



# **St Mary's Church**

St Mary's Road  
Ealing  
W5 5RH

**Annual Report and Financial Statements  
of Parochial Church Council  
for year ending 31 December 2021**

## REFERENCE AND ADMINISTRATIVE DETAILS

<b>Church office:</b>	St Mary's Church, St Mary's Road, Ealing, LONDON W5 5RH
<b>Vicar:</b>	The Revd Steve Paynter, 11 Church Place, Ealing, LONDON W5 4HN
<b>Principal bank:</b>	CAF Bank Limited (online bank) 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
<b>Independent examiner:</b>	Maria Bob, FCCA 15 Beaconsfield Road, Ealing, LONDON W5 5JE
<b>Investment managers:</b>	Church of England Board of Finance
<b>Inland Revenue (Gift Aid) reference:</b>	XN22839
<b>Charity Commission registration number:</b>	1132026
<b>Environmental Body enrolment number:</b>	984068

## **STRUCTURE, GOVERNANCE & MANAGEMENT**

St Mary's Church was the historic parish church of Ealing. Following changes to the demography of the Borough, especially in the 19th century, St Mary's is now one of a number of Anglican churches in the London Borough of Ealing. It is within the Willesden Area of the Diocese of London, and in the Archdeaconry of Northolt and the Ealing Deanery.

### **The membership of St Mary's**

All those associated with St Mary's are encouraged to register on the Electoral Roll and attend the Annual Parochial Church Meeting. There were 192 people on the revised Church Electoral Roll prepared for the 2021 APCM. Jean Barclay serves as Electoral Roll Officer.

### **The PCC**

The Parochial Church Council (PCC) is primarily responsible for working with the clergy to promote, within the parish and beyond, the mission of the Church: pastoral, evangelistic, social and ecumenical.

It manages the church's finances, and is also responsible for the maintenance and management of the church building, associated buildings and churchyard (which are, in law, the property of the incumbent). It also owns two properties – 38 Airedale Road, and Flat 16, Gerrards Court (referred to below simply as "Gerrards Court") – which are vested in the London Diocesan Fund.

When there is a vacancy, it works with the Bishop to secure the appointment of a new incumbent. Some members of the church are members of the PCC by virtue of their office, or because they are members of other bodies, in accordance with Church Representation Rules. The remainder are elected at the Annual Parochial Church Meeting.

In 2021, the PCC met three times in person and four times remotely (using zoom video conferencing). The following served as members:

**Ex-officio members:**

Vicar	The Revd Steve Paynter
Assistant Vicar	The Revd Wai Meng Chow (SSM) The Revd Alex Volossevich (SSM)
Commissioned Lay Minister	Angela Barnfather
Church Wardens	to May 2021 – Brian Everett, Jo Samols from May 2021 – Beverley Everett, Justine Foley
Members of Deanery Synod	Jean Place, Grant White Wei Hei Kipling, Jennie Paynter (from May 2021)

**Elected Members:**

Holly Alliston	Stephen Merrill (to May 2021)
Marijana Cranmer (re-elected 2021)	Ray Read
Steve Cripps	Zanda Russell (to June 2021)
Cliff Gardiner	Alison Shaw
Charlie Hawes (re-elected 2021)	Ruth Wheeldon (from May 2021)
Alex Johnson	Antje Whitehurst
David Morrow (from May 2021)	
Magdalene Lagu	

The Vicar is Chair. Ray Read has been elected as Lay Vice Chair. Wei Hei Kipling was appointed PCC Secretary and David Morrow as PCC Treasurer.

The PCC is a corporate body established by law; it operates under the Parochial Church Council Powers Measure 1956. The PCC is now registered with the Charity Commission, as required by the Charities Act 2006.

The PCC is required by law to appoint a **PCC Standing Committee**, which has power to transact its business between meetings, subject to any directions it may give. During 2020, the members of the Standing Committee were: Steve Paynter, Beverley Everett (from May 2021), Brian Everett (to May 2021), Justine Foley (from May 2021), Wei Hei Kipling, Magdalene Lagu, Stephen Merrill (to May 2021), David Morrow (from May 2021), Ray Read and Jo Samols (to May 2021).

With the restrictions imposed by the Government due to the Covid 19 pandemic from March 2020, much of the practical organisation of the St Mary's activities in between PCC meetings was co-ordinated by a **staff team** comprising the vicar (and clergy), the lay commissioned minister, the churchwarden(s), the administrator and assistant administrator and the PCC secretary.

**Teams:**

The detailed life of the church is overseen by a number of Teams, which are set up by and make recommendations to the PCC. During 2021 the Teams were as follows:

- **COSMOS - Children of St Mary's on Sunday** (Co-ordinator Marijana Cranmer) – responsible for the teaching and encouragement of children on Sunday mornings
- **Fabric Committee** (Chair: Brian Everett) – responsible for our buildings, checking them; planning, organising and in some cases carrying out necessary works.

- **Finance** (chairing of meetings is shared) - responsible for monitoring of expenditure, checking of the initial draft accounts and the draft annual budget, and promoting the stewardship (planned giving) scheme.
- **Grace Facilitation Group** – responsible for co-ordinating the Grace Service and associated activities.
- **Health & Safety Group** – responsible for the health and safety policy at St Mary's including review and implementation
- **Mission Support** (Chair: Christine Goldsmid) – responsible for co-ordinating and inspiring support for Christian mission at home and overseas and making recommendations for the distribution of monies given by church members for mission.
- **Staff Support Group** – responsible for employment and welfare of staff
- **Worship Leading and Adult Learning Group** (Chair: Steve Paynter) - responsible for the main Sunday worship and growth to Christian maturity of church members

### **OBJECTIVES and ACTIVITIES**

St Mary's PCC adopted a strapline in September 2017 and, further to adoption of that strapline, approved and adopted a new Mission Action Plan (MAP) for 2020-2025 to help us to identify what God wants St Mary's to do in 2020:

Our Vision at St. Mary's is:

Love God, Serve People, Make Disciples.

We aspire to be a people:

- Who love God with all our heart, soul, mind and strength and care for his creation,
- Who serve people, loving our neighbour as we love ourselves and,
- Who make disciples of all peoples, baptizing them and teaching them to follow Christ

St Mary's PCC has approved the Ash Wednesday Declaration from Operation Noah "Climate change and the purposes of God: a call to the Church". St Mary's achieved the Eco-church Silver Award in 2021.

The intention was for the PCC to plan and co-ordinate a structured programme of activities to put into practice and achieve the above goals and to communicate this to the congregation. However, the MAP was adopted on 16 March 2020 and the country went into lockdown because of the Covid 19 pandemic on 23 March 2020 so opportunities for in person activities have been limited. The PCC has also noted the Diocese of London Vision 2030 and will endeavour to make time for discussion of both our own MAP and the aims of London Vision 2030 at PCC meetings.

### **ACHIEVEMENTS and PERFORMANCE**

#### **Communication and Social Interaction**

Varying restrictions on social interaction depending on the effects of the Covid 19 pandemic in the country and in London specifically continued in 2021.

To mitigate the effects of the restrictions in the first lockdown in 2020 when we were not allowed to attend church for public worship (and so would not see one another after the services) or meet as small groups, St Mary's quickly put into effect a number of ways of enabling communication and social interaction. A number of these continued in 2021:

- A St Mary's Youtube channel was set up so that St Mary's content, in particular the main service each week, could be broadcast on the internet
- Remote meetings – organisational, teaching and social – were facilitated using zoom video conferencing

- A St Mary's Buddy Scheme was set up to ensure that older or more vulnerable members of the church would be offered support during lockdown and also with the aim of reaching out to the wider community; a WhatsApp group has been set up to enable St Mary's volunteers to keep in touch
- St Mary's already had its own website before lockdown and this has been kept up to date with information about the church, its staff and services at [www.stmarysealing.org.uk](http://www.stmarysealing.org.uk).
- A notice sheet was prepared every one or two weeks and made available on the website.
- A letter to the congregation was written every so often (by the vicar, the lay commissioned minister or the churchwardens) and delivered to everyone who considered themselves to be part of St Mary's either by email or a paper copy
- St Mary's had a Facebook group and a Facebook page before lockdown, and these have become more active particularly to advertise the services (although the Facebook group is a public one – which means that people not in the group are able to see what's going on – the St Mary's admin is monitoring who is allowed to contribute to the group).
- Information about the church and its services has also been displayed on noticeboards around the church as appropriate

### **Worship**

The level of Covid infection in London at the beginning of 2021 meant that the Mayor of London declared a major incident and churches were strongly encouraged not to meet for public worship even though this was permitted under changes to government restrictions. St Mary's therefore offered two online acts of worship on our YouTube channel each Sunday to 14 March: a pre-recorded Family Time for the 9.30am congregation and an adult service at 11am. During this period, the church was not open for private prayer.

From 21 March to 18 July, to permit the social distancing required by government guidelines while not requiring people to book for services, St Mary's offered two services of public worship in the church building: one at 9.30am for families and one at 11am for adults which was also livestreamed. Masks were required to be worn except by those who were exempt or by those taking part in the service from the front (when leading, preaching, reading, praying or singing). The timing of this relaxation meant that services were offered in-person for Palm Sunday, Maundy Thursday, Good Friday (mediation in the afternoon) and Easter Day. St Mary's started opening for private prayer on Tuesday and Thursday afternoons after Easter.

With the easing of restrictions and schools going on holiday, St Mary's made the decision to return to one morning service at 10.30am from 25 July but with no organised children's activities. The pews remained located to permit social distancing and some members of the congregation made use of the gallery. Masks were not mandatory, but some did wear them, particularly when moving around inside the church. The relaxation of restrictions also allowed the church office to be opened more often with the church being open at the same time for private prayer and sightseeing. From 22 August, there was some congregational singing at the morning services.

Weekday morning prayer restarted on Monday 6 September. Leaders for the groups "Children of St Mary's on Sundays" (COSMOS) were commissioned on 12 September and the normal pattern of COSMOS groups (Sundays apart from the first Sunday of the month which is an all-age communion and Sundays during school holidays) was resumed. Although there had been the occasional evening service over the summer, services each Sunday at 6pm also started on a weekly basis from 12 September.

A harvest celebration was held on 3 October with food being collected for Ealing Foodbank.

St Mary's restarted a monthly prayer meeting on the first Tuesday of the month in November.

A bereavement service was held at 3pm on 21 November.

The emergence of the Omicron variant of Covid 19 in December caused masks to become recommended again at St Mary's services from 5 December and then mandatory (in accordance with government guidance) from 12 December.

A number of special services were held in December. On 19 December, a Nativity (not livestreamed) was held at 10.30am and a carol service (livestreamed with organ, solos and congregational singing) was held at 6pm. A crib service was offered on 24 December together with a midnight communion. The Christmas Day service on Saturday 25 December was livestreamed and a simple said service (not livestreamed) was offered on Sunday 26 December. There was no evening service on either of those dates.

All through 2021, communion was distributed only in one kind (wafers) to the congregation though the president and the person distributing communion with the president did share wine.

One particular outcome of services being livestreamed was identified in the second half of 2021 as the need to ask participants who appear at the front in services (leaders, preachers, musicians, people leading prayers or reading etc) to give written consent to being filmed. Those who do not wish to be filmed are asked to sit towards the back of the church. Communion artwork is displayed in the livestream during communion so that participation in communion is not being livestreamed.

### ***Grace***

Grace met, mainly remotely, in 2021 with services every second Saturday in the month, exploring more contemporary forms of worship and reflection as well as gatherings at other times. In June, Grace organised a pilgrimage from Ealing to Richmond with opportunities to pray and reflect. In September, Grace held their first in-person service at St Mary's since the restrictions started. Grace has also been working with St John's Southall and the Outdoor Church to help build a labyrinth in the Wolf Fields Nature Reserve.

### **Ourselves (see also Communication above)**

Many people read the bible on their own. It is appreciated that many people may now prefer to access their Bible reading materials online. Some members of the congregation ordered bible study notes from Scripture Union and the Bible Reading Fellowship, through Steve and Debbie Merrill

Before lockdown, members of the congregation met together with three or four others in their homes ("prayer triplets"), and praying together on a regular basis while various home groups met for Bible study, prayer and support, including a group which met on Wednesday mornings at the Vicarage. Since lockdown, members have kept in touch with one another on the telephone, by zoom or meeting in pairs or small groups when this has been allowed.

The Lent course on zoom was "A Fruitful Life - Abiding in Christ" as seen in John 15, Source Book by Tony Horsfall. A Course for Enquirers "Christianity Explored" was offered in autumn 2021

When participation at services was only available online, people were encouraged to join one of two zoom groups to socialise online. When it was possible to attend services in-person, the group meeting immediately after the service stopped but the group meeting mid-afternoon continued as not everyone wanted to attend services in-person. On 12 September, there was a church barbecue to celebrate the restart of the COSMOS groups and the hope of improvements that relaxation of Covid restrictions might permit. From 19 September, when restrictions were more relaxed and St Mary's was offering one morning service. St Mary's is aiming to offer refreshments after each morning service but this is dependent on the availability of volunteers.

We use Fairtrade tea and coffee for all church meetings.

## **Buildings**

The Covid Pandemic continued in 2021 affecting the use and care of our buildings however regular servicing and maintenance organised by our Administrator continued through 2021. A number of minor jobs, including changing the kitchen taps and fitting corner protectors were undertaken by our Assistant administrator and in house handyman.

Problems arose with the work to replace the nave high level lights with LED fittings and sort out our defunct emergency lighting carried out at the end of 2019. These required several visits by the contractor who carried out these works. We now have a fully functioning emergency lighting system at no extra cost.

Our garden team continued to work in the community garden through the year with impressive results. The rear of the garden is now completely clear of weeds and rubbish and waiting new planting.

We have two residential properties. 38 Airedale Road was fully occupied throughout 2021. 16 Gerrards Court was occupied until the end of June and towards the end of 2021 had new flooring, laminate to the hall and living room, and carpet to the stairs and bedroom. A new kitchen was also installed. The property is now let. The monthly rent from both properties is currently £3,325 and is used to support our work.

## **Outreach**

In addition to providing support for members of St Mary's, the Buddy Scheme has had several requests for help during lockdown from vulnerable people in the community to which we have been able to respond. One request was to support the staff at Clayponds Hospital; we have been able to deliver gifts of food for staff to enjoy during their long shifts from generous donors within the church and the community including donations from Gail's Bakery in Dickens Yard.

Babies and Toddlers Group, co-ordinated by Jan Saunders with a team of helpers, was able to start meeting again on Tuesday mornings from 14 September 2021 with regularly 30 adults and accompanying children. We are blessed that the light and airy space in the Polygon with upper windows open for ventilation mitigates the Covid risks.

Polygonian Friends, co-ordinated by Wayne Leighton with a team of helpers, was able to start meeting again on Wednesday lunchtimes from 11 August 2021 to provide opportunities for people of all ages to socialise over refreshments. One person came to St Mary's for the first time through Polygonian Friends – this person was aged 95!

## **Mission**

St. Mary's is a "Missionary Church," showing real concern for the well- being of our local community, and the wider world through prayer, giving, and involvement.

Each month a different society is the focus of particular attention and prayer, and most are represented by a Mission Secretary from within our congregation. A mission notice board in the Polygon gives information about important aspects of mission. Speakers are invited to speak about mission and their particular society at St Mary's from time to time.

The particular societies and people we support in this way are:

- A Rocha (a Christian conservation charity based in Southall);
- Bible Society;
- Christians against Poverty - a debt counselling service which advises individuals on management of their money and debts and also offers courses and workshops on relevant topics;
- Christian Aid;

- Church Army;
- CMS – link mission partners Ben and Katy Ray, in charge of Neema Crafts helping disabled people in Tanzania;
- Interserve – new link mission partner Christine Morris works as an educational specialist in India; she was based in the UK because of Covid restrictions but has now been able to return to India;
- Prison Fellowship;
- Matt and Lacey Pye – Matt gained his degree in Theology and is now a full time Youth worker at Relevant Church, Lake Wylie , Southern California; in family news, baby Micah was born in September 2021; as Matt and Lacey are not working for a charity, it will not be possible for people to support them through stewardship but St Mary's can still support them in prayer;
- SAT-7, a Christian satellite TV network broadcasting Christian programmes into 100 million homes across the Arab, Persian and Turkish speaking world; and
- TEARfund.

### **Relationship with other local churches and organisations**

As well as organisations overseas and the rest of the UK, St Mary's is keen to support mission more locally, working with other churches and organisations, financially and / or with volunteers

- Besom – provides a bridge between those who want to give money, time, skills or things, and those who are in need, particularly when setting up their own home;
- City Harvest – collects nutritious surplus food from all segments of the food industry including restaurants, grocers, manufacturers, wholesalers, hotels and caterers and distributes it to organisations that provide meals to vulnerable people including homeless shelters, soup kitchens, centres for veterans, and organisations that assist people with alcohol or drug addictions;
- Dementia Concern - supports people with dementia and their carers to live as independently as possible
- Ealing Churches Winter Night Shelter – in 2021-2, provides emergency dormitory style accommodation for up to 10 guests at a time from those who are sleeping on the streets, are at immediate risk of rough sleeping locally and the 'hidden homeless' during the winter months. The guests are housed in a hotel, as rotating night shelters are not allowed because of Covid, and a number of churches offer meals on a rota;
- English classes (including "craft and conversation" classes and outings) for female immigrants at St. John's, Southall has restarted after the Covid restrictions– now associated with the interfaith work in Southall and considered a model for other organisations to follow – supported financially as appropriate and also by a volunteer from St Mary's;
- King's Centre Project Southall – aims to redevelop the old St John's Church building on King Street into a community facility that is open and accessible to all.;
- Oxford Kilburn Youth Trust (OK Club) – works with youth in the Kilburn area and also with Care4Calais to care for asylum seekers and refugees who live in local hotels, by running a drop-in centre;
- the Soup Kitchen at St John's West Ealing – provides hot drinks and other sustenance (including clothing and consumables) for homeless or poorly housed people – together with six other churches, St Mary's provides a rota of volunteers to help run it, and contributes towards the cost of a paid "worker with homeless people"
- Street Pastors- patrol the streets of Ealing helping those who need it.



St Mary's also works with a number of other local churches and organisations though the opportunities for meetings to take place were still limited in 2021:

- Ealing Transition Initiative – a local community action group which seeks to take practical local action to address Climate Change and local issues around sustainability. The vicar is a member of the Ealing Transition Steering Group. Public meetings are held in St. Mary's on a regular basis at a very low rental to Ealing Transition Initiative; the implied subsidy we regard as part of the mission giving of the Church.
- West London Leaders – a group of 130+ church leaders, youth leaders, ministries, charity leaders, church administrators, churches together representatives and volunteers from a huge variety of different Christian denominations. meet together around four times a year to connect relationally, hear updates and news, pray together and to collaborate. They have an annual rhythm including prayer focus (i.e. prayer walk or 24-7 prayer, Thy Kingdom Come), profiling and supporting key ministries which aid social transformation.
- Ealing Deanery - all the Church of England parishes and organisations in the London Borough of Ealing with 33 churches, five Church of England schools and five chaplaincies. The Synod brings together representatives from all the churches in the deanery four times a year. The meetings are open.

We normally join with other Churches, of many denominations, in a Walk of Witness on Good Friday but this was not possible in 2021 because of lockdown.

### **Other links with the local community**

Hiring of the Church buildings and the Polygon, managed by Jean Barclay assisted by Ray Read, provides opportunities for outreach to our local community, as well as an income to help with maintenance costs though this has been severely restricted with lockdown in much of 2021.

The vicar has been a Governor at Grange Primary School and still takes occasional assemblies.

### **The role of volunteers**

The vicar is paid a stipend by the Diocese, to which the Church pays a full contribution. The other staff employed by the church (the church administrator, assistant administrator and cleaner) are paid from the Parish finances. All others contributing to the life of St Mary's (including the assistant vicars (SSM), lay commissioned minister, Church wardens, Treasurer, PCC secretary, musicians and COSMOS leaders) are volunteers. A list of volunteer teams contributing to the life of St Mary's is attached as Appendix 1.

### **FINANCIAL REVIEW for 2021**

Total income on ordinary unrestricted funds was £198,933 (2020 - £208,641), total expenditure was £187,599 (2020 - £200,804), profit on investment was £3,403 giving a net income of £14,736 (2020 - £9,368) for the year before transfers, and are detailed in the Financial Statements attached. After removing the effect of depreciation, which is a book keeping entry required by the Charities Act and does not involve the movement of funds, there was net income for the year of £17,712 (2020 – £12,344) on unrestricted funds. Regular giving has been very much as forecast at the beginning of the year. A one-off gift of £10,000 plus reduction in expenditure as a result of the pandemic has largely balanced out the loss of income from hiring out church and polygon. Giving was much lower than the previous year as we had largely financed the Polygon refurbishment (including the amounts pledged over five years).

38 Airedale Road was let for the whole of 2021, but 16 Gerrards Court was empty for 6 months while refurbishment works took place, this was a significant one-off expense amounting to £11,877.

Units in the CBF Investment Fund have been held as investment assets for many years. There was no change in the number of Units held but due to market conditions this has increased in value by £3,403 to £27,188 at the end of the year.

The main restricted fund relates to the Polygon refurbishment that had been successfully carried out during 2019 and early 2020. We had a deficit on this fund at the start of the year of £60,855; a further £28,581 was received during the year; and there were final expenses of £54, leaving a deficit at the end of 2021 on this fund of £32,328. There are no further expenses, and further pledged giving to be received over the remaining two years of people's pledges. This will leave an expected closing position on this major project at close to a zero balance.

The other restricted funds are the Vicar's Discretionary Fund, and the Mission Fund, which are all carrying forward undistributed funds for future projects. Mission societies are supported by direct allocation by donors of part of their stewardship scheme giving. In addition there was £2,826 available for allocation by the PCC on the recommendation of the Mission Support Committee.

The need for realisable reserves to cover the costs of any emergency building works has been recognised, and the PCC has expressed the view that £75,000 should be retained in the General Fund reserves. At the end of 2021 the realisable general reserves carried forward were £137,764. Future amounts received from the Polygon pledges will increase this figure going forward.

The 2022 budget shows a deficit of £13,460 before depreciation, which is after £3,500 of contingencies, and before any increase in rental income from the Polygon (as COVID restrictions continue to lift). Again this deficit is on unrestricted funds, there will be an expected surplus on restricted funds from the Polygon pledges.

### **RISK STATEMENT**

St Mary's has complied with our duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). In accordance with the recommendation of the Diocese of London, the PCC has adopted the PCC Safeguarding Policy Statement with Marijana Cranmer as Children's Champion and Steve Cripps as Church Safeguarding Officer (including responsibility for vulnerable adults and for Disclosure and Barring Service checks). By complying with best practice, the risks of unsuitable people being involved with children are minimised. The hiring agreement for organisations using our buildings includes a requirement for those organisations that work with children to abide by the PCC Safeguarding Policy.

The incumbent and PCC member Charlie Hawes are responsible for data protection at St Mary's and our compliance with the requirements of the General Data Protection Regulations 2018.

The PCC has Parishguard insurance cover with Ecclesiastical Insurance.

The major risks to which the PCC is exposed, as identified by the PCC, have been reviewed and systems have been established to mitigate those risks. Those risks are reviewed on a periodic basis. A Health and Safety Policy was approved by the PCC in December 2018 with a Health and Safety Group reporting to the PCC on a six-monthly basis, with a recommendation for a full review in March 2023. When concerns about Covid 19 were raised in March 2020, a contingency plan was prepared. Risk assessments relating to public worship and other activities during the restrictions were prepared by the churchwarden(s) with approval by the PCC Standing Committee formally delegated from the PCC in September 2020.

## Appendix 1

### Teams of Volunteers contributing to the life of St Mary's

- **Babies & Toddlers Team** (co-ordinator Jan Saunders) – see page 7
- **Buddy Scheme** (co-ordinator Jennie Paynter) – see pages 5 and 7
- **Coffee Rota** – responsible for refreshments of tea, coffee and biscuits after the Sunday morning and evening services – see page 6
- **Communion Administration Team** – responsible for administering wine at communion services – not active in 2021 as communion was only distributed in one kind
- **COSMOS - Children of St Mary's on Sunday** (Co-ordinator Marijana Cranmer) – see pages 3 and 5
- **Ealing Soup Kitchen – St Mary's Team** (co-ordinator Angela Hailstone) – see page 8
- **Ealing Churches Winter Night Shelter – St Mary's Team** – no rotating Night Shelter in 2021 so St Mary's did not take part
- **Fabric Committee** (Chair: Brian Everett) – see pages 3 and 7
- **Finance** (Treasurer: David Morrow) – see pages 4 and 9 to 10
- **Gardening Work Party** (Co-ordinator: Cliff Gardiner) – see page 7
- **Grace Facilitation Group** – see pages 4 and 6
- **Health & Safety Group** – see pages 4 and 10
- **Home Group Leaders** – each home group (see page 6) has one or more leaders who is responsible for co-ordinating the activities of the group and Home Groups are co-ordinated overall by Alex Volossevich
- **Mission Support** (Chair: Christine Goldsmid) – see pages 4 and 7 to 9
- **Music Groups** – responsible for musical worship at Sunday morning services
- **Polygonian Friends Team** (co-ordinator: Wayne Leighton) – see page 7
- **Prayer Support Group** - responsible for providing prayer support – some virtual prayer support has been available but the group has not been offered prayer support at morning services in 2021 because services were online and then there were concerns about social distancing when services were in-person
- **Projection Team** – responsible for looking after the projection / screen system and livestream at Sunday morning services
- **Sidespersons and deputy wardens team** – responsible for good order at services
- **Sound Desk Team** – responsible for looking after the sound desk at Sunday morning services
- **Staff Support Group** – see page 4
- **Welcome Team** (co-ordinator: Jennie Paynter)
- **Worship Leading and Adult Learning Group** (Chair: Steve Paynter) – see pages 4 to 6

**PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, EALING**

**Report & Accounts  
for the year ended 31st December 2021**

# **PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, EALING**

## **Statement of Financial Activities For the year ended 31 December 2021**

	Notes	Unrestricted Funds £	Restricted Funds £	<b>TOTAL FUNDS 2021 £</b>	<b>TOTAL FUNDS 2020 £</b>
<b>Income and endowments from</b>					
<i>Donations and legacies</i>	2a	138,520	53,318	<b>191,838</b>	234,299
<i>Other trading activities</i>	2b	16,974		<b>16,974</b>	17,080
<i>Investments</i>	2c	30,995	-	<b>30,995</b>	39,311
<i>Charitable activities</i>	2d	5,833	-	<b>5,833</b>	3,418
<i>Other income</i>	2e	6,611	-	<b>6,611</b>	8,119
<b>Total income and endowments</b>		<b>198,933</b>	<b>53,318</b>	<b>252,251</b>	<b>302,227</b>
<b>Expenditure on</b>					
<i>Raising funds</i>	3a	17,490	-	<b>17,490</b>	4,061
<i>Charitable activities</i>	3b	170,109	24,792	<b>194,901</b>	270,524
<b>Total expenditure</b>		<b>187,599</b>	<b>24,792</b>	<b>212,391</b>	<b>274,585</b>
<i>Gains/(losses) on investment assets</i>	6	3,403	-	<b>3,403</b>	1,530
<b>Net income/(expenditure)</b>		<b>14,736</b>	<b>28,527</b>	<b>43,263</b>	<b>29,172</b>
Transfers between funds				-	-
<b>Net incoming/(outgoing) resources after transfers</b>		<b>14,736</b>	<b>28,527</b>	<b>43,263</b>	<b>29,172</b>
Other recognised gains/losses					
<i>Gains/(losses) on revaluation of fixed assets</i>	6	(15,000)	-	<b>(15,000)</b>	(10,000)
<b>Net movement in funds</b>		<b>(264)</b>	<b>28,527</b>	<b>28,263</b>	<b>19,172</b>
Total funds brought forward at 1 January 2021		1,375,450	(59,870)	<b>1,315,580</b>	1,296,408
<b>Total funds carried forward at 31 December 2021</b>		<b>1,375,186</b>	<b>(31,343)</b>	<b>1,343,843</b>	<b>1,315,580</b>

**PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, EALING**

**Balance Sheet at 31 December 2021**

	Notes	2021 £	2020 £
<b>FIXED ASSETS</b>			
<b>Church Owned Properties</b>			
38 Airedale Road		750,000	775,000
16 Gerrards Court		400,000	390,000
<b>Assets for Church Use</b>			
Pew Benches		14,000	16,000
Electronic Organ		-	-
Sound System		-	-
Liturgical Furniture		10,736	11,712
Video System & Screens		-	-
Hassocks		-	-
<b>Tangible fixed assets</b>	5	<u>1,174,736</u>	<u>1,192,712</u>
<b>Investments</b>	6	27,188	23,785
<b>TOTAL FIXED ASSETS</b>		<u>1,201,924</u>	<u>1,216,497</u>
<b>Current assets</b>			
Debtors and prepayments	8	36,046	37,020
CBF Deposit Fund		5,000	5,000
Cash at bank and in hand		<u>141,275</u>	<u>116,718</u>
		182,321	158,738
Creditors: amounts falling due within one year	9	<u>(40,402)</u>	<u>(59,655)</u>
<b>Net current assets</b>		141,919	99,083
<b>NET ASSETS</b>		<u>1,343,843</u>	<u>1,315,580</u>
<b>FUNDS</b>	7		
<b>Restricted funds</b>	10	(31,343)	(59,870)
<b>Unrestricted funds</b>	10	1,375,186	1,375,450
		<u>1,343,843</u>	<u>1,315,580</u>

Approved by the Parochial Church Council on 25 APRIL 2022 and signed on its behalf

Revd Stephen Paynter  
Chair



The accompanying notes form a part of these financial statements.

## **PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, EALING**

### **Notes to the Financial Statements for the year ended 31 December 2021**

#### **Note 1- Accounting policies**

##### **1a Accounting convention**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - Charities SORP (FRS 102) as amended by Update Bulletin 1, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015. The accounts (financial statements) have been prepared to give a 'true and fair' view. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn. As St Mary's is a small charity under Charities SORP (FRS 102) as amended by Update Bulletin 1 we have not prepared a cash flow statement.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

##### **1b Funds accounting**

Funds held by the PCC are:

*Unrestricted funds* - general funds which can be used for PCC ordinary purposes

*Restricted funds* - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

##### **1c Incoming resources**

All incoming resources are accounted for gross.

##### ***Voluntary Income***

*Collections* are recognised when received.

*Planned giving* receivable is recognised only when received.

*Income tax* recoverable on Gift Aid donations is recognised when the income is recognised.

*Grants and legacies* are recognised when the PCC is legally entitled to the amount due.

##### ***Income from investments***

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

##### ***All other income***

All other income is recognised when it is receivable.

##### ***Gains and losses on investments***

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation on 31 December.

## **PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, EALING**

### **Notes to the Financial Statements for the year ended 31 December 2021**

#### **1d Resources used**

Resources expended are accounted for on an accruals basis and are accounted for gross.

##### ***Grants***

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

##### ***Church Activities***

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

##### ***Liabilities***

Liabilities are recognised as soon as the legal or constructive obligation arises.

#### **1e Fixed Assets**

##### ***Tangible fixed assets***

Consecrated and beneficed property of any kind is excluded from the accounts by s.96(2) of the Charities Act 1993.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected. For inalienable property acquired prior to 2002 there is insufficient cost information available and therefore such assets are not valued in the accounts. Individual items acquired since 2002 have been capitalised in the accounts and depreciated over their useful economic life (see note (d) ).

All expenditure on consecrated or beneficed buildings and individual items costing under £5000 are written off in the year they were incurred.

##### ***Depreciation***

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Pew Benches & Liturgical Furniture	4% straight line
Electronic Organ, Screens, Sound & Video System, Hassocks	10% straight line

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

##### ***Investments***

Investments are stated at market value at the balance sheet date.

#### **1f Current Assets**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors, less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.



## **PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, EALING**

### **Notes to the Financial Statements for the year ended 31 December 2021**

#### **Note 2 - Income and endowments**

	Unrestricted Funds £	Restricted Funds £	<b>TOTAL FUNDS 2021 £</b>	<b>TOTAL FUNDS 2020 £</b>
<b>2a Donations and legacies</b>				
Planned giving				
Gift Aid donations	97,324	40,859	<b>138,183</b>	156,071
Tax recoverable	25,365	10,036	<b>35,401</b>	42,520
Other Giving	12,676	2,424	<b>15,100</b>	28,499
Collections at services plus tax recoverable	1,234	-	<b>1,234</b>	1,460
Special collections plus tax recoverable	-	-	-	-
Sundry donations plus tax recoverable	1,920	-	<b>1,920</b>	5,749
Legacies	-	-	-	-
	<b>138,520</b>	<b>53,318</b>	<b>191,838</b>	<b>234,299</b>
<b>2b Other trading activities</b>				
Church lettings	320	-	<b>320</b>	6,248
Church hall lettings	16,654	-	<b>16,654</b>	10,832
Fundraising events	-	-	-	-
	<b>16,974</b>	<b>-</b>	<b>16,974</b>	<b>17,080</b>
<b>2c Income from investments</b>				
Dividends (CBF Investment Fund)	690	-	<b>690</b>	666
Interest (Bank and other)	5	-	<b>5</b>	45
Rental income from 38 Airedale Road	21,900	-	<b>21,900</b>	21,800
Rental income from 16 Gerrards Court	8,400	-	<b>8,400</b>	16,800
	<b>30,995</b>	<b>-</b>	<b>30,995</b>	<b>39,311</b>
<b>2d Income from Charitable activities</b>				
Fees from weddings etc	4,685	-	<b>4,685</b>	2,516
Bookstall and ancillary trading	1,148	-	<b>1,148</b>	902
	<b>5,833</b>	<b>-</b>	<b>5,833</b>	<b>3,418</b>
<b>2e Other income</b>				
Insurance claims	-	-	-	-
Grants	6,611	-	<b>6,611</b>	-
Grant - listed places of worship	-	-	-	8,119
Other Grants	-	-	-	-
	<b>6,611</b>	<b>-</b>	<b>6,611</b>	<b>8,119</b>
<b>Total income and endowments</b>	<b>198,933</b>	<b>53,318</b>	<b>252,252</b>	<b>302,227</b>

## **PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, EALING**

### **Notes to the Financial Statements for the year ended 31 December 2021 (Cont'd)**

#### **Note 3 - Expenditure**

	Unrestricted Funds £	Restricted Funds £	<b>TOTAL FUNDS 2021 £</b>	<b>TOTAL FUNDS 2020 £</b>
<b>3a Expenditure on Raising Funds</b>				
Stewardship costs	-	-	-	-
Bookstall and ancilliary trading	1,246	-	<b>1,246</b>	587
Estate agent's letting costs	2,727	-	<b>2,727</b>	3,474
Refurbishment 16 Gerrards Court	11,877	-	<b>11,877</b>	-
Other letting costs	1,640	-	<b>1,640</b>	-
	<b>17,490</b>	<b>-</b>	<b>17,490</b>	<b>4,061</b>
<b>3b Expenditure on Charitable activities</b>				
Missionary and charitable giving:				
Overseas: Missionary societies	500	9,913	<b>10,413</b>	11,824
Relief and development agencies	189	4,865	<b>5,054</b>	5,161
Home missions and other church societies	1,016	9,960	<b>10,976</b>	11,543
Ministry costs:				
Diocesan parish contribution	93,720		<b>93,720</b>	93,720
Other clergy costs	1,451		<b>1,451</b>	1,583
Community outreach costs			-	-
Upkeep/refurbishment of properties			-	12,472
Insurance	6,401		<b>6,401</b>	6,933
Church running expenses	2,658		<b>2,658</b>	3,099
Church maintenance	13,244		<b>13,244</b>	23,284
Fees out	2,462		<b>2,462</b>	879
Upkeep of services	2,024		<b>2,024</b>	3,216
Upkeep of churchyard	500		<b>500</b>	980
Support costs - parish training	112		<b>112</b>	-
Support costs - education	282		<b>282</b>	-
Church hall running costs & repairs	702		<b>702</b>	1,040
Church hall refurbishment		-	-	45,295
Away Days & Christian Festivals	-		-	-
Lay Staff salaries	36,099		<b>36,099</b>	39,683
Printing, postage & stationery	2,576		<b>2,576</b>	3,412
Telephone	847		<b>847</b>	736
Website & computer costs	1,933		<b>1,933</b>	518
Independent Examination fee	-		-	-
Bank charges	417	54	<b>471</b>	410
Church lighting	-		-	1,760
Depreciation of fixed assets	2,976		<b>2,976</b>	2,976
	<b>170,109</b>	<b>24,792</b>	<b>194,901</b>	<b>270,524</b>
<b>Total expenditure</b>	<b>187,599</b>	<b>24,792</b>	<b>212,391</b>	<b>274,585</b>

## **PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, EALING**

### **Notes to the Financial Statements for the year ended 31 December 2021 (Cont'd)**

#### **Note 4 - Staff Costs**

	2021	2020
	£	£
<b>4a Wages and salaries</b>	<b>32,962</b>	36,006
Social security costs	2,449	2,891
Pension costs	688	786
	<b>36,099</b>	39,683

#### **4b Payments to PCC members**

A member of the PCC is employed as the assistant administrator, but has not since his employment been involved in PCC discussions about salaries of church employees.

#### **Note 5 - Tangible Fixed Assets**

	Church owned Properties	Church equipment	TOTAL
Cost or valuation	£	£	£
At 1 January 2021	1,165,000	211,318	<b>1,376,318</b>
Additions	-	-	-
Disposals	-	-	-
Revaluation	(15,000)	-	<b>(15,000)</b>
At 31 December 2021	<u>1,150,000</u>	<u>211,318</u>	<u><b>1,361,318</b></u>
<b>Depreciation</b>			
At 1 January 2021	-	183,606	<b>183,606</b>
Provided in the year	-	2,976	<b>2,976</b>
Disposals	-	-	-
At 31 December 2021	<u>-</u>	<u>186,582</u>	<u><b>186,582</b></u>
<b>Net book amounts</b>			
<b>At 31 December 2021</b>	<u><b>1,150,000</b></u>	<u><b>24,736</b></u>	<u><b>1,174,736</b></u>
At 31 December 2020	<u>1,165,000</u>	<u>27,712</u>	<u>1,192,712</u>

The freehold land and buildings comprise a freehold house in Airedale Road and a leasehold flat in Gerrards Court (approximate valuation by estate agent without viewing as at 31/12/21)

#### **Note 6 - Investments**

	£
CBF Investment Fund - Market value 1 January 2021	<b>23,785</b>
Disposals at carrying value	-
Purchases at cost	-
Net (Loss)/Gain on revaluation	<b>3,403</b>
<b>Market value 31 December 2021</b>	<u><b>27,188</b></u>

# **PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, EALING**

## **Notes to the Financial Statements for the year ended 31 December 2021 (Cont'd)**

### **Note 7 - Analysis of Net assets by fund**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Fixed assets for church use	1,174,736	-	<b>1,174,736</b>
Investment fixed assets	27,188	-	<b>27,188</b>
Current assets	188,926	(6,606)	<b>182,321</b>
Current liabilities	(15,665)	(24,738)	<b>(40,403)</b>
	<b>1,375,185</b>	<b>(31,343)</b>	<b>1,343,842</b>

### **Note 8 - Debtors**

	2021 £	2020 £
Income tax recoverable		
Prepayments and accrued income	<b>36,046</b>	37,020
Other debtors	-	-
	<b>36,046</b>	<b>37,020</b>

### **Note 9 - Creditors: amounts falling due within one year**

	2021 £	2020 £
Accruals and deferred income	<b>15,664</b>	21,353
Loan re Polygon	-	10,000
Mission Fund	<b>24,738</b>	28,302
	<b>40,402</b>	<b>59,655</b>

The loan is repayable to a member of the congregation. The loan is interest -free, and has no fixed repayment date.

### **Note 10 - Statement of funds**

	Bal b/fwd 1 Jan 2021 £	Income £	Expenditure £	Transfers, other gains and losses £	Bal c/fwd 31 Dec 2021 £
<b>Unrestricted Fund</b>					
General fund	1,375,450	202,336	(187,599)	(15,000)	<b>1,375,186</b>
	<b>1,375,450</b>	<b>202,336</b>	<b>(187,599)</b>	<b>(15,000)</b>	<b>1,375,186</b>
<b>Restricted Fund</b>					
Mission	807	24,738	(24,738)		<b>807</b>
Vicar's Discretionary	88	-		-	<b>88</b>
Churchyard Restoration	-	-	-	-	<b>-</b>
Church Hall Refurbishment	(60,855)	28,581	(54)	-	<b>(32,328)</b>
St Marys Night Shelter	(150)	-	-	-	<b>(150)</b>
Other Restricted	240	-	-	-	<b>240</b>
	<b>(59,870)</b>	<b>53,318</b>	<b>(24,792)</b>	<b>-</b>	<b>(31,343)</b>
<b>Total funds</b>	<b>1,315,580</b>	<b>255,654</b>	<b>(212,391)</b>	<b>(15,000)</b>	<b>1,343,843</b>

**PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, EALING****Notes to the Financial Statements for the year ended 31 December 2021 (Cont'd)****Note 11 - Donations to Outside Causes (Mission Fund)**

2020		2021	
£		£	£
	<u>CHURCH SUPPORTED</u>		
685	A Rocha	681	
490	Bible Society	486	
1,315	Christian Aid	895	
313	CAP Ealing	30	
2,990	Church Army	3,020	
2,251	CMS (Church Mission Society)	2,230	
2,271	Interserve	2,254	
2,678	SAT-7	2,657	
60	OMF (Overseas Missionary Fellowship)	60	
0	Neema Crafts, CMS		
2,758	Prison Fellowship	2,600	
3,344	Tearfund	3,370	
19,155			18,283
	<u>PCC ALLOCATED PAYMENTS Mission</u>		
600	Gifts to Linked Mission Partners	600	
1,200	Mission Partner Support, Interserve	2,000	
1,200	Neema Crafts, CMS		
50	CPAS		
100	Scripture Union		
100	IFES		
100	Angola Theological Training		
100	Barnabas		
445	SAT 7	226	
3,895			2,826
	<u>PCC ALLOCATED PAYMENTS re Ealing Mission</u>		
800	St John's Southall English classes for immigrant women	500	
0	Soup kitchen (St John's Ealing)	100	
1,000	City Harvest	800	
0	Dementia concern	100	
1,514	CAP (Ealing)	1,000	
600	Oxford Kilburn OK Club	1,000	
0	Street Pastors	129	
3,914			3,629
	<u>SPECIAL EVENTS AND COLLECTIONS</u>		
0	Childrens' stewardship Toilet twinning TEARfund		
0	Hand to Hand Food Packing		
111	Children's Society		
78	City Harvest		
549	Neema crafts (Masks)		
0	Church Army		
0	Street Pastors (Ealing)		
547	Prison Fellowship Angel Tree		
179	St Mary's Night Shelter		
1464			0
28,428			24,738

## **INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF ST MARY.S, EALING FOR THE YEAR ENDED 31 DECEMBER 2021**

This report on the financial statements of the Parochial Church Council (PCC) for the year ended 31 December 2021, which are set out on pages 11 to 20 is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

### **Respective responsibilities of the PCC and the Examiner**

As the members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and section 144(2) of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

### **Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

### **Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements  
a) to keep accounting records in accordance with section 130 of the Act; and b) to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

*Maria Bob*

Maria Bob, FCCA  
15 Beaconfield Road  
London  
W5 5JE  
Dated: 16<sup>th</sup> of March 2022