

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST STEPHEN'S, PRENTON

England & Wales - Charity number 1131998

## Details

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**Other names** ST STEPHEN'S PCC, PRENTON, St Stephen's Church Prenton

**Status** Registered

**Legal form** Previously excepted

**Registered** 2009-10-06

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** St. Stephens Church Hall  
11 Prenton Lane  
Birkenhead  
CH42 8LA

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**Website** [www.ststephensprenton.church](http://www.ststephensprenton.church)

## Activities

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**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church; pastoral, ecclesiastic, social and ecumenical. It also has maintenance responsibilities for St. Stephen's church, St. Stephen's church hall and the curate's house, which it owns.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** Children/young People, The General Public/mankind

## Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Cheshire West & Chester

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£321,557	£361,365	-	-
2024-12-31	£184,124	£187,471	-	-
2023-12-31	£190,813	£191,479	-	-
2022-12-31	£222,559	£172,608	-	-
2021-12-31	£155,041	£120,434	-	-

## Trustees

Name	Role	Appointed
Alex Martin		2026-03-24
Andrew Williams		2026-03-24
Daniel Davies		2014-04-08
Dr Joel Giblett		2023-04-25
Jennifer Webb		2022-04-05
Joan Potts		2014-04-08
June Sandra Macdonald		2021-05-18
PETER JOHN WARREN EARP		
Patrick John Giblett		2023-04-25
Peter George Horton		2024-04-23
ROSEMARY ELIZABETH EARP		2016-05-05
Rev Matthew John Graham		2016-06-06
Richard Burton Fearnley		2021-11-16
Richard James Dunning		2021-05-18

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# Accounts

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# Report of the Trustees & Financial Statements for the Year Ended 31 December 2025

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(Incl. Vicar, Deanery Synod, Wardens, PCC Secretary & Treasurer)
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The Trustees present their report and the independently examined financial statements of the charity for the year ended **31<sup>st</sup> December 2025**. The financial statements have been prepared on a Receipts and Payments basis and comply with the charity's governing documents, the Parochial Church Councils (Powers) Measure 1956, and the Charities Act 2011.

## AIM & PURPOSES

St. Stephen's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, Matt Graham, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The PCC is also specifically responsible for the maintenance of the St. Stephen's Church building, St. Stephen's Church Halls, and the Curate's house, 89 Prenton Hall Road.

## OBJECTIVES & ACTIVITIES

The PCC is committed to enabling as many people as possible from the parish of Prenton to worship at St Stephen's and to become part of the St Stephen's church family. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can engage and reach the many groups that live within our parish. Our services and worship enable people to put their faith in Jesus into practice through prayer and scripture, music and sacrament.

To facilitate our continued worship and witness, caring for the congregation as well as meeting the needs of the parish and reaching out effectively to them, it is important that we maintain the fabric of the Church of St. Stephen's and the Church Halls.

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## ACHIEVEMENTS & PERFORMANCE

### From the Vicar

We began 2025 focussing on God's sovereign work through all things for the good of those who love Him (Romans 8v28). We then saw that truth in the story of Joseph, climaxing in his words to his brothers, how they had intended to harm, "but God intended it for good" (Genesis 50v20). In advance of my sabbatical (see below), and a year that would bring deep sadness for some, these are parts of Scripture that bring home the privilege it is to be involved in caring for souls and pointing a congregation to this good God who in His perfect purposes for us, doesn't spare us from difficulties, but is with us through everything.

Alongside regular activities, the year was particularly punctuated by the following:

**Completion of the toilets and servery phase of Project 125.** The early part of the year to May was dominated by the long planned works at the back of church. We are grateful for the end result which is a success both in terms of functionality and how well the servery especially, sits visually within the building. The updated facilities achieve the original aim of giving us

a building that is fit for purpose as we seek to offer welcome and hospitality. I want to express thanks especially to the P125 committee who ended up serving for longer than envisaged (the pandemic disrupting plans to complete these works in time for the 125<sup>th</sup> anniversary).

**Sabbatical (May to July).** With the generous support of the PCC and diocesan permission, I took a 3 month sabbatical, my first having been in full-time paid Christian ministry of one kind or another since graduating in 2000, and in ordained ministry for 12 years. I'm very grateful to the PCC for making funds available to support one sabbatical aim in particular, to visit our mission partners in Senegal. I also made time to rest, read and enjoy time to study without regular routines and responsibilities. My family and I, and as a whole church family, we're indebted to all those who served in various ways including additional leading and preaching. Besides the immediate need to cover tasks, the sabbatical gave opportunity to pivot somewhat in how we structure ourselves for the size of church we are, and in anticipation for any continued growth the Lord might bring. This is an area I want to continue to focus on and for wardens and PCC to think through as we recognise that in a healthy church each part of the body has a part to play in serving, utilising the gifts Jesus gives.

**The Prenton Dell Centre.** As with the P125 works, the completion of the community asset transfer for the Prenton Dell Library took longer than expected. Let me express thanks again to those who helped with this, especially Richard Fearnely who was deeply engaged in back-and-forth communication with various parties involved. Whilst waiting to complete initial refurb, fitting out and furnishing, we were able to host guests who attended the Dell street nativity which was exciting.

**Community Outreach Leader.** In God's providential timing, the assignment of the lease and handover of the library building happened two days after Pete Boorne joined us, along with the family, to lead on this project. It has been exciting to shift to a larger staff team with the ideas and possibilities that brings, and see the church family welcoming the Boornes.

**Quiet Revival.** Finally, including the time I was on sabbatical, what has been recognised nationally has been clearly visible in a small way here in Prenton. We have enjoyed a steady stream of enquirers visiting on Sundays, with some joining enquirers courses and now attending regularly. It is exciting that bibles and gospels are regular available and being taken by guests as they investigate Jesus. The year ended with really well attended Christmas events and services with the good news of Jesus going out.

This brief report comes with thanks to all those who serve in so many varied and often unseen ways to make our life and ministry to one another and the community possible. Do join me in giving thanks for the ways God was clearly at work, for our good and His glory in 2025.

*Matt Graham*

## REPORTS

### **Birkenhead Deanery Synod Report**

Three meetings were held in 2025 with input given as follows:

- February –Jon Pocock (Strategic Programme Director for Chester Diocese)
- June - Bessia Kanengoni (Diocesan Digital Giving Advisor)
- October - Alex Fisher (Faith Development Officer, Wirral Borough Council)

Paul Bentley of Christ the King continues to serve as rural dean, with a rotation of assistance from other chapter clergy: Revd Keith Addenbrooke (St James & St Bede) for the first part of the year, and Revd Janet Arnold (Woodchurch) currently. The vacancy at St Saviours was filled by Revd Marc Wolverson. There are current vacancies in both Tranmere parishes of St Catherines, and St Paul's and St Luke's. Our three deanery synod reps serving their last full year of three were Joel Giblett, Joan Potts and Jenny Webb.

*Matt Graham*

### **Churchwardens Report April 2026**

What an exciting time it is seeing God at work in Prenton. Growth in home groups, in the teams serving on Sundays, in the staff team and in new events reaching out to the community. These all bring with them lots of excitement and a degree of increasing complexity in our operation. So, what's been happening to the props for this work over the last year?

The servery and toilets at the back of the church were completed this year. They have been a significant blessing to us, enabling both new refreshment offers (one for the 'real' coffee snobs!) and events to be held in church much more readily. The Quiz Night, for example, was a great evening (many thanks to Andy Davies and Phil Steventon), supported by these facilities. Teething issues were always likely. We are very grateful to the refreshments team and Peter Horton

in particular, for many hours of work to help make the system function. We are in the process of putting in heaters in the toilets to make them a less chilling experience in winter.

Our services are now benefiting from a new Visual system, which we hope will streamline three people's work into one in the near future. This has required some simplification of our online offer, but should enable us to function with a smaller team. We are very grateful to the team who have been serving in the background each week to support our services, and who gave up time to learn a new system. Many thanks also to Matt Graham and Pete Boorne, who did a huge amount of work to make this system operational.

There is a great team of part-time workers and volunteers who help keep our buildings in good shape. Many thanks to Aby Horton for her regular cleaning of church. Sean, the handyman, has been a consistent help for us, from fixing boilers to moving baby changing facilities. Niko, the plumber, has fixed taps and looked after our heating systems. Also special thanks to Neil Ward for his expert knowledge which has saved us a lot of expense across many projects. PCC has also just appointed a new cleaning company to keep the Halls in a clean shape for our many users.

Chris Phillips is stepping down as Churchwarden at the APCM. Our Buildings Committee will need a new leader, and it also needs additional expertise as team members. The Committee is tasked with organising many of the jobs that keep our buildings going and reporting to PCC, ably supported by Jenny Webb. If you feel this committee is something you could contribute to (or just helping with the occasional job around the church), please speak to Rich Dunning or Matt Graham.

Pointing out stonework improvements has been on our architect's list for years. We have undertaken the first round of chiseling and filling, making safer the building and protecting it from the elements. There is an ongoing need to keep on top of the stonework from a health and safety perspective as well as keeping it aesthetically pleasing and functioning.

Not all of the Building Committee's work is heavy. We are in the process of making replacements to our lights within the church building, having started at the back of the aisles. This should help us to be both more energy efficient and give us greater flexibility in how the building is lit.

Thank you to Rosie Earp and Richard Fearnley for their unceasing energy supply in dealing with our electricity and gas providers. Negotiating a fair price to keep the chill at bay hasn't been straightforward, but we are grateful for their work.

The opportunities for doing good are massive. We are so grateful to God for bringing in many new people to hear His good news this year as well as the sweet sound of the gospel for people who have been coming for decades. The stonework, coffees, cleaning, lights, presentation software and much more have their roles to play in God's big plan for His church. We're grateful to have partnered with a brilliant team in doing this background work in the context of God's blessings and encouragement this year.

***Richard Dunning and Chris Phillips - Churchwardens***

### **PCC Secretary Report for 2025**

The PCC began the year in 2025 with 16 trustees. We welcomed Ruth Froggatt who was elected to serve on the PCC and also re-elected Daniel Davies, therefore we closed the year with 17 trustees. Richard Dunning along with Chris Phillips were both re-elected as Church Wardens for St Stephen's.

This year has been one of steady faithfulness, renewed energy, and deepening community life within our parish. Our discussions have been marked by honesty, hope and a desire to serve the parish of Prenton well.

Members for 2025 were:

The Rev Matt Graham

Vicar/Chairman

Mr Pete Earp	Lay Chairman/Reader
Mr Richard Dunning	Church Warden
Mr Chris Phillips	Church Warden
Mrs Joan Potts	Safeguarding Officer / Deanery Synod Rep
Mr Richard Fearnley	Treasurer
Mrs Jenny Webb	PCC Secretary / Deanery Synod Rep Retires 2025
Mr Robert Wiltshire	Retires 2026
Dr Dave Bennett	Retires 2026
Mr Patrick Giblett	Retires 2026
Mrs Linda Cottier	Retires 2026
Mrs June Macdonald	Retires 2027
Mrs Rosie Earp	Retires 2027
Mr Peter Horton	Retires 2027
Mr Daniel Davies	Retires 2028
Mrs Ruth Froggatt	Retires 2028
Dr Joel Giblett	Deanery Synod Rep

The PCC has wide responsibilities, each member being a trustee and has complied with the duty to have "due regard" to House of Bishops safeguarding policy and practice guidance.

The PCC, having made the decision to move to fewer meetings on a trial basis for this year, met 6 times, 5 of which were planned meetings with one extraordinary meeting taking place in June. Each meeting began with a reading and/or Bible thought and prayer and ended with prayer. With our Vicar on sabbatical for three months, Pete Earp chaired 3 of our meetings, in his capacity as lay chairman.

Our sub-committees have taken on greater responsibility between PCC meetings with the aim of enabling us to deal more effectively with good problem of growth and the healthy mess and complexity that brings. Each sub-committee is accountable to the PCC.

At every meeting there was an opportunity to look back and look forward at events; reports were received from the various committees entrusted with the responsibility of aspects of the work of the PCC which included:

- Health & Safety
- Safeguarding
- Treasurer's Report
- Standing Committee Report
- Buildings Committee Report
- Outreach & Mission Group Report

The PCC continues to serve with hope and integrity as we discern God's leading for the year ahead.

*Jenny Webb, PCC Secretary*

**Treasurer's Report for year ending 31/12/2025**

**Format:** In line with the Statement of Recommended Practice (SORP) for the presentation of charity accounts generally, the accounts in the pages that follow include the following tables—

- *Statement of Financial Activities (SOFA)* – summarising the income and expenditure over the year by category of fund – general unrestricted, designated (i.e. halls income and expenditure), restricted and endowment, with the totals in 2024 for comparison.
- *Balance Sheet* – showing the assets held at the end of the year, fixed and current, as balanced against the different categories of fund held by the PCC.
- *Analysis of Income* – providing details of the income summarised in the SOFA, analysed into the relevant categories and funds, with totals in 2024 for comparison.
- *Analysis of Expenditure* – which provides details of the expenditure summarised in the SOFA, analysed into the relevant categories and funds, with totals in 2024 for comparison.
- *Charitable Giving* – providing details of the grants provided by the PCC for various mission, relief and development purposes during the year.
- *Church and Halls Major Expenditure* – providing details of the cost of the major works and repairs carried out, and other major expenditure incurred during the year.
- *Halls Income and Expenditure* – providing details of the income and expenditure arising in the designated fund that is used to record the Halls finances.
- *Fund Movements Summary* – recording the fund balances at the start and end of the year, and the income and expenditure during the year, for each of the funds held by the PCC.

**Income:** As to the general income (excluding income from hall lettings), there has been a satisfactory increase in this compared with 2024. In particular, total income from donations and legacies rose from £120,785 to £149,433 (+23.7%). This figure included a very substantial one-off gift which is unlikely to be repeated. If one-off gifts are excluded then the increase in the more regular income is a more realistic but still welcome +9.3%. In relation to income from hall lettings, as managed through a designated fund, this fell slightly from £21,626 in 2024 to £20,499 in 2025. However, the expenditure from the designated fund was £19,668, so finances associated with the halls remained in surplus (£831), though this was substantially down from the surplus in 2024 (£6,303). As regards interest on general deposited funds the income fell significantly from £14,345 in 2024 to £10,327 in 2025. This is primarily due to the substantial drawing down over the course of the year of in excess of £69,000 in cash held on deposit with the CofE Central Board of Finance Deposit Fund in order to fund the large amounts of expenditure incurred in 2025 (see under *Expenditure* below and the second table on page 12). Overall the total of all unrestricted income was £199,032, an increase of 9.4% over the equivalent 2024 figure of £181,948. Income accruing to the various restricted funds amounted to £122,476 compared to £2,177 in 2024. This was due primarily to the church receiving a number of substantial grants during the year, including £33,200 from the Church Commissioners Disability Fund (to assist with the installation of a new disabled toilet in the church), £14,063 from the Listed Places of Worship Scheme as effectively a refund of VAT on various works carried out in the church, and £71,213 from Wirral Council to assist with expected expenditure on rent for, and the refitting of, the former Library premises in Prenton Dell, the lease of which was acquired during the year.

**Expenditure:** Unrestricted and designated fund expenditure in 2025 amounted to £245,279, compared to £177,058 in 2024, an increase of £68,221. The main factors behind the increase were—

- (a) an increase of £2,261 (+3%) in the Parish Share payments;
- (b) an increase in the cost of employing an increased number of staff from £14,512 in 2024 to £33,556 in 2025;
- (c) increases in the church's energy costs from £14,096 in 2024 to £17,958 in 2025 (+27.4%); and
- (d) expenditure on various major works as detailed in the second table on page 12 – though the majority of the expenditure was charged against various restricted funds, as shown in the table, there remained costs totalling £52,460 that were borne out of the General Fund.

Expenditure out of the various restricted funds and the endowment fund amounted to £116,086. The bulk of this expenditure (£103,504) was in relation to the major works already referred and as detailed in the second table on page 12. As a result of this expenditure, all the balances held previously in the Len Ellis Fund, the Mawby Memorial Restricted Fund, the Project 125 Fund and the Mawby Memorial Endowment Fund were reduced to zero during the year.

**Summary:** As shown in the SOFA on page 8, both unrestricted income and expenditure (including via the Halls Designated Fund) increased compared to the equivalent figures in 2024. The overall outcome was an unrestricted deficit of -£47,078. In relation to the Halls finances, the increase in expenditure and the decrease in income resulted in an overall reduced surplus of £831.

In terms of the PCC's assets, as the Balance Sheet on page 9 shows, the value of these was substantially reduced from £417,609 in 2024 to £377,552 in 2025. As can be seen from the balance sheet, this stemmed from a reduction in the value of the General Fund (-£47,608), a small increase in the Designated Fund (+£831), an increase in the value of the Restricted Funds (£28,540) – due mainly to the holding of an as yet unspent grant from Wirral Council (£71,213) and the elimination of the Endowment Fund (-£21,819).

Finally, I would again like to thank our Independent Examiner, Tim Odell, for checking that the accounts are in good order and comply with the appropriate charity accounting requirements.

**Richard Fearnley, Treasurer**

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## STRUCTURE, GOVERNANCE & MANAGEMENT

### Background

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church; pastoral, ecclesiastical, social and ecumenical. It also has maintenance responsibilities for St. Stephen's church, St. Stephen's church halls, the curate's house, which it owns, and the premises that formerly housed the Prenton Dell Library, the long lease of which was acquired from Wirral Council during the year.

### Membership of the PCC and Trustees of the Parish

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. The Trustees listed in the PCC Secretary's Report served as members of the PCC during the year.

### Incumbent & Clergy

Revd Matt Graham Vicar and Chair of Trustees

### Committees

There are a number of committees that attend to different aspects of the business of the PCC. They are as follows:

#### **Standing Committee**

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

#### **Outreach Group**

This committee exists to facilitate growth and reaching out into the community to further the charity's aims and objectives as a parish.

#### **Buildings Committee**

A working group to facilitate and progress plans for the building works that are required from time to time at the church and church halls, and also 89 Prenton Hall Road and the Dell Centre.

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## REFERENCE AND ADMINISTRATIVE DETAILS

**Registered Charity number** 1131998

**Principal address** Parish Office, St Stephen's Church Hall, 11 Prenton Lane, Birkenhead, Merseyside, CH42 8LA

**Trustees** PCC Members for 2025/26 (as listed in the PCC Secretary's report)

**Independent examiner** Timothy Odell FCA, CA(SA)

**Bankers** HSBC - Grange Precinct, Birkenhead

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Reports and financial statements approved by order of the board of trustees (PCC) on 6<sup>th</sup> March 2026 and signed on its behalf by its Chairman, **Revd Matt Graham (Vicar)**

Signature \_\_\_\_\_



**Independent examiner's report to the trustees of The Parochial Church Council of St. Stephen's Church Prenton**

I report to the charity trustees on my examination of the accounts of The Parochial Church Council of St. Stephen's Church Prenton for the year ended 31 December 2025.

***Responsibilities and basis of report***

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

***Independent examiner's statement***

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed by \_\_\_\_\_



(Timothy Odell) on 26<sup>th</sup> February 2026

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## Statement of Financial Activities 2025

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total Funds	
					2025	2024
<b>Income and endowments from:</b>						
Donations and legacies	149,433	-	122,476	-	271,909	122,754
Income from charitable activities	6,473	-	-	-	6,473	6,849
Other trading activities	-	20,499	-	-	20,499	21,638
Investments	22,327	-	50	-	22,376	26,553
Other income	300	-	-	-	300	6,330
<b>Total income</b>	<b>178,533</b>	<b>20,499</b>	<b>122,525</b>	<b>-</b>	<b>321,557</b>	<b>184,124</b>
<b>Expenditure on:</b>						
Raising funds	1,387	-	-	-	1,387	680
Expenditure on charitable activities	212,588	19,668	83,132	22,051	337,439	185,718
Other expenditure	11,636	-	10,854	50	22,539	1,073
<b>Total expenditure</b>	<b>225,611</b>	<b>19,668</b>	<b>93,985</b>	<b>22,101</b>	<b>361,365</b>	<b>187,471</b>
<b>Net income / (expenditure) before transfer</b>	<b>-47,078</b>	<b>831</b>	<b>28,540</b>	<b>-22,101</b>	<b>-39,808</b>	<b>-3,347</b>
<b>Transfers:</b>						
Gross transfers between funds – in	322	-	4,322	-	4,645	175
Gross transfers between funds – out	-322	-	-4,322	-	-4,645	-175
<b>Other recognised gains/losses</b>						
Gains/losses on investment assets	-530	-	-	282	-248	161
Gains on revaluation, fixed assets, etc	-	-	-	-	-	-
<b>Net movement in funds</b>	<b>-47,608</b>	<b>831</b>	<b>28,540</b>	<b>-21,819</b>	<b>-40,056</b>	<b>-3,186</b>
<b>Reconciliation of funds</b>						
<b>Total funds b/f from 2023</b>	<b>331,996</b>	<b>14,264</b>	<b>49,529</b>	<b>21,819</b>	<b>417,609</b>	<b>420,795</b>
<b>Total funds carried forward</b>	<b>284,388</b>	<b>15,095</b>	<b>78,069</b>	<b>0</b>	<b>377,552</b>	<b>417,609</b>
Represented by						
Unrestricted						
General Fund	284,388	-	-	-	284,388	331,996
Designated						
Halls Income And Expenditure Fund	-	15,095	-	-	15,095	14,264
Restricted						
Hall Equipment	-	-	989	-	989	989
Len Ellis Restricted Fund	-	-	-	-	-	194
Mawby Memorial Income Fund	-	-	-	-	-	256
Ministry Support	-	-	-	-	-	8,950
Mission To Young People	-	-	2,357	-	2,357	4,541
Prenton Dell Project	-	-	74,671	-	74,671	-
Project 125 Fund	-	-	-	-	-	33,639
Staff Training	-	-	-	-	-	866
Vicar's Discretionary Fund	-	-	53	-	53	93
Endowment						
Mawby Memorial Endowment Fund	-	-	-	-	-	21,819

*There may be minor discrepancies in the totals where the pence are not shown*

**Balance Sheet at 31 December 2025**

	As at 31/12/2025	As at 31/12/2024
<b>Fixed assets</b>		
Former curate's house (89 Prenton Hall Road)*	87,000	87,000
<b>Total Fixed assets</b>	<b>87,000</b>	<b>87,000</b>
<b>Current assets</b>		
Bank current account	9,074	13,784
Planned Giving Account	10	10
Bank deposit account	71,503	30,680
Mawby Income Account (R)	5	783
Len Ellis Account (R)	-	530
CCLA (CBF) deposit account	200,546	269,679
Mawby Endowment Investments	-	7,210
Petty Cash	200	200
Cash in hand	1,157	497
Accounts receivable	8,058	8,014
<b>Total Current assets</b>	<b>290,552</b>	<b>331,387</b>
Accounts payable	-	778
<b>Total Liabilities</b>	<b>-</b>	<b>778</b>
<b>Net Asset surplus (deficit)</b>	<b>377,552</b>	<b>417,609</b>
<b>Reserves</b>		
Excess/(deficit) to date	-39,808	45,938
Starting balances at beginning of year	417,609	371,509
Gains/(losses) on investment assets	-248	161
<b>Total Reserves</b>	<b>377,552</b>	<b>417,609</b>
<b>Represented by Funds</b>		
General (Unrestricted)	284,388	331,996
Designated (Halls Income and Expenditure)	15,095	14,264
Restricted	78,069	49,529
Endowment	-	21,819
<b>Total</b>	<b>377,552</b>	<b>417,609</b>

*There may be minor discrepancies in the totals where the pence are not shown*

*\* The value attributed to the former curate's house in the Balance Sheet is its original purchase value in November 1998 on a historic cost basis. Its value on 31/12/2025 is estimated to be £397,000.*

## Analysis of Income 2025

	General	Designated	Restricted	Endowment	Total 2025	Total 2024
<b>Income and endowments from:</b>						
<b>Donations and legacies</b>						
Gift Aided Donations by SO	87,920	-	-	-	87,920	83,545
Gift Aided Donations by Envelope	4,520	-	-	-	4,520	4,027
Other planned giving	4,640	-	-	-	4,640	4,470
Loose plate collections	1,971	-	-	-	1,971	2,926
One-off Gift Aid gifts	18,230	-	4,000	-	22,230	1,225
Donations appeals etc	2,052	-	-	-	2,052	4,230
Tax recoverable on Gift Aid	29,425	-	-	-	29,425	22,299
Legacies	-	-	-	-	-	-
Non-recurring one-off grants	400	-	118,476	-	118,876	-
Other funds generated	275	-	-	-	275	32
<b>Donations and legacies Totals</b>	<b>149,433</b>	<b>-</b>	<b>122,476</b>	<b>-</b>	<b>271,909</b>	<b>122,754</b>
<b>Income from charitable activities</b>						
Income from Church Events	1,195	-	-	-	1,195	1,108
Votive candles	25	-	-	-	25	72
Catering/refreshments	2,164	-	-	-	2,164	1,984
Flowers	25	-	-	-	25	30
Fees for weddings and funerals	2,972	-	-	-	2,972	3,656
Book sales to promote objectives	92	-	-	-	92	-
<b>Income from charitable activities –</b>	<b>6,473</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,473</b>	<b>6,849</b>
<b>Other trading activities</b>						
Church hall lettings - fund raising	-	20,499	-	-	20,499	21,626
Photocopying, etc	-	-	-	-	-	12
<b>Other trading activities Totals</b>	<b>-</b>	<b>20,499</b>	<b>-</b>	<b>-</b>	<b>20,499</b>	<b>21,638</b>
<b>Investments</b>						
Dividends	-	-	50	-	50	196
Bank interest	10,327	-	-	-	10,327	14,357
Rent from Curate's House	12,000	-	-	-	12,000	12,000
<b>Investments Totals</b>	<b>22,327</b>	<b>-</b>	<b>50</b>	<b>-</b>	<b>22,376</b>	<b>26,553</b>
<b>Other income</b>						
Insurance claims	-	-	-	-	-	6,330
Surplus – sale of fixed assets	300	-	-	-	300	-
<b>Other income Totals</b>	<b>300</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>300</b>	<b>6,330</b>
<b>Income and endowments –</b>	<b>178,533</b>	<b>20,499</b>	<b>122,525</b>	<b>-</b>	<b>321,557</b>	<b>184,124</b>

*There may be minor discrepancies in the totals where the pence are not shown*

## Analysis of Expenditure 2025

	General	Designated	Restricted	Endowment	Total 2025	Total 2024
<b>Expenditure on:</b>						
<b>Raising funds</b>						
Refreshments and other event	1,387	-	-	-	1,387	680
<b>Raising funds Totals</b>	<b>1,387</b>	-	-	-	<b>1,387</b>	<b>680</b>
<b>Expenditure on charitable activities</b>						
Missionary societies	3,625	-	-	-	3,625	3,125
Relief and development agencies	2,420	-	-	-	2,420	3,447
Home mission	6,510	-	40	-	6,550	6,550
Parish share	77,605	-	-	-	77,605	75,344
Fees paid to Diocese	2,052	-	-	-	2,052	2,013
Assistant staff costs	-	-	-	-	-	258
Parish administrator	5,887	5,887	-	-	11,774	10,952
Youth and Children's Worker	6,467	-	8,950	-	15,417	4,744
Community Outreach Leader	11,835	-	-	-	11,835	-
Clergy expenses	1,200	-	-	-	1,200	2,072
Council tax	2,897	-	-	-	2,897	2,753
Vicarage expenses	3,239	-	-	-	3,239	-
Water rates – vicarage	1,166	-	-	-	1,166	941
Vicar's telephone	439	-	-	-	439	455
Publicity	290	-	-	-	290	303
Outreach materials	195	-	-	-	195	-
Education	-	-	-	-	-	36
Children's Work Expenses	-	-	2,185	-	2,185	1,828
Parish training and mission	146	-	-	-	146	-
Church insurance	7,380	-	-	-	7,380	5,368
Church office – telephone	-	439	-	-	439	455
Organist	3,480	-	-	-	3,480	3,560
Church maintenance	1,583	-	-	-	1,583	1,759
Cleaning	1,406	58	-	-	1,465	448
Upkeep of services	1,076	-	-	-	1,076	946
Flowers	-	-	-	-	-	102
Upkeep of churchyard	2,580	-	-	-	2,580	4,733
Administration	2,802	-	-	-	2,802	1,393
Church running - electricity	2,451	-	-	-	2,451	2,268
Church running - gas	9,098	-	-	-	9,098	7,108
Church running - water	582	-	-	-	582	627
Hall running - electricity	-	1,412	-	-	1,412	1,376
Hall running - gas	-	4,997	-	-	4,997	3,344
Hall running - insurance	-	1,169	-	-	1,169	2,684
Hall running - maintenance	-	4,375	-	-	4,375	1,174
Hall running - water	-	1,330	-	-	1,330	774
Church major repairs - structure	7,009	-	-	15,664	22,673	8,870
Church major repair - installation	37,841	-	68,761	6,387	112,989	1,555
Hall – major repairs - installation	990	-	-	-	990	2,210
Hall – Equipment	1,172	-	-	-	1,172	307
Curate's house - upkeep	3,462	-	-	-	3,462	2,838
Prenton Dell Project	1,098	-	542	-	1,640	-
Church equipment	2,603	-	2,654	-	5,257	16,997
<b>Expenditure on charitable activities –</b>	<b>212,588</b>	<b>19,668</b>	<b>83,132</b>	<b>22,051</b>	<b>337,439</b>	<b>185,718</b>
<b>Other expenditure</b>						
Staff training	342	-	866	-	1,209	102
Bank charges	94	-	-	-	94	132
Professional fees	11,199	-	9,987	50	21,236	839
<b>Other expenditure Totals</b>	<b>11,636</b>	-	<b>10,854</b>	<b>50</b>	<b>22,539</b>	<b>1,073</b>
<b>Expenditure Grand totals</b>	<b>225,611</b>	<b>19,668</b>	<b>93,985</b>	<b>22,101</b>	<b>361,365</b>	<b>187,471</b>

*There may be minor discrepancies in the totals where the pence are not shown*

## Charitable Giving 2025

### Missionary societies

Crosslinks (re Alex & Susannah Maclean) 3,625

### Relief & Development Agencies

Tear Fund 2,420

### Home Mission

Charles Thompson Mission 2,420

Church at The Barn 1,820

NW Partnership Bursary Fund 1,820

Support for local families 490

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**TOTAL** 12,595

## Church and Halls Major Expenditure 2025

### FUNDS

<b>Church building</b>	Total	General	P125 Fund (R)	Mawby (R)	Mawby (E)	Len Ellis (R)
Servery & Toilets	115,260	32,679	80,903	50	1,628	
Lady Chapel	5,065			256	4,809	
Stonework	22,673	7,009			15,664	
Audio Visual/Music Equipment	7,400	7,206				194
Lighting	4,576	4,576				
<b>Church Halls</b>						
New Window	990	990				
<b>Total</b>	<b>155,964</b>	<b>52,460</b>	<b>80,903</b>	<b>306</b>	<b>22,101</b>	<b>194</b>

## Halls Income and Expenditure 2025

		<u>2025</u>		<u>2024</u>
<b>Income</b>				
Income from hire of halls/rooms		20,499		21,626
<b>Expenditure</b>				
Parish Administrator (50%)	5,887		5,476	
Electricity	1,412		1,376	
Gas	4,997		3,344	
Insurance	1,169		2,684	
Maintenance	4,375		1,174	
Telephone	439		455	
Water	1,330		774	
Equipment	-		25	
Repairs	-		-	
Decoration	-		-	
Cleaning	58	19,668	15	15,323
		<u>831</u>		<u>6,303</u>
Net surplus/loss				

## Fund Movements Summary 2025

Fund	Balance 1 <sup>st</sup> Jan	Incoming Resource	Outgoing Resource	Gains/ Losses	Transfers	Balance 31 <sup>st</sup> Dec
<b>Unrestricted</b>						
General Fund	331,996	178,533	225,611	-530	-	284,388
<b>Designated</b>						
Halls Income And Expenditure Fund	14,264	20,499	19,668	-	-	15,095
<b>Restricted</b>						
Hall Equipment Fund	989	-	-	-	-	989
Len Ellis Fund	194	-	194	-	-	-
Mawby Memorial Income Fund	256	50	306	-	-	-
Ministry Support	8,950	-	8,950	-	-	-
Mission To Young People Fund	4,541	4,000	2,185	-4,000	-	2,357
Project 125 Fund	33,639	47,263	80,903	-	-	-
Prenton Dell Project	-	71,213	542	4,000	-	74,671
Staff Training Fund	866	-	866	-	-	-
Vicar's Discretionary Fund	93	-	40	-	-	53
<b>Endowment</b>						
Mawby Memorial Endowment Fund	21,819	-	22,101	282	-	-
<b>Totals</b>	<u>417,609</u>	<u>321,557</u>	<u>361,365</u>	<u>-248</u>	<u>-</u>	<u>377,552</u>

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# Accounts

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# Report of the Trustees & Financial Statements for the Year Ended 31 December 2024

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## CONTENTS

### Pages

- 1-5 Reports of the Trustees  
(Incl. Vicar, Deanery Synod, Wardens, PCC Secretary & Treasurer)
- 5-7 Structure, Governance and Management, Reference and Administrative Details and Independent Examiner's Report
- 8-13 Statement of Financial Activities, Balance Sheet, Analysis of Income, Analysis of Expenditure, Charitable Giving, Church and Halls Repairs, Halls Income and Expenditure and Fund Movements Summary

The Trustees present their report and the independently examined financial statements of the charity for the year ended **31<sup>st</sup> December 2024**. The financial statements have been prepared on a Receipts and Payments basis and comply with the charity's governing documents, the Parochial Church Councils (Powers) Measure 1956, and the Charities Act 2011.

## AIM & PURPOSES

St. Stephen's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, Matt Graham, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The PCC is also specifically responsible for the maintenance of the St. Stephen's Church building, St. Stephen's Church Halls, and the Curate's house, 89 Prenton Hall Road.

## OBJECTIVES & ACTIVITIES

The PCC is committed to enabling as many people as possible from the parish of Prenton to worship at St Stephen's and to become part of the St Stephen's church family. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can engage and reach the many groups that live within our parish. Our services and worship enable people to put their faith in Jesus into practice through prayer and scripture, music and sacrament.

To facilitate our continued worship and witness, caring for the congregation as well as meeting the needs of the parish and reaching out effectively to them, it is important that we maintain the fabric of the Church of St. Stephen's and the Church Halls.

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## ACHIEVEMENTS & PERFORMANCE

### From the Vicar

We began 2024 by focussing on the heart of the gospel of salvation: "Everyone who calls on the name of the Lord will be saved." Romans 10v13. With the vision set in 2023 in mind, we want to be intentional about the welcome we give to anyone who might step through the doors of the church building; or live on our street, or work on the till in the shop we happen to visit. None of them is beyond salvation, if they call on Jesus. We continue to pray that the Lord would ADD to our number, so that St Stephen's would represent 2% of the parish gathering regularly.

We continue to give thanks for the steady trickle of new people the Lord brings, particularly on Sunday mornings. We pray that they will become committed followers of Jesus; members of the church family, and partners in mission. The Wednesday BCP service also enjoyed modest growth to pre-covid numbers.

The churchwardens assisted with an Archdeacons inspection. Records were examined and informal conversation about the ongoing life, mission and vision and practical plans for the church building received positive feedback along with encouragement to de-clutter St Stephen's of non-essential items of furniture.

In June we said goodbye to our placement student who was ordained for ministry in a local deanery. His departure was felt in various ways, but particularly in relation to tentative activities in the Dell estate in anticipation of obtaining the former Prenton Dell Library.

With our commitment to growing DEEPER in our love for Jesus as a whole as a church family, Kerry joined staff in September with the aim of support parents and volunteers working with children and young people. In the four months to the end of 2024 it was great to see Kerry settle in and serving as hoped to bring greater intentionality and depth in this key area. Some home groups also had new members meeting for bible study and encouragement.

Whilst progress on the lease assignment of the library was slow, the PCC confirmed a role description and undertook to advertise for a full-time worker to lead our mission in that part of the parish with the recruitment process beginning in January 2025.

During the year the PCC undertook a reshuffle of our sub-committees to enable greater efficiency and flexibility to respond to and achieve objectives. This included our Outreach sub-group which takes a lead responsibility for helping the church engage effectively with those we are seeking to reach.

The PCC have also generously supported my application for a sabbatical in the summer term of 2025, which I am very grateful for.

Under our commitment to have a BUILDING that is fit for purpose and purposefully friendly, the newly glazed Lady Chapel had lighting and heating updates. Replacement chairs were successfully sourced and integrated and have been effective at both enabling flexible use (e.g. the monthly café service which requires moving chairs to set-up tables) and also increased capacity for seasonal school services. Faculty applications were made for a cable channel and mounting screens on two pillars to update our AV system, and a start date for the Project 125 accessible loos and hospitality servery was initially agreed for August and then January 2025.

Activities such as Little Seeds, CAMEO, a men's curry night, Easter Eggstravaganza, summer pudding evening, Fun Day, Hot Pot Supper with quiz, and A Taste of Christmas, as well as the regular Café Services, provided opportunities for proclaiming the good news of Jesus and connecting with the parish. We were again able to deliver invitations to every house in the parish, and a full programme of Christmas services saw good attendance - Christingle (95), Café service (57), Carol Service (119), Nativity (153), Christmas Night (48), Christmas Day (85) with many guests taking an evangelistic book as a gift to read. Several people signed up at these events for a follow up course in the new year.

This brief report comes with thanks to all those who serve in so many varied and often unseen ways to make our life and ministry to one another and the community possible.

If you have questions or concerns about any aspect of our life and ministry together, I am always more than happy to discuss, or explain anything as best I can.

***Matt Graham***

## REPORTS

### **Birkenhead Deanery Synod Report**

Three meetings were held in 2024: February – Ministry with children and young people, led by Katie Herrera, diocesan Families, Children, and Youth Advisor based at Church House; June - Outreach and evangelism training, led by Peter Froggatt, Director of Outreach; October – Vocation & Calling, led by members of the Ministry Team at Church House. Paul Bentley (Christ the King) succeeded Joe Kennedy on his departure to become bishop of Burnley. Paul is assisted by Keith Addenbrooke (St James & St Bede). There is often talk of the deanery unit becoming more significant in the delivering and achieving of the diocesan vision and strategy, but it remains a difficult meeting to energise or attract clergy and lay representatives along too.

***Matt Graham***

### **Churchwardens Report**

We are very grateful to the church family at St Stephen's for making this an easy place to be churchwardens. You have taught us faithfully through sermons, small groups, and conversations. For example, we now know more about God's sovereignty from studying Genesis together. God's financial gifts to the church family have been shared generously so that

our church finances are in good order. You have served in a huge variety of ways, from skillful hands making excellent food to vocal cords encouraging our hearts.

In 2024 we restructured some of the operations of the PCC and sub-groups. This includes new structures for committees: Buildings, Outreach etc. We are grateful to new and existing volunteers for supporting this work and for engaging with the many meetings, discussions and emails that are part of it. For most of us, this is a boring aspect of church life, but we are seeking to make sure that the behind-the-scenes work is both transparent and efficient so that we can enjoy focusing on the core business of worshipping God together and reaching out to our neighbours.

This year we have seen the culmination of years of work to update the church building. The lighting and heating have been completed in the Lady Chapel, with many thanks to the Mawby family for providing the finances for this work. We have new chairs that are both more comfortable and more flexible, making setting up for events like the Café Service easier. As we write, the final touches are being done to the new kitchen and toilets, one of which is fully accessible. Several people have worked hard to apply for grants and rebates to bring down the cost of this work to the church. Thank you to the Project 125 committee for doing much of the background work for these over the last 7 years, and of course to our architect and the constructors - project complete.

The PCC has made many bold decisions over the last few years, from building works to new mission opportunities and making new staff posts available. Being on the PCC is a privilege, but it can also be tough – emotionally draining, intellectually taxing late into the evening, and spiritually discombobulating (discussing lighting strips one moment and the direction of the Church of England the next). Thank you to PCC members for engaging patiently with many big decisions, for being forgiving where we have failed each other and for regularly holding up our community to God in prayer.

As we prepare for Matt's sabbatical, we are very grateful to those who have stepped up to support services and pastoral work, to lead on safeguarding and to our staff. Whilst we will miss Matt's formal leadership during his sabbatical, we are grateful for the lessons we have learnt of the Father's sovereignty, for Jesus' passion for his church and for the knowledge that the Holy Spirit will help us grow in godliness.

There will be challenges ahead, our expanding expenditure will require us to increase our financial giving, the growth of the staff team will facilitate more and different forms of service which we will need to support and engage with, and we will face all of the usual challenges of life in a fallen world. But what a privilege it is to know that whatever challenges we face this year, God is good.

*Chris Phillips and Richard Dunning - Churchwardens*

#### **PCC Secretary Report for 2024**

The PCC began the year with 17 trustees, and closed the year with 16. Gill Monteith and Julie Newman-Vidler both retired from the PCC. June Macdonald chose to continue for another three years and was duly elected. We also welcomed Peter Horton who was elected to serve on the PCC. Richard Dunning retired from the PCC and was elected as Church Warden, along with Chris Phillips. As Rosie retired from her Church Warden position, she chose to join the PCC for the next three years. Thanks was noted to Rosie for serving as church warden for the last 7 years.

The PCC met 6 times during this year. Each meeting began with a reading and/or Bible thought and prayer and ended with prayer.

Members for 2024 were:

The Rev Matt Graham	Vicar/Chairman
Mr Pete Earp	Lay Chairman/Reader
Mr Richard Dunning	Church Warden
Mr Chris Phillips	Church Warden
Mrs Joan Potts	Safeguarding Officer / Deanery Synod Rep
Mr Daniel Davies	Retires 2025
Mr Richard Fearnley	Treasurer
Mrs Jenny Webb	PCC Secretary / Deanery Synod Rep Retires 2025
Mr Robert Wiltshire	Retires 2026
Dr Dave Bennett	Retires 2026

Mr Patrick Giblett	Retires 2026
Mrs Linda Cottier	Retires 2026
Mrs June Macdonald	Retires 2027
Mrs Rosie Earp	Retires 2027
Mr Peter Horton	Retires 2027
Dr Joel Giblett	Deanery Synod Rep

The PCC has wide responsibilities, each member being a trustee and has complied with the duty to have "due regard" to House of Bishops safeguarding policy and practice guidance.

The PCC has this year, has made the decision to move to fewer meetings on a trial basis for the year ahead. Our sub-committees are taking on greater responsibility between PCC meetings with the aim of enabling us to deal more effectively with good problem of growth and the healthy mess and complexity that brings. Each sub-committee is accountable to the PCC.

At every meeting there was an opportunity to look back and look forward at events; reports were received from the various committees entrusted with the responsibility of aspects of the work of the PCC which included:

- Health & Safety
- Safeguarding
- Treasurer's Report
- Standing Committee Report
- Buildings Committee Report
- Outreach Group Report

*Jenny Webb, PCC Secretary*

## FINANCIAL REVIEW

### Treasurer's Report for year ending 31/12/2024

**Format:** In line with the Statement of Recommended Practice (SORP) for the presentation of charity accounts generally, the accounts in the pages that follow include the following tables—

- *Statement of Financial Activities (SOFA)* – summarising the income and expenditure over the year by category of fund – general unrestricted, designated (i.e. halls income and expenditure), restricted and endowment, with the totals in 2023 for comparison.
- *Balance Sheet* – showing the assets held at the end of the year, fixed and current, as balanced against the different categories of fund held by the PCC.
- *Analysis of Income* – providing details of the income summarised in the SOFA, analysed into the relevant categories and funds, with totals in 2023 for comparison.
- *Analysis of Expenditure* – which provides details of the expenditure summarised in the SOFA, analysed into the relevant categories and funds, with totals in 2023 for comparison.
- *Charitable Giving* – providing details of the grants provided by the PCC for various mission, relief and development purposes during the year.
- *Church and Halls Major Expenditure* – providing details of the cost of the major works and repairs carried out, and other major expenditure incurred during the year.

- *Halls Income and Expenditure* – providing details of the income and expenditure arising in the designated fund that is used to record the Halls finances.
- *Fund Movements Summary* – recording the fund balances at the start and end of the year, and the income and expenditure during the year, for each of the funds held by the PCC.

**Income:** As to the general income (excluding income from hall lettings), there has been a satisfactory increase in this compared with 2023. In particular, total income from donations and legacies rose from £115,254 to £120,785 (+4.8%). In relation to income from hall lettings, as managed through a designated fund, this fell slightly from £22,721 in 2023 to £21,626. However, this was ameliorated by a reduction in the expenditure paid out of the designated fund – see below. As regards interest on general deposited funds the income rose from £12,065 to £14,345 due to the higher interest rates payable during 2024. Overall the total of all unrestricted income was £181,948, an increase of 5.3% over the equivalent 2023 figure of £172,799. Income accruing to the various restricted funds amounted to £2,177.

**Expenditure:** Unrestricted and designated fund expenditure in 2024 amounted to £177,157, compared to £150,812 in 2023, an increase of £26,345. The main factors behind the increase were—

- an increase of £3,587 (+5%) in the Parish Share payments;
- the spending of £3,445 more than in 2023 on the upkeep of the church grounds due to the need to pollard a number of trees on the perimeter of the churchyard;
- increases in the church’s energy costs from £10,977 in 2023 to £14,096 in 2024 (+28.4%); and
- the purchase of new chairs for use within the church building at a cost of £15,526.

Expenditure out of the various restricted funds amounted to £10,414. The bulk of this expenditure was in relation to the pay and expenses arising out of the employment of a Children’s and Youth Worker from the beginning of September 2024, which were borne out of a generous restricted gift made in 2023.

**Summary:** As shown in the SOFA below, though both unrestricted income and expenditure (including via the Halls Designated Fund) increased compared to the equivalent figures in 2023, the overall outcome was an unrestricted surplus of £4,890. In relation to the Halls finances, the reduction in expenditure exceeded the reduction in income, resulting in a surplus within the designated fund of £6,303 which outweighed the small deficit in the General Fund (-£1,413) to generate the overall surplus referred to. In relation to the various restricted funds, expenditure exceeded income by £8,237.

In terms of the PCC’s assets, as the Balance Sheet shows, these dipped slightly in value from £420,759 in 2023 to £417,609 in 2024. This was due to the reduction in the value of the restricted funds outweighing the surplus in unrestricted funds. As in 2023, the balance between the funds in which these assets are held has changed. Specifically, the unrestricted (general and designated) funds rose from £341,370 on 01/01/2024 to £346,260 on 31/12/2024, whereas the total of the restricted and endowment funds fell over the same period from £79,424 to £71,339.

Finally, I would again like to thank our Independent Examiner, Tim Odell, for checking that the accounts are in good order and comply with the appropriate charity accounting requirements.

**Richard Fearnley, Treasurer**

## STRUCTURE, GOVERNANCE & MANAGEMENT

### Background

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church; pastoral, ecclesiastical, social and ecumenical. It also has maintenance responsibilities for St. Stephen's church, St. Stephen's church halls and the curate's house, which it owns.

### Membership of the PCC and Trustees of the Parish

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. The Trustees listed in the PCC Secretary’s Report served as members of the PCC during the year.

### Incumbent & Clergy

Revd Matt Graham Vicar and Chair of Trustees

### Committees

There are a number of committees that attend to different aspects of the business of the PCC. They are as follows:

### **Standing Committee**

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

### **Outreach Group**

This committee exists to facilitate growth and reaching out into the community to further our aims and objectives as a parish.

### **Buildings Committee**

A working group to facilitate and progress plans for building works associated with our 125th anniversary and also 89 PHR and the Dell Library.

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## REFERENCE AND ADMINISTRATIVE DETAILS

**Registered Charity number** 1131998

**Principal address** Parish Office, St Stephen's Church Hall, 11 Prenton Lane, Birkenhead, Merseyside, CH42 8LA

**Trustees** PCC Members for 2024/25 (as listed in the PCC Secretary's report)

**Independent examiner** Timothy Odell FCA, CA(SA)

**Bankers** HSBC - Grange Precinct, Birkenhead

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Reports and financial statements approved by order of the board of trustees (PCC) on 7 April 2025 and signed on its behalf by its Chairman, **Revd Matt Graham (Vicar)**

Signature \_\_\_\_\_



### **Independent examiner's report to the trustees of The Parochial Church Council of St. Stephen's Church Prenton**

I report to the charity trustees on my examination of the accounts of The Parochial Church Council of St. Stephen's Church Prenton for the year ended 31 December 2024.

#### **Responsibilities and basis of report**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or

(3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



Signed by \_\_\_\_\_ (Timothy Odell) on 24 March 2025

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## Statement of Financial Activities 2024

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total Funds	
					2024	2023
<b>Income and endowments from:</b>						
Donations and legacies	120,785	-	1,969	-	122,754	132,322
Income from charitable activities	6,849	-	-	-	6,849	11,911
Other trading activities	12	21,626	-	-	21,638	22,724
Investments	26,345	-	208	-	26,553	23,812
Other income	6,330	-	-	-	6,330	44
<b>Total income</b>	<b>160,322</b>	<b>21,626</b>	<b>2,177</b>	<b>-</b>	<b>184,124</b>	<b>190,813</b>
<b>Expenditure on:1</b>						
Raising funds	680	-	-	-	680	554
Expenditure on charitable activities	160,714	15,323	9,682	-	185,718	186,471
Other expenditure	341	-	732	-	1,073	4,454
<b>Total expenditure</b>	<b>161,735</b>	<b>15,323</b>	<b>10,414</b>	<b>-</b>	<b>187,471</b>	<b>191,479</b>
<b>Net income / (expenditure) before transfer</b>	<b>-1,413</b>	<b>6,303</b>	<b>-8,237</b>	<b>-</b>	<b>-3,447</b>	<b>-665</b>
<b>Transfers:</b>						
Gross transfers between funds – in	-	-	175	-	175	1,525
Gross transfers between funds – out	-	-	-175	-	-175	-1,525
<b>Other recognised gains/losses</b>						
Gains/losses on investment assets	-	-	-	161	161	1,044
Gains on revaluation, fixed assets, etc	-	-	-	-	-	-
<b>Net movement in funds</b>	<b>-1,413</b>	<b>6,303</b>	<b>-8,237</b>	<b>161</b>	<b>-3,186</b>	<b>979</b>
<b>Reconciliation of funds</b>						
<b>Total funds b/f from 2023</b>	<b>333,409</b>	<b>7,961</b>	<b>57,766</b>	<b>21,658</b>	<b>420,795</b>	<b>419,816</b>
<b>Total funds carried forward</b>	<b>331,996</b>	<b>14,264</b>	<b>49,529</b>	<b>21,819</b>	<b>417,609</b>	<b>420,795</b>
Represented by						
Unrestricted						
General Fund	331,996	-	-	-	331,996	333,409
Designated						
Halls Income And Expenditure Fund	-	14,264	-	-	14,264	7,961
Restricted						
Hall Equipment	-	-	989	-	989	989
Len Ellis Restricted Fund	-	-	194	-	194	2,494
Mawby Memorial Income Fund	-	-	256	-	256	49
Ministry Support	-	-	8,950	-	8,950	13,300
Mission To Young People	-	-	4,541	-	4,541	6,229
Project 125 Fund	-	-	33,369	-	33,369	33,559
Staff Training	-	-	866	-	866	866
Vicar's Discretionary Fund	-	-	93	-	93	105
Endowment						
Mawby Memorial Endowment Fund	-	-	-	21,819	21,819	21,658

*There may be minor discrepancies in the totals where the pence are not shown*

**Balance Sheet at 31 December 2024**

	As at 31/12/2024	As at 31/12/2023
<b>Fixed assets</b>		
Former curate's house*	87,000	87,000
<b>Total Fixed assets</b>	<b>87,000</b>	<b>87,000</b>
<b>Current assets</b>		
Bank current account	13,784	15,844
Planned Giving Account	10	36
Bank deposit account	30,680	50,798
Mawby Income Account (R)	783	321
Len Ellis Account (R)	530	530
CCLA (CBF) deposit account	269,679	256,086
Mawby Endowment Investments	7,210	7,048
Petty Cash	200	200
Cash in hand	497	-
Accounts receivable	8,014	9,431
<b>Total Current assets</b>	<b>331,387</b>	<b>340,295</b>
Accounts payable	678	6,500
<b>Total Liabilities</b>	<b>678</b>	<b>6,500</b>
<b>Net Asset surplus (deficit)</b>	<b>417,609</b>	<b>420,795</b>
<b>Reserves</b>		
Excess/(deficit) to date	-3,347	49,285
Starting balances	420,795	369,865
Gains/(losses) on investment assets	161	1,644
<b>Total Reserves</b>	<b>417,609</b>	<b>420,795</b>
<b>Represented by Funds</b>		
General (Unrestricted)	331,996	333,409
Designated (Halls Income and Expenditure)	14,264	7,961
Restricted	49,520	57,766
Endowment	21,819	21,658
<b>Total</b>	<b>417,609</b>	<b>420,795</b>

*There may be minor discrepancies in the totals where the pence are not shown*

*\* The value attributed to the former curate's house in the Balance Sheet is its original purchase in November 1998 on a historic cost basis. Its value on 31/12/2024 is estimated to be £389,000.*

## Analysis of Income 2024

	General	Designated	Restricted	Endowment	Total 2024	Total 2023
<b>Income and endowments from:</b>						
<b>Donations and legacies</b>						
Gift Aided Donations by SO	83,545	-	-	-	83,545	77,625
Gift Aided Donations by Envelope	4,027	-	-	-	4,027	3,620
Other planned giving	4,470	-	-	-	4,470	5,474
Loose plate collections	2,926	-	-	-	2,926	2,598
One-off Gift Aid gifts	770	-	455	-	1,225	4,912
Donations appeals etc	2,763	-	1,468	-	4,030	721
Tax recoverable on Gift Aid	22,252	-	46	-	22,299	23,450
Legacies	-	-	-	-	-	460
Non-recurring one-off grants	-	-	-	-	-	13,300
Other funds generated	32	-	-	-	32	161
<b>Donations and legacies Totals</b>	<b>120,785</b>	<b>-</b>	<b>1,969</b>	<b>-</b>	<b>122,754</b>	<b>132,322</b>
<b>Income from charitable activities</b>						
Income from Church Events	1,108	-	-	-	1,108	3,680
Votive candles	72	-	-	-	72	38
Catering/refreshments	1,984	-	-	-	1,984	2,143
Flowers	30	-	-	-	30	134
Fees for weddings and funerals	3,656	-	-	-	3,656	5,915
<b>Income from charitable activities –</b>	<b>6,849</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,849</b>	<b>11,911</b>
<b>Other trading activities</b>						
Church hall lettings - fund raising	-	21,626	-	-	21,626	22,721
Photocopying, etc	12	-	-	-	12	4
<b>Other trading activities Totals</b>	<b>12</b>	<b>21,626</b>	<b>-</b>	<b>-</b>	<b>21,638</b>	<b>22,724</b>
<b>Investments</b>						
Dividends	-	-	196	-	196	739
Bank interest	14,345	-	12	-	14,357	12,273
Rent from Curate's House	12,000	-	-	-	12,000	10,800
<b>Investments Totals</b>	<b>26,345</b>	<b>-</b>	<b>208</b>	<b>-</b>	<b>26,553</b>	<b>12,296</b>
<b>Other income</b>						
On-line shopping income	-	-	-	-	-	44
Insurance claims	6,330	-	-	-	6,330	-
<b>Other income Totals</b>	<b>6,330</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,330</b>	<b>44</b>
<b>Income and endowments –</b>	<b>160,322</b>	<b>21,626</b>	<b>2,177</b>	<b>-</b>	<b>184,124</b>	<b>190,813</b>

*There may be minor discrepancies in the totals where the pence are not shown*

## Analysis of Expenditure 2024

	General	Designated	Restricted	Endowment	Total 2024	Total 2023
<b>Expenditure on:</b>						
<b>Raising funds</b>						
Refreshments and other event	680	-	-	-	680	554
<b>Raising funds Totals</b>	<b>680</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>680</b>	<b>554</b>
<b>Expenditure on charitable activities</b>						
Missionary societies	3,125	-	-	-	3,125	4,400
Relief and development agencies	3,125	-	322	-	3,447	1,169
Home mission	6,550	-	-	-	6,550	6,623
Secular charities	-	-	-	-	-	1,100
Parish share	75,344	-	-	-	75,344	71,757
Fees paid to Diocese	2,013	-	-	-	2,013	2,979
Assistant staff costs	158	-	100	-	258	47
Parish administrator	5,476	5,476	-	-	10,952	10,078
Youth and Children's Worker	-	-	4,744	-	4,744	-
Clergy expenses	1,685	-	387	-	2,072	1,373
Council tax	2,753	-	-	-	2,753	2,767
Water rates – vicarage	941	-	-	-	941	650
Vicar's telephone	455	-	-	-	455	181
Publicity	303	-	-	-	303	232
Education	36	-	-	-	36	-
Children's Work Expenses	-	-	1,828	-	1,828	927
Parish training and mission	-	-	-	-	-	60
Church insurance	5,368	-	-	-	5,368	5,619
Church office – telephone	-	455	-	-	455	810
Organ/piano tuning	-	-	-	-	-	438
Organist	3,560	-	-	-	3,560	3,800
Church maintenance	1,759	-	-	-	1,759	1,938
Cleaning	433	15	-	-	448	494
Upkeep of services	87	-	859	-	946	1,180
Flowers	102	-	-	-	102	154
Upkeep of churchyard	4,733	-	-	-	4,733	1,288
Administration	1,393	-	-	-	1,393	1,688
Church running - electricity	2,268	-	-	-	2,268	1,855
Church running - gas	7,108	-	-	-	7,108	5,362
Church running - water	627	-	-	-	627	533
Hall running - electricity	-	1,376	-	-	1,376	1,521
Hall running - gas	-	3,344	-	-	3,344	2,239
Hall running - insurance	-	2,684	-	-	2,684	2,499
Hall running - maintenance	-	1,174	-	-	1,174	4,669
Hall running - water	-	774	-	-	774	483
Church major repairs - structure	8,870	-	-	-	8,870	-
Church major repair - installation	1,555	-	-	-	1,555	32,864
Hall – major repairs - installation	2,210	-	-	-	2,210	4,993
Hall – interior/exterior decoration	-	-	-	-	-	495
Hall – Equipment	282	25	98	-	307	2,722
Curate's house - upkeep	2,838	-	-	-	2,838	2,470
Church equipment	15,556	-	1,441	-	16,997	2,013
<b>Expenditure on charitable activities –</b>	<b>160,714</b>	<b>15,322</b>	<b>9,682</b>	<b>-</b>	<b>185,718</b>	<b>186,471</b>
<b>Other expenditure</b>						
Staff training	-	-	102	-	102	145
Bank charges	132	-	-	-	132	140
Professional fees	209	-	630	-	839	4,169
<b>Other expenditure Totals</b>	<b>341</b>	<b>-</b>	<b>732</b>	<b>-</b>	<b>1,073</b>	<b>4,454</b>
<b>Expenditure Grand totals</b>	<b>161,735</b>	<b>15,322</b>	<b>10,414</b>	<b>-</b>	<b>187,471</b>	<b>191,479</b>

*There may be minor discrepancies in the totals where the pence are not shown*

## Charitable Giving 2024

### Missionary societies

Crosslinks (re Alex & Susannah Maclean) 3,125

### Relief & Development Agencies

Disasters Emergency Committee 3,447

### Home Mission

Charles Thompson Mission 3,125

The Barn/Wirral Waters Project 3,125

Support for local families 300

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**TOTAL** 12,822

## Church and Halls Major Expenditure 2024

	FUNDS	
	General	Len Ellis Restricted
<b>Church building</b>		
Roof repairs	8,870	
Lightning conductor repairs	1,555	
Acquisition of new chairs	15,526	
Audio Visual/Music Equipment		1,441
<b>Church Halls</b>		
Barrett Hall lighting	2,210	
<b>Total</b>	<u><u>28,161</u></u>	<u><u>1,441</u></u>

## Halls Income and Expenditure 2024

	<u>2024</u>	<u>2023</u>
<b>Income</b>		
Income from hire of halls/rooms	21,626	22,721
<b>Expenditure</b>		
Parish Administrator (50%)	5,476	5,039
Electricity	1,376	1,521
Gas	3,344	2,239
Insurance	2,684	2,499
Maintenance	1,174	4,669
Telephone	455	810
Water	774	483
Equipment	25	1,170
Repairs	-	240
Decoration	-	495
Cleaning	15	118
	<u>15,323</u>	<u>19,283</u>
Net surplus/loss	<u>6,303</u>	<u>3,438</u>

## Fund Movements Summary 2024

Fund	Balance 1 <sup>st</sup> Jan	Incoming Resource	Outgoing Resource	Gains/ Losses	Transfers	Balance 31 <sup>st</sup> Dec
<b>Unrestricted</b>						
General Fund	333,409	160,322	161,735	-	-	331,996
<b>Designated</b>						
Halls Income And Expenditure Fund	7,961	21,626	15,322	-	-	14,264
<b>Restricted</b>						
Hall Equipment Fund	1,164	-	-	-	-175	989
Len Ellis Fund	2,494	-	2,300	-	-	194
Mawby Memorial Income Fund	49	208	-	-	-	256
Ministry Support	13,300	796	5,321	-	-	8,950
Mission To Young People Fund	6,229	140	1,828	-	175	4,541
Project 125 Fund	33,559	711	630	-	-	33,639
Staff Training Fund	866	-	-	-	-	866
Vicar's Discretionary Fund	105	-	12	-	-	93
<b>Endowment</b>						
Mawby Memorial Endowment Fund	21,658	-	-	161	-	21,819
<b>Totals</b>	<u><b>420,795</b></u>	<u><b>184,124</b></u>	<u><b>187,471</b></u>	<u><b>161</b></u>	<u><b>-</b></u>	<u><b>417,609</b></u>

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# Accounts

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# Report of the Trustees & Financial Statements for the Year Ended 31 December 2023

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## CONTENTS

### Pages

1-5	Reports of the Trustees (Incl. Vicar, Deanery Synod, Wardens, PCC Secretary & Treasurer)
5-6	Structure, Governance and Management, Reference and Administrative Details and Independent Examiner's Report
7-12	Statement of Financial Activities, Balance Sheet, Analysis of Income, Analysis of Expenditure, Charitable Giving, Church and Halls Repairs, Halls Income and Expenditure and Fund Movements Summary

The Trustees present their report and the independently examined financial statements of the charity for the year ended **31<sup>st</sup> December 2023**. The financial statements have been prepared on a Receipts and Payments basis and comply with the charity's governing documents, the Parochial Church Councils (Powers) Measure 1956, and the Charities Act 2011.

## AIM & PURPOSES

St. Stephen's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, Matt Graham, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The PCC is also specifically responsible for the maintenance of the St. Stephen's Church building, St. Stephen's Church Halls, and the former Curate's house, 89 Prenton Hall Road.

## OBJECTIVES & ACTIVITIES

The PCC is committed to enabling as many people as possible from the parish of Prenton to worship at St Stephen's and to become part of the St Stephen's church family. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can engage and reach the many groups that live within our parish. Our services and worship enable people to put their faith in Jesus into practice through prayer and scripture, music and sacrament.

To facilitate our continued worship and witness, caring for the congregation as well as meeting the needs of the parish and reaching out effectively to them, it is important that we maintain the fabric of the Church of St. Stephen's and the Church Halls.

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## ACHIEVEMENTS & PERFORMANCE

### From the Vicar

We began 2023 by focussing on the certainty of eternal life God's people can have because of Jesus. Our verse for the year – "I write these things to you who believe in the name of the Son of God so that you may know that you have eternal life", 1 John 5:13 - set us up to study the whole letter, with a particular reminder that our access to the life Jesus gives comes via the eye-witness testimony of the Apostles in the Scriptures. At various points in the year, I highlighted the implications of this for us as a church in light of the wider LLF process. At our November PCC we determined to keep thinking through the challenges of being a church that holds on to the truth with grace and love.

Following some facilitated extra time as a PCC, we approved a vision statement. From this we embarked on an appointment process initially for a general discipleship role, and then upon not making an appointment, for a Youth and Children's role (ongoing at the start of 2024). This recognises our desire to see new believers ADDED to our number; increasing our effectiveness at CONNECTING well with those in our community, as well as growing DEEPER as a church family in our relationship with God. Under that last heading, our midweek ministry expanded with a new Wednesday and Thursday evening group. Despite the sadness of some members passing away, and others not being around, our statistics for mission return to the diocese continue to show slow but steady growth. We continue to pray that we would be at least 2% of the parish gathering regularly.

Under our renewed commitments to have a BUILDING that is fit for purpose and purposefully friendly, the glazing of the Lady Chapel was completed, enhancing the mid-week communion services, and giving the possibility for a greater flexibility in usage. Various other projects continued, including steps towards faculty permission for replacement chairs, AV updates and the Project 125 plans for accessible loos and hospitality servery.

Less progress was made in securing use of the former Prenton Dell Library, but this remains an exciting possibility. However, time was invested relationally in door knocking and raising awareness of those plans with very positive feedback.

Regular activities such as Little Seeds, CAMEO, Easter Eggstravaganza, summer pudding evening, Fun Day, Bright Party, Hot Pot Supper, and A Taste of Christmas provided opportunities for proclaiming the good news of Jesus and connecting with the parish. We were especially delighted at the numbers who came to our Café Carols, Carols by Candlelight, Film Night and Nativity over Christmas following the publicity that went to every home.

This brief report comes with thanks to all those who serve in so many varied and often unseen ways to make our life and ministry to one another and the community possible. Specific thanks go to Rosie for her stellar work and valued support as churchwarden over the past seven years!

If you have questions or concerns about any aspect of our life and ministry together, I am always more than happy to discuss, or explain anything as best I can.

***Matt Graham (Vicar)***

## REPORTS

### **Birkenhead Deanery Synod Report**

Three meetings were held in 2023, with February and June meetings comprising the last of the previous cycle, and the new synod meeting for the first time in October. Addresses were received by the Bishop of Birkenhead on poverty; Revd Stephen Torr on lament; and Revd Debbie Wilkinson on the Wirral Waterways project including synod's approval for a Bishop's Mission Order with the following objectives - To undertake missional initiatives in the Wirral Waters development, engaging with residents and with those in education, commerce and the voluntary sector, and to grow a sustainable worshipping community.

***Matt Graham***

### **The Church Wardens' Report**

This will be my last report as Churchwarden, as I stand down after seven years in the role – a very Biblical number, I suppose! Last year's report referred to the expectation that the work on the Lady Chapel, intended as part of Project 125, would be completed in 2023, and this was indeed the case. I think most will agree that it looks very good. The contractors did a good job and were considerate of our needs, and smaller communion services are more comfortable now that they can take place in a discrete space. There is still electrical work to be done, including improvements to the lighting and heating, but it is great to see the glazing completed. I have contacted the Diocesan Adviser on Net Zero, for advice on possible grant funding and also asked her to refer our case to the Diocesan Heating Engineer.

The public notice period for the Faculty application for the toilets and servery at the south-west side of church is well under way at the time of writing and by the time of the APCM, I am hopeful that we will know the final outcome of the application. The architect is already asking for tenders for the work. The prospect of the new, improved facilities is even more exciting than the Lady Chapel work and I am looking forward to serving coffee from the new servery!

We have also had approval for the new chairs, so we should see them soon too. We are keeping the DAC very busy at the moment.

Last year, I remarked that British Gas Lite had proved providential in terms of the savings in gas prices. The contracts with them expired in December 2023 and we have renewed with them. These contracts were negotiated early last year by our brokers, Bionic, before the problems in the Middle East and the attacks on shipping in the Red Sea and the Gulf. The price of gas has more than doubled since we took out the previous contracts and we really are paying more than twice as much as before. So, forgive your friendly wardens if they make a fuss about closing doors and encourage you to "put on your Big Coat" – we are trying to save money as well as reduce greenhouse gases.

There has been work in and around the halls, but there is still more to do, in particular with reference to the lighting in the Barrett Hall, where the fluorescent tubes should be replaced with LED equivalents.

As usual there are lots of "thank yous", in particular to Chris and Emma Phillips, and especially to their son Daniel, whose generous offer of his time and expertise has saved St Stephen's a lot of money in the installation of the new sound system. Thanks to Jenny, for sending me meter readings at the drop of a hat, and for all her other work in the halls and generally. Also to Richard, Matt, the Standing Committee and the PCC, all of whom have made the job so much easier.

As I write this, no one has volunteered to stand as warden for 2024 onwards. Whoever takes over can be assured of my support, prayers and advice, once I have got the stress of dealing with utility companies out of my system. Being able to serve God and His people in this way has been an honour (no, really!). I have done more, probably, than is strictly necessary, so the job doesn't have to be that onerous and there are lots of people to help.

***Rosie Earp – Churchwarden***

### **PCC Secretary Report**

The PCC began the year with 18 trustees, and closed the year with 17. Grace Blackmore, Paula Horton, Louise Martin and Marshall Thomas all retired. Robert Vague also retired after transferring his reader's license to a different church. Steve Vitty resigned. Thanks was noted to all for serving in this way. We welcomed Robert Wiltshire, Dave Bennett, Linda Cottier and Patrick Giblett to the PCC and Joel Giblett as another deanery synod rep.

The PCC met 6 times during the year. Each meeting began with a Bible reading and prayer and also ended with prayer.

Members for 2023 were:

The Rev Matt Graham	Vicar/Chairman
Mr Pete Earp	Lay Chairman/Reader
Mrs Rosie Earp	Church Warden
Mr Chris Phillips	Church Warden
Mrs Joan Potts	Deanery Synod Rep
Mr Richard Dunning	Retires 2024
Mrs June Macdonald	Retires 2024
Mrs Gill Monteith	Retires 2024
Mrs Julie Newman-Vidler	Retires 2024
Mr Daniel Davies	Retires 2025
Mr Richard Fearnley	Retires 2025
Mrs Jenny Webb	PCC Secretary / Deanery Synod Rep Retires 2025
Mr Robert Wiltshire	Retires 2026
Dr Dave Bennett	Retires 2026
Mr Patrick Giblett	Retires 2026
Mrs Linda Cottier	Retires 2026
Dr Joel Giblett	Deanery Synod Rep

The PCC has wide responsibilities, each member being a trustee, and has complied with the duty to have "due regard" to House of Bishops safeguarding policy and practice guidance.

At every meeting there was an opportunity to look back and look forward at events; reports were received from the various committees entrusted with the responsibility of aspects of the work of the PCC which included:

- Health & Safety
- Safeguarding
- Treasurer's Report
- Standing Committee Report
- Sites and Buildings Report for both church and Parish Halls
- OMG Report

***Jenny Webb, PCC Secretary***

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## FINANCIAL REVIEW

### **Treasurer's Report for year ending 31/12/2023**

**Format:** In line with the Statement of Recommended Practice (SORP) for the presentation of charity accounts generally, the accounts in the pages that follow include the following tables—

- *Statement of Financial Activities (SOFA)* – summarising the income and expenditure over the year by category of fund – general unrestricted, designated (i.e. halls income and expenditure), restricted and endowment, with the totals in 2022 for comparison.
- *Balance Sheet* – showing the assets held at the end of the year, fixed and current, as balanced against the different categories of fund held by the PCC.
- *Analysis of Income* – providing details of the income summarised in the SOFA, analysed into the relevant categories and funds, with totals in 2022 for comparison.
- *Analysis of Expenditure* – which provides details of the expenditure summarised in the SOFA, analysed into the relevant categories and funds, with totals in 2022 for comparison.
- *Charitable Giving* – providing details of the grants provided by the PCC for various mission, relief and development purposes during the year.
- *Church and Halls Major Works* – providing details of the cost of the major works and repairs carried out during the year.
- *Halls Income and Expenditure* – providing details of the income and expenditure arising in the designated fund that is used to record the Halls finances.
- *Fund Movements Summary* – recording the fund balances at the start and end of the year, and the income and expenditure during the year, for each of the funds held by the PCC.

**Income:** Following St Stephen's resuming a more normal pattern of activity in 2022, in the wake of the pandemic restrictions in 2020 and 2021, 2023 saw even more progress in this respect. In particular further letting out of the halls and function rooms, reflecting the usefulness of these to the local community and for various church functions, saw increases in both the income and, to a lesser extent, expenditure, resulting in a Halls surplus of £3,438 (compared to a loss of £66 in 2022). More widely, total income from donations and legacies was £133,322, compared with £170,782 in 2022. However, as noted in last year's accounts, the 2022 figure included three unusual one-off items totalling £65,769, compared with two such items in 2023, totalling £13,760. Accordingly, the underlying voluntary income in 2023 can be seen as remaining relatively buoyant.

Overall, the total unrestricted income in 2023 (including the designated income derived from the halls) amounted to £172,799, compared to £218,802, in 2022, a decrease of £46,003. However, as already noted, the 2022 figure was skewed by special factors, so that a more realistic comparison would be with the 2021 equivalent total of £147,440.

**Expenditure:** Unrestricted and designated fund expenditure in 2023 amounted to £150,812, compared to £170,793 in 2022, a decrease of £19,881. This overall reduction in unrestricted expenditure was a welcome achievement, particularly having regard to the increase in utility bills (£11,993 in 2023 as compared to £10,156 in 2022) and our having to pay £4,753 to complete upgrading the fire doors in the halls, as necessitated by the more rigorous regulations that now apply. The ability to do this has been boosted by the steps taken (as heralded in last year's Report) to place the majority of the church's cash reserves into the C of E's Central Board of Finance Deposit Fund, which pays interest at near money-market rates, allowing interest receipts to total £12,065, compared to the £1,723 received in 2022. During the course of the year, it has also been possible to have carried out the previously planned work to enable the side and rear elevations of the Lady Chapel glazed in, at a cost of £32,864, so as to provide a quieter and more comfortable environment for those using the chapel, whilst retaining the visual aesthetics of the space. The great majority of the cost has been borne out of the Mawby Endowment and Restricted Funds (see the table on page 12) and we are grateful to Dr Mawby and his family for providing the original funds that have enabled this to happen. The final phase of the work to the Lady Chapel, being the provision of upgraded heating facilities, is expected to be carried out in 2024, with the cost, again, being funded out of the Mawby Funds.

**Summary:** As shown in the SOFA below, though both unrestricted income and expenditure (including via the Halls Designated Fund) decreased compared to the equivalent figures in 2022, the overall outcome was a surplus of £21,986. In relation to the Halls finances, the continuing return to a more normal pre-Covid pattern has, as already mentioned, resulted in these showing a surplus of £3,437, which compares favourably to the small deficit of £66 in 2022. In relation to the various restricted funds, the primary movement in these relate to incurring expenditure on the glazing in of the Lady Chapel, already referred to.

In terms of the PCC's assets, as the Balance Sheet shows, these rose in value over the year by £979, from £419,816 to £420,759. However, the balance between the funds in which these assets are held has changed. In particular, the unrestricted (general and designated) funds rose from £319,089 on 01/01/2023 to £341,089 on 31/12/2023, whereas the total of the restricted and endowment funds fell over the same period from £100,023 to £79,424.

Finally, I would like to thank our Independent Examiner, Tim Odell, for once again checking that the accounts are in good order and comply with the appropriate charity accounting requirements.

**Richard Fearnley, Treasurer**

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## STRUCTURE, GOVERNANCE & MANAGEMENT

### Background

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church; pastoral, ecclesiastical, social and ecumenical. It also has maintenance responsibilities for St. Stephen's church, St. Stephen's church halls and the curate's house, which it owns.

### Membership of the PCC and Trustees of the Parish

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. The Trustees listed in the PCC Secretary's Report served as members of the PCC during the year.

### Incumbent & Clergy

Revd Matt Graham Vicar and Chair of Trustees

### Committees

There are a number of committees that attend to different aspects of the business of the PCC. They are as follows:

#### **Standing Committee**

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

#### **Outreach and Mission Group**

This committee exists to facilitate growth and reaching out into the community to further our aims and objectives as a parish.

#### **Project 125 Building Committee**

A working group to facilitate and progress plans for building works associated with our 125th anniversary.

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## REFERENCE AND ADMINISTRATIVE DETAILS

**Registered Charity number** 1131998

**Principal address** Parish Office, St Stephen's Church Hall, 11 Prenton Lane, Birkenhead, Merseyside, CH42 8LA

**Trustees** PCC Members for 2022/23 (as listed in the PCC Secretary's report)

**Independent examiner** Timothy Odell FCA, CA(SA)

**Bankers** HSBC - Grange Precinct, Birkenhead

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Reports and financial statements approved by order of the board of trustees (PCC) on 21<sup>st</sup> March 2024 and signed on its behalf by its Chairman, **Revd Matt Graham (Vicar)**

Signature \_\_\_\_\_



**Independent examiner's report to the trustees of The Parochial Church Council of St. Stephen's Church  
Prenton**

I report to the charity trustees on my examination of the accounts of The Parochial Church Council of St. Stephen's Church Prenton for the year ended 31 December 2023.

***Responsibilities and basis of report***


As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

***Independent examiner's statement***

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed by  (Timothy Odell) on 1<sup>st</sup> April 2024

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## Statement of Financial Activities 2023

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total Funds	
					2023	2022
<b>Income and endowments from:</b>						
Donations and legacies	115,254	-	17,067	-	132,322	170,782
Income from charitable activities	11,911	-	-	-	11,911	8,592
Other trading activities	4	22,721	-	-	22,724	18,745
Investments	22,865	-	948	-	23,812	12,296
Other income	44	-	-	-	44	12,144
<b>Total income</b>	<b>150,078</b>	<b>22,721</b>	<b>18,015</b>	<b>-</b>	<b>190,813</b>	<b>222,559</b>
<b>Expenditure on:</b>						
Raising funds	487	-	66	-	554	476
Expenditure on charitable activities	130,560	19,283	25,737	10,890	186,471	170,870
Other expenditure	482	-	3,972	-	4,454	1,263
<b>Total expenditure</b>	<b>131,529</b>	<b>19,283</b>	<b>29,776</b>	<b>10,890</b>	<b>191,479</b>	<b>172,608</b>
<b>Net income / (expenditure) before transfer</b>	<b>18,549</b>	<b>3,437</b>	<b>-11,761</b>	<b>-10,890</b>	<b>-665</b>	<b>49,951</b>
<b>Transfers:</b>						
Gross transfers between funds – in	558	-	967	-	1,525	-
Gross transfers between funds – out	-967	-	-558	-	-1,525	-
<b>Other recognised gains/losses</b>						
Gains/losses on investment assets	-	-	-	1,644	1,644	-4,123
Gains on revaluation, fixed assets, etc	-	-	-	-	-	-
<b>Net movement in funds</b>	<b>18,140</b>	<b>3,437</b>	<b>-11,353</b>	<b>-9,246</b>	<b>979</b>	<b>45,828</b>
<b>Reconciliation of funds</b>						
<b>Total funds b/f from 2022</b>	<b>315,269</b>	<b>4,524</b>	<b>69,119</b>	<b>30,904</b>	<b>419,816</b>	<b>373,988</b>
<b>Total funds carried forward</b>	<b>333,409</b>	<b>7,961</b>	<b>57,766</b>	<b>21,658</b>	<b>420,795</b>	<b>419,816</b>

Represented by

Unrestricted

General Fund	333,409	-	-	-	333,409	315,269
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Designated

Halls Income And Expenditure Fund	-	7,961	-	-	7,961	4,524
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Restricted

Hall Equipment	-	-	1,164	-	1,164	217
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Len Ellis Restricted Fund	-	-	2,494	-	2,494	4,623
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Mawby Memorial Income Fund	-	-	49	-	49	24,309
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Ministry Support	-	-	13,300	-	13,300	-
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Mission To Young People	-	-	6,229	-	6,229	5,279
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Outreach Fund	-	-	-	-	-	83
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Project 125 Fund	-	-	33,559	-	33,559	33,559
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Staff Training	-	-	866	-	866	952
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Vicar's Discretionary Fund	-	-	105	-	105	98
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Endowment

Mawby Memorial Endowment Fund	-	-	-	21,658	21,658	30,904
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*There may be minor discrepancies in the totals where the pence are not shown*

## Balance Sheet at 31 December 2023

	As at 31/12/2023	As at 31/12/2022
<b>Fixed assets</b>		
Former curate's house*	87,000	87,000
<b>Total Fixed assets</b>	<b>87,000</b>	<b>87,000</b>
<b>Current assets</b>		
Bank current account	15,844	19,264
Planned Giving Account	36	17
Bank deposit account	50,798	5,253
Mawby Income Account (R)	321	24,310
Len Ellis Account (R)	530	4,624
CCLA (CBF) deposit account	256,086	248,134
Mawby Endowment Investments	7,048	30,904
Petty Cash	200	200
Cash in hand	-	110
Accounts receivable	9,431	-
<b>Total Current assets</b>	<b>340,295</b>	<b>332,816</b>
Accounts payable	6,500	
<b>Total Liabilities</b>	<b>6,500</b>	
<b>Net Asset surplus (deficit)</b>	<b>420,795</b>	<b>419,816</b>
<b>Reserves</b>		
Excess/(deficit) to date	-665	49,951
Starting balances	419,816	373,988
Gains/(losses) on investment assets	1,644	-4,123
<b>Total Reserves</b>	<b>420,795</b>	<b>419,816</b>
<b>Represented by Funds</b>		
General (Unrestricted)	333,409	315,269
Designated (Halls Income and Expenditure)	7,961	4,524
Restricted	57,766	69,119
Endowment	21,658	30,904
<b>Total</b>	<b>420,795</b>	<b>419,816</b>

*There may be minor discrepancies in the totals where the pence are not shown*

*\* The value attributed to the former curate's house in the Balance Sheet is its original purchase in November 1998 on a historic cost basis. Its value on 31/12/2023 is estimated to be £398,000.*

## Analysis of Income 2023

	General	Designated	Restricted	Endowment	Total 2023	Total 2022
<b>Income and endowments from:</b>						
<b>Donations and legacies</b>						
Gift Aided Donations by SO	77,625	-	-	-	77,625	73,665
Gift Aided Donations by Envelope	3,620	-	-	-	3,620	4,445
Other planned giving	5,474	-	-	-	5,474	10,150
Loose plate collections	2,598	-	-	-	2,598	3,453
One-off Gift Aid gifts	1,665	-	3,247	-	4,912	2,710
Donations appeals etc	201	-	520	-	721	745
Tax recoverable on Gift Aid	23,450	-	-	-	23,450	36,650
Legacies	460	-	-	-	460	32,714
Non-recurring one-off grants	-	-	13,300	-	13,300	2,986
Other funds generated	161	-	-	-	161	3,265
<b>Donations and legacies Totals</b>	<b>115,254</b>	<b>-</b>	<b>17,067</b>	<b>-</b>	<b>132,322</b>	<b>170,782</b>
<b>Income from charitable activities</b>						
Income from Church Events	3,680	-	-	-	3,680	1,158
Votive candles	38	-	-	-	38	25
Catering/refreshments	2,143	-	-	-	2,143	2,039
Flowers	134	-	-	-	134	130
Fees for weddings and funerals	5,915	-	-	-	5,915	5,240
<b>Income from charitable activities –</b>	<b>11,911</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11,911</b>	<b>8,592</b>
<b>Other trading activities</b>						
Traidcraft sales - fund raising	-	-	-	-	-	521
Church hall lettings - fund raising	-	22,721	-	-	22,721	18,224
Photocopying, etc	4	-	-	-	4	-
<b>Other trading activities Totals</b>	<b>4</b>	<b>22,721</b>	<b>-</b>	<b>-</b>	<b>22,724</b>	<b>18,745</b>
<b>Investments</b>						
Dividends	-	-	739	-	739	922
Bank interest	12,065	-	208	-	12,273	1,723
Rent from Curate's House	10,800	-	-	-	10,800	9,650
<b>Investments Totals</b>	<b>22,865</b>	<b>-</b>	<b>948</b>	<b>-</b>	<b>23,812</b>	<b>12,296</b>
<b>Other income</b>						
On-line shopping income	44	-	-	-	44	80
Insurance claims	-	-	-	-	-	12,064
<b>Other income Totals</b>	<b>44</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>44</b>	<b>12,144</b>
<b>Income and endowments –</b>	<b>150,078</b>	<b>22,721</b>	<b>18,015</b>	<b>-</b>	<b>190,813</b>	<b>222,559</b>

*There may be minor discrepancies in the totals where the pence are not shown*

## Analysis of Expenditure 2023

	General	Designated	Restricted	Endowment	Total 2023	Total 2022
<b>Expenditure on:</b>						
<b>Raising funds</b>						
Refreshments and other event	487	-	66	-	554	476
<b>Raising funds Totals</b>	<b>487</b>	<b>-</b>	<b>66</b>	<b>-</b>	<b>554</b>	<b>476</b>
<b>Expenditure on charitable activities</b>						
Missionary societies	4,400	-	-	-	4,400	5,000
Relief and development agencies	1,169	-	-	-	1,169	1,956
Home mission	5,500	-	1,123	-	6,623	2,887
Secular charities	1,100	-	-	-	1,100	1,000
Traidcraft	-	-	-	-	-	53
Parish share	71,757	-	-	-	71,757	69,667
Fees paid to Diocese	2,979	-	-	-	2,979	2,078
Assistant staff costs	47	-	-	-	47	-
Parish administrator	5,039	5,039	-	-	10,078	8,871
Clergy expenses	1,233	-	140	-	1,373	1,160
Council tax	2,767	-	-	-	2,767	2,501
Vicarage - water	650	-	-	-	650	804
Vicar's telephone	181	-	-	-	181	221
Publicity	232	-	-	-	232	206
Children's Work Expenses	-	-	927	-	927	145
Parish training and mission	60	-	-	-	60	-
Church insurance	5,619	-	-	-	5,619	4,516
Church office – telephone	-	810	-	-	810	569
Organ/piano tuning	438	-	-	-	438	-
Organist	3,800	-	-	-	3,800	3,200
Church maintenance	1,938	-	-	-	1,938	4,133
Cleaning	376	118	-	-	494	503
Upkeep of services	683	-	497	-	1,180	782
Flowers	154	-	-	-	154	116
Upkeep of churchyard	1,288	-	-	-	1,288	194
Administration	1,688	-	-	-	1,688	948
Church running - electricity	1,855	-	-	-	1,855	1,708
Church running - gas	5,362	-	-	-	5,362	4,658
Church running - water	533	-	-	-	533	392
Hall running - electricity	-	1,521	-	-	1,521	1,395
Hall running - gas	-	2,239	-	-	2,239	1,604
Hall running - insurance	-	2,499	-	-	2,499	1,522
Hall running - maintenance	-	4,669	-	-	4,669	7,959
Hall running - water	-	483	-	-	483	399
Church major repairs - structure	-	-	-	-	-	16,764
Church major repair - installation	719	-	21,255	10,890	32,864	-
Hall – major repairs - installation	4,753	240	-	-	4,993	19,729
Hall – interior/exterior decoration	-	495	-	-	495	-
Hall – Equipment	1,454	1,170	98	-	2,722	1,156
Curate's house - upkeep	2,470	-	-	-	2,470	2,074
Church equipment	317	-	1,696	-	2,013	-
<b>Expenditure on charitable</b>	<b>130,560</b>	<b>19,283</b>	<b>25,737</b>	<b>10,890</b>	<b>186,471</b>	<b>170,870</b>
<b>Other expenditure</b>						
Staff training	60	-	85	-	145	543
Bank charges	140	-	-	-	140	342
Professional fees	282	-	3,887	-	4,169	377
<b>Other expenditure Totals</b>	<b>482</b>	<b>-</b>	<b>3,972</b>	<b>-</b>	<b>4,454</b>	<b>1,263</b>
<b>Expenditure Grand totals</b>	<b>131,529</b>	<b>19,283</b>	<b>29,776</b>	<b>10,890</b>	<b>191,479</b>	<b>172,608</b>

*There may be minor discrepancies in the totals where the pence are not shown*

## Charitable Giving 2023

### Missionary societies

Crosslinks (re Alex & Susannah Maclean)	2,200
Crosslinks (general purposes)	1,100
Open Doors	1,100

### Relief & Development Agencies

Tear Fund (collection)	69
Christian Aid	1,100

### Home Mission

Charles Thompson Mission	1,200
North West Gospel Partnership	1,100
St Peter's Rock Ferry Youth Worker support	1,600
The Barn/Wirral Waters Project	1,600
Support for those in need locally	1,123

### Secular Charities

Birkenhead Forum Housing	1,100
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**TOTAL** 13,292

## Church and Halls Major Works 2023

	FUNDS		
	General	Mawby Restricted	Mawby Endowment
<b>Church building</b>			
Glazing in of Lady Chapel (Total: £32,864) <sup>(1)</sup>	719	21,255	10,890
<b>Church Halls</b>			
Replacement of doors <sup>(2)</sup>	4,753		
<b>Total</b>	<u>5,472</u>	<u>21,255</u>	<u>10,890</u>

### Notes

(1) The Mawby Restrictive and Endowment Funds are held for the purpose of repairing and improving the fabric of the church building, with particular reference to the Lady Chapel. It was determined by the PCC that the Endowment Fund had been created by the PCC itself in 1972, so that no Charity Commission consent to the use of the capital was required. The PCC then resolved that use of part of the capital of the Fund would be appropriate to allow the intended enhancements to the Lady Chapel to be completed.

(2) The work done in 2023 completes the scheme for replacing all the fire doors in the Church Halls, necessitated by the more stringent fire regulations that have been brought in in more recent years.

## Halls Income and Expenditure 2023

	<u>2023</u>	<u>2022</u>
<b>Income</b>		
Income from hire of halls/rooms	22,721	18,224
<b>Expenditure</b>		
Parish Administrator (50%)	5,039	4,435
Electricity	1,521	1,395
Gas	2,239	1,603
Insurance	2,499	1,521
Maintenance	4,669	7,808
Telephone	810	569
Water	483	399
Equipment	1,170	522
Repairs	240	-
Decoration	495	-
Cleaning	118	-
Bank Charges	-	33
	19,283	18,289
Net surplus/loss	3,438	-66

## Fund Movements Summary 2023

Fund	Balance 1 <sup>st</sup> Jan	Incoming Resource	Outgoing Resource	Gains/ Losses	Transfers	Balance 31 <sup>st</sup> Dec
<b>Unrestricted</b>						
General Fund	315,269	150,078	131,529	-	-408	333,409
<b>Designated</b>						
Halls Income And Expenditure Fund	4,524	22,721	19,283	-	-	7,961
<b>Restricted</b>						
Hall Equipment Fund	217	1,045	98	-	-	1,164
Len Ellis Fund	4,623	65	2,193	-	-	2,494
Mawby Memorial Income Fund	24,309	882	25,142	-	-	49
Ministry Support	-	13,300	-	-	-	13,300
Mission To Young People Fund	5,279	2,000	1,050	-	-	6,229
Outreach Fund	83	-	83	-	-	-
Project 125 Fund	33,559	-	-	-	-	33,559
Staff Training Fund	952	-	85	-	-	866
Vicar's Discretionary Fund	98	772	1,123	-	408	105
<b>Endowment</b>						
Mawby Memorial Endowment Fund	30,904	-	10,890	1644	-	21,658
<b>Totals</b>	<b>419,816</b>	<b>190,813</b>	<b>191,479</b>	<b>1,644</b>	<b>-</b>	<b>420,795</b>

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# Accounts

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# Report of the Trustees & Financial Statements for the Year Ended 31 December 2022

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### Pages

1-5	Reports of the Trustees (Incl. Vicar, Wardens, PCC Secretary, Deanery Synod, Outreach Group, Project 125, & Treasurer)
5-6	Structure, Governance and Management
6-7	Reference and Administrative Details, Independent Examiner's Report
8-13	Statement of Financial Activities, Balance Sheet, Analysis of Income, Analysis of Expenditure, Charitable Giving, Church and Halls Repairs, Halls Income and Expenditure and Fund Movements Summary

The Trustees present their report and the independently examined financial statements of the charity for the year ended **31<sup>st</sup> December 2022**. The financial statements have been prepared on a Receipts and Payments basis and comply with the charity's governing documents, the Parochial Church Councils (Powers) Measure 1956, and the Charities Act 2011.

## AIM & PURPOSES

St. Stephen's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, Matt Graham, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The PCC is also specifically responsible for the maintenance of the St. Stephen's Church building, St. Stephen's Church Halls, and the Curate's house, 89 Prenton Hall Road.

## OBJECTIVES & ACTIVITIES

The PCC is committed to enabling as many people as possible from the parish of Prenton to worship at St Stephen's and to become part of the St Stephen's church family. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can engage and reach the many groups that live within our parish. Our services and worship enable people to put their faith in Jesus into practice through prayer and scripture, music and sacrament.

To facilitate our continued worship and witness, caring for the congregation as well as meeting the needs of the parish and reaching out effectively to them, it is important that we maintain the fabric of the Church of St. Stephen's and the Church Halls.

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## ACHIEVEMENTS & PERFORMANCE

### From the Vicar

We began 2022 with a theme of hope. Practically and experientially the worst of the Covid pandemic was behind us. Spiritually we wanted to recognise that when rooted in God's character and promises, we have a hope that will never fail. Our verse for the year; "May your unfailing love be with us, LORD, even as we put our hope in you", Psalm 33:22; and our January series focused on God's undiminishing offer of hope for a dejected, disappointed and damaged world. Following this we ran the Hope Explored course in a number of settings through the year.

At a number of points in the year we paused to reflect with thankfulness on God's faithfulness over the past 125 years. The Bishop of Chester joined us on the anniversary of the laying of the memorial stone for a service of celebration and confirmation. In September we welcomed visitors as part of the Wirral Heritage Open days. Despite covid disrupting our Project 125 building plans, aimed to coincide with the anniversary, the brief report below charts the progress of this.

A significant new development and opportunity was the decision by Wirral Council to close several libraries including Prenton Dell. We accepted an invitation to submit an initial proposal and then business plan to acquire the lease of the building as part of a Community Asset Transfer scheme. The Vision would be to establish a Prenton Dell community hub from which to serve the community by meeting practical needs; connecting more effectively with that part of the parish, and making the most of opportunities to proclaim the good news of Jesus.

We also committed to providing placement and supervision for two years to Andy Field-Davies, a Chester diocese ordinand in training. Alongside regular ministry experience, the Dell Hub project gives a possible focus for a particularly innovative ministry experience.

Other regular activities such as Little Seeds, home groups, CAMEO and the youth group, and one off events such as Easter Eggstravaganza, Music for a summers evening, Fun Day, Bright Party, Hot Pot Supper, Christmas Craft and A Taste of Christmas have helped us meet our aims of growing people in their faith, and enabling new people to hear about Jesus.

The September PCC instigated a survey and review our pattern of services. We had 75 responses, presented and discussed at November PCC. The results pointed to most people being happy with most things, although we also took time to note with sadness those who have felt hurt by the changes. Overall the PCC felt the pattern achieves the original purpose of the changes, to help us best serve and reach the parish around us with the good news of Jesus (particularly noting in-line with Bishop Mark's focus on the lost of Chester diocese, that we are here for the 4,000 or so households = approx. 14,000 souls - who make up the parish of Prenton).

This brief report comes with deep and heartfelt thanks to all those who serve in so many varied and often unseen ways to make our life together and service of one another and the community possible.

I commend to you the other reports included here, with thanks to those who have prepared them. If you have any questions or concerns about any aspect of our life and ministry together, I am always more than happy to discuss, or explain anything as best I can.

***Matt Graham (Vicar)***

## REPORTS

### **Birkenhead Deanery Synod Report**

Following a long break in regular gatherings due to Covid, meetings were held in 2022 at Woodchurch in February; St Stephen's hosted in June (presentation on climate and environmental issues and challenges facing churches by Revd Joe Kennedy); St Bede's Claughton hosted in October (presentation on mission by Rev Canon Dr Anthony Rostell, Director of Mission and Ministry in the Portsmouth Diocese). With Arron Pilgrim moving away, we carried a casual vacancy for one allocation from July 2022.

***Matt Graham***

### **The Church Wardens' Report**

Last year's report referred to the Energy Audit we had agreed to conduct, to help us work towards carbon-neutral status by 2030. The audit took place in July and the report was received in September. The recommendations included the replacement of all traditional lightbulbs with LED lights, and we have been doing this gradually, as the existing lights fail.

We have also had the pipes in the boiler room lagged, and a gap in the wall filled to prevent heat loss. The auditor was very helpful and suggested that we use traditional draught excluders under the Wevill Door. We are also trying to encourage people to close doors behind them, to help keep the church warm, the bills down, and mitigate the effect on the environment.

We started the process of obtaining a Faculty for the work in the Lady Chapel. Faculty applications are not quick but we made progress and we should be able to have the work done in 2023.

The doors in the Halls are being gradually replaced, having failed the fire safety inspection. (The failure resulted from a change in the official standards, not from any dereliction on the part of anyone at St Stephen's.) The new doors are a great improvement and, in addition to their fire safety, they improve heat retention and are aesthetically better.

The contract with British Gas Lite has proved providential, in the light of the high cost of energy in general, and gas in particular. It is not easy dealing with BGL, because the only way to contact them is via webchat, but they are efficient and seem good value for money.

We have been busy with the negotiations with Wirral Borough Council regarding Prenton Library, and these have progressed, albeit slowly. It remains to be seen what we will end up doing with the building, but the possibilities are exciting.

As ever, thanks are due to lots of people who give their time and talents, and their resources, to support the Lord's work in Prenton. I would like to highlight the Vicar and his family, Chris and Emma Phillips, Richard and Helen Fearnley – especially Helen for her painting – the Welcome Team and all the people who volunteer to provide refreshments after our services.

**Rosie Earp – Churchwarden**

### **Report from The Outreach Group (OG)**

Outreach events aim to bring the community of Prenton together, including family and friends, to enjoy a variety of events. This year was particularly special, as we celebrated 125 years of St Stephen's parish. Anna & Matt were responsible for the planning of many events including children's events, Fun day, and a Taste of Christmas. All activity throughout the past year is listed below:

- Delivering flyers pre-Easter to advertise services over the Easter period. Volunteers targeted the Dell area, Sainsbury's & Storeton Road to hand flyers to passers-by
- Maundy service - A simple supper of soup, bread & cheese was served prior to this meditative service
- Confirmation Service in May. Invitations were sent to local public figures & schools as well as friends and family.
- 'Jubilee' tea at The Vicarage to celebrate our late Queen's Platinum Jubilee
- 'Mission Breakfast' with the Maclean family sharing up to date news of life in Senegal.
- Music for a Summer's Evening with Philharmonic musicians 'Animo'
- Fun Day – Free fun day for everyone with a Christian message. Halls, church, and gardens are utilised fully for a wide range of activities to take place
- Hotpot supper with talk & music by Steve James
- Bright Party – Celebrating the light of Jesus, this is an alternative to Halloween for young children
- Christmas Flyers distributed to over 4000 homes in Prenton
- A 'Taste of Christmas'- This popular event attracted approx. 100 people. A fun way to try Christmas fayre from several local supermarkets.
- Children's Christmas party – crafts, party food and a Christian message with a goodie bag to take home.
- Café services – monthly informal service with refreshments integral to the all-age service. Topics are challenging and thought provoking.

Discussions were started around the provision of First Aid training for members of the congregation, particularly those who lead groups. Training to start early in 2023.

Finances: Proceeds are used for the purpose of Outreach—

Income: £577.76 & (C/F £289.06) = £866.82

Expenditure: £738.74

Balance at 31<sup>st</sup> December £128.08

Outreach Members: Rev'd Matt Graham, Rosie Earp, Paula Horton (chair), Gill Monteith, Joan Potts, & Dave Bennett Anne Wise retired from the group. She was thanked for her many years of service.

### **PCC Secretary Report**

The PCC began the year with 21 trustees, and closed the year with 18.

Arron Pilgrim retired in July with moving out of the area. Brenda Tollady also retired after receiving emeritus status and standing down as pastoral worker. Carol Vague also retired after transferring her reader's license to a different church. The PCC met 6 times during the year. Each meeting began with a reading and/or Bible thought and prayer and ended with prayer.

Members for 2022 were:

The Rev Matt Graham	Vicar/Chairman
Mr Pete Earp	Lay Chairman/Reader
Mrs Rosie Earp	Church Warden
Mr Chris Phillips	Church Warden
Mr Robert Vague	Deanery Synod Rep/Reader Emeritus
Mrs Joan Potts	Deanery Synod Rep

Mrs Grace Blackmore	Retires 2023
Mrs Paula Horton	Retires 2023
Mrs Louise Martin	Retires 2023
Mr Marshall Thomas	Retires 2023
Mr Richard Dunning	Retires 2024
Mrs June Macdonald	Retires 2024
Mrs Gill Monteith	Retires 2024
Mrs Julie Newman-Vidler	Retires 2024
Mr Daniel Davies	Retires 2025
Mr Richard Fearnley	Retires 2025
Mr Steve Vitty	Retires 2025
Mrs Jenny Webb	PCC Secretary Retires 2025
Mr Arron Pilgrim	Deanery Synod Rep Retired
Mrs Carol Vague	Reader Retired
Miss Brenda Tollady	Pastoral Worker Ex Officio Retired

The PCC has wide responsibilities, each member being a trustee, and has complied with the duty to have "due regard" to House of Bishops safeguarding policy and practice guidance.

At every meeting there was an opportunity to look back and look forward at events; reports were received from the various committees entrusted with the responsibility of aspects of the work of the PCC which included:

- Health & Safety
- Safeguarding
- Treasurer's Report
- Standing Committee Report
- Sites and Buildings Report for both church and Parish Halls
- OMG Report

*Jenny Webb, PCC Secretary*

## **Project 125**

As noted above, covid disrupted plans enough to mean we were unable to embark on the proposed building works in time for our 125<sup>th</sup> anniversary. The glazing of the Lady Chapel has however been successful through the diocesan faculty application process, public notice period and the work has been out to tender. It is hope that the work to make this a more enclosed, independent, and therefore flexible space, for smaller services and meetings will get underway in 2023.

## **FINANCIAL REVIEW**

### **Treasurer's Report for year ending 31/12/2022**

As the incoming treasurer at the start of 2022 I would first pay tribute to my predecessors, Robert Vague as Treasurer, and Chris Jeans as the Parish Recorder, both of whom retired at the end of 2021 after many years of faithful service. Their work has given me a sound basis upon which to fulfil my duties into the future and I am grateful to them for that.

**Format:** The format of the accounts that follow has changed. This is so that they follow more closely the current Statement of Recommended Practice (SORP) for the presentation of charity accounts generally. The accounts in the pages that follow therefore include the following tables—

- *Statement of Financial Activities (SOFA)* – which summarises the income and expenditure over the year by category of fund – general unrestricted, designated (i.e. halls income and expenditure), restricted and endowment, with the totals in 2021 for comparison.
- *Balance Sheet* – which shows the assets held at the end of the year, fixed and current, as balanced against the different categories of fund held by the PCC.

- *Analysis of Income* – which provides details of the income summarised in the SOFA, analysed into the relevant categories and funds, with totals in 2021 for comparison.
- *Analysis of Expenditure* – which provides details of the expenditure summarised in the SOFA, analysed into the relevant categories and funds, with totals in 2021 for comparison.
- *Charitable Giving* – which provides details of the grants provided by the PCC to various mission, relief and development organizations during the year.
- *Church and Halls Repairs* – which provides details of the cost of the major repairs carried out in 2022.
- *Halls Income and Expenditure* – which provides details of the income and expenditure arising in the designated fund that is used to record the Halls finances.
- *Fund Movements Summary* – which records the fund balances at the start and end of the year, and the income and expenditure during the year, for each of the various funds held by the PCC.

**Income:** 2022 has been a year in which the restrictions associated with the Coronavirus pandemic, which hampered the church's mission in 2020 and 2021, have thankfully been lifted. This has led to the church resuming a more normal pattern of activity, in particular in relation to letting out the halls and function rooms again, to the benefit of both the users and the church. This led to income from such lettings amounting to £18,224, nearly £10,000 more than in 2021 (£8,319). In relation to the general unrestricted funds, planned giving increased by over 3% from £85,407 in 2021 to £88,259 in 2022. In addition to these underlying changes, there were also three, substantial, one-off boosts to the church's income being—

- (1) We are grateful to the estate of Sandra Chivers for the receipt of a legacy of £32,214.
- (2) In relation to the recovery of tax under the gift aid scheme, the accounting software we now use makes the submission of claims very straightforward. This has enabled claims to be made at more frequent intervals within the calendar year. As a result the receipts in 2022 include both the annual claim for 2021, received in January, and also four quarterly claims in 2022 – a total of £36,649, compared with £15,158 in 2021.
- (3) There were two incidents of storm damage to the church roof which warranted claims totalling £12,064 being made under the church's buildings insurance policy.

Overall, the total unrestricted income in 2022 (including the designated income derived from the halls) amounted to £218,802, compared to £147,440 in 2021, an increase of £71,362.

**Expenditure:** Unrestricted and designated fund expenditure in 2022 amounted to £170,793, compared to £119,284 in 2021, an increase of £50,509. Part of this increase stemmed from the need to deal with the very much higher gas and electricity bills caused by the energy crisis. These totalled £9,364, as compared to the totals in 2021 of £3,728, an increase of some 250%. That said, the bulk of the increase stemmed from two items that are of a non-recurring nature, namely—

- (1) The cost (£16,764) of repairs to the church roof required as the result of the two incidents of storm damage referred to above, the bulk of which cost was covered by the insurance claims already noted.
- (2) The cost of replacing a substantial portion of the fire doors situated in the Halls building. Unfortunately, as a result of the more stringent fire regulations referred to in the Churchwardens' Report, none of the previously compliant doors remain compliant. This means that the PCC has needed to institute a programme of replacing all the now non-compliant doors with new ones that satisfy the regulations. Since it was clear part way through the year that a substantial surplus at the year end was in prospect, the PCC made a deliberate decision to replace a substantial proportion of the doors during the year, at a cost of £19,728.

**Summary:** As shown in the SOFA below, though both unrestricted income and expenditure substantially exceeded the equivalent figures in 2021, the increase in income outweighed the increase in expenditure by a large margin, resulting in an overall surplus of £48,073. At the same time, in relation to the Halls finances, which are conducted via a designated fund for ease of reference, the return to a more normal pre-Covid pattern has resulted in the fund more or less breaking even (i.e. an insignificant deficit of £66). In relation to the various restricted funds, there has been little movement in these, pending work being carried out to glaze in the Lady Chapel and actively pursue Project 125 in 2023. As the Balance Sheet shows, the PCC's total asset rose over the year by some £45,827. As also shown, with

the general rise in interest rates towards the end of 2022, the bulk of the PCC's cash reserves has been switched into the account held with the CofE Central Board of Finance Deposit Fund (total £248,133 at the year end), to take advantage of the higher, near money-market, rates of interest offered there (as compared to the HSBC deposit account).

Finally, I would like to thank our Independent Examiner, Tim Odell, for once again checking that the accounts are in good order and comply with the appropriate charity accounting requirements.

*Richard Fearnley, Treasurer*

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## STRUCTURE, GOVERNANCE & MANAGEMENT

### **Background**

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church; pastoral, ecclesiastical, social and ecumenical. It also has maintenance responsibilities for St. Stephen's church, St. Stephen's church halls and the curate's house, which it owns.

### **Membership of the PCC and Trustees of the Parish**

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. The Trustees listed in the PCC Secretary's Report served as members of the PCC during the year.

### **Incumbent & Clergy**

Revd Matt Graham Vicar and Chair of Trustees

### **Committees**

There are a number of committees that attend to different aspects of the business of the PCC. They are as follows:

#### ***Standing Committee***

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

#### ***Outreach and Mission Group***

This committee exists to facilitate growth and reaching out into the community to further our aims and objectives as a parish.

#### ***Project 125 Building Committee***

A working group to facilitate and progress plans for building works associated with our 125th anniversary.

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## REFERENCE AND ADMINISTRATIVE DETAILS

**Registered Charity number** 1131998

**Principal address** Parish Office, St Stephen's Church Hall, 11 Prenton Lane, Birkenhead, Merseyside, CH42 8LA

**Trustees** PCC Members for 2021/22 (as listed in the PCC Secretary's report)

**Independent examiner** Timothy Odell FCA, CA(SA)

**Bankers** HSBC - Grange Precinct, Birkenhead

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Reports and financial statements approved by order of the board of trustees (PCC) on 16th March 2023 and signed on its behalf by its Chairman, **Revd Matt Graham (Vicar)**

Signature  \_\_\_\_\_

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**Independent examiner's report to the trustees of The Parochial Church Council of St. Stephen's Church  
Prenton**

I report to the charity trustees on my examination of the accounts of The Parochial Church Council of St. Stephen's Church Prenton for the year ended 31 December 2022.

***Responsibilities and basis of report***

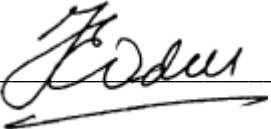
As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

***Independent examiner's statement***

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed by  (Timothy Odell) on 8<sup>th</sup> March 2023

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## Statement of Financial Activities 2022

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total Funds	
					2022	2021
<b>Income and endowments from:</b>						
Donations and legacies	168,126	-	2,656	-	170,782	122,842
Income from charitable activities	8,463	-	129	-	8,592	7,743
Other trading activities	520	18,224	-	-	18,744	8,553
Investments	11,323	-	971	-	12,295	11,100
Other income	12,144	-	-	-	12,144	1,168
<b>Total income</b>	<b>200,578</b>	<b>18,224</b>	<b>3,756</b>	<b>-</b>	<b>222,559</b>	<b>151,406</b>
<b>Expenditure on:</b>						
Raising funds	287	-	188	-	476	106
Expenditure on charitable activities	151,148	18,255	1,464	-	170,869	115,907
Other expenditure	1,067	33	161	-	1,262	551
<b>Total expenditure</b>	<b>152,504</b>	<b>18,289</b>	<b>1,814</b>	<b>-</b>	<b>172,608</b>	<b>116,564</b>
<b>Net income / (expenditure) before transfer</b>	<b>48,073</b>	<b>-66</b>	<b>1,942</b>	<b>-</b>	<b>49,950</b>	<b>34,842</b>
<b>Transfers:</b>						
Gains/losses on investment assets	-	-	-	-4,124	-4,124	-
<b>Net movement in funds</b>	<b>48,073</b>	<b>-66</b>	<b>1,942</b>	<b>-4,124</b>	<b>45,827</b>	<b>34,842</b>
<b>Reconciliation of funds</b>						
<b>Total funds b/f from 2021</b>	<b>267,194</b>	<b>4,589</b>	<b>67,176</b>	<b>35,027</b>	<b>373,988</b>	<b>339,145</b>
<b>Total funds carried forward</b>	<b>315,268</b>	<b>4,523</b>	<b>69,118</b>	<b>30,904</b>	<b>419,815</b>	<b>373,988</b>
Represented by						
Unrestricted						
General Fund	315,268	-	-	-	314,527	267,194
Designated						
Halls Income And Expenditure Fund	-	4,523	-	-	4,523	4,589
Restricted						
Clergy Training	-	-	951	-	951	-
Hall Equipment	-	-	216	-	216	-
Len Ellis Restricted Fund	-	-	4,622	-	4,622	4,804
Mawby Memorial Income Fund	-	-	24,308	-	24,308	23,341
Mission To Young People	-	-	5,279	-	5,279	5,100
Outreach Fund	-	-	83	-	83	289
Project 125 Fund	-	-	33,558	-	33,558	33,543
Vicar's Discretionary Fund	-	-	98	-	98	98
Endowment						
Mawby Memorial Endowment Fund	-	-	-	30,904	30,904	35,027

*There may be minor discrepancies in the totals where the pence are not shown*

## Balance Sheet at 31 December 2022

	As at 31/12/2022	As at 31/12/2021
<b>Fixed assets</b>		
Former curate's house	87,000	87,000
<b>Total Fixed assets</b>	<b>87,000</b>	<b>87,000</b>
<b>Current assets</b>		
Bank current account	19,264	42,218
Planned Giving Account	16	9
Fundraising Account	-	9,241
Halls Account	-	4,589
Bank deposit account	5,252	32,020
Development Account (R)	-	39,030
Mawby Income Account (R)	24,309	23,341
Len Ellis Account (R)	4,624	4,804
CCLA (CBF) deposit account	248,133	96,704
Mawby Endowment Investments	30,904	35,027
Petty Cash	200	-
Cash in hand	110	-
<b>Total Current assets</b>	<b>332,815</b>	<b>286,988</b>
<b>Net Asset surplus (deficit)</b>	<b>419,815</b>	<b>373,988</b>
<b>Reserves</b>		
Excess/(deficit) to date	49,950	-
Starting balances	373,988	373,988
Gains/(losses) on investment assets	-4,124	-
<b>Total Reserves</b>	<b>419,815</b>	<b>373,988</b>
<b>Represented by Funds</b>		
General (Unrestricted)	314,527	267,194
Designated (Halls Income and Expenditure)	4,523	4,589
Restricted	69,118	67,176
Endowment	30,904	35,027
<b>Total</b>	<b>419,815</b>	<b>373,988</b>

## Analysis of Income 2022

	General	Designated	Restricted	Total 2022	Total 2021
<b>Income and endowments from:</b>					
<b>Donations and legacies</b>					
Gift Aided Donations by SO	73,665	-	-	73,665	69,537
Gift Aided Donations by Envelope	4,444	-	-	4,444	4,780
Other planned giving	10,150	-	-	10,150	11,090
Loose plate collections	3,452	-	-	3,452	2,805
One-off Gift Aid gifts	2,710	-	-	2,710	5,000
Donations appeals etc	745	-	-	745	4,045
Tax recoverable on Gift Aid	36,649	-	-	36,649	15,158
Legacies	32,714	-	-	32,714	5,000
Non-recurring one-off grants	985	-	2,000	2,985	938
Other funds generated	2,608	-	656	3,264	4,489
<b>Donations and legacies Totals</b>	<b>168,126</b>	<b>-</b>	<b>2,656</b>	<b>170,782</b>	<b>122,842</b>
<b>Income from charitable activities</b>					
Income from Church Events	1,158	-	-	1,158	-
Votive candles	24	-	-	24	87
Catering/refreshments	1,910	-	129	2,039	1,733
Flowers	130	-	-	130	30
Fees for weddings and funerals	5,240	-	-	5,240	5,893
<b>Income from charitable activities Totals</b>	<b>8,463</b>	<b>-</b>	<b>129</b>	<b>8,592</b>	<b>7,743</b>
<b>Other trading activities</b>					
Traidcraft sales - fund raising	520	-	-	520	197
Church hall lettings - fund raising	-	18,224	-	18,224	8,319
Outreach	-	-	-	-	14
Photocopying, etc	-	-	-	-	23
<b>Other trading activities Totals</b>	<b>520</b>	<b>18,224</b>	<b>-</b>	<b>18,744</b>	<b>8,553</b>
<b>Investments</b>					
Dividends	-	-	922	922	54
Bank interest	1,673	-	49	1,723	946
Rent from Curate's House	9,650	-	-	9,650	10,100
<b>Investments Totals</b>	<b>11,323</b>	<b>-</b>	<b>971</b>	<b>12,295</b>	<b>11,100</b>
<b>Other income</b>					
On-line shopping income	80	-	-	80	87
Insurance claims	12,064	-	-	12,064	1,081
<b>Other income Totals</b>	<b>12,144</b>	<b>-</b>	<b>-</b>	<b>12,144</b>	<b>1,168</b>
<b>Income and endowments Grand totals</b>	<b>200,578</b>	<b>18,224</b>	<b>3,756</b>	<b>222,559</b>	<b>151,406</b>

## Analysis of Expenditure 2022

	General	Designated	Restricted	Total 2022	Total 2021
<b>Expenditure on:</b>					
<b>Raising funds</b>					
Refreshments and other event costs	287	-	188	476	106
<b>Raising funds Totals</b>	<b>287</b>	<b>-</b>	<b>188</b>	<b>476</b>	<b>106</b>
<b>Expenditure on charitable activities</b>					
Missionary societies	5,000	-	-	5,000	1,622
Relief and development agencies	1,956	-	-	1,956	1,822
Home mission	2,887	-	-	1,887	3,324
Secular charities	1,000	-	-	2,000	1,622
Traidcraft	52	-	-	52	131
Parish share	69,666	-	-	69,666	68,132
Fees paid to Diocese	2,078	-	-	2,078	3,000
Parish administrator	4,435	4,435	-	8,870	7,452
Clergy expenses	955	-	204	1,160	240
Council tax	2,500	-	-	2,500	2,423
Vicarage - water	803	-	-	803	795
Vicar's telephone	221	-	-	221	-
Publicity	-	-	205	205	154
Children's Work Expenses	-	-	144	144	649
Church insurance	4,516	-	-	4,516	5,285
Organist	3,200	-	-	3,200	2,775
Church maintenance	4,133	-	-	4,133	2,404
Cleaning	503	-	-	503	-
Upkeep of services	655	-	126	782	578
Flowers	115	-	-	115	30
Upkeep of churchyard	194	-	-	194	258
Administration	948	-	-	948	1,547
Church running - electricity	1,708	-	-	1,708	1,034
Church running - gas	4,658	-	-	4,658	1,247
Church running - water	391	-	-	391	306
Hall running - electricity	-	1,395	-	1,395	1,004
Hall running - gas	-	1,603	-	1,603	443
Hall running - insurance	-	1,521	-	1,521	1,827
Hall running - maintenance	-	7,808	150	7,958	3,585
Hall running - telephone	-	569	-	569	1,001
Hall running - water	-	399	-	399	384
Church major repairs - structure	16,764	-	-	16,764	-
Hall + major repairs - installation	19,728	-	-	19,728	-
Hall - Equipment	-	522	633	1,155	-
Curate's house - upkeep	2,073	-	-	2,073	833
<b>Expenditure on charitable activities Totals</b>	<b>151,148</b>	<b>18,255</b>	<b>1,464</b>	<b>170,869</b>	<b>115,907</b>
<b>Other expenditure</b>					
Staff training	495	-	48	543	-
Bank charges	195	33	113	342	-
Professional fees	376	-	-	376	551
<b>Other expenditure Totals</b>	<b>1,067</b>	<b>33</b>	<b>161</b>	<b>1,262</b>	<b>551</b>
<b>Expenditure Grand totals</b>	<b>152,504</b>	<b>18,289</b>	<b>1,814</b>	<b>172,608</b>	<b>116,564</b>

## Charitable Giving 2022

### Missionary societies

Bible Society	1,000
Crosslinks	2,000
Open Doors	1,000
Wycliffe	1,000

### Relief & Development Agencies

British Red Cross (Ukraine)	531
Christian Aid	1,425

### Home Mission

Charles Thompson Mission	1,000
CPAS	1,000
Leeds University CU	500
Family support grants	387

### Secular Charities

Birkenhead Forum Housing	<u>1,000</u>
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**TOTAL** 10,843

## Church and Halls Repairs 2022

### Church building

Repair of storm damage to roof	12,564
less proceeds of insurance claims	<u>12,064</u>
Excess under policy x 2	500
Church - Other work to roof <sup>(1)</sup>	<u>4,200</u>
Net cost of work to roof	4,700

### Church Halls

Replacement of doors <sup>(2)</sup>	<u>19,729</u>
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**Total** 24,429

### Notes

- (1) Elective work to roof was carried out at the same time as the storm damage repairs to reduce the risk of further storm damage in the future.
- (2) Existing fire doors needed replacing due to their no longer complying with more stringent fire regulations that have been brought in more recently. Further door replacements will be needed in 2023.

## Halls Income and Expenditure 2022

### **Income**

Income from hire of halls/rooms	18,224
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### **Expenditure**

Parish Administrator (50%)	4,435	
Electricity	1,395	
Gas	1,603	
Insurance	1,521	
Maintenance	7,808	
Telephone	569	
Water	399	
Equipment	522	
Bank Charges	33	18,289

Net loss		<u>-66</u>
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## Fund Movements Summary 2022

<b>Fund</b>	<b>Balances b/f 01/01/2022</b>	<b>Incoming Resources</b>	<b>Outgoing Resources</b>	<b>Gains and Losses</b>	<b>Balances c/f 31/12/2022</b>
<b>Unrestricted</b>					
General Fund	267,194	200,578	152,504	-	315,268
<b>Designated</b>					
Halls Income And Expenditure Fund	4,589	18,224	18,289	-	4,523
<b>Restricted</b>					
Clergy Training Fund	-	1,000	48	-	951
Hall Equipment Fund	-	1,000	783	-	216
Len Ellis Fund	4,804	4	186	-	4,622
Mawby Memorial Income Fund	23,341	966	-	-	24,308
Mission To Young People Fund	5,100	753	574	-	5,279
Outreach Fund	289	-	205	-	83
Project 125 Fund	33,543	32	16	-	33,558
Vicar's Discretionary Fund	98	-	-	-	98
<b>Endowment</b>					
Mawby Memorial Endowment Fund	35,027	-	-	-4,124	30,904
<b>Totals</b>	<b>373,988</b>	<b>222,559</b>	<b>172,608</b>	<b>-4,124</b>	<b>419,815</b>

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# Accounts

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# Report of the Trustees & Financial Statements for the Year Ended 31 December 2021

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### Page(s)

1-4	Reports of the Trustees (Incl. Vicar, Wardens, PCC secretary, Deanery Synod, Outreach Group, & Treasurer)
4	Structure, Governance and Management
5	Reference and Administrative Details, Independent Examiner's Report
6	Receipts and Payments Account
7	Statement of Assets and Liabilities, Church Halls' Accounts & Charitable Giving,

The Trustees present their report and the independently examined financial statements of the charity for the year ended **31<sup>st</sup> December 2021**. The financial statements have been prepared on a Receipts and Payments basis as set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011. .

## AIM & PURPOSES

St. Stephen's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, Matt Graham, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The PCC is also specifically responsible for the maintenance of the St. Stephen's Church building, St. Stephen's Church Hall, and the Curate's house, 89 Prenton Hall Road.

## OBJECTIVES & ACTIVITIES

The PCC is committed to enabling as many people as possible from the parish of Prenton to worship here and to become part of our church family at St. Stephen's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can engage and reach the many groups that live within our parish. Our services and worship enable people to put their faith in Jesus into practice through prayer and scripture, music and sacrament.

To facilitate our continued worship and witness, caring for the congregation as well as meeting the needs of the parish and reaching out effectively to them, it is important that we maintain the fabric of the Church of St. Stephen's and the Church Halls.

## ACHIEVEMENTS & PERFORMANCE

### Vicar's Report

2021 continued to be a year significantly impacted by the pandemic. Sunday services resumed following the third national lockdown (Jan to March), but various other events have either been significantly impacted (e.g. the CAMEO group), or not happened. Whenever possible Sunday services have been made available via livestream for those continuing to isolate or finding themselves more housebound than pre-covid. Other activities such as homegroups and prayer meetings have happened in a hybrid format. The Christianity Explored course, and Christmas quiz happened exclusively on Zoom.

Tiny Seeds has continued to be a valued support group throughout, giving us meaningful contact with new mums, and leading into ongoing relationships when Little Seeds also resumed, with a few even testing us out on a Sunday morning.

Following a trial period, survey, and discussions, the PCC resolved in September to keep the time and format of the 10.30am service, with the aim of being as accessible and missional with our resources. This chimes with the national Church of England vision for the 2020's to be a church that is simpler, humbler, and bolder, focusing on the urgent task of seeking and saving the lost.

**Vote of Thanks** - This brief report comes with continued thanks to all those who serve in many ways making our life together possible. A particular note of thanks goes to Rob Vague as he stands down after 14 years serving us as church treasurer.

**Concluding Comments** - I commend to you the other reports included here, with thanks to those who have prepared them. If you have any questions or concerns about any aspect of our life and ministry together, I am always more than happy to discuss, or explain anything as best I can.

Through another difficult time overshadowed by an invisible virus, our verse for the year was a vital reminder **to fix our eyes not on what is seen, but on what is unseen, since what is seen is temporary, but what is unseen is eternal** (2 Corinthians 4:18). May He give us grace to keep doing that as we serve Him and share the good news of Christ here in Prenton.  
*Matt Graham (Vicar)*

### **The Church Wardens' Report for 2021**

If 2020 was a year unlike any other, then 2021 followed closely in its footsteps. Lockdowns continued off and on through the year but we opened up again in the late summer and have been able to continue to meet in person since then without interruption, whilst maintaining live streaming for those who were nervous about venturing out, or were too frail to do so.

Two main issues have affected the fabric of the church. Storm Arwen in November 2021 led to serious damage to the church roof on the southern aspect. We had already engaged a company to provide advice and an estimate for existing damage to the roof and they were able to repair the roof quickly before Christmas. This was essential, as water was coming in through the roof and running down the church wall, causing the electricity to trip. We asked them to do some of the work for which they had already quoted, while they were on site. The damage caused by the storm was largely covered by our insurers.

The other issue was the collapse of gas supplier, CNG, in November. St Stephen's is not alone in suffering the effects of the crisis in energy supply, and the gas market in particular. We agreed to a contract with British Gas Lite, negotiated by our broker, Bionic. Their unit price was lower than that offered by Ofgem's recommended supplier, Pozitive Energy, even though the standing charge is more. We have agreed to have an Energy Audit, which will take place in 2022.

I would like to thank everyone who has kept the St Stephen's show on the road, especially the Vicar and his family, Chris, Emma and Daniel Phillips, Neil Ward and many others. Special thanks are also due to Robert Vague for his long and faithful service as Treasurer and Church Warden, and his support to me – particularly during the transition period of changing gas suppliers.  
*Rosie Earp (Churchwarden)*

### **PCC Secretary Report for 2021**

The full PCC, consisting of 21 members until the APCM in May and 20 thereafter, met 5 times during the year 2021, including 2 by Zoom. Each meeting began with a reading and/or Bible thought and prayer and ended with prayer. All meetings were chaired by the Vicar.

Members for 2021 were:

The Rev Matt Graham	Vicar/Chairman	Mr Marshall Thomas	Retires 2023
Mr Pete Earp	Lay Chairman/Reader	Mr Richard Dunning	Retires 2024
Mrs Rosie Earp	Church Warden	Mrs June Macdonald	Retires 2024
Chris Phillips	Church Warden	Mrs Gill Monteith	Retires 2024
Mr Robert Vague	Deanery Synod Rep/ Reader/ Treasurer	Mrs Julie Newman-Vidler	Retires 2024
Mr Arron Pilgrim	Deanery Synod Rep	Mrs Carol Vague	Reader/ PCC Secretary
Mrs Joan Potts	Deanery Synod Rep	Miss Brenda Tollady	Pastoral Worker Ex Officio Deanery Synod
Mr Daniel Davies	Retires 2022	Mrs Barbara Brayley	Retired APCM 2021
Mrs Heather Howard	Resigned 11/2021	Mr Clive Carter	Retired APCM 2021
Mr Steve Vitty	Retires 2022	Mr Richard Fitzpatrick	Retired APCM 2021
Mrs Grace Blackmore	Retires 2023	Ms Pamela Roberts	Retired APCM 2021
Mrs Paula Horton	Retires 2023		
Mrs Louise Martin	Retires 2023		

The PCC has wide responsibilities, each member being a trustee and has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults). At every meeting there was an opportunity to look back and look forward at events; reports were received from the various committees entrusted with the responsibility of aspects of the work of the PCC which included:

- Risk Assessment
- Health & Safety
- Safeguarding
- Treasurer's Report

- Standing Committee Report
- Sites and Buildings Report for both church and Parish Halls
- OMG Report

Some of the many points covered during the year included:

- Electrical Rewiring around the Sound Desk
- Safeguarding Zoom Policy
- Redundancy of the Halls' Cleaner
- Covering part of the Halls' Administrator's salary from Church Funds
- Resumption of Services
- Pattern of Services for the future
- Church of England Living in Love and Faith
- Sale of wooden chairs

- Diocesan paper on Clergy wellbeing
- Charitable Giving
- Change of Bank Mandate

Due to Covid Lockdowns the following items were dealt with through correspondence/email:

- Confirmation of positions normally dealt with at the first meeting after the APCM
- Covid – various PCC Resolutions re: services

*Carol Vague, PCC Secretary*

### **Birkenhead Deanery Synod Report for 2021**

As a result of the continuing effects of the Coronavirus pandemic, no meetings of the Birkenhead Deanery Synod were held during 2021. A meeting of the standing committee met at St Saviour's Parish Hall in November and discussed a possible programme of meetings for 2022.

*Robert Vague, Deanery Synod Representative*

### **Outreach Group report**

Outreach events of 2021 did not start until well into the year in the interest of safety due to Covid-19, hence this is a brief overview of our activity.

September 18th - A Breakfast, with a video link to Crosslinks in Senegal, allowed us a glimpse of the Maclean's family and working life. They shared cultural differences, and the patience needed when faced with communication and language barriers. They were encouraged by support & prayer from the people of St Stephen's.

The Outreach group assisted both Anna, who led The Bright party on 31st October – an alternative to Halloween - for the children; and Matt, with Café carols on 12th December providing refreshments for the relaxed informal all-age worship service.

Flyers, advertising all Christmas events and services, were again distributed by a team of volunteers, to all households throughout the Parish of Prenton.

Finances:

Total income = £13.50 from The Mission Breakfast, (after expenses of £5.00 taken out)

Total expenditure = £83.23 Website domains and monthly fee until October (last payment from The Outreach fund)

The balance at 31st December was £289.06

Outreach members: Rev'd Matt Graham, Rosie Earp, Paula Horton (chair), Gill Monteith, Joan Potts, Dave Bennett, and Anne Wise

*Paula Horton*

### **FINANCIAL REVIEW**

#### **Treasurer's Report for year ending 31/12/2021**

2021 again was not really the year we wanted but we have adapted our styles of worship sufficiently well as to be able to maintain and even grow our finances this year.

Planned giving income this year has risen substantially and much of this comes direct into our accounts thereby reducing the need for counting and banking cash into our account. Until it ended, we continued take advantage of the Government's Job Retention Scheme by furloughing one of our employees.

As you will see in the accounts, this year we have increased our giving to charities and the payments made have been gratefully received by those concerned. Additionally, an end of service collection brought in £200 for the Tear Fund appeal for Afghanistan.

Use of our Halls has been affected once more and letting income has suffered as a consequence. In order to assist the Halls the PCC agreed to make a payment to cover 50% of the Halls' Administrator's salary. At the end of the year the Halls ended with a deficit of £478 which is very much lower than in 2020.

Towards the end of the year, as everyone is aware, the cost of gas has risen considerably and several gas companies have ceased trading. One concerned was CNG Energy who supplied gas for both church and halls. As nothing was paid for either November or December the Accounts show we have paid £930 less for gas than in 2020. The shortfall will have to be paid during 2022 and at an increased level. From your personal domestic use of gas, you will all know that we as a church face greatly higher expenditure for heating our buildings.

As a charity we are obliged to maintain reserves which are capable of meeting our financial needs for a period of three months and this amounts to approximately £60,000.

My thanks again to Chris Jeans for all he has done in recording the planned giving and making claims to HMRC for Gift Aid, both for this year and all previous years. Another round of thanks to Tim Odell who has the unenviable task of checking our accounts. As a Parish, we should be grateful to him for his expertise in making certain that our accounts are being produced accurately for our use and for wider presentation to the Diocese and the Charity Commission.

Finally, this will be my last report as your treasurer. As I have held the position since 2008, I feel it is time to pass the accounts on. So my thanks to all of you who have trusted me to look after your church's money and best wishes to my successor.

*Robert Vague, Treasurer*

## **STRUCTURE, GOVERNANCE & MANAGEMENT**

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### **Background**

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church; pastoral, ecclesiastic, social and ecumenical. It also has maintenance responsibilities for St. Stephen's church, St. Stephen's church hall and the curate's house, which it owns.

### **Membership of the PCC and Trustees of the Parish**

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. The Trustees listed above served as members of the PCC.

### **Incumbent & Clergy**

Revd Matt Graham Vicar and Chair of Trustees

### **Committees**

There are a number of committees that attend to different aspects of the business of the PCC. They are as follows:

#### **Standing Committee**

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

#### **Church Halls Committee**

This committee has general responsibility for the conduct of church hall business. The day-to-day management is largely seen to by the Administrator in consultation with the vicar and churchwardens.

#### **Outreach and Mission Group**

This committee exists to to facilitate growth and reaching out into the community to further our aims and objectives as a parish.

#### **Project 125 Building Committee**

A working group to facilitate and progress plans for building works ahead of our 125<sup>th</sup> anniversary.

## **REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number** 1131998

**Principal address**

Parish Office, St Stephen's Church Hall, 11 Prenton Lane, Birkenhead, Merseyside, CH42 8LA

**Trustees** PCC Members for 2020/21 (as listed in the PCC report)

**Independent examiner** Timothy Odell FCA, CA(SA)

**Bankers** HSBC - Grange Precinct, Birkenhead

Approved by order of the board of trustees on: 17<sup>th</sup> March 2022

and signed on its behalf by: *Matt Graham* Revd Matt Graham (Vicar)

## **Independent examiner's report to the trustees of The Parochial Church Council of St. Stephen's Church**

### **Prenton**

I report to the charity trustees on my examination of the accounts of The Parochial Church Council of St. Stephen's Church Prenton for the year ended 31 December 2021.

### **Responsibilities and basis of report**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed by: *Tim Odell* on: 10<sup>th</sup> March 2022

## Parish of Prenton, St Stephen – 2021 Accounts

<b>Financial Statement for period to 31st December 2021</b>				
	<b>Unre- stricted funds</b>	<b>Restrict ed funds</b>	<b>Total</b>	<b>2020</b>
<b>Voluntary receipts</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Planned giving	85,407		85,407	60,710
Gift aid recovery	15,158		15,158	16,858
Plate collections	2,805		2,805	3,529
Donations	2,545		2,545	5,946
Legacies	5,000		5,000	2,500
Votive candles	87		87	177
	111,001	0	111,001	89,719
<b>Activities for generating funds</b>				
Property rent	10,100		10,100	8,900
Fund Raising(100 Club)	1,240		1,240	1,020
Interest/Dividends	54	892	945	1,369
	122,395	892	123,287	101,008
<b>Other income</b>				
Halls' income	14,215		14,215	20,011
Fees, wedding, funeral, Banns, etc	5,893		5,893	3,834
Insurance claim	1,081		1,081	0
Catering(Tea & Coffee)	37		37	114
Diaries	10		10	25
Flowers	30		30	0
HMRC Job Retention Scheme	938		938	2,452
Magazine	0		0	140
Ministry for young people		1,696	1,696	843
Outreach		14	14	184
Online shopping	87		87	95
Photocopying	13		13	16
Project 125		5,000	5,000	30,065
Sale of wooden chairs	2,545		2,545	0
Traidcraft	197	0	197	971
Wall safe	0	0	0	158
<b>Totals</b>	<b>147,440</b>	<b>7,602</b>	<b>155,041</b>	<b>159,915</b>
<b>Payments</b>				
<b>Church Activities</b>				
Parish Share	68,132		68,132	67,624
Church Running expenses(1)	28,149	1,150	29,299	33,468
Charitable giving	8,310		8,310	6,810
Halls' expenditure	7,242		7,242	17,979
Staff costs (1 person)	7,452		7,452	10,256
Redundancy payment	0		0	560
	119,284	1,150	120,434	136,697
<b>Receipts minus payments</b>	<b>28,156</b>	<b>6,451</b>	<b>34,607</b>	<b>7,672</b>
Cash in hand and at bank as at 01/01/21	156,618	56,324	212,942	199,472
Cash at bank and in hand as at 31/12/21	175,900	62,775	238,675	212,942

<b>Unrestricted costs</b>	<b>2021</b>	<b>2020</b>
Boiler installation	0	2,754
Books etc	6	10
Catering	106	76
Council tax- Vicarage	2,423	2,308
Curate's house repairs	833	286
Electricity	1,034	1,012
Fees Retired clergy	45	241
Fees to diocese	3,000	2,801
Flowers	30	0
Fund raising transfer	317	0
Garden	140	138
Garden waste bins	118	92
Gas	1,247	1,713
Insurance	5,285	4,924
Magazine Printing	0	180
Maintenance - Church	2,158	3,098
Organist	2,775	2,700
Payroll	551	634
Petty cash	1,000	500
Phones	1,001	1,162
Postage	8	11
Stationery	120	2
Sundry payments*	196	1,590
Traidcraft	131	929
Transfers to Halls	3,692	0
Upkeep of services	578	709
Vicar's expenses	195	114
Water - Church	306	276
Water -Vicarage	795	793
Website	60	0
<b>Sub total</b>	<b>28,149</b>	<b>29,052</b>
<b>Restricted costs</b>		
MYP	649	290
OMG	175	479
P125	0	3522
VDF	80	65
Len Ellis	246	60
<b>Subtotal</b>	<b>1,150</b>	<b>4,416</b>
<b>Total</b>	<b>29,299</b>	<b>33,468</b>

<b>2021 sundry payments</b>	<b>£</b>
Lottery Licence	20
Gift to Independent Examiner	21.95
Publicity	154
<b>Total</b>	<b>195.95</b>

## Bank Accounts, Assets, & Liabilities

	Unrestric ted Funds	Restrict ed Funds	Endow- ment Funds	
	£	£	£	<b>Total</b>
<b>Accounts at year beginning 1st January 2021</b>				
General Current account	14,561			14,561
Development account		33,225		33,225
General Deposit account	32,018			32,018
Fund Raising Account	8,318			8,318
Mawby Memorial		22,451		22,451
Len Ellis		648		648
Church Halls	5,067			5,067
CCLA	96,654			96,654
	156,618	56,324		212,942
Cash in hand	326			326
<b>Total</b>	156,944	56,324		213,268
<b>Accounts at year ending 31st December 2021</b>				
General Current account	42,218			42,218
Development account		39,031		39,031
General Deposit account	32,021			32,021
Fund Raising Account	9,241			9,241
Mawby Memorial		23,342		23,342
Len Ellis		402		402
Church Halls	4,589			4,589
CCLA	96,704			96,704
<b>Subtotal</b>	184,774	62,775		247,549
Cash in hand	367			367
<b>Total</b>		62,775		62,775
<b>Property</b>				
89 Prenton Hall Road	87,000			87,000
Fixtures and fittings	14,412			14,412
Computer equipment	435			435
<b>Total</b>	101,847			101,847
<b>Other monetary assets</b>				
Traidcraft stock	147			147
Property deposit	800			800
<b>Total</b>	947			947
<b>Investment assets</b>				
CBF Funds			34,980	34,980
<b>Liabilities</b>				
Property deposit	800			800

<b>Church Hall Accounts Summary</b>		
<b>Income</b>	<b>2021</b>	<b>2020</b>
HMRC JRS	0	1,352
Income from lettings	8,319	7,497
New heating donations	100	0
Noble Room Decorating	1,400	0
Sale old equipment	240	1,162
Water refunds	194	0
General refund(Adjustment)	270	0
<b>Total</b>	10,523	10,011
<b>Expenditure</b>		
Cleaning Supplies	83	217
Electric	1,004	1,130
Gas	443	905
Insurance	1,827	1,808
Maintenance	2,082	12,959
Noble Room Decorating	1,385	0
Redundancy payment	0	560
Staff wages	7,452	10,256
Water	384	638
Window cleaning	35	321
	14,693	28,794
Transfer from Church/ Deposit	3,692	10,000
<b>Deficit/Surplus</b>	-4,170	-18,783
<b>Separate Disclosure</b>		
Staff Costs	7451.6	
Net Revenue Before Staff	3,281	

Charitable Giving Year ending 31st December 2021	
<b>Name of Charity</b>	£
African Enterprise	811.00
Alex & Susannah MacLean	811.00
Charles Thompson Mission	811.00
Christian Aid	811.00
Leprosy Mission	811.00
Martin Gallier Project	811.00
Safe Families	811.00
St Peter's Church Plant	811.00
Street Pastors	811.00
The Bible Society	811.00
Tear Fund Afghanistan	200.00
<b>Totals</b>	8,310.00