

**The Parochial Church Council of the Ecclesiastical Parish of
St Edmund, Roundhay**
Charity number 1131904

**Annual Report and Financial Statements
for the year ended 31 December 2023**

**The Parochial Church Council of the Ecclesiastical Parish of
St Edmund, Roundhay**

**Annual Report and Financial Statements
for the year ended 31 December 2023**

Contents	Page
Trustees' report	2 to 11
Examiner's report	12
Statement of financial activities	13
Balance sheet	14
Notes to the accounts	15 to 22

Prepared by Stead Robinson Accountants

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Trustees' report for the year ended 31 December 2023

Reference and administrative details of the charity, its trustees and advisors

St Edmund's Church is the parish church for Roundhay, situated in Lidgett Park Road. It is part of the Diocese of Leeds within the Church of England. The correspondence address is St Edmunds, Lidgett Park Rd, Leeds, LS8 1JN. The website is www.stedmundsroundhay.org.uk. The registered charity number is 1131904.

PCC members who have served at any time from 1st January 2023 until the date this report was approved are:

Name	Position	Dates
Rev Nigel Wright	Vicar, Chair of PCC	Resigned 31 December 2023
James Biswell	Deanery Synod Rep	Resigned May 2023
Sarah Brown	PCC Member	Re-appointed May 2024
Ted Fairfax	PCC member	Re-appointed May 2024
Anne Jones	Deanery Synod Rep	Resigned May 2023
Doug Kipling	Church Warden	Re-appointed May 2024
Isabel Laverly	PCC Member	Resigned April 2023
Jean Livesey	PCC Member/Secretary	Re-appointed May 2024
Judith Marles	PCC Member	
Anne Seller	Church Warden	Re-appointed May 2024
Anne Smith	Deanery Synod Rep/Vice Chair	Resigned May 2023
Anne Smith	PCC Member/Vice Chair	Appointed May 2023
Terence Robson	PCC Member, Reader Rep (1 Year)	Appointed March 2023
Rachel Wells	PCC member	Resigned May 2024
Rachel Wells	Deanery Synod Rep	Appointed May 2024
Jenny Whiteing	PCC Member	Resigned May 2024
Amanda Richardson	Co-opted PCC Member until May 2024	Co-opted January 2024
David Rule	Co-opted PCC Member until May 2024	Co-opted January 2024
Peter Marles	PCC Member	Appointed May 2024
Amanda Richardson	PCC member	Appointed May 2024
Terence Robson	PCC Member, Reader Rep (1 year)	Re-appointed June 2024
Amanda Storer	PCC Member	Appointed May 2024

Charity number 1131904
Registered in England and Wales

Registered and principal address

St Edmund's Church
Lidgett Park Road
Leeds
LS8 1JN

Bankers

Yorkshire Bank plc
370 Harrogate Rd
Leeds
LS17 6QA

CCLA Investment Management Ltd
Senator House
85 Queen Victoria St
London EC4V 4ET

HSBC Bank plc
33 Park Row
Leeds
LS1 1LD

Bank of Scotland plc
300 Lawnmarket
Edinburgh
EH1 2PH

Lloyds Bank plc
Vicar Lane
Leeds
LS1 6PN

Independent examiner - Philip Lofthouse FCA

Stead Robinson Accountants

Dipford House
Queens
Square
Honley
HD9 6QZ

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Trustees' report (continued) for the year ended 31 December 2023

Aim and purposes

St Edmund's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Nigel Wright, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The PCC is also specifically responsible for the maintenance of the church hall adjacent to the church building.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Edmund's. A small leadership team takes the responsibility of maintaining an overview of worship throughout the parish and plans our services to involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music, and sacrament.

The PCC adopted the following vision statement in 2016:

"God is calling us to become a Church that is growing because we are:

- rooted and grounded in prayer, the bible and worship (guiding and empowering)
- enabling people to belong and grow in faith (welcoming, nurturing, and caring)
- reaching out into our community (serving and witnessing)."

The overarching church focus is "Sharing God's generous love."

Public Benefit Statement

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish and the wider community in partnership with our neighbouring parishes.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the church of St Edmund's, the church hall, and the grounds.

Achievements and performance

Church - worship and prayer

The PCC is keen to offer a range of services over the course of the liturgical seasons and the annual calendar that our community find both beneficial and helpful in enabling them to engage in worship and prayer and to enable a deepening of their spiritual lives.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay Trustees' report (continued) for the year ended 31 December 2023

Achievements and performance continued

Worship at St Edmund's, on Sunday mornings, is centered round the 10am Sunday Holy Communion service. This service is adapted in the month for baptisms, all-age and parade services, and other specific occasions such as Mothering Sunday, Harvest and Remembrance Sunday. It incorporates a broad range of liturgical and musical styles to reflect a diverse worshipping community, together with a multimedia approach to service input and output. There is also an 8am said Holy Communion service each Sunday which provides a quiet and reflective worship space. Sunday evening services reflect the diversity of the community with a variety of different service styles, including Choral Evensong, Taizé, Iona, Evening Prayer and Compline.

St Edmund's Toddlers is for parents/carers and pre-schoolers and provides play and fellowship over lunch. Average attendance is 70 to 80 people and numbers grew steadily throughout the year. Several parents attending Toddlers have made enquiries about Holy Baptism.

St Edmund's has a popular choir, including a children's section. The choir has a varied repertoire and engages in contemporary as well as traditional choral music. Extra musicians take part in our Taizé services. We are indebted to our Director of Music and Organist/Pianist for their dedication.

Considerable thought, planning and input continues to be given to meeting the needs of children in worship and prayer. There is provision during the 10am service for all ages to meet in individual age groups for bespoke teaching and worship through a dedicated team of 7 children's workers.

There is a weekly midweek Holy Communion service and a dedicated team which prays in church 2 mornings each week providing a deeply reverent and historically important form of worship for the community. The aesthetics of the church building and the liturgical decorations and flowers are a significant and beautiful aid to worship and prayer.

The PCC remain ever mindful of changes in the parish community and society at large when considering worship and prayer provision and its duty under canon law to make provision for minority groups. Restructured baptism services have been well received by families, newcomers, and worshippers from visiting churches. The worshipping environment continues to be enhanced by our audio-visual and sound equipment and improved lighting.

Church Facilities - community engagement, enrichment, and the environment

We aim to make our church available for a broad range of arts-based activities, including orchestras, musical ensembles, and choirs with a particular focus on increasing the number of organisations using the church building for such events. During 2023 we hosted 13 orchestras/choirs and opened the church for the annual Roundhay Open Studios event and Roundhay Open Gardens.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Trustees' report (continued) for the year ended 31 December 2023

Achievements and performance continued

We take seriously our responsibility to our environment and creation in all aspects of our church and community life and hold a Bronze Eco Church award (A Rocha). Our Parish Environment Officer keeps us informed of Diocesan and other initiatives. Having overcome delays in local government planning a significant project for additional solar panelling on the church buildings has now been completed. We continue to address our carbon footprint and the challenge of being carbon neutral in due course. Our Church architect, Tom Crooks is a Conservation Architect. Our church attracts many people for seasonal events and we saw an increase in numbers in 2023.

Engaging with local schools is a priority. We have had school visits from 2 local primary schools and hosted the Christmas Nativity play for one of them. Parents and staff attended and the church was packed. We also provide space for a nearby special school (outside the parish) to bring their pupils for a Christmas sensory experience. More school dates are in the diary and invitations have been extended to other local primary schools.

Our church hall building comprises a variety of halls, rooms, offices, and a dance studio which are all let out for a varied range of activities and community uses. The engagement with community activities over the course of the year for regular and party/event hire results in at least one thousand adults and children each week using the facilities.

We are a sponsoring church for Guiding and Scout Association uniformed organisations and have a purpose-built Guide and Scout headquarters on site. Some 280 children are engaged with these uniformed organisations, with some of the leaders and children also being part of regular church life and/or attending church parade services.

St Edmund's is a Dementia Friendly church and runs "The Tea Cosy Café" in the Highwood Building of the Brackenwood Community Association which reaches out to those living with dementia and their carers. The weekly Tuesday drop in space for older people run by St Edmund's in conjunction with the RVS attracted more members in 2023. A weekly midweek soup lunch club and knit and natter session follows the Wednesday Holy Communion service.

Up until November '23 St Edmund's continued to manage a community Hub for the Roundhay Ward in conjunction with Leeds City Council. It provided meals, shopping, food-parcels, practical support, and an array of services to a potential population base of some 25,000 people. This has been achieved through coordinating and managing more than 40 volunteers from a mix of church and community. It has helped forge numerous relationships with other charities and not for profit organisations serving the wider community.

The end of funding meant we were no longer able to employ a Hub Manager, so in November all council funds and vouchers were transferred to Brackenwood Community Association. We continued to collect on-date food from local supermarkets and offered these at a food share drop-in 4 days a week.

Pastoral Care

Pastoral care in the parish is built on deep and long-term relationships both within the church congregation and the parish. St Edmund's is an important part of community life and is a focus for baptisms, weddings and funerals.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Trustees' report (continued) for the year ended 31 December 2023

Achievements and performance continued

Pastoral care is prominent in all three settings. Preparation for baptisms and weddings is provided by teams to ensure all preparing for these significant life events are well prepared and cared for. There is a bereavement team which cares for all those who seek help in grief and an annual memorial service that is much appreciated by many in the wider community.

Congregation members participate in a wide range of local activities outside of the parish church and much pastoral care and attention is undertaken quite naturally and genuinely. Congregation members are prominent in ensuring those who would not otherwise be able to attend worship are provided with lifts, or a firm hand to hold! Home communion distribution is a prominent feature in the parish to cater for the needs of those who are in nursing homes, ill or housebound and there is a strong team of Lay Eucharistic Ministers.

Pastoral care assistants are embedded in the life of the church and in the care of congregation members. The team is thirteen strong with additional input from clergy.

Mission and Evangelism

Monitoring and evaluating mission and outreach is normally undertaken by recording and providing various prescribed statistics for mission to the Church Commissioners centred on attendance figures, electoral roll numbers and a variety of other categories.

At present there are 155 (2022: 154) members on the electoral roll. The regular worshipping community (attending a service at least once a month) at the end of 2023 was 101 adults and 16 children (2022: 182 adults and 43 children), a net decrease of 81 adults and 27 children.

During 2023 we have had 22 adults join us and 18 depart and 10 children join us and 12 depart.

The numbers remain difficult to assess. We know that there are a significant number of adults and children on the "fringe" of church life (50+) through Toddlers, Tea Cosy Café+ and the Uniformed Organisations.

In October 2023, a total of 514 people attended our Sunday services (in person or online). The average number for one week was 141. It is noticeable that numbers fluctuate depending on the type of service.

There has been a decrease in people attending on-line during the broadcast (average 5), but there are a significant number of views throughout the following week (sometimes over 100). We are continuing to offer this service.

We are encouraged by the growing number of people returning to worship.

Through our Children's Youth and Families Lead, we are engaging with many hundreds of families and children through our regular School Holiday Drop Ins and Festival Events such as Light Stop and the Pancake Party.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Trustees' report (continued) for the year ended 31 December 2023

Achievements and performance continued

Holiday drop in days during every school holiday attract on average 100-120 people per day in the main holidays and 60-80 in the half terms.

The Pancake Party attracted over 100 and 400+ people attended Halloween Light Stop. These events have helped in reintroducing families to church activities and church worship.

We had no weddings in 2023 and held 4 funerals. Major festivals are a significant source of community outreach at St Edmund's. 168 people attended our Easter services, and a total of 1096 people attended worship on Christmas Eve or Christmas day in 2023 which is a significant increase on 2022.

We work hard to communicate effectively with the church and wider community through social media including Facebook and Instagram and our website. Our hard copy parish magazine was distributed to people around the parish by both members of the congregation and others until the end of 2023 when publication ceased. A bi-monthly newsletter is being produced in house and distributed to former magazine subscribers.

St Edmund's has had a long association with St Aidan's Foodbank, PAFRAS (supporting destitute asylum seekers in Leeds) and a local Franciscan men's shelter. Throughout the year our congregation donates food and toiletries to these charities as well as through the Hub emergency provision.

We also engage in mission and outreach on a national and global level. For many years St Edmund's has given a portion of our income to other charitable causes. In 2023 we donated money to the Church Mission Society, The Children's Society, Mary's Meals, The Salvation Army, Lighthouse West Yorkshire and Possible. We support Christian Aid and The Children's Society on an annual basis.

We continue to be a Fair Trade Church and hold fair trade stalls at our monthly coffee mornings and once a month after church services.

Significant numbers of our congregation members support a wide variety of charitable and community-based activities across a broad spectrum of faith-based and non-faith-based projects.

As a church and as individuals interfaith projects have been embraced.

Mission and outreach - development and enrichment

The focus on numbers and statistics in annual reports is paramount, however, what is not necessarily measurable by these figures is how the individual lives of those worshipping members of the church, and those engaging with the church, are being developed and enriched (or not as may be the case). This needs a continual focus from the PCC, incumbent and licensed ministers combined.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Trustees' report (continued) for the year ended 31 December 2023

Achievements and performance continued

In 2023, 32 new people (22 adults, 10 children) joined St Edmund's and the feedback received was that this was in the main due to an open, friendly, warm, and welcoming environment that allows people to engage and worship safely and explore life at St Edmund's. It is a mixture of those new to the Christian faith and those moving from other areas and as such there is an increased need for teaching, mentoring and spiritual care.

No Alpha courses were run in 2023 but we hope to address this in the near future.

Mission and outreach - training and resourcing

Until September 2023 St Edmund's was part of a group of city churches forming a resource church team, funded by the Strategic Development Unit of the National Commissioners.

Many of our members engage in ministry and outreach on a Diocesan-wide basis in a number of different ways, including chaplaincy services to Ripon Cathedral, serving with the Diocesan Advisory Committee, hospital Chaplaincy services, and assisting neighbouring churches with a variety of projects.

Ecumenical Relationships

We continue to meet with four other local churches as 'Churches Together in Roundhay' to plan and support occasional events including the ecumenical Lent study course.

Combined services take place in each church at intervals throughout the year.

The Church - buildings, maintenance & management

The PCC recognises that to facilitate the work detailed above, it is important that the fabric of the church and the church hall facilities are continually maintained and improved. There is a schedule of regular servicing and maintenance for all plant and equipment.

Quinquennial inspections for our church and church hall were conducted during 2023. There were no significant immediate matters to address. The PCC will meet with the architect early in 2024 to discuss our architect's recommendations.

St Edmund's has an "invisible army" of volunteers and helpers that continue to look after the day-to-day care and maintenance of the church and grounds throughout the year and as such the church and grounds are maintained to a high standard for all to enjoy.

Risk Management & Safeguarding

The PCC is committed to maintaining health and safety and risk management policies, in line with both legal requirements and best practice.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Trustees' report (continued) for the year ended 31 December 2023

Achievements and performance continued

All policies and procedures were reviewed and renewed where necessary.

Written risk assessments for activities and the premises are undertaken, maintained and updated each year or event.

As a responsible employer, the PCC abides by HR legislation and ensures all necessary policies and documentation are in place. The management of volunteers is an essential part of delivering the aims and objectives of the charity, and guidance issued by the national and diocesan church advisors is used to attain best practices in volunteer management.

The PCC continues to adhere to and improve systems in relation to the General Data Protection Regulation requirements.

The PCC takes very seriously its responsibility for all safeguarding issues and ensuring both legal requirements and best practices are adhered to. All parishes are required to have agreed a formal statement of adoption of the House of Bishops 'Promoting a Safer Church; safeguarding policy statement,' and of the Church of England safeguarding policy and guidance, including a Parish Safeguarding Policy (provided by the House of Bishops, from the Parish Safeguarding handbook, Promoting a safer church). This statement of adoption and the Parish Safeguarding policy are signed on behalf of the PCC and displayed in our church and church hall, having been updated to the latest versions, reviewed, and approved by the PCC.

The PCC has also implemented the "National Church watch guidance" on Counter Terrorism Advice of churches.

Financial Review

The net income on unrestricted funds for the year was £46,018 (2022: £15,022). This is a significant surplus and reflects some larger one-off donations during the year. Income from hall lettings rose again after a drop-off during Covid years, leading to a surplus of £19k (2022: £10k) whilst expenditure fell. The parish share was not paid in full (£21k shortfall), although the PCC remains committed to catching up at some point in the future should funds allow. Previously received restricted funds continue to be spent & restricted fund balances are falling back towards more normal levels.

Post Balance Sheet events

The core congregation has continued to support the church with standing orders representing over 90% of the church's normal unrestricted donations. We have also seen an increase in giving by sum up & by text. The Hall is now fully functioning. Although the PCC didn't pay all 12 parish shares in the year, the PCC intends to try to cover the shortfall for 2023 when future finances allow. There were several large donations after the year end which have allowed future payments to be made promptly. Giving has increased slightly which allows current costs to be met, alongside key fundraising events and this

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Trustees' report (continued) for the year ended 31 December 2023

pattern is likely to continue. The PCC have considered future cash flow forecasts and believe that the accounts should be prepared on a going concern basis, and liabilities will continue to be met. The PCC are actively looking at ways of generating additional income.

Reserves and investments policy

We aim to hold the equivalent of approximately 3 months unrestricted payments in reserves to smooth out fluctuations and meet emergencies.

It is our policy to invest the short-term investment fund balances (both restricted and unrestricted) with the CCLA Church of England Deposit Funds.

Volunteers and staff team

We would like to thank all the volunteers and staff team who work so hard to make our church the lively and vibrant community it is, particularly across such a challenging period. It would be wrong to single out any one individual as we have some 190 volunteers as well as the staff team, churchwardens and trustees.

A personal message from our Churchwardens

Due to the almost complete absence of the incumbent due to ill health, the Wardens remained indebted to a dedicated core of retired clergy with Permission to Officiate, our Licenced Lay Ministers and volunteer visiting clergy who ensured that we did not have to cancel any of our advertised services throughout the whole of 2023.

This was particularly appreciated during the busy periods around Easter and Christmas, as this is often when new or interested people will attend church. We are taking this opportunity to thank them as well as **all** the church volunteers in whatever capacity they serve St Edmund's.

Now you are the body of Christ, and each one of you is a part of it. (1 Corinthians 12 v27)

Structure, governance, and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Edmund's the membership of the PCC consists of the incumbent, 2 churchwardens, a reader representative, deanery synod representatives and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC and their responsibilities as trustees.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Trustees' report (continued) for the year ended 31 December 2023

The full PCC met eleven times during the year, with an average attendance of 71%.(2022:70%). Given its wide responsibilities the PCC has several committees each dealing with a particular aspect of parish life. These committees which include social justice group, hall management, fabric and grounds are all responsible to the PCC and report back

Achievements and performance continued

to it regularly with minutes of their decisions being received by the full PCC, discussed, and actioned upon where necessary.

Deanery Synod

Unfortunately, we were unable to elect any deanery synod representatives at our APCM in May 2023.

Approved by the board of trustees on 28.10.2024

..... Anne Seller (Trustee)

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Independent examiner's report to the trustees of The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2023, which are set out on pages 13 to 22.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Philip Lofthouse FCA

28.10.2024

Stead Robinson Accountants
Dipford House
Queens
Square
Honley
HD9 6QZ

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

STATEMENT OF FINANCIAL ACTIVITIES

(including summary income and expenditure account)

for year ending 31 December 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Endowment funds £	2023 Total funds £	2022 Total funds £
Income from:						
Grants and donations	(2)	141,377	38,469		179,846	168,142
Charitable activities	(3)	41,909	-		41,909	47,242
Other trading activities	(4)	14,150	-		14,150	10,459
Bank interest		418	96	247	761	309
Other income	(5)		-			2,414
Total income		197,854	38,565	247	236,666	228,566
Expenditure on:						
Charitable activities	(6)	151,836	65,999		217,835	237,638
Total expenditure		151,836	65,999		217,835	237,638
Net Income/ (expenditure)		46,018	(27,434)	247	18,831	(9,072)
Transfer between funds						
Net movement in funds		46,018	(27,434)	247	18,831	(9,072)
Fund balances brought forward		31,206	71,918	7,702	110,826	119,898
Fund balances carried forward	(7)	77,224	44,484	7,949	129,657	110,826

All incoming resources and resources expended derive from continuing activities.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Balance sheet

as at 31 December 2023

		2023	2023	2023	2023	2022
		Unrestricted	Restricted	Endowment	Total	Total
		£	£	£	£	£
Current assets						
Debtors and prepayments	(8)	14,872			14,872	17,129
Current asset investments	(9)	16,565		7,949	24,514	23,752
Cash at bank and in hand	(10)	59,711	44,484		104,195	80,363
Total current assets		<u>91,148</u>	<u>44,484</u>	<u>7,949</u>	<u>143,581</u>	<u>121,244</u>
Current liabilities:						
amounts falling due within one year						
Creditors and accruals	(11)	13,924			13,924	10,418
Total current liabilities		<u>13,924</u>			<u>13,924</u>	<u>10,418</u>
Net current assets / (liabilities)		<u>77,224</u>	<u>44,484</u>	<u>7,949</u>	<u>129,657</u>	<u>110,826</u>
Net assets		<u>77,224</u>	<u>44,484</u>	<u>7,949</u>	<u>129,657</u>	<u>110,826</u>
Funds						
Unrestricted funds						
General unrestricted funds		36,073			36,073	8,226
Designated funds	(12)	41,151			41,151	22,980
Unrestricted funds		<u>77,224</u>			<u>77,224</u>	<u>31,206</u>
Restricted funds			44,484		44,484	71,918
Endowment funds				7,949	7,949	7,702
Total funds		<u>77,224</u>	<u>44,484</u>	<u>7,949</u>	<u>129,657</u>	<u>110,826</u>

The financial statements were approved by the board of trustees on 28.10.24

 Anne Seller (Trustee)

The Parochial Church Council of the Ecclesiastical Parish Of St Edmund, Roundhay

Notes to the accounts for the year ended 31 December 2023

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.
There has been no change to the accounting policies since last year.
No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Tangible fixed assets costing more than £5,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

The Parochial Church Council of the Ecclesiastical Parish Of St Edmund, Roundhay

Notes to the accounts - continued for the year ended 31 December 2023

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Endowment funds represent those assets which must be held permanently by the charity, principally investments. Income arising on the endowment funds can be used in accordance with the objects of the charity and is included as unrestricted income unless restrictions have been imposed by the donor. Any capital gains or losses arising on the investments form part of the fund. Investment management charges and legal advice relating to the fund are charged against the fund.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Notes to the accounts continued

for the year ended 31 December 2023

	2023	2023	2023	2022
2 Donations and legacies				
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Planned giving donations	88,021	-	88,021	83,806
Tax recoverable	19,712	-	19,712	25,004
Collections and other giving	4,300	-	4,300	2,576
Grants	-	35,400	35,400	37,992
Legacies	-	-	0	4,000
Donations and appeals	29,344	3,069	32,413	42,016
	<u>141,377</u>	<u>38,469</u>	<u>179,846</u>	<u>168,764</u>
3 Charitable activities				
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Parish magazine sales	3,179	-	3,179	1,282
Fees for weddings and funerals	841	-	841	2,071
Church hall lettings - community use	34,760	-	34,760	40,351
Church building lettings - concerts	2,683	-	2,683	2,811
Other activities income	446	-	446	727
	<u>41,909</u>	<u>-</u>	<u>41,909</u>	<u>47,242</u>
4 Other trading activities				
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Parish magazine advertising	181	-	181	1,934
Hall solar panels	2,636	-	2,636	2,489
Fundraising sales	11,333	-	11,333	3,486
Filming	-	-	-	2,550
	<u>14,150</u>	<u>-</u>	<u>14,150</u>	<u>10,459</u>
5 Other income				
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
VAT recovered	-	-	-	2,414
	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,414</u>

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Notes to the accounts continued

for the year ended 31 December 2023

6 Charitable activities expenditure	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Missionary and charitable giving				
Collections paid over	16,700		16,700	277
Overseas	-		-	1,400
National				
Local				
	<u>16,700</u>	<u>-</u>	<u>16,700</u>	<u>1,677</u>
Church activities				
Ministry: diocesan parish share	55,261		55,261	69,982
Other ministry costs	4,093	57,038	61,131	72,342
Church insurance	8,366	-	8,366	7,791
Heating, lighting and cleaning	25,270	3,750	29,020	15,467
Church maintenance	16,151	3,069	19,220	17,786
Hall running costs	15,782	-	15,782	34,076
Parish magazine costs	3,540	-	3,540	3,859
Printing, stationery and postage	941	-	941	2,995
Office and admin costs	5,732	2,142	7,874	9,461
	<u>135,136</u>	<u>65,999</u>	<u>201,135</u>	<u>233,759</u>
Investment in the church building				
Roof, lighting and sound improvements	-	-	-	2,202
	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,202</u>
Total Charitable activities	<u>151,836</u>	<u>65,999</u>	<u>217,835</u>	<u>237,638</u>

Staff costs and numbers	Office and admin	Hall running	Other ministry costs	Music	Total
	2023	2023	2023	2023	2023
	£	£	£	£	£
Gross salaries	664	2,521	40,097	8,268	48,385
Pensions	-	-	2,754		2,754
	<u>664</u>	<u>2,521</u>	<u>42,851</u>	<u>8,268</u>	<u>51,119</u>

The average number of employees during the year was 5, being an average of 2.3 full time equivalent (2022: 6, 2.6 FTE). There were no employees with emoluments above £60,000.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Notes to the accounts continued

for the year ended 31 December 2023

Staff costs and numbers previous year comparatives

	Office and admin 2022 £	Hall running 2022 £	Other ministry costs 2022 £	Music 2022 £	Total 2022 £
Gross salaries	4,189	2,967	49,357	8,268	64,782
Pensions	238	238	2,948		3,424
	<u>4,427</u>	<u>3,205</u>	<u>52,305</u>	<u>8,268</u>	<u>68,206</u>

Defined contribution pension scheme	2023 £	2022 £
Costs of the scheme to the charity for the year	2,754	3,424
Amount of any contributions outstanding at the year end	-	718
Amount of any contributions prepaid or overpaid at the year end	2,033	344

7 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Collections fund	1,617				1,617
Music fund	7,593	39			7,632
Organ fund	692	57			749
One City One World	148				148
Holiday legacy	1,350				1,350
Strategic Development Fund		18,900	18,900		
The Joyce Sundram Legacy	2,000				2,000
Bibles fund	145				145
Little explorers fund	50				50
War memorial fund	100				100
Redman Legacy	1,000				1,000
St Edmunds Covid 19 appeal	2,601				2,601
LCC VAL Hub Covid 19	23,896	16,500	37,749		2,647
Donation for treasury costs	2,142		2,142		
Donation for side chapel	1,030				1,030
Donation for solar panels	18,580		144		18,436
Donation for painting	4,979				4,979
LDBF Energy grant	1,250		1,250		
Donation towards chapel heating	2,500		2,500		
Ukraine appeal	245		245		
Donation for heating		3,069	3,069		
	<u>71,918</u>	<u>38,565</u>	<u>65,999</u>		<u>44,484</u>

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Notes to the accounts continued

for the year ended 31 December 2023

7 Restricted funds continued

Fund name	Purpose of restriction
Collections fund	Donations received in church for specific purposes not yet paid over to those charities
Music fund	For the work of the church choir
Organ fund	For organ repairs
One City One World	For raising awareness of social justice issues
Holiday legacy	To subsidise holidays for those in greatest need
Strategic Development Fund	Funds from Leeds Diocesan Board of Finance towards strategic development
The Joyce Sundram Legacy	For an interfaith welcome project
Bibles fund	For purchase of bibles
Little explorers fund	For Little Explorers activities
War memorial fund	To maintain the war memorial
Redman Legacy	J Redman legacy donation towards costs related to the grounds.
St Edmunds Covid 19 appeal	Towards the costs of alleviating hardship caused by the pandemic in the parish and wider community
LCC VAL Hub Covid 19	St Edmund's with funding from Leeds County Council is running a Voluntary Action Leeds (VAL) Hub in the Roundhay ward to alleviate hardship caused by the pandemic.
Donation for treasury costs	Donation towards costs of the treasury and finance function
Donation for side chapel	Donation towards heating costs for the side chapel
Donation for solar panels	Donation towards solar panel installation
Donation for painting	Donation towards costs of painting
Church grounds restricted fund	Towards church grounds costs. The transfer is from the endowment fund being interest earned on investments.
LDBF Energy grant	The Leeds Diocesan Board of Finance provided all churches with a £1250 grant towards increased light and heat costs. As St Edmund's is on fixed contracts in the year under review this grant has been held until such time as costs increase.
Donation towards chapel heating	The chapel heating system is to be replaced in 2023 and donations towards the cost have been accumulated through an appeal.
Ukraine appeal	Collections for charities supporting families in the Ukraine to be distributed in 2023.

Endowment Funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Church grounds	7,702	247	-	-	7,949
	7,702	247	-	-	7,949

Fund name	Additional information
Church grounds	Any income on the endowment can be used to cover church grounds expenses.

**The Parochial Church Council of the Ecclesiastical Parish of
St Edmund, Roundhay
Notes to the accounts continued
for the year ended 31 December 2023**

8 Debtors and prepayments	2023	2022
	£	£
Debtors	870	5,819
Accrued income	11,682	10,577
Other debtors	2,320	733
	<u>14,872</u>	<u>17,129</u>

9 Current asset investments	2023	2022
	£	£
Cash equivalents on deposit	25,514	23,752
	<u>25,514</u>	<u>23,752</u>

10 Cash at bank and in hand	2023	2022
	£	£
Cash at bank	103,965	80,084
Cash in hand	230	279
	<u>104,195</u>	<u>80,363</u>

11 Creditors and accruals	2023	2022
	£	£
Creditors	6,413	3,011
Accruals	7,511	7,407
Deferred income	<u>13,924</u>	<u>10,418</u>

12 Designated funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Hall funds	22,980	46,869	23,698	(5,000)	41,151
	<u>22,980</u>	<u>46,869</u>	<u>23,698</u>	<u>(5,000)</u>	<u>41,151</u>

Fund name	Reason for designation
Hall funds	Funds designated towards the running costs of the hall.

13 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other related party transactions

The Parish Director of Music, Robert Marles was paid £3,300 during the year (2022: £3,300).
Robert's mother, Judith Marles was a member of the PCC during the year his father Peter Marles was appointed in May 2024.

**The Parochial Church Council of the Ecclesiastical Parish of
St Edmund, Roundhay**
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 December 2023

	2023	2022	2023	2022	2023	2022	2023	2022
	Unrestricted	Unrestricted	Restricted	Restricted	Endowment	Endowment	Total	Total
	funds	funds	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£	£	£
Income								
Grants and donations	141,377	121,347	38,469	46,795			179,846	168,142
Charitable activities	41,909	47,242					41,909	47,242
Other trading activities	14,150	10,459					14,150	10,459
Bank interest	418	209	96	100	247		761	309
Other income				2,414			0	2,414
Total income	197,854	179,257	38,565	49,309	247		236,666	228,566
Expenditure								
Charitable activities	151,836	164,235	65,999	73,403			217,835	237,638
Total expenditure	151,836	164,235	65,999	73,403			217,835	237,638
Net income/ (expenditure)	46,018	15,022	(27,434)	(24,094)	247		18,831	(9,072)
Transfers between funds				708		(708)		
Net movement in funds	46,018	15,022	(27,434)	(23,386)	247	(708)	18,831	(9,072)
Fund balances brought forward	31,206	16,184	71,918	95,304	7,702	8,410	110,826	119,898
Fund balances carried forward	77,224	31,206	44,484	71,918	7,949	7,702	129,657	110,826

