

Parish of Plas Newton,
St Michael (Chester)



Annual Report & Financial Statements Of the Parochial Church Council

for the year ended 31 December 2021

[Charity no: 1131910]

PCC OF THE ECCLESIASTICAL PARISH OF PLAS NEWTON ST. MICHAEL

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2021

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**LEGAL AND ADMINISTRATIVE INFORMATION
FOR THE YEAR ENDED 31st DECEMBER 2021**

PCC members

Ex officio members

Incumbent & Chair: Rev Pete Rugen
Vice Chair: Dr David Blackmore
Dr Steve McKew
Wardens: Steve McKew
Steve Powell
Deputy Wardens: Estelle Byrne

Lay Reader Representative: Vacant

Diocesan Synod representatives: John Stockdale, David Blackmore

Deanery Synod representatives: David Blackmore (ex officio)
John Stockdale (ex officio)
Ruth McKew (ex officio)
Anne Stockdale
Anne de Reybekill

Elected members

John Allan
Kenneth Ball (until 26th April 2021)
Sarah Batchelor (ex officio)
Peter Caldwell (from 26th April 2021)
Stu Davies
Andrew Evans
Anne de Reybekill
Magdy Fahmy
Ali Gibbons
Gill Miller (until 26th April 2021)
Phil Roberts
Martin Smith
Andy Thorne
Peter Webster

Treasurer

Phil Roberts

Secretary

Fiona Prichard

Principal address	St Michael's Church Devon Road Newton Chester CH2 2PX
Charity number	1131910
Independent Examiner	JM Price & CO Suite 18, Llay Business Centre Rackery Lane Llay Wrexham LL12 09B
Bankers	CAF Bank Ltd 25 Kings Hill West Malling Kent ME19 4JQ
Solicitors	Cullimore Dutton, Solicitors White Friars Chester CH1 1XS

Vicars Report

Well, it has been another strange year dominated by Covid once again. We have all been affected one way or another by the pandemic and this has raised many challenges and questions about life and church.

There has been a sense of 'Stop/Start' to many things as we tried to start up many of the activities that on the surface seem to define church. We gradually saw the returning of people to gathered worship and many are still finding that returning a little strange, but on the whole people very much delighted in being back together in person.

However, it did raise many questions about what church is and how we most effectively 'do church' and it is important that we continue considering those questions in an open and honest way. The future continues to be uncertain but one theme has been a constant encouragement to us; God is Faithful and will continue to work out His purposes.

As we look ahead there are three areas that I think we need specifically to pray about:

1. During the pandemic many people re-evaluated their involvement in church life and commitment to various activities. As a result, some people stepped down from voluntary positions of responsibility that they had been involved in for many years. This has meant that we need to encourage others to 'take up the mantle' in order to rebuild our volunteer base. This has been a national phenomenon across churches and charities. The challenge is to consider offering your services and praying for people to come forward.
2. Even though it wasn't always publicly acknowledged, the church was at the forefront of offering acts of service to the community during the pandemic. Whether it was Foodbank donations, meals to the vulnerable or general support, the church provided for those most affected. Our challenge is to continue to do this whilst maintaining our directive to proclaim the good news.
3. The National church will face some serious issues over this next year. It is becoming increasingly evident that the Church of England structure is struggling with modern day culture and experience and some changes may be necessary. In addition to that, the church will be addressing the outcome of Living in Love and Faith and the whole issue of Human Sexuality. These are important issues that we will face and need to bring before God in prayer.

In conclusion may I remind you of what I mentioned earlier- God is Faithful and will, through us continue to work out His purposes.

Pete

PCC Report 2021

The PCC held ten meetings during the year. All the meetings were held via Zoom with the exception of the meeting in September which was a joint meeting between the PCC and the Mission Committee and was held in the church.

Below is a summary of the main decisions reached by the PCC during 2021.

There are a number of sub committees that produce reports to the PCC regularly throughout the year. These are – Finance, Fabric, World Mission, Children and Families, Youth, Kings Way Café and Health and Safety. Detailed reports from these committees are included later in the Review of the Year, together with reports from other groups.

Covid-19 Crisis

The effects of the Covid-19 crisis continued with England being placed in another lockdown at the start of the year and church services being held on line and not in person. The PCC agreed that services would continue to be held on line but that the situation should be reviewed at each meeting (January and February PCCs). At the March meeting it was agreed to start Mossy Church from April and to commence holding in person services from Easter Sunday.

Finance

The decisions below were made following proposals by Phil Roberts, the Treasurer:

- It was agreed to upgrade the church accounting software (January PCC).
- It was agreed to switch the phone contracts over to Vodafone (January PCC).
- It was agreed to terminate the photocopier contract with B&M and to purchase a photocopier from Toshiba (January PCC).
- It was agreed to give a donation to Cloverley Hall (January PCC).
- It was agreed to change Auditors from Bayliss Baines and to appoint Joanna Price of JM Price & Co for the 2021 Accounts (March PCC).
- A pay rise for all staff was agreed (March PCC).
- It was agreed that the church remain with Parish Buying regarding the Gas and Electricity contracts for a further year (October PCC).
- It was agreed that the insurance contracts for the church properties and Kings Way remain with Trinitas (October PCC).
- It was agreed to close the Youth Worker Fund and the Kings Way Fund and to set up a Youth Work Camp Fund (October PCC).
- It was agreed to stop the numbered envelope scheme and to encourage giving online (October PCC).
- A deficit budget was approved with 11 in favour, 2 against and 1 abstention (November PCC).

Standing Committee Appointment

David Blackmore stood down from the Standing Committee and Ali Gibbons was appointed in his place (November PCC).

Staffing

- It was agreed to appoint Chris Jones as a self-supporting Curate following his ordination in July (February PCC).
- It was agreed to appoint Nathanael Ball as an Intern for a year (March PCC and May PCC).
- An increase in hours was agreed for Jenny Davies in her role as Lettings Co-ordinator and Cleaner (September PCC).
- An increase in hours was agreed retrospectively for Ruth Richards in her role as Café Manager (September PCC).

Fabric

- It was agreed that two sets of doors to the church hall should be replaced (June PCC).
- It was agreed that the Notice Board on the corner of Devon Road should be replaced (May and June PCC).

Building Group

The Building Project Group was renamed the Building Group and tasked with looking at improvements which could be made to the building (February PCC). It was agreed at the October PCC that the list of refurbishment projects should be prioritised as follows:

- Toilets
- Creation of a space for children and young people
- Outdoor shelter
- Chairs

Garden Maintenance

In July an email was received from Les Ellison saying that he intended to step down as Gardener at the end of January 2022. It was agreed at the November PCC Meeting that instead of replacing Les with one individual that a group of volunteers would be enlisted to maintain the grounds.

Climate Action Group

The wording of the Climate Emergency Declaration was agreed (March PCC).

Church House Party

- It was agreed that all money paid by church members for a Church House Party should be refunded as, in the light of the continuing pandemic, it seemed unlikely that a House Party would go ahead in 2021 (January PCC).
- It was agreed that a Church House Party would be arranged for 2022 (July PCC).

Mission Committee

The September PCC meeting was a joint meeting with the Mission Committee and was held to discuss Mission strategy. The following points were agreed at the meeting:

- Mission support would be primarily aimed at cross cultural needs.
- Support of Mission partners would be for a minimum of 3 years.
- 12 months' notice would be required for any change in the work being carried out by a Mission Partner.
- 12 months' notice would be required from the church regarding any change in the support being provided.
- There should be more communication, and if possible, visits from the Mission Partners so that church members could engage more easily with their work.
- Clarification would be sought from existing Mission Partners regarding their work to ensure that there had been no changes from what had been initially agreed.
- CSCW would be moved outside the Mission budget.
- That rather than lots of small donations being made to a number of charities that a few charities would be selected for consideration each year and a larger donation be made to one or more of these.

Christmas Charity

Food Bank was chosen as the charity which the church would support leading up to Christmas. St Michael's would send a donation from its budget and members of the church would be encouraged to give cash or food donations (November PCC).

Other Decisions Made in 2021

- It was agreed that the Notice Sheet should be used only to advertise items/events which related to church life. For all other items/events social media should be used for any advertising. (May PCC).
- It was agreed that services during August would be pre-recorded but that a bring your own picnic would be organised on each Sunday at the church (May PCC).
- It was agreed that Living in Love and Faith would be a topic of discussion in the stream groups (June PCC).
- It was agreed that Pete would sign up to a scheme to support migrants from Hong Kong (June PCC).
- The online provision of services was discussed and it was agreed that only the most straight forward services would be streamed (July PCC).
- A request by a company called Crust and Tipple to use the church car park to sell pizza from a van on certain evenings was turned down (January PCC).

Fiona Prichard

World Mission Committee Report

Mission Committee has met throughout the year. There have been some changes in the group; Judith and Alan Lowe and Mary Webster have stood down from the committee, the committee and PCC would like to acknowledge and thank them for their service over a number of years.

At the start of the year PCC met with the Mission Committee to review the function of the group. The aim of this was to allow PCC to have more involvement and oversight of the group, PCC is the responsible body in the Church and has a responsibility to ensure good stewardship of the funds donated to the church. The support of our current mission partners was reviewed and appropriate changes made, a process was put in place for ongoing review. The chair of the committee will be a member of PCC.

The committee felt it is important to communicate better with the congregation and publicise the work the St Michael's is supporting. The newsletters are now circulated regularly to the congregation, they are sent out with the weekly parish newsletter. The changes in communication brought about by the Covid-19 pandemic have allowed this change. The group continue to explore ways to link and involve the congregation more in the activities of the mission committee.

Each year mission committee has an amount of money that is not committed to mission partners, this is generally allocated in November. The committee, following the new guidance from PCC, allocated 50% of this amount to the local food bank and 50% to the local hospice at the end of 2021. The foodbank was chosen as there was an acknowledgement that the cost of living was increasing significantly and there was a clear need in our local community. We linked the foodbank donation with a Christmas Appeal that was approved and supported by PCC. The hospice had a difficult time during the Covid-19 pandemic, with less opportunity to fundraise, but increasing demand on their services. Mission committee will make an annual recommendation to PCC regarding the Christmas Appeal.

Steve McKew

Children & Families Report

Another year has passed, another season of uncertainty, opportunity and surprise!

The year began with creative ways of connecting the children and families together through online resources, YouTube videos, puppets, crafts and challenges as well as online zoom meet ups. Mossy Church enabled families to gather outside to learn and connect with each other in a "Covid-safe" way. A highlight was re-enacting Palm Sunday and enjoying making Easter gardens to take home. At the start of the year there was a change to the rhythm and provision for families on Sunday mornings with something different each week: an all-age service, Mossy Church or Cheeky Pandas (Thy Kingdom Come resources).

Yet again, the summer months leant themselves to new opportunities, utilising the wonderful garden space and milder weather. This included five weeks of "Worship in the Woods" a creative reflection and garden picnic meet-up over the Sundays in the school summer holidays. The plans for the August Holiday Club were cancelled, due to low numbers of leaders and children signing up to attend.

At the beginning of the new academic year, we restarted Little Tykes @ St Mikes (formerly known as St Michael's Toddler Group) after enjoying some more informal garden meet-ups over the previous summer term. September saw Sunday groups for ages 0 – 11 restarting, in the form of Little Sparks, Sparklers and Flames. 226 (a club for Years 2 – 6) restarted in September, using the Café as the venue. This worked well and the group soon outgrew the space with friends coming along and new local families attending.

The Christmas season had its ups and downs. The Walking Nativity community event was cancelled due to a rise in Covid cases at the time. Despite the disappointment, it was encouraging that our local schools were all planning to take part. The Christingle Service went out online, with 100 'Christingle at Home' packs reaching local and church families. The Christmas celebrations continued as the local Scouts group decorated the Christmas tree and we were able to facilitate Mill View School's use of the church space in which to perform their carol concert. The all-age service, 'The Scratch Nativity,' saw lots of children and young people getting involved in various ways to end the year with fun and laughter!

Opportunities in the local schools have been encouraging with regular assemblies in The Firs and supporting Mill View in providing a lesson about Baptism.

The forming of the Evangelism and Outreach sub-group has enabled the children and families' work to be more focused and intentional with regards to its connection with, and outreach to, the local community. There have been opportunities this year to serve local families with practical support as well as becoming an Acts 345 Church, a hub church to enable giving for specific needs to specific families in the local community.

We have received two lots of funding grants from the Creative Lives Fund and CWAC. This funding supported setting up the "New Mums of Kingsway & Newton" group. This has been a key area in which new families have engaged with the church and one another in the local community.

Sas McConville

Youth Report

Thank you for taking the time to read the Youth (11-18s) report. Navigating the church youth ministry has been particularly tough in 2021, but we have been blessed with an absolutely fantastic volunteer base and young people who are a credit to our church and their families, so thank you to you all - God has been good to us. Our prayer for the young people has been that Jesus would be their main influencer, and that they can be Christlike influences in our world. Below is an overview of the youth ministry:

JANUARY - MARCH (*Strict Covid Guidelines*)

- **National Youth Agency Seminars** - Regular attendance for covid guidance updates.
- **Online Youth Gatherings** - Two groups on Friday Nights
- **Social Media** (Instagram and YouTube) - Heavier presence, including regular online video devotionals, Friday and Sunday recaps, engagement.
- **Lent Packs** - Young people received devotional books and treats.
- **Growing Leaders Course** - Monthly, in-person for young people across Chester (Feb-Apr)

MARCH - AUGUST (*Looser Restrictions*)

- **Good Friday Youth Service and Backyard Hangout** in-person at St Michael's
- **Youth Workspace** - Tuesdays weekly, drop-in work/revision space at Kingsway Cafe
- **Youth Night** - Fridays weekly, in-person youth group at church with testimonies, before moving back online in July.
- **Social Media** - As in previous section.
- **Faith Focus** - Bimonthly Bible study, Sundays (May - June in-person, July online)
- **1-to-1** - Several support sessions

SEPTEMBER - DECEMBER (*Restrictions Lifted*)

- **YOUTHCAFE** - Wednesday evenings weekly, drop-in at Kingsway Cafe to provide social space, support, games and space for work. This was a joint venture with All Saints Youth.
- **Youth Night** - Fridays weekly, in-person for all young people with theme nights and Youth Alpha. Focused on re-engaging church young people and providing a space to invite friends.
- **Sunday Youth** - Regular Sunday morning discipleship groups
- **Older Youth Faith Focus** - Sunday nights weekly, in-person, Bible study and faith exploration.
- **Litter Pick the Park** - Monthly initiative to litter pick around Limewood Fields and the Greenway. Thanks to KANRA for providing the equipment and refreshments.
- **YTHX** - Monthly youth worship event at Festival Church, Chester. St Michael's young people attend, and are involved in the worship.
- **Social Media** - Regular presence, though down a gear from earlier in the year.
- **Young Adults Breakfast BBQ** - September, gathering of 18+s at Andy Thorne's for a BBQ.
- **Youth Worship** - Occasional midweek evenings for young musicians and singers, including for Carol Service preparation.
- **Intern** - Supervising the intern and supporting through personal development.
- **MEYW** - Monthly gatherings with local youth workers across Chester.
- **MCYC** - Connections remain with the youth summer camp organisation and their events.
- **Serving** - It has been a joy to see young people involved in church, whether stewarding or in the musical worship team.

There has been a distinctive lack in secondary schools' ministry through 2021 as restrictions have meant the door has been closed to us. We are thankful that many of our young people have connected back with our church, and continue to miss and pray for those who haven't. Thank you to the church for your ongoing support and love for our young people, and thank you to our young people for your ongoing support and love for our church.

Lastly, here is a brief summary of other aspects of church life that have made up a significant portion of my role at St Michael's through 2021.

- **Live Streaming** - Weekly live streaming of services from January - September, but moved to only uploading sermons (video, or audio) from September. This was reinstated for Christmas.
- **Website, ChurchSuite and Social Media** - Ongoing weekly updates to keep these accurate and useful in real-time, and keeping the website fresh.
- **Graphics** - Regular production of graphics for the website, churchsuite, social media and services.

- **Videos** - Production of videos for services: Mossy, Pancakes, Palm Sunday, and Summer Services.
- **Big Family Christmas Quiz** - December, with many from the church family.
- **Reverse Advent Calendar Initiative** - Supporting the local Foodbank.
- **Big Sing** - Organised with the musical worship team for the church to sing outdoors (May 2021)
- **Northwest Gospel Partnership Training Course** - Weekly Monday Nights, January-June.

Rob Kophamel

Safeguarding Report

During 2021, there was some recruitment, as groups began to re-form, having mostly been online under either Sas or Rob during the years of the Covid pandemic.

The Disclosure and Barring Service (DBS) recruitment process puts much emphasis on us as a church to ensure that we recruit the right people for the posts we need to fill. There is much background work for me as the Parish Safeguarding Officer (PSO). The DBS documentation is only a small part of this process.

At times I, or I with Ali Gibbons as my deputy, have been consulted about different situations. We have followed Diocesan policy and protocol. The guidelines are clear and the Diocesan Safeguarding Officer and her Deputy are very helpful.

Anne Stockdale

Pastoral Support Report

Pastoral Support has been happening in numerous ways at St. Michael's over the past year. We want people to know this is a warm and friendly church, so we know that a genuine greeting is a vital initial part of our care ministry. Our team of Welcomers at the door on Sunday mornings are first to spot newcomers and visitors as well as acknowledging our regular folk who need a caring welcome.

The Pastoral Support team are a dedicated group of around 18 people who commit to be prayerfully active in contacting those most in need of support, be it through visiting or telephone conversations or offering practical help.

The various Stream groups throughout the year give people a chance to get to know each other and build trusting relationships. This is an ideal setting for support and care to be experienced.

Most importantly we now have an active Family Prayers WhatsApp group open to all church members, who have been quick to respond with sympathy and prayers and encouragement and offers of practical help.

Simple examples of practical help offered over the past year were making a call to ask how someone is doing, or just remembering to pop a card in the post to let someone know they are in our thoughts. It might have been when someone told you that you have been on their mind and they have been praying for you. They might have just dropped in for a "cuppa" and, after they have left, you know that their visit helped you feel better. Simple acts, such as remembering someone's birthday with a card or sending flowers to hospital, have really demonstrated Christian love for one another.

So, I feel the whole church carries the responsibility of Pastoral Care. We should all be seeking, as part of that Church, for ways to be always open and sensitive to ways we can express care to others in the Name of Jesus. We can all

- Be alert to folk who are standing alone or sitting alone on Sunday.
- Talk to the Pastoral team about ways in which you can care for others.
- Invite folk around for a meal - Hospitality is a wonderful expression of care and friendship!
- Are you a letter writer? What about notes of encouragement to others?
- Plan to 'phone at least one person per week - preferably someone you don't know well.
- Pray through the Church directory over a two-month period.

So, let's all commit ourselves to care for each other!

Estelle Byrne

Health and Safety Report

- Covid 19 risk assessments reviewed and updated
- Review of church fire risk assessment undertaken
- Fire detectors, 'break glass' units and sounders tested in church
- Finger guard on door to Room 4/5 re-attached
- The lead security marking on the roofs has been changed from "Smart Water" to "Selecta DNA" due to the change in insurance company
- Fixed wiring inspection of 13 Mannings Lane South undertaken
- Annual inspection of portable fire extinguishers undertaken in church and café
- Annual gas safety checks undertaken for church, 13 Mannings Lane South and 5 Devon Road
- Annual portable appliance testing undertaken in church and café

Rod Pirie/Peter Webster

Fabric Report

Covid 19 restrictions meant that the usage of the church centre and garden was much lower than in a normal year. However, essential repairs and maintenance were ongoing:

Church building:

- A new free standing notice board was installed at the front of church.
- PCC have agreed to the fitting of replacement PVC doors to replace the existing wooden ones due to failing of frames and lower door sections. The work will go ahead when suitable arrangements can be made.
- Due to lack of use, distancing requirements, storage and the availability of our stackable plastic chairs, around 25 of the red church chairs were passed on to upcycle. This freed church/hall space as well as reducing re-organising time and potential injury risks constantly moving them to make space in the church or hall for different activities.
- Storms have once again raised issues with the church hall roof tiles. Repairs are ongoing and quotes are to be found with respect to additional ridge work and tile replacement further to the work done under insurance repairs.
- Upstairs youth office: Generally re-organised and an additional desk set-up to provide a third desk.

Lights:

- Most of the church centre lights have now been upgraded to LED.

Sound and vision equipment:

- During the Covid restrictions our on-line and in person systems have worked well to deliver services – internet allowing! However, there is a need to review the current deaf-aid loop system.
- The projector and smaller sound system remains available for AV presentations in the hall.

Church Houses:

- The house at 5 Devon Road was refurbished where required to enable it to be let to new tenants.
- At Mannings Lane roof repairs have been carried out due to leaks, and a new boiler installed.

Testing:

- All the annual testing has been carried out for the church centre, houses and café on gas equipment, portable electrical appliances and fire extinguishers. Some minor electrical refurbishment was required at 5 Devon Road following a full hard-wire check.

Maintenance:

- Jobs continue to be done as and when needed and cover a range of issues some routine and some in response to breakage or wear.

Garden:

- A great effort has been made by volunteers to care for and develop the garden. Mowing, bench and fence maintenance, hedge trimming, planting, tidying and many other tasks are ongoing to keep our gardens tidy, safe, a place for wildlife and a great resource for many groups and activities. Our thanks to Les Ellison for his time working in, planning and coordinating the garden upkeep, who stepped down from the coordinator roll in December 2021.

Café:

- A refit and refresh of the café has been carried out to improve the décor and set up an area for younger children to play safely.

Inspections:

- The Archdeacon's visitation was carried out by Mike Gilbertson on 6th December 2021. No significant issues were identified, an update of the Terrier and logbook in-line with latest format to be completed.
- Our Quinquennial inspection is planned for May/June 2022.

Many thanks to all those who are involved with the ongoing repair and maintenance of our facilities.

Steve Powell

Garden Report

With the easing of lockdown restrictions, the church garden has provided a safe space for the cautious gathering of our church and wider church family. Organised and managed by David and Christine Blackmore, the garden saw its first working party for more than two years, with a team of volunteers clear away the debris of the autumn and winter.

As the outgoing garden coordinator, I will take this opportunity to thank all of those people who've given freely of their time, energy, enthusiasm and encouragement in maintaining and improving this valuable resource that very few churches in Chester are fortunate enough to possess. Thank you one and all!

Les Ellison

Kings Way Café Report

2021 started off in a lockdown.

We opened just after Easter which included doing packed lunches (approx 25 per day) for the less fortunate children in the area, with the community hub. We also did them during the summer holidays for 4 weeks. Thanks to all those extra volunteers who helped make this happen.

We had a leak from the roof in the toilet in October 2020 which was reported and finally got repaired at the beginning of April 2021, this then got redecorated at Christmas /New Year closure of 2021.

We had a leak in the café ceiling from the flat yard above the café counter area which got fixed around April and then the ceiling needed to be painted which happened at the Christmas/New Year closure.

We have got rid of the computers and printer from the café as they required updating and hardly anyone wanted to use them. We still have free wifi available.

Since opening again in April, the café has slowly picked up during 2021 with re-visiting customers and new customers.

Most volunteers, who wanted to come back, came back by end 2021 which was very encouraging for me. We still require volunteers on a Saturday!

The Café was used on a Wednesday evenings for youth café for high school children from St Michaels & All Saints Hoole, where the youth could come and chill, chat together or do homework in a safe, quietish environment. We provided drinks and food each week.
Approx 3 – 10 youth at any one time.

The café was used for new mums with SAs on a couple Wednesday mornings where we served drinks and cakes.

We had the Christmas lights switch on in early December singing carols before Santa arrived then having drinks & refreshments available. This, to me, seemed a great success and the money raised was given to Community Hub. (£100)

During the Christmas break, along with a good friend of mine, we decorated the main café right through including making a children's play area and putting in new lights. It was finished just in time for us to open on January 10th 2022.

Thank you once again St Michaels for all your support.

Have you been in lately to see the us?

Ruth Richards

Finance Report

After taking into account transfers to other funds the overall net deficit for the year is £7,656 (Previous Year £6,583). Income reduction was largely from a reduction of grants (£6,570 reduction) and expenditure reduced without the major work on the church in 2020.

Kings Way Café continued to be impacted by the pandemic and was closed until March and only allowed to provide a take away service in April. Turnover steadily recovered during the year and is almost back to pre-pandemic levels. Support was given through the Job Retention Scheme and Business Continuity Grants which minimised the deficit to £3,121 (2020: £3,699) for the year after donations.

At the end of 2021 the maximum and minimum General Fund cash reserves required as well as the actual cash reserves held are as follows:

Maximum reserves: £33,084

Minimum reserves: £19,860

Actual reserves: £85,867

The Independent Examination has not been completed at the time of the APCM and therefore these are provisional figures and the final figures will be approved by the PCC and lodged with the Charity Commission and the Church of England. If there are material changes, these will be advised to the church membership.

Phil Roberts A.C.M.A.

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INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE PCC OF THE ECCLESIASTICAL PARISH OF PLAS NEWTON ST. MICHAEL FOR THE YEAR ENDED 31ST DECEMBER 2021

I report on the accounts of the Trust for the year ended 31st December 2021 which are set out on pages 18 to 26.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43 of the 1993 Act);
- follow the procedures laid down in the General Directions given by the Charity Commission under section 43(7)(b) of the
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention :

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act; have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



J M Price FCCA
J M Price & Co
Chartered Certified Accountants
Suite 3
Llay Business Centre
Rackery Lane
Llay Business Centre
Wrexham
LL12 0PB

Dated : 18th July 2022

PCC OF THE ECCLESIASTICAL PARISH OF PLAS NEWTON ST. MICHAEL

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2021

INCOMING RESOURCES		Unrestricted Funds	Restricted Funds	TOTAL 2021	TOTAL 2020
	Notes	£	£	£	£
Income from:					
Donations	2(a)	159,599	12,832	172,430	172,478
Charitable activities	2(b)	25,080	1,600	26,680	39,101
Other trading activities	2(c)	27,180	-	27,180	24,490
Income from Investments	2(d)	17,036	-	17,036	17,914
Total income		228,895	14,432	243,326	253,984
Expenditure on:					
Work of the Parish	3(a)	220,259	4,324	224,584	234,119
Giving	3(b)	12,739	12,802	25,541	24,306
Cost of generating funds	3(c)	107	-	107	493
Governance Costs	3(d)	734	-	734	1,650
Total Expenditure		233,839	17,126	250,965	260,567
Net income/(expenditure) before investment gains/(losses)		(4,945)	(2,694)	(7,639)	(6,583)
Transfers between funds		-	-	-	-
Net movement in funds		(4,945)	(2,694)	(7,639)	(6,583)
Reconciliation of Funds					
Fund balances brought forward		285,698	2,699	288,397	294,981
Fund balances carried forward		280,753	5	280,758	288,397

There is no material difference between the reported results for the year and the historical cost results.


PCC OF THE ECCLESIASTICAL PARISH OF PLAS NEWTON ST. MICHAEL

BALANCE SHEET

AS AT 31ST DECEMBER 2021

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL 2021 £	TOTAL 2020 £
FIXED ASSETS					
Tangible Assets	5	<u>105,196</u>	<u>95,000</u>	<u>200,196</u>	<u>204,864</u>
CURRENT ASSETS					
Debtors and prepayments	6	9,629	1,223	10,851	12,194
Short Term Deposits		83,071	-	83,071	61,494
Cash at Bank and in Hand		10,254	565	10,819	18,910
		<u>102,954</u>	<u>1,788</u>	<u>104,742</u>	<u>92,599</u>
CREDITORS					
Amounts due within one year	7	17,087	7,108	24,196	9,065
NET CURRENT ASSETS		<u>85,867</u>	<u>(5,321)</u>	<u>80,546</u>	<u>83,533</u>
Total assets less current liabilities		<u>191,063</u>	<u>89,679</u>	<u>280,742</u>	<u>288,397</u>
TOTAL NET ASSETS		<u>191,063</u>	<u>89,679</u>	<u>280,742</u>	<u>288,397</u>
Funds of the Charity:					
Restricted Income Funds		-	89,679	89,679	2,699
Unrestricted Funds		191,063	-	191,063	189,334
TOTAL FUNDS	11	<u>191,063</u>	<u>89,679</u>	<u>280,742</u>	<u>192,033</u>

Approved by the Parochial Church Council on the 26th July 2022 and signed on its behalf by:


Rev. P. Rugen

PCC OF THE ECCLESIASTICAL PARISH OF PLAS NEWTON ST. MICHAEL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2021

1. ACCOUNTING POLICIES

Basis of preparation of accounts

The financial statements are prepared under the historical cost convention and have been prepared in accordance with applicable accounting standards, the Charities SORP 2005, the FRSE and comply with the Charities Act 1993.

Fund accounting

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the church activities of the PCC.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Rental income from the letting of the church hall and other properties is recognised when the rental is due.

Resources expended

All expenditure is accounted for on an accruals basis.

Grants and donations are accounted for when paid over, or when awarded if that award creates a binding obligation on the PCC.

Support costs are allocated to the funds on the most accurate basis available with each fund being a separate activity of the charity.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation.

Depreciation is provided on all tangible fixed assets calculated to write off the cost less an residual value over their expected useful economic lives as follows:

No depreciation has been provided on the properties owned as it is expected that the residual values will be greater than the cost of acquiring the assets.

Freehold Land and Buildings	nil	
Shop Improvements and Equipment	25%	Straight line basis
Equipment	25%	Straight line basis

Operating leases

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to the profit and loss account as incurred.

PCC OF THE ECCLESIASTICAL PARISH OF PLAS NEWTON ST. MICHAEL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2021

2. INCOMING RESOURCES:

	Unrestricted General £	Restricted Funds £	TOTAL 2021 £	TOTAL 2020 £
2(a) Donations				
Planned giving:				
Gift Aided and tax efficient donations	111,210	7,090	118,300	119,026
Income Tax recoverable	27,456	1,388	28,843	27,606
Non Gift Aid donations	18,814	4,354	23,168	24,837
Open Plate Collections	2,119	-	2,119	1,010
	<u>159,599</u>	<u>12,832</u>	<u>172,430</u>	<u>172,478</u>
2(b) Charitable activities				
Grants	24,618	1,600	26,218	35,338
Photocopying and magazine income	93	-	93	850
Stream Group Income	40	-	40	537
Little Tykes@St. Mikes	329	-	329	-
Self Funded Youth Events	-	-	-	606
House Party Receipts	-	-	-	(350)
Insurance Claims	-	-	-	2,120
	<u>25,080</u>	<u>1,600</u>	<u>26,680</u>	<u>39,101</u>
2(c) Other trading activities				
Kings Way receipts	25,895	-	25,895	24,212
Fees	1,285	-	1,285	278
	<u>27,180</u>	<u>-</u>	<u>27,180</u>	<u>24,490</u>
2(d) Income from Investments				
Church hall and house lettings	16,992	-	16,992	17,677
Interest	44	-	44	237
	<u>17,036</u>	<u>-</u>	<u>17,036</u>	<u>17,914</u>
TOTAL INCOMING RESOURCES	<u>228,895</u>	<u>14,432</u>	<u>243,326</u>	<u>253,984</u>

PCC OF THE ECCLESIASTICAL PARISH OF PLAS NEWTON ST. MICHAEL

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

3. RESOURCES USED

	Unrestricted Funds £	Restricted Funds £	TOTAL 2021 £	TOTAL 2020 £
3(a) Work of the Parish				
Diocesan parish share	68,132	-	68,132	67,624
Vicar and Vicarage Costs	4,378	-	4,378	4,128
Curate and Curate's House Costs	1,946	-	1,946	1,132
Youth Ministry Employment Costs	51,211	2,354	53,565	51,615
Youth Ministry Expense inc 5 Devon Road	1,834	-	1,834	606
Children & Youth Resources	1,794	1,970	3,764	1,047
Self Funded Youth Events	-	-	-	690
House Party Costs	2,000	-	2,000	-
Church & Hall running expenses	6,454	-	6,454	10,112
Church/Hall/Gardens Repairs and Maintenance	3,766	-	3,766	10,275
Services, Midweek Groups and Local Ministry	3,056	-	3,056	4,261
Kings Way Salary Costs	25,584	-	25,584	27,375
Kings Way Food and Drink Costs	8,546	-	8,546	8,424
Kings Way Overheads inc Rent	14,819	-	14,819	18,584
Church Office Salary Costs	13,692	-	13,692	14,011
Church Administration Costs	2,444	-	2,444	5,211
Bank charges and legal costs	432	-	432	229
Depreciation	10,170	-	10,170	8,795
	<u>220,259</u>	<u>4,324</u>	<u>224,584</u>	<u>234,119</u>
3(b) Giving				
Local Mission	2,739	7,002	9,741	5,370
Mission in the UK	3,500	3,400	6,900	7,800
Mission overseas	6,500	2,400	8,900	11,136
	<u>12,739</u>	<u>12,802</u>	<u>25,541</u>	<u>24,306</u>
3(c) Cost of generating funds				
Giving Envelopes	107	-	107	105
Church magazine	-	-	-	387
	<u>107</u>	<u>-</u>	<u>107</u>	<u>493</u>
3(d) Governance Costs				
Independent Examiner's Fees	734	-	734	1,650
	<u>734</u>	<u>-</u>	<u>734</u>	<u>1,650</u>
TOTAL EXPENDITURE	<u>233,839</u>	<u>17,126</u>	<u>250,965</u>	<u>260,567</u>

PCC OF THE ECCLESIASTICAL PARISH OF PLAS NEWTON ST. MICHAEL

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

4. STAFF COSTS	2021	2020
	£	£
Wages and salaries	92,955	93,534
Social security costs	2,099	3,298
	<u>95,054</u>	<u>96,832</u>

There were no employees who earned more than £60,000 during the year.

The average number of employees analysed by function was:

	Number	Number
Charitable activities	2	2
Furtherance of Charity's objectives	1	1
Management and administration of the church	1	1
	<u>4</u>	<u>4</u>

5. FIXED ASSETS	Equipment	Freehold land and Buildings		
	Unrestricted	Unrestricted	Restricted	Total
	£	£	£	£
Cost				
As at 1st January 2021	73,671	97,500	95,000	266,171
Additions	5,501	-	-	5,501
Disposals	(2,700)	-	-	(2,700)
As at 31st December 2021	<u>76,472</u>	<u>97,500</u>	<u>95,000</u>	<u>268,972</u>
Depreciation				
As at 1st January 2021	61,307	-	-	61,307
Charge for the Year	10,169	-	-	10,169
Eliminated on Disposal	(2,700)	-	-	(2,700)
As at 31st December 2021	<u>68,776</u>	<u>-</u>	<u>-</u>	<u>68,776</u>
Net Book Value				
As at 31st December 2021	<u>7,696</u>	<u>97,500</u>	<u>95,000</u>	<u>200,196</u>

Included within unrestricted funds freehold land and buildings is the land behind the church centre which was formerly part of "Pinetops" garden, purchased at £40,000 with funds from the development fund.

6. DEBTORS	2021	2020
	£	£
Income Tax Recoverable	7,246	6,496
Prepayments	3,605	3,231
	<u>10,851</u>	<u>9,727</u>

PCC OF THE ECCLESIASTICAL PARISH OF PLAS NEWTON ST. MICHAEL

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

7. CREDITORS : AMOUNTS DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade Creditors	1,034	749
Independent Examiner Fee	650	3,300
Other Creditors	22,512	5,016
	24,196	9,065

8. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds	
	£	£	£	2021	2020
	£	£	£	£	£
Fixed Assets	103,545	-	95,000	198,545	204,864
Current Assets	99,025	6,137	(420)	104,742	92,599
Current Liabilities	(17,578)	(6,137)	(481)	(24,196)	(9,065)
Fund Balance	184,992	-	94,100	279,091	288,397

9. FEES, GRANTS AND EXPENSES PAID TO PCC MEMBERS & MEMBERS OF THEIR FAMILIES.

Fees and Grants	2021	2020
	£	£
Fees		
Mrs M Webster - Hall rentings co-ordinator (wife of Mr P. Webster)	-	312
Mrs J Davies - Hall rentings co-ordinator & Church Cleaner (wife of Mr S. Davies)	2,213	1,607
	2,213	1,919
	Number	Number
	2021	2020
Expenses		
Travel and hospitality expenses	1	1
Phone and internet expenses	1	1
	1	1
	Total	Total
	2021	2020
	£	£
	639	467
	589	644
	1,228	1,111

The total donations made by the PCC members during the year was £46,003 (2019 - £38,011)

10. FINANCIAL COMMITMENTS

At 31st December 2021, the charity has commitments under non-cancellable leases as follows:

	2021	2020
	£	£
Equipment		
Expiry Date		
Three to five years	-	1,201
One to two years	1,477	1,679

PCC OF THE ECCLESIASTICAL PARISH OF PLAS NEWTON ST. MICHAEL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2021

11. STATEMENT OF FUNDS

	At 1st January 2021 £	Income £	Expenditure £	Transfers £	At 31st December 2021 £
General Reserve	189,334	209,069	218,715	6,066	185,753
Total Unrestricted Funds	189,334	209,069	218,715	6,066	185,753
Mission Fund	2,699	10,103	12,802	-	-
Youth Camp Fund	-	375	370	-	5
Intern Fund	-	2,354	2,354	-	-
Lets Turn this Around Fund	-	1,600	1,600	-	-
Total Restricted Funds	2,699	14,432	17,126	-	5
Youth Worker Fund	131	3,666	-	(3,797)	-
Kings Way Fund	1,233	16,160	15,124	(2,269)	-
Curate's House Fund	95,000	-	-	-	95,000
Total Designated Funds	96,364	19,826	15,124	(6,066)	95,000
Total Funds	288,397	243,326	250,965	-	280,758

The General reserve represents the free funds which are used for church activities.

Restricted Funds

The Mission fund was set up to support mission activities and partners serving outside St. Michael's Church, either in this country or outside the U.K. In the event of having more funds than required to support any individual mission partner, any excess funds will be used to support the mission activities of St. Michael's. This will not be for the general use of the PCC

The Youth Camp Fund was initiated in 2021 to provide funding to assist our young people to attend residential Christian Camps during the summer.

The Intern Fund was initiated using a gift to fund an intern to assist in the Youth Work for the academic year.

The Let's Turn This Around COVID-19 Fund is a designated fund relating to a grant from CW&C council for work with young families following the COVID Pandemic

Designated Funds

The Youth Worker fund was set up to fund the employment, activities and expenses of a youth worker and as such formed part of the mission and outreach of St. Michael's Church, to young people. The income to the fund continued to reduce and was contributing less than 10% of the employment costs of our youth workers. The PCC decided to close this fund during the year and most remaining donors redirected their contributions to the General Reserve

The Kings Way fund was to provide funds to help run a community internet cafe in the Kingsway shops. The principal aim of the Kings Way Community Cafe is to engage with and provide a means of outreach and support to the community based around the Kingsway shops and estate. Regular donations to the fund had significantly reduced and over 95% of the costs were being met from the General Reserve. The PCC decided to close this fund during the year and requested remaining donors redirect their contributions to the General Reserve

The Curate's House fund is to provide a house for a curate. Any surplus funds will be transferred to to the general funds of the PCC.

PCC OF THE ECCLESIASTICAL PARISH OF PLAS NEWTON ST. MICHAEL

Mission Giving

FOR THE YEAR ENDED 31ST DECEMBER 2021

Interserve

Jon and Helen Lees	£3,400	
Matthew Vaughan	£3,500	
		£6,900

Church Overseas

Hugo and Tetchi (SAMS)	£2,400	
Stephen Judson (SIM)	£3,000	
Kanat Kalmakiev	£2,000	
Margaret Gordon-Central Asia	£1,000	
Fane Conant	£500	
Open Doors	£0	
WEC	£0	
Langham Partnership International	£0	
		£15,800

Home Missions

Chester and Ellesmere Port Food Bank	£2,739	
CSCW	£2,520	
CPAS	£0	
Street Pastors	£0	
CARE	£0	
Night Church Chester	£0	
Home for Good	£0	
Bible Society	£0	
Simeon Trust	£0	
		£5,259

Relief and Development Agencies

Tear Fund	£0	
Five Talents	£0	
		£0

Secular Charities

Hospice of the Good Shepherd	£4,482	
Chester Aid for the Homeless	£0	£4,482
Less Brought forward		£0

Total Missions giving £25,541

Training Courses		0
Travelling Expenses		£0