

St Mary's Church  
Leamington Spa

## Report and Accounts

Year ended 31 December 2020  
Registered Charity No.: 1132095

**St Mary's Church, Leamington Spa**  
**For the Year Ended 31 December 2020**

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St Mary's Church, Leamington Spa

For the year ended 31st December 2020

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CHARITY INFORMATION

Registered Charity name: The Parochial Church Council of the Ecclesiastical Parish of St Mary's Leamington Priors

Charity registration no: 1132095

Governing Document: Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules

Registered office & address for correspondence: St Mary's Church  
St Mary's Road  
Leamington Spa  
CV31 1JW

Contact details: Tel 01926 778505  
Email accounts@stmarysleamington.com  
Website www.stmarysleamington.com

Members of Parochial Church Council (PCC)

Vicar	Rev Becky Jones	In post all year (Chairperson from 5/5/2020)
Wardens	Peter Ralph	Elected 18/10/2020 (5th Year)
	Chris Rogers	Resigned 18/10/2020
	Vanessa Cooper	Elected 18/10/2020 (1st year)
PCC members	Mary Briggs	Elected 7/4/2019 (Serving to APCM 2022) (2nd term)
	Elliott Hampson	Elected 18/10/2020 - Serving to APCM 2023 (Lay Chairperson - standing in for Rev Jones when required)
	Malcolm Coleman	Elected 22/4/2018 (Serving to APCM 2021)
	Peter Mattacola	Elected 18/10/2020 (Serving to APCM 2023)
	Mark Martin	Resigned 9/3/2020 - Chairperson to 9/3/2020
	Joe Barlow	Resigned 24/5/2020
	Rebecca Gonon	Resigned 18/10/2020 (end of 3 year term)
	Kerstin Friend	Resigned 18/10/2020 (end of 3 year term)

Independent Examiner: Lisa Darby ACA  
Stewardship  
1 Lamb's Passage  
London EC1Y 8AB

Bankers: Yorkshire Bank  
7 - 11 High Street  
Coventry  
CV1 5SB

Bank of Scotland PLC  
The Mound  
Edinburgh  
EH1 1YZ

## St Mary's Church, Leamington Spa

### **REPORT OF THE TRUSTEES For the Year Ended 31 December 2020**

The trustees present their report and the financial statements for the year ended 31 December 2020. The financial statements have been prepared in accordance with the Charity Commission's Statement of Recommended Practice 2015 and all applicable Accounting and Reporting standards.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

St Mary's church is governed by the parliamentary legislation pertaining to Church of England churches. This legislation sets out the charitable objectives and governance framework.

There are up to 12 elected lay trustees, 2 wardens, up to four deanery synod representatives and the Vicar (Incumbent) who collectively form the Parochial Church Council (PCC) and work together to promote the mission of the church within the parish. During 2020, 7 posts for lay trustees remain unfilled (wardens are ex-officio lay members).

Any eligible member of the church who is listed on the electoral roll can stand for election to the PCC. The aim is to have a mix of skills and experience and as far as possible, a representation of the different ages, service attendance and ministry groups from within the church community. Those wishing to stand as trustees do so voluntarily in their desire to serve the church and the wider community.

At the annual general meeting (called the Annual Parochial Church Meeting - APCM) the elected trustees are elected to serve a 3 year term, after which they are eligible for re-election for a second term. Wardens are elected annually at the APCM. All those on the Electoral Roll are entitled to vote at the APCM. The trustees are entitled to co-opt additional members during the year should additional skills be required on the PCC. These appointments are confirmed at the following APCM, normally held in April. This year, due to COVID19, the Church of England allowed churches until the end of October 2020 for their APCM to be held and ours was held on 18 October 2020 during a worship service online on Zoom. This was legal due to permissions from the Church of England, from the Bishop of Coventry. Minutes were taken which will be approved at the next APCM and all members could be seen and heard.

The vision and objectives of the charity are agreed by the PCC, as a result of discussion between PCC and staff (and at times, input from the church family). The trustees delegate the day to day management of the church (charity) to the staff team, which is under normal circumstances led by the Vicar.

#### **TRUSTEE INDUCTION AND TRAINING**

Most trustees are already familiar with the practical work of the church having been actively involved as volunteers in a variety of activities, some for many years. New trustees are given an introduction to charity accounting and the charity's accounts by the Treasurer. Trustees are also briefed in other PCC related matters by the Vicar or Lay Chairperson and encouraged to familiarise themselves with the guidance offered by the Charity Commission on being a Trustee. Publications giving further guidance as to the duties and responsibilities of PCC members are also available from the church office. The Diocese has also started to run a series of training days to assist PCC members, treasurers and church wardens in their duties. The Church Pastoral Aid Society (CPAS) runs a course about PCCs called 'PCC Tonight'.

#### **SAFEGUARDING**

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (which sets out the PCC's obligations to safeguard children and vulnerable adults). A fully trained Parish Safeguarding Officer is in post and a member of the PCC has special responsibilities for safeguarding children and vulnerable adults and for the Safer Recruitment of paid staff in line with the Safeguarding Policy laid down by the diocese. All volunteer staff are recruited under the Safer Recruitment policy laid down by the diocese and are trained in accordance with the diocesan requirements. The Safeguarding Policy is reviewed annually at



a PCC meeting and there is a standing item on the agenda for every meeting to highlight any safeguarding issues. Regular meetings are held with a member of the diocesan safeguarding team. The Vicar, Warden, Parish Safeguarding Officer and Pathway Manager all attend this meeting.

During 2020 there were no significant safeguarding events which required reporting to the Charity Commissioners.

## BUILDINGS

The last Quinquennial inspection and report was in June 2017 and there were no large works noted.

## AIMS

Our Governing Documents, being the "Church of England Measures" states that our object is "Promoting in the parish the whole mission of the church" and the Church Representation Rules. **Additionally, St Mary's Church Mission Statement is 'Encountering God; Rooted in Christ; Transforming lives.'** Promoting the Christian faith and making a difference in people's lives are part of what we do. Our aims are also aligned with the Coventry Diocesan Mission Purpose— 'Worshipping God, Making disciples, Transforming Communities'.

## OBJECTIVES AND ACTIVITIES

- Regular public worship and provision of sacred space for personal prayer and contemplation
- Deliver teaching of Christianity through services, small groups and courses.
- Promote Christianity through the staging of events both inside and outside the church buildings, meetings and distribution of literature.
- Pastoral care including visiting the sick and bereaved
- Providing a youth club with a Christian ethos and Childrens' and Families Ministry
- Supporting charities
- Promoting the mission of the church by providing practical support to those in need, especially the disadvantaged and socially excluded

The trustees have paid due regard to the Charity Commission for England and Wales' guidance on public benefit in deciding which activities the church should undertake and activities are regularly reviewed. The trustees consider the church's objectives, the activities undertaken to meet those objectives, and the ongoing strategy set for the church fully complies with the public benefit guidance set out by the Charity Commission for England and Wales.

## ACHIEVEMENT AND PERFORMANCE

The COVID 19 pandemic had a significant impact on everyone creating anxiety and stress, with frequent changes to government guidelines, lockdowns and tier allocations. Many risk assessments were being continually produced for all activities and new ways of working were adapted to. Pastoral care was immediately attended to through phone calls and practical support for those most struggling, doing shopping, collecting prescriptions, giving frozen meals and providing extra support to families in particular need. We saw an increase in mental ill health, in food insecurity and people in the community experienced job loss or being furloughed.

The church adapted, pivoting to take worship online through a variety of digital approaches. New IT equipment and copyright licences were purchased and we managed to provide worship consistently from the moment the first lockdown was enforced in March. In the Autumn of 2020 we were live-streaming both from our homes via Zoom to Youtube and from within the church building. We were able to offer a hybrid of in-person and online streamed worship. We provided for those unable to access technology producing printed materials each week. Zoom coffee time chats each Sunday enabled conversations across congregations. The Facebook congregation group was a good place to connect and new opportunities like the Quiz started. Q news (Quarantine News) began to help with communication. Video updates with transcribed copies went out to the congregation, we also used an online form to create a questionnaire.

This year we held two Alpha courses for adults on Wednesday evenings. Alpha offers a safe environment in which to learn more about the Christian faith. The first course started in person and then had to move onto Zoom as a result of the pandemic. Many who attended were regulars from our other groups such as Pathway and Celebrate Recovery. One of the guests became a Christian and another took up the offer of one to one bible study after the course. A second course ran online from September, but also had a small group meeting element in a socially distanced environment to cater for those who do not have online access.

We were also able to participate in a Genexis course. This is a nationwide course looking at faith and science.

Groups learnt new technologies, including our small groups where several met online because they couldn't meet in homes. Some gathered in the church building, where social distancing could be maintained. Our ministries with the most vulnerable never ceased with CAP and Pathway and during the first lockdown we were also able to host the Foodbank food supplies when their warehouse closed. Foodbank remained active throughout. Pathway mentoring had to pause during lockdown because it was not possible online, but reopened when face to face meetings could happen again. We could not open our Community Café, TLC or Outlook, and centre bookings closed for most of the year. The drop in income is described later in the report. It has been difficult to be community without being able to gather and meet in person in usual ways. We are grateful that good levels of giving from church members have continued over this period. Acorn fundraising struggled this year and it was mutually agreed that the contract would not be renewed.

It was encouraging to be able to provide several support groups and we launched a new ministry called Thriving Together for those struggling with mental ill health. We continued to conduct funerals. We found creative ways to reach out including providing frozen meals, giving gifts and by decorating windows of homes and the church centre to bring hope to our neighbours. Relationships were built with neighbours in 2020. There was also improved communication with other local agencies and at Christmas we partnered with the SYDNI centre to provide Christmas lunches delivered to homes.

We were delighted to recruit two new members to our church council and to appoint two wardens at the APCM. We also welcomed a Curate on secondment in October. Encouragements have included seeing visitors who watched worship online then come regularly in person and to see visitors at Christmas book in to worship with us in the New Year.

Planning for the church building and facilities, including future decoration, upgrading IT equipment and reviewing phones and broadband provision is in progress and the fruits of this work will be seen in 2021.

### **Our Services and Christian teaching**

Our usual three Sunday services ran until the pandemic began in March at 8am, 10.30am & 6pm. The varied style of our services provides an opportunity for people to attend the one they prefer. For most of our services, we have our own band/music groups made up of congregation members. Our services are supported by staff and many congregation members in a variety of other roles, making these times a real team effort. During 2020, various topics were used during each term and reflected in all three Sunday services, which ensured that all attending congregations received teaching on the same themes.

When the lockdown came we provided services online, pre-recording content, following the same basic shape of services of the Word and Holy Communion services, and content for families was uploaded to the website. We tried to provide for our congregations, pre-recording for all three service times. In the summer the pattern changed to all-age only, whilst maintaining content for Holy Communion on our website. When we could live-stream in the building, we held 10:30am service, with limited numbers in attendance in the church, with the service broadcast on YouTube. We also held a few evening events for contemplative worship to 'rest and receive' or 'soak' in God's presence.



During the second lockdown we did all-age services using Zoom to Youtube and then when we entered the tier systems, we could do all-age morning services as a hybrid of online and in the building, and offered special services over Advent/Christmas. We held our Carols by Candlelight service twice to enable maximum attendance in person. Carol singing in the streets was possible within COVID guidelines, and took place outside a local care home and supermarket and in local streets.

It is difficult to assess our numbers at services because 'views' from households can be misleading online and until we return to a more normal way of meeting it will be difficult to know for sure what impact the pandemic will have had. There have been some newcomers and a small number of our congregation have told us they were moving on.

#### **Our services are as follows:**

##### *Pre-pandemic*

The 8.00am is a quiet said Holy Communion. Services are Book of Common Prayer and once a month we have a service of the Word from Common Worship.

The 10.30am service is a lively service with a worship band and attended by families, youth and adults.

The first Sunday of the month is all age worship. On other weeks, there are groups arranged for the children and youth, with activities tailored to suit their age groups. On the 4th Sunday of each month there is a Holy Communion service. On 5<sup>th</sup> Sundays the youth shape and take the lead during the service.

The 6.00pm service is informal and a quieter service than the 10.30am service, a music team leads the sung worship. The first Sunday of the month is Cafe Church and the 2<sup>nd</sup> Sunday Holy Communion.

##### *During the pandemic*

For 5 months the service pattern remained as before, but went online. In August as would be usual for the church we offered all-age services at 10:30am and in the Autumn we live-streamed services as described above. We planned for year 7 of the secondary school to come for carols but it then wasn't possible. However, there has been enthusiasm for doing something at Easter which would be a new opportunity for us.

#### **Youth and Children**

In 2020 our Children's and Families Leader resigned from the role and the PCC are grateful for the years of fruitful, faithful service. She remains actively involved. The PCC advertised for a Children's and Families Leader in the Autumn, increasing the hours and salary of the role to reflect a change towards more outreach in the parish, but unfortunately were not able to appoint. There are plans to re-advertise in 2021. It has been very difficult due to COVID restrictions that made it impossible to safely open children's groups on Sundays. Despite this, some groups migrated online and some socials were possible when government restrictions allowed.

Youth work also continued despite restrictions making it very difficult to gather due to 'bubbles'. It was great to see the youth doing the 5<sup>th</sup> Sunday worship services and that they could still occasionally gather online or in person. Work has been done to improve the physical space for youth when they return in 2021, and the team of leaders/helpers has grown.

#### **Adult "small groups"**

Many of our church family enjoy the support and encouragement found through mid-week attendance at "small groups". Most are usually held in someone's home, and provide an opportunity to worship, pray and discuss Bible passages together. These groups provide many with a support network and opportunity to share their personal journey that isn't as possible in a wider church setting. Small groups often have social events too, to which friends outside church can be invited. Small groups are a key part of the church's community structure and a key pastoral support.

The group that would usually meet twice a month during the day for mums with young children could not continue during the pandemic. Some groups met online, some met in the church building briefly when that became possible. Socials were difficult, but some regularly met for coffees over Zoom.

### **Other areas of activity/ministry**

At St Mary's, we provide various opportunities for people to learn about and grow in the Christian faith.

We have various projects aimed at reaching different groups in our local community (primarily but not exclusively from within our parish boundaries). These include:

- Pathway - Mentoring programme designed to help those, with drug/alcohol/offending behaviour or other instabilities in their lives, to become more stable.
- Celebrate Recovery - a Bible based recovery programme designed to help people address a variety of hurts, habits, and hang-ups
- Financial Freedom - CAP (Christians Against Poverty) debt advice service, hosted and led by St Mary's who are working in partnership with 4 other local churches.
- TLC+ —a group for toddlers and their parents/carers held on Wednesday mornings, giving the opportunity for fun and friendship.
- Outlook - an adult group meeting weekly, getting to know each other better and enjoying creative & fun times. Activities include talks, quizzes, sing songs, and various games.

### **Other Outreach Activities**

In addition to the areas of ministry mentioned we have also arranged other community activities to build community and bless others in our parish including:

- Christmas meals delivered to those who most needed them as part of an initiative to twin your Christmas dinner, in partnership with the SYDNI centre in Sydenham, and reaching many of the Pathway Ministries clients.
- A new weekly support group was initiated called Thriving Together, addressing issues of poor mental health.
- Our usual Carols by Candlelight service was offered on two Sundays to accommodate more people in the building due to social distancing restrictions and these were live-streamed online, allowing the church to reach many more households this year than before.

More details about our various projects and activities can be obtained on application to our Church office.

### **FINANCIAL REVIEW**

As a church, we rely mainly upon our church family to financially support the work we do. We believe that the Biblical principle of tithing (giving away 10% of our personal income) is a good practice and we encourage our church family to adopt this within their personal finances so that the church receives a regular income, to fund the various church activities and outreach.

Out of our income, the church sets aside 10% to give away to other charitable causes, aligned to our own objectives of promoting the Christian faith and transforming people and communities.

We also set aside some income (as required) for our "community fund", in keeping with our passion to bless others, to enable us to make smaller one off gifts to individuals and organisations to help in times of need.

### **INCOME AND EXPENDITURE**

Our total income was £319,757, a reduction of £20,166 against 2019.

Our expenditure was £250,519, a reduction of £10,829 against 2019.

Our net surplus of funds for the year was £69,238.



Other key points of note are:

#### INCOME FROM DONATIONS AND LEGACIES (See Note 3)

**DONATIONS** - During 2020, we have again been supported by the ongoing generosity of the church members, with donations in the year increasing by £14,126 in comparison with 2019. Donations from regular giving increased by £3,452 and one off gifts increased by £10,764.

The value of tax recoverable (gift aid) was slightly reduced in comparison to 2019, down by £1,632, reflecting our donor's ability to gift aid their donations. Overall though, there is a net increase of £12,494 in income from donations/gift aid in the year, which is amazing given the impact of COVID-19 on many people's situations. The PCC wishes to thank the church family for their generosity.

**LEGACY** - A further legacy gift of £60,000 was received from the estate of the 2019 legacy donor. It is anticipated that a 3<sup>rd</sup> legacy payment will be received, but there is no indication at this time as to its value. It is wonderful to have this legacy for the benefit of the church and its ministries.

#### INCOME FROM CHARITABLE ACTIVITIES (See Note 4)

**CHURCH CENTRE INCOME** - Monies received from renting out of our church centre was significantly lower in 2020 (£8,681) than 2019 (£22,407), due to the restrictions of lockdown and the challenges of making/keeping the environment safe.

**CHURCH FEE INCOME** - This increased due to the number of funerals conducted, although we cannot say whether this is directly COVID related.

**GRANTS RECEIVED** - Our partner churches supporting our CAP debt centre remained committed the work we do and the same level of funds was received in 2020 as in 2019 - £22,250. Funding received in support of our Pathway project fell however from £9,000 in 2019 to £5,000 in 2020 and we are very grateful for the support of the Haramead Trust in making this £5,000 grant to Pathway. The fall in grant income may be partly due to COVID but the PCC also felt that the professional fund-raisers that they had engaged some years before had not been able to deliver at a level that supported their fee and decided to bring that contract to an end. Finally, £1,000 was secured from Warwick County Council in support of the Community Café and we wish to thank them for their support.

**COURSES AND ACTIVITIES** - The income from our courses and activities fell to £1,439 (from £4,317 in 2019), due to lockdown and distancing regulations. Many courses/activities could not therefore run between late March and the end of the year.

#### INCOME - OTHER TRADING ACTIVITIES (See Note 5)

Rental income from the church house was £11,790 (vs £13,800 in 2019). The PCC agreed to reduce the rental charges for several months to help support the tenant during COVID.

#### EXPENDITURE ON CHARITABLE ACTIVITIES (See note 7)

**CHARITABLE ACTIVITIES** - In total, the cost of our charitable activities were £245,204 vs £250,210 in 2019, a reduction overall of £5,006. There are some areas where there are more significant movements and also some areas of cost where marginal changes occurred in the year, by comparison to 2019. A breakdown of the various type of costs covered can be seen in Note 7.

**CORE CHURCH ACTIVITY** - These costs reduced by £6,728 (representing 58% of 2019 costs) as many activities had to be cancelled due to the pandemic and costs therefore were not incurred.

**PARISH SHARE AND STAFFING COSTS** - Our church staff remained working throughout the year, supporting our church family and local community and our Parish Share paid to the Diocese was on par with 2019 costs. So, there is a small saving in the year (£4,644 - around 3% of 2019 costs) but most costs were incurred as normal.

**BUILDING AND MAINTENANCE COSTS** – There were some one off costs (£8,140) incurred in 2019 for the exploratory work related to the development of the church buildings, which made last year's costs higher than normal. There have been some savings this year on various building related costs in 2020 (e.g cleaning/maintenance).

**OVERHEADS AND CHURCH CENTRE RUNNING COSTS** - The overheads and Church Centre running costs are largely fixed (i.e. don't vary in line with levels of activity) and so the savings in the year are marginal and mainly due to reduced consumables (stationary and refreshments).

**CHARITABLE GIVING** – The total for 2020 is £33,922, which is much higher than 2019 (£13,269) for several reasons. Included in 2020 is £10,528 which represents the balance of the IOOI fund and which, at the request of the donor has been gifted to another charity as the church's IOOI have ceased. The funds had to be de-restricted, moved to General funds and then a grant made from General Funds.

The grants made to other charities as part of the Church's tithe giving was higher in 2020 (reflecting the fact that 2019 had a higher income, as tithe gifts are paid out a year in arrears). Detail of the charities supported can be seen in Note 7.

#### EXPENDITURE ON RAISING FUNDS (see Note 8)

This reflects the professional fees charged by a fund-raising company that the church had used for some years. The annual cost is less than in 2019 as the contract was cancelled in the summer.

#### EXPENDITURE ON OTHER TRADING ACTIVITIES (See Note 9)

These relate to the costs of the church house and represent the managing agents fees and maintenance costs. In 2020, there was some reduction in the agents fees in the year in line with a reduction of rental charged to the tenant. There were no maintenance costs for the property in 2020.

Full details of the income and expenditure and the resulting funds position can be found in the following accounts and related notes.

#### **POST BALANCE SHEET DATE EVENTS**

The COVID pandemic continues and at the time of signing this report, there are still various restrictions in place that have an impact on our daily lives. Full lockdown continued until March 8<sup>th</sup>, when schools re-opened, but the use of the church building and its facilities is still not possible until more restrictions are eased. The PCC have reviewed the funds position and the budget and feel that the church will continue to be able to meet its commitments and respond to the needs of our community as we are able, in line with Government guidance.

#### **RESERVES**

Within the charity's accounts, we have funds that are "designated" purely for the purposes of monitoring income and expenditure in areas of activity. Many of these funds do not have their own income streams. Any deficits at the year-end are met by transfers from general funds.

As a matter of good practice, the trustees aim to have a General & Designated Fund net current asset balance sufficient to cover 3 months general and designated fund cash outgoings, which would be in the region of £46,000. The General and Designated net current assets balance at the year end is £246,000.

It should be noted that, although reserves held may appear to be high we are facing a problem in accommodating our young people on Sunday mornings. The PCC have therefore been examining the possibility of undertaking a major extension project. This will aim to not only meet the need for accommodation on Sundays but will also allow us to provide more space for community activities during the week.

Work related to this development was put on pause during the lockdown in 2020 and will not recommence until it is possible to liaise with appropriate parties safely.



## **INVESTMENT POLICY**

The Trustees have considered the most appropriate policy for investing funds and have decided that at least three months' worth of expenditure should be kept in directly accessible cash.

## **TRUSTEES RESPONSIBILITIES**

Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue to operate.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act. They are also responsible for safeguarding the assets of the charity and, hence, for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the PCC on and signed on its behalf on 25<sup>th</sup> April 2021 by:

Reverend Becky Jones



**St Mary's Church, Leamington Spa**  
**For the year ended 31st December 2020**

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**Independent Examiner's Report to the  
Parochial Church Council of St Mary's Church, Leamington ("the charity")**

I report to the members of the PCC (who are also the charity's trustees) on my examination of the accounts of the Charity for the year ended 31 December 2020 on pages 11 to 21 following, which have been prepared on the basis of the accounting policies set out on page 13-14.

**Responsibilities and basis of report**

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

Since the charity's gross income exceeded £250,000, your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed by:  
Lisa Darby ACA

27th April 2021

Institute of Chartered Accountants in England and Wales

For and on behalf of:  
Stewardship  
1 Lamb's Passage  
London  
EC1Y 8AB

**St Mary's Church, Leamington Spa**  
**Statement of Financial Activities**  
**For the year ended 31st December 2020**

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	Note	All Unrestricted Funds 2020 £	All Restricted Funds 2020 £	Total All Funds 2020 £	Total All Funds 2019 £
<b>INCOME AND ENDOWMENTS FROM:</b>					
Donations and legacies	3	251,583	17,161	268,743	267,678
Charitable activities	4	9,975	29,146	39,122	58,395
Other trading activities	5	11,790	0	11,790	13,800
Investment income	6	90	12	102	50
<b>Total Income and endowments</b>		<b>273,438</b>	<b>46,319</b>	<b>319,757</b>	<b>339,923</b>
<b>EXPENDITURE ON:</b>					
Charitable activities	7	180,895	64,309	245,204	250,210
Raising funds	8	0	3,759	3,759	6,405
Other	9	1,556	0	1,556	4,733
<b>Total Resources Expended</b>		<b>182,451</b>	<b>68,068</b>	<b>250,519</b>	<b>261,348</b>
<b>Net Income/(Expenditure)</b>		<b>90,987</b>	<b>(21,749)</b>	<b>69,238</b>	<b>78,575</b>
Transfers between funds	16	(15,611)	15,611	0	0
<b>Net Movement in Funds</b>		<b>75,376</b>	<b>(6,138)</b>	<b>69,238</b>	<b>78,575</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		342,114	186,996	529,110	450,534
<b>Total funds carried forward</b>	<b>16</b>	<b>417,490</b>	<b>180,858</b>	<b>598,348</b>	<b>529,110</b>

Note: Due to rounding, differences of £1 may appear.

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing operations.

The notes on pages 13-21 form part of these accounts.

## St Mary's Church, Leamington Spa

## Balance Sheet

For the year ended 31st December 2020

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	Note	All Unrestricted Funds 2020 £	All Restricted Funds 2020 £	Total All Funds 2020 £	Total All Funds 2019 £
<b>FIXED ASSETS</b>					
Tangible assets	11	171,327	156,942	328,269	334,036
		171,327	156,942	328,269	334,036
<b>CURRENT ASSETS</b>					
Debtors	12	9,503	1,287	10,790	81,722
Cash at bank and in hand	13	246,057	23,749	269,806	124,914
		255,560	25,036	280,596	206,637
<b>CREDITORS: Amounts falling due within one year</b>	14	9,397	1,120	10,517	11,563
<b>NET CURRENT ASSETS/LIABILITIES</b>		246,163	23,916	270,079	195,074
<b>Total assets less current liabilities</b>		417,490	180,858	598,348	529,110
<b>TOTAL NET ASSETS</b>		417,490	180,858	598,348	529,110
<b>FUND BALANCES</b>	16				
Unrestricted funds					
General funds		216,821	0	216,821	138,385
Designated funds		200,669	0	200,669	203,730
		417,490	0	417,490	342,115
Restricted Funds		0	180,858	180,858	186,995
		417,490	180,858	598,348	529,110

The financial statements were approved by the members of the PCC on 25th April 2021  
and were signed on its behalf by:

Reverend Becky Jones

Chairperson of PCC

Charity number: 1132095

The notes on pages 13-21 form part of these accounts.



## 1 Statutory Information

The Parochial Church Council of St Marys Church Leamington Priors is a charity registered with the Charity Commission in England and Wales. The charity's registered number and principal address can be found on the Charity Information page.

## 2. Accounting Policies

These financial statements are prepared on a going concern basis, under the historical cost convention (as modified by the revaluation of certain assets, which are measured at fair value through the Statement of Financial Activities). The financial statements include all activities for which the PCC is legally responsible; the activities of informal gatherings of church members and groups that owe their main affiliation to another body are excluded.

These financial statements have been prepared in accordance with The Church Accounting Regulations 2006, the 'Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)' ('the Charities SORP'), with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland ('FRS 102') and with the Charities Act 2011. The charity meets the definition of a public benefit entity as set out in FRS 102.

The Charities (Accounts and Reports) Regulations 2008 (the '2008 Regulations') requires charities to prepare their accounts in accordance with 'Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005' but this accounting standard has since been withdrawn and has been replaced by the Charities SORP mentioned in the preceding paragraph. The charity has prepared these financial statements in accordance with the new Charities SORP; this departure from the 2008 Regulations is believed to be necessary for these financial statements to give a 'true and fair view'.

The principles adopted in the preparation of the financial statements are set out below.

### a) Going concern

The PCC have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The PCC have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the PCC have considered the charity's forecasts and projections and the possible implications should projected income and / or expenditure vary unexpectedly. The PCC have concluded that there is a reasonable expectation that the charity has adequate resources to continue to operate for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements. In making this assessment, the Trustees have considered how COVID-19 might affect projections.

### b) Income

Income (which includes planned giving, collections and other donations) is recognised in the period in which the charity becomes entitled to receipt, the amount receivable can be measured with reasonable certainty, and receipt is probable. For the most part income is generally recognised when it is received by, or on behalf of, the PCC. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Income from donations and legacies includes:

- i) Recoverable gift aid. This is recognised when the related donation is received. Gift aid that has not been recovered by the balance sheet date is included as a debtor.
- ii) All the church ministry and project activities involve participation and support from volunteers, who are part of the church family. Volunteers may lead such activities or actively support a staff member. The contribution that volunteers make is key to our mission. However, in accordance with the SORP, the value of these services has not been included in these financial statements as they cannot be reliably measured.
- iii) Legacies. Income from legacies is recognised when a distribution is received from the estate or, if earlier, when the charity has been notified that a distribution will be made and the amount receivable can be measured reliably.

Income from charitable activities represents income receivable from goods, services and facilities supplied in furtherance of the charity's charitable objects. It includes income from hiring out the church halls to local community groups, fees received for weddings/funerals etc and income from other events/courses.

Income from other trading activities represents income receivable from the renting out of a house that the church owns. It was originally purchased to provide accommodation for a curate and whilst there is no curate, it is rented out commercially.

Investment income represents income generated by the charity's assets and includes income from letting the charity's property and bank interest.

### c) Expenditure

Expenditure, including irrecoverable VAT, is recognised when it is incurred or, if earlier, when a legal or constructive obligation for a payment arises provided that it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Contributions in respect of the diocesan parish share are included in the Statement of Financial Activities for all amounts agreed to being payable for the financial year. Any contributions that have not been paid over by the year end are included as a creditor.

The charity makes grants to other institutions and individuals to further its charitable objectives. Grants payable are recognised as constructive obligations arise, which is generally when the charity expresses a commitment to the recipient that can be measured reliably and then only to the extent that any conditions associated with the grant are outside of the control of the charity.

Expenditure on raising funds comprises the costs of engaging professional fund-raisers and the cost of fundraising activities.

c) Expenditure continued

Governance costs, which are included in expenditure on charitable activities but are identified separately in the notes to the accounts, includes costs associated with the independent examination of the financial statements, compliance with constitutional and statutory requirements and any other expenditure incurred on the strategic management of the charity.

d) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the PCC in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the PCC for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

e) Intangible fixed assets

The cost of software is capitalised and amortised on a straight line basis over its expected useful life, which is expected to be 3 years.

f) Tangible fixed assets

Consecrated and beneficed property is not included in these financial statements by virtue of s.10(2) of the Charities Act 2011. All expenditure on consecrated or beneficed buildings is written off in the year in which it is incurred.

Movable church furnishings held by the incumbent and Churchwardens on special trust for the PCC and which require a faculty for disposal are capitalised in accordance with the policy set out below. These items are regarded as inalienable property and are listed in the church's inventory which can be inspected at any reasonable time. Inalienable property acquired prior to 2000 has not been capitalised as there is insufficient cost information available.

Items purchased or donated for the charity's own use are capitalised when the cost of purchased items, or the fair value of donated items, is more than £1,000 and the item is expected to benefit the charity over more than one accounting period. Depreciation is charged on a straight line basis so as to write down the value of each asset to its estimated residual value (if any) over its expected useful economic life. To achieve this objective the following rates of depreciation are charged:

Freehold land	Is not depreciated (because it is not consumed by use)
Freehold buildings	Over 50 years after taking account of the building's residual value
Equipment	Over 3 to 7 years

The carrying values of tangible fixed assets are reviewed for impairment in periods when events or changes in circumstances indicate that the carrying value may not be recoverable.

g) Pension scheme arrangements

The charity contributes to the Church of England's Church Workers Pension Fund, which is a multi-employer defined benefits pension scheme as described in Section 28 of FRS102. The charity is not able to identify its share of the Scheme's assets and liabilities and therefore, as permitted by FRS 102, the scheme is accounted for as if it were a defined contribution pension scheme. Contributions to the scheme are charged to the Statement of Financial Activities as they become payable. Further information about the scheme is disclosed in note 15 "Pension Commitments".

h) Taxation

The charity has taken advantage of the various reliefs from taxation available to charities and no tax is payable on the charity's income.

i) Financial instruments

The charity's financial assets and financial liabilities all qualify as basic financial instruments, as defined by FRS102. Except for loans, creditors and debtors are measured at their expected settlement value (normally the amount of cash that the charity expects to pay or receive). The charity recognises liabilities for the principal of those loans that remains outstanding at the year end (i.e. the liabilities exclude any interest chargeable on the loans in future years).

j) Foreign currency translation

These financial statements are presented in sterling, which is the charity's functional currency.

k) Exemption from preparing a cashflow statement

The charity has taken advantage of an exemption conferred by the Charities SORP and has not prepared a cash flow statement.

l) Critical accounting estimates and areas of judgement

The members of the PCC do not consider that there are any material sources of estimation or uncertainty at the balance sheet date that could result in a material adjustment to the carrying values of assets and liabilities in the next reporting period.

In preparing financial statements certain judgements, estimates and assumptions have to be made that affect the amounts recognised in the financial statements. The members of the PCC consider the following to be significant:

- i) The annual depreciation charge for property, plant and equipment is sensitive to changes in the estimates for useful economic life and residual value. These estimates are reassessed annually and, when necessary, adjusted to reflect current circumstances.
- ii) The constructive obligation for grants payable is based on an assessment of the likely duration of the supported activity. Again this estimate is reassessed annually and the obligation is adjusted to reflect current expectations.



St Mary's Church, Leamington Spa

Notes to the Accounts

For the year ended 31st December 2020

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3 Income from Donations and Legacies

	Unrestricted Funds	Restricted Funds	Total 2020	Unrestricted Funds	Restricted Funds	Total 2019
	£	£	£	£	£	£
Donations of cash and similar	160,860	14,999	175,859	151,468	10,265	161,733
Legacies receivable	60,000	0	60,000	71,429	0	71,429
Income tax recoverable	30,723	2,162	32,885	33,451	1,066	34,517
	251,583	17,161	268,743	256,348	11,331	267,678

4 Income from Charitable Activities

Centre income	8,681	0	8,681	22,407	0	22,407
Church fees	752	0	752	411	0	411
Grants in support of ministry activities	0	28,250	28,250	0	31,249	31,249
Courses activities and other misc income	542	897	1,439	2,885	1,431	4,317
Other income	0	0	0	11	0	11
	9,975	29,146	39,122	25,714	32,681	58,395

**Grants** - Various monies were received or credited to the accounts as grants in the year. We are very thankful to all the organisations that supported our ministries financially in this way. The grants received were:

Our CAP Centre partner churches (St Marks' Leamington Spa, Myton Church, Castle Hill Baptist Church, Warwick and St Pauls Church) continued to support us providing £4,000, £5,250, £5,500 and £5,000 respectively to fund debt counselling work. CAP also received other grants totalling £2,500 from Saltisford Church Warwick. In total, £22,250 was received in grants for CAP (2019 - £22,250).

Grants for the Pathway project totalled £5,000 (2019 - £9,000) and the IS61 ministry received a grant for £1,000 (2019 £nil).

5 Income from Other Trading Activities

Church House Income	11,790	0	11,790	13,800	0	13,800
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Church House income - The income is commercial rental from the lease of the church house to a private tenant. The income covers the fees from a managing agent and ongoing costs associated with maintaining and letting the property.

6 Investment income

Bank interest and investment dividends	90	12	102	26	24	50
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7 Expenditure on Charitable Activities

	Unrestricted Funds	Restricted Funds	Total 2020	Unrestricted Funds	Restricted Funds	Total 2019
	£	£	£	£	£	£
Core church activity running costs	3,266	1,607	4,874	8,434	3,167	11,602
Parish share and staffing/volunteer costs/exp	101,029	42,770	143,799	105,256	43,188	148,444
Building and maintenance costs	13,870	14	13,884	25,709	1,460	27,169
Overheads & Church Centre running costs	26,835	434	27,269	29,496	414	29,910
* Charitable giving	33,098	824	33,922	13,017	252	13,269
Governance costs	1,793	0	1,793	1,254	0	1,254
Depreciation	979	5,888	6,867	795	5,888	6,683
Other project costs and misc	25	12,772	12,797	0	11,880	11,880
	180,895	64,309	245,204	183,962	66,249	250,210

Included in Building and Maintenance Costs are further fees, incurred as part of exploratory plans for the development of the church buildings to accommodate growth - 2020:£1,190 (2019: £8,140).

\* Charitable giving is shown in more detail on the next page.

Included in governance costs is an accrual for fees relating to Stewardship's independent examination of the accounts. The fee actually paid will be offset against the accrual. £1,560 has been accrued for 2020's examination fee (the 2019 fee was £1,566). After adjustments for previous years accruals, the value charged as expenditure and shown in Governance costs for 2020 is £1,776 to make up for an under accrual of irrecoverable VAT. In addition, £300 was paid to Stewardship for consultancy helpline services (for 2019 in arrears and 2020).

Included in Other Project costs is £9,000 (2019: £9,000) as the church's contribution towards the CAP centre costs.



St Mary's Church, Leamington Spa

Notes to the Accounts

For the year ended 31st December 2020

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7 Expenditure on Charitable Activities continued

Charitable giving - grants paid

	Institutions	Individuals	2020
Grants for UK and overseas mission	28,653	0	28,653
Grants for the relief of poverty	3,625	1,452	5,077
Grants for education, including ministry training	192	0	192
	<u>32,470</u>	<u>1,452</u>	<u>33,922</u>

The comparatives for the previous year are as follows:

	Institutions	Individuals	2019
Grants for UK and overseas mission	9,340	0	9,340
Grants for the relief of poverty	3,677	60	3,737
Grants for education, including ministry training	192	0	192
	<u>13,209</u>	<u>60</u>	<u>13,269</u>

The charity's principal grants to institutions (only) comprised:

	2020	2019
The Well Christian Healing Centre	2,900	2,800
You can Flourish	2,900	2,800
SYDNI	2,900	1,400
Warwick District Food Bank	2,900	2,800
Crossteach	2,900	0
Thrive Youth Ministries	1,450	0
Education Saves Lives	1,450	0
CORD	2,900	*
Ignite Penrith (re funds de-restricted from IOOI fund)	10,528	0
Grants to institutions for less than £1K each	1,642	3,409
(* 2019 grant of £700 to CORD included in the total of grants less than £1000)		
<b>Total</b>	<u>32,470</u>	<u>13,209</u>

8 Expenditure on raising funds

	Unrestricted Funds	Restricted Funds	Total 2020	Unrestricted Funds	Restricted Funds	Total 2019
	£	£	£	£	£	£
Professional fees	0	3,759	3,759	0	6,405	6,405

Acorn Fundraising and Consultancy Ltd struggled this year and it was mutually agreed not to renew the contract. The reduced professional fee charges reflect fees to the end of August. Fees paid totalled £3,759 (2019 £6,405).

9 Expenditure on other trading activities

Church house related costs	1,556	0	1,556	4,733	0	4,733
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The church house is let our commercially through a managing agent. Costs generally include management fees and necessary maintenance. In 2020, there was no maintenance required and the management fees were reduced in line with the reduced rental charged to the tenant as part of the COVID support that the church provided.

10 Staff & Trustees - analysis of staff costs and trustee remuneration and expenses

	2020	2019
Staff costs during the year amounted to:		
Gross Salaries	71,558	72,000
Social Security costs (after offset of employers allowance 2020: £4,000, 2019: £3,000)	1,642	2,410
Pension Costs	3,692	3,567
Average number of staff during the year	4	4
Full time equivalent	3.0	3.3

Many volunteers support the ministry activities (although activities have been significantly reduced due to COVID restrictions in 2020).

No staff received salaries at a rate of more than £60,000 per annum.

The church's key management comprise the members of the PCC and the key staff would be the Vicar, as named on the Charity Information page. The Church does not remunerate any member of the PCC for their service to the PCC. Rev Becky Jones, who is a clergy member of the PCC, receives a stipend from the Diocese and so is not an employee of this church. Some of the Parish Share paid to the Diocese is used to help meet the cost of clergy stipends.

The Vicar's expenses, including travel and acquiring materials for church activities, totalled £2,757 in the year and contain no profit element. These costs are included in either "Core church costs" or "Staffing/volunteer costs" in Note 7 above.

St Mary's Church, Leamington Spa

Notes to the Accounts

For the year ended 31st December 2020

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11 Tangible Fixed Assets

	Church Centre £	*Church House £	Equipment £	Total 2020 £
Cost				
At 31/12/2019	294,420	170,212	10,356	474,988
Disposals	-	-	-	-
Additions	-	-	1,099	1,099
At 31/12/2020	294,420	170,212	11,455	476,087
Accumulated Depreciation				
At 31/12/2019	131,589	-	9,362	140,951
Charge for the year	5,888	-	979	6,867
At 31/12/2020	137,477	-	10,341	147,818
At 31/12/2020	156,942	170,212	1,115	328,269
At 31/12/2019	162,830	170,212	994	334,036

\*The church house is a residential property (owned by the church, not the Diocese) and originally purchased to provide a house for a curate. If sold, it is anticipated that it would realise a greater value than that paid for it. As such, no depreciation is provided against the asset in the accounts.

12 Debtors

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Unrestricted Funds £	Restricted Funds £	Total 2019 £
Falling due within one year:						
Tax recoverable	5,202	880	6,082	5,229	281	5,509
Legacy	0	0	0	71,429	0	71,429
Other Debtors	1,778	407	2,187	1,518	297	1,815
Prepayments	2,523	0	2,523	2,970	0	2,970
	9,502	1,287	10,790	81,146	577	81,722

13 Cash at Bank and in Hand

	£	£	£	£	£	£
Cash at bank with immediate access	65,310	16,904	82,213	8,514	1,000	9,514
Notice deposits (with a term of three months or less)	180,432	6,845	187,278	90,679	24,185	114,864
Petty cash	315	0	315	536	0	536
	246,057	23,749	269,806	99,729	25,185	124,914

14 Creditors: liabilities falling due within one year

	£	£	£	£	£	£
Trade Creditors	2,346	30	2,376	2,889	567	3,456
Pension	4,090	355	4,446	4,086	267	4,354
Taxation and Social security	385	735	1,120	(651)	764	113
Other creditors	15	0	15	1,970	0	1,970
Accruals	2,560	0	2,560	1,670	0	1,670
	9,397	1,120	10,517	9,965	1,598	11,563

15 Pension Commitments

Church Workers Pension Fund (CWPF)

St Mary's (Leamington Spa) PCC (the Employer) participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers. The Church Workers Pension Fund has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

**15 Pension Commitments continued****Pension Builder Scheme:**

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Bonuses may also be declared, depending on the investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable (2020:£3,692 2019:£3,567)

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent was carried out as at 31 December 2016. A valuation as at 31 December 2019 was under way as at 31 December 2020.

For the Pension Builder Classic section, the valuation revealed a deficit of £14.2m on the ongoing assumptions used. At the most recent annual review, the Board chose not to grant a discretionary bonus, which will have acted to improve the funding position. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £1.8m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, St Mary's PCC could become responsible for paying a share of that employer's pension liabilities.

**Summary of pension contributions were as follows:**

	2020	2019
	£	£
The charity's pension contributions were as follows		
Church Workers Pension Fund (see above)		
Contributions payable for the year	3,692	3,567

**Summary of pension liabilities at the year end**

The charity's pension liabilities at the end of the year were as follows:

Church Workers Pension Fund	554	462
* Accrual for pension not yet set up	3,892	3,892
	<u>4,446</u>	<u>4,354</u>

\* The accrual will be cleared in the coming year as the process for establishing the pension is now in progress.

**16 Funds**

2020	2020 Opening balance £	2020 Incoming resources £	2020 Outgoing resources £	2020 Transfers in the year £	2020 Closing balance £
Unrestricted					
General Fund	138,384	272,895	143,819	(50,639)	216,821
Designated					
Youth	0	287	9,916	9,629	0
Children & Families	0	0	4,719	4,719	0
Outlook	1,166	170	13	(30)	1,293
TLC Plus	571	85	125	(30)	500
New Building Projects	0	0	1,291	1,291	0
Church House	170,211	0	0	0	170,211
Tithe Fund	31,329	0	21,750	18,950	28,529
Community Fund	454	0	820	500	135
Total	<u>203,730</u>	<u>542</u>	<u>38,632</u>	<u>35,028</u>	<u>200,669</u>

Restricted funds shown on next page



St Mary's Church, Leamington Spa

Notes to the Accounts

For the year ended 31st December 2020

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16 Funds continued

2020		2020 Opening balance £	2020 Incoming resources £	2020 Outgoing resources £	2020 Transfers in the year £	2020 Closing balance £
Restricted						
Building Fund	g	162,875	0	5,888	(45)	156,942
Building Grant	h	5,318	300	0	(2,498)	3,120
Pathway	a	0	8,428	30,868	22,440	0
Isaiah 61		188	1,208	348	0	1,047
CAP/Financial Freedom	b and c	7,768	35,740	29,809	6,050	19,749
Inside Out Housing Project	i	10,847	12	330	(10,528)	0
External Donations	e	0	633	825	192	0
Total		186,996	46,320	68,069	15,611	180,858
Aggregate of funds		529,110	319,757	250,520	0	598,348

The transfers referred to above were made for the following reasons:

- Transfer from general fund to designated or restricted funds to cover net deficit (where costs exceed income) associated with each ministry area.
- Transfer from ministry area funds to General Fund to contribute towards general office resources/building costs used.
- Allocation of tithe funds to CAP ministry area to reflect St Mary's contribution as a partner church.
- General fund transfer to clear the mortgage on the church house.
- General fund support of overseas child sponsorship commitment, to be repaid from children and youth fund-raising in 2020
- Transfer of general funds to tithe fund, as part of Church giving to other charitable causes.
- Correction of previous year income, which should be posted to Building Grant.
- Transfer from Building Fund (as g) above and release back to General Fund of previous GF allocation of funds for "PA" music purchases no longer required.
- De-restriction of fund balance and transfer to General Fund for making of grant to another charity

**Analysis of net assets by fund**

The assets and liabilities of the various funds were as follows:

	General Fund £	Designated Funds £	Restricted Funds £	Total 2020 £
Tangible fixed assets	1,115	170,212	156,942	328,269
Debtors	9,476	27	1,288	10,791
Cash at bank and in hand	215,395	30,662	23,749	269,806
Creditors falling due in one year	(9,166)	(232)	(1,120)	(10,518)
	216,821	200,669	180,858	598,348

In the previous year, the movements in the charity's funds were as follows:

2019		2019 Opening balance £	2019 Incoming resources £	2019 Outgoing resources £	2019 Transfers in the year £	2019 Closing balance £
Unrestricted						
General Fund		107,476	278,195	140,068	(107,219)	138,385
Designated						
Youth	a	0	2,187	13,325	11,138	0
Children & Families	a	0	55	8,166	8,111	0
Outlook	b	860	1,103	618	(180)	1,165
TLC Plus	b	659	377	286	(180)	570
New Building Projects	a	0	0	8,140	8,140	0
New Wine		0	169	169	0	0
Church House	d	125,914	13,800	4,945	35,442	170,212
Tithe Fund	f	22,407	0	12,800	21,722	31,329
Community Fund		632	0	177	0	454
Total		150,472	17,692	48,627	84,193	203,730

Restricted funds shown on next page.

St Mary's Church, Leamington Spa

Notes to the Accounts

For the year ended 31st December 2020

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16 Funds continued

2019		2019 Opening balance £	2019 Incoming resources £	2019 Outgoing resources £	2019 Transfers in the year £	2019 Closing balance £
<b>Restricted</b>						
	Building Fund	168,718	45	5,888	0	162,875
	Building Grant	6,422	255	1,359	0	5,318
	Pathway a	1,000	13,537	33,780	19,243	0
	Isaiah 61	439	1,491	1,741	0	188
	CAP/Financial Freedom b and c	3,488	28,549	27,919	3,650	7,768
	Inside Out Housing Project	12,461	24	1,638	0	10,847
	External Donations e	58	136	327	133	0
	<b>Total</b>	<b>192,586</b>	<b>44,037</b>	<b>72,652</b>	<b>23,026</b>	<b>186,995</b>
<b>Aggregate of funds</b>		<b>450,534</b>	<b>339,924</b>	<b>261,348</b>	<b>0</b>	<b>529,110</b>

Analysis of net assets by fund

The assets and liabilities of the various funds were as follows:

	General Fund £	Designated Funds £	Restricted Funds £	Total 2019 £
Tangible fixed assets	994	170,212	162,830	334,036
Debtors	80,723	422	577	81,722
Cash at bank and in hand	66,564	33,164	25,185	124,914
Creditors falling due in one year	(9,898)	(67)	(1,597)	(11,562)
	<b>138,384</b>	<b>203,730</b>	<b>186,996</b>	<b>529,110</b>

Description of Designated funds

Youth	Supporting youth work in the church and local community.
Children & Families	Ministry activities supporting Sunday and mid-week children's groups and coordinating with families.
Outlook	Social activities for over 50s.
TLC Plus	Social activities for parents/carers and toddlers
New Building Projects	Funds set aside for costs related to plans for development of church buildings to cater for growth.
Church House	House originally purchased to house curate and currently let commercially.
* Tithe Fund	10% of general giving set aside for grant giving, based on church members proposals and PCC decision.
Community Fund	Funds set aside to support those in significant need and available for unplanned "in need" purchases.
* Annually the members of the PCC set aside 10% of the charity's general fund for grant giving to institutions and individuals who undertake activities that further the charity's own objects. It is anticipated that all of the funds designated for this purpose will be distributed in the new financial year.	

Description of Restricted funds

Building Fund	Includes the asset values of the church centre and youth office and income for maintenance of fabric of the church and church centre.
Building Grant	Previously used for building grants, it no longer holds any grant income but reflects income from donors for building purposes.
Pathway	A 2-1 mentoring programme designed to help those with drug/alcohol/offending behaviour or other instabilities in their lives to become more stable
Isaiah 61 "Community Support Projects"	Several other ministry projects that help people in our community fit under this banner.
CAP/Financial Freedom	A project helping those in serious financial difficulties. St Mary's hosts a "Christians Against Poverty" centre supported by 4 partner churches - St Mark's Church, Myton Church, St Pauls Church (all in Leamington) and Castle Hill Baptist (in Warwick), who make grants to the centre annually.
External Donations	Donations received for forwarding onto other charitable causes.
Inside Out Housing Project	To help those who are difficult to house to find accommodation by supporting them in private rented accommodation.

**17 Transactions with related parties**

During the year, the charity;

- a) received donations totalling £29,307 (2019: £23,427) from related parties (which includes members of the PCC, any others members of key management and anyone else closely connected with them).
- b) paid expenses of £520 (2019: £19) to a non-clergy member of the PCC (and who is also a Church Warden), to reimburse them for purchasing items needed by the church.

During the year, the charity also made payments to, or for, related parties:

- a) a grant of £2900 (2019: £2800) was made to YoucanFlourish, a charity (number 1166721) that Kerstin Friend (PCC member to 18/10/2020) is employed by.

**18 Guarantor Undertaking**

As part of the church's Housing Project, the church has acted as guarantor for a number of clients in the project. Following discussions with the original donor, the fund has now been closed and the balance of monies has been de-restricted, transferred to the General Fund and a grant has been made to a charity whose objectives are aligned with those of St Mary's at the donor's request.

**19 Capital Commitments**

As stated last year, the church is considering opportunities to expand the church centre to provide more space for the activities its currently undertakes and to accommodate growth in the church. However, no further work has been done in this regard during 2020 due to the COVID pandemic (although the architect firm that were selected for future engagement have invoiced for their time spent in 2019 and a charge of £1290 has resulted in the accounts for 2020). No capital commitments exist at the year end or at the date of this report.

**20 Connected Charities**

There are no connected charities.

**21 Events since the year end**

There are no significant events since the year end. The COVID pandemic continues however and due to lockdown restrictions, the church has been unable to rent out its centre and raise income in this way up to the date of this report.