

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Charity number 1131904

Annual Report and Financial Statements for the year ended 31 December 2020



West Yorkshire Community Accounting Service

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Annual Report and Financial Statements for the year ended 31 December 2020

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Prepared by West Yorkshire Community Accounting Service

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Trustees' report for the year ended 31 December 2020

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Revd Nigel Wright	Chairman	
Revd Claire Corley	Curate	Ceased July 2020
Revd Chris Balding	Curate	Ceased December 2020
Anne Smith	Warden, Vice Chair and Deanery Synod rep	
Doug Kipling	Warden	
Terry Robson	Deanery Synod rep	Term finished October 2020
James Biswell	Deanery Synod rep	Elected October 2020
Anne Jones	Deanery Synod rep	Elected October 2020
Peter Marles	Lay reader rep	Term finished October 2020
Enid Egginton		Term finished October 2020
Isabel Laverty		Elected October 2020
Mary Irving		Term finished October 2020
Jean Livesey		Term finished October 2020
Judith Marles		
David Mitchell	Treasury team	
Jan Pickles		
Rachel Wells		
Jenny Whiteing		

Charity number 1131904 Registered in England and Wales

Registered and principal address

St Edmund's Church
Lidgett Park Road
Leeds
LS8 1JN

Bankers

Yorkshire Bank plc
Lloyds Bank plc
HSBC Bank plc
Bank of Scotland plc
CCLA Investment Management Ltd

Website

www.stedmundsroundhay.org.uk

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Trustees' report (continued) for the year ended 31 December 2020

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Edmund's the membership of the PCC consists of the incumbent (our vicar), our self-supporting ministers, churchwardens, a reader representative, 3 deanery synod representatives and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC and their responsibilities as trustees.

The full PCC met 8 times during the year, with an average attendance of 77%. The PCC adapted to zoom meetings because of the pandemic. Given its wide responsibilities the PCC has several committees each dealing with a particular aspect of parish life. These committees, which include worship and music, green group, social justice group, communications, hall management, grounds, fabric, and finance & stewardship, are all responsible to the PCC and report back to it regularly with minutes of their decisions being received by the full PCC, discussed, and actioned upon where necessary.

Deanery Synod

Up to four members of the PCC sit on the deanery synod, with three places currently taken. This provides the PCC with an important link between the parish and the wider structures of the church. This year the synod has looked at areas of ministry including the environment, safeguarding, and dementia.

Diocesan Synod and Diocesan Board

Our incumbent is an elected member of both the Diocesan Synod and the Diocese of Leeds Board, and related finance and audit committees providing parish level input and experience to assist Diocesan policy and decision making.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Trustees' report (continued) for the year ended 31 December 2020

Aim and purposes

St Edmund's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Nigel Wright, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The PCC is also specifically responsible for the maintenance of the church hall adjacent to the church building.

Objectives and activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Edmund's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music, and sacrament.

The PCC adopted the following vision statement in 2016:

- rooted and grounded in prayer, the bible and worship (guiding and empowering)
- enabling people to belong and grow in faith (welcoming, nurturing, and caring)
- reaching out into our community (serving and witnessing)."

The overarching church focus is "Sharing God's generous love".

We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish and the wider community in partnership with our neighbouring parishes.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the church of St Edmund's, the church hall, and the grounds.

Public benefit statement

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

Achievements and performance

Church - worship and prayer

The PCC is keen to offer a range of services over the course of the liturgical seasons, and the annual calendar, that our community find both beneficial and helpful in enabling them to engage in worship and prayer and to enable a deepening of their spiritual lives.

Worship at St Edmund's, on Sunday mornings, is centred round the 10am Sunday Holy Communion service. This service is adapted in the month for baptisms, all-age and parade services, and other specific occasions such as Mothering Sunday, Harvest and Remembrance Sunday. It incorporates a broad range of liturgical and musical styles to reflect a diverse worshipping community, together with a multimedia approach to service input and output. There is also an 8am said Holy Communion service each Sunday which provides a quiet and reflective worship space. Sunday evening services reflect the diversity of the community with a variety of different service styles, including contemporary praise events, evensong, Taizé, evening prayer and Sanctuary youth services.

"Little Faith Explorers," is for parents/carers and pre-schoolers, to provide a time of worship, play and fellowship over lunch. This provision arose from our engagement and discussion with families preparing to have children baptised.

St Edmund's has a popular choir, including a strong children's section. The choir has a varied repertoire and a willingness to engage in contemporary as well as traditional choral music. We are indebted to our Director of music and organist/pianist for their dedication.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Trustees' report (continued) for the year ended 31 December 2020

Church - worship and prayer continued

Considerable thought, planning and input continues to be given to meeting the needs of children, in worship and prayer, and there is provision during the 10am service for all age groups to meet in individual age groups, for bespoke teaching and worship, through a dedicated team of 15 children's workers.

There is a weekly midweek Holy Communion service; a Julian prayer and meditation group; a dedicated team which prays in church each morning (weekdays) providing a deeply reverent and historically important form of worship for the community. The aesthetics of the church building and the liturgical decorations and flowers, are a significant and beautiful aid to worship and prayer.

The PCC remain ever mindful of changes in the parish community and society at large when considering worship and prayer provision and its duty under canon law to make provision for minority groups. Restructured baptism services have been well received by families, newcomers, and worshippers from visiting churches. The worshipping environment has been improved throughout 2018 to 2020, with new audio-visual equipment and sound desk together with new lighting and a new welcome area.

Worship and prayer in the pandemic (coronavirus)

Lockdown, the tier system, social distancing, and no singing all had a huge impact on the way congregations could and could not engage in worship. Worship services were quickly adapted so that services could be livestreamed from leaders' homes and the church building (when allowed) followed by restricted services in church; also live streamed for those unable to attend. A full diet of services, throughout the week continued and many new people were able to access the services through the live streams, including many who have never been able to attend the church building due to disabilities.

Church Facilities - community engagement and enrichment in the pandemic

We aim to make our church available for a broad range of arts-based activities, including orchestras, musical ensembles, and choirs with a particular focus on increasing the number of organisations using the church building for such events. Sadly, the pandemic meant that almost all such activities were unable to take place in 2020.

We take seriously our responsibility to our environment and creation, in all aspects of our church and community life, and were awarded a Bronze Eco Church award in 2018 (A Rocha). We are currently working towards the Silver award and a project for additional solar panelling on the church building is in progress.

Our church attracts many for seasonal events and although we were unable to host our normal events in the building, we utilised our West Garden throughout the autumn and winter such that we had over 2,000 people engage with Harvest, All Souls, Remembrance, Advent and Christmas displays and interactive spaces.

Engaging with local schools is a priority and numerous educational school projects, visits and concerts are held in the church building, for a variety of schools. However, throughout 2020 this has not been possible due to the pandemic.

Our church hall building comprises a variety of halls, rooms, offices, prayer room and a dance studio, which are all let out for a varied range of activities and community uses. The engagement with community activities over the course of regular and party/event hire results in approximately one thousand adults and children each week using the facilities. Sadly, for the vast majority of 2020 this has not been possible.

We are a sponsoring church for Guide and Scout Association uniformed organisations and have a purpose-built Guide and Scout headquarters on site. Some 280 children are engaged with these uniformed organisations, with many of the leaders and children also being part of regular church life and/or attending church parade services. Although the pandemic restricted meetings in person the section leaders continued to engage in new and creative ways via internet meetings and outdoor meetings.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Trustees' report (continued) for the year ended 31 December 2020

Church Facilities - community engagement and enrichment in the pandemic continued

St Edmund's is a Dementia Friendly church and runs "The Tea Cosy Cafe" in the Highwood Building of the Brackenwood Community Association, which reaches out to those living with dementia and their carers. In 2019 St Edmund's entered into a partnership with the Royal Volunteer Services to provide a weekly drop in space for older people with a particular focus on loneliness. A fortnightly midweek soup lunch club was also started in 2019 and has proven popular. All these provisions had to cease during the pandemic, but leaders and organisers continued to provide telephone and practical support to members wherever possible.

Throughout the Covid pandemic, St Edmund's has managed a community Hub for the Roundhay Ward in conjunction with Leeds County Council, providing meals, shopping, food-parcels, practical support, and ad hoc services to a potential population base of some 25,000 people. This has been achieved through coordinating and managing over 350 volunteers, from a mix of church and community. It has helped forge numerous relationships with other charities and not for profit organisations serving the wider community.

Pastoral Care

Pastoral care in the parish is built on deep and long-term relationships both within the church congregation and the parish as a whole. St Edmund's is an important part of community life and is a focus for baptisms, wedding, and funerals. Pastoral care is prominent in all three settings. Preparation for baptisms and weddings is provided by teams to ensure all preparing for these significant life events are well prepared and cared for. There is a bereavement team which cares for all those who seek help in grief and an annual memorial service that is much appreciated by many in the wider community.

Congregation members are involved in a wide range of local activities outside of the parish church and much pastoral care and attention is undertaken quite naturally and genuinely. Congregation members are prominent in ensuring those who would not otherwise be able to attend worship are provided with lifts, or a firm hand to hold! Home communion distribution is a prominent feature in the parish to cater for the needs of those who are in nursing homes, ill or housebound and there is a strong team of Lay Eucharistic Ministers.

Pastoral care assistants are embedded in the life of the church and in the care of congregation members. The team is 16 strong with additional input from clergy.

Pastoral Care in the pandemic

The systems already in place helped greatly in ensuring all church members were looked after and further volunteers were sought for telephone, shopping, and practical support, where needed. This was also coordinated with the hub support where beneficial. To improve communications channels, weekly internet mailing was introduced to keep everyone as up to date as possible and to continually offer help, support, and signposts to help in areas such as housing, debt, and mental health. Weekly postal delivery was also provided for all those without internet access. Mass distribution of supportive literature in partnership with other care support agencies has been undertaken throughout the pandemic.

As a result of the pandemic, we have introduced additional processes and systems that have widened and improved the pastoral care we offer to church and community.

Mission and Evangelism during the pandemic

Monitoring and evaluating mission and outreach is normally undertaken by recording and providing various prescribed statistics for mission to the Church Commissioners centred on attendance figures, electoral roll numbers and a variety of other categories.

At present there are 168 (2019: 166) members on the electoral roll. The regular worshipping community (attending a service at least once a month at the end of 2020) was 232 adults and 77 children (2019: 223 adults and 77 children), a net increase of 9 adults and no children. This year the number has been difficult to assess with a mix of limited attendance, closure, and online services. The assessment has been based on the knowledge of those who have moved out of the area or died and those who have moved to church and completed a GDPR form, presuming everyone has continued to engage from 2019.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Trustees' report (continued) for the year ended 31 December 2020

Mission and Evangelism during the pandemic continued

The normal measures relating to service attendance measures are not comparable during the pandemic but online engagement and in person engagement has been approximately the same as the previous year. The average attendance at Sunday services in 2019 (excluding those attending as visitors for special and seasonal occasions) was 137 adults and 25 children. Including guests, average Sunday attendance was 157 adults and 31 children (2018: 150 adults and 29 children).

Weddings and baptisms were in the main either not allowed or allowed under extremely limited circumstances. Funeral have been conducted as sensitively as possible working within all pandemic restrictions.

Major festivals are a significant source of community outreach at St Edmund's, however, during the pandemic we have not been able to undertake our normal activities and services in the same way. New and creative ways were undertaken to engage the community with major festivals as outlined in the community engagement section.

Communication has been expanded significantly through digital engagement during the pandemic and new methods of communications will be maintained on an ongoing basis, with both the church community and wider community. For instance, the "following" on our Facebook page increased from 280 to over 600 across the pandemic and tools such as podcasts have created new opportunities for engagement to a much wider audience.

Our parish magazine is distributed to many people around the parish by both members of the congregation and others and with careful risk management this has continued throughout the pandemic.

St Edmund's has had a long association with St Aidan's Foodbank, PAFRAS (an immigration support charity) and a local Franciscans men's shelter. During the pandemic we have been unable to collect the items of food, clothing, and similar supplies we would normally support them with, and so we have been supporting these charities financially thanks to congregation member donations of nearly £10,000.

We also engage in mission and outreach on a national and global level. Each year we give a portion of our income to other charitable causes, which in 2020 included Child Rescue Nepal, LASSN; Grace Hosting, Martin House Hospice, Shantona Women's and Family Centre, The Woodlands Trust, CMS Missionary and Kids for Kids children's charity and we were able to honour these commitments during the pandemic.

We continue to support the work of Traidcraft and because we could not host a monthly stall goods were distributed, in accordance with safe practices, through an ordering system.

Significant numbers of our congregation members support a wide variety of charitable and community-based activities across a broad spectrum of faith-based and non-faith-based projects. As a church and as individuals interfaith projects have been embraced and we engage in proactive interfaith relationships within our community and beyond.

Mission and outreach – development and enrichment

The focus on numbers and statistics in annual reports is paramount, however, what is not measurable by these figures necessarily is how the individual lives of those worshipping members of the church, and those engaging with the church, are being developed and enriched (or not as maybe the case). This needs a continual focus from the PCC, incumbent and licensed ministers combined. The growing congregation is a mixture of those new to the Christian faith and those moving from other areas and as such there is an increased need for teaching, mentoring and spiritual care.

What is particularly exciting is the growing desire for more teaching, a natural consequence of development in faith and ministry, and there is currently much consideration being given to new ways of providing teaching to equip all congregation members.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Trustees' report (continued) for the year ended 31 December 2020

Mission and outreach – development and enrichment continued

St Edmund's is a beacon parish for the Everyday faith project (formerly Setting God's People Free), which seeks to equip all for living out lives of faith Monday to Saturday. Alpha courses continue to be popular providing a means for those new or returning to the Christian faith to explore. When Alpha has been completed The Bible Society Bible course is undertaken. In working to increase the number of small groups congregation members can engage with, the following groups have been established: a young adult's group, an after school drop in for high school age children and the midweek soup lunch. During the pandemic there has been a marked rise in people seeking support from spirituality and faith.

Mission and outreach – training and resourcing

St Edmund's is a training parish and during 2020 had two curates in training. One curate completing their training in the summer of 2020 and one transferred to a new setting in January 2021. A new curate is scheduled to start in July 2021. Two interns completed their time with St Edmund's in the summer of 2020 and one commenced in September 2020.

St Edmund's is part of a group of city churches forming a resource church team, funded by the Strategic Development Unit of the National Commissioners. St Edmund's will in due course send a curate with a small team to revitalise a neighbouring church that has sought assistance for growth and renewal. As part of the funding package, St Edmund's has completed internal church works relating to audio/visual, lighting, aesthetics, and a new welcome area, as well as appointing an operations manager and a children, youth and families worker. Additional support and training are received from the national church and the Diocesan Programme Board. St Edmund's is currently exploring a partnership with HeartEdge, a broad-church project funded by St Martin-in-the-fields, for mutual support and to encourage other broad churches to consider undertaking Strategic Development funded projects.

Many of our members engage in ministry and outreach on a Diocesan-wide basis in many different ways, including chaplaincy services to Ripon Cathedral, serving with the Diocesan Advisory Committee, Chaplaincy services, and assisting neighbouring churches with a variety of projects.

Ecumenical Relationships

We continue to meet with 4 other local churches as 'Churches Together in Roundhay' to plan and support occasional events including the ecumenical Lent study course. Combined services take place in each church at intervals throughout the year.

The Church – buildings, maintenance & management

The PCC recognises that to facilitate the work detailed above, it is important that the fabric of the church and the church hall facilities are continually maintained and improved. There is a schedule of regular servicing and maintenance for all plant and equipment.

Our church building quinquennial inspection was carried out in November 2017. There were no significant immediate matters to attend to, however, £120,000 of aisle roof repairs were completed in 2020 funded by a £60,000 Heritage Lottery Fund grant with various additional grant providers and input from PCC funds.

St Edmund's has an "invisible army" of volunteers and helpers that continue to look after the day-to-day care and maintenance of the church and grounds throughout the year and as such the church and grounds are maintained to a high standard for all to enjoy. The challenges of the pandemic have meant that ongoing works have had to be very carefully managed in accordance with all the additional requirements arising from the pandemic.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Trustees' report (continued) for the year ended 31 December 2020

Risk Management & Safeguarding

The PCC is committed to maintaining health and safety and risk management policies, in line with both legal requirements and best practice. All policies and procedures were reviewed and renewed where necessary. Written risk assessments for activities and the premises are undertaken, maintained and updated each year or event.. As a responsible employer the PCC abides by HR legislation and ensures all necessary policies and documentation are in place. The management of volunteers is an essential part of delivering the aims and objectives of the charity and guidance issued by the national and diocesan church advisors is used to attain to best practise in volunteer management.

In addition, during the pandemic all additional risk assessment and compliance matters have been adhered to, both for activities in the church and related buildings and activities in the community.

The PCC continue to adhere to and improve systems in relation to the General Data Protection Regulation requirements.

The PCC takes very seriously its responsibility for all safeguarding issues and ensuring both legal requirement and best practice are adhered to. All parishes are required to have agreed a formal statement of adoption of the House of Bishops 'Promoting a Safer Church; safeguarding policy statement', and of the Church of England safeguarding policy and guidance, including a Parish Safeguarding Policy (provided by the House of Bishops, from the Parish Safeguarding handbook, Promoting a safer church). This statement of adoption and the Parish Safeguarding policy are signed on behalf of the PCC and displayed in our church and church hall, having been updated to the latest versions, reviewed, and approved by the PCC.

The PCC has also been implemented the "National Church watch guidance" on Counter Terrorism Advice of churches.

The Archdeacon's parish visitation was undertaken in 2019 and in summary the Archdeacon commented as follows:

"Unusually, I have no list of requirements or recommendations for action to make on the first three of these (fabric and registers, finance, and safeguarding). These three areas are not ends in themselves but means to an end, which is the fourth area, the spreading of the gospel and the growth of the Church in numbers, in spiritual commitment, and in service. But without excellence in the first three areas it is difficult for the fourth to flourish... With exemplary systems and management in place the big challenge is to keep pressing on."

Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is, particularly across such a challenging period. It would be wrong to single out any one individual as we have some 190 volunteers as well as the staff team, church wardens and trustees.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Trustees' report (continued) for the year ended 31 December 2020

Financial review

The net expenditure for the year was £30,906, including net expenditure of £45,890 on unrestricted funds, net income of £14,908 on restricted funds and net income of £76 on endowment funds, after transfers.

Given the loss of significant amounts of rental and hire income of over £40,000 (due to the pandemic) and over £100,000 expended on church buildings maintenance and improvements (having been committed before the pandemic) positive fund balances on all funds going forward is a reflection of the good governance and financial management undertaken in such challenging times.

The coronavirus pandemic led to the closure of the Church in March 2020 before a gradual reopening for services began in July 2020. During this period there were no cash donations and reduced giving under the envelope scheme. However, standing orders continued which represents over 70% of the church's normal unrestricted donations. The church has continued to pay its parish share and can rely on previous reserves to cover any shortfall. The PCC have considered future cash flow forecasts and believe that the accounts should be prepared on a going concern basis, and liabilities will continue to be met.

Reserves policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments.

It is our policy to invest the short-term investment fund balances with the CCLA Church of England Deposit Funds.

The charity's free reserves, excluding fixed assets, at the year end were £34,270.

Signed on behalf of the board of trustees on 2 August 2021

Revd Nigel Wright

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Independent examiner's report to the trustees of The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2020, which are set out on pages 12 to 20.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a member of ACIE which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

11 August 2021

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 December 2020

	Notes	2020 Unrestricted funds £	2020 Restricted funds £	2020 Endowment funds £	2020 Total funds £	2019 Total funds £
Income and endowments from:						
Donations and legacies	(2)	122,986	122,207	-	245,193	331,089
Charitable activities	(3)	22,322	55	-	22,377	45,642
Other trading activities	(4)	4,414	340	-	4,754	13,241
Investments		97	12	36	145	318
Total income		149,819	122,614	36	272,469	390,290
Expenditure on:						
Raising funds		-	-	-	-	145
Charitable activities	(5)	198,053	105,322	-	303,375	370,927
Total expenditure		198,053	105,322	-	303,375	371,072
Net income / (expenditure)		(48,234)	17,292	36	(30,906)	19,218
Transfers between funds		2,344	(2,384)	40	-	-
Net movement in funds		(45,890)	14,908	76	(30,906)	19,218
Reconciliation of funds:						
Fund balances brought forward		80,160	18,433	8,329	106,922	87,704
Fund balances carried forward	(7)	34,270	33,341	8,405	76,016	106,922

All incoming resources and resources expended derive from continuing activities.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Balance sheet

as at 31 December 2020

		2020	2020	2020	2020	2019
		Unrestricted	Restricted	Endowment	Total	Total
		£	£	£	£	£
Current assets						
Debtors and prepayments	(8)	6,179	-	-	6,179	27,869
Short term investments		24,417	1,413	8,405	34,235	34,090
Cash at bank and in hand	(9)	27,944	31,928	-	59,872	90,458
Total current assets		58,540	33,341	8,405	100,286	152,417
Current liabilities:						
amounts falling due within one year						
Creditors and accruals	(10)	24,270	-	-	24,270	45,495
Total current liabilities		24,270	-	-	24,270	45,495
Net current assets / (liabilities)		34,270	33,341	8,405	76,016	106,922
Net assets		34,270	33,341	8,405	76,016	106,922
Parish Funds						
Unrestricted funds		34,270	-	-	34,270	80,160
Restricted funds		-	33,341	-	33,341	18,433
Endowment funds		-	-	8,405	8,405	8,329
Total funds		34,270	33,341	8,405	76,016	106,922

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Notes to the accounts for the year ended 31 December 2020

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Tangible fixed assets costing more than £5,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Notes to the accounts for the year ended 31 December 2020

1 Accounting policies continued

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Endowment funds represent those assets which must be held permanently by the charity, principally investments. Income arising on the endowment funds can be used in accordance with the objects of the charity and is included as unrestricted income unless restrictions have been imposed by the donor. Any capital gains or losses arising on the investments form part of the fund. Investment management charges and legal advice relating to the fund are charged against the fund.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**The Parochial Church Council of the Ecclesiastical Parish of
St Edmund, Roundhay**
Notes to the accounts continued
for the year ended 31 December 2020

2 Donations and legacies	2020	2020	2020	2019
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Planned giving donations	91,020	-	91,020	98,093
Tax recoverable	20,706	-	20,706	24,463
Collections and other giving	2,012	159	2,171	7,878
Grants	7,099	110,493	117,592	181,187
Donations and appeals	2,149	11,555	13,704	18,468
Legacies	-	-	-	1,000
	<u>122,986</u>	<u>122,207</u>	<u>245,193</u>	<u>331,089</u>

3 Charitable activities	2020	2020	2020	2019
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Parish magazine sales	1,440	-	1,440	1,718
Fees for weddings and funerals	1,186	-	1,186	2,241
Church hall lettings - community use	13,640	-	13,640	36,243
Church building lettings - concerts	1,515	-	1,515	4,911
Sundry income	4,541	55	4,596	529
	<u>22,322</u>	<u>55</u>	<u>22,377</u>	<u>45,642</u>

4 Other trading activities	2020	2020	2020	2019
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Parish magazine advertising	1,813	-	1,813	1,436
Hall solar panels	2,003	-	2,003	1,903
Other fundraising sales	598	340	938	9,902
	<u>4,414</u>	<u>340</u>	<u>4,754</u>	<u>13,241</u>

**The Parochial Church Council of the Ecclesiastical Parish of
St Edmund, Roundhay**
Notes to the accounts continued
for the year ended 31 December 2020

5 Charitable activities		2020	2020	2020	2019
	Unrestricted	Restricted	Total	Total	
	funds	funds	funds	funds	
	£	£	£	£	
Missionary and charitable giving					
Collections paid over	-	1,581	1,581	2,295	
Overseas	2,800	-	2,800	2,800	
National	1,400	-	1,400	-	
Local	2,800	800	3,600	4,300	
	7,000	2,381	9,381	9,395	
Church activities					
Ministry: diocesan parish share	71,713	-	71,713	79,460	
Other ministry costs	13,799	38,543	52,342	38,588	
Church insurance	7,278	-	7,278	7,048	
Heating, lighting and cleaning	12,436	-	12,436	14,263	
Church maintenance	18,945	32,427	51,372	8,128	
Hall running costs	24,907	-	24,907	31,595	
Parish magazine costs	3,760	-	3,760	4,056	
Printing, stationery and postage	2,627	-	2,627	2,663	
Office and admin costs	10,496	4,504	15,000	20,392	
Furniture and fittings	-	1,052	1,052	534	
Other costs	1,085	355	1,440	2,205	
	167,046	76,881	243,927	208,932	
Investment in the church building					
Roof, lighting and sound improvements	24,007	26,060	50,067	152,600	
	24,007	26,060	50,067	152,600	
Total Charitable activities					
	198,053	105,322	303,375	370,927	
6 Staff costs and numbers					
	Office and admin	Hall running	Other ministry costs	Music	Total
	£	£	£	£	£
Gross salaries	3,928	2,778	34,107	4,440	45,253
Pensions	314	222	2,729	-	3,265
	4,242	3,000	36,836	4,440	48,518

The average number employees during the year was 4, being an average of 2 full time equivalent (2019: 4, 2 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2020 £
Costs of the scheme to the charity for the year	3,265
Amount of any contributions outstanding at the year end	1,336

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Notes to the accounts continued

for the year ended 31 December 2020

7a Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Collections fund	1,373	1,487	1,581	-	1,279
Music fund	6,747	845	-	-	7,592
Organ fund	190	7	-	-	197
One City One World	93	55	-	-	148
Holiday legacy	1,350	-	-	-	1,350
Strategic Development Fund	-	65,229	64,327	(902)	-
The Joyce Sundram Legacy	1,440	-	-	560	2,000
Bibles fund	145	-	-	-	145
Little explorers fund	50	-	-	-	50
War memorial fund	100	-	-	-	100
HLF Project	855	34,264	32,427	-	2,692
Building fund	4,407	-	-	-	4,407
Sound system	1,683	-	1,683	-	-
St Edmunds Covid 19 appeal	-	9,727	4,669	-	5,058
LCC VAL Hub Covid 19	-	11,000	635	(2,042)	8,323
	<u>18,433</u>	<u>122,614</u>	<u>105,322</u>	<u>(2,384)</u>	<u>33,341</u>

Fund name	Purpose of restriction
Collections fund	Donations received in church for specific purposes not yet paid over to those charities
Music fund	For the work of the church choir
Organ fund	For organ repairs
One City One World	For raising awareness of social justice issues
Holiday legacy	To subsidise holidays for those in greatest need
Strategic Development Fund	Funds from Leeds Diocesan Board of Finance towards strategic development
The Joyce Sundram Legacy	For an interfaith welcome project
Bibles fund	For purchase of bibles
Little explorers fund	For Little Explorers activities
War memorial fund	To maintain the war memorial
HLF Project	The Heritage Lottery Fund (HLF) project was facilitated with the HLF and a variety of grant providers to repair the church roof isles, stained glass windows and promote the heritage of the church.
Building fund	For buildings costs
Sound system	For sound system costs
St Edmunds Covid 19 appeal	Towards the costs of alleviating hardship caused by the pandemic in the parish and wider community
LCC VAL Hub Covid 19	St Edmund's with funding from Leeds County Council running a Voluntary Action Leeds (VAL) Hub in the Roundhay ward to alleviate hardship caused by the pandemic. The transfer relates to a contribution to the hall running costs.

**The Parochial Church Council of the Ecclesiastical Parish of
St Edmund, Roundhay**
Notes to the accounts continued
for the year ended 31 December 2020

7b Endowment funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Church grounds	8,329	36	-	41	8,405
	<u>8,329</u>	<u>36</u>	<u>-</u>	<u>41</u>	<u>8,405</u>

Fund name

Church grounds

Purpose of restriction

Any income on the endowment can be used to cover church grounds
A transfer to this fund was made in respect of prior years' interest.

7c Designated funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Building repairs	1,759	-	1,759	-	-
Hall funds	59,096	15,705	49,540	2,042	27,303
	<u>60,855</u>	<u>15,705</u>	<u>51,299</u>	<u>2,042</u>	<u>27,303</u>

8 Debtors and prepayments

	2020	2019
	£	£
Debtors	2,078	23,345
Prepayments and accrued income	4,101	4,524
	<u>6,179</u>	<u>27,869</u>

9 Cash at bank and in hand

	2020	2019
	£	£
Cash at bank	59,843	90,404
Cash in hand	29	54
	<u>59,872</u>	<u>90,458</u>

10 Creditors and accruals

	2020	2019
	£	£
Creditors	21,644	24,525
Accruals	1,500	-
Deferred income	1,126	20,970
	<u>24,270</u>	<u>45,495</u>

11 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other related party transactions

As the parish Director of Music, Robert Marles was paid £2,940 during the year (2019: £2,700). Robert's parents, Judith and Peter Marles were both members of the PCC during the year.

**The Parochial Church Council of the Ecclesiastical Parish
of St Edmund, Roundhay**
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 December 2020

	2020 Unrestricted funds £	2019 Unrestricted funds £	2020 Restricted funds £	2019 Restricted funds £	2020 Endowment funds £	2019 Endowment funds £	2020 Total funds £	2019 Total funds £
Income								
Donations and legacies	122,986	241,962	122,207	89,127	-	-	245,193	331,089
Charitable activities	22,322	45,642	55	-	-	-	22,377	45,642
Other trading activities	4,414	12,475	340	766	-	-	4,754	13,241
Investments	97	169	12	23	36	126	145	318
Total income	149,819	300,248	122,614	89,916	36	126	272,469	390,290
Expenditure								
Raising funds	-	145	-	-	-	-	-	145
Charitable activities	198,053	275,946	105,322	94,981	-	-	303,375	370,927
Total expenditure	198,053	276,091	105,322	94,981	-	-	303,375	371,072
Net income / (expenditure)	(48,234)	24,157	17,292	(5,065)	36	126	(30,906)	19,218
Transfers between funds	2,344	1,480	(2,384)	(1,480)	40	-	-	-
Net movement in funds	(45,890)	25,637	14,908	(6,545)	76	126	(30,906)	19,218
Fund balances brought forward	80,160	54,523	18,433	24,978	8,329	8,203	106,922	87,704
Fund balances carried forward	34,270	80,160	33,341	18,433	8,405	8,329	76,016	106,922