

***Papers for Annual Meeting of Parishioners and Annual Parochial Church Meeting to be held on Sunday 21<sup>st</sup> May 2023 after the 10.00am service. You are welcome to read and print the attached Agendas, Minutes and Reports of our Church & Parish activities and to bring these with you when you attend the Annual Meeting on the above date.***

## GREAT BURSTEAD with RAMSDEN CRAYS

### ANNUAL MEETING OF PARISHIONERS AND ANNUAL PAROCHIAL CHURCH MEETING

**Sunday 21<sup>st</sup> May 2023 at Great Burstead Church (following 10.00am Service)**

#### AGENDA

Opening prayers.

#### ANNUAL MEETING OF PARISHIONERS

- Welcome and apologies for absence.
- Approval of Minutes of previous meeting held on 15<sup>th</sup> May 2022.(see below)
- Election of Churchwardens

Close of Annual Meeting of Parishioners

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#### **Minutes of the Annual Meeting of Parishioners (AMP) held on Sunday 15<sup>th</sup> May 2022 at 11.45am.**

**Present:** Fr Michael Hall (Chair) and 27 other parishioners.

		Action
<b>1</b>	<b>Welcome</b> and opening prayer from Fr Michael Hall.	
<b>2</b>	<b>Apologies for absence</b> Caroline Blore, John Campbell, Sheena Cope, Pat Davis, Bert French, Micki Lake, Kelly Shearer, Tamsyn Taft, Jeanne Wiggins and Joy Woods.	
<b>3</b>	<b>Approval of Minutes of previous meeting held on 16<sup>th</sup> May 2021.</b> These Minutes had been previously circulated and were proposed as a true record by Mary Edwards and seconded by Thom Simons and agreed by those present.	
<b>4</b>	<b>Election of Churchwardens</b> Mary Edwards has agreed to stand again, nominated by Nigel Blore and seconded by David O'Connell and agreed by all present. This was the only nomination received. Mary thanked Thom Simons for his introduction to Churchwarden duties and for his work as Churchwarden during the past year. MH added his thanks to ME and TS for their joint efforts as Churchwardens during the previous year.	

Meeting closed at 11.50am

## **ANNUAL PAROCHIAL CHURCH MEETING**

**Sunday 21<sup>st</sup> May 2023 at Great Burstead Church (following 10.00am Service)**

1	Welcome and apologies for absence
2	Notification of any items to be included under AOB.
3	Approval of Minutes of previous APCM held on 15 <sup>th</sup> May 2022 (page 3)
4	Matters arising from above Minutes.
5	Appointment of Tellers (2)
6	Churchwarden's Report (page 4)
7	Annual Report of the PCC (pages 6-8)
8	Electoral Roll Officer's Report
9	Election of 2 Parish Representatives to Deanery Synod.
10	Election of Parochial Church Council (PCC) Members – 6 PCC members (3 for 3 years, 1 for 2 years and 2 for 1 year) – [The new PCC will meet briefly, immediately after the APCM]
11	Election of a Deputy Representative to Churches Together in Billericay.
12	Treasurer's Report and Accounts – separate document
13	Appointment of an Independent Examiner
14	Basildon Deanery Synod Report (page 5)
15	Reports of Church and Community Activities/Organisations (from page 8)
16	Any Other Business (i.e. any issues to be brought to the attention of the PCC)
17	Vicar's Report (page 16)
	Closing Prayers

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### **Minutes of the Annual Parochial Church Meeting (APCM)**

**held on Sunday 15<sup>th</sup> May 2022 at 11.50am.**

**Present:** Fr Michael Hall (chair) and 27 other parishioners.

		<b>Action</b>
<b>1</b>	<b>Welcome</b> – Those present were welcomed to this meeting by Fr. Michael. Apologies for absence were received from Caroline Blore, John Campbell, Sheena Cope, Pat Davis, Bert French, Micki Lake, Kelly Shearer, Tamsyn Taft, Jeanne Wiggins and Joy Woods.	
<b>2</b>	<b>Notification of any items to be included under AOB</b> – none	
<b>3</b>	<b>Approval of Minutes for previous APCM held on 16<sup>th</sup> May 2021.</b> These were proposed by Mary Edwards (ME) and seconded by Thom Simons and accepted by those in attendance.	
<b>4</b>	<b>Matters arising from the Minutes of the previous APCM</b> - none	
<b>5</b>	<b>Appointment of Tellers</b> – Mary Edwards and Mary Latham agreed to this duty if required.	
<b>6</b>	<b>Churchwardens' report</b> – This was widely circulated prior to the meeting and ME was available to respond to any questions. Thom Simons mentioned that although he was stepping down as Churchwarden, he still intended to maintain a supporting role, particularly in respect of the Church Hall. Both Mary and Thom were thanked for their work and support as our Churchwardens over the past year.	
<b>7</b>	<b>Annual Report of the PCC</b> – Again, this report was widely circulated prior to the meeting and there were no queries or requests for clarification from the floor.	
<b>8</b>	<b>Electoral Roll Officer's report</b> – ME has been in temporary control of the ER since Peter Bowyer moved away and advised that since last year there had been 8 names added and 8 that needed to be deleted. We therefore still have a total of 72 registered names, of whom 31(43%) are Resident within the Parish and 41(57%) are Non-Resident.	
<b>9</b>	<b>Election of Parochial Church Council (PCC) members.</b> We had a total of six vacancies. The following agreed to be elected to the PCC: Fola Olukoya - proposed by ME and seconded by Peter Furness. Carole Heywood – prop.by Colin Heywood and seconded by Nigel Blore. Fola was re-elected and Carole will be new to the PCC. Both to serve for 3 years.	
<b>10</b>	<b>Election of Churches Together in Billericay representatives</b> Both Margaret Flack and Mary Lazarus offered to continue as our representatives and they were accepted unanimously.	
<b>11</b>	<b>Election of Billericay Schools Ministry Rep</b> Margaret Flack agreed to continue in this role which was agreed unanimously..	
<b>12</b>	<b>Treasurer's Report and Accounts</b> ME apologised that the accounts had only been circulated a few days beforehand, but the last 3 years of financial computer data was unexpectedly lost and needed to be reconstructed. ME thanked those who had made extra donations to help minimise the loss of income due to the pandemic and she also asked for a letter of thanks to be sent to Ian Rudkins (Examiner) for his prompt audit. There were no questions and MH thanked Mary for all her hard work which and which drew applause from all present.	
<b>13</b>	<b>Appointment of Independent Examiner</b> Ian Rudkins had kindly indicated his willingness to continue and he was proposed by ME and seconded by David O'Connell and agreed by all present. .	
<b>14</b>	<b>Basildon Deanery Synod Report</b>	

	This was circulated widely before the meeting and its content noted.	
15	<b>Reports of Church and community activities</b> were all circulated prior to the meeting and there were no comments. It was noted that five reports had been omitted where there was little or no activity during last year due to the pandemic.	
16	<b>AOB</b> – no items were submitted.	
17	<b>Vicar's report</b> – Fr Michael referred to his written report that had been circulated prior to the meeting and wished to emphasise his thanks to all who had contributed to the work of our Church during the last year that had remained challenging due to the continuing effects of the pandemic. In particular, he wished to thank ME and TS as our churchwardens and the work undertaken by Emma and the choir. (ME wished to include Jo Hall who had organised the strict cleaning routines that were required to enable the church to be used as often as possible during the pandemic)	
	Fr. Michael closed the meeting with prayer at 12.10pm.	

## **Churchwarden's Report for 2022**

Thom Simons resigned as churchwarden at the APCM in May 2022. Since then, I have had to manage on my own due to lack of volunteers. Fola Olukoya kindly helped with quotes etc for the Oak tree at Ramsden Crays.

2022 has been yet another difficult year, storm Eunice in February, took down the lightning conductor and the rooster weathervane yet another insurance claim on top of the lightning strike in late 2021.

We eventually got the organ back in June but we are still waiting for a new processor so it can be temperamental to start.

While getting the quote for the weathervane, it was found the spire was suffering from wear and tear and all the shingles need replacing at an estimated cost of £45,000.

Have had to apply for a faculty to do the repairs to the weathervane and replacing the shingles.

We had 4 trees removed from the churchyard to help rectify the damage to the NE corner of the church. We obtained the faculty in 2021.

The veteran Oak Tree at Ramsden Crays Churchyard, has caused us more problems and expense. We have had an ecology survey done and we received the report just before Christmas. It is now in the hands of our insurer's lawyer to decide the way forward.

In February a young lady (Hannah Pitt) approached us to see if she could do a litter pick in the churchyard for her Duke of Edinburgh award. Having considered it we didn't think it suitable but suggested she built/established a memorial garden for all the children's graves we cannot find as they do not have headstones. She could create a project with start middle and end photographs for her teachers. The garden can be found south of the church by the side fence. From the comments we have received it has been much appreciated by mourners as somewhere they can focus on long lost family.

In spring we purchased 3 new benches for Great Burstead churchyard. They were paid for by donations from the congregation in memory of their loved ones. The comments we have received indicate that they are well used.

We purchased a free-standing hymn board from Patrick Lockhart's legacy, as we thought this would be an appropriate memory of him.

We have also purchased some equipment and borrowed other more expensive units so that we can record some services on YouTube. We tried it successfully at one of the Christingle services. Comments imply it was well received.

Thanks to all who have helped to keep the church going.

**Mary Edwards 31/12/22**

## **BASILDON DEANERY REPORT for 2022**

Meetings are chaired by either the Area Dean - Revd. Jane Richards, or the Lay Chair - Christine Coe. Other officers of note are the Secretary - Marion Marshall; and the Treasurer - our own Mary Edwards. One of the Assistant Area Deans is Fr. Michael. Elected representatives from our parish were Nigel Blore and Peter Furness. (Mary Edwards also attends as an ex-officio member due to her being elected to Diocesan Synod)

Apart from the normal business at each meeting which regularly involves a financial commentary on contributions to the Parish Share and the exchanging of news and experiences from all the parishes, each meeting usually has at least one main theme which is usually supported by an invited speaker.

The meeting on 16<sup>th</sup> February was held at St Martin's Basildon included an address by Nikki Schuster, a qualified psychotherapist and who is the CEO for Bridge Counselling, an organisation operating mainly in West and Central Essex and which sees about 400 clients per week from a range of occupations and industries. They have a contract with our Diocese and provide counselling for clergy and others and seek to provide time and a means by which interviewees may explore, repair, forgive, and heal in a non-judgemental setting.

The meeting on 19<sup>th</sup> May was superseded by the licensing of Jonathan Evens as Rector for the Wickford Team Ministry at their church at St. Andrew's. (Jonathan has now become our Area Dean as from 12<sup>th</sup> March 2023, replacing Jane Richards who has moved to a new post in the Barking area)

At Emmanuel, Billericay, on 20<sup>th</sup> September, Mike Power - Archdeacon for Southend - attended for a discussion on a revised formula to be applied to parish contributions to Parish Share in 2023. It generally means that the four

parishes in the more wealthy areas of the Deanery will pay an increased share, whilst the five parishes (including Great Burstead) in the less wealthy areas will see a reduction.

The final meeting of 2022 was held on 16<sup>th</sup> November at St. Andrew's at Basildon, at which our own Fr. Michael spoke of his additional role as a Spiritual Director (SD). It soon became clear that there was little general awareness of this role which is designed to enable any person who so asks, to receive advice and direction on spiritual matters on a one-to-one basis. All SDs have training (a two-year course) and once an enquirer has been successfully matched with a SD, a course (for which a fee is paid) usually lasts for 2 years.

**On Wednesday 7<sup>th</sup> June 2023** there will be a meeting at St. Gabriel's, Pitsea, at which Bishop Guli will be present and available to answer questions. This will be an 'open' meeting to which all Church members are invited.

Peter Furness – An elected Parish Representative

### **Annual Report of the Great Burstead with Ramsden Crays PCC for the year ending 31<sup>st</sup> December 2022**

The PCC has the responsibility of co-operating with the incumbent Priest-in-Charge, Fr. Michael Hall, in providing for this parish the whole mission of the Church – pastoral, evangelistic, social and ecumenical. We have been grateful for all that Fr. Michael has achieved for us and we have also valued the assistance of Fr. Peter Clark, a retired priest who also continues to lead a Church within our Deanery for people with hearing difficulties. Peter Knatt remains authorised to exercise a local preaching ministry in our parish, but ill-health has meant a recent pause in his ministry, but we hope that it may resume when his health improves.

The PCC also has maintenance responsibilities for the church and church hall at Great Burstead, as well as the burial ground at Ramsden Crays where interments continue. However, the churchyard at Great Burstead is operated on a 'closed' basis and its upkeep and maintenance is ultimately the responsibility of the local council, although we continue to rely upon a small team of volunteers to help attend to immediate needs and in keeping the area surrounding the church neat and tidy.

2022 started as 2021 ended with us all wearing masks due to the Omicron variant of the Covid19 virus pandemic that first brought the UK to an almost standstill – including the closure of churches – back in March 2020. The Omicron strain was unknown and untested, but it gradually became clear that the previously administered mass vaccination programmes were generally good enough to prevent severe illness resulting from this variant. With further booster vaccinations made available, confidence returned with most people voluntarily dispensing with masks although a minority – those mainly with existing underlying health issues – decided to continue wearing them, with some choosing to do so throughout 2022. We were able to provide a full programme of services throughout the year, although

communion in one kind was retained for the first half before the cup was re-introduced thereafter. However, many remained very cautious of this development and in respecting individual views, we were able to administer communion in a variety of formats to satisfy individual preference. The sharing of 'The Peace' remained at a distance. Attendance at our services had expected to gradually recover as the initial effects of the pandemic became more distant, but statistics indicate a reduction of about 30% during 2022 compared with 2021. During the early part of the year, meetings were either abandoned or held virtually with the zoom technology, but latterly a full programme of meetings resumed and which were held in person.

In July we were able to hold our first Annual Church Fete for 3 years and although needing to be on a much reduced scale, it nevertheless came close to obtaining the same financial surplus that was achieved in 2019. This provided a welcome replenishment to our depleted funds and enabled us to continue to pay our Parish Share in full. We remain very grateful to our Treasurer, Mary Edwards, for her expertise, care and control over all aspects of our finances. Our thanks are also due to all who have continued to give regularly and have increased their contributions through our Planned Giving Schemes.

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We are particularly grateful to those members who have managed to make one-off donations to alleviate some of our financial hardship caused by the pandemic, but above all we again thank Martyn and Kathy Heald for their 'garden stall' (open all hours and all weathers!) and which provided over £2,350 for Church funds during this year! Our thanks also extend to the hard work of their small but dedicated team of willing helpers.

### **The PCC**

Members of the PCC are either ex-officio, elected by the APCM, or co-opted, in accordance with the Church Representation Rules. The PCC usually meets 6 times a year and a list of its members for this year appears below:-

#### **Ex-officio Members**

Rev. Michael Hall	Priest in Charge and Chair of PCC.
Mary Edwards	Churchwarden, Vice-chair of PCC, Treasurer and member of Dioc. Synod.
Thom Simons	Churchwarden - until 28.06.22.
Nigel Blore	Member of Deanery Synod
Peter Furness	PCC Secretary and member of Deanery Synod.

#### **Elected Members**

Margaret Flack	
Carole Heywood	(from 15.05.22)
Derek Oakley	(up to 15.05.22)
Fola Olukoya	(Electoral Roll Officer as from 15.05.22)
Kelly Shearer	
Carol Simons	(up to 15.05.22)
John Simons	
Tamsyn Taft	(up to 15.05.22)

#### **Co-opted member**

John Ward	(up to 15.05.22)
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### **Committees**

The PCC is supported by a number of sub-committees, which meet as

required between full meetings of the PCC.

**Standing Committee**

This is the only committee required by law. It has power to transact business on behalf of the PCC and is subject to any specific directions given by the council. It is composed of the Incumbent, Churchwardens, Treasurer, Secretary and appointed members from the PCC, but with a maximum of 7 in all.

**Church Hall Committee**

Attends to all matters relating to the Hall including lettings, maintenance and repairs and financial records.

**Communications Committee**

Reviews all Church communications – verbally, in print and on social media platforms.

**Social Committee**

Plans, organises and advertises Church social occasions.

**Church Fete Committee**

Plans and organises this traditional and annual extravaganza held in the grounds of the church and liaises with exhibitors, entertainers and stall holders.

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**Churchyard Maintenance Team**

This is a small team working all year to maintain the beauty of our church grounds and Glebe Field. More regular volunteers would be welcome as well as the many additional helpers required to clear leaves during late Autumn and early Winter.

**Finance Group**

Usually meets in November annually, chaired by the Treasurer and recommends the amounts of fees and honoraria to be paid by the PCC for the following year. Also recommends to the PCC donations to be made direct from Church funds to Missions and Charities for the current year. This group includes the Vicar, Churchwardens and appointed members from the PCC.

The work of this Church in making Christ known to all who visit and to all in the communities within our parish, is a huge but rewarding task. Besides the spiritual dimension, there is always much else that needs to be achieved, some of which can be gleaned from the above quoted responsibilities of the PCC and its supporting committees, but also from the reports of the organisations and various groups that support our worship and outreach. It is essentially a shared responsibility of everyone working together in partnership and new volunteers are always welcome, either through the sharing of new ideas and experiences on a committee, or by fulfilling a task – big or small – that will enable our work to continue. All offers of help will always be appreciated and gratefully received.

Peter Furness  
PCC Secretary.  
January 2023.



## **Garden Stall 2022**

In February 2022 the weather was kind enough to enable us to set up the Garden Stall again outside our house. At first it was marmalades and a few spring plants soon to be enhanced by golf balls donated by a neighbour who collected them from the rough in his daily walks across Burstead golf course (he washed and bleached them all for us!). Donations were modest at first but passers-by became more frequent as plants became more varied and plentiful, and donations of bedding plants, perennials, garden tools, terracotta and ceramic pots, house plants, and, later in the season, excess fruit and vegetables contributed to the grand total of £2,351.69 for church funds. Marmalade was very popular again and we are indebted to Mark and Mary Lazarus and Brenda Munns for their hard work in making it. Our thanks go to all who contributed in both cash and kind.

Martyn and Kathy Heald

## **Annual report on the Church Fete 2022**

The church fete was held on Saturday 1 July, 11am to 4pm, following a break of two years due to the Covid epidemic and restrictions on daily life. The fete had previously been held in June which can be a busy month for events. It was decided that a July date, before the end of the school term, would be preferable.

The fete was an opportunity for the local community to return to a sense of normality and it was a fundraising event for the church. Over the past 2 years the church had received limited donations and repair work was needed on the building. The fete made £3110, only £394 less than the total for 2019.

Volunteers were essential to the running of the fete and it was recognised by the fete committee that more help was needed to get the layout and stalls set up. Billericay Army Cadets was approached for their support with this task and also to manage the car park. Everyone was very impressed with their support and management of the set up as well their polite and professional attitude. Thanks were later given to the Commander and in February 2023 a private donation of £125 from volunteers was made to the unit.

The fete committee agreed to keep expenditure to a minimum. This included inviting performers who would give their time free of charge. Some performers were unable to attend as they were catching up on examinations and other commitments, stopped during the pandemic.

The fete was planned along similar lines to previous years although on a smaller scale. We were unsure how many volunteers we would have and also the number of visitors. In the week leading up to the fete, some volunteers had to withdraw due to illness and this meant that the BBQ could not be offered and no alternative food stall organised at short notice. Volunteer roles on other stalls were able to be covered. There was more activity in the church this year as it was ideal to place the refreshments and cakes inside and a short organ recital from Emma

Griffin Olukoya, Director of Music.

Local businesses generously supported the Grand Draw and offered prizes. Tickets were sold on the day using raffle tickets. Previously, a printed ticket was available weeks beforehand however this was an additional cost. A number of new volunteers offered their time. Other groups attending were the South Green Village Councillors, Billericay Community Archive, Woodcarvers and vintage car owners. Thanks are given to everyone involved on the day or in the planning stage, Jane Markscheffel for liaising with local businesses for prizes for the Grand Draw, Gillian Maxwell for organising the performers, Colin Heywood, Jim Mills, Peter Furness and Derek Oakley for electrical, set up, arena and ground maintenance. Everyone involved was vital to the success of the day.

For 2023, the date is set for Saturday 8 July. Volunteers are essential to enable planning and requests for more people will be made. Discussion with local military cadets has started. More local interest groups will be invited and ideally more stalls for children. With the cost of living impacting families, pricing will be decided at the fete meeting.

**Alison Ingleby – Chair of the Fete Committee 2022**

8 March 2023

## **Prayer Circle**

With various members of the Prayer Circle leaving, this group ended. Prayer, however, remains a critical part of our church, and the Prayer Circle may revive in the future.

**Fr. Michael**

## **Communications Committee**

Last year, the biggest challenge for us as a committee was finding someone willing and able to look after the vital ministry of communicating what our church was doing via social media. Fortunately, in Anna Spalding, we have found someone currently doing a brilliant job for us in this ministry. From now on, this committee will meet periodically to overview the communications around our church, recognising that members of our church and the outside community must know what we are doing and what we are about.

**Fr. Michael**

## **Church Hall Report 2022**

Life goes on at the hall.

The young ones hire it twice a day for pre and post school activities during term time. The council hire it for the local elections in May.

Our thanks to John and Thom Simons for keeping this important asset well maintained and for the groundsmen who keep the grass cut.

The PCC have agreed that the fencing around the hall can be replaced.

MJ Edwards

January 2023

## **Church Cleaning Report**

The pattern of weekly cleaning, either on Friday or Saturday, has continued throughout 2022. There are currently 10 people on the rota who work in pairs and another pair is due to start in 2023. I would like to thank everyone who has helped with the church cleaning during the year, as many hands make light work!

**Jo Hall**

**Church Cleaning Coordinator**

## **Great Burstead Mothers' Union**

### **(MU) 2022**

MU is a global Christian organisation that has supported marriage and families worldwide for 145 years. Started by Mary Sumner in her local parish, it has grown to an international charity with over 4 million members in 84 countries. Membership is open to anyone, male or female, single, married or divorced who has been baptised. The subscription is £30 for a year for members but we welcome all of our congregation to come to meetings. Our branch meets on the first Thursday of the month in church at 2.15pm and we go out to lunch on the third Thursday.

We began the year with a social house meeting. In February one of our members, Brenda, together with her friend, Shirley, spoke about their work in the Prison Service. Our March meeting was taken by Pauline Randall from Billericay MU. We had a discussion about Transformation Now, our Theme for the Year. In Lent we collect for Make a Mother's Day and sent £250 to the appeal. It was our AGM in April chaired by Father Michael and attended by Merrill Knight, our Diocesan Vice President. In May we were entertained by Doreen Potter with songs, stories and piano pieces. We had a picnic in the church grounds in June to celebrate the Queen's Platinum Jubilee. In July Michael and Sue Ginn talked about Aquaboxes, sent out to disaster areas by Rotary Clubs, and they demonstrated how they worked.

We had an extra meeting in August, a very hot day, in the church hall, attended by Billericay and Wickford MUs to raise money for the Summer of Hope MU appeal to support women in leadership. We sent £250. Our Harvest Service in September was taken by Father Michael and we collected items for the Billericay Food Bank. We had an excellent Ukelele Concert by

Rumatica Band in October, well attended by our Deanery MU members. We collected £350 for English for Women, a project in Chelmsford to help immigrant women speak English. In November Rev. Margaret Fowler from Christchurch Billericay spoke about the sponsorship which their church gives to Ciamanda and Ena primary school children in Kenya to allow them to attend Secondary School as this is not free in Kenya. Several children have gone on to University. We ended the year with Carols and Readings and sent £160 to The Childrens Society.

Three of our members moved away in 2022 so we now have 15 members and would like a few more. I would like to thank our members for their generous support of all our projects.

**Margaret Flack**

## **Social Committee Report**

Having not met for some time due to the restrictions imposed by the Covid pandemic, the Social Committee held a meeting on 18th October 2022 to generate some ideas for events. A Christmas lunch was held at the Retreat House, Pleshey on Sunday 11th December.

Ideas put forward for 2023 include a Tea Dance; Coach Trip Day Out; Afternoon Tea in the Vicarage Garden; Coronation Bring and Share Lunch; Summer BBQ and a Harvest Supper.

If anyone would like to join the Social Committee or would like to put forward a suggestion for an event, please let me know.

**Jo Hall**

## **Sacristan**

We were please to resume serving at Services during 2022 but have a reduced number of servers at present so only have two at the 10.00 Service. Thank you to Andrew and Anne who serve at the 8.00 Service and prepare for 10.00 and to Peter who covers for them.

Thank you to Jim, Jo and Peter who serve me on a rota at 10.00. We would welcome more people to be trained as servers. Thank you to Mary for ordering supplies and helping to prepare for Services and change the altar frontals.

**Margaret Flack**

## **Licenced Lay Assistants at Communion**

The following members of the team were available or able to assist at our communion services in 2022 and we were very grateful for them during the year.

Margaret Flack  
Peter Furness  
Jo Hall

Andrew Lingard-Kay  
Anne Rudkins  
Joy Woods

Special mention is again due to Anne who has continued to give admirable support in covering for Andrew at our 8.00am services. We are also grateful to Margaret, our Sacristan, for always being willing and able, even at short notice, to assist at any communion service and more recently giving regular weekly assistance at our 10.00am services.

We are now short of regular available helpers at both of our communion services and additional volunteers would be most appreciated. If you feel that you may like to assist us in this way please see Fr. Michael.

***Peter Furness Feb.2023.***

## **Grounds Maintenance Team 2022**

During 2022, the Grounds Maintenance Team (Paul Butterworth and I) were joined by Roy Rudland (and, occasionally by a young member of Paul's family) and later by Colleen Spooner, (who had regularly walked to, and around, the Churchyard for exercise and kindly offered to help). Between us, we have worked hard to keep the Churchyard and Church Hall well tended, and to cope with the challenges of cutting the grass in the Glebe Field. (I should mention that our Team does not deal with the Crays Hill Open Cemetery, the maintenance of which is also within the remit of the PCC).

Special mention should also be given to the work of Hannah Pitt, who, as part of her Duke of Edinburgh Award project, has created and tended a small area on the southern side of the Churchyard, as a memorial to the graves of children buried there without a headstone or marking.

With mild Winters, the grass keeps growing but is impossible to easily cut over Winter. Come Spring, the Glebe Field desperately needs a first cut, but, despite our best efforts in 2021 we were not able to deal with it. In 2022, the Churchwarden managed to organise a professional cut but, unfortunately, the cut was not as successful as we had hoped and the cut grass was not removed. We were therefore unable to continue the cutting as the machinery continually clogged up, despite trying all sorts of height settings. (The garden machinery that we have is just not built to cope with this type of heavy work). It took a very dry Summer and a lot of effort and man-hours (using the strimmer, rakes, the petrol mower and the ride on mower) to collect and remove the old grass and then cut the grass to an acceptable and usable height. But even then, we have only been able to work on the front half of the Field – the area which is used for parking during the Fete and for big events. It took all Summer to get to where we are and we

have been trying to keep this section under control ever since. The rear section of the Glebe Field remains uncut, but we are hoping that it will produce a good display of wildflowers in 2023.

The Church Hall grass is regularly cut and swept, to try to ensure that this area is suitable for use by Hall users.

The disposal of grass from the Churchyard is now mostly to the rear of the Church Shed. Unfortunately, the storms in 2021 and in the early part of 2022 left a considerable amount of debris and fallen branches throughout the Churchyard. Some of the clearance work was undertaken by Basildon Council, but some was undertaken by members of the Church and the debris was removed to the rear of the Church Shed or to the concrete Bunker on the southern area of the closed Cemetery that we also use. Eventually, this will need to be cut and taken away as it is limiting the space that we have to dump cut grass.

The removal of 4 trees from the Churchyard (some of which were causing subsidence to the NE Buttress of the Church) was finally undertaken, but we have yet to see any improvement in the Buttress – indeed, the very dry Summer may have contributed to the damage. One of the trees that was felled (a False Acacia) still has a stump that will need to be treated. It is still producing a large number of new saplings appearing over a large part of the surrounding area. These are mostly being pulled up by hand.

.....continued.....

The two Mayflower Memorial apple trees planted in the southern section of the Churchyard are still surviving (despite an attack on one of them, possibly by badgers looking for worms) and they are regularly inspected by the Billericay Tree Wardens and by the Grounds Maintenance Team. (During the hot Summer months, the Tree Wardens and members of the Team helped with their watering). There is also now a Memorial Plaque in place in respect of them.

Usually, the Autumn fall of leaves is over by mid December, but, again, mild Winters are delaying the fall and we will still be picking up leaves well into 2023. Picking up leaves is time consuming. Any help from the congregation in this respect next Autumn would be greatly appreciated. (Collected leaves, put into black plastic bags and stored for a year make excellent leaf mould for the garden!)

**Derek Oakley      Grounds Maintenance Team**

## **Churches Together in Billericay (CTB)**

CTB Services were not held in 2022 except for the Civic Service in the Chantry Hall. It is hoped to resume Services in June and October in 2023. There have been regular prayer evenings for Love Billericay and there was an outreach event for Love Essex held at Sun Corner in July. The Soap Box Derby run by the Rotary Club was supported by CTB with a marquee for children's activities and a prayer space.

At the CTB AGM we received reports on the work of the activities affiliated to or financially supported by CTB. The Food Bank based in the High Street is well supported by individual donors and businesses and thanks were expressed to them

and the volunteers who prepare the food bags and deliver to over one hundred households. The Street Pastors work from the hub in the High Street on Friday evenings and a prayer group prays for them twice a week. The Community Market was held monthly in St. Mary's in the High Street and a team of MU members from several churches serve refreshments. At the Rotary Christmas Market in the High Street, volunteers from different churches served 600 drinks and mince pies and biscuits. Donations amounted to £557 for St. Luke's Hospice. Candles were lit with prayer requests and carols were sung. Emmanuel church hosted a very successful Christmas Day lunch with the help of many volunteers. It cost £900 but so many donations were received that there is money set aside to pay for a lunch this year. Forging Men has been active for eight years and meets monthly with a speaker or an activity. The aim is to engage more men with church by Christian men inviting their non-church going friends. They held a very successful carol singing in the pubs and railway station.

Schools Ministry in Billericay (SMB) There are four part time staff members, each responsible for a specific area of ministry and they are assisted by volunteers and the School Pastors. They serve 16 schools and deliver assemblies, lunch clubs, lessons and mentoring, plus transition sessions for Year 6 pupils preparing them for Secondary School. SMB celebrates 30 years in 2023. The highlights of 2022 have been a return to full participation in school life: the newest member, Sally, has trained to present Old Testament walk-through- the-Bible sessions to Year 5 and 6 Juniors; the new "Live Club" at Billericay School was launched and is growing and thriving.

## **Margaret Flack and Mary Lazarus**

### **Readers and Intercessors**

#### **Readers**

Listed below are those who were available and able to read scriptural passages for our Sunday services during 2022

<b>8.00am</b>	<b>10.00am</b>	<b>6.30pm</b>
Kathy Heald	Dorothy Barber	Dorothy Barber
Martyn Heald	Caroline Blore	Graham Bruce
Colin Heywood	Nigel Blore	Margaret Flack
Anne Rudkins	Graham Bruce	Mary Latham
	Margaret Flack	Jeanne Wiggins
	Jo Hall	
	Carole Heywood	
	Colin Heywood	
	Micki Lake	
	Mary Latham	
	Norman Maxwell	
	Jim Mills	
	Mothers' Union Members	
	Jeanne Wiggins	

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### **Intercessors**

Listed below are those who volunteered in leading prayers for our 10.00am services during 2022.

Margaret Flack and Mothers' Union members.

Carole Heywood

Peter Knatt

I wish to thank all those who have continued their commitment to read and/or to lead in prayer for our corporate worship, including the members of the Mothers' Union on the first Sunday monthly. We could do with many more volunteers in order to provide for a richer variety in the composition and delivery of prayer. If anyone would like to read or to lead in prayer, he or she will be warmly welcomed and advice and guidance will always be readily available if needed. Anyone wishing to help in this way should speak with either Fr. Michael or me.

### ***Peter Furness Feb 2023***

**Micki Lake** - Micki's very recent death has come as a great sadness to us all. She was one of our best and most regular readers at our 10.00am service and we will all miss her contributions as part of our team and Church family.

## **Vicar's Report**

I recall from a film about Churchill that when questioned about what year he would like to return to, he said it would be 1940 when we were alone.

Looking back to 2022, we may feel, as a Church, the same.

We had quite a few struggles as a Church that we needed to sort out for ourselves. Included within them was the damage caused to our building and organ by the lightning strike, the damage caused to our facility by the storm and the dispute at Crays Hill about the oak tree that the present owner of the property is convinced has been damaging his property. We have been left to get on with things for ourselves in all these matters and more. But impressively, with love and hard work, we got on with what needed to be done and made progress.

There were some highlights of 2022. I think of the pastoral services such as Weddings and Baptisms where I officiated. I remember the success of the Church Fete and all involved in organising and running that. I rejoice that new members have joined us, including Dean, who became our Parish Safeguarding Officer. But most of all, I take heart from the fact that our Church met regularly for worship, did our best to look after one another, and strove to make our Church as good as possible.



In 2022 my workload increased. Instead of just maybe preaching one or two sermons a week, this increased to about three or four times most weeks. Also, in the absence of two churchwardens, I have seen my diary filled with many new things to do. Like in previous years, I did my best to keep in contact with the local schools. I made sure that those requiring home communions received them, and I also made sure that the administrative side of our Church ran smoothly.

Outside of my immediate Church duties, I also got on with other roles, such as being a Spiritual Director, a member of the Diocesan Synod, the Assistant Area Dean and others. Last year was a busy year for me, but it was also a busy year for others, and I must express how grateful I and everyone should be to Mary, our Churchwarden. She has worked tirelessly for the good of our Church, and I think I can say, hand on heart, that our Church would not be the same without her and her ministry.

Also, I am very thankful for others who have helped our church in other matters. The cleaning, creation of rotas, maintenance of things, the coffee and teas at the end of service, the arrangement of church furnishings and flowers and much more do not come about by magic but at the hands of people who work hard for our Church. I am thankful for Thom, who managed and maintained our Church Hall. I appreciate Fola, who looked after the weekly pew sheets, worked with me to live stream some Christmas worship and agreed to monitor the situation regarding the tree at Crays Hill. I am also very grateful for our most talented organist Emma and our fantastic choir, who help enhance our weekly worship. I'm sure many other people do much, including Fr Peter, who helped lead worship last year, that I have not yet mentioned. But I am grateful to everyone who had a hand in helping out our Church last year.

As a Church, I'm sure that in the future, there will be more tests and adventures for our Church. Still, like last year, I believe that if we can continue to pray, read our bibles regularly and try to keep upbeat, there is no challenge alone or with others that we cannot square up to or overcome.

It was a privilege to be your priest last year.

Thank you for all your love and your support.

**Fr Michael**

**The Parish Church  
of  
St. Mary Magdalene  
Great Burstead with Ramsden Crays**



Registered Charity :- 1132012

## **Reports for 2022**

Incumbent: Father Michael Hall

The vicarage  
Church Street  
Great Burstead  
Billericay  
Essex  
CM11 2TR

Bank: Barclays Bank

Independent Examiner

Ian Rudkins  
14 Upland Road  
Billericay  
Essex  
CM12 0JP

# **St MARY MAGDALENE Gt BURSTEAD with Ramsden Crays P.C.C. ACCOUNTS**

**For the year ending 31 December 2022**

## **Independent examiner's report to the PCC of St Mary Magdalene Gt Burstead with Ramsden Crays P.C.C**

I report on the accounts of the PCC for the year ended 31 December 2022, which are set out on pages 1 to 5.

### **Respective responsibilities of trustees and examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is need.

It is my responsibility to:

Examine the accounts under Section 145 of the 2011 Act;  
Follow procedures laid down in general directions given by the Charity Commissioners in Section 145 (5)(b) of the 2011 Act; and  
State whether particular matters have come to my attention

### **Basis of independent examiners' report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking of explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and, consequently, I do not express an opinion on the accounts

### **Independent examiner's statement**

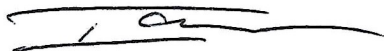
In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:

To keep accounting records in accordance with S130 of the 2011 Act; or

To prepare accounts which accord with the accounting records have not been met; or

- 2 to which, in my opinion, attention should be drawn to order to enable a proper understanding of the accounts to be reached.



Ian Rudkins FCA  
14 Upland Road  
Billericay  
Essex

Date 7 November 2023

**St MARY MAGDALENE Gt BURSTEAD P.C.C.**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**For the year ending 31 December 2022**

<b>INCOMING RESOURCES</b>	<b>Note</b>	<b>Unrestricted Fund £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Endowment Funds £</b>	<b>Total 2022 £</b>	<b>Total 2021 £</b>
Incoming resources from donors	2a	49,463	-	845	-	<b>50,308</b>	51,984
Other voluntary incoming resources	2b	980	-	-	-	<b>980</b>	350
Incoming resources from operating activities:							
- to further the Council's objects	2c	6,662	-	11,619	-	<b>18,281</b>	18,750
- to generate funds	2d	3,464	3,243	37,038	-	<b>43,745</b>	17,285
Income from investment	2e	425	-	21,156	673	<b>22,254</b>	19,145
<b>TOTAL INCOMING RESOURCES</b>		<b>60,994</b>	<b>3,243</b>	<b>70,658</b>	<b>673</b>	<b>135,568</b>	107,514
<b>RESOURCES EXPENDED</b>							
Costs of generating funds	3c	-	147	-	-	<b>147</b>	-
Grants	3a	-	-	-	-	-	960
Activities directly relating to the work of the church	3b	80,435	-	47,679	-	<b>128,114</b>	110,862
<b>TOTAL RESOURCES EXPENDED</b>		<b>80,435</b>	<b>147</b>	<b>47,679</b>	<b>-</b>	<b>128,261</b>	111,822
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		<b>(19,441)</b>	<b>3,096</b>	<b>22,979</b>	<b>673</b>	<b>7,307</b>	(4,308)
Gains and losses on investments	5	-	-	(45,737)	(3,020)	<b>(48,757)</b>	67,704
Transfers between Funds		15,447	(3,096)	(15,431)	(374)	-	-
Net Movement in funds		(3,994)	0	(38,189)	(2,721)	<b>(41,450)</b>	63,396
Balances brought forward At 1 January 2022		18,021	99,852	535,124	22,090	<b>675,087</b>	675,087
<b>Balances carried forward</b>							
<b>At 31 December 2022</b>		<b>14,027</b>	<b>99,852</b>	<b>496,935</b>	<b>19,369</b>	<b>633,637</b>	738,483

The notes on the following pages form part of these accounts

**St MARY MAGDALENE Gt BURSTEAD P.C.C.**  
**Balance Sheet as at 31st December 2022**

	Notes	2022		2021	
		£	£	£	£
<b>FIXED ASSETS</b>					
Fixed assets	4	3,849		2,363	
Investments	5	560,594		554,435	
			<b>564,443</b>		<b>556,798</b>
<b>CURRENT ASSETS</b>					
Debtors - income tax recoverable		16,000		8,000	
Debtors - insurance claim		0		11,748	
Deposit accounts		98,523		145,197	
Current accounts		18,219		17,966	
Cash in hand		-		-	
			<b>132,742</b>		<b>182,911</b>
<b>CURRENT LIABILITIES</b>					
Creditors - accruals			0		(1,226)
<b>NET CURRENT ASSETS</b>			<b>132,742</b>		<b>181,685</b>
<b>NET ASSETS</b>			<b>697,185</b>		<b>738,483</b>
<b>RESERVES</b>					
General Fund - unrestricted			<b>10,743</b>		<b>14,737</b>
Children's Fund - designated		1,206		1,206	
Festival at Burstead - designated		-		-	
Flower Fund - designated		2,575		2,575	
Mission Activities - Messy Church - designated		1,604		1,604	
			<b>5,385</b>		<b>5,385</b>
Insurance Claim - restricted		0		(250)	
Hall Fund - restricted		96,722		86,949	
Spire Fund - restricted		650		0	
Benches Fund - restricted		0		1,975	
Church Furnishings Fund - restricted		22,237		24,168	
Capital Fund - restricted		393,490		434,572	
James Heman Legacy		94,123		94,313	
Churchyard Fund - restricted		793		740	
Church Music Fund - restricted		565		565	
Organ Fund - restricted		4,202		4,682	
New Church Hall Fund - restricted		109		108	
Church Building Trust Fund - restricted		45,342		44,989	
			<b>658,233</b>		<b>692,811</b>
Tithe Chancel - endowment		10,246		9,613	
Henry Ward - endowment		12,583		12,477	
			<b>22,829</b>		<b>25,550</b>
<b>TOTAL RESERVES</b>			<b>697,190</b>		<b>738,483</b>

Approved by the Parochial Church Council on XX XXXX 2023 and signed on its behalf by  
The Revd. Father Michael Hall (chairman)

*M.A. Hall* 8.11.23

The notes on the following pages form part of these accounts



# **St MARY MAGDALENE Gt BURSTEAD P.C.C.**

## **NOTES TO THE FINANCIAL STATEMENTS**

**For the year ending 31 December 2022**

### **1 ACCOUNTING POLICIES**

#### **a) Basis of accounting**

The financial statements have been prepared in accordance with the Church Accounting Regulations as amended by the Church Accounting (Amendment) Regulations 2006 together with applicable accounting standards and the Statement of Recommended Practice: Accounting for charities.

#### **b) Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body of those that are informal gatherings of church

#### **c) Incoming resources**

Collections are recognised when received by or on behalf of the PCC

Planned giving receivable under gift aid is recognised only when received

Income tax recoverable on gift aid donations is recognised when the income is recognised

#### **d) Fixed assets**

Consecrated and beneficed property of any kind is excluded from the accounts by s.96(2) of the Charities Act 1993.

For other fixed assets acquired prior to 1st January 1990 there is insufficient cost information available and therefore such assets are not valued in the accounts.

Other fixed assets acquired after 1 January 1990 have been capitalised and depreciated in the accounts on a straight line basis over their currently anticipated economic life of between five and ten years.

#### **e) Investments**

Investments are carried at their market value at 31 December.

**St MARY MAGDALENE Gt BURSTEAD P.C.C.**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the year ending 31 December 2022**

<b>2 INCOME RESOURCES</b>	<b>Unrestricted Fund £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Endowment Funds £</b>	<b>Total 2022 £</b>	<b>Total 2021 £</b>
<b>2a Incoming resources from donors</b>						
Planned Giving	31,952	-	-	-	<b>31,952</b>	35,441
Income tax recoverable	9,943	-	-	-	<b>9,943</b>	8,339
Other Gifts & Donations	7,568	-	845	-	<b>8,413</b>	8,204
	<b>49,463</b>	-	<b>845</b>	-	<b>50,308</b>	51,984
<b>2b Other voluntary incoming resources</b>						
Contribution towards Mission	980	-	-	-	<b>980</b>	-
Legacies	-	-	-	-	-	350
Grants	-	-	-	-	-	-
	<b>980</b>	-	-	-	<b>980</b>	350
<b>2c Income from operating activities to further PCC objectives</b>						
Hall Rents Received	-	-	11,619	-	<b>11,619</b>	12,276
Parochial Fees	6,662	-	-	-	<b>6,662</b>	6,474
	<b>6,662</b>	-	<b>11,619</b>	-	<b>18,281</b>	18,750
<b>2d Income from operating activities to generate funds</b>						
Fund Raising	3,460	3,243	-	-	<b>6,703</b>	54
Other Receipts	4	-	37,038	-	<b>37,042</b>	17,231
	<b>3,464</b>	<b>3,243</b>	<b>37,038</b>	-	<b>43,745</b>	17,285
<b>2e Income from investment</b>						
Dividends & interest	425	-	21,156	673	<b>22,254</b>	19,145
<b>Total Incoming Resources</b>	<b>60,994</b>	<b>3,243</b>	<b>70,658</b>	<b>673</b>	<b>135,568</b>	107,514
<b>3 RESOURCES EXPENDED</b>						
<b>3a Grants</b>						
Parish Giving	-	-	-	-	-	960
<b>3b Activities directly relating to the work of the church</b>						
Diocesan Family Purse	65,373	-	-	-	<b>65,373</b>	62,902
Ministry Expenses	2,222	-	-	-	<b>2,222</b>	1,237
Vicarage Decoration	-	-	-	-	-	-
Church Expenses	12,715	-	41,940	-	<b>54,655</b>	25,408
Church Hall Costs	-	-	5,739	-	<b>5,739</b>	21,315
Outreach and Mission	-	-	-	-	-	-
Deanery Synod	-	-	-	-	-	-
Churches together in Billericay	125	-	-	-	<b>125</b>	-
	<b>80,435</b>	-	<b>47,679</b>	-	<b>128,114</b>	110,862
<b>3c Costs of generating funds</b>						
Fundraising costs	-	147	-	-	<b>147</b>	-
<b>Total Resources expended</b>	<b>80,435</b>	<b>147</b>	<b>47,679</b>	-	<b>128,261</b>	111,822

**St MARY MAGDALENE Gt BURSTEAD P.C.C.**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the year ending 31 December 2022**

**4 FIXED ASSETS**

	Church Equipment £	Hall Equipment £	Total £
<b>COST</b>			
At 1 January 2022	36,222	5,518	<b>41,740</b>
Additions	3,981	-	<b>3,981</b>
Disposals	-	-	-
At 31 December 2022	<b>40,203</b>	<b>5,518</b>	<b>45,721</b>
<b>DEPRECIATION</b>			
At 1 January 2022	34,277	5,100	<b>39,377</b>
Charge for year	2,250	245	<b>2,495</b>
Disposals	-	-	-
At 31 December 2022	<b>36,527</b>	<b>5,345</b>	<b>41,872</b>
<b>NET BOOK VALUE</b>			
At 31 December 2022	<b>3,676</b>	<b>173</b>	<b>3,849</b>
At 31 December 2021	<b>1,945</b>	<b>418</b>	<b>2,363</b>

**5 INVESTMENTS**

	Total £
<b>VALUATION</b>	
At 1 January 2022	554,435
Purchases at cost	54,764
Disposals	-
Annual revaluation	(48,605)
At 31 December 2022	<b>560,594</b>
Investments comprise -	
CBF Investment Fund - Tithe Chancel Fund	10,246
CBF Investment Fund - Henry War Fund	12,583
M&G investments	153,396
M&G investments - James Henman Legacy	94,123
CCLA investments	240,089
CCLA investments - Hall Fund	50,157
	<b>560,594</b>

**6 ANALYSIS OF NET ASSETS BY FUND**

	Unrestricted Fund	Designated Funds	Restricted Funds	Endowment Funds	Total 2022	Total 2021
Fixed Assets	3,676	-	173	-	<b>3,849</b>	2,363
Investments	-	-	537,770	22,829	<b>560,599</b>	554,435
Debtors	16,000	-	-	-	<b>16,000</b>	19,748
Bank: Deposit Account	(12,990)	5,385	106,128	-	<b>98,523</b>	145,197
Bank: Current Account	4,057	-	14,162	-	<b>18,219</b>	17,966
Cash in hand	-	-	-	-	-	-
Creditors	-	-	-	-	-	(1,226)
<b>Total</b>	<b>10,743</b>	<b>5,385</b>	<b>658,233</b>	<b>22,829</b>	<b>697,190</b>	738,483



**St Mary Magdalene Gt Burstead PCC**  
**For the year ending 31 December 2022**

[illegible]

**St Mary Magdalene Gt Burstead PCC**  
**For the year ending 31 December 2022**

## INCOME

Planned Giving					31,952	35,441
Tax Recoverable					9,943	8,339
Other Gifts & Donations					8,413	8,204
Contribution towards Mission					980	0
Legacies					0	350
Grants					0	0
Fund Raising					6,703	54
Hall Rents Received					11,619	12,276
Parochial Fees					6,662	6,474
Dividends & interest	1	353	299	374	22,254	19,145
Insurance claims					37,038	17,231
Other Receipts					4	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>353</b>	<b>299</b>	<b>374</b>
						<b>135,568</b>
						<b>107,514</b>

## EXPENDITURE

<b>Running Costs</b>			
Ministry Expenses			
Vicarage Decoration			
Church Expenses	480	54,655	25,408
Church Hall Costs		5,739	21,315
Fundraising costs		147	0
Outreach and Mission		0	0
		2,222	1,237
		0	0

### Outside of Parish

Diocesan Family Purse	65,373	62,902
Deanery Synod	0	0
Churches together in Billerica	125	0
Parish Giving	0	960
<b>Total Expenditure</b>	<b>0</b>	<b>111,822</b>

## Surplus/(Deficit) for year

	0	(480)	1	353	(1,042)	(1,679)	(48,600)	67,704
Revaluation Investments								
Transfers between Funds						(374)	0	0
Net Movement in year						(1,679)	(41,293)	63,396
Balances 1st January	565	4,682	108	44,989	11,288	14,262	738,483	675,087
Balances 31st December	<b>565</b>	<b>4,202</b>	<b>109</b>	<b>45,342</b>	<b>10,246</b>	<b>12,583</b>	<b>697,190</b>	<b>738,483</b>

## Fixed assets

Investments			10,246	12,583	560,599	554,435
Debtors					16,000	19,748
Bank: Deposit	565	4,202	109	44,478	98,523	145,197
Bank: Current				864	18,219	17,966
Cash in hand					0	0
Creditors					0	(1,226)

# GREAT BURSTEAD with RAMSDEN CRAYS PCC REPORT ON 2022 ACCOUNTS

- **Accounting Policy**

The Financial Statements have been prepared in accordance with the Church Accounting Regulations 2011 together with applicable standards of the Charities Act. They include the Statement of Financial Activities and Balance Sheets and a statement of Assets & Liabilities. We are a registered charity and our registration number is 1132012. When the Parishes of Gt Burstead and Ramsden Crays were merged on the 1 November 2011, we then took responsibility for their finances. The building (the worship centre) and land were sold on 19 December 2013 and the proceeds have been placed in 2 long term investments. (see note 3.11 below) St Mary's Ramsden Crays was sold by the Church Commissioners in the late 1990s, but the churchyard is still open and is our responsibility.

- **Funds**

- General Funds - Unrestricted fund - This represents the funds of the PCC that are not subject to any restrictions regarding their use. This fund is used to handle all the day to day transactions of the PCC.
- A designated Fund is one where the PCC has put money aside for a particular purpose, but can at a future date re-earmark the funds.
- A restricted fund is one where the PCC has received money or assigned the funds for a specific purpose. They then cannot be used for anything else or re-assigned.
- Endowment Funds – These are permanent endowments this allows the income to be spent with restrictions while the capital is preserved.

- **Various funds held by the PCC**

- **General Fund** - This is the only unrestricted account held.
- **Insurance claims** – This designated fund was set up in 2021 to keep control of what was spent ready for the insurance claim.
- **Spire Fund** – Set up in 2022 for the collection of donations to repair spire and replace weathervane, which is not part of the insurance claim.
- **Organ Fund** - This restricted fund was created in the late 1990s to rebuild and maintain the organ.
- **Flower Fund** - This designated fund is intended to provide money to assist in the purchase of flowers etc for the church throughout the year. We have a lack of volunteers to do the flower displays, and keep them watered, so we have changed to using good quality silk flowers for most of the year. This in the long term saves both time and money.
- **Youth and children's work** - This designated fund is intended to cover the work for the youth of the parish. It was set up from the Catterway fund for youth.
- **Churchyard Fund** - This restricted fund was created to receive the dividends from the Henry Ward Trust. The Henry Ward Trust is held by the Diocesan Board of Finance; the fund is to be used for the maintenance of the family graves and also provides funds for the cutting of the grass areas around the church. Although the local council are responsible for maintaining the closed churchyard including the trees, paths etc. We cut the grass ourselves to keep it neat and tidy, as the council will only cut it twice a year. We also have to maintain the churchyard at St Mary's Ramsden Crays. Where there is a very large 400 year old oak tree which is allegedly causing subsidence damage to the old church building now a residence.
- **Church Furnishings** - This holds all the legacies received, unless they are

for a specific purpose- This restricted fund was set up from donations from members of the congregation in remembrance of their loved ones. It is to be used for any project/furnishings in the church but not for everyday maintenance of the church.

- **Benches** – This restricted fund was set up in 2021 to collect donations to replace the 3 benches in the churchyard, which were bought and installed in 2022
- **Mission Activities/Messy Church** – This designated fund was set up in 2014 with a donation for the purpose of running Messy Church and/or Mission Activities.
- **Building Trust Fund** - This restricted fund was created to build the extension on to the church, also to cover capital expenditure and non-routine maintenance of the building.
- **Music Fund** – This restricted fund was set up with the money left in Joyce Norris bequest especially for Choir music.
- **New Church Hall** – This restricted account was set up for the building and maintenance of a new church hall, started by the profit from the Festival at Burstead 2005. This project has been put aside at the moment.
- **Capital Fund** –Restricted fund – This fund was set up in early 2014 with the sale of the All Saints site Ramsden Crays. The money has been invested with 2 different companies and the interest is transferred to the General fund and can be spent, while the capital is preserved as there are restrictions on what this can be spent on. It must be a capital building project with the approval of the Diocese.
- **James Hemens Legacy** - We received the first half of his legacy in August 2015 we received the second half in June 2016. We invested the money in an accumulating investment fund. To be used for large projects, when required.
- **Tithe Chancel Trust** is held by Diocesan Board of Finance, under the Tithe Act 1936, together with the interest. It can only be released to the parish to finance work on the chancel or to cover insurance costs, particularly fire insurance, when the insurance covers possible damage to the church building, which would endanger the chancel.
- **Church Hall** – This designated fund now has to form part of the accounts. This is a self-supporting fund; the users rent pays for the maintenance. The hall is a wooden structure erected in the 1970's. In 2022 we opened a Hall investments account transferring money to receive a larger interest rate on our savings.

- **Current financial position and forecast of the General Fund**

2022 was another very different and difficult year trying to cope with the church being open with restricted numbers or shut completely. Yet the bills still had to be paid especially the Parish Share, which pays for our priest and support from the diocesan office. On top of the lightning strike in late 2021 we then had a storm that hit the weathervane in 2022.

I am very grateful to the parishioners that swapped their parish giving from weekly/monthly envelopes to standing orders, or put their envelopes through the vicarage door, this was a great help in keeping us afloat. I am also grateful to the parishioners who generously gave extra donations to make up some of the shortfall in the loose plate collections and loss of occasional offices (eg Baptisms, Weddings and Funerals). We are also fortunate that we can use the interest from some of our investments to help pay our general bills.

I pray that during 2023 we will have more occasional services and will be able

to fund raise to make up the shortfall. As we no longer have the 100 club or the C4C (change for cash). This will then enable us to move forward with some mission projects as unfortunately we have had to close the Messy church club as there was a lack of leaders and children.

In the autumn 2021 we had our quinquennial inspection. I am glad to say that the report did not throw up many expensive repairs. The NE Buttress is being monitored/ investigated as is the chancel floor, the damage could be due to tree roots. The offending trees were removed in February 2022, we now need to see if they make any difference. Since the inspection it has come to light that all the cedar shingles on the spire are either missing or in bad condition. The estimate is approximately £45000 . We will now need to start serious fundraising and applying for grants and faculties so that it can be done while the scaffolding is up to replace the Cockrel.

Mary Edwards Hon Treasurer October 2023