



*Changing lives and building
community through Jesus*



The Parochial Church Council of the Parish of St Peter and St Paul Uplyme Annual Report & Accounts 2021

Like the whole world the Parish of Uplyme has been massively affected by Covid-19

Purpose

St Peter and St Paul's Parochial Church Council (PCC) had the responsibility of co-operating with the clergy and staff of the Axe Valley Mission Community, which it joined in 2019, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. On 11 August 2020 Reverend Nicky Davies was inducted as a Team Vicar with a special responsibility for Axmouth and Uplyme parishes and has proved to be a great asset, albeit in difficult circumstances owing to the pandemic which included her catching Covid in 2021. During February to March 2021 in the Covid restrictions YouTube and live-screened services were broadcast on Sunday mornings and a telephone service every Sunday at 4pm. Since then a pattern of church services has been established with services on Sunday mornings with two evening services and two telephone services at 4pm per month. On the fifth Sunday there is a joint service for the Axe Valley Mission Community at one of the eight churches. Since October 2021 an evening Compline service has also been held on the first Monday of the month and in September a weekly Christian Meditation class commenced. In 2021 there were also several youth led services arranged by our youth worker Simon Smith and the Team Vicar. For the rest of 2021 in church services were resumed albeit with face coverings and social distancing. As well as to our Team Vicar we have been indebted to the retired Reverend Canon David Lawrence, Roger Grose, our reader, members of the AVMC ministry team and our lay preaching and leading team for enabling us to maintain a full programme of services. Roger was awarded a St. Boniface medal by the Diocese in 2021 reflecting his "Serving Devon with Joy" and especially for his inauguration of the telephone services which still continue. We are grateful to our Tech Team for YouTube and live-streamed services (see end of report) and to Roger for organising the telephone services. By the end of 2021 attendance at our services was building up towards pre-Covid levels with a small core of elderly and vulnerable members still preferring the fortnightly telephone services for which they are very grateful. Our telephone services are available to all eight churches in the Axe Valley Mission Community. The PCC is specifically responsible for the maintenance of the Church building and we have been very grateful to Geoff Linsley, a PCC member, for all his work in this area. Geoff decided to step down from the PCC in 2021 and has stepped back from his day to day involvement with the building but still gives valuable advice to the building committee which was formed in 2021 (see end of report). The churchyard is now

the responsibility of East Devon District Council but we supplement the maintenance by the council by paying a contractor to do additional grass cutting. This is financed through voluntary donations. We have also been supported in 2021 by two hard-working Churchwardens in Jenny Perham and Sue Wells and thank the previous Churchwardens Jo Clarke and Martin Wells for their past service.

Objectives

The PCC is committed to enabling as many people as possible to worship at our church and to share in the church community, to serve their needs and through this, to serve the wider Uplyme community. We note the Charity Commission's guidance on public benefit and particularly, charities for the advancement of religion. In planning our activities for the year, we try to enable people to live out their faith as part of our parish community through:

- Worship and prayer
- Learning about the Christian faith - developing knowledge and trust in Jesus.
- Provision of pastoral care and opportunities for engagement
- Missionary and outreach work to share the Christian faith and to serve community

To facilitate this work it is important that we maintain the fabric of the Church of St Peter and St Paul.

Achievements and performance

We are beginning to see the benefits of belonging to the Axe Valley Mission Community, despite the restrictions placed on us by the pandemic. We are aware that a Mission Action Plan is to be developed for the whole Mission Community. A Worship Committee reporting to the PCC has been formed. Worship Team meetings will continue to be held to support our lay preachers and leaders. Pending the adoption of an Axe Valley Mission Community Mission Action Plan we have retained the headings from our previous MAP.

Regular Communal worship

MAP Action: Further develop services that are family/youth inclusive. Include young people within worship.

The PCC has focused on offering and developing a range of services and activities to serve our church and local community both spiritually and practically. Cafe Worship was not continued during 2021 and was replaced by several youth led services. Our youth worker, Simon Smith completed his three year contract in June 2021, but Simon continued his work with our youth on a voluntary basis. Simon's youth activities have been severely curtailed by the pandemic, but Vibe for younger teenagers and Explore, a group for older teenagers and Xplosion, our Youth Club, have continued during 2021. On the third Sunday morning of each month we will usually hold our all-age family service "Together at Ten".

While opportunities are provided for people to engage in more outgoing worship in the mornings, evening services provide a quiet, intimate and reflective environment for worship.

All are welcome to attend our regular services. At present there are 109 parishioners on the Church Electoral Roll, some 60 of whom are not resident within the parish. During 2021 morning and evening services averaged 38 and 26 respectively until October. During November, these figures increased to over 50 for normal morning services. Telephone services averaged an attendance of 12 in the year.

Festivals and special services in church (adults and children):

	2019	2020	2021 (Under restrictions)
Easter Sunday (morning)	123	Not held in church	49
Harvest (morning)	48	33 (socially distanced)	Not held
Harvest songs of praise (evening)	40	Not held (owing to restrictions)	31
Light a candle to remember (evening)	61	31 (socially distanced)	33
Remembrance Sunday (morning)	102	Live- screened from church	57
Nativity Posada/Crib Service	99	101 – Open Air	69 – Open Air
Carols by candlelight (evening)	178	42 (socially distanced)	60
Christmas Eve Communion	43	Not held (restrictions)	19
Christmas Day	95	38 (socially distanced)	50
New – Carols around Christmas tree in Churchyard (to be repeated!)			75

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We hold a "Light a candle to remember" service on All Souls Sunday each year which has enabled members of the church and community to come together to give thanks for the lives of relatives and friends who have died, by lighting candles and decorating the church with white lilies. We invite the relatives of all recent funerals to this service as well as our members and the community as a whole. We have held 2 funerals in our church this year and 4 baptisms, but owing mainly to the pandemic no weddings.

Prayer and contemplation

MAP Action: Prayer to be seen as the engine room for all church activity and as a result the profile of prayer within church and the local community is raised.

Prayer is central to all Christian life and activities. We now meet for a time of prayer as a team before each worship service in church. Any words and pictures we feel may be from God and are appropriate are shared in the service. The "Prayer Fireplace" which was established in 2016 has continued to provide a focus for prayer each Wednesday and has been revised to include all areas of our Mission Action Plan. The Prayer Fireplace also prays to the requests from our Prayer Tree in the Church Porch. During lockdown the Prayer Fireplace continued online under the leadership of David Dare but returned to the church in July.

Supporting the mission of the church in this diocese

Map Action: Work together with the Diocese and Deanery to encompass their Vision, Strategy and Mission Action Plans into our own vision - to become a "praying community, grow new disciples and serve the people of Devon with joy"

Two members of the PCC sit on the deanery synod, including its Chairman. This provides the PCC with an important link between the parish and the wider structures of the church. It helps us to work together with the Deanery and the diocese to enable our parish to be an effective partner with them in what they do and to gain support from them. The Diocese Vision and Strategy document was circulated to all PCC members and a Diocese Action Plan is expected.

Pastoral care

MAP Action: For Uplyme Church to be a caring community

We endeavour to support all those in our community, whatever season of life they are in, whether they need practical support or spiritual guidance. Therefore, an important part of our Mission Action Plan is to establish a comprehensive pastoral care strategy. Our Reader Roger Grose was hoping to set up a Pastoral Team from Home Bible Study Group members in 2020, but owing to a much increased workload during the interregnum and the pandemic this has been postponed and Roger has remained responsible for pastoral care. We aim for most of the congregation to attend a group where mutual pastoral care naturally occurs, although many of these have not been able to function during the pandemic. During 2021 twelve of our evening congregation, many of whom are elderly and vulnerable received a weekly telephone call. These calls continued until September 2021. This worked alongside the informal pastoral support from many members with which we are blessed. The founders and many members of the “Uplyme Help at Hand” organisation which provides many types of support to the Uplyme Community are members of Uplyme Church.

Some members of our parish are unable to attend church due to sickness or age and we aim to pay visits to all church members who have requested it, to celebrate communion with them in their homes, when Covid restrictions allow.

Life groups

MAP Action: For Life groups to form an integral part of church life and of our outreach to the community.

We continue to seek to initiate and support a wide variety of interest groups and Bible study groups which enable people to grow in their faith, find friendship and to meet with God in a way which is relevant to them. Loneliness is a concern amongst the elderly and it is hoped that a monthly luncheon club at the Old Black Dog Tea Room will re-commence in the Spring. A comprehensive Groups Report is produced ahead of the annual meetings and includes reports on all the church groups as well as Music, Pastoral, Worship, our links with the church school, Safeguarding and the Parish News magazine. This report is available in church for at least two weeks before the annual meetings and copies can be made available to all on request by e-mail or in paper form.

Details of all home groups and interest groups and how to join them are normally available in the church.

Training and equipping

MAP Action: Somebody to be appointed to be in overall charge of staff/volunteer development.

To support the Church's mission, we are aware that relevant training is a priority and that training, resources and opportunities for development should be made available to all leaders. Regularly meeting together to share and pray will ensure that leaders are not working in isolation and some online training has been available during the pandemic. Regular Worship Team meetings are held and well attended either online or in church. A morning of training for lay leaders took place in the church in November led by our Team Vicar and members of the Axe Valley Mission Community ministry team. It is anticipated that further training will take place in church during 2022.

Support for the poorest in the world

MAP Action: Raising £10,000/year until at least June 2018.

The PCC decided that we would discontinue our support for Tearfund and New Hope Uganda and that

from the Art Exhibition in August onwards we would support 3 charities, Ekisa Ministries and Busoga Trust in Uganda and St. Petrocks in Exeter. We invite people in the community to our fund-raising events for our charities, bringing people into contact with the church that would normally have none. We were able to hold an Art Festival in August 2021 and an equal distribution was made to Tearfund plus our three new charities thereafter. Unfortunately, owing to the pandemic it has not been able to hold some of our usual fund raising events in 2021, including our Gift Day and our Christmas Bazaar.

Being part of our community

MAP Action: Bless our community

A range of activities reflects our continuing priorities for building links with different groups in the community. The Church normally continues its strong links with the primary school through assemblies and services in church, Open the Book, and our Team Vicar aims to hold worship in school every two weeks. Pre-school children are invited to join our Shining Stars playgroup and the older children contacted through Saturday football, the weekly youth club, Xplosion, the Vibe for older children, Explore for older teenagers and Spree SW, Surf and Heatree weekends. It also maintained links with the older members of the community through monthly coffee mornings and lunches prior to the pandemic and these are likely to resume in the Spring of 2022. Many church members are also involved in the Uplyme Help at Hand Scheme, which continues to provide essential help wherever possible.

We normally have leaflets available in church which provide information for visitors about the activities of the church and a Welcome Pack, in which they are included, is now available. Our parish magazine is distributed monthly free of charge to all households in Uplyme when permitted and is also published online.

Our church is usually open to our community every day for private prayer. Since the re-ordering in 2013, it is usually used several times a week by the school for assemblies and worship, and for social events which bring the community of Uplyme together. Popular social events are the monthly Film Nights during the winter which re-commenced in October 2021, when a Quiz Night was also held to raise funds towards the repair of the church tower clock. As mentioned previously we were able to hold an Art Exhibition in August to raise funds for our charities. In view of increasing numbers of Covid cases, however, we were not able to hold our Christmas Bazaar, our main fund-raiser for church funds in 2021, although we may have a similar event in Spring 2022. In addition, we also had four concerts in Church including one by our own Uplyme Gospel singers who also sang in the Lyme Regis Shelters in August. All these events normally attract considerable numbers of people from beyond the church family. We also arrange monthly Community Walks throughout the year and are pleased to report that a new Bell Ringing Group has been formed with some members from outside the church family.

Youth and children *MAP Action: For young people of all ages in our community to have the opportunity to learn about Jesus.*

We believe that children are not just the church of tomorrow but are an important part of the church today. Simon Smith our Youth Worker completed his three year contract in June 2021, but stayed on in a voluntary role for some time thereafter. He continues to be involved with Xplosion, Vibe and Explore and is now part of Axe Valley Youth an ecumenical group administered by Seaton Baptist church and supported financially by the PCC and several members of our church. In 2021 we held several live-streamed youth led services organised by Simon and Nicky, our Team Vicar. On the third Sunday morning of the month we will usually hold our all-age family service "Together at Ten". We normally run groups for all ages from 0 to 18+, during the week with Shining Stars (parent and toddlers), X-plosion youth group for Year 6 +,

Saturday morning football, and the Vibe for younger teens and Explore for older teens on Sunday evenings. Despite the pandemic we were again able to hold an open-air Crib Service on Christmas Eve, socially-distanced in the Village Hall Car Park in 2021. 47 adults and 22 children attended this event.

Volunteers

Details of the work of the church are described more fully in the Group report document from committees and other groups who contribute to our church community. There will be printed copies available in church and will be available via e-mail or in paper form on request. This report will also be available on the church website. The PCC depends on many volunteers who give freely of their time and talents to enable this work to take place. The benefits from volunteers' work, and our thanks to them, cannot be overstated, without them the viability of our church would be seriously impaired.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The PCC normally operates by meeting every other month with various sub-committees meeting and conducting delegated activities and taking delegated responsibility in between. During the pandemic, PCC meetings were held on Zoom in early 2021 with all resolutions passed agreed subsequently in accordance with Rule M.39. The other committees are responsible to the PCC and report back to it regularly. Methods of reporting back to the PCC range from the formal pre-distributed reports for discussion at PCC meetings and minutes of meetings, to informal verbal reports.

Sub – Committees

The Standing Committee: Meets when required and has limited power to transact business of the PCC between meetings. It consisted at the end of 2021 of the Rector, the Wardens, the Treasurer, and two PCC members – David Jones and Don Draper.

Finance: Sharyn Walker (Treasurer), Neil Pullinger, David Hardman and Don Draper. It meets when necessary throughout the year.

Youth: No formal committee, but the key people involved are Rev. Nicky Davies, Robin Hodges, Mike and Kate Whittome, Rob and Jo Smith and Simon Smith. Roger Grose had a pastoral role with Simon Smith during Simon's time as our Youth Worker

Building: The Building Committee formed in late 2021, following Geoff Linsley's stepping back from his responsibility in this area, consists of Andy Bateman, Andrew Lightfoot and Rob Walker. We are extremely grateful to Geoff for his excellent service over many years and are pleased to know that he will still be available for advice.

Tech Team: Our Tech Team which has proved so valuable, especially during the pandemic, consists of Brian Impey, Geoff Linsley, Mike Maccoy, Matt Roe, Rob Smith and Rob Walker.

The PCC became a registered charity in 2009 and is mindful of its responsibilities as Trustees. The major risks to which the church is exposed, as identified by the trustees, have been reviewed annually and systems or procedures have been established to manage those risks. The PCC is aware of and is complying with its duty under section 5 of the Safeguarding & Clergy Discipline Measure 2016.

The PCC met 7 times during the year with an average level of attendance of 85%.

Administrative information

St Peter and St Paul's Church is situated in the village of Uplyme in Devon. It is part of the Diocese of Exeter within the Church of England. The correspondence address is Uplyme Church, Pound Lane, Uplyme, Devon DT7 3TT. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and became a registered charity in 2009. Registered charity number 1131962

Team Vicar: Reverend Nicky Davies

The Rectory
Rhode Lane
Uplyme
DT7 3TX

Independent Examiner:

Martin Whitehead FCA
Penfold
Cannington Cottages
Cannington Lane ,Uplyme

Bank: CAF Bank

PCC members who have served at any time from 1 January 2021 until the 31 December 2021 are:

Incumbent: Team Vicar – Reverend Nicky Davies

Churchwardens: Jenny Perham
Sue Wells (from July 2021)

Deanery Synod Representatives:

Robin Hodges
Matt Roe

Treasurer: Sharyn Walker *Co-opted January 2021*

Elected Members: Don Draper
Geoff Linsley (until May 2021)
Neil Pullinger (from April 2021)
Mike Maccoy *Co-opted October 2021*
Robert Smith
Brenda Soldan (until September 2021)
Mike Whittome (until April 2021)

David Jones *Secretary*

Where there is no date by the name the person has been a member of the PCC all year.

The Parochial Church Council of the Parish of St Peter and St Paul Uplyme

Commentary to the Accounts for the year ending 31st December 2021

C1 The formal accounts for 2021 are on pages F5-F9. They incorporate a balance sheet, a statement of financial activity (SOFA), and relevant notes.

C2 Overall position :

Total assets **decreased** by £ 13,140 during the year from £141,972 to £128,832. The deficit (£15,268) on General Funds, and the cost of our Youth Worker (£6071) were partially offset by a significant donation to the Fabric Fund.

C3 Investment Policy :

- a. A small cash balance is held by Shining Stars for week to week activities.
- b. Monies required on a day to day basis to pay bills and meet ongoing commitments are held in a CAF Current Account. The balance on this account is reviewed monthly by the Treasurer.
- c. Monies which it is estimated are unlikely to be utilised for a period of more than twelve months were invested in a Shawbrook CAF 12 month Fixed Rate Saver Account. All other financial resources are held in two interest earning deposit accounts but interest rates were low.

C4 Reserves Policy :

- a. Restricted Funds : the PCC is responsible for the management of a number of restricted funds. PCC is committed to making effective use of these resources and will honour the wishes of donors for these monies to be used for a specific purpose. These funds will be reviewed on an annual basis.
- b. Legacy Fund : six legacies left to the church since 2014 have been allocated to a designated unrestricted Legacy Fund.
Over the past six years the fund has been used to (i) support the work of the wider church (ii) finance a new organ which was installed in November 2016 (iii) cover deficits on general funds in 2016, 2019, 2020 and 2021 (iv) from July 2018 to June 2021 for the employment of a part time youth worker.
At the end of 2021 the balance in the legacy fund was £49,800 (down from £68,929 at the end of 2020). Current PCC policy is that the remaining balance should be primarily targeted towards development of the church building including a disabled toilet, whilst recognising that it may well be necessary to cover future General Fund deficits.
- c. General Funds : In the medium term the PCC aim to restore the level of this fund to £30,000 (approximately 4 months recurring expenditure). However, in 2021, as there was a deficit which was covered by the legacy fund then no further progress toward this target was made.

C5. Supporting the Poorest in the World :

Due to the Covid epidemic few fund raising events have taken place in 2021. However an Art Festival in the summer and other small events and donations have allowed the church to donate £3,280 to the charities it has agreed to support as follows:-

Tear Fund £932.19 , The Busoga Trust £715.96, Ekisa Ministries £712.96, St Petrocks Exeter £915.96

C6. Million for Mission (M4M) :

This fund was intended to support the cost of hiring the village hall for The Viaduct. However no such meetings have taken place in the year due to Covid.

C7. Mission Shed

It has been agreed that the balance on this fund will be returned to Exeter Diocese in 2022.

C8. Income and Expenditure :

- a. Total Planned Giving in 2020 for General Funds amounted to £44,610– this is a **decrease** of 3.7% on the 2020 figure (£46,466). There were limited cash collections earlier in the year but these are now increasing . Church members are encouraged to set up a regular giving plan.
- b. There was no annual Gift Day in 2021 but this will again be held in June 2022.
- c. Grants : we are very grateful for £739 grants received in 2021, being £350 from Uplyme United Charities for youth funds. Also included here is the “grant” from the Listed Places of Worship Scheme which reimburses VAT incurred on relevant building maintenance expenditure.
- d. The Parish News continued to be produced in 2021 either on line or in print, with a recovery in advertising income. Readers were encouraged to support local take away and other businesses
- e. The request from the Diocese of Exeter in respect of the Common Fund 2021 was paid in full being £56,983
- f. Youth Ministry expenditure in 2021 was financed from the Legacy Fund (Youth Worker to 30 June 2021), and the Youth Ministry Fund. Face to face youth activities recommenced and online support continued. Groups have now restarted and the church and individual members will be supporting the new Axe Valley Youth initiative. The Youth Ministry Fund fell by £1760 in the year
- g. Overall, there was a deficit on General Funds of **£13,058** (compared to the 2020 deficit of £7,858). Covid 19 impacted on almost all sources of income but is now partially recovering. There were some reductions in expenditure on heat/light, administration, and social activities. This deficit will need to be addressed soon.

C9. Going Concern

These Financial Statements have been prepared on a going concern basis.

C10. Looking forward to 2022 :

- a. The PCC and the Church face a number of finance related challenges in 2022 and beyond. These include :
 - (i) The growing deficit on General Funds which is largely driven by declining personal giving. While the Legacy Fund can “bail out” deficits for a couple more years perhaps, this is not a healthy or sustainable approach. Consideration needs to be given to how expenditure can be reduced, or income increased. We also perhaps need to reflect on the increasing average age of our congregation.
 - (ii) The need to plan, implement, and fund capital building projects – a replacement boiler (hopefully in 2022), the Disabled Toilet facilities, and repairs to the roof.

Some funds are available in the Fabric Fund, the Disabled Toilet Fund, and (at present) the Legacy Fund but these will not be sufficient to complete all the works required.

- b. The PCC has set a “**deficit**” budget for 2022. The PCC is committed to supporting the Diocesan strategy of maintaining an Anglican Christian witness in all parishes within the Diocese of Exeter and has therefore budgeted to pay the Common Fund requirement (£52996) in full. The estimated general funds deficit of approximately £8.057 will be financed, if necessary, from the Legacy Fund.

C11 Thank you! :

- a. Enormous thanks are due to all who have given of their time, talents, and finances in what has been in 2021 a challenging year. Your continued support is much appreciated.
- b. Martin Whitehead has again carried out an independent examination of the accounts and we are very grateful to him for this important input. He is willing to continue in 2022.
- c. I would like to thank all who have supported me in my first year as your new Treasurer. It has been a steep learning curve. Particular thanks are due to Philip Tolhurst, the retiring treasurer for his ongoing advice and support and to Jan Impey who, as assistant Treasurer, has shared the load and been a great encouragement

S Walker

26/03/2022

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Sharyn Walker (Treasurer)

Date

Independent Examiner's Report to the members of the Parochial Church Council ('The Trustees') of St Peter and St Paul Church, Uplyme

I report to the trustees on my examination of the accounts of the Parochial Church Council of St Peter and St Paul Church, Uplyme (the 'Trust') for the year ended 31st December 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2) The accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

I M Whitehead

26.03.22

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I M Whitehead FCA

Dated

UPLYME PCC			
Balance Sheet at 31st December 2021			
	2021		2020
	£		£
<i>Assets :</i>			
Cash at Church	-		-
Cash - Shining Stars	66		15
General Current Account	11,743		5,660
General Deposit Account	5,001		10,000
CAF Shawbrook 1 Year Saving Account	60,000		70,000
CBF CoE Deposit Fund	50,733		50,706
Uganda Projects Account	-		20
Debtors and prepayments (note N3)	3,915		6,276
less Creditors and advance receipts (note N4)	- 2,626		- 705
TOTAL Balances	128,832		141,972
<i>Funds :</i>			
Restricted Funds : (note N5)			
Mission Shed (note C7)	49		49
Flag	750		750
Youth Ministry (note C8f)	9,401		11,161
New Toilet Facilities	10,904		10,904
Fabric	27,965		20,471
M4M (note C6)	913		913
Flower Fund	27		76
Graveyard Fund	304		-
TOTAL Restricted Funds	50,313		44,324
Designated Funds :			
Legacy (note C4b)	49,800		68,929
General (note C4c)	28,719		28,719
TOTAL Designated Funds :	78,519		97,648
TOTAL ALL FUNDS	128,832		141,972

UPLYME PAROCHIAL CHURCH COUNCIL STATEMENT OF FINANCIAL ACTIVITIES 2021					
INCOME	GENERAL FUND	LEGACY FUND	RESTRICTED FUNDS	2021 TOTAL	2020 TOTAL
	£	£	£	£	£
1.Tax Efficient Planned Giving					
Bankers Orders	36,577	-	120		
Gift Aid Envelopes	492	-	20		
Weekly Envelopes		-	-		
Total	37,069	-	140	37,209	40,423
2. Other Planned Giving					
Bankers Orders	7,541	-			
Weekly Envelopes		-	-		
Total	7,541	-	-	7,541	6,043
<i>(Total of all planned giving) (note C8a)</i>	<i>44,610</i>	<i>-</i>	<i>140</i>	<i>44,750</i>	<i>46,466</i>
3.Collections At Services	1,413	-	20	1,433	569
4.All Other Giving					
Gift Day (note C8b)	25	-	25		
Youth Ministry Events (note C8f)	219	-	352		
Other Donations	1,004	-	8,475		
Total	1,248	-	8,852	10,100	15,048
6.Gift Aid Recovered	9,694	-	1,902	11,596	13,855
7.Legacies Received	-	-	-	-	-
8.Grants (note C8c)	389	-	350	739	4,494
9.Gross Income From Fundraising		-	880	880	146
10.Bank Interest	384	-	-	384	1,230
11.Statutory Fees (net)	1,463	-	-	1,463	899
12.Gross Income From Trading					
Parish News (note C8d)	1,487	-	-		
Total	1,487	-	-	1,487	569
13.Any Other Income	194	-	2,864	3,058	-
TOTAL INCOME	60,882	-	15,008	75,890	83,276

UPLYME PAROCHIAL CHURCH COUNCIL					
EXPENDITURE	GENERAL FUND	LEGACY FUND	RESTRICTED FUNDS	2021 TOTAL	2020 TOTAL
	£	£	£	£	£
17.Fund Raising Costs	-	-	-	-	
18.Mission Giving & Donations (note C 5)	181		3,280	3,461	5,268
19.Common Fund (note C 8e)	56,983		-	56,983	58,200
20.Salaries, Wages & Honoraria					
Honoraria	-				
Youth Worker (note 8f)	-	6,071			
Total	-	6,071		6,071	18,154
21.Clergy & Staff Expenses -AVMC	6,138			6,138	1,963
22.Mission & Evangelism Costs					
Support Costs	576				
Youth Ministry Events (note C 8f)	1,852		252		
Total	2,428	-	252	2,680	2,384
23.Church Running Costs					
Administration	464				
Insurance, Cleaning etc	2,092				
Upkeep of Services	1,972		49		
Church Building Maintenance	876		2,336		
Churchyard Maintenance			892		
Total	5,404	-	3,277	8,681	11,399
24.Church Utility Costs	2,952	-	-	2,952	3,174
25.Cost of Trading					
Books stall	-	-	-		
Parish News (note C 8d)	2,064	-	-		
Total	2,064	-	-	2,064	1,360
29.New Building Works	-	-	-	-	-
TOTAL EXPENDITURE	76,150	6,071	6,809	89,030	101,902
NET SURPLUS/(DEFICIT) before transfers	(15,268)	(6,071)	8,199	(13,140)	(18,626)
Transfers between funds	15,268	(13,058)	(2,210)	0	-
NET SURPLUS/(DEFICIT) after transfers	0	(19,129)	5,989	(13,140)	- 18,626
Fund Balances b/f 1st January	28,719	68,929	44,324	141,972	160,598
Fund Balances c/f 31st December	28,719	49,800	50,313	128,832	141,972

Uplyme Parochial Church Council

Notes to the Accounts for the year ending 31st December 2021

N1. Accounting Policies

- a) Basis of Preparation : The accounts have been prepared in accordance with applicable accounting standards – the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2015).
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- c) Incoming Resources : All incoming resources are included in the statement of financial activities when the PCC is entitled to the income and the amount can be quantified with reasonable accuracy.
- d) Resources Expended : Expenditure is recognised on an accrual basis as a liability is incurred.

N2. Employees

The PCC employed a part time youth worker until the end of June 2021. Total gross salary costs in 2021 were £6,071 (2020 16082). . No administration staff are now directly employed but the church contributed £6696 annually to the Axe Valley Mission Community where such services are now supplied centrally to the team.

N3. Debtors and Prepayments

	2021	2020
	£	£
HMRC (Gift Aid)	1283	3452
British Gas (gas)	49	51
Insurance (prepayment)	714	705
CCLI (prepayment)	684	638
Shawbrook/CAF	238	861
LPOW VAT claim	389	569
Refund AVMC	558	-
Total	3915	6276

N4. Creditors and Advance Receipts

	2021	2020
	£	£
British Gas (electricity)	-	63
Diocesan Fees	-	69
PCC Charity Projects	2362	495
Other creditors	264	78
Total	2626	705

N5. Analysis of Funds

	b/f 1 st Jan 2021	Income £	Expenditure £	Transfers £	c/f 3 rd Dec 2021
Restricted funds					
Toilet facilities	10904	0	0		10904
Fabric	20471	9830	2336		27965
Flag	750	0	0		750
Graveyard Upkeep	0	1196	892		304
Millions for mission (M4M)	913	0	0		913
Youth ministry	11161	702	252	-2210	9401
Flower Fund	76		49		27
PCC Charities	0	3280	3280		0
Mission Shed	49	0	0		49
Total Restricted	44324	15008	6809	-2210	50313
Unrestricted Funds					
Legacy	68929		6071	-13058	49800
General	28719	60882	76150	15268	28719
Total Unrestricted	97648	60882	82221	2210	78519
TOTAL ALL FUNDS	141972	75890	89030		128832

The Parochial Church Council of the Parish of St Peter and St Paul Uplyme

Commentary to the Accounts for the year ending 31st December 2021

C1 The formal accounts for 2021 are on pages F5-F9. They incorporate a balance sheet, a statement of financial activity (SOFA), and relevant notes.

C2 Overall position :

Total assets **decreased** by £ 13,140 during the year from £141,972 to £128,832. The deficit (£15,268) on General Funds, and the cost of our Youth Worker (£6071) were partially offset by a significant donation to the Fabric Fund.

C3 Investment Policy :

- a. A small cash balance is held by Shining Stars for week to week activities.
- b. Monies required on a day to day basis to pay bills and meet ongoing commitments are held in a CAF Current Account. The balance on this account is reviewed monthly by the Treasurer.
- c. Monies which it is estimated are unlikely to be utilised for a period of more than twelve months were invested in a Shawbrook CAF 12 month Fixed Rate Saver Account. All other financial resources are held in two interest earning deposit accounts but interest rates were low.

C4 Reserves Policy :

- a. Restricted Funds : the PCC is responsible for the management of a number of restricted funds. PCC is committed to making effective use of these resources and will honour the wishes of donors for these monies to be used for a specific purpose. These funds will be reviewed on an annual basis.
- b. Legacy Fund : six legacies left to the church since 2014 have been allocated to a designated unrestricted Legacy Fund.
Over the past six years the fund has been used to (i) support the work of the wider church (ii) finance a new organ which was installed in November 2016 (iii) cover deficits on general funds in 2016, 2019, 2020 and 2021 (iv) from July 2018 to June 2021 for the employment of a part time youth worker.
At the end of 2021 the balance in the legacy fund was £49,800 (down from £68,929 at the end of 2020). Current PCC policy is that the remaining balance should be primarily targeted towards development of the church building including a disabled toilet, whilst recognising that it may well be necessary to cover future General Fund deficits.
- c. General Funds : In the medium term the PCC aim to restore the level of this fund to £30,000 (approximately 4 months recurring expenditure). However, in 2021, as there was a deficit which was covered by the legacy fund then no further progress toward this target was made.

C5. Supporting the Poorest in the World :

Due to the Covid epidemic few fund raising events have taken place in 2021. However an Art Festival in the summer and other small events and donations have allowed the church to donate £3,280 to the charities it has agreed to support as follows:-

Tear Fund £932.19 , The Busoga Trust £715.96, Ekisa Ministries £712.96, St Petrocks Exeter £915.96

C6. Million for Mission (M4M) :

This fund was intended to support the cost of hiring the village hall for The Viaduct. However no such meetings have taken place in the year due to Covid.

C7. Mission Shed

It has been agreed that the balance on this fund will be returned to Exeter Diocese in 2022.

C8. Income and Expenditure :

- a. Total Planned Giving in 2020 for General Funds amounted to £44,610– this is a **decrease** of 3.7% on the 2020 figure (£46,466). There were limited cash collections earlier in the year but these are now increasing . Church members are encouraged to set up a regular giving plan.
- b. There was no annual Gift Day in 2021 but this will again be held in June 2022.
- c. Grants : we are very grateful for £739 grants received in 2021, being £350 from Uplyme United Charities for youth funds. Also included here is the “grant” from the Listed Places of Worship Scheme which reimburses VAT incurred on relevant building maintenance expenditure.
- d. The Parish News continued to be produced in 2021 either on line or in print, with a recovery in advertising income. Readers were encouraged to support local take away and other businesses
- e. The request from the Diocese of Exeter in respect of the Common Fund 2021 was paid in full being £56,983
- f. Youth Ministry expenditure in 2021 was financed from the Legacy Fund (Youth Worker to 30 June 2021), and the Youth Ministry Fund. Face to face youth activities recommenced and online support continued. Groups have now restarted and the church and individual members will be supporting the new Axe Valley Youth initiative. The Youth Ministry Fund fell by £1760 in the year
- g. Overall, there was a deficit on General Funds of **£13,058** (compared to the 2020 deficit of £7,858). Covid 19 impacted on almost all sources of income but is now partially recovering. There were some reductions in expenditure on heat/light, administration, and social activities. This deficit will need to be addressed soon.

C9. Going Concern

These Financial Statements have been prepared on a going concern basis.

C10. Looking forward to 2022 :

- a. The PCC and the Church face a number of finance related challenges in 2022 and beyond. These include :
 - (i) The growing deficit on General Funds which is largely driven by declining personal giving. While the Legacy Fund can “bail out” deficits for a couple more years perhaps, this is not a healthy or sustainable approach. Consideration needs to be given to how expenditure can be reduced, or income increased. We also perhaps need to reflect on the increasing average age of our congregation.
 - (ii) The need to plan, implement, and fund capital building projects – a replacement boiler (hopefully in 2022), the Disabled Toilet facilities, and repairs to the roof.

Some funds are available in the Fabric Fund, the Disabled Toilet Fund, and (at present) the Legacy Fund but these will not be sufficient to complete all the works required.

- b. The PCC has set a “**deficit**” budget for 2022. The PCC is committed to supporting the Diocesan strategy of maintaining an Anglican Christian witness in all parishes within the Diocese of Exeter and has therefore budgeted to pay the Common Fund requirement (£52996) in full. The estimated general funds deficit of approximately £8.057 will be financed, if necessary, from the Legacy Fund.

C11 Thank you! :

- a. Enormous thanks are due to all who have given of their time, talents, and finances in what has been in 2021 a challenging year. Your continued support is much appreciated.
- b. Martin Whitehead has again carried out an independent examination of the accounts and we are very grateful to him for this important input. He is willing to continue in 2022.
- c. I would like to thank all who have supported me in my first year as your new Treasurer. It has been a steep learning curve. Particular thanks are due to Philip Tolhurst, the retiring treasurer for his ongoing advice and support and to Jan Impey who, as assistant Treasurer, has shared the load and been a great encouragement

S Walker

26/03/2022

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Sharyn Walker (Treasurer)

Date

Independent Examiner's Report to the members of the Parochial Church Council ('The Trustees') of St Peter and St Paul Church, Uplyme

I report to the trustees on my examination of the accounts of the Parochial Church Council of St Peter and St Paul Church, Uplyme (the 'Trust') for the year ended 31st December 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2) The accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

I M Whitehead

26.03.22

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I M Whitehead FCA

Dated

UPLYME PCC			
Balance Sheet at 31st December 2021			
	2021		2020
	£		£
<i>Assets :</i>			
Cash at Church	-		-
Cash - Shining Stars	66		15
General Current Account	11,743		5,660
General Deposit Account	5,001		10,000
CAF Shawbrook 1 Year Saving Account	60,000		70,000
CBF CoE Deposit Fund	50,733		50,706
Uganda Projects Account	-		20
Debtors and prepayments (note N3)	3,915		6,276
less Creditors and advance receipts (note N4)	- 2,626		- 705
TOTAL Balances	128,832		141,972
<i>Funds :</i>			
Restricted Funds : (note N5)			
Mission Shed (note C7)	49		49
Flag	750		750
Youth Ministry (note C8f)	9,401		11,161
New Toilet Facilities	10,904		10,904
Fabric	27,965		20,471
M4M (note C6)	913		913
Flower Fund	27		76
Graveyard Fund	304		-
TOTAL Restricted Funds	50,313		44,324
Designated Funds :			
Legacy (note C4b)	49,800		68,929
General (note C4c)	28,719		28,719
TOTAL Designated Funds :	78,519		97,648
TOTAL ALL FUNDS	128,832		141,972

UPLYME PAROCHIAL CHURCH COUNCIL STATEMENT OF FINANCIAL ACTIVITIES 2021					
INCOME	GENERAL FUND	LEGACY FUND	RESTRICTED FUNDS	2021 TOTAL	2020 TOTAL
	£	£	£	£	£
1.Tax Efficient Planned Giving					
Bankers Orders	36,577	-	120		
Gift Aid Envelopes	492	-	20		
Weekly Envelopes		-	-		
Total	37,069	-	140	37,209	40,423
2. Other Planned Giving					
Bankers Orders	7,541	-			
Weekly Envelopes		-	-		
Total	7,541	-	-	7,541	6,043
<i>(Total of all planned giving) (note C8a)</i>	<i>44,610</i>	<i>-</i>	<i>140</i>	<i>44,750</i>	<i>46,466</i>
3.Collections At Services	1,413	-	20	1,433	569
4.All Other Giving					
Gift Day (note C8b)	25	-	25		
Youth Ministry Events (note C8f)	219	-	352		
Other Donations	1,004	-	8,475		
Total	1,248	-	8,852	10,100	15,048
6.Gift Aid Recovered	9,694	-	1,902	11,596	13,855
7.Legacies Received	-	-	-	-	-
8.Grants (note C8c)	389	-	350	739	4,494
9.Gross Income From Fundraising		-	880	880	146
10.Bank Interest	384	-	-	384	1,230
11.Statutory Fees (net)	1,463	-	-	1,463	899
12.Gross Income From Trading					
Parish News (note C8d)	1,487	-	-		
Total	1,487	-	-	1,487	569
13.Any Other Income	194	-	2,864	3,058	-
TOTAL INCOME	60,882	-	15,008	75,890	83,276

UPLYME PAROCHIAL CHURCH COUNCIL					
EXPENDITURE	GENERAL FUND	LEGACY FUND	RESTRICTED FUNDS	2021 TOTAL	2020 TOTAL
	£	£	£	£	£
17.Fund Raising Costs	-	-	-	-	
18.Mission Giving & Donations (note C 5)	181		3,280	3,461	5,268
19.Common Fund (note C 8e)	56,983		-	56,983	58,200
20.Salaries, Wages & Honoraria					
Honoraria	-				
Youth Worker (note 8f)	-	6,071			
Total	-	6,071		6,071	18,154
21.Clergy & Staff Expenses -AVMC	6,138			6,138	1,963
22.Mission & Evangelism Costs					
Support Costs	576				
Youth Ministry Events (note C 8f)	1,852		252		
Total	2,428	-	252	2,680	2,384
23.Church Running Costs					
Administration	464				
Insurance, Cleaning etc	2,092				
Upkeep of Services	1,972		49		
Church Building Maintenance	876		2,336		
Churchyard Maintenance			892		
Total	5,404	-	3,277	8,681	11,399
24.Church Utility Costs	2,952	-	-	2,952	3,174
25.Cost of Trading					
Books stall	-	-	-		
Parish News (note C 8d)	2,064	-	-		
Total	2,064	-	-	2,064	1,360
29.New Building Works	-	-	-	-	-
TOTAL EXPENDITURE	76,150	6,071	6,809	89,030	101,902
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Total	2626	705

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Flag	750	0	0		750
Graveyard Upkeep	0	1196	892		304
Millions for mission (M4M)	913	0	0		913
Youth ministry	11161	702	252	-2210	9401
Flower Fund	76		49		27
PCC Charities	0	3280	3280		0
Mission Shed	49	0	0		49
Total Restricted	44324	15008	6809	-2210	50313
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Legacy	68929		6071	-13058	49800
General	28719	60882	76150	15268	28719
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TOTAL ALL FUNDS	141972	75890	89030		128832