



# **St Mary's Church**

St Mary's Road  
Ealing  
W5 5RH

**Annual Report and Financial Statements  
of Parochial Church Council  
for year ending 31 December 2020**

## REFERENCE AND ADMINISTRATIVE DETAILS

<b>Church office:</b>	St Mary's Church, St Mary's Road, Ealing, LONDON W5 5RH
<b>Vicar:</b>	The Revd Steve Paynter, 11 Church Place, Ealing, LONDON W5 4HN
<b>Principal bank:</b>	CAF Bank Limited (online bank) 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
<b>Independent examiner:</b>	Maria Bob, FCCA 15 Beaconsfield Road, Ealing, LONDON W5 5JE
<b>Investment managers:</b>	Church of England Board of Finance
<b>Inland Revenue (Gift Aid) reference:</b>	XN22839
<b>Charity Commission registration number:</b>	1132026
<b>Environmental Body enrolment number:</b>	984068

## **STRUCTURE, GOVERNANCE & MANAGEMENT**

St Mary's Church was the historic parish church of Ealing. Following changes to the demography of the Borough, especially in the 19th century, St Mary's is now one of a number of Anglican churches in the London Borough of Ealing. It is within the Willesden Area of the Diocese of London, and in the Archdeaconry of Northolt and the Ealing Deanery.

### **The membership of St Mary's**

All those associated with St Mary's are encouraged to register on the Electoral Roll, and attend the Annual Parochial Church Meeting. In 2020, because of restrictions due to the Covid 19 pandemic, the APCM took place on zoom video conferencing on Thursday 15 October. There were 192 people on the new Church Electoral Roll prepared for the 2020 APCM. Jean Barclay serves as Electoral Roll Officer.

### **The PCC**

The Parochial Church Council (PCC) is primarily responsible for working with the clergy to promote, within the parish and beyond, the mission of the Church: pastoral, evangelistic, social and ecumenical.

It manages the church's finances, and is also responsible for the maintenance and management of the church building, associated buildings and churchyard (which are, in law, the property of the incumbent). It also owns two properties – 38 Airedale Road, and Flat 16, Gerrards Court (referred to below simply as "Gerrards Court") – which are vested in the London Diocesan Fund.

When there is a vacancy, it works with the Bishop to secure the appointment of a new incumbent. Some members of the church are members of the PCC by virtue of their office, or because they are members of other bodies, in accordance with Church Representation Rules. The remainder are elected at the Annual Parochial Church Meeting.

In 2020, the PCC met three times in person, three times remotely (using zoom video conferencing) and transacted some business by email correspondence. The following served as members:

**Ex-officio members:**

Vicar	The Revd Steve Paynter
Assistant Vicar	The Revd Wai Meng Chow (SSM)
	The Revd Alex Volossevich (SSM)
Reader Emeritus	Ian Goldsmid (to 2020)
Commissioned Lay Minister	Angela Barnfather
Church Wardens	Brian Everett, Jo Samols (from Aug 2020)
Members of Deanery Synod	Jean Place and Grant White (both re-elected 2020)
	Magdalene Lagu (to 2020),
	Wei Hei Kipling (from 2020)

**Elected Members:**

Holly Alliston	Magdalene Lagu (from 2020)
Tim Cheung (to 2020)	Stephen Merrill
Marijana Cranmer	Ray Read (re-elected 2020)
Steve Cripps	Zanda Russell
Cliff Gardiner (from 2020)	Jo Samols (warden from Aug 2020)
Chris Goldsmid (to 2020)	Alison Shaw (from 2020)
Charlie Hawes	Antje Whitehurst (from 2020)
Alex Johnson	
Wei Hei Kipling (to 2020)	

The Vicar is Chair. Ray Read has been elected as Lay Vice Chair. Wei Hei Kipling was appointed PCC Secretary and Stephen Merrill as PCC Treasurer.

The PCC is a corporate body established by law; it operates under the Parochial Church Council Powers Measure 1956. The PCC is now registered with the Charity Commission, as required by the Charities Act 2006.

The PCC is required by law to appoint a **PCC Standing Committee**, which has power to transact its business between meetings, subject to any directions it may give. During 2020, the members of the Standing Committee were: Steve Paynter, Brian Everett, Wei Hei Kipling, Magdalene Lagu (from Oct 2020), Stephen Merrill, Ray Read and Jo Samols.

With the restrictions imposed by the Government due to the Covid 19 pandemic from March 2020, much of the practical organisation of the St Mary's activities in between PCC meetings was co-ordinated by a **staff team** comprising the vicar (and clergy), the lay commissioned minister, the churchwarden(s), the administrator and assistant administrator and the PCC secretary.

**Teams:**

The detailed life of the church is overseen by a number of Teams, which are set up by and make recommendations to the PCC. During 2020 the Teams were as follows:

- **COSMOS - Children of St Mary's on Sunday** (Co-ordinator Marijana Cranmer) – responsible for the teaching and encouragement of children on Sunday mornings

- **Fabric Committee** (Chair: Brian Everett) – responsible for our buildings, checking them; planning, organising and in some cases carrying out necessary works.
- **Finance** (Chair: Brian Everett) - responsible for monitoring of expenditure, checking of the initial draft accounts and the draft annual budget, and promoting the stewardship (planned giving) scheme.
- **Grace Facilitation Group** – responsible for co-ordinating the Grace Service and associated activities.
- **Health & Safety Group** (Chair: Ray Read) – responsible for the health and safety policy at St Mary's including review and implementation
- **Mission Support** (Chair: Christine Goldsmid) – responsible for co-ordinating and inspiring support for Christian mission at home and overseas and making recommendations for the distribution of monies given by church members for mission.
- **Staff Support Group** (Chair: Brian Everett) – responsible for employment and welfare of staff
- **Worship Leading and Adult Learning Group** (Chair: Steve Paynter) - responsible for the main Sunday worship and growth to Christian maturity of church members and including
  - **Music** (Co-ordinator Magdalene Lagu) – responsible for the sung and musical worship at the main Sunday worship

## **OBJECTIVES and ACTIVITIES**

St Mary's PCC adopted a strapline in September 2017 and, further to adoption of that strapline, approved and adopted a new Mission Action Plan (MAP) in 2020 for the period 2020-2025 to help us to identify what God wants St Mary's to do:

Our Vision at St. Mary's is:

Love God, Serve People, Make Disciples.

We aspire to be a people:

- Who love God with all our heart, soul, mind and strength and care for his creation,
- Who serve people, loving our neighbour as we love ourselves and,
- Who make disciples of all peoples, baptizing them and teaching them to follow Christ

St Mary's PCC has approved the Ash Wednesday Declaration from Operation Noah "Climate change and the purposes of God: a call to the Church".

The intention was for the PCC to plan and co-ordinate a structured programme of activities to put into practice and achieve the above goals and to communicate this to the congregation. However, the MAP was adopted on 16 March 2020 and the country went into lockdown because of the Covid 19 pandemic on 23 March 2020 so opportunities for in person activities have been limited.

## **ACHIEVEMENTS and PERFORMANCE**

### **Communication and Social Interaction**

The challenges of the Covid 19 pandemic became apparent in Ealing in March with the PCC on 16 March making decisions based on the effect of possible directives on church life. The government ordered a national lockdown on 23 March; for the rest of the year there were varying restrictions on social interaction depending on the effects of the pandemic in the country.

To mitigate the effects of the restrictions in the first lockdown when we were not allowed to attend church for public worship (and so would not see one another after the services) or meet as

small groups, St Mary's quickly put into effect a number of ways of enabling communication and social interaction:

- A St Mary's YouTube channel was set up so that St Mary's content could be broadcast on the internet
- Technology was set up to enable services, talks and meditations to be pre-recorded or livestreamed either from the church building or from the homes of the speakers / service leaders and broadcast on the YouTube channel
- Remote meetings – organisational, teaching and social – were facilitated using zoom or google video conferencing
- A St Mary's Buddy Scheme was set up to ensure that older or more vulnerable members of the church would be offered support during lockdown and also with the aim of reaching out to the wider community; a WhatsApp group was set up to enable St Mary's volunteers to keep in touch
- St Mary's already had its own website before lockdown and this has been kept up-to-date with information about the church, its staff and services at [www.stmarysealing.org.uk](http://www.stmarysealing.org.uk).
- A parish letter to the congregation was written each week (by the vicar, the lay commissioned minister or the churchwarden) and delivered to everyone who considered themselves to be part of St Mary's either by email or a paper copy
- A notice sheet was prepared every one or two weeks and made available on the website; a paper copy was posted or delivered to those without computers who considered themselves to be part of St Mary's, together with the parish letter, so that they were still included in the life of St Mary's.
- St Mary's had a Facebook group and a Facebook page before lockdown and these have become more active particularly to advertise the services (although the Facebook group is a public one – which means that people not in the group are able to see what's going on – the St Mary's admin is monitoring who can join the group and so be allowed to contribute).
- Information about the church and its services has also been displayed on noticeboards around the church as appropriate

## **Worship**

### ***Up to 16 March***

The principal act of worship was at 10.30am each Sunday morning, and included each month a "Whole Church Communion" service (for all ages), Holy Communion (on one other Sunday), and two Morning Prayer services. The children and teenagers participated in a structured programme of activities appropriate to their age. St Mary's allows children and young people who have not been confirmed but who have received appropriate preparation to receive communion. Prayer support was offered during many morning services. Musical worship was a combination of traditional hymns and more modern worship songs led by the music group or from the organ, piano, keyboard or recorded music as appropriate.

The Sunday evening service at 6.00pm served a smaller but regular congregation, and generally alternated between Services of the Word and Holy Communion.

### ***From 22 March***

From 22 March, public worship at St Mary's has been constrained by restrictions relating to the Covid 19 pandemic. Congregational singing was not permitted in the church building at any time in the year. Depending on the format of the service and the restrictions in force at any time, musical worship might be offered by a small music group; worship pre-recorded by the music

group and made available on the YouTube channel; or commercially available pre-recorded music. An email address and a phone number have been publicised for people wanting to make requests for prayer support. A Daily Hope free phone line offering hymns, prayers, and reflections 24 hours a day while church buildings were closed was set up by the Church of England and advertised at St Mary's particularly for those who did not have access to the internet.

From 22 March to 5 July, the church building was closed for public worship and so the principal act of worship was a service available on the St Mary's YouTube channel at the normal service time of 10.30am. The service was often livestreamed, either from the church building or from the vicarage; or occasionally pre-recorded. St Mary's did not provide any online offerings for children and young people during this first lockdown.

Relaxation of the restrictions allowed the church building to be open for private prayer from mid-June for two half-days each week. From 12 July to 1 November, to permit the social distancing required by government guidelines while not requiring people to book for services, St Mary's offered two services of public worship in the church building: one at 9.30am for families (children staying in the service) and one at 11am for adults which was also livestreamed.

From 8 to 29 November, St Mary's was closed for public worship and so offered two online acts of worship on our YouTube channel each Sunday: a pre-recorded Family Time for the 9.30am congregation and an adult service at 11am. The church building continued to be open for private prayer for two half-days each week.

From 6 December, St Mary's was again able to offer two services of public worship in the church building: one at 9.30am for families (children staying in the service) and one at 11am for adults which was also livestreamed. A service of loss and mourning was held on 6 December at 3pm. On 20 December, in place of the 11am adult worship and the normal carol service, a Christmas Meditation with Music was offered at 4pm and livestreamed. Two crib services were offered on 24 December together with a midnight communion. To give families more time on Christmas morning, the Families Together service on Christmas Day was held at 10am with the adult service at the normal time of 11am. In view of the number of services offered over the Christmas period and with Christmas Day being on Friday, no services were offered on Sunday 27 December.

### ***Grace***

Grace held services every second Saturday in the month, exploring more contemporary forms of worship and reflection. From 22 March, Grace continued to provide a remote service once a month on the second Saturday of the month as well as gatherings at other times. One notable feature for them has been attendance by former members of Grace who have moved away from Ealing including those now living overseas.

### **Ourselves (see also Communication above)**

Many people read the bible on their own. It is appreciated that many people may now prefer to access their Bible reading materials online. Some members of the congregation ordered bible study notes from Scripture Union and the Bible Reading Fellowship, through Steve and Debbie Merrill

Before lockdown, members of the congregation met together with three or four others in their homes ("prayer triplets"), and praying together on a regular basis while various home groups met for Bible study, prayer and support, including a group which met on Wednesday mornings at the Vicarage. Since lockdown, members have kept in touch with one another on the telephone, by zoom or meeting in pairs or small groups when this has been allowed.

St Mary's intended to host the Ealing Churches Winter Night Shelter on Mondays over and around Lent and to offer three Lent courses but this had to stop when lockdown started. From the start of lockdown to Easter, St Mary's offered regular midweek talks on our YouTube channel. A Prayer Evening was offered on YouTube as part of the annual worldwide event "Thy Kingdom Come" between Ascension and Pentecost. Courses have been offered online: "Discipleship Explained" based on the Sermon on the Mount; "Bible Explained – 7 great journeys"; and "Adventures in Advent" based on "Not a Silent Night" reflecting on the experiences of the Virgin Mary.

After the Sunday morning and evening services, people are normally encouraged to stay and socialise with refreshments of tea, coffee and biscuits prepared and served by a number of different teams with volunteers of a wide range of ages. The Welcome Desk run by a team of volunteers, co-ordinated by Jennie Paynter, acted as a focal point on Sunday mornings for all enquiries, particularly from newcomers about St. Mary's. From 22 March, it has not been possible to socialise with refreshments after services though, depending on restrictions, it has occasionally been possible to chat outside after services and groups have met to socialise on zoom.

We use Fairtrade tea and coffee for all church meetings, and have a centralised ordering system for Traidcraft products via Wei Hei Kipling.

### **Buildings**

We continue to praise God for the successful completion of the Polygon refurbishment during 2019. Our joy has been tinged with sadness that because of the Covid 19 Pandemic our buildings have been closed for a large part of the year. Some very minor issues were identified at the end of the 12 month defects period for the Polygon works and these have now been rectified as are 12 months defects to the high level LED works in the main Church.

Regular planned servicing of plant and equipment has been satisfactorily completed throughout 2020 and minor maintenance works undertaken as and when necessary. As reported last year urgent repairs identified by the last Quinquennial Survey and Report were carried out during 2019. Further less urgent works identified in this report will, God willing, be undertaken during 2021.

The Church owns two residential properties in Airedale Road and Gerrards Court. These are let commercially, with new 12 month tenancy agreements granted to our existing tenants during 2020. Both these properties are managed by local professional managing agents and are fully compliant with all regulations and in good repair

### **Outreach**

In addition to providing support for members of St Mary's, the Buddy Scheme has had several requests for help during lockdown from vulnerable people in the community to which we have been able to respond. One request was to support the staff at Clayponds Hospital; we have been able to deliver regular gifts of food for staff to enjoy during their long shifts from generous donors within the church and the community including donations from Gail's Bakery in Dickens Yard.

Babies and Toddlers Group, co-ordinated by Jan Saunders with a team of helpers, met on Tuesday mornings up to 17 March but has not been able to meet since then. Gilbert, who led the singing sessions (with Wei Hei) for the Babies and Toddler Group, has offered some 15 to 20mins online singing sessions for babies and toddlers in co-operation with Northfields Community Library.

Polygonian Friends, co-ordinated by Wayne Leighton with a team of helpers, met on Wednesday lunchtimes up to 18 March to provide opportunities for people of all ages to socialise over a light lunch (fresh food at a reasonable cost of £2) and a varied programme of events. They have not been able to meet since then though Wayne Leighton has been keeping in contact with many of the Polygonian Friends by telephone.

## **Mission**

St. Mary's is a "Missionary Church," showing real concern for the well-being of our local community, and the wider world through prayer, giving, and involvement.

Each month a different society is the focus of particular attention and prayer, and most are represented by a Mission Secretary from within our congregation. A mission notice board in the Polygon gives information about important aspects of mission. Speakers are invited to speak about mission and their particular society at St Mary's from time to time.

The particular societies and people we support in this way are:

- A Rocha (a Christian conservation charity based in Southall);
- Bible Society;
- Christians against Poverty - a debt counselling service which advises individuals on management of their money and debts and also offers courses and workshops on relevant topics;
- Christian Aid;
- Church Army;
- CMS – link mission partners Ben and Katy Ray, in charge of Neema Crafts helping disabled people in Tanzania;
- Interserve – new link mission partner Christine Morris works as an Educational specialist in India but has been in the UK during the pandemic waiting to return;
- Prison Fellowship;
- Matt and Lacey Pye – Matt feels God is calling him to full-time Christian ministry and so is studying for a Master's Degree in Theology; as he and Lacey are not working for a charity, it will not be possible for people to support them through stewardship but St Mary's can still support them in prayer; Matt and Lacey are involved in Youth Work at Relevant Church, Lake Wylie, Southern California;
- SAT-7, a Christian satellite TV network broadcasting Christian programmes into 100 million homes across the Arab, Persian and Turkish speaking world; and
- TEARfund.

The church also continues to support:

- TEE (Theological Education by Extension) for the Anglican Church in Angola.

## **Relationship with other local churches and organisations**

As well as organisations overseas and the rest of the UK, St Mary's is keen to support mission in Ealing, working with other churches and organisations, financially and / or with volunteers

- Besom – provides a bridge between those who want to give money, time, skills or things, and those who are in need, particularly when setting up their own home;
- City Harvest – collects nutritious surplus food from all segments of the food industry including restaurants, grocers, manufacturers, wholesalers, hotels and caterers and distributes it to organisations that provide meals to vulnerable people including homeless shelters, soup kitchens, centres for veterans, and organisations that assist people with alcohol or drug addictions
- Ealing Churches Winter Night Shelter – provides emergency dormitory style accommodation for up to 14 guests at a time from those who are sleeping on the streets, are at immediate risk of rough sleeping locally and the 'hidden homeless during the winter months (on average each guest stays about four weeks before moving on so the number of guests over the winter is greater than 14) – a number of churches, including St Mary's, each offer accommodation for one night a week for a period over the winter – unfortunately, the Shelter had to close early because of restrictions from mid-March;



- English classes (including “craft and conversation” classes and outings) for female immigrants at St. John’s, Southall – now associated with the interfaith work in Southall and considered a model for other organisations to follow – supported financially and also by one teacher and one helper from St. Mary’s; the classes have been closed during the pandemic and so the St Mary’s funds have been reallocated to the “ Food Hub project in Southall which St. John’s Church have been running with Young Ealing Foundation, and Southall Community Alliance since 2020 and which is packing food parcels for over 250 families (Ealing Council is helping to distribute these to homes across Southall); and
- the Soup Kitchen at St John’s West Ealing – provides hot drinks and other sustenance (including clothing and consumables) for homeless or poorly housed people – together with six other churches, St Mary’s provides a rota of volunteers to help run it, and contributes towards the cost of a paid “worker with homeless people”.

St Mary’s also works with a number of other local churches and organisations to make a contribution in the following areas of mutual concern though the opportunities for meetings to take place were very limited in 2020:

- Ealing Transition Initiative – a local community action group which seeks to take practical local action to address Climate Change and local issues around sustainability. Public meeting are held in St. Mary’s on a regular basis. The vicar is a member of the Ealing Transition Steering Group;
- Narcotics Anonymous.

We are pleased to let space at a very low rental to Narcotics Anonymous and Ealing Transition Initiative; due to the nature of their activities; the implied subsidy we regard as part of the mission giving of the Church.

We normally join with other Churches, of many denominations, in a Walk of Witness on Good Friday but this was not possible in 2020 because of lockdown.

### **Other links with the local community**

Hiring of the Church buildings and the Polygon, managed by Jean Barclay assisted by Ray Read, provides opportunities for outreach to our local community, as well as an income to help with maintenance costs.

As well as our usual groups we were able to hire the space to Groundwork Head 2 Work which is a skills training programme for young people, aged 18-24, living in Croydon, Sutton, Kingston, Merton or Richmond who are not currently in employment, education or training. They support young people to get on a career pathway that is right for them and help them feel empowered, to realise their potential and achieve their goals.

Hiring of the Church buildings and the Polygon has been severely restricted during lockdown in 2020. Between Lockdown 1 & 2 in November we were able to let a Gospel Choir record their concert to go out on You Tube, which should have taken place as a live event at Clonter Opera Theatre in Cheshire on Sat 5th December

The vicar is Governor at Grange Primary School.

### **The role of volunteers**

The vicar is paid a stipend by the Diocese, to which the Church pays a full contribution. The other staff employed by the church (the church administrator, assistant administrator and cleaner) are paid from the Parish finances. All others contributing to the life of St Mary’s (including the assistant vicars (SSM), lay commissioned minister, Church wardens, Treasurer, PCC secretary, musicians and COSMOS leaders) are volunteers. A list of volunteer teams contributing to the life of St Mary’s is attached as Appendix 1.

## **FINANCIAL REVIEW for 2020**

Total income on ordinary unrestricted funds was £208,641 (2019 - £234,106), total expenditure was £200,804 (2019 - £246,026), profit on investment was £1,530 giving a net income of £9,368 (2019 – expenditure £8,414) for the year before transfers, and are detailed in the Financial Statements attached. After removing the effect of depreciation, which is a book keeping entry required by the Charities Act and does not involve the movement of funds, there was net income for the year of £12,344 (2019 – expenditure £5,438) on unrestricted funds. Regular giving has been very much as forecast at the beginning of the year. Two one off gifts totalling £15,000 plus reduction in expenditure during Lockdown 1.0 and 2.0 has largely balanced out the loss of income from hiring out church and polygon. Unrestricted income was much lower than the previous year as we had largely financed the Polygon refurbishment (including the amounts pledged over five years).

Both 16 Gerrards Court and 38 Airedale Road were let for the whole of 2020.

Units in the CBF Investment Fund have been held as investment assets for many years. There was no change in the number of Units held but due to market conditions this has increased in value by £1,530 to £23,785 at the end of the year.

The main restricted fund relates to the Polygon refurbishment that had been successfully carried out during 2019 and early 2020, following the November 2018 Gift Day. We had a deficit on this fund at the start of the year of £80,850; a further £65,348 was received during the year; and there were final expenses, including retentions, of £45,353, leaving a deficit at the end of 2020 on this fund of £60,855. There are no further expenses, and further pledged giving of £50,531 (including gift aid) to be received over the remaining three years of people's pledges. This will leave an expected closing deficit on this major project at £10,324 (about 2% of the project total).

The other restricted funds are the Vicar's Discretionary Fund, and the Mission Fund, which are all carrying forward undistributed funds for future projects. Mission societies are supported by direct allocation by donors of part of their stewardship scheme giving. In addition there was £3,896 available for allocation by the PCC on the recommendation of the Mission Support Committee.

The need for realisable reserves to cover the costs of any emergency building works has been recognised, and the PCC has expressed the view that £75,000 should be retained in the General Fund reserves. At the end of 2020 the realisable general reserves carried forward were £122,869. Future amounts received from the Polygon pledges will increase this figure going forward.

The 2021 budget shows a deficit of £12,587 before depreciation, which is after £3,500 of contingencies, and before any increase in rental income from the Polygon (from both a full year of availability in 2020, and increases in hiring fees from April 2020). Again this deficit is on unrestricted funds, there will be an expected surplus on restricted funds from the Polygon pledges.

## **RISK STATEMENT**

St Mary's has complied with our duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). In accordance with the recommendation of the Diocese of London, the PCC has adopted the PCC Safeguarding Policy Statement with Marijana Cranmer as Children's Champion and Tanya Richards as Church Safeguarding Officer (including responsibility for vulnerable adults and for Disclosure and Barring Service checks). By complying with best practice, the risks of unsuitable people being involved with children are minimised. The hiring agreement for organisations using our buildings includes a requirement for those organisations that work with children to abide by the PCC Safeguarding Policy.

The incumbent and PCC member Charlie Hawes are responsible for data protection at St Mary's and our compliance with the requirements of the General Data Protection Regulations 2018.

The PCC has Parishguard insurance cover with Ecclesiastical Insurance.

The major risks to which the PCC is exposed, as identified by the PCC, have been reviewed and systems have been established to mitigate those risks. Those risks are reviewed on a periodic basis. A Health and Safety Policy was approved by the PCC in December 2018 with a Health and Safety Group reporting to the PCC on a six-monthly basis, with a recommendation for a full review in March 2023. When concerns about Covid 19 were raised in March 2020, a contingency plan was prepared. Risk assessments relating to public worship and other activities during the restrictions were prepared by the churchwarden(s) with approval by the PCC Standing Committee formally delegated from the PCC in September 2020.

## **Appendix 1**

### **Teams of Volunteers contributing to the life of St Mary's**

- **Babies & Toddlers Team** (co-ordinator Jan Saunders) – see page 7
- **Buddy Scheme** (co-ordinators Jennie Paynter and Sarah Marten) – see page 7
- **Coffee Rota** – responsible for refreshments of tea, coffee and biscuits after the Sunday morning and evening services – see page 7
- **Communion Administration Team** – responsible for administering wine at communion services
- **COSMOS - Children of St Mary's on Sunday** (Co-ordinator Marijana Cranmer) – see page 3
- **Ealing Soup Kitchen – St Mary's Team** (co-ordinator Angela Hailstone) – see page 9
- **Ealing Churches Winter Night Shelter – St Mary's Team** (co-ordinator Zanda Russell) – see pages 7 and 8
- **Fabric Committee** (Chair: Brian Everett) – see page 4
- **Finance** (Chair: Brian Everett) – see page 4
- **Grace Facilitation Group** – see page 4
- **Health & Safety Group** (Chair: Ray Read) – see page 4
- **Home Group Leaders** – each home group (see page 6) has one or more leaders who is responsible for co-ordinating the activities of the group and Home Groups are co-ordinated overall by Alex Volossevich
- **Mission Support** (Chair: Christine Goldsmid) – see pages 4 and 8
- **Music Groups** (Co-ordinator Magdalene Lagu) – responsible for musical worship at Sunday morning services
- **Polygonian Friends Team** (co-ordinator: Wayne Leighton) – see page 7
- **Prayer Support Group** - responsible for providing prayer support – see pages 5 and 6
- **Projection Team** – responsible for looking after the projection / screen system at Sunday morning services
- **Sidespersons and deputy wardens team** – responsible for good order at services
- **Sound Desk Team** – responsible for looking after the sound desk at Sunday morning services
- **Staff Support Group** (Chair: Brian Everett) – see page 4
- **Welcome Team** (co-ordinator: Jennie Paynter) – see page 7
- **Worship Leading and Adult Learning Group** (Chair: Steve Paynter) – see page 4

# **PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, EALING**

## **Statement of Financial Activities For the year ended 31 December 2020**

	Notes	Unrestricted Funds £	Restricted Funds £	<b>TOTAL FUNDS 2020 £</b>	<b>TOTAL FUNDS 2019 £</b>
<b>Income and endowments from</b>					
<i>Donations and legacies</i>	2a	148,833	85,466	<b>234,298</b>	221,984
<i>Other trading activities</i>	2b	17,080		<b>17,080</b>	42,801
<i>Investments</i>	2c	39,310	2	<b>39,312</b>	38,978
<i>Charitable activities</i>	2d	3,418	-	<b>3,418</b>	9,513
<i>Other income</i>	2e	-	8,119	<b>8,119</b>	95,403
<b>Total income and endowments</b>		<b>208,641</b>	<b>93,587</b>	<b>302,227</b>	<b>408,679</b>
<b>Expenditure on</b>					
<i>Raising funds</i>	3a	4,061	-	<b>4,061</b>	5,729
<i>Charitable activities</i>	3b	196,743	73,781	<b>270,524</b>	762,190
<b>Total expenditure</b>		<b>200,804</b>	<b>73,781</b>	<b>274,585</b>	<b>767,919</b>
<i>Gains/(losses) on investment assets</i>	6	1,530	-	<b>1,530</b>	3,507
<b>Net income/(expenditure)</b>		<b>9,368</b>	<b>19,805</b>	<b>29,173</b>	<b>(355,734)</b>
Transfers between funds				-	-
<b>Net incoming/(outgoing) resources after transfers</b>		<b>9,368</b>	<b>19,805</b>	<b>29,173</b>	<b>(355,734)</b>
Other recognised gains/losses					
<i>Gains/(losses) on revaluation of fixed assets</i>	6	(10,000)	-	<b>(10,000)</b>	16,240
<b>Net movement in funds</b>		<b>(632)</b>	<b>19,805</b>	<b>19,173</b>	<b>(339,494)</b>
Total funds brought forward at 1 January 2020		1,376,083	(79,675)	<b>1,296,408</b>	1,635,901
<b>Total funds carried forward at 31 December 2020</b>		<b>1,375,451</b>	<b>(59,870)</b>	<b>1,315,580</b>	<b>1,296,408</b>

**PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, EALING**

**Balance Sheet at 31 December 2020**

	Notes	2020 £	2019 £
<b>FIXED ASSETS</b>			
<b>Church Owned Properties</b>			
38 Airedale Road		775,000	775,000
16 Gerrards Court		390,000	400,000
<b>Assets for Church Use</b>			
Pew Benches		16,000	18,000
Electronic Organ		-	-
Sound System		-	-
Liturgical Furniture		11,712	12,688
Video System & Screens		-	-
Hassocks		-	-
<b>Tangible fixed assets</b>	5	<u>1,192,712</u>	<u>1,205,688</u>
<b>Investments</b>	6	<u>23,785</u>	<u>22,255</u>
<b>TOTAL FIXED ASSETS</b>		<u>1,216,497</u>	<u>1,227,943</u>
<b>Current assets</b>			
Debtors and prepayments	8	37,020	36,274
CBF Deposit Fund		5,000	5,000
Cash at bank and in hand		<u>116,718</u>	<u>76,265</u>
		<u>158,738</u>	<u>117,539</u>
Creditors: amounts falling due within one year	9	<u>(59,654)</u>	<u>(49,073)</u>
<b>Net current assets</b>		<u>99,084</u>	<u>68,465</u>
<b>NET ASSETS</b>		<u><u>1,315,581</u></u>	<u><u>1,296,408</u></u>
<b>FUNDS</b>	7		
<b>Restricted funds</b>	10	(59,870)	(79,675)
<b>Unrestricted funds</b>	10	<u>1,375,451</u>	<u>1,376,083</u>
		<u><u>1,315,581</u></u>	<u><u>1,296,408</u></u>

Approved by the Parochial Church Council on 26 APR 2021 and signed on its behalf

Revd Stephen Paynter  
Chair

The accompanying notes form a part of these financial statements.

## **PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, EALING**

### **Notes to the Financial Statements for the year ended 31 December 2020**

#### **Note 1- Accounting policies**

##### **1a Accounting convention**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - Charities SORP (FRS 102) as amended by Update Bulletin 1, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015. The accounts (financial statements) have been prepared to give a 'true and fair' view. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn. As St Mary's is a small charity under Charities SORP (FRS 102) as amended by Update Bulletin 1 we have not prepared a cash flow statement.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

##### **1b Funds accounting**

Funds held by the PCC are:

*Unrestricted funds* - general funds which can be used for PCC ordinary purposes

*Restricted funds* - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

##### **1c Incoming resources**

All incoming resources are accounted for gross.

##### ***Voluntary Income***

*Collections* are recognised when received.

*Planned giving* receivable is recognised only when received.

*Income tax* recoverable on Gift Aid donations is recognised when the income is recognised.

*Grants and legacies* are recognised when the PCC is legally entitled to the amount due.

##### ***Income from investments***

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

##### ***All other income***

All other income is recognised when it is receivable.

##### ***Gains and losses on investments***

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation on 31 December.

## **PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, EALING**

### **Notes to the Financial Statements for the year ended 31 December 2020**

#### **1d Resources used**

Resources expended are accounted for on an accruals basis and are accounted for gross.

##### **Grants**

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

##### **Church Activities**

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

##### **Liabilities**

Liabilities are recognised as soon as the legal or constructive obligation arises.

#### **1e Fixed Assets**

##### **Tangible fixed assets**

Consecrated and beneficed property of any kind is excluded from the accounts by s.96(2) of the Charities Act 1993.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected. For inalienable property acquired prior to 2002 there is insufficient cost information available and therefore such assets are not valued in the accounts. Individual items acquired since 2002 have been capitalised in the accounts and depreciated over their useful economic life (see note (d) ).

All expenditure on consecrated or beneficed buildings and individual items costing under £5000 are written off in the year they were incurred.

##### **Depreciation**

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Pew Benches & Liturgical Furniture	4% straight line
Electronic Organ, Screens, Sound & Video System, Hassocks	10% straight line

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

##### **Investments**

Investments are stated at market value at the balance sheet date.

#### **1f Current Assets**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors, less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

# **PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, EALING**

## **Notes to the Financial Statements for the year ended 31 December 2020**

### **Note 2 - Income and endowments**

	Unrestricted Funds £	Restricted Funds £	<b>TOTAL FUNDS 2020 £</b>	<b>TOTAL FUNDS 2019 £</b>
<b>2a Donations and legacies</b>				
Planned giving				
Gift Aid donations	103,868	52,204	<b>156,071</b>	150,343
Tax recoverable	29,481	13,038	<b>42,520</b>	41,323
Other Giving	12,377	16,122	<b>28,499</b>	21,201
Collections at services plus tax recoverable	1,460		<b>1,460</b>	3,264
Special collections plus tax recoverable				
Sundry donations plus tax recoverable	1,648	4,101	<b>5,749</b>	5,853
Legacies		-		-
	<b>148,833</b>	<b>85,466</b>	<b>234,299</b>	<b>221,984</b>
<b>2b Other trading activities</b>				
Church lettings	6,248		<b>6,248</b>	13,846
Church hall lettings	10,832		<b>10,832</b>	28,954
Fundraising events				
	<b>17,080</b>	<b>-</b>	<b>17,080</b>	<b>42,801</b>
<b>2c Income from investments</b>				
Dividends (CBF Investment Fund)	666		<b>666</b>	647
Interest (Bank and other)	44	2	<b>45</b>	306
Rental income from 38 Airedale Road	21,800		<b>21,800</b>	21,225
Rental income from 16 Gerrards Court	16,800		<b>16,800</b>	16,800
	<b>39,310</b>	<b>2</b>	<b>39,312</b>	<b>38,978</b>
<b>2d Income from Charitable activities</b>				
Fees from weddings etc	2,516		<b>2,516</b>	5,775
Bookstall and ancilliary trading	902		<b>902</b>	3,738
	<b>3,418</b>	<b>-</b>	<b>3,418</b>	<b>9,513</b>
<b>2e Other income</b>				
Insurance claims	-	-	-	-
Grants	-		-	10,000
Grant - listed places of worship		8,119	<b>8,119</b>	85,403
Other Grants	-	-	-	-
	<b>-</b>	<b>8,119</b>	<b>8,119</b>	<b>95,403</b>
<b>Total income and endowments</b>	<b>208,641</b>	<b>93,587</b>	<b>302,228</b>	<b>408,679</b>



## **PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, EALING**

### **Notes to the Financial Statements for the year ended 31 December 2020 (Cont'd)**

#### **Note 3 - Expenditure**

	Unrestricted Funds £	Restricted Funds £	<b>TOTAL FUNDS 2020 £</b>	<b>TOTAL FUNDS 2019 £</b>
<b>3a Expenditure on Raising Funds</b>				
Stewardship costs		-	-	-
Bookstall and ancillary trading	587	-	<b>587</b>	2,306
Estate agent's letting costs	3,474	-	<b>3,474</b>	3,422
Refurbishment 16 Gerrards Court	-			
Other letting costs		-		
	<b>4,061</b>		<b>4,061</b>	<b>5,729</b>
<b>3b Expenditure on Charitable activities</b>				
Missionary and charitable giving:				
Overseas: Missionary societies	-	11,824	<b>11,824</b>	18,057
Relief and development agencies	100	5,061	<b>5,161</b>	5,095
Home missions and other church societies	-	11,543	<b>11,543</b>	4,423
Ministry costs:				
Diocesan parish contribution	93,720	-	<b>93,720</b>	91,106
Other clergy costs	1,583	-	<b>1,583</b>	2,365
Community outreach costs	-	-		
Upkeep/refurbishment of properties	12,472	-	<b>12,472</b>	3,782
Insurance	6,933	-	<b>6,933</b>	6,854
Church running expenses	3,099	-	<b>3,099</b>	7,394
Church maintenance	23,284	-	<b>23,284</b>	22,434
Fees out	879	-	<b>879</b>	2,461
Upkeep of services	3,216	-	<b>3,216</b>	1,978
Upkeep of churchyard	980		<b>980</b>	615
Support costs - parish training		-		50
Support costs - education		-		
Church hall running costs & repairs	1,040	-	<b>1,040</b>	3,248
Church hall refurbishment		45,295	<b>45,295</b>	494,230
Away Days & Christian Festivals				3,228
Lay Staff salaries	39,683	-	<b>39,683</b>	44,474
Printing, postage & stationery	3,412	-	<b>3,412</b>	3,825
Telephone	736	-	<b>736</b>	690
Website & computer costs	518	-	<b>518</b>	580
Independent Examination fee		-		
Bank charges	352	58	<b>410</b>	439
Church lighting	1,760		<b>1,760</b>	41,887
Depreciation of fixed assets	2,976		<b>2,976</b>	2,976
	<b>196,743</b>	<b>73,781</b>	<b>270,524</b>	<b>762,190</b>
<b>Total expenditure</b>	<b>200,804</b>	<b>73,781</b>	<b>274,585</b>	<b>767,919</b>

# **PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, EALING**

## **Notes to the Financial Statements for the year ended 31 December 2020 (Cont'd)**

### **Note 4 - Staff Costs**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
<b>4a Wages and salaries</b>	<b>36,006</b>	40,237
<i>Social security costs</i>	<b>2,891</b>	3,488
<i>Pension costs</i>	<b>786</b>	749
	<b>39,683</b>	44,474

### **4b Payments to PCC members**

A member of the PCC is employed as the assistant administrator, but has not since his employment been involved in PCC discussions about salaries of church employees.

### **Note 5 - Tangible Fixed Assets**

	<b>Church owned Properties</b>	<b>Church equipment</b>	<b>TOTAL</b>
<b>Cost or valuation</b>	<b>£</b>	<b>£</b>	<b>£</b>
At 1 January 2020	1,175,000	211,318	<b>1,386,318</b>
Additions	-	-	-
Disposals	-	-	-
Revaluation	(10,000)	-	<b>(10,000)</b>
At 31 December 2020	<b>1,165,000</b>	<b>211,318</b>	<b>1,376,318</b>
<b>Depreciation</b>			
At 1 January 2020	-	180,630	<b>180,630</b>
Provided in the year	-	2,976	<b>2,976</b>
Disposals	-	-	-
At 31 December 2020	<b>-</b>	<b>183,606</b>	<b>183,606</b>
<b>Net book amounts</b>			
<b>At 31 December 2020</b>	<b>1,165,000</b>	<b>27,712</b>	<b>1,192,712</b>
At 31 December 2019	1,175,000	30,688	1,205,688

The freehold land and buildings comprise a freehold house in Airedale Road and a leasehold flat in Gerrards Court (approximate valuation by estate agent without viewing as at 31/12/20)

### **Note 6 - Investments**

	<b>£</b>
CBF Investment Fund - Market value 1 January 2020	<b>22,255</b>
Disposals at carrying value	-
Purchases at cost	-
Net (Loss)/Gain on revaluation	<b>1,530</b>
<b>Market value 31 December 2020</b>	<b>23,785</b>

## **PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, EALING**

### **Notes to the Financial Statements for the year ended 31 December 2020 (Cont'd)**

#### **Note 7 - Analysis of Net assets by fund**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Fixed assets for church use	1,192,712		<b>1,192,712</b>
Investment fixed assets	23,785		<b>23,785</b>
Current assets	190,306	(31,568)	<b>158,738</b>
Current liabilities	(31,352)	(28,302)	<b>(59,655)</b>
	<b>1,375,451</b>	<b>(59,870)</b>	<b>1,315,581</b>

#### **Note 8 - Debtors**

	2020 £	2019 £
Income tax recoverable		
Prepayments and accrued income	<b>37,020</b>	36,274
Other debtors	-	-
	<b>37,020</b>	<b>36,274</b>

#### **Note 9 - Creditors: amounts falling due within one year**

	2020 £	2019 £
Accruals and deferred income	<b>21,351</b>	4,265
Loan re Polygon	<b>10,000</b>	20,000
Mission Fund	<b>28,302</b>	24,808
	<b>59,654</b>	<b>49,073</b>

The loan is repayable to a member of the congregation. The loan is interest -free, and has no fixed repayment date.

#### **Note 10 - Statement of funds**

	Bal b/fwd 1 Jan 2020 £	Income £	Expenditure £	Transfers, other gains and losses £	Bal c/fwd 31 Dec 2020 £
<b>Unrestricted Fund</b>					
General fund	1,376,083	210,172	(200,804)	(10,000)	<b>1,375,451</b>
	<b>1,376,083</b>	<b>210,172</b>	<b>(200,804)</b>	<b>(10,000)</b>	<b>1,375,451</b>
<b>Restricted Fund</b>					
Mission	818	28,050	(28,060)		<b>807</b>
Vicar's Discretionary	88	-		-	<b>88</b>
Churchyard Restoration					
Church Hall Refurbishment	(80,850)	65,348	(45,353)		<b>(60,855)</b>
St Marys Night Shelter	29		(179)	-	<b>(150)</b>
Other Restricted	240	189	(189)	-	<b>240</b>
	<b>(79,676)</b>	<b>93,587</b>	<b>(73,781)</b>		<b>(59,870)</b>
<b>Total funds</b>	<b>1,296,407</b>	<b>303,758</b>	<b>(274,585)</b>	<b>(10,000)</b>	<b>1,315,581</b>

**PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, EALING****Notes to the Financial Statements for the year ended 31 December 2020 (Cont'd)****Note 11 - Donations to Outside Causes (Mission Fund)**

2019		2020	
£		£	£
	<u>CHURCH SUPPORTED</u>		
646	A Rocha	685	
357	Bible Society	490	
1,009	Christian Aid	1,315	
	CAP Ealing	313	
3,012	Church Army	2,990	
2,246	CMS (Church Mission Society)	2,251	
2,343	Interserve	2,271	
2,754	SAT-7	2,678	
60	OMF (Overseas Missionary Fellowship)	60	
1,235	Neema Crafts, CMS		
2,198	Prison Fellowship	2,758	
2,936	Tearfund	3,346	
18,796			19,156
	<u>PCC ALLOCATED PAYMENTS Mission</u>		
600	Gifts to Linked Mission Partners	600	
1,200	Mission Partner Support, Interserve	1,200	
1,200	Neema Crafts, CMS	1,200	
	CPAS	50	
50	Scripture Union	100	
50	IFES	100	
50	Angola Theological Training	100	
50	Barnabas	100	
200	SAT 7	445	
3,400			3,896
	<u>PCC ALLOCATED PAYMENTS re Ealing Mission</u>		
1,200	St John's Southall English classes for immigrant women	800	
500	City Harvest	1,000	
422	Besom (Ealing)		
425	CAP (Ealing)	1,514	
500	Oxford Kilburn OK Club	600	
400	Gillian Goodwin Kampala Project		
3,447			3,914
	<u>SPECIAL EVENTS AND COLLECTIONS</u>		
1,000	Childrens' stewardship Toilet twinning TEARfund		
150	Hand to Hand Food Packing		
	Children's Society	111	
	City Harvest	78	
	Neema crafts (Masks)	549	
120	Church Army		
250	Street Pastors (Ealing)		
163	Prison Fellowship Angel Tree	547	
250	St Mary's Night Shelter	179	
1932			1,464
27,576			28,429
			0

# INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S EALING CHURCH FOR THE YEAR ENDED 31 DECEMBER 2020

This report on the financial statements of the Parochial Church Council (PCC) for the year ended 31 December 2020, which are set out on pages 11 to 20 is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

## Respective responsibilities of the PCC and the Examiner

As the members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and section 144(2) of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

## Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

## Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements a) to keep accounting records in accordance with section 130 of the Act; and b) to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Maria Bob, FCCA  
15 Beaconsfield Road  
London

W5 5JE

Dated: 17th of April 2021