

AGENDAS, MINUTES AND REPORTS FOR AMP AND APCM MEETINGS ON SUNDAY 19TH MAY 2024

Papers for Annual Meeting of Parishioners and Annual Parochial Church Meeting to be held on Sunday 19th May 2024 after the 09.30am service. You are welcome to read and print the attached Agendas, Minutes and Reports of our Church & Parish activities and to bring these with you when you attend the Annual Meetings on the above date.

GREAT BURSTEAD with RAMSDEN CRAYS

ANNUAL MEETING OF PARISHIONERS AND ANNUAL PAROCHIAL CHURCH MEETING

Sunday 19th May 2024 at Great Burstead Church (following 09.30am Service)

Opening prayers.

ANNUAL MEETING OF PARISHIONERS

1. Welcome and apologies for absence.
2. Approval of Minutes of previous meeting held on 21st May 2023. (See page 2)
3. Election of Churchwardens

Close of Annual Meeting of Parishioners

ANNUAL PAROCHIAL CHURCH MEETING

- 1 Welcome and apologies for absence
- 2 Notification of any items to be included under AOB.
- 3 Approval of Minutes of previous APCM held on 21st May 2023 (pages 3/4)
- 4 Matters arising from above Minutes.
- 5 Appointment of Tellers (2)
- 6 Churchwarden's Report (page 5)
- 7 Annual Report of the PCC (pages 6-8)
- 8 Electoral Roll Officer's Report
- 9 Election of Parochial Church Council (PCC) Members – 4 PCC members (3 for 3 years, 1 for 1 year) – [The new PCC will meet briefly, immediately after the APCM]
- 10 Election of a Deputy Representative to Churches Together in Billericay.
- 11 Treasurer's Report and Accounts – separate document

- 12 Appointment of an Independent Examiner
- 13 Basildon Deanery Synod Report (pages 8/9)
- 14 Reports of Church and Community Activities/Organisations (from page 9)
- 15 Any Other Business (i.e. any issues to be brought to the attention of the PCC)
- 16 Vicar's Report (pages 16/17)

Closing Prayers

**Minutes of the Annual Meeting of Parishioners (AMP)
held on Sunday 21st May 2023 at 11.35am.**

Present: Fr Michael Hall (Chair) and 23 other parishioners.

		Action
1	Welcome and opening prayer from Fr. Michael Hall.	
2	Apologies for absence Caroline & Nigel Blore, John Campbell, Bert French, Jo Hall, Sam Hart, Alison Ingleby and Wendy Loukes.	
3	Approval of Minutes of previous meeting held on 15th May 2022. These Minutes had been previously circulated and were proposed as a true record by Mary Edwards and seconded by Mary Latham and agreed by those present.	
4	Election of Churchwardens Mary Edwards has agreed to stand again, nominated by Joy Woods and seconded by Sheena Cope and agreed by all present. This was the only nomination received. Mary thanked those present for their acceptance of her re-appointment and warned that it would not be easy for her to properly fulfil the roles of sole Churchwarden and Treasurer. Mary pointed out that there are many other volunteer positions that are vacant and which will hamper the ability of our Church to properly fulfil its ministry and be regarded as a viable parish in the eyes of our Diocese.	

Meeting closed at 11.40am.

**Minutes of the Annual Parochial Church Meeting (APCM)
held on Sunday 21st May 2023 at 11.45am.**

Present: Fr Michael Hall (chair) and 23 other parishioners.

		Action
1	Welcome – Those present were welcomed to this meeting by Fr. Michael. Apologies for absence were received from Caroline & Nigel Blore, John Campbell, Bert French, Jo Hall, Sam Hart, Alison Ingleby and Wendy Loukes.	
2	Notification of any items to be included under AOB – none	
3	Approval of Minutes for previous APCM held on 15th May 2022. These were proposed by Mary Edwards (ME) and seconded by Anne Rudkins and accepted by those in attendance.	
4	Matters arising from the Minutes of the previous APCM - none	
5	Appointment of Tellers – Norman Maxwell and Carole Heywood volunteered in case of need.	
6	Churchwarden's report – This was circulated prior to the meeting. There were no questions and Mary was thanked for her report.	
7	Annual Report of the PCC – Again, this report was circulated prior to the meeting and there were no queries or requests for clarification from the floor. Peter Furness was thanked for his work in compiling the report.	
8	Electoral Roll Officer's report – Fola Olukoya advised the numerical changes since the revision of the Roll, being 7 deleted and 2 added. (From the list of 68 names that were displayed, there were 37 (54.41%) who were non-resident and 31 (45.59%) who were resident).	
9	Election of Parish Representatives to Deanery Synod We are allotted two representatives and nominations were received from Nigel Blore – proposed by David O'Connell and seconded by Pat O'Connell Peter Furness – proposed by Fola Olukoya and seconded by Margaret Flack There were no other nominations and it was agreed that Nigel and Peter were re-appointed for a further 3 year term.	
10	Election of Parochial Church Council (PCC) members. We had a total of six vacancies. The following were nominated to be elected to the PCC:- Caroline Blore – proposed by Mary Edwards, seconded by Nigel Blore Colin Heywood – proposed by Carole Heywood, sec. by Norman Maxwell Mary Lazarus – proposed by Margaret Flack, sec. by Carole Heywood. There were no other nominations and it was agreed that all three were accepted and that they will serve for a three-year term. Margaret Flack was due to retire from the PCC and did not seek re-election and was thanked – and applauded – for her very many years of service as a member of the PCC	
11	Election of Churches Together in Billericay Deputy Representatives. It appears that future CTB meetings will be for Church leaders to attend rather than for lay representatives, but deputies may be required to attend in the absence of Fr. Michael. Both Margaret Flack and Mary Lazarus offered to continue to represent our interests as and when needed and they were accepted by all present.	
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12	Treasurer's Report and Accounts It was reported that the 2022 accounts would soon be ready for Examination. Therefore this meeting will be adjourned and re-constituted at a later date for the presentation of the accounts and the Treasurer's report.	
13	Appointment of Independent Examiner As our Independent Examiner has not yet been asked if he would be willing to continue in this role, this item will also be included when this meeting is reconvened.	
14	Basildon Deanery Synod Report This was circulated before the meeting and its content noted. There were no questions and Peter Furness was thanked for his report.	
15	Reports of Church and community activities were all circulated prior to the meeting and there were no comments.	
16	AOB – no items were submitted.	
17	Vicar's report – Fr Michael referred to his written report that had been circulated prior to the meeting and wished to emphasise his thanks to all who had contributed to the work of our Church during the last year. This year is likely to remain challenging for us all, but with prayer and remaining close to God and in seeking his guidance, much should still be achieved.	
	Fr. Michael adjourned the meeting with a prayer and all joined in saying The Grace together at 12.10pm.	

MEETING CONTINUED ON 26th NOVEMBER 2023 at 11.40am.

Fr. Michael welcomed all 16 who were present and began the meeting in prayer.

- Apologies for absence** were received from Nigel and Caroline Blore, Martyn and Kathy Heald and Fola and Emma Olukoya.
- Treasurer's Report** - Mary Edwards (ME) began by thanking Ian Rudkins for his accounting knowledge and his timely help and guidance in finalising the figures, which had been delayed due to her poor health that included trouble with her eyesight. Ian's prompt assistance enabled the completed accounts to be submitted to the Charity Commissioners close to the deadline and asked that a letter be sent to Ian in appreciation of his help. ME reported that 2022 was another unusual year like the previous two, as the unique circumstances of the pandemic continued to unfold. A deficit of circa £4,000 was incurred, leaving a balance of £10,743 left in the General Reserve. During the year an Investment Account was opened for the Hall Fund to maximise upon interest potential. ME pointed out that the capital value of Investments had fallen during the year due to market forces, but had subsequently recovered since the accounts were finalised. There were no questions.
- Appointment of Examiner** – Ian Rudkins had kindly offered his services for a further year and he was proposed by ME, seconded by Colin Heywood and agreed unanimously.
- Any further business** – No other issues were raised and Fr. Michael closed the meeting in prayer at 11.55am.

Churchwarden's Report 2023

2023 was yet another busy year, as I was the only churchwarden having to juggle the many problems to keep our church in good order with very little help.

Unfortunately, our congregation is getting older and are therefore unable to volunteer to do the various jobs e.g. servers, sides-people, serve on PCC, cleaning etc.

Fortunately, Fr Michael and I work well together and plan his leave and cover well in advance. Last summer, this proved essential as his leave and my emergency admission to hospital coincided and I was left running the parish from my hospital bed. Not easy, without a laptop, phone or address book. Still, I managed with some help from good friends.

The organ has been temperamental most of the year and we are still trying to get it repaired.

Fola Olukoya has continued to deal with the lawyer over the old oak tree in the churchyard at Ramsden Crays which is alleged to be damaging the old church which was sold in the 1990s.

We continue to get enquires as to where family graves are, so that ashes of loved ones can be interred there. We also get several enquiries about baby graves. As we cannot pinpoint exactly where these are as they didn't have headstones, we now have a memorial garden, where parents can go and remember their child. This seems to be much appreciated.

Unfortunately, our congregation is getting small as the people get older and either die or move to be near family.

The solicitors of the late Daphne Thomas have written and advised us that we have been named in her will.

My grateful thanks to all who work hard to keep our church going.

Mary Edwards Dec 2023

Annual Report of the Great Burstead with Ramsden Crays PCC
for the year ending 31st December 2023

The PCC has the responsibility of co-operating with the incumbent Priest-in-Charge, Fr. Michael Hall, in providing for this parish the whole mission of the Church – pastoral, evangelistic, social and ecumenical. We have been grateful for all that Fr. Michael has achieved for us and we have also valued the willing assistance of Fr. Peter Clark, a retired priest, when his health has allowed him to participate.

The PCC also has maintenance responsibilities for the church and church hall at Great Burstead, as well as the burial ground at Ramsden Crays where interments continue. However, the churchyard at Great Burstead is operated on a 'closed' basis and its upkeep and maintenance is ultimately the responsibility of the local council, although we continue to rely upon a small team of volunteers to help attend to immediate needs and their efforts in keeping the churchyard and glebe land always neat and tidy have been very much appreciated not only by Church members, but also by the local community and visitors.

2023 was our first full year of near normal operation following the pandemic with no general restrictions being imposed either by the government or by the Church authorities. However, we have been pleased to continue to accommodate people's personal preferences in the receiving of communion and in the sharing of 'The Peace'. These two revised procedures are now likely to be continued indefinitely as a legacy of the pandemic. In the same way, some meetings have continued to be held using the zoom technology for a more efficient use of time and to save on unnecessary travel. However, all PCC meetings during the year have been held in church and in person. As last year, it was again hoped that we would see a return of numbers in the pews, but normal Sunday attendance was a third down on 2022 (which year itself, was a third down on 2021). However, attendance at services held to celebrate Christmas and Easter demonstrated continuing good support.

In July we were again able to hold our traditional Annual Church Fete with the help of the local Air Cadets to look after the car-parking and to provide assistance in the setting up and dismantling of the fete. The format was similar to the fete held in 2022, but the weather provided some uncertainty; attendance was slightly down; as was the final surplus, but nevertheless, it still provided a welcome boost for our funds and our thanks go to Alison Ingleby for her work in once again organising this event.

In the second half of the year we learnt that Diocesan finances were insufficient to support the existing stipendiary ministry and that parishes will need to be amalgamated and the work of stipendiary ministers shared. The PCC was disappointed with this policy development and it was clear that to 'opt out' was not an available option. As the parish of St. Nicholas. Laindon, was already in interregnum, we were offered a pairing with that parish and for Fr. Michael to have the priestly oversight of both parishes. On paper, both parishes appeared to be a good fit as both are geographically adjacent, both are small parishes (in terms of Church members) and both are of similar churchmanship. In discussion, both PCCs independently agreed to pursue the link and for the practical pairing to be worked out during 2024.

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We remain very grateful to our Treasurer, Mary Edwards, for her expertise, care and management of our finances. Again this year we were able to pay our Parish Share in full but our finances remain very challenging with energy costs continuing at a high level and with other costs increasing whilst Planned Giving income has fallen.

The PCC

Members of the PCC are either ex-officio, elected by the APCM, or co-opted, in accordance with the Church Representation Rules. The PCC usually meets 6 times a year and a list of its members for this year appears below:-

Ex-officio Members

Revd. Michael Hall Priest in Charge and Chair of PCC.
Mary Edwards Churchwarden, Vice-chair of PCC, Treasurer and member of Dioc. Synod.
Nigel Blore Member of Deanery Synod
Peter Furness Member of Deanery Synod and PCC Secretary.

Elected Members

Caroline Blore (from 21.05.23)
Margaret Flack (up to 21.05.23)
Carole Heywood
Colin Heywood (from 21.05.23)
Mary Lazarus (from 21.05.23)
Fola Olukoya (and Electoral Roll Officer)
Kelly Shearer
John Simons (up to 08.03.23)

Committees

The PCC is supported by a number of sub-committees, which meet as required between full meetings of the PCC.

Standing Committee

This is the only committee required by law. It has power to transact business on behalf of the PCC and is subject to any specific directions given by the council. It is composed of the Incumbent, Churchwarden, Treasurer, Secretary and appointed members from the PCC, but with a maximum of 7 in all.

Church Hall Committee

Attends to all matters relating to the Hall including lettings, maintenance and repairs and financial records.

Communications Committee

Reviews all Church communications – verbally, in print and on social media platforms.

Social Committee

Plans, organises and advertises Church social occasions.

Church Fete Committee

Plans and organises this traditional annual event held in the grounds of the church and liaises with exhibitors, entertainers and stall holders.

Ground Maintenance Team

This is a small team working all year round to maintain the beauty of our church grounds and Glebe land.

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Finance Group

Usually meets in November annually, chaired by the Treasurer and recommends the amounts of fees and honoraria to be paid by the PCC for the following year. Also recommends to the PCC donations to be made direct from Church funds to Missions and Charities for the current year. This group includes the Vicar, Churchwarden and appointed members from the PCC.

The work of this Church in making Christ known to all who visit and to all in the communities within our parish is a huge but rewarding task. Besides the spiritual dimension, there is always much else that needs to be achieved, some of which can be gleaned from the above quoted responsibilities of the PCC and its supporting committees, but also from the reports of the organisations and various groups that support our worship and outreach. It is essentially a shared responsibility of everyone working together in partnership and new volunteers are always welcome, either through the sharing of new ideas and experiences on a committee, or by fulfilling a task – big or small – that will enable our work to continue. All offers of help will always be appreciated and gratefully received.

Peter Furness
PCC Secretary.
February 2024.

BASILDON DEANERY REPORT for 2023

Revd. Jonathan Evens, recently appointed Rector of Wickford Team Ministry, was chosen by Diocese to be our new Area Dean and our meetings were either chaired by him or Christine Coe, our Deanery Lay Chair. Other officers of note are the Secretary - Marion Marshall and the Treasurer – our own Mary Edwards. One of the Assistant Area Deans is our own Fr. Michael Hall. Elected representatives from our parish during last year were Nigel Blore and Peter Furness. (Mary Edwards also attends as an ex-officio member due to her being elected to Diocesan Synod)

Apart from the normal business at each meeting which regularly involves a financial commentary on contributions to the Parish Share and the exchanging of news and experiences from all the parishes, each meeting usually has at least one main theme which is usually supported by an invited speaker.

The meeting on 23rd February was held here at St Mary Magdalene and Revd. Tim Brampton, Vicar of St. Martin's, Basildon, spoke of his various additional Chaplaincy roles to local youth groups including Air Cadets and Sea Cadets and to which he felt he could relate with ease as he himself had served in the Royal Navy before being called to ministry in the Church. Under the meeting's Finance Report, it was revealed that the Deanery had managed to send to Diocese in 2022, 91.43% of the total amount sought and that only three parishes had failed to pay their share in full. It was also reported at the meeting that St. Catherine's (a church within the Wickford Team Ministry) will require substantial repairs due to subsidence and fund-raising efforts have already begun.

A meeting was held via zoom on 16th May to discuss the Deanery's response to the CofE document entitled "Living in Love and Faith (LLF) and in particular whether or not the proposed prayers of blessing for same-sex couples should be used, since parishes were given discretion as to whether or not they are used. This had polarised opinion within General Synod and more widely within the Church and this meeting resulted in two papers being circulated; one in favour of their use and written by Revd. Jonathan Evens and one against, written by Revd. Simon Law. It would seem that the Deanery views were mixed and resulted in opinions, like as in the National Church, being sharply divided.

On 7th June, there was an 'open' meeting at St. Gabriel's, Pitsea, when Bishop Guli made her first visit to a meeting of this Deanery. She gave some detail of her background and answered questions from the floor.

On 20th September we met at St. Andrew's, Wickford, when the guest speaker was Revd. Andy Griffiths, who gave a talk on Clergy Wellbeing initiatives. It was also an opportunity to bid farewell to Revd. Paul Carr before he was due to leave the UK to take up a new ministry in Cyprus.

Finally, on 23rd November, a day when our new Bishop of Bradwell, Rt. Revd. Adam Atkinson, toured the Deanery on a 'get to know' basis and he attended a social gathering at St. John's Langdon Hills which immediately preceded the Deanery meeting at which Rachel Phillips was the guest speaker and who spoke about the work of the charity, Christians Against Poverty.

Peter Furness – An elected Parish Representative.

Sacristan

I would like to thank Andrew, Anne and Peter who have served at 8.00am and Jo, Jim and Peter who serve with me at 10.00am. Thank you to Mary Edwards for ordering supplies and helping prepare for Services.

We would really like to have more Servers and training would be given.

Margaret Flack

Communications Committee

This committee met approximately four times last year, and all our meetings happened via Zoom. During our sessions, we looked at the church's website, social media presence, pew sheet, posters, newsletters, and the parish finder page. We did our best, and I want to thank all the members of this committee for what they did.

Fr Michael

Readers and Intercessors

Readers

Listed below are those who were available and able to read scriptural passages for our Sunday services during 2023

8.00am	10.00am
Kathy Heald	Dorothy Barber
Martyn Heald	Caroline Blore
Colin Heywood	Nigel Blore
Anne Rudkins	Graham Bruce
	Margaret Flack
	Jo Hall
	Carole Heywood
	Colin Heywood
	Mary Latham
	Jim Mills
	John Ward
	Jeanne Wiggins
	Joy Woods

Intercessors

Listed below are those who volunteered in leading prayers for our 10.00am services during 2023

Margaret Flack
Jo Hall
Carole Heywood
Joy Woods

I wish to thank all those who have continued their commitment to read and/or to lead in prayer for our corporate worship, including the members of the Mothers' Union on the first Sunday monthly. The monthly contribution to readings and prayers by Carole and Colin is also greatly appreciated and we welcome John Ward who joined our reading team during 2023. The loss of Graham Bruce from our readers had come with great sadness as he was one of our regular and most enthusiastic members of our team. We could do with many more volunteers in order to provide for a richer variety in the composition and delivery of prayer. If anyone would like to read or to lead in prayer, he or she will be warmly welcomed and advice and guidance will always be readily available if needed. Anyone wishing to help in this way should speak with either Fr. Michael or me.

Peter Furness

Feb 2024

Annual Report on the Church Fete 2023

The Church Fete was held on Saturday 8 July, a week later than last year. It was decided to avoid the first weekend of July as this is when the pilgrimage to Bradwell, Essex, is traditionally held and parishioners would have the opportunity to attend.

On the day of the fete the weather was humid, overcast, the weather maps forecast rain. This meant a regular check for updates about the rain as the acts could not perform if the ground was wet. A short shower about 1pm didn't result in an impact on the arena programme.

With everyone's effort it was positive to know that just over £2,900 was taken. In 2022 the income was £3110 and £3500 in 2019.

Some of the reasons for the drop in income and possibly visitor numbers are known and there are other reasons that are unknown. The date of the fete was agreed in the Autumn of 2022 and advertised on social media, however, a local Catholic school also held a fete on that date. The weather may have also have deterred local visitors.

Thanks and gratitude were given to everyone who gave their time over many months to ensure the event came to fruition. Many people also funded parts of the fete that would otherwise have reduced the final profit.

Volunteers were again vital to the success of the fete and this year 2393 (Billericay) Squadron and their Officer Commanding, Squadron Leader Simon Taylor. They were able to work with the set up team led by James Mills to run the car park, set up the area, dismantle stalls and give help where it was needed. A private collection of £100 was donated to the Squadron for their help. The PA system was in use again and was checked and run by Colin Heywood, Fr Michael and Dean Tiberius. The ground maintenance team led Derek Oakley ensured that the grass and area was very well kept on the day. There were, of course, many people involved in the set up and although not mentioned here, played a valuable role.

The event was organised along similar lines to last year ie traditional stalls: plants, toys, bric-a-brac, Mother's Union including a tombola, guess the weight of the cake, clothes stall, Grand Draw, ice creams, refreshments and cakes. Invited stalls/interest were: St Nicholas Church (toys), South Green Village Council, Billericay Community Archive, 5th Burstead Brownies, Card Ladies, Woodcarvers, Dengie & South Essex Bikers. Arena acts were Fusion Performers, Billericay Ju-Jitsu club and Brok'n' Biscuits, a local band. Due to a lack of volunteers, the fete committee was unable to introduce more games for children and more stalls.

Local businesses, particularly from South Green, generously donated prizes for the Grand Draw. Raffle tickets were again used for the draw and could be bought in June ahead of the fete.

As the high cost of living was impacting many people, children could have a small cake and cordial drink free of charge. The price of refreshments was increased very slightly to cover costs.

A report and recommendations for an event in 2024 was submitted to the PCC for their decision.

Alison Ingleby – chair of the fete committee 2023
24 September 2023

Church Hall Report 2023

Life goes on at the hall. It is still self-sufficient as the Young Ones hire it twice a day for pre and post school activities during term time.

Basildon council hire it for a polling station for the local elections in May.

Our thanks are due to John & Thom Simons for keeping this important asset well maintained and the groundsmen for keeping the grass cut.

The PCC has agreed a major refurbishment of the structure for 2024. They have appointed an outside project manager to run/oversee the project. This should then extend the life of the hall.

Mary Edwards Jan 2024

Church Cleaning Report

The pattern of weekly cleaning continued throughout 2023. There are currently 12 people on the rota who work in pairs, but additional volunteers are always welcome to join the team! I would like to thank everyone who has helped with the church cleaning during the year.

Jo Hall
Church Cleaning Coordinator

Social Committee Report

A well attended BBQ was held in the vicarage garden on what turned out to be the hottest weekend of the year (in September!). Fortunately the garden had plenty of shade.

Unfortunately other ideas for events in 2023 did not come to fruition, but we have started 2024 with renewed enthusiasm and additional contributors are planning a Summer event and other social occasions.

Jo Hall

Great Burstead Mothers' Union (MU)

We have 15 members and meet once a month on a Thursday afternoon and go out for lunch on another Thursday. All are welcome to attend the meetings or lunches.

In 2023 our speakers have included Barry Howe who spoke about Rotary's aid to Ukraine, Jim Rose from Billericay Food Bank, Geoff and Cesia Baines who are missionaries in Guatemala with Latin Link, Susan Laut on Mindfulness and Doreen Potter who entertained us with her stories and poems.

We collected money in Lent for the Burundi appeal and donated £210. In September we collected for the Food Bank to add to the Harvest donations. In July we had a strawberry tea at Mary Nightingale's and enjoyed a visit from our Diocesan President, Maxine Paul and her husband, Jon. She was aiming to visit every Branch to raise money for the Summer of Hope appeal. We sponsored her for £50. We had our own Summer of Hope fundraising afternoon in August, supported by Billericay and Wickford MUs and collected £322.

We enjoyed a craft afternoon in June organised by Carol Simons and made the flower pictures you see in church. Our afternoon of Carols and Readings in December was held in the vicarage, and we donated £127 to the Children's Society.

At the end of 2023 I retired as Branch Leader after 9 years and am pleased that Jo Hall has taken on this role. Carol Simons remains our Secretary and I would like to thank her and the committee members for all their help. I remain as Treasurer.

Margaret Flack

Grounds Maintenance Team 2023

During 2023, the Grounds Maintenance Team (Paul Butterworth – occasionally helped by Liam - Roy Rudland, Colleen Spooner and myself) worked hard to keep the Church grounds well-tended. In addition, Margaret Flack has been regularly looking after the small garden by the car park – with the Churchwarden and a small group of helpers, doing their bit from time to time. (By way of reminder, our Team does not deal with the Crays Hill Open Cemetery, the maintenance of which is also within the remit of the PCC).

Members of the Team usually attend once or twice a week to work on the grounds, (although Colleen actually visits several times a week in order to pick up debris and also keep the drains and gulleys around the Church clear). The Garden Machinery also has to work hard – and some of it may be coming to the end of its working life. We keep the Churchwarden and PCC advised of any problems or potential concerns.

It is very nice to know that a number of Church members and visitors have expressed their pleasure in seeing the grounds well kept. It is certainly our hope that the Team's work helps to ensure that the Parish Church is a special place for those who regularly attend for any of the Services, or who just visit occasionally and that the Church Hall grass and paths are suitable for use by Hall users.

We are still managing to keep the grass in the top half of the Glebe Field reasonably short so that it is available for use when required. We are not able to cut the lower half of the Field as the machinery cannot cope, but the lower part of the Field did produce some lovely wild flowers and it seems to be a haven for some wildlife.

One of the two Mayflower Memorial apple trees planted in the southern section of the Churchyard, has suffered, despite efforts by the Tree Wardens and the Team to protect it. We are waiting to see what happens in the Spring and whether it will show signs of new life - we do hope so.

The leaves are taking longer to clear as they fall over a longer period and we will still be collecting them during January 2024. With the Winter storms and strong winds, we have also been collecting branches (big and small) and twigs from across the Churchyard, as well as numerous pine cones from the Spruce near to the car park. If anyone can offer help next Autumn, that would be much appreciated. Make a note in your diary perhaps?

Derek Oakley

Grounds Maintenance Team

Churches Together in Billericay (CTB)

In 2023 two midweek evening 'Love Billericay' services have been held as well as the monthly prayer meetings at the Chantry Centre.

CTB also had a marquee at the Soapbox Derby, organised the Remembrance Day Service in the High Street and provided choirs and refreshments at St. Mary's at the Christmas Market. 700 hot drinks were served and £670 was donated.

The Billericay Foodbank moved to Radford Crescent and partnered with Hamelin Trust. They support over 100 households a week and encourage them to come to the Foodbank to collect their supplies. There are over 75 volunteers and they receive regular donations from churches, schools, youth organisations, supermarkets and individuals.

Schools Ministry in Billericay (SMB) has continued to work across all school years with Bible storytelling and teaching, running lunchtime clubs in 2 Secondary and 4 Primary schools and supporting staff and students pastorally. In March 900 Primary school pupils attended the Life Expo at the Baptist church.

The Street Pastors continue to man the Hub in the High Street and patrol the streets on Friday evenings. They are supported by the prayer team who meet on Zoom those evenings and pray at the Hub once a month. Football pastors attend men's and women's team games at Billericay Football Club. Listening, caring and cheering people on is their aim.

Forging Men has had monthly events including speakers, curry nights and pub nights. They raised £560 for the Foodbank at the pubs carol singing and helped organise Carols in the Park.

The Christmas Day Lunch was a great success for 75 people, thanks to the 2 organisers and many volunteers. Guests were given presents and took food home for the next day. It cost £973 but £3,007 was donated, including £1,000 from Waitrose.

Margaret Flack and Mary Lazarus

Licenced Lay Assistants at Communion

The following members of the team were available or able to assist at our communion services in 2023 and we were very grateful for their availability during the year.

Margaret Flack
Peter Furness
Jo Hall

Andrew Lingard-Kay
Anne Rudkins
Joy Woods

We were sorry to have to lose Andrew during the second half of last year from his regular support at our 8,00am services, but very grateful to Anne who has increased her support, with help of others, to compensate for the loss of Andrew. We are also grateful to Margaret, our Sacristan, for always being willing and able, even at short notice, to assist at any communion service and more recently giving more regular weekly assistance at our 10.00am services.

We are now very short of regular and available helpers at both of our communion services and additional volunteers will be most welcome. If you feel that you may like to assist us in this ministry, please see Fr. Michael.

Peter Furness

Feb.2024.

Vicar's Report 2023

I want to begin this report by thanking various people. I want to thank my Churchwarden, Mary, for all her support and contribution to our church's life. I want to thank our organist and choir for their valued ministry in our church. I want to thank all members of the PCC for attending meetings and helping run our church. I want to thank the servers, readers, and intercessors for their ministry over this last year. I want to thank all who supported and helped run our church fete. I want to thank all those who looked after the cleaning, flower arranging, and refreshments after services and all those who have been involved in maintaining our buildings and grounds. Finally, I also want to thank every member of this church for all that they did, all the prayers and the support they gave us – for without this, I believe 2023 would have been a very different year.

2023 was a challenging year. Sadly, we did not have any weddings in our church, and outside of preparing for services and taking other pastoral services, I remember that much of my time was dedicated to supporting Mary as our sole Churchwarden and others who needed my help and support. But outside of this, regular services happened in our church, and most weeks on Sundays, we had an 8.00 am service, a 10.00 am service and a 9.30 am service on most Wednesdays. Also, in 2023, my friend Dean and his wife Emma were confirmed in our church, and Dean kindly took on our Parish Safeguarding officer role.

Beginning with an informal conversation with me, and due to the parish priest of Laindon leaving his post, our Archdeacon made it clear that I would be expected to look after Laindon parish at the same time as looking after our parish. Naturally, this resulted in many meetings, discussions, and debates on how this could work. Fortunately, both parishes were willing to explore this, and though at the end of 2023, not a lot of movement may have taken place, I think that most of the groundwork has been done and that when this happens in the next couple of months, it will occur more smoothly than it might have happened without these discussions.

Due to the above, my initial plans to work more closely with the local schools and other bodies in the community was paused as I did not want to make too many commitments before I fully understood what was going to be expected of me. Yet I did make time to go to all the Friday monthly afternoon sessions in the Blue Boar, and I also enjoyed other social occasions too such as the BBQ in the Vicarage, which I hope others enjoyed as well.

I think the next few months will be interesting because this is when the plurality with St Nicholas will begin and with all that will entail. There will be challenges ahead, but I am confident we will get through them all together.

I have enjoyed being your parish priest, and although I will continue to be your priest, I am aware that things going ahead will be different.

I do want to thank you for all your prayers and your support.

Fr Michael

**The Parish Church
of
St. Mary Magdalene
Great Burstead with Ramsden Crays**



Registered Charity :- 1132012

Reports for 2023

Incumbent: Father Michael Hall

The vicarage
Church Street
Great Burstead
Billericay
Essex
CM11 2TR

Bank: Barclays Bank

Independent Examiner

Ian Rudkins
14 Upland Road
Billericay
Essex
CM12 0JP

St MARY MAGDALENE GREAT BURSTEAD with Ramsden Crays P.C.C.

Accounts for the year ending 31 December 2023

Independent examiner's report to the PCC of St Mary Magdalene Gt Burstead with Ramsden Crays P.C.C

I report on the accounts of the PCC for the year ended 31 December 2023, which are set out on pages 1 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is need.

It is my responsibility to:

Examine the accounts under Section 145 of the 2011 Act;
Follow procedures laid down in general directions given by the Charity Commissioners in
Section 145 (5)(b) of the 2011 Act; and
State whether particular matters have come to my attention

Basis of independent examiners' report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking of explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and, consequently, I do not express an opinion on the accounts.

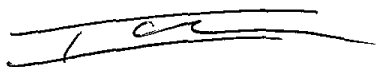
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:

To keep accounting records in accordance with S130 of the 2011 Act; or

To prepare accounts which accord with the accounting records have not been met; or
- 2 to which, in my opinion, attention should be drawn to order to enable a proper understanding of the accounts to be reached.



Ian Rudkins FCA
14 Upland Road
Billericay
Essex CM12 0JP

Date 2 March 2026

St Mary Magdalene Great Burstead PCC
Receipts and Payments Account
For the period from 01 January 2023 to 31 December 2023

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Donations and legacies	36,462				36,462	42,308
Income from charitable activities	9,615	14,053	2,170		25,838	24,984
Other voluntary income	2,090		0		2,090	980
Investments		5,446	23,824	310	29,580	22,254
Other income	1,260				1,260	48,790
Total Receipts	49,427	19,499	25,994	310	95,229	139,316
Payments						
Raising funds		174			174	147
Expenditure on charitable activities	85,332	7,930	1,122		94,384	130,669
Other expenditure						
Total Payments	85,332	8,104	1,122	0	94,558	130,816
Excess of receipts over payments before transfer	(35,905)	11,395	24,872	310	671	8,500
Transfers:						
Gross transfers between funds - in	44,036	(27,931)			16,105	
Gross transfers between funds - out			(16,105)		(16,105)	
Gains/losses on investment assets		2,532	16,323	2,162	21,016	(48,757)
Excess of receipts over payments before other gains	(35,905)	11,395	24,872	310	671	8,500
Net movement in funds	8,131	(14,004)	25,090	2,471	21,688	8,500
Reconciliation of funds						
Cash at bank and in hand at 1 January	(8,933)	102,043	561,402	22,829	677,341	717,598
Cash at bank and in hand at 31 December	(802)	88,039	586,492	25,300	699,029	677,341
Represented by						
Unrestricted						
General fund	(802)				(802)	(8,933)
Designated						
Children's Fund		1,206			1,206	1,206
Festival at Burstead		0			0	0
Flower Fund		2,482			2,482	2,575
Mission Activities - Messy Church		1,604			1,604	1,604
Hall Fund		82,634			82,634	96,549
New Church Hall Fund		113			113	109
Restricted						
Spire Fund			2,820		2,820	650
Church Furnishings Fund			22,237		22,237	22,237
Capital Fund			412,850		412,850	393,490
James Heman Legacy			97,540		97,540	94,123
Churchyard Fund			793		793	793
Church Music Fund			565		565	565
Organ Fund			3,080		3,080	4,202
Church Building Trust Fund			46,607		46,607	45,342
Endowment						
Tithe Chancel				11,534	11,534	10,246
Henry Ward				13,767	13,767	12,583
Fund Totals	(802)	88,039	586,492	25,301	699,029	677,341

St Mary Magdalene Great Burstead PCC

Statement of Assets and Liabilities (by code)
As at: 31 December 2023

Class and nominal code	General (Unrestricted)	Designated	Restricted	Endowment	Total	Last year
Fixed Asset - Investments						
CBF Investment Fund - Tithe Chancel Fund				11,534	11,534	10,246
CBF Investment Fund - Henry War Fund				13,767	13,767	12,583
M&G Investments			149,796		149,796	153,401
M&G Investments - James Henman Legacy			97,540		97,540	94,123
CCLA Investments			262,677		262,677	240,089
CCLA Investments Hall Fund		56,460			56,460	50,157
Total	0	56,460	510,013	25,301	591,774	560,599
Current Asset - Cash At Bank And In Hand						
Current Account	(802)	14,200	2,338		15,736	18,219
Deposit account		17,378	74,141		91,519	98,523
Total	(802)	31,578	76,479		107,255	116,742
Net total assets	(802)	88,039	586,492	25,301	699,029	677,341
Represented by						
General (Unrestricted)	(802)				(802)	(8,933)
Children's Fund - Designated		1,206			1,206	1,206
Flower Fund - Designated		2,482			2,482	2,575
Mission Activities - Messy Church - Designated		1,604			1,604	1,604
Fete at Burstead		0			0	0
Hall Fund - Designated		82,634			82,634	96,549
New Church Hall Fund - Designated		113			113	109
Spire Fund - Restricted			2,820		2,820	650
Church Furnishings Fund - Restricted			22,237		22,237	22,237
Capital Fund - Restricted			412,850		412,850	393,490
James Heman Legacy			97,540		97,540	94,123
Churchyard Fund - Restricted			793		793	793
Church Music Fund - Restricted			565		565	565
Organ Fund - Restricted			3,080		3,080	4,202
Church Building Trust Fund - Restricted			46,607		46,607	45,342
Tithe Chancel - Endowment				11,534	11,534	10,246
Henry Ward - Endowment				13,767	13,767	12,583
Total	(802)	88,039	586,492	25,301	699,029	677,341

St Mary Magdalene Great Burstead PCC

Analysis of Receipts and Payments

Selected period: 01 January 2023 to 31 December 2023

	General	Designated	Restricted	Endowment	Total	
					This year	Last year
Receipts						
Incoming resources from donors						
Planned Giving	23,049				23,049	31,952
Tax recoverable on Gift Aid	2,132				2,132	1,943
Other Giving and Donations	11,281				11,281	8,413
Incoming resources from donors Total	36,462				36,462	42,308
Other voluntary incoming resources						
Grants	2,090				2,090	0
Contribution towards mission					0	980
Legacies					0	0
Other voluntary incoming resources Total	2,090	0	0	0	2,090	980
Incoming resources from charitable activities						
Fundraising		2,605	2,170		4,775	6,703
Hall rents received		11,448			11,448	11,619
Parochial fees	9,615				9,615	6,662
Incoming resources from charitable activities Totals	9,615	14,053	2,170	0	25,838	24,984
Income from investments						
Dividends and interest		5,446	23,824	310	29,580	22,254
Income from investments Totals	0	5,446	23,824	310	29,580	22,254
Other incoming resources						
Insurance claims					0	11,748
Other receipts	1,260				1,260	37,042
Other incoming resources Totals	1,260				1,260	48,790
Receipts Grand Totals	49,427	19,499	25,994	310	95,229	139,316
Payments						
Cost of generating funds						
Fundraising costs		174			174	147
Cost of generating funds Totals		174			174	147
Charitable activities						
Outreach and mission	31				31	0
Diocesan Parish purse	57,717				57,717	65,373
Ministry expenses	2,138	93			2,231	2,222
Church expenses	21,853		1,122		22,975	57,210
Church hall costs		7,837			7,837	5,739
Ramsden Crays Graveyard	3,468				3,468	0
Churches together in Billericay	125				125	125
Charitable activities Totals	85,332	7,930	1,122		94,384	130,669
Payments Grand Totals	85,332	8,104	1,122		94,558	130,816

St Mary Magdalene Great Burstead PCC
Fund movement summary
Selected period: 01 January 2023 to 31 December 2023

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances Carried forward
Unrestricted							
General - General fund	(8,933)	49,427	85,332	44,036			(802)
Sub-totals	(8,933)	49,427	85,332	44,036	0	0	(802)
Designated							
Children's Fund - Designated	1,206						1,206
Flower Fund - Designated	2,575		93				2,482
Fete at Burstead - Designated	0	2,605	174	(2,431)			0
Mission Activities - Messy Church - Designated	1,604						1,604
Hall Fund - Designated	96,549	16,890	7,837	(25,500)	2,532		82,634
New Church Hall Fund - Designated	109	4					113
Sub-totals	102,043	19,499	8,104	(27,931)	2,532	0	88,039
Restricted							
Spire Fund - Restricted	650	2,170					2,820
Church Furnishings Fund - Restricted	22,237						22,237
Capital Fund - Restricted	393,490	16,482		(16,105)	18,984		412,850
James Heman Legacy	94,123	6,078			(2,661)		97,540
Churchyard Fund - Restricted	793						793
Church Music Fund - Restricted	565						565
Organ Fund - Restricted	4,202		1,122				3,080
Church Building Trust Fund - Restricted	45,342	1,265					46,607
Sub-totals	561,402	25,994	1,122	(16,105)	16,323	0	586,492
Endowment							
Tithe Chancel - Endowment	10,246	310			978		11,534
Henry Ward - Endowment	12,583				1,184		13,767
Sub-totals	22,829	310	0	0	2,162	0	25,301
Totals	677,341	95,230	94,558	0	21,016	0	699,029

St Mary Magdalene Great Burstead PCC
Note to the Accounts
For the year ended 31 December 2023

1 Change from Accruals to Receipts and Payments basis

The 2021 and 2022 accounts were prepared under the Accruals basis. The 2023 accounts have been prepared under the Receipts and Payments basis.

The 2022 figures have been restated in the 2023 accounts in order to reflect the change in basis, please see the reconciliation below:

Net Assets				£
Net total assets per 2021 accounts				738,483
Fixed assets removed				(2,363)
Debtors relating to Gift Aid unclaimed				(8,000)
Debtors relating to insurance claim				(11,748)
Accruals				1,226
Restated Net assets at 31.12.2021				717,598
Net total assets per 2022 accounts				697,190
Fixed assets removed				(3,849)
Debtors relating to Gift Aid unclaimed				(16,000)
Restated Net assets at 31.12.2022				677,341
Represented by				
General (Unrestricted)	(8,933)			(8,933)
Children's Fund - Designated		1,206		1,206
Flower Fund - Designated		2,575		2,575
Mission Activities - Messy Church - Designated		1,604		1,604
Hall Fund - Restricted			96,549	96,549
Spire Fund - Restricted			650	650
Church Furnishings Fund - Restricted			22,237	22,237
Capital Fund - Restricted			393,490	393,490
James Heman Legacy			94,123	94,123
Churchyard Fund - Restricted			793	793
Church Music Fund - Restricted			565	565
Organ Fund - Restricted			4,202	4,202
New Church Hall Fund - Restricted			109	109
Church Building Trust Fund - Restricted			45,342	45,342
Tithe Chancel - Endowment			10,246	10,246
Henry Ward - Endowment			12,583	12,583
Total	(8,933)	5,385	658,060	22,829
				677,341

St Mary Magdalene Great Burstead PCC
Note to the Accounts
For the year ended 31 December 2023

2 ACCOUNTING POLICIES

a) Basis of accounting

The accounts are prepared on the receipts and payments basis.

b) Funds

Unrestricted Funds

General Fund

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body of those that are informal gatherings of church members.

Designated Funds

The PCC may set aside money for a specific purpose. The PCC cannot restrict previously unrestricted money. The designated funds can be transferred back to the general fund if required.

Restricted Funds

These funds have been donated or granted to the PCC for a specific purpose. The money can only be spent on the purpose specified by the donor or identified in a fund-raising event. This money cannot be added to unrestricted funds without the consent of the donor or the Charity Commission.

Endowment Funds

These funds have been left to the PCC with the specific instruction that only the interest generated by the capital can be spent on either a specific purpose or on general ecclesiastical purposes.

d) Fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.96(2) of the Charities Act 1993.

e) Investments

Investments are carried at their market value at 31 December.

**The Parish Church
of
St. Mary Magdalene
Great Burstead with Ramsden Crays**



Registered Charity :- 1132012

Reports for 2023

Incumbent: Father Michael Hall

The vicarage
Church Street
Great Burstead
Billericay
Essex
CM11 2TR

Bank: Barclays Bank

Independent Examiner

Ian Rudkins
14 Upland Road
Billericay
Essex
CM12 0JP

St MARY MAGDALENE GREAT BURSTEAD with Ramsden Crays P.C.C.

Accounts for the year ending 31 December 2023

Independent examiner's report to the PCC of St Mary Magdalene Gt Burstead with Ramsden Crays P.C.C

I report on the accounts of the PCC for the year ended 31 December 2023, which are set out on pages 1 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is need.

It is my responsibility to:

Examine the accounts under Section 145 of the 2011 Act;
Follow procedures laid down in general directions given by the Charity Commissioners in
Section 145 (5)(b) of the 2011 Act; and
State whether particular matters have come to my attention

Basis of independent examiners' report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking of explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and, consequently, I do not express an opinion on the accounts.

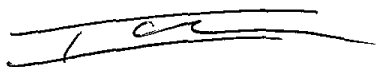
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:

To keep accounting records in accordance with S130 of the 2011 Act; or

To prepare accounts which accord with the accounting records have not been met; or
- 2 to which, in my opinion, attention should be drawn to order to enable a proper understanding of the accounts to be reached.



Ian Rudkins FCA
14 Upland Road
Billericay
Essex CM12 0JP

Date 2 March 2026

St Mary Magdalene Great Burstead PCC
Receipts and Payments Account
For the period from 01 January 2023 to 31 December 2023

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Donations and legacies	36,462				36,462	42,308
Income from charitable activities	9,615	14,053	2,170		25,838	24,984
Other voluntary income	2,090		0		2,090	980
Investments		5,446	23,824	310	29,580	22,254
Other income	1,260				1,260	48,790
Total Receipts	49,427	19,499	25,994	310	95,229	139,316
Payments						
Raising funds		174			174	147
Expenditure on charitable activities	85,332	7,930	1,122		94,384	130,669
Other expenditure						
Total Payments	85,332	8,104	1,122	0	94,558	130,816
Excess of receipts over payments before transfer	(35,905)	11,395	24,872	310	671	8,500
Transfers:						
Gross transfers between funds - in	44,036	(27,931)			16,105	
Gross transfers between funds - out			(16,105)		(16,105)	
Gains/losses on investment assets		2,532	16,323	2,162	21,016	(48,757)
Excess of receipts over payments before other gains	(35,905)	11,395	24,872	310	671	8,500
Net movement in funds	8,131	(14,004)	25,090	2,471	21,688	8,500
Reconciliation of funds						
Cash at bank and in hand at 1 January	(8,933)	102,043	561,402	22,829	677,341	717,598
Cash at bank and in hand at 31 December	(802)	88,039	586,492	25,300	699,029	677,341
Represented by						
Unrestricted						
General fund	(802)				(802)	(8,933)
Designated						
Children's Fund		1,206			1,206	1,206
Festival at Burstead		0			0	0
Flower Fund		2,482			2,482	2,575
Mission Activities - Messy Church		1,604			1,604	1,604
Hall Fund		82,634			82,634	96,549
New Church Hall Fund		113			113	109
Restricted						
Spire Fund			2,820		2,820	650
Church Furnishings Fund			22,237		22,237	22,237
Capital Fund			412,850		412,850	393,490
James Heman Legacy			97,540		97,540	94,123
Churchyard Fund			793		793	793
Church Music Fund			565		565	565
Organ Fund			3,080		3,080	4,202
Church Building Trust Fund			46,607		46,607	45,342
Endowment						
Tithe Chancel				11,534	11,534	10,246
Henry Ward				13,767	13,767	12,583
Fund Totals	(802)	88,039	586,492	25,301	699,029	677,341

St Mary Magdalene Great Burstead PCC

Statement of Assets and Liabilities (by code)
As at: 31 December 2023

Class and nominal code	General (Unrestricted)	Designated	Restricted	Endowment	Total	Last year
Fixed Asset - Investments						
CBF Investment Fund - Tithe Chancel Fund				11,534	11,534	10,246
CBF Investment Fund - Henry War Fund				13,767	13,767	12,583
M&G Investments			149,796		149,796	153,401
M&G Investments - James Henman Legacy			97,540		97,540	94,123
CCLA Investments			262,677		262,677	240,089
CCLA Investments Hall Fund		56,460			56,460	50,157
Total	0	56,460	510,013	25,301	591,774	560,599
Current Asset - Cash At Bank And In Hand						
Current Account	(802)	14,200	2,338		15,736	18,219
Deposit account		17,378	74,141		91,519	98,523
Total	(802)	31,578	76,479		107,255	116,742
Net total assets	(802)	88,039	586,492	25,301	699,029	677,341
Represented by						
General (Unrestricted)	(802)				(802)	(8,933)
Children's Fund - Designated		1,206			1,206	1,206
Flower Fund - Designated		2,482			2,482	2,575
Mission Activities - Messy Church - Designated		1,604			1,604	1,604
Fete at Burstead		0			0	0
Hall Fund - Designated		82,634			82,634	96,549
New Church Hall Fund - Designated		113			113	109
Spire Fund - Restricted			2,820		2,820	650
Church Furnishings Fund - Restricted			22,237		22,237	22,237
Capital Fund - Restricted			412,850		412,850	393,490
James Heman Legacy			97,540		97,540	94,123
Churchyard Fund - Restricted			793		793	793
Church Music Fund - Restricted			565		565	565
Organ Fund - Restricted			3,080		3,080	4,202
Church Building Trust Fund - Restricted			46,607		46,607	45,342
Tithe Chancel - Endowment				11,534	11,534	10,246
Henry Ward - Endowment				13,767	13,767	12,583
Total	(802)	88,039	586,492	25,301	699,029	677,341

St Mary Magdalene Great Burstead PCC

Analysis of Receipts and Payments

Selected period: 01 January 2023 to 31 December 2023

	General	Designated	Restricted	Endowment	Total	
					This year	Last year
Receipts						
Incoming resources from donors						
Planned Giving	23,049				23,049	31,952
Tax recoverable on Gift Aid	2,132				2,132	1,943
Other Giving and Donations	11,281				11,281	8,413
Incoming resources from donors Total	36,462				36,462	42,308
Other voluntary incoming resources						
Grants	2,090				2,090	0
Contribution towards mission					0	980
Legacies					0	0
Other voluntary incoming resources Total	2,090	0	0	0	2,090	980
Incoming resources from charitable activities						
Fundraising		2,605	2,170		4,775	6,703
Hall rents received		11,448			11,448	11,619
Parochial fees	9,615				9,615	6,662
Incoming resources from charitable activities Totals	9,615	14,053	2,170	0	25,838	24,984
Income from investments						
Dividends and interest		5,446	23,824	310	29,580	22,254
Income from investments Totals	0	5,446	23,824	310	29,580	22,254
Other incoming resources						
Insurance claims					0	11,748
Other receipts	1,260				1,260	37,042
Other incoming resources Totals	1,260				1,260	48,790
Receipts Grand Totals	49,427	19,499	25,994	310	95,229	139,316
Payments						
Cost of generating funds						
Fundraising costs		174			174	147
Cost of generating funds Totals		174			174	147
Charitable activities						
Outreach and mission	31				31	0
Diocesan Parish purse	57,717				57,717	65,373
Ministry expenses	2,138	93			2,231	2,222
Church expenses	21,853		1,122		22,975	57,210
Church hall costs		7,837			7,837	5,739
Ramsden Crays Graveyard	3,468				3,468	0
Churches together in Billericay	125				125	125
Charitable activities Totals	85,332	7,930	1,122		94,384	130,669
Payments Grand Totals	85,332	8,104	1,122		94,558	130,816

St Mary Magdalene Great Burstead PCC
Fund movement summary
Selected period: 01 January 2023 to 31 December 2023

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances Carried forward
Unrestricted							
General - General fund	(8,933)	49,427	85,332	44,036			(802)
Sub-totals	(8,933)	49,427	85,332	44,036	0	0	(802)
Designated							
Children's Fund - Designated	1,206						1,206
Flower Fund - Designated	2,575		93				2,482
Fete at Burstead - Designated	0	2,605	174	(2,431)			0
Mission Activities - Messy Church - Designated	1,604						1,604
Hall Fund - Designated	96,549	16,890	7,837	(25,500)	2,532		82,634
New Church Hall Fund - Designated	109	4					113
Sub-totals	102,043	19,499	8,104	(27,931)	2,532	0	88,039
Restricted							
Spire Fund - Restricted	650	2,170					2,820
Church Furnishings Fund - Restricted	22,237						22,237
Capital Fund - Restricted	393,490	16,482		(16,105)	18,984		412,850
James Heman Legacy	94,123	6,078			(2,661)		97,540
Churchyard Fund - Restricted	793						793
Church Music Fund - Restricted	565						565
Organ Fund - Restricted	4,202		1,122				3,080
Church Building Trust Fund - Restricted	45,342	1,265					46,607
Sub-totals	561,402	25,994	1,122	(16,105)	16,323	0	586,492
Endowment							
Tithe Chancel - Endowment	10,246	310			978		11,534
Henry Ward - Endowment	12,583				1,184		13,767
Sub-totals	22,829	310	0	0	2,162	0	25,301
Totals	677,341	95,230	94,558	0	21,016	0	699,029

St Mary Magdalene Great Burstead PCC
Note to the Accounts
For the year ended 31 December 2023

1 Change from Accruals to Receipts and Payments basis

The 2021 and 2022 accounts were prepared under the Accruals basis. The 2023 accounts have been prepared under the Receipts and Payments basis.

The 2022 figures have been restated in the 2023 accounts in order to reflect the change in basis, please see the reconciliation below:

Net Assets				£
Net total assets per 2021 accounts				738,483
Fixed assets removed				(2,363)
Debtors relating to Gift Aid unclaimed				(8,000)
Debtors relating to insurance claim				(11,748)
Accruals				1,226
Restated Net assets at 31.12.2021				717,598
Net total assets per 2022 accounts				697,190
Fixed assets removed				(3,849)
Debtors relating to Gift Aid unclaimed				(16,000)
Restated Net assets at 31.12.2022				677,341
Represented by				
General (Unrestricted)	(8,933)			(8,933)
Children's Fund - Designated		1,206		1,206
Flower Fund - Designated		2,575		2,575
Mission Activities - Messy Church - Designated		1,604		1,604
Hall Fund - Restricted			96,549	96,549
Spire Fund - Restricted			650	650
Church Furnishings Fund - Restricted			22,237	22,237
Capital Fund - Restricted			393,490	393,490
James Heman Legacy			94,123	94,123
Churchyard Fund - Restricted			793	793
Church Music Fund - Restricted			565	565
Organ Fund - Restricted			4,202	4,202
New Church Hall Fund - Restricted			109	109
Church Building Trust Fund - Restricted			45,342	45,342
Tithe Chancel - Endowment				10,246
Henry Ward - Endowment				12,583
Total	(8,933)	5,385	658,060	22,829
				677,341

St Mary Magdalene Great Burstead PCC
Note to the Accounts
For the year ended 31 December 2023

2 ACCOUNTING POLICIES

a) Basis of accounting

The accounts are prepared on the receipts and payments basis.

b) Funds

Unrestricted Funds

General Fund

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body of those that are informal gatherings of church members.

Designated Funds

The PCC may set aside money for a specific purpose. The PCC cannot restrict previously unrestricted money. The designated funds can be transferred back to the general fund if required.

Restricted Funds

These funds have been donated or granted to the PCC for a specific purpose. The money can only be spent on the purpose specified by the donor or identified in a fund-raising event. This money cannot be added to unrestricted funds without the consent of the donor or the Charity Commission.

Endowment Funds

These funds have been left to the PCC with the specific instruction that only the interest generated by the capital can be spent on either a specific purpose or on general ecclesiastical purposes.

d) Fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.96(2) of the Charities Act 1993.

e) Investments

Investments are carried at their market value at 31 December.