

ANNUAL REPORT AND FINANCIAL STATEMENTS
For the year ended 31 December 2025

The Parochial Church Council of Holy Trinity, Southwell

Charity Number 1132003

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2025 Trustees' Annual Report for the Parochial Church Council of Holy Trinity, Southwell.

Aims and purposes

In the ecclesiastical parish, Holy Trinity Parochial Church Council (PCC) has the responsibility of promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC also has maintenance responsibilities for the Parish Church, Holy Trinity, and for the Churchyards, two of which are closed by Order of the Council (Old Churchyard closed 31st May 1978; New Churchyard closed 14th February 2006). Applications have been submitted to formally close the Millennium Churchyard which has had difficulties with ground water levels due to its proximity to the Potwell Dyke. Burials into existing graves and interment of cremated remains are still available.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at Holy Trinity and to become part of the church community at Holy Trinity. The PCC maintains an overview of worship and activities throughout the Parish and makes suggestions on how our services, worship and activities can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and Scripture, music and sacrament.

When planning activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance for charities for the advancement of religion.

Throughout this year we have been in a process of consultation and reflection to discern the way forward for the church and develop a new vision which will direct our financial and organisational priorities for the years ahead.

The outcome of that period has resulted in our Vision Statement that Holy Trinity Church would be, 'A deep well of God's healing to Southwell and beyond.' In this we seek to encapsulate the sweep of God's redemptive work throughout history in taking that which is broken through the effects of sin and restoring it through the sovereign work of the Father, the death and resurrection of the Son, and the empowering work of the Holy Spirit.

We recognise that every one of us carries wounds, limitations, and longings we cannot fix on our own, yet we believe in the God who heals, renews, and brings hope where it has run dry, and our commitment is to become a spiritual well at the heart of our town, where people encounter the restoring, life-giving presence of God.

This vision is worked out through the lens of three focus words that we provisionally call our 'deep wells': Know | Grow | Go

We are continuing the process of clarifying our vision and priorities for this coming year, knowing that to facilitate this work, it is important that we maintain the fabric of the church of Holy Trinity.

Achievements and performance

Leadership

A major focus for the PCC a during the year, as noted above, was the development of the vision for Holy Trinity going forward. This will feed into our Growing Disciples Plan, which itself will form the basis of future funding bids and the shape of recruitment that is planned for 2026. With the arrival of a new Vicar in January 2025, the PCC has continued to hold leadership of the church in discerning the way forward through 2025.

Worship and prayer

During 2025, Sunday worship services continued with provision from our church's ministry team including lay ministers and ordained clergy for services which required them. Sunday worship has also seen the development of a regular pre-school group at the 10:30 service in addition to a new monthly prayer and worship evening.

Youth and Children

We run an early evening drop-in group - called youth café - for children in school years 4-7. There has previously been provision for an older youth group (years 7-11) which has currently been put on hold due to the viability of numbers attending.

We run a Tuesday morning Toddler group catering for parents, grandparents, carers and children, and providing fun, mutual support to the community. It continues to thrive and be well attended.

On Sundays at 10.30, as mentioned above, there is a regular small group of pre-school children meeting and exploring faith in their group. Our Kids and Families time continues monthly as a time of fun and connection with a brief Christian message. Attendance has reached a peak of around 40 children plus their parents/grandparents/carers.

We have good links with our infant school with church members leading collective worship on a regular basis as well as having two church members and the Revd. Jonathan Morley on the Governing Body. We have also strengthened links with other schools in Southwell including collective worship at Lowe's Wong, and participation in the Flourish Program at the Minster secondary school.

Pastoral Care

Our pastoral care team has continued to take care of those members of the fellowship who are unwell or in need. Our Small Groups are an integral part of this as the first port of call. Connections and Moments provide pastoral support for, generally, older people in the community and the bereavement group (Living with Loss), which meets fortnightly, has proved a helpful space and support.

Mission and Outreach

We consider that the majority of our activity already outlined is an embodiment of our mission and outreach to the local community of Southwell and beyond, as we seek to be a

Mission and Outreach (continued)

deep well of God's healing to Southwell and beyond. In addition, we have seen the following one-off and regular events take place as part of our mission and outreach: Alpha; Men's Breakfast; Ladies Group; Christmas events (including, Carol services, A Service of Light and Scratch Nativity); Support of Brackenhurst CU; Thy Kingdom Come and Lighthouse Prayer Space.

Beyond our church context the mission committee has led the support for our mission partners and others throughout the year both financially and prayerfully, and by raising awareness.

Volunteers

We would like to thank all the many volunteers (approximately 80) who work so hard to make our church the lively community it is, and who work hard to support and fulfill the mission of the church.

Deanery Synod

We have two representatives on Deanery Synod, one of whom is on Diocesan Synod and General Synod. This provides the PCC with an important link between the parish and the wider structures of the Church.

Financial Review

We achieved a net surplus in the year of £16,101. Of this, £2,262 was on restricted funds. Total income increased by £10,517 while total expenditure increased by £6,396.

Total unrestricted income increased by £8,302 from £151,626 to £159,928. Unrestricted planned giving fell by £2,567 due to the full year effect of members who left late in 2024. New members joining the church, and increased giving from some, partially offset this loss of income. Gift Aid receipts increased by £13,709 mainly because we were awaiting receipt of four claims at the end of 2024 due to delays at HM Revenue & Customs – this year we are up to date with only the December claim due. Loose offerings at services increased by just over 70%. Other voluntary income and income from Church Activities both fell by around £1,000.

Total unrestricted expenditure increased by just over £5,500 from £140,516 to £146,089. The Parish Share request from the Diocese increased by just over 5% to £77,988 in line with the trajectory for the next 10 years. Clergy and staffing costs fell by just over £1,000. Church running costs increased by around £1,000 mainly because of gas and electricity price increases. Unrestricted Mission Giving and Donations increased by just over £5,400 because there were significant payments out of the Holy Trinity Mission Fund in 2025.

It is PCC policy to maintain a balance on unrestricted funds which equates to approximately three to six months' unrestricted payments, to cover emergency situations that may arise from time to time. The General Fund at the end of 2025 was £85,470 which represents just over six months' expenditure based on the 2026 budget approved by the PCC.

Structure, Governance and Management

The Parochial Church Council (PCC)

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At Holy Trinity, the membership of the PCC consists of the incumbent, churchwardens, one representative of Preachers Group, three Deanery Synod Representatives and twelve members elected by those who are on the Electoral Roll. All those who attend our services or live in the parish are encouraged to register on the Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including how the funds of the PCC are to be spent.

The activities planned by the PCC complied with the Charity Commission's guidance on public benefit, and were open to (and often were intended for) residents of the parish and the wider area.

Reference and administrative details

The PCC is registered as the charity "The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity Southwell Notts." with charity number 1132003. The shorter title is "Holy Trinity PCC Southwell".

Membership of the Parochial Church Council

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. During the year, the following served as members of the PCC:

Members ex-officio

Revd. Jonathan Morley (Incumbent from 13/01/2025)

Chris Stead (Churchwarden until 07/07/2025)

Ian Baird-Smith (Churchwarden)

Peter Harris (Deanery Synod and Diocesan Synod Representative)

Fionna Ridgwell (Deanery Synod Representative)

Elected members

Shelagh Baird-Smith (from APCM 2025)
Julie Barker
Ann Clark
Suzanne Dent (Lay Chair)
Sue Hurst
Anthony Hustwayte
Richard Marjoribanks (Treasurer)
Tammy Morton (from APCM 2025)
Denise Parkin
Julie Payne
Kelly Wall
Jacob Ward (from APCM 2025)

Staff in Attendance (not voting)

Margaret Newstead (Administrator/PCC Secretary)

Trustee Interest

Denise Parkin was appointed Bookkeeper/Assistant Treasurer in a paid, self-employed, role from November 2023. No trustees are remunerated for their work as trustees.

DECLARATION

The trustees declare that they have approved the Trustees' Report above.
Signed on behalf of the charity's trustees

Signature: 

Full Name: REVD JONATHAN E MORLEY

Chair of Meeting

Signature: 

Full Name: RICHARD J B MARJORIBANKS

Treasurer

Date: 25/03/2026

Parochial Church Council of Holy Trinity, Southwell
Charity Number 1132003

Financial Statements for the Year Ended 31st December 2025
Receipts and Payments Accounts

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL 2025 £	TOTAL 2024 £
RECEIPTS					
Voluntary receipts:					
Planned Giving		106,269	80	106,349	109,070
Collections at services		3,600	752	4,352	2,519
All other giving/voluntary receipts	3	395	3,431	3,826	4,839
Gift Aid recovered		31,726	1,263	32,989	19,280
		<u>141,990</u>	<u>5,526</u>	<u>147,516</u>	<u>135,708</u>
Investment income	4	5,701	1,764	7,465	7,623
Church activities	5	12,237	-	12,237	13,370
Total receipts		<u>159,928</u>	<u>7,290</u>	<u>167,218</u>	<u>156,701</u>
PAYMENTS					
Church activities:					
Parish share		77,988	-	77,988	74,137
Clergy and staffing costs	6	8,973	-	8,973	10,309
Church running expenses	7	38,084	1,740	39,824	38,762
Church repairs and maintenance	8	2,847	-	2,847	4,181
Mission giving and donations	9	17,417	2,189	19,606	14,595
Governance costs		780	-	780	780
SUB TOTAL		<u>146,089</u>	<u>3,929</u>	<u>150,018</u>	<u>142,764</u>
ASSETS AND INVESTMENT PURCHASES					
Asset Purchase		-	1,099	1,099	1,957
Total Payments		<u>146,089</u>	<u>5,028</u>	<u>151,117</u>	<u>144,721</u>
Excess of payments over receipts		13,839	2,262	16,101	11,980
Transfers between funds		274	(274)	-	-
Cash at bank and in hand at 1 January		141,263	7,578	148,841	136,861
Cash at bank and in hand at 31 December		<u>155,376</u>	<u>9,566</u>	<u>164,942</u>	<u>148,841</u>

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Statement of Assets and Liabilities

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2025 £	TOTAL 2024 £
Cash Funds					
Bank current accounts	17,544	-	-	17,544	32,111
Deposit funds	137,832	9,566	-	147,398	116,699
Cash in hand	-	-	-	-	31
	<u>155,376</u>	<u>9,566</u>	<u>-</u>	<u>164,942</u>	<u>148,841</u>
Other monetary assets					
Gift Aid recoverable	2,067	144	-	2,211	9,171
Interest due	1,402	-	-	1,402	1,386
Other debtors	425	-	-	425	601
	<u>3,894</u>	<u>144</u>	<u>-</u>	<u>4,038</u>	<u>11,158</u>
Investment assets					
Investment fund shares market value	-	-	43,182	43,182	44,283
Assets retained for the charity's own use					
Music equipment at cost	-	1,099	-	1,099	-
Office equipment at cost	681	-	-	681	681
Kitchen equipment at cost	3,436	-	-	3,436	3,436
	<u>4,117</u>	<u>1,099</u>	<u>-</u>	<u>5,216</u>	<u>4,117</u>
Liabilities					
Other amounts owing	2,982	-	-	2,982	2,541

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Notes

- 1 The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

- 2 The movement in designated and restricted funds during the year were:

	Bal b/fwd £	Receipts £	Payments £	Transfer £	Bal c/fwd £
General and Designated Funds					
General Fund	70,742	157,409	(128,747)	(13,934)	85,470
Youth and children's ministry	30,941	1,118	-	-	32,059
Fabric	30,941	1,118	-	-	32,059
CMS	752	-	(3,433)	3,552	871
CPAS	752	-	(3,433)	3,552	871
Uganda Christian Institute	752	-	(3,433)	3,552	871
Holy Trinity Mission Fund	5,846	-	(6,983)	3,552	2,415
Ladies Group	537	283	(60)	-	760
	<u>141,263</u>	<u>159,928</u>	<u>(146,089)</u>	<u>274</u>	<u>155,376</u>
10% of regular giving is allocated to four mission partners, CMS, CPAS, Uganda Projects and the Holy Trinity Mission Fund.					
Restricted Funds					
CMS	-	275	(261)	(14)	-
CPAS	-	195	(195)	-	-
Uganda projects	-	2,573	(954)	-	1,619
AST income (restricted for music)	685	1,515	(1,741)	-	459
Miscellaneous	-	1,565	(1,224)	-	341
Tearfund	-	913	(653)	(260)	-
Youthwork	6,893	254	-	-	7,147
	<u>7,578</u>	<u>7,290</u>	<u>(5,028)</u>	<u>(274)</u>	<u>9,566</u>
Total Funds	<u>148,841</u>	<u>167,218</u>	<u>(151,117)</u>	<u>-</u>	<u>164,942</u>

Note: The transfers out of the two restricted funds are in respect of gift aid received in 2025 in respect of donations paid over to the respective charities in advance in 2024.

Endowment Funds

Archibald Stanley shares:

The CBF Church of England Property Fund 8,842.82 income shares generated income of £587.16 (2024 £584.51).

Market value at 31st December 2025 was £11,127.80 (2024 £10,893.47).

The CBF Church of England Investment Fund 1,444 shares generated income of £927.78 (2024 £906.10).

Market value at 31st December 2025 was £32,054.35 (2024 £33,389.18).

Total market value £43,182.15 at 31st December 2025 (£44,282.65 at 31st December 2024).

The income generated is placed in the AST restricted fund, and is used for expenditure on music under the restrictions placed on the original endowment.

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Further Analysis of Receipts and Payments Accounts

Receipts

	Unrestricted Funds £	Restricted Funds £	TOTAL 2025 £	TOTAL 2024 £
3 All other giving/voluntary receipts				
Donations	395	3,431	3,826	3,767
Legacies	-	-	-	1,072
	<u>395</u>	<u>3,431</u>	<u>3,826</u>	<u>4,839</u>

Prior year total includes £2,857 of Restricted Fund income.

4 Investment income:				
Halloughton Road Land rent	250		250	250
Dividends	-	1,515	1,515	1,490
Interest	5,451	249	5,700	5,883
	<u>5,701</u>	<u>1,764</u>	<u>7,465</u>	<u>7,623</u>

Prior year total includes £1,674 of Restricted Fund income.

5 Church activities:				
Fees for wedding and funerals	3,092	-	3,092	5,140
Church Lettings - local community use	1,920	-	1,920	1,927
Toddlers	2,323	-	2,323	1,816
Connections	4,511	-	4,511	3,817
Mens Breakfast	391	-	391	457
Youth Events	-	-	-	213
	<u>12,237</u>	<u>-</u>	<u>12,237</u>	<u>13,370</u>

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Further Analysis of Receipts and Payments Accounts

Payments		Unrestricted	Restricted	TOTAL	TOTAL
		Funds	Funds	2025	2024
		£	£	£	£
6	Clergy and staffing costs:				
	Administrative salaries	8,291	-	8,291	8,968
	Vicars expenses	682	-	682	-
	Clergy/visiting speaker fees	-	-	-	1,341
		<u>8,973</u>	<u>-</u>	<u>8,973</u>	<u>10,309</u>
7	Church running expenses:				
	Music and licences	130	1,740	1,870	1,582
	Organ repairs	-	-	-	-
	Upkeep of services	1,089	-	1,089	1,871
	Publicity / Advertising	595	-	595	1,206
	Cleaning Materials	202	-	202	320
	Gas and Electricity	17,565	-	17,565	16,486
	Insurance premiums	3,881	-	3,881	3,648
	Postage and stationery	432	-	432	448
	Telephone, Email and Other Office Costs	2,254	-	2,254	1,554
	Bank charges	695	-	695	690
	Kitchen Costs	1,768	-	1,768	1,208
	Conferences and Training	14	-	14	100
	Halloughton Road land water rates	65	-	65	39
	Churchyard maintenance	2,647	-	2,647	3,320
	Youth work	996	-	996	1,005
	Children's work	414	-	414	362
	Alpha and adult outreach	554	-	554	357
	Toddlers	1,023	-	1,023	978
	Connections / Moments	3,648	-	3,648	3,189
	Pastoral care	112	-	112	399
		<u>38,084</u>	<u>1,740</u>	<u>39,824</u>	<u>38,762</u>

Prior year total includes £1,570 of Restricted Fund expenditure.

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Further Analysis of Receipts and Payments Accounts

Payments	Unrestricted	Restricted	TOTAL	TOTAL
	Funds	Funds	2025	2024
	£	£	£	£
8 Church repairs and maintenance:				
Toilet repairs / replacements	47	-	47	361
Disconnecting/connecting kitchen oven	-	-	-	1,191
Dishwasher repairs / service	588	-	588	-
Roof / gutter / drain works	300	-	300	216
Heating system service/maintenance	930	-	930	1,818
Architect's fees	469	-	469	-
General repairs and maintenance	513	-	513	595
	<u>2,847</u>	<u>-</u>	<u>2,847</u>	<u>4,181</u>
9 Mission Giving and donations:				
Church Mission Society (CMS)	5,433	261	5,694	3,772
Church Pastoral Aid Society (CPAS)	4,483	195	4,678	3,759
Uganda Christian Inst. & Keframa School	4,433	954	5,387	3,703
Holy Trinity Mission Fund - other projects	2,918	-	2,918	904
Tearfund	-	653	653	1,781
Refugee Roots	-	-	-	133
SASRA	-	126	126	170
Other giving & grants	150	-	150	373
	<u>17,417</u>	<u>2,189</u>	<u>19,606</u>	<u>14,595</u>

Prior year total includes £2,635 of Restricted Fund expenditure.

**Independent Examiner's Report to the members/trustees of Holy Trinity Church,
Southwell, Parochial Church Council (PCC)**

I report to the members/trustees on my examination of the accounts of Holy Trinity Church for the year ended 31st December 2025.

Responsibilities and basis of report

As the charity trustees of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

C A Bolitho

C. A Bolitho FMAAT,
W. H. Clifford & Co.,
Accountants,
Easthorpe,
Southwell,
Notts.
NG25 0HX

Date: 7th April 2026