

Saint Boniface Church, Quinton Road West, Birmingham

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL

2021/2022

**To be presented to the Annual Parochial Church Meeting on
8 May 2022**

Comprising

**Narrative Report 2021/22
(pages A to I)**

**Financial Statements
for the year ended 31 December 2021
(pages I to 12)**

The church's key values are:

God at the Centre

Every Member in Ministry

Every Member Growing

Every Member Reaching out in Love

A Community of Love and Honesty

A Community seeking to reflect God's heart for the Vulnerable

Annual Report of the Parochial Church Council for 2021/2022

It has continued to be a year dominated by the pandemic, with all the implications that follow for church, and church services. We began the year back into more or less full lockdown, and therefore with church services continuing to be online, with regularly fifty or more devices tuned in to participate in worship via Zoom. This continued until the summer, when church began to open again on a small scale, with a full return from September. Services continue to be accessible via Zoom however, and this hybrid form of service now feels like normality. The finance to invest in the technology to enable this came from the remainder of the Christian Dawn fund, ring-fenced to enable accessibility to church services. Various church organisations, which for the first part of the year had functioned remotely, also began to meet again face to face in the summer, as slowly things returned towards normality.

Another return to normality in 2022 was the arrival of our new vicar, Dele Sotomwa. Dele was welcomed in December, just in time to be involved in the Christmas services and events. For most of the year therefore, the church leadership, as in 2021, consisted of Jill Appleton, Dani Knox, Phil Knox (readers), Nicolas Hudson, Richard Startle (Church Warden), Martin Priestley and Rachel Retallick-Cheel. The church is very grateful to them for their leadership and guidance throughout the year. The leadership group oversaw the planning of the church calendar, and in the circumstances, presided over a creative approach to worship and mission in the absence of "normal" church services and activities. The leadership group also reported to the PCC, which met seven times during 2021, including last year's APCM. There are currently 19 members of the PCC, plus two non-voting attendees. There are also four sub-committees, focusing on Mission, Pastoral, Sub-25, and the Leadership Team itself. The PCC was itself heavily involved in the search for a new vicar, particularly in the creation of a Parish Profile, as well as members participating in the interview process, and the whole PCC being invited to give feedback on hearing the preferred candidate preaching. The PCC was also delighted to finally sign off Phase One of the Church Rebirth project in July 2021 – now that we are back in the building, the success of this work has been commended by many of our visitors.

Even given the circumstances, there were many exciting events during the year. In October 2021, the congregation had a weekend away at Quinta in North Shropshire, enjoying time together, and the opportunity to worship together, much missed during the pandemic. We reached 100 people over the weekend, including day visitors on the Saturday – these day visitors including Dele and his family. Other events included outdoor and online Easter services (this after delivering an Easter card to the whole parish for the first time), open air services in the front garden, including finally saying goodbye to Ray and Mary, about eighteen months after they had actually left, and a new "Christmas Experience" event, where a journey through the church grounds was set up to explore the meaning of the Christmas story through a variety of creative experiences, plus music and food. This was a great success, with over 150 people attending.

There have been many other Mission activities, many of them on-line. In May, there was a dedicated sermon series on Mission, with a range of guest speakers (one thing that is easier on Zoom!). Around the same time, a course called Talking Jesus helped explore how to share faith with friends. This Autumn, a Wellbeing course was provided, again on-line, which was attended by many church members but also many guests, which led to many conversations about faith with those exploring. A number of members also attended the Freedom in Christ course. When restrictions lifted at the end of the summer, the church re-opened with an open-air service which was designed to reach seekers – invitational bags of blessings were given out to neighbours and to those we had had contact with during the pandemic.

This built on much of the pastoral work done during the pandemic months. The Pastoral Group continued to care for members of the congregation based upon geographical zones. Through this, the church kept in touch with member, with cards, flowers and phone calls, particularly for those who for various reasons did not access Sunday Zoom services. There is still a morning WhatsApp check-in to link to members of the congregation who live alone. Teams from the church regularly looked to support people in the parish, whether through "blessings bags", or through involvement with initiatives like BCM's Christmas presents, or the Christmas Hamper project. In the circumstances of the last twelve months, the Food Bank also provided a key resource – since April, over 2300 people have been fed through the Food Bank, an average of 38 people per month more than in 2020. With the projected rise in fuel prices, the situation for many local people may well get worse in 2022, and the Food Bank will continue to be an important support for many.

Work with young people has continued through the last twelve months, but like all other church activities, mostly on-line for much of the year. This had an effect on numbers, but once restrictions were lifted and face to face meetings resumed, there have been about fifteen young people regularly attending services and engaging with youth work. The Brigades continue to be a vital part of the church's youth work – they met jointly online during Lockdown, but gradually re-opened, and now Monday nights are back to normal for Girls' Brigade, with about 25 regular attenders and ten volunteers. Boys' Brigade has just under 50 members and seventeen staff. Summer camp did take place, at Quinta, and other Brigade events have included a sleep-out (in very cold conditions) for St Basil's in November, and the annual Bonfire and fireworks, which raises much funding for camp. For the older church youth, house group continues to meet weekly, although the house group aimed at our younger young people did not resume in September, with not enough leaders being available. One goal for 2022 is to get this up and running again.

Children's ministry remained a key feature of the church, even given the constraints imposed by lockdown. In fact, children's church emerged from this earlier than other areas of church ministry, as from April until July, teaching and games took place in the garden outside the church building, and since church properly re-opened, children's church has been running in its usual format, with an average attendance of 20-25 of children aged 3 to 11.

So it has been another strange and challenging year, but with many things over which to rejoice and give God thanks. Most of all perhaps is the recognition that the many activities of St B's in so many different areas depend on volunteers willing to give time and effort to ensuring that those activities go forward, reaching out into the local community with a message of hope even in times of trouble and turmoil. We look forward to a new year, now with a new vicar to guide us, confident that He who has begun a good work in us will carry it on to completion until the day of Christ Jesus

Ian Garrett

The Parochial Church Council 'P.C.C.

During 2021 the PCC has met 7 times, including the APCM. There are 20 members of the PCC which includes 12 elected lay members, 2 Church Wardens, 3 Deanery Synod representatives, 1 General Synod representative and 1 lay reader (2 further lay readers are elected members). 2 non-voting attendees are invited to each meeting.

Sub-committees have met to explore and progress ideas relevant to their group. These ideas have then been reported to the PCC for discussion and agreement. Sub-committees have been key to the work of St Boniface during 2021 and especially during our time of closure. There are 5 sub-committees: Finance Committee, Mission group, Sub-25 group, Pastoral group and Leadership Team and their work is referenced in other parts of this report.

The refurbishment project phase 1 was completed and final sign off was reported in July 2021. Since being back in the building, the work has been commended by many visitors.

Safeguarding is always high on the agenda of the PCC, with regular updates discussed. The Safeguarding policy is updated with assistance from the Diocese, overseen by Jill Appleton. Disclosure and Barring Service applications continue to be made for relevant roles and online training is encouraged to be undertaken and renewed as needed. Four members of the pastoral team have undertaken training.

Involvement in the Parish Profile which was a key document in the recruitment process of our new vicar, was considered by the PCC. Two PCC members formed part of the panel for interviews and the wider PCC were invited to put forward questions to be asked at interview and feedback on a micro-preach from the preferred candidate.

In October 2021, the church family went for a weekend to Quinta, Oswestry where we enjoyed time together in worship, fellowship, activities and meeting Dele and family, who also joined us. We reached 100 in number at some points in the weekend; some people were day visitors and some stayed for the weekend.

Charitable giving which is part of our Finance discussions was set in September 2021, blessing various organisations and individuals with support. Finance is discussed at every meeting, with budget setting being approved in November for the following year.

The minibus remains off-road and has encountered some mechanical issues due to being stationary. The PCC has sanctioned the chosen mechanic to recover the vehicle and assess the cost of the necessary repairs. The bus is being given a regular short drive by Steve (Mechanic) to stop it seizing up further. The tax situation remains SORN status, so not driveable at present and its future will be discussed in 2022.

Aim and Purposes

The Parochial Church Council (PCC) has the responsibility of cooperating with the Wardens and Leadership Team (as we are in a vacancy period) in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It is also specifically responsible, with the churchwardens, for the maintenance of the church buildings complex of St Boniface in Quinton Road West. On 16 December 2021, a new incumbent for St Boniface, Canon Dele Sotonwa was inducted and collated.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Boniface, regardless of their previous religious affiliation or none. The church's key values are set out on the front page of this report. Since the lockdown commencing 23 March 2020, our church services and meetings have been conducted via Zoom. Hybrid services were piloted in May for the Wednesday worship and from 5 September 2021, when the church re-opened again a hybrid model has remained. This has enabled participation from those not able to join in on-site.

The PCC maintains an overview of worship and makes suggestions on how our services can involve individuals or any groups that live within our parish. Our services and worship seek to put faith into practice through prayer and scripture, music and sacrament. We seek both to serve our local community and support the world-wide church.

Public Benefits

The purpose of St Boniface Church is worship and the advancement of the Christian faith according to the principles of the Church of England. St Boniface Church also carries out charitable work within the parish of St Boniface, Quinton Birmingham.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through

- Worship and prayer – by providing public worship, including: Baptisms, Weddings and Funerals
- Learning about the Gospel and developing their knowledge and trust in Jesus by offering courses/activities for those of all ages including the Alpha Course.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work including hosting a Food Bank, running a Parent & Toddler Group and making the church available for community use.

To facilitate this work, it is important that we maintain the fabric of the church and its adjoining buildings.

Legal and Administrative Information

The Parochial Church Council is a corporate body established by the Church of England. It operates under the Parochial Church Council Powers Measure. It is a Registered Charity under the name "The Parochial Church Council of the Ecclesiastical Parish of St Boniface, Quinton Road West", and its Registered Number is 1131914.

As a "body corporate" it has an existence and separate identity recognised in law, independent of the people comprised in it. It has no related trusts or charities but has overall responsibility for the four semi-autonomous organisations described in note 7 to the accounts.

The PCC has two formal sub-committees: a Standing Committee for addressing urgent matters, and a Finance Committee to review and make recommendations about financial planning and affordability issues. It is also advised by three informal subcommittees concerned with specific aspects of church life: Pastoral, Mission, and Sub 25 – their reports and recommendations form the basis of many of the PCC's decisions and deliberations.

The appointment of PCC members is governed by and set out in the Church Representation Rules. The membership of the PCC consists of the Vicar and other clergy licensed to the parish, together with members elected at the Annual Parochial Church Meeting by those of the congregation who are on the electoral roll of the church.

All those who attend services and members of the church are encouraged to register on the electoral roll and stand for election to the PCC. Current members are listed on page G following. There are currently no policies and procedures in place for the induction and training of new PCC members. PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent.

The PCC's principal banker is HSBBC, 148 High Street, Harborne, Birmingham B17 9PN.

Monies not immediately required are placed in the CBF Church of England Deposit Fund, administered by CCLA Investment Management Ltd, Senator House, 85 Queen Victoria Street, London, EC4B 4ET. The independent examiner of the PCC's accounts is Mr. David Dixie, FCA of Dixie Associates, 167 Black Haynes Road, Selly Oak, Birmingham B29 4RE.

Reserves Policy

It is the PCC policy to try and maintain a balance on unrestricted funds which equates to at least three months unrestricted payments. This is equivalent to £21,602; it is held to smooth out fluctuations in cash flow and to meet emergencies.

The unrestricted funds balance (£34,655), deducting required minimum reserves, is £13,053 held at the year-end. This is equivalent to nearly a further two months' expenditure, so that a total of nearly five months' expenditure is held. In addition £4,622 is held by the Diocese for redecoration of the vicarage; this is a Designated fund within the PCC's control and part of the total Unrestricted funds. The balance of £88,817 in the restricted funds is retained towards meeting the cost of various activities undertaken by the church in the community, but mainly towards completing the refurbishment of the church building, and for Mission projects.

Location

St. Boniface is a Church of England parish in the Deanery of Warley and Edgbaston within the Diocese of Birmingham. The address for correspondence is St Boniface Church, Quinton Road West, Birmingham B32 2QD. Christians first started meeting on the site for worship in a temporary building in 1949 and the present church building was consecrated on 9th February 1959, when the new parish was formally constituted as "St. Boniface, Quinton Road West".

The church building [with a linked Hall and rooms] is located near the east end of Quinton Road West and serves a parish area comprising the South Eastern parts of Quinton [including the Woodgate Valley North estate] and an area of western Harborne [comprising mainly the Welsh House Farm Estate], all on the western edge of the City of Birmingham. (The parish falls within the Quinton Ward & Harborne Ward for local government purposes.)

The area was developed for public and private housing, initially in the 1930s with significant further building in the 1950s and 1970s. The Parish is entirely residential, with no factories or businesses other than shops, schools and services for the local community. According to the 2011 national census, 10,700 people live in the parish, of whom 25% are aged 5-15, and 63% 16-64, 12% are 60+; 55% described themselves as "Christian" and less than 4% as belonging to other faiths; and of adults, 23% are in receipt of out of work benefit, and 33% have no formal school or other qualifications.

Electoral Roll and Church Attendance

There were 120 adults on the electoral roll for 2021.

On an usual Sunday during 2021 the average number of adults attending worship was 91, together with 37 children and young people (up to age 16). Attendance at Wednesday morning services averaged 15. (including Zoom and face to face attendees).

Members of the PCC who have served during the period 1st January 2021 until April 2022:-

Vicar
Canon Dele Sotonwa (took up post 16/12/21)
in vacancy prior to this

Churchwardens
Richard Starkie # +
Nicolas Hudson # +

Reader
Dani Knox
Phil Knox
Jill Appleton

Elected Members (one third are elected at each Annual Parochial Church Meeting):

Until April 2022
Rebecca Deeks
Ian Garrett
Jill Appleton
Liam Sayers

Until April 2023
Kevin Collins #
Martin Priestley # (Stewardship Secretary)
David Leak
Ian Sykes

Until April 2024
Phil Knox + #
Karin Satchwell # +
Tom Spicer
Rachel Retallick-Cheel

Warley and Edgbaston Deanery Synod (Ex-officio members of the PCC)
Until May 2023
Jennie Collins +
Lynden Smith (Electoral Roll Officer)
Lorraine Lampon

Invited to attend meetings as non-voting members:

Cathie Wilcock
Rachel Priestley
Girls Brigade Captain (to September 2021)
Girls Brigade Captain (from September 2021)

indicates a member of Finance Committee
+ indicates a member of the Standing Committee

FINANCIAL REVIEW for the year ended 31 December 2021

The Financial Statements for the year 2021, drawn up in the format required by Charity Law and Church regulations, are on pages 1 to 12 following, preceded by the report of the Independent Examiner on page 1. The following comments apply to the PCC's funds only.

Unrestricted Funds (General Fund).

The PCC originally adopted a deficit budget of £9,245 for 2021, as the PCC accepted that it faced another challenging year balancing the ongoing and ambitious expenditure of the existing projects and the effects of Covid.

At the end of 2021 budgeted income was £75,586; actual income including accruals for tax refunds was £81,095, over budget by £5,509. Expenditure budget was £84,831, whereas at 31 December 2021 expenditure including accruals for fuel used in December was £86,409. This is £1,578 over budget, and leaves a net deficit of £4,814 for 2021 after transfers from Boys and Girls Brigades and Teddies.

The reduction in the deficit from the budget as originally set is primarily reflective of the effects of the pandemic on the church. Church members continued to give generously, in several instances increasing regular giving or made one-off donations, which offset the loss of income from hall bookings and weddings/funerals during the pandemic. At the same time, a number of categories of expenditure reduced whilst the building was closed, including maintenance costs and fuel (mainly heating). The decision to forgo the church's only paid member of staff also led to a material underspend.

The church did however maintain its commitment to give away at least 10% of voluntary income from members to support the missionary or similar work of organisations and individuals working for them details are in note 6 page 10

Reserves the general fund balance of £34,655 represents roughly 21 weeks of running costs and is considered adequate. The reserves policy is shown on Note 10 of page 12.

Restricted Funds: (individual details are in note 4 to the accounts on pages 7 to 9)

The total balance of the PCC's restricted funds is £88,817 at 31 December 2021 (see page 7). This is mainly held for St Boniface's Restoration fund, Children and Families, Youth work and Mission.

All 'Restricted Fund' balances consist of earmarked monies received that can only be spent on the specific purposes for which they have been given (unless with the consent of the original donors). Deposit interest earned is added to the funds concerned where the average balance of the fund exceeded £5,000.

Changes in Accounting Policy

In previous years the PCC have made contributions to the Diocese for the Vicarage Redecoration Fund; these have been treated as expenditure at the time. On advice from the Diocese these are to be included in the PCC accounts as a Designated Fund and are now shown on the Statement of Financial Activities (page 1) with the appropriate adjustments being made to the figures for prior years.

Special Collections for external charities are no longer included in the PCC accounts but are shown in Note 4 'Special Collections' on page 9, as recommended by the Diocese.

During the year the threshold for classifying expenditure on equipment as fixed assets was raised to £2,000.

Going concern

The accounts are prepared on the accruals basis. The Trustees (PCC) have assessed its financial circumstances and are satisfied it meets the requirements as a going concern.

Independent Examiner's Report to the Parochial Church Council and members of St Boniface, Quinton Road West, Birmingham

I report on the accounts for the year ended 31 December 2021 which are set out on pages 1 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees (the Parochial Church Council) consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

examine the accounts under section 145 of the 2011 Act;

follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and

state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

(1) which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper

understanding of the accounts to be reached.

D. D. Dixie

David Dixie FCA
Dixie Associates
167 Black Haynes Road
Selly Oak
Birmingham
B29 4RE

PAROCHIAL CHURCH COUNCIL OF ST BONIFACE
Quinton Road West, Birmingham

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 December 2021

Unrestricted Designated Restricted				TOTAL FUNDS	
funds funds funds				2021	2020
Note					
Income					
Donations	2(a)	74,923	-	46,113	121,036
Grants and other charitable income	2(b)	1,964	-	1,000	2,964
Income from investments	2(c)	18	-	10	28
Other trading income	2(d)	4,190	-	8,860	13,050
Income of associated organisations	2(e) & 7	-	-	13,776	13,776
Total income		81,095	-	69,759	150,854
Expenditure					
Charitable Activities					
Missionary and charitable giving	3(a) & 6	6,950	-	-	6,950
Local work of the church	3(b)	70,893	-	18,541	89,434
Associated Organisations	7	-	-	13,370	13,370
Administration and support costs	3(c)	8,566	-	22	8,588
Total expenditure		86,409	-	31,933	118,342
Net income/(expenditure) before transfers		(5,314)	-	37,826	32,512
Transfers between funds	4	500	-	(500)	-
Net Movement in Funds		(4,814)	-	37,326	32,512
Balances brought forward at 1 January		39,469	4,622	62,997	107,088
Balances carried forward at 31 December		34,655	4,622	100,323	139,600
					107,088

The church has no endowment funds.

No significant expenditure has been incurred on fundraising or communication with donors.

These financial statements have been prepared on the accruals basis in accordance with the Church Accounting Regulations 2006.

The notes on pages 3 to 12 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF ST BONIFACE
Quinton Road West, Birmingham

STATEMENT OF FINANCIAL ACTIVITIES (comparative)
for the year ended 31 December 2020

Unrestricted Designated Restricted TOTAL FUNDS
2020

Income	Note	funds	funds	funds
Donations	2(a)	81,646	-	28,458
Grants and other charitable income	2(b)	559	-	68,882
Income from investments	2(c)	114	-	359
Other trading income	2(d)	3,216	-	-
Income of associated organisations	2(e) & 7	-	-	2,314
Total income		85,535	-	100,013

Expenditure				
Charitable Activities	3(a) & 6	7,550	-	107
Missionary and charitable giving	3(b)	65,299	-	210,217
Local work of the church	7	-	-	2,613
Associated Organisations	3(c)	8,862	-	5,805
Administration and support costs				14,667
Total expenditure		81,711	-	218,742

Net income/(expenditure) before transfers	3,824	-	(118,729)	(114,905)
Transfers between funds	4	(450)	-	450
Net Movement in Funds	3,374	-	(118,279)	(114,905)
Balances brought forward at 1 January	36,095	4,622	181,276	221,993
Balances carried forward at 31 December	39,469	4,622	62,997	107,088

CASH FLOW STATEMENT

For the year ended 31 December 2021

2021	2020
Cash at bank, in hand and short term deposits on 1 January	102,385
Net movement in funds	214,132
Decrease/(increase) in debtors	32,512
Increase/(decrease) in creditors	(1,283)
Cash at bank, in hand and short term deposits on 31 December	134,173
	559
	(495)
	102,385

PAROCHIAL CHURCH COUNCIL OF ST BONIFACE
Quinton Road West, Birmingham

BALANCE SHEET AT 31 DECEMBER 2021

	Total	Associated	Funds	PCC
	2021	Organisations	2020	Total
Other monetary assets				
Debtors:				
Income tax recoverable	5,270	-	4,370	580
Prepayments and accrued interest	483	480	-	-
Other debtors	5,753	480	4,950	-
Bank and cash	4,622	-	4,622	8,885
Held by Diocese	58,912	-	58,912	88,878
Short term deposits	59,608	11,031	70,639	88,878
Cash at bank and in hand	128,895	11,511	140,406	107,335
Total current assets	128,895	11,511	140,406	107,335
Liabilities falling due within one year	(801)	(5)	(806)	(1247)
Accruals and deferred income	(801)	(5)	(806)	(1247)
Net current assets less liabilities	128,094	11,506	139,600	107,088
Funds (see note 4)				
Restricted:				
Restoration	35,322	-	35,322	31,986
Mission	28,537	-	28,537	-
Youth and Children's Workers	12,980	-	12,980	10,764
Other PCC funds	11,978	-	11,978	8,647
Associated organizations	-	11,506	11,506	11,600
Unrestricted:				
General Fund (see note 10)	34,655	-	34,655	39,469
Designated fund (see note 4)	4,622	-	4,622	44,091
	39,277	-	39,277	44,091
Total Funds	128,094	11,506	139,600	107,088

The church has no endowment funds or fixed assets.

The notes on pages 3 to 11 form part of these accounts.

Approved by the Parochial Church Council on 17 March 2022 and signed on its behalf by:

Nicholas Hudson (Church Warden)



Karin Satzchwell (Honorary Treasurer)



PAROCHIAL CHURCH COUNCIL OF ST BONIFACE, Quinton Road West, Birmingham

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2021

1. Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the Statement of Recommended Practice Accounting and Reporting by Charities (SORP July 2014).

The Financial Statements have been prepared under the historical cost convention. They include all transactions, assets and liabilities for which the PCC is responsible in law. Accordingly figures are included for the Boys Brigade and Girls Brigade companies attached to the church, and for the carers and toddlers group 'Teddies', but not for those church groups that owe their main affiliation to another body, nor for informal gatherings of church members which are not responsible to the PCC.

Funds

The General Fund represents the funds of the PCC that are not subject to any restrictions or designations regarding their use and which are available for application on the general purposes of the PCC. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law.

Incoming Resources

Voluntary income and capital sources

Collections and donations are recognized when received by or on behalf of the PCC.

Planned giving receivable under gift aid is recognized only when received.

Income tax recoverable on gift aid donations is recognized at the same time as the income to which it relates, and since 6 April 2013 includes amounts receivable under the Gift Aid Small Donations Scheme.

Grants to the PCC are accounted for as soon as the PCC is notified of its entitlement and the amount due. Church Activities

Rental income from the letting of church premises and fees are both recognized when received.

Income from investments

Interest is accounted for as it is earned, and includes accrued interest whose payment is not yet due.

Resources Expended

Missionary and charitable giving

Grants and donations are accounted for when paid over, or when awarded if that award creates a

binding or constructive obligation on the PCC.

Activities relating to the work of the church

The diocesan common fund is accounted for when it is payable; it has been paid in full up to 31 December 2020. All other expenditure is generally recognized when it is incurred and is accounted for gross.

Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and benefited property is not included in the accounts in accordance with Section 10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). All expenditure incurred during the year on consecrated or benefited buildings and movable church furnishings, whether maintenance or improvement, is written off as

expenditure in the Statement of Financial Activities.

Individual items of equipment costing less than £2,000 are written off when acquired. The PCC does not own any other property or significant items of equipment, and consequently no fixed assets are shown on the Balance Sheet.

Current assets and liabilities

Short term deposits include cash placed on deposit with the CBF Church of England Funds.

Accruals and deferred income include estimated charges which will be payable for services or fuel used but not yet invoiced to the PCC.

2. Income		Unrestricted Funds Designated Restricted Total Funds				2021 2020	
		£				£	
2(a) Donations							
Gift aid: Planned Giving	52,836	-	9,430	62,266	65,128	-	
Single donations	-	-	-	-	7,779	-	
Income tax recoverable	13,900	-	2,453	16,353	17,430	-	
Other planned giving	4,617	-	2,980	7,597	15,640	-	
Collections (open plate):	1,881	-	-	1,881	-	-	
for local purposes	-	-	-	-	-	-	
Legacies	1,689	-	30,000	30,000	4,127	-	
Sundry donations	74,923	-	46,113	121,036	110,104	-	
2(b) Grants and other income							
Grants received (for details see Note 8)	1,964	-	-	1,964	559	-	
Furlough	-	-	-	-	1,882	-	
Covid Mission	-	-	750	750	1,882	-	
Restoration Fund	-	-	250	250	67,000	-	
2(c) Income from investments							
Bank and CBF Deposit Fund Interest	18	-	10	28	473	-	
2(d) Fees and Charges							
Quinta holiday fund	-	-	8,860	8,860	-	-	
Hall lettings	3,599	-	-	3,599	3,059	-	
Fees for weddings and funerals	591	-	-	591	157	-	
2(e) Income of associated organisations							
(see note 7)							
Boys Brigade	-	-	1,882	1,882	1,392	-	
Girls Brigade	-	-	1,697	1,697	729	-	
Brigades joint camp	-	-	9,634	9,634	69	-	
Teddies	-	-	563	563	124	-	
Total incoming resources	81,095	-	69,759	150,854	185,548		

PAROCHIAL CHURCH COUNCIL OF ST BONIFACE, Quinton Road West, Birmingham

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2021 (cont)

3. Expenditure	Unrestricted Funds	Designated Restricted Funds	Total Funds
	£	£	£
3 (a) Missionary and charitable giving			
From PCC general funds (see note 6)	6,950	-	6,950
Special collections and earmarked gifts			
Collections for other charities (see note 6)	6,950	-	6,950
3 (b) Local activities of the church			
Ministry : Common Fund (to diocese)	51,506	-	51,506
Clergy expenses: Vicar	-	-	-
Clergy housing	480	-	480
Quinta Holiday	-	8,722	8,722
Other youth and children's work costs	621	296	917
Maintenance and equipment	6,578	6,471	13,049
Lighting and Heating	2,627	-	2,627
Insurance	3,210	-	3,210
Other premises costs	1,094	-	1,094
Upkeep of services	3,436	-	3,436
Mission and discipleship	899	3,013	3,912
Leaving gifts, bank charges, sundry	181	-	181
Minibus	261	39	300
70,893	-	18,541	89,434
Associated organizations (see Note 7)	-	-	-
Boys Brigade	-	1,877	1,877
Girls Brigade	-	1,202	1,202
Brigades joint camp	-	9,937	9,937
Tedies	-	354	354
3 (c) Administration and support costs	-	13,370	13,370
Fundraising	-	22	22
Independent Examiner's fee	1,500	-	1,500
Secretarial	4,576	-	4,576
Stationery, photocopying, etc	2,015	-	2,015
Telephone	475	-	475
8,566	-	22	8,588
86,409	-	31,933	118,342
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
5,805	-	-	-
1,410	-	-	-
1,500	-	-	-
4,576	-	-	-
2,015	-	-	-
475	-	-	-
8,566	-	-	-
86,409	-	-	-
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PAROCHIAL CHURCH COUNCIL OF ST BONIFACE, Quinton Road West, Birmingham
NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2021 (cont)

4. Funds	Balance 1 January 2021	Incoming resources in year	Resources expended in year	Transfers between funds	Balance 31 December 2021
	£	£	£	£	£
Restricted funds:					
Youth Worker	4,047	-	-	-	4,047
Children's Ministry	6,717	2,512	(296)	-	8,933
Ravens	2,712	-	-	-	2,712
Holiday fund	2,164	8,910	(8,722)	-	2,352
Christian Dawn	818	-	(818)	-	-
Pastoral fund	614	-	-	-	614
Restoration fund	31,986	9,011	(5,675)	-	35,322
Cross replacement	200	-	-	-	200
Minibus	39	-	(39)	-	-
Mission worker	2,100	4,000	-	-	6,100
Covid mission	-	1,550	(1,550)	-	-
Mission	-	30,000	(1,463)	-	28,537
	51,397	55,983	(18,563)	-	88,817
Unrestricted funds:					
Vicarage decoration	4,622	-	-	-	4,622
General fund	39,469	81,095	(86,409)	500	34,655
Total FCC funds	95,488	137,078	(104,972)	500	128,094
Associated organisations					
Boys Brigade	2,423	1,882	(1,877)	(100)	2,328
Girls Brigade	1,451	1,697	(1,202)	(50)	1,896
Brigades joint camp	6,527	9,634	(9,937)	-	6,224
Teddies	1,199	563	(354)	(350)	1,058
Total funds per Statement of Financial Activities	107,088	150,854	(118,342)	-	139,600

Vicarage Decoration Fund represents funds transferred to, and held by, the Diocese to save for the costs of redecoration of the vicarage when required. In previous years these have been treated as an expense but on advice from the Diocese are now included in the FCC accounts as a Designated Fund.

General Fund represents the funds of the FCC that are not subject to any restrictions or designations regarding their use and are available for application on the general purposes of the FCC. The normal income and running expenses of the congregation fall within this fund. (See also Note 10 'Reserves Policy').

Restricted funds comprise those monies received which are earmarked for particular purposes and cannot therefore be used in any other ways. The most significant of these are described below:

4. Funds (continued)

Youth Worker Fund: St Boniface has not employed a dedicated Youth Worker in 2021; grants that were given to support the work of our youth worker in late 2018 were retained by St Boniface with the agreement of the trustees/charities in June 2019, for the continuation of the youth work in subsequent years. In 2021, no income or expenditure has occurred from the restricted youth worker fund; amounts retained will be used towards the employment of a youth worker at a future time, when resources permit. Despite the lockdown and restrictions, youth work has continued to happen at St Boniface in 2021 with the efforts of volunteers. Events and regular meetings have taken place remotely, and in person where restrictions allowed.

Children's Ministry Fund: As lockdown restrictions eased and the better weather returned in the summer, children's work recommenced in the form of a short, socially-distanced outdoor family service on the front lawn of the church, with the Brigades lending the use of their marquee. These events, as well as the resumption of children's church sessions since returning to the building have been funded from this fund. The Children's Ministry Fund continues to grow thanks to donations and has been used to provide children's work resources in 2021.

Ravens: This fund has been dormant in 2018 to 2020. It aims to provide lunches for children from low income families over the school holidays, promoting health for children in the community, and to extend literacy work outside of school times. Discussions are taking place towards the creation of a new project which hopes to include aims that will be able to use this money. Unfortunately the Corona virus has somewhat caused a delay in bringing any plans to fruition in 2021.

Holiday Fund: This fund originated some years ago from grants received to subsidise a parish holiday, and the surplus has been retained (with donors' consent) towards subsequent holidays and weekends away. In October, the church held a weekend away at the Quinta Centre, with over 100 people attending at its peak. Among the day visitors on the Saturday were the Sotonwa family following the confirmation of Dele's appointment, and the event served as an introduction to them for most of the church family. Most attendees were self-funding, but the fund was used to support those who would otherwise have been unable to attend for financial reasons. The remaining balance will be carried forward for use in a future church weekend away or similar.

Christian Dawn: This fund originates from grants received towards the work of church members seeking to raise disability awareness in churches and other Christian organizations. In 2021 the church used these funds for equipment to increase accessibility to services via live broadcast.

Pastoral Fund: comprises donations received to enable the church to respond to personal and welfare needs in the parish area through small grants and donations.

Restoration Fund: This fund was started towards the end of 2016 to raise funds towards the restoration work identified by the quinquennial inspection of 2015, which uncovered asbestos in the church bell tower and throughout the church ceiling. The work on Phase 1, which related to the church sanctuary, is now complete, with the final contingency expenditure coming in the form of a replacement of the visual equipment with a TV (which has been purchased but not yet fitted), as necessitated by the brighter roof. There is also a need for a new church hall and corridor roof which will form Phase 2 of this restoration work. Funds will need to be raised towards this, to add to the balance remaining which was carried across from Phase 1 work.

Cross replacement: Towards the end of 2016 £200 was donated to replace the external cross.

4. Funds (continued)

Minibus: During 2014 funds were collected toward the purchase and running costs of a minibus for church activities and the uniformed organisations. Maintenance expenditure and lack of usage due to the pandemic, has caused the minibus fund to be depleted at the end of 2021. The minibus will be back on the road for 2022 and bookings are being sought.

Mission Worker Fund: This fund was created in 2020 to fund the appointment of a Mission Worker. Detail is not known of exactly what this role will be, but it will be for an outward facing employee to guide our mission work within our community. This fund currently comprises of donations from within the church family.

Covid Mission Fund: This fund was started in 2020 and comprises of grants and donations. Further donations from a funder enabled additional mission bags to be sent out in 2021. It is not envisaged that this fund will continue beyond 2021.

Mission Fund: Restricted to mission activity that will help those outside the church encounter Jesus. For example, but not limited to, mission events, creative initiatives and invitation to evangelistic services and courses.

Special Collections: Any third-party funds received by the PCC during the year have been excluded from these accounts. The PCC ran several events through the year to raise money for external causes. The following amounts were collected during the year and paid out to those charities.

Birmingham City Mission	£103
St Basil's	£198
In addition the Brigades held a sleep-out which raised £1,083 for St Basil's	

5. Transactions with members of the PCC and connected persons

The expenses of the Vicar (The Rev Ray Yates), who was a member of the PCC, are included in Note 3 (b) above.

Mrs Dani Knox, the wife of a PCC member, was commissioned by the church in a professional capacity to provide fundraising services for the PCC on a commission basis following a commercial tender. It is noted that the PCC had previously appointed an unconnected contractor to perform this role on more expensive terms, but that contract failed to achieve any positive results. The member in question did not vote on the decision to appoint Mrs Knox or her terms of engagement. Grants applied for by Mrs Knox were primarily in relation to the restoration project, and she ceased providing these services during the year once the target for the first stage of the restoration project was met.

No other members of the PCC or persons closely connected with them received any remuneration, other benefits, or material reimbursement of expenses during the year, nor were any interested in any material transaction, contract or other arrangement with the PCC. Certain donations from PCC funds to other charities (see Note 6) were in support of the work of individuals, including one PCC member, but it is not considered that the individuals concerned received any personal benefit from these donations. None of the PCC members involved participated in the discussions or voted when the grants were decided.

6. Details of giving to other charities

	Unrestricted Funds	Restricted Funds from Special Collections	Total Funds
	2021	2021	2020
	£	£	£
Church overseas			
Kaniki Trust – Zambia	1,200	1,200	
Open Doors	200	200	
Masterbuilders Trust (Richard Chamberlain – India)	600	600	
Malawi – Birmingham Diocesan project	350	350	
Relief and development agencies	<u>2,350</u>	<u>2,350</u>	<u>2,700</u>
Send a Cow	200	200	
TEAR Fund	200	200	
Home missions and other church organizations	<u>400</u>	<u>400</u>	<u>400</u>
Darlington Area Churches' Youth Ministry	250	250	
(Martin & Melanie Stand)	250	250	
Youth for Christ (Bethan Lawler)	250	250	
(Josh Deeks)	250	250	
(Tom Spicer)	250	250	
Quinton Youth for Christ	1,400	1,400	
Barnabas Trust	200	200	
Christians Against Poverty	500	500	
Haven Community Trust	500	500	
The Feast	300	300	
Birmingham City Mission	300	300	
Total support for other charities in year	<u>6,950</u>	<u>-</u>	<u>7,550</u>

In 2020 the PCC transferred £250 each to the Boys Brigade and the Girls Brigade during that year. In 2020 £107 was raised by Special collections for St Basil's. These are not now shown in the PCC accounts but are reported in Note 4 'Special Collections'.

PAROCHIAL CHURCH COUNCIL OF ST BONIFACE, Quinton Road West, Birmingham
NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2021 (cont)

7. Associated organisations

In order to comply with Charity Law and the Church Accounting Regulations, the PCC's financial statements on previous pages include the total income and expenditure figures for organizations which are legally considered to be the responsibility of the PCC, but who manage their own finances in practice (see also Note 1). The following is a summary of the accounts of the associated organizations concerned for the year to 31 December 2021:

	Boys	Girls	Brigades	Teddies	Total
Income					
Subscriptions and session fees	1,601	828	-	563	2,992
Outdoor events, camps	-	68	9,134	-	9,202
Uniform, training, etc	281	88	-	-	369
Tuck shop and refreshments	-	-	-	-	-
Donations and collections	-	-	-	-	-
Fund-raising	-	16	-	-	16
Grants	-	697	500	-	1,197
	<u>1,882</u>	<u>1,697</u>	<u>9,634</u>	<u>563</u>	<u>13,776</u>
Expenditure					
Outdoor events, camps, etc	157	150	9,937	-	10,244
Uniform	241	97	-	-	338
Tuck shop, refreshments, activities	-	-	-	354	354
Fund-raising outlays	-	-	-	-	-
Fees to parent organizations, etc	1,433	935	-	-	2,368
Competition and training fees	-	-	-	-	-
Supplies, badges and sundry costs	<u>46</u>	<u>20</u>	<u>9,937</u>	<u>354</u>	<u>13,370</u>
Transfer: PCC	-	-	-	-	-
Light & heat, repairs	-	-	-	300	300
Photocopier	-	-	-	-	-
Minibus fund	-	-	-	-	-
Professional charges	<u>100</u>	<u>50</u>	<u>9,937</u>	<u>704</u>	<u>13,870</u>
	<u>1,977</u>	<u>1,252</u>	<u>9,937</u>	<u>704</u>	<u>13,870</u>
Surplus/(deficit) for the year	(95)	445	(303)	(141)	(94)
Balances at 1 January 2021	2,423	1,451	6,527	1,199	11,600
Balances at 31 December 2021	<u>2,328</u>	<u>1,896</u>	<u>6,224</u>	<u>1,058</u>	<u>11,506</u>
Represented by:					
Cash and bank balances	2,048	1,896	6,024	1,063	11,031
Debtors and prepayments	280	-	200	-	480
Less: Creditors	-	-	-	(5)	(5)
Due from/(to) PCC	-	-	-	-	-
Net assets	<u>2,328</u>	<u>1,896</u>	<u>6,224</u>	<u>1,058</u>	<u>11,506</u>

Total debtors and creditors exclude amounts owed by one organization to another.

8. Grants received

Restoration Fund	250
Pettit Charitable Trust	
COVID-19 Mission	
Daily Prayer Ltd	750
Brigades Joint Camp	
National Christian Education	500
Girls Brigade	
Headquarters	697

The church is deeply grateful for the above grants, which are vital in enabling the work to continue and develop.

9. Staff costs

The total expenditure of wages and salaries was £4,576 (2020 - £4,576) with social security payments of £Nil (2020 – £Nil). The average number of employees during the year was 1 (2020 - 1).

The Secretarial role was furloughed in November 2020. The Government paid 80% of the wage with the church meeting the other £20%. In 2021 the amount receive from the Government was £1,964 (2020 - £559).

10. Reserves Policy

The following policy was formally adopted at the PCC meeting on 7 December 2000 in respect of the unrestricted General Fund:

The PCC seeks to further the work of the church by using promptly all monies received. However it also aims to hold a minimum level of reserves to fund its working capital, and to cover both fluctuations in incoming resources and any urgent unforeseen expenditure without needing to curtail its normal activities in the short term. It may from time to time increase its reserves temporarily in order to accumulate the money needed for planned abnormal expenditure envisaged within the following five years. All such reserves are held as Income Funds, to which each year's surplus or deficit is added.

11. Commitments

The architect, Mike Potter, signed off the phase one roof project as being complete, before he retired. We can now look forward to phase two. The necessary repair work on the front fence has been completed and replacing boards in the other fences is being carried out. It has been suggested that a section of the lawn in the front garden be laid down as a wildflower meadow. Exactly where this should be is currently under consideration. With the easing of restriction a concerted effort will need to be made to address some of the issues identified in the Quinquennial inspection.