**

The charity is exempt from tax on its charitable activities.



**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31ST DECEMBER 2024**

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**1. ACCOUNTING POLICIES - continued**

**Fund accounting**

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

**2. OTHER TRADING ACTIVITIES**

	2024	2023
	£	£
Activities for generating funds: Events proceeds	6,615	7,436
Fund-raising (Searchlight)	1,819	1,940
Fund-raising (Parish Centre)	1,065	1,105
Hall hire	16,091	15,083
Fees	<u>4,286</u>	<u>6,667</u>
	<u>29,876</u>	<u>32,231</u>

**3. INVESTMENT INCOME**

	2024	2023
	£	£
Dividends and interest	<u>28</u>	<u>16</u>

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31ST DECEMBER 2024**

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**4. RAISING FUNDS**

**Investment management costs**

	2024	2023
	£	£
Ministry and charitable giving	425	405
Ministry costs	2,138	4,098
Upkeep of Church	5,064	4,233
Repairs	-	997
Parish Centre	4,748	3,617
Upkeep of services	8,919	7,994
Diocesan	67,065	66,178
Flowers	-	50
Church management and administration	12,108	12,210
Fund-raising trading costs	2,253	1,850
Depreciation	699	842
	<u>103,419</u>	<u>102,474</u>

**5. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31st December 2024 nor for the year ended 31st December 2023.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31st December 2024 nor for the year ended 31st December 2023.

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31ST DECEMBER 2024**

**6. TANGIBLE FIXED ASSETS**

	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>				
At 1st January 2024	8,885	21,808	2,693	33,386
Additions	-	-	119	119
	<u>8,885</u>	<u>21,808</u>	<u>2,812</u>	<u>33,505</u>
<b>DEPRECIATION</b>				
At 1st January 2024	6,879	20,349	1,620	28,848
Charge for year	301	219	179	699
	<u>7,180</u>	<u>20,568</u>	<u>1,799</u>	<u>29,547</u>
<b>NET BOOK VALUE</b>				
At 31st December 2024	<u>1,705</u>	<u>1,240</u>	<u>1,013</u>	<u>3,958</u>
At 31st December 2023	<u>2,006</u>	<u>1,459</u>	<u>1,073</u>	<u>4,538</u>

**7. FIXED ASSET INVESTMENTS**

	Listed investments £
<b>MARKET VALUE</b>	
At 1st January 2024	183,810
Revaluations	9,383
	<u>193,193</u>
At 31st December 2024	<u>193,193</u>
<b>NET BOOK VALUE</b>	
At 31st December 2024	<u>193,193</u>
At 31st December 2023	<u>183,810</u>

There were no investment assets outside the UK.

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31ST DECEMBER 2024**

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**7. FIXED ASSET INVESTMENTS - continued**

Cost or valuation at 31st December 2024 is represented by:

	Listed investments £
Valuation at 31 December 2020	153,042
Valuation in 2021	26,728
Valuation in 2022	(16,479)
Valuation in 2023	20,519
Valuation in 2024	<u>9,383</u>
	<u>193,193</u>

**8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Other debtors	60	1,093
Tax recoverable	<u>11,972</u>	<u>9,928</u>
	<u>12,032</u>	<u>11,021</u>

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31ST DECEMBER 2024**

**9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Restricted Funds		
Bequests	54,749	29,750
Children's Activities	4,375	5,542
Pew Street Sponsoring	642	590
Pilgrimages	956	965
Electrical Work	538	538
Car Park Repairs	4,809	4,809
AV Project	2,654	-
Children's Society	281	-
Prostate Cancer	160	-
Christian Aid	-	10
Vicar's Discretion	<u>1,084</u>	<u>1,805</u>
Total restricted funds	<u>70,248</u>	<u>44,009</u>
Plaque maintenance	607	632
Fees account expenses	1,379	609
Other	<u>5,389</u>	<u>9,455</u>
	<u><u>77,623</u></u>	<u><u>54,705</u></u>

**10. MOVEMENT IN FUNDS**

	At 1.1.24 £	Net movement in funds £	At 31.12.24 £
Unrestricted funds	<u>200,118</u>	<u>28,636</u>	<u>228,754</u>
Total funds	<u><u>200,118</u></u>	<u><u>28,636</u></u>	<u><u>228,754</u></u>

Net movement in funds included in the above are as follows:

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31ST DECEMBER 2024**

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**10. MOVEMENT IN FUNDS - continued**

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds	<u>133,429</u>	<u>104,793</u>	<u>28,636</u>
	<u>133,429</u>	<u>104,793</u>	<u>28,636</u>

**11. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31st December 2024.

## Shottery St. Andrews Church

### DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2024

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	2024 Total funds £	2023 Total funds £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Planned Giving: Gift Aid donations	55,065	55,236
Tax recoverable	16,907	14,353
Other planned giving	530	548
Collections (open plate)	6,136	7,417
Donations	<u>15,504</u>	<u>10,956</u>
	94,142	88,510
<b>Other trading activities</b>		
Activities for generating funds: Events proceeds	6,615	7,436
Fund-raising (Searchlight)	1,819	1,940
Fund-raising (Parish Centre)	1,065	1,105
Hall hire	16,091	15,083
Fees	<u>4,286</u>	<u>6,667</u>
	29,876	32,231
<b>Investment income</b>		
Dividends and interest	28	16
<b>Other income</b>		
on revaluation	<u>9,383</u>	<u>22,519</u>
<b>Total incoming resources</b>	133,429	143,276
<b>EXPENDITURE</b>		
<b>Other trading activities</b>		
Fund-raising trading costs	2,253	1,850
<b>Investment management costs</b>		
Ministry and charitable giving	<u>425</u>	<u>405</u>
Carried forward	425	405

This page does not form part of the statutory financial statements

## Shottery St. Andrews Church

### DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2024

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	2024 Total funds £	2023 Total funds £
<b>Investment management costs</b>		
Brought forward	425	405
Ministry costs	2,138	4,098
Upkeep of Church	5,064	4,233
Repairs	-	997
Parish Centre	4,748	3,617
Upkeep of services	8,919	7,994
Diocesan	67,065	66,178
Flowers	-	50
Church management and administration	12,108	12,210
Depreciation of tangible fixed assets	<u>699</u>	<u>842</u>
	101,166	100,624
<b>Support costs</b>		
<b>Governance costs</b>		
Accountancy	<u>1,374</u>	<u>1,308</u>
Total resources expended	<u>104,793</u>	<u>103,782</u>
<b>Net income</b>	<u><u>28,636</u></u>	<u><u>39,494</u></u>

This page does not form part of the statutory financial statements