

Company registration number: 5933158

Charity registration number: 1132064

# Nottingham Studios

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2022

Community Accounting Plus  
1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL

# **Nottingham Studios**

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# **Nottingham Studios**

## **Trustees' Report**

### **Reference and Administrative Details**

#### **Trustees and officers**

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Michael Forbes
	Norman Cherry
	Shobna Bazzaz
	Alison Lloyd
	Nick Slater
	Frank Abbott
	Michael Marsden
	Iain Cockhill
	Rebecca Blackwood
	William Harvey (appointed 11/09/2022)
	Isobel Whitelegg (resigned 11/07/2022)
	Caroline Boseley (resigned 11/09/2022)
	Cindy Sissokho (resigned 11/09/2022)

**Charity Registration Number** 1132064

**Company Registration Number** 5933158

**Registered Office** Primary  
33 Seely Road  
Nottingham  
NG7 1NU

**Independent Examiner** John O'Brien, employee of  
Community Accounting Plus  
1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL

**Bankers** The Co-operative Bank  
P.O. Box 250  
Skelmersdale  
WN8 6WT

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2022.

# **Nottingham Studios**

## **Trustees' Report**

### **Objectives and activities**

Primary is an artist-led contemporary visual arts charity housed in a characterful Grade II listed former school. We became an Arts Council England National Portfolio Organisation in 2018.

Our mission is to commission, produce and present art exploring ideas that affect societal change. We are a dynamic space for creative research, new work, and collaboration, expanding who is involved in making art and connecting local and global communities.

Our site and ethos create a unique environment for creative research where the value that we collectively produce is much more than the sum of its parts. We provide studios and strategic development for artists alongside a free public programme of commissions and events. We are home to 50 diverse artists from a broad range of critically engaged visual arts practice, workshops including clay, weave, and design, outdoor and garden spaces, independent galleries, a bookshop, and the award-winning Small Food Bakery.

Our approach is to invest in artistic research through participation and engagement, delivering a regular programme of commissions, learning and community events, and platforms for conversation and knowledge exchange. By employing a cycle of theory, practice, and reflection across all this activity, we create genuinely collaborative relationships between artists, audiences, and the wider community that surrounds us to further shape our work.

We are transforming a former school in an area of inner-city deprivation in Nottingham into a new cultural resource. During the year we were supported by Nottingham City Council, Arts Council England, Esmée Fairbairn Foundation, Paul Hamlyn Foundation, as well as other trusts and foundations.

Our strategic aims define the change we want to make:

#### **1. Improve long-term support for artists**

By developing our provision of sustainable, high-quality studios and artist development programmes we will improve how we support artists and the impact that they can have in our local context, nationally and internationally.

#### **2. Enable artistic research and production to become a public process**

By enhancing how different strands of our activity inform one another, investing in artistic research and public learning across all our work, and applying a form of 'collective learning' with communities of interest to critically inform what we do in the future.

#### **3. Increase access and participation**

By developing sensitive and highly targeted marketing and improving the visibility and accessibility of our site, we will increase audiences and depth of participation, taking people on a journey from visitor to participant, and from participant to decision-maker.

#### **4. Embed inclusivity across all aspects of our organisation and work**

By ensuring that the organisation, programme, and our publics reflect local demographics, and by recognising and removing barriers to access and participation across all these areas.

#### **5. Improve long-term sustainability through dynamic growth and development**

By undertaking capital development, we will become increasingly environmentally responsible and improve the quality of our facilities. Through diversifying our income streams we will invest in the people that form Primary, building an increasingly resilient organisational culture.

Alongside maintaining our existing core activity, our objectives within the Business Plan define what we will do to achieve the aims.



# **Nottingham Studios**

## **Trustees' Report**

### **Achievements and Performance**

#### **Artist Programme**

Our programme focusses on commissioning new work and supporting collaboration, comprising two key aims:

- Investing in artistic research and process; and
- Learning from our local area through wider participation and engagement.

Across all this work we value and present different forms of art-making alongside each other, considering a rich array of visual art, performance, writing, film, socially engaged and public art as different expressions of contemporary practice. At the heart of our approach is a desire to not simply increase access to art, but also to think about who shapes the content of it, and to challenge what kind of cultural production is seen as valuable.

During 2021/22 our programme included the first UK solo exhibition by Mexican artist Carmen Argote, and the completion of a long-term commission by South African collective Madeyoulook resulting in a large-scale installation and new garden on the façade of Primary. Our work with Madeyoulook enabled us to secure additional funding from the British Council to initiate a new programme 'Landedness' working with groups of young people in the UK and South Africa to explore their relationship to land and black urban gardening through workshops, zines and creative exchange.

Building on our long-term public programme 'Making Place', working with local communities to map, re-imagine, and influence the places where we live and work, we have launched the first season of 'Nourishment: A Cyclical Programme', that delves into food justice, nourishment, growing and sustainable food systems. The programme invites artists, designers, activists, cooks, community organisers, gardeners, local people and groups to come together through a seasonal programme of residencies, meals, skillshares, discussions and events - creating space for imagining and implementing different systems.

In 2022 we completed the New Midland Group pilot programme in partnership with Backlit and One Thoresby Street supporting a group of core associates with mentoring, collaboration and professional development with a focus on interdisciplinary research, redefining collaborative practice and building confidence.

Our programme is supported by Arts Council England, Paul Hamlyn and Esmée Fairbairn Foundation to facilitate artistic programme development, and we seek to share the learnings of our organisation and the artists who work alongside us both nationally and internationally.

#### **Site Acquisition and Development**

In 2020 we achieved a significant milestone in organisational development, securing the freehold of our site and ensuring long-term sustainability. This was central to our Objectives and Business Plan (2018-22). The freehold acquisition was facilitated by a capital grant from Arts Council England of £406,000 and support from Nottingham City Council, enabling the purchase of the site, vital maintenance, and developments in the physical accessibility of the site.

Throughout 2021/22 the transformation of the Victorian school building into a valuable cultural resource, through this first-stage capital refurbishment, has increased accessibility and ensured we are welcoming and able to meet the needs of different communities. We have secured additional capital funding including £149,000 from Arts Council England's Capital Kickstarter Fund, £50,000 from the Garfield Weston Foundation, and £35,000 from Foyle Foundation alongside other fundraising.

These capital developments build on an Architectural Feasibility Study commissioned in 2019 which detailed long-term capital development options for our substantial site. Work is ongoing with the aim of producing long-term development and business plans for our growing organisation. Overall, the achievements this year give us a solid foundation as we develop a master plan for the site to realise our long-term ambitions.

## Nottingham Studios

### Trustees' Report

#### *Public benefit*

We actively seek to improve how representative our audiences are of our local communities. Commissions reach audiences across the city, nationally and internationally, whilst socially engaged projects form in-depth relationships with communities. Whether developing guided walks of our neighbourhood with young people at Mellers Primary School, learning a new singing language with older people at Radford Care Group, or documenting the experience of the Windrush generation with Nottingham Black Archive. Each project we do benefits different groups, creating opportunities to share and value their knowledge. Our community collaborators and programme participants include: Radford and Lenton local residents, Edna G Olds Academy, Mellers Primary School, Mojatu Foundation, Soul Food Café and Radford Care Group.

Whilst the pandemic has inevitably affected our audiences, we have been able to maintain levels of direct participation by shifting the nature of our programme to meet the challenges of our time. Rather than 'retreat into our shell', we adjusted our activity to respond to local needs, share resources and develop relevant activities. With emergency support from funders, we were able to offer direct support to artists and local communities negatively impacted by the pandemic. We have redistributed resources through studio rent breaks, local food schemes, and delivering remote programmes and art packs, working closely with community partners. This has shown that we are a dynamic organisation focused on supporting the people around us, and with an ambition for all to have access to creative activity.

Our work over the last 10 years has enabled us to gain a detailed understanding of local needs and respond thoughtfully to the daily lived experiences of communities. The pandemic amplified existing inequalities that have had a disproportionate impact on our communities. Working closely with the Area 4 Partnership (a consortium of 20 voluntary sector and grassroots local groups that we co-chair) has helped identify local needs around access to food and housing; access to skills, training and development; projects to tackle isolation; and access to space and resources for youth and community groups.

Reflecting this, a key aim in our Business Plan, and our Equity, Diversity and Inclusion Policy and Action Plan, is to increase access to our studios, public programme, artist development, engagement and learning, physical access, Board, recruitment and staffing, marketing, and audience development.

Acknowledging that our building (a former Victorian school) has numerous access challenges we have prioritised developments to enable significant improvements in the accessibility of the building for workers, audiences, and participants. In 2023 we will complete first-stage capital refurbishment, update our 'Access Review and Action Plan' and seek ongoing critical feedback to inform how we improve non-physical access. This work is key to how we develop in the long-term, making our site more accessible to its different users and improving spaces for: creative research; bringing people together; artistic production; learning and conversation.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

# **Nottingham Studios**

## **Trustees' Report**

### **Structure, governance and management**

Primary is the trading name of Nottingham Studios, a company limited by guarantee and a registered charity since 2009. Our governing document is a Memorandum & Articles of Association that meets requirements of both regulation bodies and ensures that our purpose is for public benefit. Governance and oversight are provided by a Board of Directors/Trustees, who together with the Executive and wider staff team ensure the effective running of the organisation. Clear communication across the organisation enables us to make the most of our committed Board, resourceful staff, and the energy, ideas and support of Primary residents and wider stakeholders, together supporting Primary's long-term mission, aims and objectives.

Our Board brings a wealth of expertise including fiscal management, cultural strategy, artistic and programme, marketing and audience development, EDI, education, and law. Trustees have the necessary breadth of skills, experience, and personal attributes to responsibly guide the strategy of the organisation and to provide appropriate oversight. A strong working dynamic is built by Trustees taking the time to understand each other's experience/skills and playing to these strengths. Regular auditing enables the Board to refresh Trustees to meet the requirements of the organisation, ensuring we maintain consistency of governance (including organisational memory) whilst also encouraging new voices and perspectives to help shape our future direction.

Over recent years we have expanded the staff team from 4-6 people, increasing capacity through a sustainable approach. Learning from our experience and reviewing different staffing models, we have defined six roles that build on the strengths of the existing team, whilst bringing in additional experience and capacity: Director, Operations Manager, Engagement Curator, Assistant Curator, Artist Development Curator, and Marketing Coordinator.

The Board meets quarterly with the Executive to provide ongoing monitoring. Reports are provided at each meeting, including Finance, Fundraising, Strategic and Monitoring, with additional sections focused on Capital, Programme, Marketing and Audience Development as required. All meetings are minuted and these along with other papers are available to stakeholders. At Board meetings a monitoring template allows the Trustees to efficiently review progress against our Business Plan to ensure we are meeting our aims and delivering against all funding agreements.

The relationship between the Board and Executive is clearly defined through appropriate documents, covering delegation, terms of reference, and conflicts of interest, setting out respective roles and responsibilities. Primary has a full complement of additional policies in place, including Complaints & Grievances, Data Protection, Digital, Environmental, EDI Strategy, Equal Opportunities, Health & Safety, Emergency Procedures, Risk Assessments, and Safeguarding. All our policies are updated on an annual basis, and we employ external specialist advice as required.

We have a system of effective sub-committees (Finance, Capital, Fundraising, Programme, and Artist Development) where Board members and residents can bring their varied skills, experience, and networks together to support staff in the continued development of our work. In the next year we will supplement these with a further two sub-committees (Environmental and Marketing/Audience Development) to focus what we already do and improve in these areas. These provide an important connection between distinct parts of the organisation ensuring that we maintain effective communication and listen to everyone involved.

### ***Nature of governing document***

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 12/9/2006. It has no share capital and the liability of each member in the event of winding-up is limited to £10.

## Nottingham Studios

### Trustees' Report

#### *Recruitment and appointment of trustees*

Through open call and through invitation to artists and other professionals, based on knowledge, skills and experience that the organisation requires, and in line with our Equity, Diversity and Inclusion Action Plan.

#### **Future Plans**

To achieve these ambitions, we will deliver complimentary strands of activity that animate spaces inside and outside of Primary, both physical and online, and build on our existing strategy of long-term relationships and collaboration.

We will increase opportunities for people to sustain a professional career in the arts, especially those who are currently under-represented. We will develop our Studios & Membership model, provide affordable high quality studio space to 50 artists and expand our membership to 30+ focusing on increasing membership for artists from under-represented backgrounds. We will refine our Artist Development offer to strongly align and contribute to Primary's mission, aims and values. All residents/members will have access to the programme, engaging in activity that will have the greatest impact for them, including: curator 1-2-1s; mentoring/support with long-term career plan development; events and professional development; annually mapping and publishing residents/members achievements; and events that pair resident and programme artists together around shared research or approaches.

We will bring world-class culture to audiences in Nottingham, support new types of creative practice and collaborate with other cultural organisations through our public programme. In the coming years, we aim to develop new content, different ways of reaching new audiences/participants, and collaborations with partners that support innovation, research and development, and the use of new technologies.

Our digital programme will develop 2 new digital commissions and 8 events per year. Bringing together Primary's experience and external expertise, we will focus on translating live experiences to online spaces and how these can occupy a hybrid expanded field, building broader national and international audiences and increasing access to Primary's work.

Our annual programme of 3 commissioned exhibitions will offer artists space to take risks and explore cross-disciplinary approaches, working with artists at different stages in their careers and from different backgrounds as well as working in partnership with other organisations to expand the benefit of each commission. Each year we will host 'Summer Residencies' with four artists/collectives that encourages experimentation with different ways of working, either testing out a speculative idea, developing new collaborations, or starting the process of initiating new co-productions.

Making use of our newly improved outdoor spaces, we will develop a series of public artworks and events that utilise Primary's playground, garden and public-facing façade. These activities will explore public space, land and belonging - increasing opportunities for engaging with diaspora communities who have not previously accessed our site, and a wider national and international community of interest. Developing 'Build Create Play' we will continue to work with local families to influence the development of a local playground and create a new public art commission co-produced local families and Nottingham City Council.

The long-term 'Nourishment' creative programme explores food justice and sustainable food systems. It is directly informed by partnership working in response to local needs and developed through feedback and conversation with local partners and participants, including Himmah, Soul Food Cafe, the Area 4 Partnership, Small Food Bakery, and local residents. Through a seasonal programme of residencies, meals, skillshares, discussions and events we will create space for imagining and implementing different food systems.

## **Nottingham Studios**

### **Trustees' Report**

Across all our activity, we will deliver a participatory events programme: offering accessible co-learning opportunities, targeted at adults from different backgrounds, and creating a space for communities to engage in critical thinking and support wellbeing. We will develop these events through feedback from participants, and support people's journey from participant to decision-maker by offering well-resourced spaces for feedback and developing people's confidence to share their skills and knowledge.

Each year we will deliver a programme of 9 new commissions across different strands, 60 regular learning events and platforms for conversation and knowledge exchange; to ensure collaborative relationships between artists, audiences, participants, and the wider community that surrounds us. This approach will allow us to better understand different ways that we can democratise how knowledge is produced and shared within arts organisations; and build on this to co-create projects that generate shared spaces for imagination, increased participation in the arts, or collective action around shared conditions and struggles.

#### **Financial review**

The organisation's turnover for the year was £564,628, demonstrating stable income generation and funds secured through grants. From the start to the end of the year the cash balance increased from £130,229 to £188,998. This was a reasonable position to achieve considering the challenges that Covid-19 has presented, and continues to demonstrate the increased financial resilience of the organisation.

#### ***Policy on reserves***

It is the policy of Nottingham Studios Ltd to maintain unrestricted funds at an adequate level to allow time for financial planning and facilitate efficient running of the charity, as well as to cover short term funding gaps, particularly future core costs which are not covered by other secured income. It has been an established policy whereby unrestricted funds held by the organisation should be equivalent or equal to at least three months of basic operational expenditure. At the end of the period, the free reserves were £40,000, meeting three months of basic building/operational expenditure. We review our Reserves Policy on an annual basis.

## Nottingham Studios

### Trustees' Report

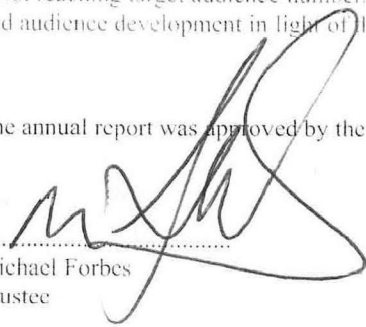
#### *Principal risks and uncertainties*

##### *Financial risks*

Our Board of Trustees meets at least four times a year and Trustees contribute to Primary's development through sub-committees which focus on finance, capital development, programme, artist development, audience development and environmental responsibility. The scope of these sub-committees and the minutes of their discussions are presented at the meetings of the Board of Trustees. We have monitoring systems in place to analyse key risks and develop mitigation plans. These are reviewed and updated on a regular basis by staff and Board.

- Rising contractor/building costs – we are in the final stage of our first-phase capital development with fixed prices and contracts in place, reducing the risk attached to this work. Since the start of the year we have secured additional funding of £35,000 from Foyle Foundation. We have built in contingency to the budget, and further funding is being sought for future phases of development.
- Regular sources of revenue funding shrink – we have a diverse and balanced income stream ensuring we are not entirely dependent upon a single funder or grant income. Over the year income from commercial sources (including studio rental) was 37%, ACE NPO 24% and grant and partner income from other sources 39%, excluding capital expenditure.
- Studio occupancy declines, or an excess of rent arrears – we monitor studio occupancy and income monthly. Over the last 5-years our occupancy rates have remained above 95% (100% for the last 2 years), and we continue to receive demand that outstrips supply.
- Not reaching target audience numbers or demographics – we continue to revise the structure of our programme and audience development in light of the pandemic and the opportunities it presents.

The annual report was approved by the trustees of the charity on 12/12/22 and signed on its behalf by:



Michael Forbes  
Trustee

#### **Small companies provision statement**

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

## **Nottingham Studios**

### **Trustees' Report**

#### **Statement of Trustees' Responsibilities**

The trustees (who are also the directors of Nottingham Studios for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations. The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



## Nottingham Studios

### Independent Examiner's Report to the trustees of Nottingham Studios

#### Independent examiner's report to the trustees of Nottingham Studios ('the Company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2022.

#### Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.


#### Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member and Fellow of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John O'Brien MSc, FCCA, FCIE, employee of Community Accounting Plus  
Fellow of the Association of Charity Independent Examiners

1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL

Date: 13/12/2022



## Nottingham Studios

### Statement of Financial Activities for the Year Ended 31 March 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2022 £	Total 2021 £
<b>Income and Endowments from:</b>					
Donations and legacies	2	111,916	-	111,916	46,252
Charitable activities	3	<u>86,978</u>	<u>365,734</u>	<u>452,712</u>	<u>549,912</u>
Total Income		<u>198,894</u>	<u>365,734</u>	<u>564,628</u>	<u>596,164</u>
<b>Expenditure on:</b>					
Charitable activities	5	<u>(192,193)</u>	<u>(75,185)</u>	<u>(267,378)</u>	<u>(218,538)</u>
Total Expenditure		<u>(192,193)</u>	<u>(75,185)</u>	<u>(267,378)</u>	<u>(218,538)</u>
Net income		6,701	290,549	297,250	377,626
Transfers between funds		<u>240,726</u>	<u>(240,726)</u>	<u>-</u>	<u>-</u>
Net movement in funds		247,427	49,823	297,250	377,626
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>359,563</u>	<u>109,262</u>	<u>468,825</u>	<u>91,199</u>
Total funds carried forward	12	<u><u>606,990</u></u>	<u><u>159,085</u></u>	<u><u>766,075</u></u>	<u><u>468,825</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note 12.

The notes on pages 15 to 23 form an integral part of these financial statements.

## Nottingham Studios

### Statement of Financial Activities for the Year Ended 31 March 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
<b>Income and Endowments from:</b>				
Donations and legacies	2	46,252	-	46,252
Charitable activities	3	55,555	494,357	549,912
Total income		<u>101,807</u>	<u>494,357</u>	<u>596,164</u>
<b>Expenditure on:</b>				
Charitable activities	5	<u>(107,355)</u>	<u>(111,183)</u>	<u>(218,538)</u>
Total expenditure		<u>(107,355)</u>	<u>(111,183)</u>	<u>(218,538)</u>
Net (expenditure)/income		(5,548)	383,174	377,626
Transfers between funds		<u>331,848</u>	<u>(331,848)</u>	<u>-</u>
Net movement in funds		326,300	51,326	377,626
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>33,263</u>	<u>57,936</u>	<u>91,199</u>
Total funds carried forward	12	<u><u>359,563</u></u>	<u><u>109,262</u></u>	<u><u>468,825</u></u>

The notes on pages 15 to 23 form an integral part of these financial statements.

# Nottingham Studios

(Registration number: 5933158)  
Balance Sheet as at 31 March 2022

	Note	2022 £	2021 £
<b>Fixed assets</b>			
Tangible assets	7	466,687	308,014
<b>Current assets</b>			
Debtors	8	139,388	52,454
Cash at bank and in hand	9	188,998	130,229
		328,386	182,683
<b>Creditors: Amounts falling due within one year</b>	10	(28,998)	(21,872)
<b>Net current assets</b>		299,388	160,811
<b>Net assets</b>		766,075	468,825
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds	12	159,085	409,262
<b>Unrestricted income funds</b>			
Unrestricted funds		606,990	359,563
<b>Total funds</b>	12	766,075	468,825

For the financial year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 11 to 23 were approved by the trustees, and authorised for issue on 12/12/22, and signed on their behalf by:

  
Alison Lloyd  
Trustee

The notes on pages 15 to 23 form an integral part of these financial statements.

## Nottingham Studios

### Statement of Cash Flows for the Year Ended 31 March 2022

	Note	2022 £	2021 £
<b>Cash flows from operating activities</b>			
Net cash income		297,250	377,626
<b>Adjustments to cash flows from non-cash items</b>			
Depreciation		<u>57,679</u>	<u>43,665</u>
		354,929	421,291
<b>Working capital adjustments</b>			
Increase in debtors	8	(86,934)	(47,408)
Increase in creditors	10	<u>7,126</u>	<u>1,410</u>
Net cash flows from operating activities		275,121	375,293
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets	7	<u>(216,352)</u>	<u>(334,323)</u>
Net increase in cash and cash equivalents		58,769	40,970
Cash and cash equivalents at 1 April		<u>130,229</u>	<u>89,259</u>
Cash and cash equivalents at 31 March		<u><u>188,998</u></u>	<u><u>130,229</u></u>
<b>Reconciliation of net cash flow to movement in net funds</b>			
Increase in cash		58,769	40,970
Net funds at 1 April 2021		<u>130,229</u>	<u>89,259</u>
Net funds at 31 March 2022		<u><u>188,998</u></u>	<u><u>130,229</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 15 to 23 form an integral part of these financial statements.

## **Nottingham Studios**

### **Notes to the Financial Statements for the Year Ended 31 March 2022**

#### **1 Accounting policies**

##### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

##### **Basis of preparation**

Nottingham Studios meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Going concern**

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

##### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

##### ***Donations and legacies***

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

##### ***Grants receivable***

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

## Nottingham Studios

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

#### Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Furniture & equipment	25% reducing balance
Land & buildings	10% straight line on cost
Computer equipment	25% reducing balance

#### Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

## Nottingham Studios

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

## 2 Income from donations and legacies

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Donations and legacies;			
Donations from companies, trusts and similar proceeds	9,720	9,720	1,023
Grants, including capital grants;			
Government grants	102,196	102,196	45,229
	<u>111,916</u>	<u>111,916</u>	<u>46,252</u>

## Nottingham Studios

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Studio rental	48,499	-	48,499	53,045
Fees & sales	2,387	-	2,387	1,730
Fundraising	334	20,713	21,047	-
Grants	-	345,021	345,021	494,357
Membership & other income	35,758	-	35,758	780
	<u>86,978</u>	<u>365,734</u>	<u>452,712</u>	<u>549,912</u>

#### 4 Grants & donations

	Unrestricted funds £	Restricted funds £	Total £
Arts Council England	66,196	230,234	296,430
British Council	-	29,710	29,710
Architectural Heritage Fund	9,720	24,720	34,440
Paul Hamlyn Foundation	-	20,000	20,000
New Art Exchange	-	12,000	12,000
University of Nottingham	-	7,700	7,700
NMG Ltd	-	5,760	5,760
DWP	-	4,336	4,336
Mighty Creatives	-	3,581	3,581
Castle Cavendish	-	3,000	3,000
Browne Jacobson	-	2,000	2,000
Nottingham Trent University	-	1,680	1,680
Framework	-	300	300
Nottingham City Council	36,000	-	36,000
	<u>111,916</u>	<u>345,021</u>	<u>456,937</u>



## Nottingham Studios

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 5 Expenditure on charitable activities

	Unrestricted funds		Restricted funds	Total 2022	Total 2021
	Designated	General			
	£	£	£	£	£
Board expenses	-	74	-	74	383
Legal & professional fees	-	5,454	-	5,454	2,365
Office costs	-	5,183	-	5,183	4,200
Rent & rates	-	113	-	113	2,073
Repairs & maintenance	-	7,146	811	7,957	18,052
Insurance	-	255	-	255	143
Events & fundraising	-	2,205	3,602	5,807	634
Marketing	-	-	-	-	1,864
Utilities	-	25,841	-	25,841	23,430
Depreciation	57,679	-	-	57,679	43,665
Programme costs	-	4,858	44,919	49,777	49,322
Intern costs	-	-	2,223	2,223	1,124
Bank charges	-	71	-	71	67
Training	-	38	2,897	2,935	1,232
Other expenditure	-	1,080	-	1,080	2,312
Travel & accommodation	-	-	1,878	1,878	42
Wages, NI & Pension	-	82,196	18,855	101,051	67,630
	<u>57,679</u>	<u>134,514</u>	<u>75,185</u>	<u>267,378</u>	<u>218,538</u>

#### 6 Staff costs

The aggregate payroll costs were as follows:

	2022	2021
	£	£
<b>Staff costs during the year were:</b>		
Wages and salaries	96,691	56,250
Social security costs	2,534	8,793
Pension costs	1,826	2,587
	<u>101,051</u>	<u>67,630</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2022	2021
	No	No
Average number of employees	<u>7</u>	<u>6</u>

## Nottingham Studios

### Notes to the Financial Statements for the Year Ended 31 March 2022

7 (2021 - 5) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £1,826 (2021 - £2,587).

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £29,500 (2021 - £27,407).

#### 7 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Computer equipment £	Total £
<b>Cost</b>				
At 1 April 2021	419,742	7,670	5,302	432,714
Additions	<u>216,352</u>	<u>-</u>	<u>-</u>	<u>216,352</u>
At 31 March 2022	<u>636,094</u>	<u>7,670</u>	<u>5,302</u>	<u>649,066</u>
<b>Depreciation</b>				
At 1 April 2021	116,800	6,574	1,326	124,700
Charge for the year	<u>56,411</u>	<u>274</u>	<u>994</u>	<u>57,679</u>
At 31 March 2022	<u>173,211</u>	<u>6,848</u>	<u>2,320</u>	<u>182,379</u>
<b>Net book value</b>				
At 31 March 2022	<u>462,883</u>	<u>822</u>	<u>2,982</u>	<u>466,687</u>
At 31 March 2021	<u>302,942</u>	<u>1,096</u>	<u>3,976</u>	<u>308,014</u>

#### 8 Debtors

	2022 £	2021 £
Trade debtors	25,182	3,218
Accrued income	5,595	-
Other debtors	<u>108,611</u>	<u>49,236</u>
	<u>139,388</u>	<u>52,454</u>

#### 9 Cash and cash equivalents

	2022 £	2021 £
Cash on hand	242	433
Cash at bank	<u>188,756</u>	<u>129,796</u>
	<u>188,998</u>	<u>130,229</u>

## Nottingham Studios

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 10 Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	20,610	13,975
Other taxation and social security	1,733	1,908
Other creditors	6,655	5,989
	<u>28,998</u>	<u>21,872</u>

#### 11 Charity status

The charity is a charity limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

#### 12 Funds

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2022 £
<b>Unrestricted funds</b>					
<i>General</i>					
General	25,549	198,894	(134,514)	10,374	100,303
<i>Designated</i>					
Fixed Assets	308,014	-	(57,679)	216,352	466,687
Reserves	26,000	-	-	14,000	40,000
	<u>334,014</u>	<u>-</u>	<u>(57,679)</u>	<u>230,352</u>	<u>506,687</u>
<b>Total unrestricted funds</b>	<u>359,563</u>	<u>198,894</u>	<u>(192,193)</u>	<u>240,726</u>	<u>606,990</u>
<b>Restricted funds</b>					
Programmes	109,262	99,867	(75,185)	-	133,944
Capital	-	265,867	-	(240,726)	25,141
<b>Total restricted funds</b>	<u>109,262</u>	<u>365,734</u>	<u>(75,185)</u>	<u>(240,726)</u>	<u>159,085</u>
<b>Total funds</b>	<u>468,825</u>	<u>564,628</u>	<u>(267,378)</u>	<u>-</u>	<u>766,075</u>

## Nottingham Studios

### Notes to the Financial Statements for the Year Ended 31 March 2022

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
<b>Unrestricted funds</b>					
<i>General</i>					
General	33,263	101,807	(63,690)	(45,831)	25,549
<i>Designated</i>					
Fixed Assets	-	-	(43,665)	351,679	308,014
Reserves	-	-	-	26,000	26,000
	-	-	(43,665)	377,679	334,014
<b>Total unrestricted funds</b>	<u>33,263</u>	<u>101,807</u>	<u>(107,355)</u>	<u>331,848</u>	<u>359,563</u>
<b>Restricted</b>					
Programmes	57,936	165,746	(111,183)	(3,237)	109,262
Capital	-	328,611	-	(328,611)	-
<b>Total restricted funds</b>	<u>57,936</u>	<u>494,357</u>	<u>(111,183)</u>	<u>(331,848)</u>	<u>109,262</u>
<b>Total funds</b>	<u>91,199</u>	<u>596,164</u>	<u>(218,538)</u>	<u>-</u>	<u>468,825</u>

The specific purposes for which the funds are to be applied are as follows:

The Programmes fund promoted art to the wider community.

The Capital fund is for the purpose of acquiring and refurbishing the property at 33 Seely Road.

The transfer from the Capital fund to the General fund represents the net book value of fixed assets, the use of which is not subject to any restriction.

The transfer from the General fund to the Fixed Assets fund represents the net book value of fixed assets.

The transfer from the General fund to the Reserves fund represents the value transferred to reserves.

### 13 Analysis of net assets between funds

	Unrestricted			2022
	General £	Designated £	Restricted £	Total funds £
Tangible fixed assets	-	466,687	-	466,687
Current assets	129,301	40,000	159,085	328,386
Current liabilities	<u>(28,998)</u>	<u>-</u>	<u>-</u>	<u>(28,998)</u>
Total net assets	<u>100,303</u>	<u>506,687</u>	<u>159,085</u>	<u>766,075</u>

## Nottingham Studios

### Notes to the Financial Statements for the Year Ended 31 March 2022

	Unrestricted			2021
	General	Designated	Restricted	Total funds
	£	£	£	£
Tangible fixed assets	-	308,014	-	308,014
Current assets	47,421	26,000	109,262	182,683
Current liabilities	<u>(21,872)</u>	<u>-</u>	<u>-</u>	<u>(21,872)</u>
Total net assets	<u>25,549</u>	<u>334,014</u>	<u>109,262</u>	<u>468,825</u>

#### 14 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner are analysed as follows:

	2022	2021
	£	£
Independent examination	940	940
Other financial services	3,187	2,473
	<u>4,127</u>	<u>3,413</u>

#### 15 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 16 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

#### 17 Related party transactions

Michael Forbes rented studio space at £2,736 for the year.

Frank Abbott rented studio space at £1,368 for the year.

Alison Lloyd rented studio space at £630 for the year.