

Annual Report of the Trustees of Emmanuel Church Northwood

Registered Charity No. 1132091

Activities of the Parochial Church Council
and the Financial Statements
for the year ended 31 December 2021

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Introductory Background

Emmanuel Church Northwood is an Anglican evangelical church situated at the top of the High Street and has served the Parish for over 100 years. There is a church plant, Eastbury Church, that serves the northwest part of the Parish.

Rev. Tim Meathrel has been our Vicar since 5 September 2017. Rev. Dave Scott was licensed as our Associate Vicar on 4 September 2018. The Rev Christine Britton joined us as a curate in July 2020. The Parochial Church Council (PCC) was more than happy when told that her curacy has been extended by agreement with the Diocese until June 2024, as it would be disrupting to her family to move before then. The Rev Nina Oskarsdottir joined us in January 2021 as an Associate Vicar with particular responsibility for pioneering evangelism and Eastbury Church.

The PCC of Emmanuel is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC has the responsibility of co-operating with the incumbent in promoting the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England and the whole mission of the Church, Pastoral, Evangelistic, Social and Ecumenical. It also has maintenance responsibilities for all relevant Church property.

The PCC is registered with the Charity Commission as a charity under number 1132091.

The PCC has regard, in relation to its activities, to the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. Emmanuel provides a public benefit through the activities that are undertaken in pursuance of our aims and objectives. There are a large variety and number of different ministries of Emmanuel, amongst children, young people and adults whether they are people within our Church community, in the wider community in the Parish or overseas.

The Global Covid 19 pandemic continued for the whole of 2021 and affected us in Emmanuel. Many of the activities had to continue to be delivered in a different way, or, in some cases, cancelled as a consequence of the restrictions imposed. In the opening month of 2022, many of the restrictions have been relaxed and are to be removed altogether on 1st April 2022. Although Covid viruses remain endemic, the risk of serious illness except amongst those who are both unvaccinated and vulnerable) seems to be reduced.

Objectives and Activities

It is worth repeating from last year's report the summary of our church vision, launched in 2019, at the start of a new chapter in the life and work of Emmanuel.

We are a church of missional disciples seeking to love God and love each other; influencing our community, city, nation and world with the love of Jesus that we might see His Kingdom come.

We believe that God is calling us to be...

- committed to the Word, the Spirit, prayer and worship
- a church for our local community; focused on loving, serving and winning those who don't yet know Jesus
- missional disciples who are bold and courageous, unafraid to take risks and step out in faith
- willing to follow God's leading and direction and to pay the price of being obedient to his call in the use of ourselves, our time and our resources

To do this we believe that God is calling us to grow deeper, grow younger and grow wider.

Growing deeper...

in our relationship with God and in our relationship with each other. Maintaining the priorities of worship, prayer, Bible teaching and openness to the work of the Holy Spirit.

Growing younger...

facing the challenge of declining attendance of under 40s in the UK we are committed to placing a special emphasis on trying to reach children, young people and their families.

Growing wider...

in mission and evangelism. Growing as missional disciples taking the good news of Jesus and his love and kingdom wherever we go throughout the week. Growing in our outreach as a church seeking to love and serve the people who live and work in Northwood.

2021 was again a year overshadowed by the global Covid 19 flu pandemic. However, Emmanuel and Eastbury continued to facilitate worship and give glory to God, to give opportunity for members to encourage and help each other and to bear witness to the resurrection of Jesus Christ.

Thus the following activities take place, in all cases only when we have been allowed to do so and with appropriate safeguards in place for those attending:

- regular public worship open to all
- the provision of sacred space for personal prayer and contemplation
- pastoral work, including support for the sick, the bereaved, the lonely and those finding compliance with the lockdown and social distancing requirements hard
- the teaching of Christianity through sermons, courses and small groups
- the taking of religious assemblies in schools and an after-school club at Eastbury School
- the provision of children's work
- the provision of age-related youth meetings with a Christian ethos
- the promotion of Christianity through the staging of events and meetings
- the making available of the premises for social justice projects, including a food bank, community lunches and other community purposes
- supporting other Christian mission in the UK and overseas
- promoting the whole mission of the Church

Regular Services

The way services were organized during 2021 at both Eastbury and Emmanuel churches changed several times, as a result of changing government requirements to combat the spread of the virus. Since August 2021, Eastbury and Emmanuel churches have enjoyed fellowship together at services on the mornings of the first Sunday of each month.

The story of the PCC year is recounted in the PCC Report below.

Achievements and Performance

PCC Report – the Story of the PCC Year 2021

The year 2021 was memorable for being a second year of the Covid pandemic restrictions. All PCC meetings were held via Zoom and were generally very well attended (as opportunities to go out or go away were restricted through much of the early part of the year). The first meeting was on 18th January 2021 when Nina was welcomed as an ex officio member, having joined the staff team in early January and there was a discussion as to the latest lockdown proposals. At the start of the year, services were taking place in church, but with strict distancing arrangements. The problem was how best to connect with people – there was an awareness that the relationships possible by being together to worship was being affected by absences and social distancing in church. In February the PCC had ‘business’ matters to scrutinize and attend to, the approval of the 2019 Report and Accounts, the Policy for Social Media Use (an awareness of the way this could be abused and the harm done by this to young people in particular having become apparent), and the Lone Working and Home Visits Policy were agreed. The PCC were invited also to start thinking about ‘life after Covid’ – how would it be different from before – as this would be the major agenda item at the March meeting.

The post Covid era was discussed at the March meeting in detail, with Zoom breakout rooms to consider 3 questions under the ‘Next Steps’ heading. What has God been saying to us during the lockdown? What are the ‘spiritual’ next steps for us to take? What should the church (us) look like going forward? Feedback was collated to inform the thinking of the leadership team as they sought to discern what God has in store for us.

A short meeting took place on 26th April after the APCM on 25th April for the election of the officers and then there was a meeting on 24th May, when we carried out more Next Steps thinking – again in breakout rooms with feedback to the Leadership team. The groups were asked to consider what Missional Discipleship and Hybrid Church would/should/could look like for us. The third ‘Next steps’ discussions took place at the June meeting under the heading ‘Love your neighbour’ and what this would/could/should mean to us as a church family. Again much valuable and interesting material was gathered from the comments made.

The summer intervened then and the next meeting did not take place until 20th September. The PCC received the Finance Committee Report on the finances for 2021 and a ‘challenging’ budget for 2022. In particular we agreed the offer for the Diocesan Contribution for 2022. We prayed over the small group work organized by Christine Britton following her report on

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this. Finally we had a detailed discussion as to the manner of Communion administration given the then Covid restriction relaxations. Then it was reported that James Locke was moving on and advertisement would take place for a new children's minister.

In October, given the challenges of the proposed budget for 2022 discussed at the previous meeting, members were divided into breakout rooms to consider whether they thought there was a discipleship issue over giving and the budget. Key ideas were fed back. Other reports were considered and in particular an Eco Policy was adopted, which had been introduced to the congregation at the 3 services the previous Sunday.

The last meeting of the year was in November, when members were asked in breakout room to consider the paper produced as a result of the Next Steps discussion. This was done and many practical proposals emerged for priorities in the post pandemic restrictions season.

At the beginning of each meeting we have a Bible verse with comment and prayer. At the November meeting we were invited to focus on John 1 vs 1-5 and in particular verses 4 and 5. "In Him was life and that life was the light of all mankind. The light shines in the darkness and the darkness has not overcome it." Tim Meathrel reminded us that the world can seem to be a dark place at times – but Christmas reminds us that Jesus is the light of the world and to pray that each one of us brings light into the darkness. That remains our prayer for 2022.

Statistics

The Diocese requires a 'Statistics for Mission Return' annually. For the year 2020 and going forward the Statistics provided are those collected for the Return. The charts will be phased out therefore over the next couple of years. The text for the previous year is included.

Attendance at Sunday services (Emmanuel only in the table below)

	Communicants				Attendance			
	8.00am	9.15am	11am	6.30pm	8.00am	9.15am	11am	6.30pm
2017	8	157 [^]	38	79	8	169	38	82
2018	7	147	52	55	7	155	52	58
2019	^{^^}	143	50	79	^{^^}	143	50	79
2020 and on	See below							

The figures for 2017 -2019 and 2021 are taken from the October attendance figures in each such year

[^] This is the September figure as the October figure was not available

^{^^} No figures available

2020 - relating to Emmanuel Church and Eastbury

The 'Statistics for Mission Return' requires details of the numbers attending church in October each year. Special forms were provided for this pandemic year. The figures below are taken from the forms submitted.

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On 4th October 2020 103 adults and 20 children/young people attended 3 services in the Emmanuel Church building and 32 adults attended 1 service at Eastbury.

On 11th October 2020 115 adults and 23 children/young people attended 3 services in the Church building and 28 adults and 1 child attended 1 service at Eastbury.

On 18th October 2020 19 adults and 0 children attended 1 service in the Church building. There was no service at Eastbury.

On 25th October 2020 82 adults and 19 children attended 3 services in the Church building and 35 adults attended 1 service at Eastbury.

In addition in October 2020, services were pre-recorded and/or live streamed – called ‘Church at Home’ by the Diocese. The best estimate of the usual number of people participating in these online services for Emmanuel Church each week in October was 232, excluding those who had attended services in person. The figure for Eastbury was 32.

2021 - relating to Emmanuel Church and Eastbury

On 3rd October 2021 211 adults and 26 children/young people attended 3 services in the Emmanuel Church building. There was no service at Eastbury Church as on the 1st Sunday of the month Eastbury and Emmanuel join together for worship.

On 10th October 2021 202 adults and 36 children/young people attended 3 services in the Church building and 27 adults attended 1 service at Eastbury..

On 17th October 2021 195 adults and 34 children attended 3 service in the Church building and 22 adults attended 1 service at Eastbury.

On 24th October 2021 149 adults and 22 children attended 3 services in the Church building and 24 adults attended 1 service at Eastbury.

In addition in October 2021, certain services were pre-recorded and/or live streamed – called ‘Church at Home’ by the Diocese. The best estimate of the usual number of people participating in these online services for Emmanuel Church each week in October was 1,110, excluding those who had attended services in person. The figure for Eastbury was 30.

Attendance at festivals (Emmanuel and Eastbury)

	Communicants			Attendance		
	Easter Day	Christmas Eve	Christmas Day	Easter Day	Christmas Eve	Christmas Day
2017	415	102	61	430	368	305
2018	407	97	33	411	250	323
2019	295	108	^^^	338	^^^	542
2020 and on	See below					

Figures include under 16s.

^^^ No figures available

2020

The Statistics for Mission Return reported 595 people attending in person special services held at Emmanuel Church for the congregation and local community from and including Advent Sunday until 23rd December. Eastbury Church reported 135 persons attending. A total of 237 people attended at Emmanuel services on Christmas Eve and Christmas Day 2021. Eastbury had no services. Many

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will have joined the online services during December 2021 of both Emmanuel Church and Eastbury Church.

There are no statistics for Easter services 2020.

2021 The Statistics for Mission Return reported 311 people attending in person special services held at Emmanuel Church for the congregation and local community plus 300 attending special services held for schools during Advent 2021. Eastbury Church reported 64 attending special services. A total of 269 people attended at Emmanuel services on Christmas Eve and Christmas Day 2021. Eastbury had no services on Christmas Eve and Christmas Day. Many will have joined the online services during December 2020 of both Emmanuel Church and Eastbury Church.

There were 131 people attending and receiving Communion at Emmanuel on Easter Day. Eastbury did not have a service.

Rites performed (Emmanuel only)

	Marriage	Baptism	Thanksgiving	Confirmation	Funeral at Emmanuel	Funeral at the Crematorium
2017	2	16	0	11	12	5
2018	2	8	1	2	9	7
2019	3	10	2	3	2	8
2020 and on	See below					

2020

No Baptisms or thanksgivings have taken place at either Emmanuel Church or Eastbury.

There was 1 marriage in Emmanuel Church but no services of prayer and dedication after a civil ceremony, at either Emmanuel Church or Eastbury.

There were 2 funeral services in Emmanuel Church and 3 funeral services conducted at a crematorium.

2021

5 Baptisms have taken place at either Emmanuel Church or Eastbury.

There were 2 marriages in Emmanuel Church but no services of prayer and dedication after a civil ceremony, at either Emmanuel Church or Eastbury.

There were 9 funeral services in Emmanuel Church and 9 funeral services conducted at a crematorium.

Electoral Roll (Emmanuel and Eastbury)

The Electoral Roll Officer during 2021 was Mr Jon Whitmarsh.

	Joiners	Leavers	Net Gain/(Loss)	Total at APCM
2017	31	22	9	465
2018	20	22	(2)	463
2019	*	*	(101)	350
2020	*	*	(23)	**

2021 and on	See below			
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**A full analysis of the number of new joiners has not been made.*

***The 2021 APCM was hybrid (in person and online) and it was not possible to ascertain the number attending.*

2021

Analysis of the joiners and leavers has not been done in 2021. The number on the Ecclesiastical Electoral Roll in 2021 was 335 and the number on the Church Electoral Roll was 297.

Structure, Governance and Management

PCC Membership Structure

The full membership of the PCC comprises, ex-officio, the Vicar, the other clergy, the Churchwardens, all Synod representatives and a Reader, plus up to fifteen elected members of Emmanuel, as well as optional co-opted members. Appointment is governed by, and set out in, the Church Representation Rules. All on the electoral roll may stand for election to the PCC, and elected members may serve up to two consecutive three year terms or a total of six years continuously. Retiring members can be re-nominated after one year. Co-opted members serve up to the next APCM but can be co-opted again to the next PCC if required. The PCC is elected at an Annual Parochial Church Meeting (APCM), usually held in April at Emmanuel. In 2021 the APCM was held on April 25th and was done by a mix of online and in person attendance. PCC members may not be employees of the PCC unless the Charity Commission gives permission. There were none. The PCC met online 9 times during the year.

PCC Committees

The work of the PCC is divided between Committees whose Chairs are appointed by the PCC at the first meeting after the APCM. The Chairs are normally, but not necessarily, members of the PCC. Members of the Committees do not need to be members of the PCC and a distribution of responsibilities to the wider congregation is encouraged.

Standing Committee

This committee has been delegated the power to transact the business of the PCC between PCC meetings, subject to any directions given by the PCC. It must consist of the Incumbent (or Associate Vicar) and Wardens and at least two members of the PCC. In addition to the Incumbent and Wardens the following PCC members served on the Standing Committee during 2021.

Mr Ben Pearkes	Lay Vice Chair
Mr Chris Daykin	Church Treasurer
Mr Tim Warren	PCC Secretary
The Rev Dave Scott	Appointed by the PCC
Mrs Deirin Johnson	Elected by the PCC (from May 2021)
Mr Josh Tate	Elected by the PCC
Mrs Judith Cox	Elected by the PCC (to April 2021)

A meeting of the PCC was held on 26th April 2021. At this meeting the officers (as set out above) were re-appointed. The Rev Dave Scott was appointed. Following that meeting a vote was held and Mrs Deirin Johnson and Mr Josh Tate were elected to serve on the Standing Committee.

Finance Committee

The Finance Committee oversees the finances of Emmanuel. It monitors income and expenditure, recommends budgets to the PCC, maintains appropriate financial controls and co-ordinates reviews of Christian stewardship and encouragement of efficient planned giving. The Chair during the year was Mr Chris Daykin, who was also the Hon. Church Treasurer.

Personnel Committee

The Personnel Committee acts as an advisory body to the PCC on the appointment and remuneration of non-clerical staff. The Chair during the year was Mrs Mirka Packard.

Property Committee

The Property Committee works to ensure that church buildings, fabric and ornaments remain in good order. The Chair during the year was Mr Neil Altman. A formal report to the APCM is delivered each year.

As well as overseeing the maintenance of the Church buildings the Property Committee oversees the following properties owned by the PCC:

- A. 64 Chester Road – occupied by Rev Christine Britton and her family since December 2020
- B. 4 Church Close – occupied by Rev Dave Scott (Associate Vicar) and his family since 2018
- C. Flat 6 Beeches House, High Street – currently rented out on a commercial basis.

The main works that have been carried out by the Property Committee during the year are:

- Painted the main office
- Painted the Youth and Worship office
- Planned replacement in hand of many lights (not the church itself) to LEDs
- Replacement of double-glazed rear door and window at 4 Church Close
- Replacement of cracked Reception roof glass panels
- Replacement of cracked window in the Children's store-room with toughened glass
- Faulty emergency lighting replaced
- Fire Risk assessment carried out
- New Gas Boiler in the Westgate
- Replacement pump to Gas Boiler in the main office

The proposed works to the Westgate were put on hold at the start of lockdown in March 2020. The next step would be to confirm with our surveyor that fire regulations would be met by the proposed works.

Our QI (Quinquennial Inspection) surveyor has received four completed tenders for the QI works and North Pitch roof works. She is preparing a report for consideration by the PCC.

Risk Committee

The Risk Committee is in place to ensure Emmanuel is addressing its risks appropriately. The Chair during the year was Mr Ben Pearkes.

The risks to the church are divided into 8 'baskets': Finance, Safeguarding for Children and Vulnerable Adults, Key Compliance, Health and Safety, IT & Data, Staffing Matters, Strategic Planning and Volunteers.

The committee meets at least two times a year and works through each of the risk baskets at least once every 18 months. The risk basket holder is invited for that specific meeting. At all meetings there is also the opportunity to raise 'arising risks' which are reviewed and evaluated.

The current Risk Profile shows that there is one identified **High** risk (related to safeguarding) and 12 identified **Medium** risks, including but not limited to, the possibility of a financial deficit for urgent expensive repairs to our buildings, loss of key volunteers and food safety failings. The 27 remaining risks are classified as **Low** risks.

During the meetings, the Risk Committee challenge the risk basket holder to identify any changes to the current scoring (increasing or decreasing the current risk to the church) and discuss new and current mitigation to confirm the risk is being addressed appropriately. An action list is created which is followed up at subsequent meetings.

International Mission Committee

The IMC's mission strategy compiled in line with the vision statement to help shape and direct the way forward for ECN's involvement in global mission:

1. To ensure that the teaching and interaction with mission partners regularly informs, trains and equips the congregation on the significance of the Biblical mandate for global cross-cultural mission to reach the 'least reached' peoples of the world;
2. To work closely with mission partners to resource, train and inform our congregation;
3. To continue to encourage mission partners and associate partners through prayer, visits and support on a monthly basis;
4. To encourage many more from the church, in particular the youth and young adults groups, to engage in mission through facilitating more short-term mission trips;
5. To actively seek, coach and mentor those from within our congregation who may be called to full-time mission;
6. To incorporate and encourage individual and corporate prayer for global cross-cultural mission.

Committee members: Chris Williams, Graham Wilburn, Monty Johnson, Margaret Dolling, Clive Backhouse, Jean Nunney, Helen Alsop, Keren Pollock (Chair)
We meet bi-monthly.

Review of 2021

2021 continued to be dominated by restrictions imposed by Covid. However, the IMC met regularly on Zoom and we were able to continue to support our Mission Partners remotely:

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- Jean Nunney continues very helpfully to compile the Mission Partners monthly news updates. All our partners express how much they appreciate keeping regularly in touch and with each other through the monthly prayer news.
- Our annual World Wide Week was launched on Sunday 31st October led by Tim Meathrel. Speakers from Europe (Sweden) and India were recorded and incorporated into the services. It was very helpful and moving to hear first-hand from church leaders in their countries.
- Jeremy Nash was able to visit ECN in person and led the children's services.
- Eastbury hosted their International Prayer Service with lunch when David & Sharon Morgan visited
- During the week some of our MPs met remotely with various Home Groups. Christine Britton was able to link more MPs with home groups.
- The monthly prayer meeting on Monday 1 November focused on our MPs who were able to attend remotely.
- The Committee meets bi-monthly to plan events and manage all aspects of support for our Mission Partners.

Looking ahead in 2022 and beyond:

- The IMC is meeting with Steve and Sandie and the ECN youth leaders in March to discuss the possibility of a mission trip with OM in 2023.
- Andy (RICE School Addis Ababa) is exploring the possibility of a Summer Bible School visit from an Emmanuel Team sometime in the future. This is not a possibility at the moment given current political unrest.
- Zoom has opened up considerable possibilities in terms of including our MPs more regularly from their countries/places of work.

Summary of the strategic work of our current mission partners:

Our Mission Partners submit an annual report to the Committee. These full reports are available on request from Keren Pollock. Our MPs are hugely grateful for the support that ECN offers. Below is a summary of their roles and work.

Financially Supported Mission Partners (full names omitted for security reasons)	Society and role	Champion/ Home Group supporter	Month for prayer focus
CPAS	CPAS Supporting leaders in Anglican churches; outreach to children and young people in the UK. 1,300 attended summer camps. Aiming to reach 4000 in 2022	Ross Johnstone	February
Tina	AWM/Pioneers Tina lives in Madrid serving the Moroccan Muslim community through her artistic skills and hospitality.	Giles Denham/Chris Williams/ Steven Hall	March
Tim and Sung-Hee	Interserve UK Streatham. Working through local churches to reach out to local	Monty and Deirin Johnson	April

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	immigrant families. Tim also teaches at the Oxford Centre for Mission Studies. Both Tim and Sung-Hee may retire at the end of 2022.		
Fiona	Montgomery Heights, Zimbabwe. Providing a home for AIDS orphans. MH has received 3 new children this year. 10 of their grown-up children are in higher education/training and are able to live independently now.	John and Jenny Lee	May
David and Sharon	Wycliffe Bible Translators Based in Gloucester. Sharon teaches linguistics at Moorlands College; is Communications Assistant for the School of Language and Literature and assists with the Supporter Care Team in the UK Wycliffe office in Oxford. David has overseen Wycliffe's work in Eurasia from North Africa to Siberia. David retires this year probably at the end of March. Their translations of New Testament have now arrived in the Democratic Republic of the Congo.	Roger and Alison Saunders/ Shona Cooper	June
Mark and Alex	Hebron School India. Boarding school for children of missionaries across Asia. Alex teaches History and helps with the Learning Support Department; Mark teaches Maths. Both are dorm parents to girls aged 10-13.		July
Phil and Kate	Wycliffe Bible Translators. Based in Gloucester. Phil serves in the International Translation Services Department for SIL and teaches at Moorlands College; Kate serves on the International Executive Leadership team for SIL which is the largest organisation for Bible translation and language development.	Ben and Maria Pearkes	September
Steve and Sandie	OM office based in Oswestry. Both have new leadership roles in their respective areas: overseeing and leading on all personnel and training in OM globally. Steve has particular focus on the Middle East, North Africa and Asia. Sandie focuses on Europe.	Graham and Janice Wilburn	October
Mehrshad and Sara	Run SMRC (Serving a Multiplying and Resilient Church): supporting the emerging church in the Middle East through conferences and online training of church leaders. SMRC is looking for 3-5 hours pw of admin support.	Sarah and Sam Groves	December

Associate Mission Partners – not financially supported but may receive occasional gifts as required	Society and role	Champion	Month
Tom and Sarah	OM in the Middle East Tom teaches English in a secondary school. In 2022, Tom will be looking for a new job and will need some financial support from ECN.	Malcolm and Christine Britton	November
Jeremy	Mission Africa- Jeremy runs Bible teaching clubs for children in Burkina Faso. Jeremy has requested old laptops.	Barbara McIntosh/ Helen Alsop	January
Andy and Haimi	RICE International School in Addis Ababa offering high level secondary education for middle income Ethiopian families. Educating future leaders. RICE has just started offering the IGCSE exams accredited by Cambridge.	Graham and Janice Wilburn	August

ECN also has a prayerful interest in:

Sian Jones supporting	LAMB Hospital Bangladesh
Graham and Janice	Working as trainers for Missionary Training School of OM Ships. Graham and Janice worked on the Logos Hope in September 2021.
Third Hope (originally a project supported by the Social Justice Committee)	Northern Uganda: rehabilitation of ex-child soldiers
LST students	Very occasionally students may approach the IMC to help with the costs of mission trips.
ECN's Ordinands	We pray for and offer some financial support to our ordinands.

Eastbury Church has supported mission overseas through a number of partners financially and in prayer throughout the year.

Ministry Staff

The following members of staff contributed to the life of Emmanuel in 2020. Without their efforts much of our work could not continue, so we take this opportunity to record here our appreciation and our thanks for everything they do, which is vital to the success and smooth running of the church.

Youth Minister	Lucy Thampi
Children and Families Minister	James Locke (until December 2021) Sam Bailey (from January 2022)
Operations Manager	Jon Whitmarsh
Church Administrator	Lorraine Hall (until April 2021) Vanessa Bronnert (from May 2021)
Administrator	Kirsty Shipman (until April 2021)

Bookkeeper	Lynette Leach
Property Supervisor	David Deng
Worship Leader	Matt Bird

Administrative Information

Contact Details

Address: Emmanuel Church, Church Road, Northwood, Middlesex HA6 1AS
Telephone: 01923 845200
Email: ecnooffice@ecn.org.uk
Website: www.ecn.org.uk
Incumbent: Rev. Tim Meathrel
The Vicarage, 3 Gatehill Road, Northwood, HA6 3QB
Wardens: Mrs Sarah Groves
Mr Giles Denham
Bank: Barclays Bank PLC
Ruislip and Pinner Branch
Independent Examiner: Munday Long Associates Ltd
66/68 High Street, Northwood, HA6 1BL
Church Treasurer: Mr Chris Daykin FIA

PCC Membership

PCC members who have served in 2021 are:

Ex-officio:

Incumbent:	Rev. Tim Meathrel
Associate Vicars:	Rev. Dave Scott Rev Nina Oskarsdottir
Curate:	Rev Christine Britton
Wardens:	Mrs Sarah Groves Mr Giles Denham

Emmanuel was eligible for six Deanery Synod places until 18th October 2020 but after that became entitled to seven places, in accordance with a formula laid down by the Diocese. The synod members were ex-officio members of the PCC. In 2021 the synod members were:

Mr John Dolling	Re-elected for 3 years in 2020
Mr Stephen Hall	Re-elected for 3 years in 2020
Mr Stephen Christodoulou	Elected for 3 years in 2020
Mr Josh Tate	Elected for 3 years in 2020
Mr Roger Saunders	Elected for 3 years in 2020
Mr Ben Pearkes	Elected for 2 years at the APCM on 25 th April 2021

One place remains vacant.

The following elected members served as members of the PCC in 2021:

Mr Clive Backhouse	Elected for 3 years in 2020
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Mr Malcolm Britton	Re-elected for 3 years in 2018 (retired April 25 th 2021)
Mr Paul Bronnert	Elected for 3 years in 2021
Mrs Lynne Burke	Elected for 3 years in 2020
Mrs Judith Cox	Re-elected for 3 years in 2019
Miss Nicola Davis	Elected for 3 years in 2019
Mr Chris Daykin	Co-opted on 26 th April 2021 for 1 year
Mr Geoff Gale	Elected for 3 years in 2020
Mrs Faith Glynn	Co-opted until April 2021
Mrs Deirin Johnson	Elected for 3 years in 2021
Mrs Kathryn Johnson	Re-elected for 3 years in 2021
Mrs Carol Melvin	Elected for 3 years in 2019
Mr Ben Pearkes	Re-elected for 3 years in 2018 (Elected to Deanery Synod in 2021)
Mrs Kay Sadler	Elected for 3 years in 2019
Mrs Maureen Smith	Elected for 3 years in 2020
Ms Paula Smith	Elected for 3 years in 2021
Mr Tim Warren	Re-elected for 3 years in 2021
Mrs Sharon Whitmarsh	Elected for 3 years in 2017 (retired at APCM 2020)

Following the 2021 APCM Mr Ben Pearkes was re-elected by the PCC as Hon Vice-Chairman (Lay Chair) of the PCC, Mr Chris Daykin (having been co-opted to the PCC) was re-elected to the post of Hon. Treasurer, Mr Tim Warren was re-elected as Hon. PCC Secretary.

Reserves Policy

Total unrestricted reserves as at 31 December 2021 amounted to £2,057,300 (2020: £1,926,700). This included fixed assets (property) with a net book value of £1,835,000 (2020: £1,700,000), leaving free liquid reserves of £222,300 (2020: £226,700). Of these free reserves £96,500 (2020: £99,600) has been designated towards specific areas of the Church's work. The PCC's policy is to hold only sufficient reserves to enable it to meet outgoings on a day-to-day basis, relying on the faithfulness of God to provide for our financial needs at Emmanuel, as He has done for more than 100 years. It is the aim of the PCC to hold free liquid reserves equivalent to three months of unrestricted outgoings.

FINANCIAL REVIEW OF 2021

The year 2021 saw continued impact of the Covid-19 pandemic, with in-person services and letting-out of the premises only resuming after the summer holidays. Income from standing orders and other donations through the bank largely held up, subject to a small amount of attrition from the loss of a few givers, but there was little income from cash collections. On the other hand, most expenditure continued unabated. The Gift Day held in November 2020, with a view to avoiding reaching the end of that year with a significant deficit, boosted our reserves for the start of 2021 and a legacy of £11.4K provided welcome additional income. We were on target more or less to break even for 2021 but in the end underspends amounting to around £15K on the property budget and the mission partner support budget left us with a final surplus for Emmanuel central of £11K.

Emmanuel Church Northwood, Report of the Trustees for the year ended 31 December 2021

The overall financial position of Emmanuel, as shown in the accounts, showed a reduction of £4.4K in unrestricted funds before property revaluation, largely accounted for by a small drawdown from the designated funds towards expenditure on the buildings, with the Emmanuel central surplus offset by a deficit of £12.4K for Eastbury, following the appointment of Nina Oskarsdottir as Associate Vicar at the beginning of the year and additional expenditure associated with getting the house ready and with Nina's relocation. The triennial valuation of the properties which are used for housing clergy resulted in an increase in our revaluation reserve of £85K and the annual valuation of the flat down the High Street resulted in an increase in reserves of £50K.

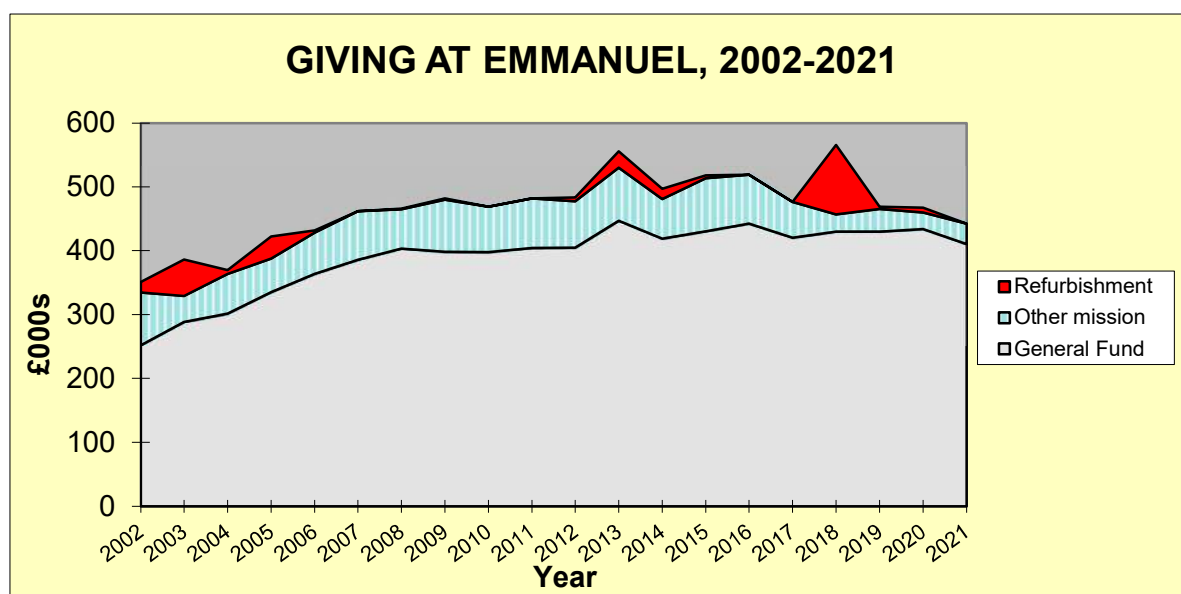
The unrestricted funds surplus of £11K for Emmanuel central (ignoring £3.2K expenditure from designated funds) compared to a budgeted deficit of £18K and arose from a combination of factors:

- free-will offering giving (and associated tax recoveries) was £7K below budget;
- fees and lettings of the church and hall were £5K above a rather cautious budget;
- salaries were £3K below budget;
- there were savings relative to budget of about £7K on other items, in addition to the underspend already referred to on property maintenance and mission support;

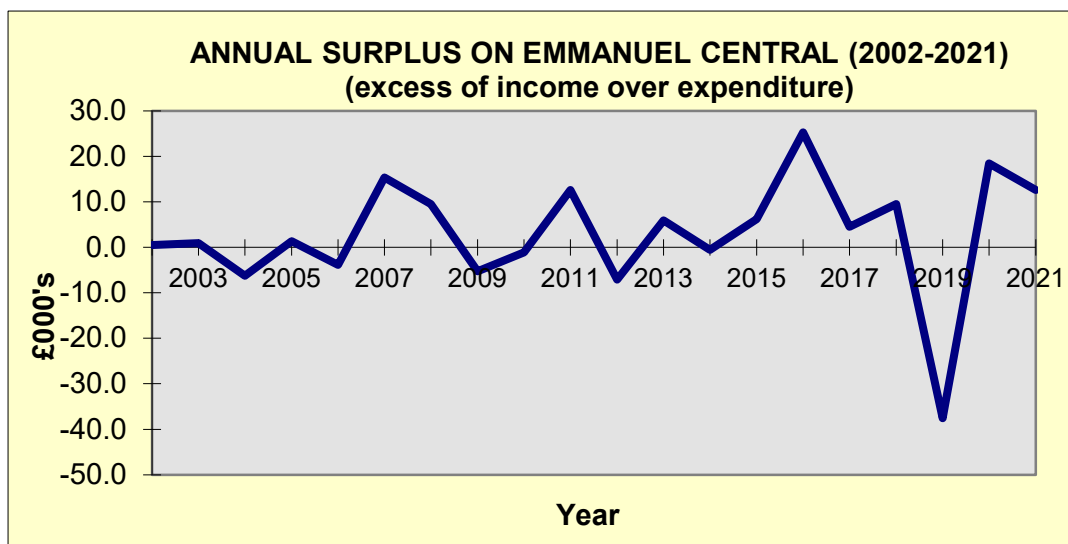
Unrestricted funds at the year-end consisted of net current assets of £222K and property assets of £1.835 million, representing the value of the two clergy houses – 4 Church Close and 64 Chester Road – and the flat at 6 Beeches House, which is classified in the accounts as an investment property, and has been valued at £475K (£425K in 2020), as it is currently let out on the open market. The vicarage is owned by the Diocese of London, although we are responsible for interior decoration.

Unrestricted giving (including unrestricted legacies) to Emmanuel central in 2021 fell to £410K (from £434K in 2020 including the Gift Day), including tax recoveries of £67K.

The graph below shows total giving to Emmanuel Central over the last 20 years:



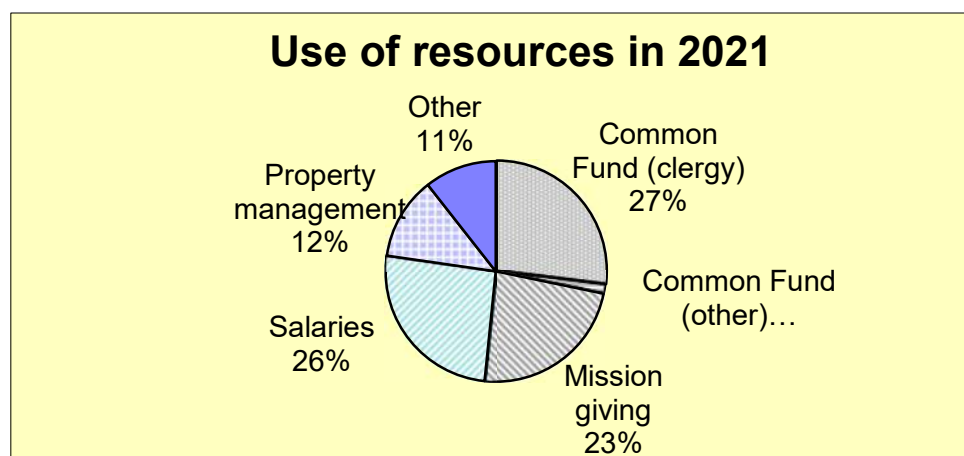
The graph below shows the annual surplus (or deficit) each year since 2002 on Emmanuel central (leaving aside revaluations of fixed assets). This averages out at a surplus of £3K a year.



Total expenditure of Emmanuel central unrestricted (and excluding designated) funds fell to £434K in 2021 (£465K in 2020). In addition, £36.4K was spent from restricted funds (£36.4K in 2020), of which £30.4K related to mission giving outside of Emmanuel, £2.5K to grants from the Compassion Fund, £3K to reimbursement of clergy expenses out of the Pratt Bequest and £0.4K related to refurbishment costs. The balance of designated funds now stands at £96.5K.

We received a legacy of £62.7K from the estate of the late Herbert Hackett. This has gone into a new restricted fund as the will stipulates that it is *“to be used for sharing the Christian gospel with children and young people with no current links to a church, including those from the Addison Estate and those attending Hillside Schools”*.

Some 28% of Emmanuel Central total expenditure (£132K) went to the diocesan Common Fund¹ and 23% of total expenditure (£109K) was used for support of Emmanuel mission partners and other mission giving outside the budget. The remaining expenditure is split between ministry, premises and administration costs. The pie chart below shows the way in which resources were used in 2021 by Emmanuel Central, including all mission giving.



¹ Emmanuel's contribution to Common Fund in 2021 was £132,000, of which around £126,000 was the deemed cost of our own clergy. The remaining £6,000 represented our contribution to the financing of other churches in the diocese. Eastbury contributed £2,000 towards Common Fund in 2021.

Mission partners and mission societies are supported out of amounts budgeted by the PCC from the general fund. The mission partner budget is allocated by the International Mission Committee. Further information is given in Note 14 to the accounts. In addition to these planned gifts to missions and other charities, church members may make gifts to the Donations Account for other charitable purposes. The Donations Account is maintained with separate bank and deposit accounts, and all resources given for specific purposes are treated as restricted funds to be utilised for those purposes and are not available for other use. A separate report for 2021 by the Donations Treasurer is available, showing details of the allocation of the budget and of other restricted giving.

The PCC have set the budget for 2022 at £493K (£457K in 2021), excluding that part of Common Fund financed by the contribution from Eastbury and the Associate Vicar's stipend which is paid by Eastbury. This could mean an expected deficit of £33K on the basis of the budgeted income. The expenditure includes a budget for essential spending on replacing and upgrading the fire alarm system. In addition the cash underspends in 2021 on property maintenance and mission partner support will be rolled forward and added to the 2022 budget, further increasing the projected deficit.

With 311 individuals on the electoral roll, meeting the budget for 2022 (offset by other non-donation income such as rentals and lettings) would require about £125 per member per month on average. In 2021 there were approximately 142 regular contributors to the FWO, many of whom represent couples, from whom we received an average contribution of almost £235 a month (including associated tax recoveries). That level of giving will need to increase by over 15% if we are to cover our budgeted costs in 2022. It is also relevant to note that the distribution of gifts is very skew and a relatively modest number of generous givers provide a large proportion of the income.

The PCC continues to exercise careful stewardship in respect of general fund expenditure but believes that budgets in future years should be set to reflect the strategic vision for the parish and also to enable us to maintain the properties for which we are responsible. The Finance Committee continues to encourage the clergy to preach on a systematic basis about the need to submit our personal finances to the Lord, and to encourage church members regularly to review their giving. This will be particularly important in the current year, when the budget looks quite challenging. We remain confident that God is faithful and will provide the resources to finance his work in Northwood and beyond.

Approved by the PCC on 21 March 2022 and signed on their behalf
by the Rev Tim Meathrel (PCC Chairman)

Signed



**Independent Examiner's Report to the Parochial Church Council (PCC) of
Emmanuel Church Northwood**

I report to the charity trustees on my examination of the accounts of the Emmanuel Church Northwood (the Church) for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the Church you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Association of Chartered Certified Accountants which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Church as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



M D Yousaf FCCA
For and on behalf of Munday Long Associates Limited
Chartered Certified Accountants
Alton House
66/68 High Street
Northwood
Middlesex HA6 1BL

Date: 21 March 2022

EMMANUEL CHURCH NORTHWOOD

**Financial Statements of the Parochial Church Council
for the year ended 31 December 2021**

Incumbent:

The Revd. Tim Meathrel
The Vicarage
Gatehill Road
Northwood HA6 3QB

Bank:

Barclays Bank plc
Ruislip, Pinner and Northwood Branch

Independent Examiner:

Munday Long Associates Ltd, Chartered Certified Accountants
Alton House, 66 High Street, Northwood, HA6 1BL

EMMANUEL CHURCH NORTHWOOD
Statement of Financial Activities
for the period from 1 January 2021 to 31 December 2021

	<u>Notes</u>	Unrestricted funds £000	Restricted funds £000	Endowment funds £000	Total funds 2021 £000	Total funds 2020 £000
<i>Income and endowments from</i>	3					
Donations and legacies		453.0	85.3		538.3	505.2
Church activities		8.9	0.1		9.0	5.1
Other trading activities		9.5			9.5	13.6
Investments		16.5	6.3		22.8	36.8
Total income		487.9	91.7		579.6	560.7
<i>Expenditure on</i>	4					
Raising funds		4.4			4.4	2.7
Church activities		487.9	36.4		524.3	515.4
Total expenditure		492.3	36.4		528.7	518.1
Net gains/losses on investment assets		50.0			50.0	0.0
Net income/expenditure before transfer		45.6	55.3		100.9	42.6
<i>Transfers</i>						
Gross transfers between funds – in						
Gross transfers between funds – out						
<i>Other recognised gains/losses</i>						
Gains on revaluation, fixed assets, charity's own use		85.0	15.4	13.7	114.1	14.9
Net movement in funds		130.6	70.7	13.7	215.0	57.5
<i>Reconciliation of funds</i>						
Total funds brought forward		1926.7	178.6	95.5	2200.8	2143.3
Total funds carried forward		2057.3	249.3	109.2	2415.8	2200.8

EMMANUEL CHURCH NORTHWOOD
Balance Sheet
for the year ended 31 December 2021

		As at 31/12/21	As at 31/12/20
		£000	£000
Fixed assets			
Tangible assets	6	1360.0	1275.0
Investment property		475.0	425.0
Investments	9	270.5	244.4
Fixed assets		2105.5	1944.4
Current assets			
Stocks		0.6	2.9
Debtors	8	55.2	57.0
Cash at bank and in hand		284.3	212.4
Current assets		340.1	272.3
Liabilities			
Creditors: Amounts falling due in 1 year	10	29.8	14.4
Provision for liabilities and charges due within 1 year			1.5
Net current assets less current liabilities		310.3	256.4
Total assets less current liabilities		2415.8	2200.8
Amounts falling due after 1 year			
Total net assets less liabilities		2415.8	2200.8
Represented by			
Unrestricted - General Fund		1035.8	1037.1
Revaluation Reserve		925.0	790.0
Designated - Designated Fund: Refurbishment		96.5	99.6
Restricted - Pratt Bequest Fund		23.6	28.4
Restricted - Mission fund Restricted		154.0	139.6
Restricted - Compassion		9.0	10.2
Restricted - Hackett Fund		62.7	
Restricted - Refurbishment fund: General Restricted			0.4
Endowment - Missionary Training Fund		109.2	95.5
Funds of the church		2415.8	2200.8

The notes on pages 24 to 33 form part of these financial statements

Approved by the PCC



Rev Tim Meathrel
Chairman of the PCC

Date: 21 March 2022



Chris Daykin FIA
Treasurer of the PCC

Date: 21 March 2022

EMMANUEL CHURCH NORTHWOOD
Cash Flow Statement
for the year ended 31 December 2021

	2021	2020
	£000	£000
Net cash from operating activities	47.1	(40.9)
Cash flows from investing activities		
Dividends, interest and rent from investments	21.8	35.7
Proceeds from sale of:		
Tangible fixed assets		
Tangible fixed investments	3.0	3.1
Purchase of:		
Tangible fixed assets for the use of the PCC		
Fixed asset investments		
Net cash provided by / (used in) investing activities	24.8	38.8
Change in cash and cash equivalents in the reporting period	71.9	(2.1)
Cash and cash equivalents at 1 January	212.4	214.5
Cash and cash equivalents at 31 December	284.3	212.4
Reconciliation of net income / (expenditure) before investment gains		
Net income/(expenditure) from SOFA	215.0	57.5
Adjustments for:		
Depreciation		
(Gains)/losses on investments	(164.2)	(14.9)
Dividends, interest and rent from investments	(21.8)	(35.7)
Decrease/(Increase) in debtors	4.2	(9.0)
(Decrease)/Increase in creditors	13.9	(38.8)
Net cash provided by/(used in) operating activities	47.1	(40.9)
Analysis of cash and cash equivalents		
Cash in hand	31.2	28.8
Notice deposits (less than 3 months)	253.1	183.6
	284.3	212.4

EMMANUEL CHURCH NORTHWOOD

Notes to the Financial Statements for the year ended 31 December 2021

1 ACCOUNTING POLICIES

1.1 Basis of preparing the financial statements:

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared under the Church Accounting Regulations 2006 in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011.

The Church constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared under the historical cost convention except for investment assets which are shown at fair value.

There are no material uncertainties about the charity's ability to continue. In these circumstances the financial statements have been prepared on a going concern basis.

Funds

1.2 Unrestricted Funds are funds at the discretion of the PCC that can be used as the PCC decides. Funds for which the PCC has delegated day to day responsibility to the Eastbury Church leadership team are included here, although shown separately in Note 2, and in more detail in Note 12, where further explanation is given of the respective accountabilities.

Designated Funds are funds which were available for use at the discretion of the PCC but where the PCC has formally designated them for particular purposes.

Restricted Funds are funds given for a specific purpose and can only be used for that purpose. The Restricted Funds are the Mission Fund, the Compassion Fund, the Pratt Bequest Fund and the Refurbishment Fund. Further details are given in Notes 14 and 15. A separate report is published by the Donations Treasurer giving details of grants made from the Mission Fund.

Endowment Funds are funds where the income may be used but not the capital. They can be restricted or unrestricted. Information about the endowment fund (the Missionary Training Fund), is given in Note 7. The Pratt Bequest Fund was released from being permanent endowment by the Charity Commission on 8 July 2019 and is now treated as a Restricted Fund.

Income and endowments

- 1.3 All income is recognised in the Statement of Financial Activities once the PCC has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.
- 1.4 Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised when received. Giving through Charities Aid Foundation and similar trusts is recognised when vouchers received by Emmanuel are submitted to the trusts for payment or, for direct donations to other trusts, when those are transferred to the church.
- 1.5 Gifts to the General Fund for specific purposes are held to be used for those purposes only. Gifts for specified mission, the Compassion Fund or other charitable purposes are held in the Mission or Compassion Fund, all of the assets of which are regarded as owed to people and organisations outside Emmanuel. Gifts specifically for refurbishment are held exclusively in the restricted Refurbishment Fund.
- 1.6 Income from the Toy Library (up to 31.12.19), Coffee Shop and Bookstall is accounted for gross, and is shown as income and endowments from church activities where the income arises from church activities and otherwise as income from other trading activities. Expenditure is shown as expenditure on raising funds.
- 1.7 Income of Eastbury Community Church has been consolidated into the respective income categories for the Unrestricted and Mission Funds in the Statement of Financial Activities, although shown separately in Notes 2 and 12. Expenditure is shown under the appropriate category.
- 1.8 The income of Wednesday Fellowship and Baby and Toddler Club is shown as income and endowments from church activities and the corresponding expenditure as church activities.
- 1.9 Interest and dividends are accounted for when credited. Realised gains and losses are recognised when investments are sold. Unrealised gains or losses on the Endowment and Restricted Funds are accounted for on revaluation of the investments as at 31 December.
- 1.10 Rental income from letting church premises is recognised when due. Income from letting church houses is treated as investment income.

Expenditure

- 1.11 Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the PCC to that expenditure; it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.
- 1.12 The Diocese of London Common Fund is accounted for over the periods for which it is due. Any amount for the year which remains unpaid at 31 December is shown as a creditor in the Balance Sheet and any overpayment as a prepayment for the following year.
- 1.13 Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year-end are noted as a commitment, but not accrued as expenditure. Grants to mission partners and societies which have been budgeted for out of the General Fund are accounted as accruing over the year.

Fixed assets

- 1.14 Consecrated land and buildings and moveable church furnishings have been excluded from these financial statements by virtue of section 10(2) of the Charities Act 2011. Moveable church furnishings are listed in the church's inventory (terrier), which can be inspected in the Parish Office.
- 1.15 Costs of refurbishment and development of the church and its associated buildings have been included as expenditure of the restricted or designated Refurbishment Fund and have been written off in the year.
- 1.16 All expenditure incurred in the year on items of general fund capital expenditure under £5,000 is written off as incurred.

EMMANUEL CHURCH NORTHWOOD
Notes to the Financial Statements for the year ended 31 December 2021

- 1.17 Equipment with a purchase price of £5,000 or more (other than items purchased from Restricted and Designated Funds) is depreciated on a straight line basis over periods as follows: Fixtures, fittings and equipment – 5 years
- 1.18 The freehold properties are shown at fair value. It is the church's policy to professionally revalue the freehold properties with sufficient regularity to ensure the carrying value does not differ materially from the fair value at the end of the reporting period. No depreciation is provided on freehold properties, as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long that any depreciation would not be material. In addition, these assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.
- 1.19 Deposits include amounts held on deposit at Barclays Bank and CBF Church of England Deposit Funds with CCLA.
- General**
- 1.20 Figures are shown in the financial statements in thousands of pounds (£000) to one decimal place.

2 STATEMENT OF FINANCIAL ACTIVITIES
Unrestricted funds by accountability centre

	Emmanuel Central		Eastbury £000	Total 2021 £000	Total 2020 £000
	Undesignated £000	Designated £000			
<i>Income and endowments from</i>					
Donations and legacies	410.3		42.7	453.0	475.2
Church activities	8.6		0.3	8.9	5.1
Other trading activities	9.5			9.5	13.6
Investments	16.5			16.5	30.7
Total income	444.9	0.0	43.0	487.9	524.6
<i>Expenditure on</i>					
Raising funds	4.4			4.4	2.7
Church activities	429.2	3.2	55.5	487.9	479.0
Total expenditure	433.6	3.2	55.5	492.3	481.7
Gains/losses on investment assets	50.0			50.0	0.0
Net income/expenditure before transfer	61.3	(3.2)	(12.5)	45.6	42.9
<i>Transfers</i>					
Gross transfers between funds – in				-	-
Gross transfers between funds – out				-	-
<i>Other recognised gains/losses</i>					
Gains on revaluation, fixed assets, charity's own use	85.0			85.0	
Net movement in funds	146.3	(3.2)	(12.5)	130.6	42.9
<i>Reconciliation of funds</i>					
Total funds brought forward	1774.2	99.6	52.9	1926.7	1883.8
Total funds carried forward	1920.5	96.4	40.4	2057.3	1926.7

See Note 12 for further details of the financial arrangements between Emmanuel PCC and Emmanuel Eastbury Outreach.

EMMANUEL CHURCH NORTHWOOD

Notes to the Financial Statements for the year ended 31 December 2021

3 INCOME AND ENDOWMENTS

	Unrestricted funds	Designated funds	Restricted funds		Endowment funds	Total funds 2021	Total funds 2020
	£000	£000	Mission*	Refurb.^	£000	£000	£000
Income and endowments from:							
Donations and legacies							
Planned giving	358.8		17.9			376.7	370.5
Collections and other gifts	14.4		2.6			17.0	51.8
Income tax recoverable	68.4		2.1			70.5	79.4
Legacies	11.4		62.7			74.1	3.5
	453.0		85.3			538.3	505.2
Church activities							
Fees	3.7					3.7	0.8
Bookstall						0.0	0.0
Lettings	2.7					2.7	0.5
Babies and Toddlers	0.3					0.3	0.6
Wednesday Fellowship	0.6					0.6	0.6
Other ministry areas	1.6		0.1			1.7	2.6
	8.9		0.1			9.0	5.1
Other trading activities							
Coffee shop						0.0	5.1
Toy library						0.0	0.3
Bookstall	0.5					0.5	0.2
Lettings	9.0					9.0	8.0
	9.5					9.5	13.6
Investments							
Interest (gross)	16.4	0.1	6.3			22.8	36.8
	16.4	0.1	6.3			22.8	36.8
Other income							
Total income	487.8	0.1	91.7			579.6	560.7

* Mission Restricted, Compassion Fund Restricted and Hackett Fund Restricted

^ Pratt Bequest and Refurbishment Restricted

EMMANUEL CHURCH NORTHWOOD
Notes to the Financial Statements for the year ended 31 December 2021

4 EXPENDITURE

	Unrestricted funds £000	Designated funds £000	Restricted funds Mission* £000	Refurb.^ £000	Endowment funds £000	Total funds 2021 £000	Total funds 2020 £000
Expenditure on:							
Raising funds							
Trading cost of goods sold and other costs							
Coffee shop							1.7
Toy library							
Bookstall	3.5					3.5	
Lettings							
Investment management costs	0.9					0.9	1.0
	4.4					4.4	2.7
Church activities							
Missionary and charitable giving	93.1	0.0	32.0			125.1	123.4
Common Fund	132.0					132.0	150.0
Clergy and service costs							
Housing	11.1					11.1	21.6
Clergy expenses	7.5			2.5		10.0	5.7
Eastbury	39.1					39.1	1.0
Service maintenance	19.1					19.1	7.5
	76.8			2.5		79.3	35.8
Premises costs							
Property supervisor	24.0					24.0	18.3
Insurance	8.7					8.7	8.7
Heat, light, etc	18.1					18.1	13.7
Maintenance Church & Hall	14.7	3.2				17.9	28.5
	65.5	3.2				68.7	69.2
Activities							
Youth and children's work	36.3			0.2		36.5	37.0
Family	0.6					0.6	0.2
Church weekend							
Pastoral	2.7					2.7	7.3
Evangelism and outreach	1.3			0.2		1.5	1.5
Social action	0.1		1.0			1.1	0.8
	41.0		1.0	0.4		42.4	46.8
Support costs							
Administrative and secretarial wages, etc	52.0					52.0	55.5
Printing, postage, stationery & telephone	12.8			0.4		13.2	21.2
Equipment maintenance & depreciation	1.3					1.3	0.8
Miscellaneous	4.3			0.1		4.4	6.8
	70.4			0.5		70.9	84.3
Governance costs							
Independent examination	2.9					2.9	2.9
Book-keeper	3.0					3.0	3.0
Property valuation							
	5.9					5.9	5.9
Total expenditure on church activities	484.7	3.2	33.0	3.4	0.0	524.3	515.4
Total expenditure	489.1	3.2	33.0	3.4	0.0	528.7	518.1
Gains/losses on investment assets	50.0					50.0	-
Net income/expenditure before transfer	48.7	(3.1)	58.7	(3.4)	-	100.9	42.6

* Mission Restricted and Compassion Fund Restricted

^ Pratt Bequest and Refurbishment Restricted

Common Fund is payable to the Diocese of London. Of this £126,000 was the estimated amount of Emmanuel's "costs" in 2021, made up of the salaries, housing and indirect costs of our own clergy and our share of diocesan costs. The remaining £6,000 was paid in excess of this, representing Emmanuel's contribution to the financing of other churches in the diocese.

The coffee shop (up to March 2020) and bookstall operate to a significant extent using gratuitous labour of volunteers.

Expenditure on heating, cleaning and other utilities and maintenance which are relevant to these activities and to the letting of the hall and church, is shown under premises costs.

EMMANUEL CHURCH NORTHWOOD
Notes to the Financial Statements for the year ended 31 December 2021
5 STATEMENT OF FINANCIAL ACTIVITIES

Individual restricted funds

	Mission	Compassion	Restricted funds Pratt	Hackett	Refurb.	Total Restricted funds 2021	Total Restricted funds 2020
	£000	£000	£000		£000	£000	£000
<i>Income and endowments from:</i>							
Donations and legacies	21.4	1.2		62.7		85.3	30.0
Church activities		0.1				0.1	
Investments	6.3					6.3	6.1
Total income	27.7	1.3		62.7	0.0	91.7	36.1
<i>Expenditure on:</i>							
Church activities	30.5	2.5	3.0		0.4	36.4	36.4
Total resources used	30.5	2.5	3.0		0.4	36.4	36.4
Net incoming/outgoing resources before transfer	(2.8)	(1.2)	(3.0)	62.7	(0.4)	55.3	(0.3)
<i>Transfers</i>							
Gross transfers between funds – in							
Gross transfers between funds – out							-
<i>Other recognised gains/losses</i>							
Gains/losses on investment assets							
Gains on revaluation, fixed assets, charity's own use	17.2		(1.8)			15.4	8.8
Net movement in funds	14.4	(1.2)	(4.8)	62.7	(0.4)	70.7	8.5
<i>Reconciliation of funds</i>							
Total funds brought forward	139.6	10.2	28.4	0.0	0.4	178.6	170.1
Total funds carried forward	154.0	9.0	23.6	62.7	0.0	249.3	178.6

EMMANUEL CHURCH NORTHWOOD
Notes to the Financial Statements for the year ended 31 December 2021

6 FIXED ASSETS

	Freehold land & buildings £000	Investment property £000	Fixtures, fittings & equipment £000	TOTAL £000
Cost/Valuation				
Brought forward at 1 January 2021	1275.0	425.0		1700.0
Disposals				
Additions				
Revaluations	85.0	50.0		135.0
Disposals				
Carried forward at 31 December 2021	1360.0	475.0	0.0	1835.0
Depreciation and impairment				
Brought forward at 1 January 2021	0.0	0.0	0.0	0.0
Charge for year				
Movement in provision for impairment				
Disposals				
Carried forward at 31 December 2021	0.0	0.0	0.0	0.0
Net value in accounts as at 31 December				
2021	1360.0	475.0	0.0	1835.0
2020	1275.0	425.0	0.0	1700.0

Freehold land & buildings

Properties were valued at open market value with vacant possession by Neil Altman FRICS (in £000s) as at 31 December 2021

	31/12/21
4 Church Close	675.0
64 Chester Road	685.0
	1360.0

A terrier of movable church fixtures and furnishings is maintained and may be viewed in the Parish Office. Consecrated land and buildings and moveable church furnishings have been excluded from these financial statements by virtue of section 10(2) of the Charities Act 2011. For 2022 they are insured for a sum of £19.32 million including contents.

Investment property

The flat, 6 Beeches House, is currently rented out on the open market through Robsons as agent and is treated as an investment. Having obtained a written valuation of the fair value of the flat at 31 December 2021 by a chartered surveyor, a value of £475,000 has been placed on the property as at that date by the trustees.

7 Balance Sheet for individual Restricted Funds as at 31 December 2021

	Restricted funds						Total Restricted funds 2021 £000	Total Restricted funds 2020 £000
	Mission £000	Compassion £000	Pratt £000	Hackett	Refurb. £000	Agency £000		
Fixed assets								
Tangible assets								
Investments	137.7		23.6				161.3	148.9
Fixed assets	137.7		23.6				161.3	148.9
Current assets								
Stocks								
Debtors	7.6						7.6	6.2
Cash at bank and in hand	16.3	9.0		62.7		0.2	88.2	23.7
Current assets	23.9	9.0	0.0	62.7		0.2	95.8	29.9
Liabilities								
Creditors: Amounts falling due in one year	7.6					0.2	7.8	0.2
Provision for liabilities and charges due within one year								
Net current assets less current liabilities	16.3	9.0	0.0	62.7		0.0	88.0	29.7
Total assets less current liabilities	154.0	9.0	23.6	62.7		0.0	249.3	178.6
Total net assets less liabilities	154.0	9.0	23.6	62.7		0.0	249.3	178.6

EMMANUEL CHURCH NORTHWOOD
Notes to the Financial Statements for the year ended 31 December 2021

8 DEBTORS

	Unrestricted funds £000	Designated funds £000	Restricted funds Mission* £000	Refurb £000	Endowment funds £000	Total funds 2021 £000	Total funds 2020 £000
Other debtors		6.5	0.1			6.6	6.5
Prepayments and accrued income		41.1	7.5			48.6	50.5
	47.6		7.6			55.2	57.0

* Mission Restricted and Compassion Fund Restricted

9 INVESTMENTS

	Unrestricted funds £000	Designated funds £000	Restricted funds Mission* £000	Refurb £000	Endowment funds £000	Total funds 2021 £000	Total funds 2020 £000
Restricted/Endowment Funds							
Investments in CCLA CBF Funds							
Pratt Bequest				23.6		23.6	28.4
Mission			137.7			137.7	120.5
Missionary Training Fund					109.2	109.2	95.5
	137.7	23.6	109.2	270.5	244.4		

* Mission Restricted and Compassion Fund Restricted

Pratt Bequest

The Pratt Bequest Fund is invested in the CBF Church of England Fixed Interest Securities Fund with CCLA. With the approval of the Charity Commission this is now regarded as expendable endowment and is treated as a restricted fund rather than endowment. The capital of 14,910 shares, with market value of £23,610 on 31 December 2021 (£28,391 for 16,738 shares on 31 December 2020), will be gradually reduced. The capital withdrawn (£3,000 in 2021 and 2020) as well as the income (£726 in 2021; £1,004 in 2020) is used towards the reimbursement of personal expenses of the clergy.

Missionary Training Fund

The Missionary Training Fund is invested in the CBF Church of England Investment Fund with CCLA. On 31 December 2021 capital of 4663 shares was held, with market value of £109,199 (£95,532 on 31 December 2020). The capital is retained intact and the income of £2,771 (£2,676 in 2020) is used to provide assistance to individuals engaging in short-term service overseas or in the UK, or to assist those thinking towards mission service to test their vocation and calling. Following advice from the Diocese of London's Trust Department, the 4663 shares representing the Missionary Training Fund endowment were transferred into the name of the London Diocesan Fund on 22 January 2019 and are now held by the LDF on behalf of the PCC of Emmanuel Church Northwood, with the dividend income being remitted to the church.

10 CREDITORS: amounts falling due within one year

	Unrestricted funds £000	Designated funds £000	Restricted funds Mission* £000	Refurb.^ £000	Agency £000	Total funds 2021 £000	Total funds 2020 £000
Restricted donations and fees		0.2				0.2	
Eastbury sundry creditors		4.1				4.1	4.5
Emmanuel sundry creditors		4.8	7.5			12.3	1.8
Emmanuel accruals		12.9	0.1		0.2	13.2	8.1
Provision for liabilities							1.5
	22.0	7.6	0.0	0.2	29.8	15.9	

* Mission Restricted and Compassion Fund Restricted

^ Pratt Bequest and Refurbishment Restricted

11 CREDITORS: amounts not falling due within one year

	Unrestricted funds £000	Designated funds £000	Restricted funds Mission/VDF £000	Refurb £000	Endowment funds £000	Total funds 2021 £000	Total funds 2020 £000
						0.0	0.0

EMMANUEL CHURCH NORTHWOOD
Notes to the Financial Statements for the year ended 31 December 2021

12 OUTREACH CONGREGATION - EASTBURY

	2021	2020
	£000	£000
<u>Income and endowments</u>		
Donors	52.7	48.2
Tax recoveries	1.2	1.2
Tax on special collections		
Investments and deposit accounts		
	<u>53.9</u>	<u>49.4</u>
<u>Expenditure</u>		
Missionary and other grants	15.7	18.6
Church work and activities	47.6	1.3
Common Fund	2.0	3.0
Management and administration	1.2	2.0
	<u>66.5</u>	<u>24.9</u>
NET SURPLUS (DEFICIT) FOR YEAR	<u>(12.6)</u>	<u>24.5</u>
Funds at start of year	53.0	28.5
excess of income over outgo	(12.6)	24.5
Funds at end of year	<u>40.4</u>	<u>53.0</u>
Represented by:		
Bank account	6.9	11.0
Amounts due from Emmanuel		
Amounts due from Eastbury Church Northwood Trust	45.1	46.5
Cash		
less: amounts owing	(11.6)	(4.5)
	<u>40.4</u>	<u>53.0</u>

Note 12 includes both unrestricted and restricted fund income and expenditure
The income and expenditure above both include restricted elements of £10.9K.

Financial accountability:

Eastbury Church

Treasurer:	Peng Lim
Signatories:	Any 2 of Roger Cooper, Peng Lim and Faith Wainwright. The Emmanuel Churchwardens, Treasurer and Donations Treasurer are also authorised signatories but the PCC has agreed that at least one signature should always be from among the Eastbury three.
Financial control:	Eastbury Subgroup of Emmanuel PCC

The PCC Treasurer is accountable to the PCC and to the Synod and Officers of the Diocese of London for the finances of Eastbury. The Eastbury Subgroup has delegated authority from the PCC and the PCC Treasurer for the sound and prudent management of the financial affairs of the church. Eastbury Church is effectively autonomous in terms of day-to-day financial decisions and does not have to seek approval from the PCC or the PCC Treasurer to make purchases or commit funds from the resources they control. The financial transactions of Eastbury are consolidated into the annual financial statements of Emmanuel Church PCC and are subject to examination by the Emmanuel Church PCC Independent Examiner. Although Eastbury is expected to be financially self-supporting, their finances are underwritten by Emmanuel Church PCC.

Most donations to Eastbury are made through the Eastbury Church Northwood Trust, a separate charity, and any tax recovered is included in the figure for income from donors.

EMMANUEL CHURCH NORTHWOOD
Notes to the Financial Statements for the year ended 31 December 2021

13 COFFEE SHOP and BOOKROOM

	Coffee shop		Bookroom	
	2021	2020	2021	2020
	£000	£000	£000	£000
<u>Income</u>				
Takings		5.1	0.5	0.2
Grants				
	<u>0.0</u>	<u>5.1</u>	<u>0.5</u>	<u>0.2</u>
<u>Expenditure</u>				
Operations		1.7	3.6	0.0
	<u>0.0</u>	<u>1.7</u>	<u>3.6</u>	<u>0.0</u>
NET SURPLUS (DEFICIT) FOR YEAR	<u>0.0</u>	<u>3.4</u>	<u>(3.0)</u>	<u>0.2</u>

Financial accountability:

Coffee Shop

Treasurer:

Financial control:

The Coffee Shop has not been in operation since March 2020

Ken Ladd

Coffee Shop Management Committee

Bookroom

Treasurer:

Financial control:

Managed by the Operations Manager

Jon Whitmarsh

14 DONATIONS ACCOUNT

The Donations Account (Treasurer: Margaret Dolling) is used to channel giving to Emmanuel's mission partners at home and abroad, and to support mission societies and other agencies engaged in service, relief and evangelism. In 2021 the PCC budgeted £92K for the support of Emmanuel mission partners and agencies. Most of this was financed from the General Fund and the rest from accumulated balances in the Mission Restricted Fund. Support for Emmanuel mission partners was provided as follows:

	£000
Steve and Sandie Davies (Operation Mobilisation)	16.0
David and Sharon Morgan (Wycliffe Bible Translators)	6.6
Kate and Phil King (Wycliffe)	12.0
London City Mission	2.0
Tim and Sung Hee Keene (Interserve)	9.0
Mark and Alex Ronalds (Hebron School)	9.0
Fiona Bunford (Montgomery Heights)	9.0
Church Pastoral Aid Society	10.2
Arab World Ministries	10.0
Mission Africa support materials	3.0
Operation Kindle Ltd	1.0
Other mission: Third Hope	0.3
Total	<u>88.1</u>

Gifts to the Donations Account, whether for the above budget or for other purposes, are included in the income under Restricted Fund General in the Statement of Financial Activities and in Note 3(a). Further details of the allocation of monies given through the Donations Account are available in the separate report of the Donations Treasurer to the APCM.

15 REFURBISHMENT

	2021	2020
	£000	£000
<u>Income</u>		
Donations		6.0
Tax recoveries		1.3
Interest		
	<u>0.0</u>	<u>7.3</u>
<u>Expenditure</u>		
Refurbishment (miscellaneous)	<u>0.4</u>	<u>7.3</u>
NET SURPLUS (DEFICIT) FOR YEAR	<u>(0.4)</u>	<u>-</u>
Funds at start of year	<u>0.4</u>	<u>0.4</u>
Funds at end of year	<u>0.0</u>	<u>0.4</u>
Represented by:		
Bank accounts and deposits	<u>96.5</u>	<u>100.0</u>
	<u>96.5</u>	<u>100.0</u>
less: Liabilities		
Amount due to General Fund (designated)	<u>96.5</u>	<u>99.6</u>
	<u>0.0</u>	<u>0.4</u>

EMMANUEL CHURCH NORTHWOOD
Notes to the Financial Statements for the year ended 31 December 2021

16 STAFF COSTS	2021	2020
	£000	£000
Wages and salaries	117.6	113.9
Social Security costs	3.8	3.8
Pension costs	3.1	2.8
	<u>124.5</u>	<u>120.5</u>

None of the staff employed by the PCC were members of the PCC during the year. There were no employees who received emoluments (excluding employer pension costs) of more than £60,000.

The average number of staff employed (full or part time) during the year was 7 (2020: 6).

The charity operates a defined contribution workplace pension scheme with NOW: Pensions for qualifying employees, which complies with the legislation regarding auto-enrolment. All contributions due were paid over to the scheme during the year

17 TRUSTEE REMUNERATION, RELATED PARTY AND OTHER TRANSACTIONS

The clergy, who receive their remuneration from the Church Commissioners and not from the PCC, received reimbursement of approved expenses from the PCC (or from Eastbury). In the case of the Vicar, Associate Vicar Dave Scott and Curate Christine Britton accommodation was also provided by the PCC at no charge. In the case of Associate Vicar Nina Oskarsdottir accommodation was provided by Eastbury Church Northwood Trust at no charge.

The total amount of expenses reimbursed to the clergy in 2021 was £9,216 (2020: £4,325)

No other PCC members received remuneration or repayment of expenses (other than reimbursement of minor amounts expended on behalf of the PCC or church organisations), with the exception of the following:

- 1) The wife of a PCC member up to the APCM was the then Administrator. The PCC member concerned did not play any part in the decision-making regarding employment or staff remuneration.
- 2) The wife of a PCC member is the Administrator (from May 2021). The PCC member concerned does not play any part in the decision-making regarding employment or staff remuneration.
- 3) The wife of another PCC member up to the APCM was the curate who received reimbursement of expenses. The PCC member concerned did not play any part in the decision-making regarding employment or staff remuneration.

Donations made by trustees during the year amounted to £121K before tax recovery (£122K in 2020).

18 FUNDS

	Unrestricted funds	Designated funds	Restricted funds			Endowment funds	Total funds 2021	Total funds 2020
	£000s	£000s	Mission	Compassion	Pratt/Refurb.	£000s	£000s	£000s
			£000s	£000s	£000s			
				/Hackett				
				£000s				
Tangible fixed assets	1360.0						1360.0	1275.0
Investment fixed assets	475.0		137.7		23.6	109.2	745.5	669.4
Current assets	147.7	96.5	24.0	71.7	0.2		340.1	272.3
Amounts falling due in one year	(21.9)		(7.6)	-	(0.2)		(29.7)	(15.9)
Amounts falling due after one year	-						0.0	0.0
Funds at 31 December 2021	1960.8	96.5	154.1	71.7	23.6	109.2	2415.9	2200.8