

Parochial Church Council of Christ Church, Fulwood

Members Report and Financial Statements

For the Year Ended 31 December 2022

Parochial Church Council of Christ Church, Fulwood

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For the Year Ended 31 December 2022**

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Parochial Church Council of Christ Church, Fulwood

**Reference and Administrative Details
For the Year Ended 31 December 2022**

Full Name: Parochial Church Council of Christ Church, Fulwood
Address: Christ Church
Victoria Road
Fulwood
Preston
PR2 8NE

Members:	Rev.Chris Boland	Incumbent & Chairman
	Bob Cuthbertson	PCC Vice Chair & Churchwarden
	Steve Hedley	Deanery Synod Rep & Quinquennial Plan Lead
	Mandy Stanton	Reader and Vision Champion from November 2020
	Julia Laing	Recorder & Churchwarden
	John Bailey	Resigned 9 May 2022
	Margaret Brown	Assistant Treasurer
	Ken Curphey	Deanery Synod rep, Magazine editor & Parish Data Officer
	Linda Koziarska	Junior Church
	Ann Porter	Junior Church, Children & Young People's Champion
	Sue Walsh	Risk Management
	Sue Wright	PCC Secretary
	George Appasamy	
	Viki Cuthbertson	
	Abigail Ainsworth	Appointed 9 May 2022
	Peter Moore	Appointed 9 May 2022
	Vanessa Davies	Appointed 9 May 2022

All served as members for whole or part to 31st December 2022 as described above.

Secretary: Sue Wright

Independent Examiner: Mr JFD McMillan FCA
McMillan & Co LLP
28 Eaton Avenue
Matrix Office Park
Buckshaw Village
Chorley, PR7 7NA

Bankers: The Royal Bank of Scotland
Drummond House Branch
Redhaughs Avenue
Edinburgh
EH12 9JN

Charity Registration: 1131890

Parochial Church Council of Christ Church, Fulwood

Report of the Members For the Year Ended 31 December 2022

The Members present their annual report and financial statements for the year ended 31 December 2022. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the PCC trust deed, the Charities Act 2011, and SORP (FRS 102): The Statement of Recommended Practice - Accounting and Reporting by Charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) which was published on 16 July 2014.

Structure, Governance and Management

Appointment of members

The PCC members are listed on page 1. New PCC members are appointed by the PCC for the time being, who shall pass a resolution nominating the appropriate person to be a new PCC member and the term during which he shall hold such office. The appointment is completed by the nominated person accepting the PCC membership either verbally at the PCC meeting or in writing, all to be recorded in the minute book of the PCC. The number of elected PCC members may not be more than sixteen and normally serve a three year term. PCC members may resign at any time either in writing or verbally at a PCC meeting.

PCC members receiving remuneration or reimbursement of expenses are as disclosed in note 4.

Organisation

The PCC consists of a Standing Committee, together with a series of sub-committees including Mission and Worship, Finance, Church Building including Gardens, Stewardship, and Hall Operation. The PCC meets six times a year.

Between these meetings business is transacted by the Finance and Standing Committees.

At the last Annual Parochial Church Meeting (APCM) held on 9th May 2022, the electoral roll stood at 185 members (2021: 195 Members).

Risk policy

The PCC members have examined the major strategic, business and operational risks which it faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

Objectives and activities

The main purpose of the PCC, as defined in the Parochial Church Councils (Powers) Measure 1956, is "to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical".

There have been no material changes in these policies during the year.

The PCC has been satisfied during the year to maintain its position.

Public Benefit

The PCC is a public benefit entity and, as such, PCC members have had regard to the guidance issued by the Charity Commission on public benefit.

Achievements and performance

2022 felt like the year when during which things got back to normal following Covid. Having said that things are not the same. We still mourn the losses that Covid brought, and concerns still remain, and in some ways, things seem more fragile than they did before Covid. Having said that we have seen God's blessings develop alongside the losses. As a church we have begun to grow and find new ways of being that bring joy and gladness. I said last year that we wanted to learn from all that has happened and not just fall back into old patterns. I think we have done some of that and are still working through other parts.

We have seen some new ventures such as the Bereavement Journey (do see the report on that written by Mandy) and groups like Crossway re-starting and moving to the afternoons. As we move into 2023 and look to the future, we are asking who God is calling us to be as a church at Christ Church, and how he calls us to serve him in our community of Fulwood. As we address that we do so confident that God is good and has good plans for us. God bless, Chris.

Parochial Church Council of Christ Church, Fulwood

Report of the Members (Continued) For the Year Ended 31 December 2022

Covid Safe Worship

PCC has continued to monitor official advice on what we should be doing in church, and we are pleased that this has meant no significant disturbances in 2022 and by the end of the year things we have no active restrictions in place. We continue to encourage people to think about how they wish to receive communion and that people are welcome to receive in one kind or two.

Statement of purpose

As a PCC we have the responsibility of working together with our Vicar, Reverend Chris Boland on behalf of the ecclesiastical parish, to promote the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Worship and prayer

Following the upheaval of Covid and the restructuring and changes in 2021 as a result, 2022 has seen our worshipping pattern settle down. We continue to record the morning 10.30am service and put it onto YouTube Sunday afternoon. The numbers watching this vary from just 3 or 4 to over 20 some weeks. I have not been able to discern a pattern in what causes the variation.

We remain committed to delivery worship of the highest quality we can within the traditions of Christ Church. We also remain committed that our worship is about us connecting ourselves with Jesus and should represent who we are as people. We want to encourage people to be involved and mistakes are part of this and add to who we are.

Having got used to using the screen we have seen more of its benefits with the use of worship videos and projecting images for sermons etc...

One of our hopes looking forward is to identify new people to be involved in our worship in different ways. If you would like to be involved there are many ways from singing in the singing group, learning how to use the projector, doing readings or leading intercessions etc...

We reported an average weekly attendance of 60 for normal services, 115 people in services for Easter and 132 for Christmas in 2022. Which represents a modest increase on our weekly attendance and a fairly substantial increase on Easter and Christmas.

Financial review

The year in review saw completion of the transition back to a normal Parish life routine following the Covid related restrictions and disruptions of prior years. With this came the more full resumption of Parish outreach and social & fundraising activities, which, together with a normalising of Church Hall user group activity impacted positively upon Parish finances. As reported by our Stewardship officers, the now annual Stewardship Giving Review and Gift Day have, through the generosity of parishioners, similarly helped us move toward more fully meeting the financial needs of the Parish.

Overall, there can be no doubt that Parish Finances remain an ongoing challenge. That said, we have rebuilt reserves to a level where we have some protection against unplanned or emergency expenditure situations that might arise. We have been helped in this by our close working with Diocese colleagues of the Board of Finance who agreed with PCC representatives a reduced Parish Share contribution for 2022 of £45,000. This follows on from reductions in both 2020 (£53,600) and 2021 (£40,000) – in total then, we have, by agreement, underpaid our Parish Share 'ask' by c£40,000 in the last three years. For 2023 we have agreed a target figure £50,000 (actual 'Ask' £63,390) which further demonstrates the pragmatic and supportive approach from the Diocese, and our transparency with them.

Our most significant source of revenue remains parishioner planned giving – as at year end we had 69 standing order givers (72 in 2021) and a further 6 who give via the envelope scheme. Collectively this planned giving amounted to around £50,000, to which reclaimed Gift Aid added a further £11,500. The Parish is very grateful for all forms of giving (financial and non- financial) without which we could not continue our Mission, and thanks Parishioners and visitors to our church for their continued generosity.

The Church Hall was re-opened to user groups and hirers in June 2021 following which we saw a steady rebuilding of letting income. The surplus income of £8,700 for this year compares favourably to a surplus of £4,500 in pre Covid 2019 and makes a welcome contribution to the wider Parish finance effort. Letting charges have been reviewed and increased for 2023 not least given the threefold increase in energy costs now impacting both Church and Hall.

Parochial Church Council of Christ Church, Fulwood

Report of the Members (Continued) For the Year Ended 31 December 2022

Total Revenue at £91,671 is slightly up on 2021 (£90,951) but remains slightly down on pre Covid (£102,523 in 2019). Total expenditure of £80,201 whilst up on 2021 (£65,717) remains below pre Covid (£92,160). The main factor influencing expenditure variance is the amount of Parish Share paid.

Having underpaid (by agreement) our Parish Share by £18,000 we achieved a surplus for 2022 of £11,470. This is reflected in our Reserves which stand at:

▪ Unrestricted Reserves	£35,600
▪ Restricted Reserves:	
▪ East Window	£15,000
▪ Quinquennial & Building related	£2,540

The PCC approved budget for 2023 builds upon the 2022 figures and factors in increases in energy costs, Parish Share contribution and provisions for building repairs to both the Church and Church Hall. If we are to meet the anticipated 2023 expenditure then we will need to increase revenue by £21,000 – a significant challenge.

Reserves policy

The restricted fund comprises collections specifically made for charities supported by the PCC including The Leprosy Mission, the Foxton Centre, Christian Aid Funds and the Bishops Harvest Appeal. Also, funds donated specifically for appeals are treated as restricted. No new restricted donations were received in 2022 and the restricted fund balance is from prior years donations not spent.

The PCC holds cash at bank and in hand of £53,127 (2021: £42,251).

The accounts for the year show a surplus of £11,470 (2021: £25,234). Total funds now amount to £52,883 (2021: £41,413).

Parochial Church Council of Christ Church, Fulwood

Report of the Members (Continued) For the Year Ended 31 December 2022

Accounting and reporting responsibilities

Charity law requires the members to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and its financial position at the end of that year. In preparing those financial statements the members are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in existence.

The members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditors and Independent Examiner

Advantage has been taken of the provisions in the Charities Act not to appoint an auditor. Mr JFD McMillan has been appointed to examine the accounts in accordance with the relevant legislation and related regulations.

Approved by the members on 15 May 2023.

.....

Rev Chris Boland
Chairman

Independent Examiner's Report to the Members of the

Parochial Church Council of Christ Church, Fulwood For the Year Ended 31 December 2022

I report to the members on my examination of the accounts of the Parochial Church Council of Christ Church, Fulwood.

Responsibilities and basis of report

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act') and the Church Accounting Regulations 2006.

I report in respect of my examination of the PCC's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

.....
JFD McMillan FCA
McMillan & Co LLP
Chartered Accountants
28 Eaton Avenue
Matrix Office Park
Buckshaw Village
Chorley
Lancashire
PR7 7NA

15 May 2023

Parochial Church Council of Christ Church, Fulwood

Statement of Financial Activity
For the Year Ended 31 December 2022

		<u>Unrestr- icted Funds</u>	<u>Desig- nated Funds</u>	<u>Restri- cted Funds</u>	<u>TOTAL FUNDS</u>	
	Note	£	£	£	<u>2022</u> £	<u>2021</u> £
Incoming resources						
Incoming resources from donors	2a	66,366	-	-	66,366	77,931
Other Voluntary incoming resources	2b	3,562	-	-	3,562	446
Incoming resources from operating activities						
- to further the council's objectives	2c	17,387	-	-	17,387	9,482
- to generate funds	2d	4,230	-	-	4,230	3,089
Income from Investments	2e	126	-	-	126	3
Other Incoming resources	2f	-	-	-	-	-
Total incoming resources		<u>91,671</u>	<u>-</u>	<u>-</u>	<u>91,671</u>	<u>90,951</u>
Resources expended						
Costs of generating funds	3a	960	-	-	960	58
Grants	3b	556	-	-	556	(230)
Activities directly relating to the work of the church	3c	76,275	-	1,610	77,885	65,089
Church management and Administration	3d	800	-	-	800	800
Total resources expended		<u>78,591</u>	<u>-</u>	<u>1,610</u>	<u>80,201</u>	<u>65,717</u>
Net Income/Expenditure		13,080	-	(1,610)	11,470	25,234
Transfers between funds		-	-	-	-	-
Net movement in funds		13,080	-	(1,610)	11,470	25,234
Total funds brought forward		<u>22,263</u>	<u>-</u>	<u>19,150</u>	<u>41,413</u>	<u>16,179</u>
Total funds carried forward		<u>35,343</u>	<u>-</u>	<u>17,540</u>	<u>52,883</u>	<u>41,413</u>

The notes on pages 9 to 13 form part of these accounts

Parochial Church Council of Christ Church, Fulwood

Balance Sheet at 31 December 2022

	<u>Notes</u>	<u>2022</u> £	<u>2021</u> £
Current Assets			
Debtors	6	9,060	9,060
Short Term Deposits		241	238
Cash at Bank and in Hand		53,127	42,251
		<u>62,428</u>	<u>51,549</u>
Creditors			
Amounts falling due within one year	7	(9,545)	(10,136)
Net current assets		<u>52,883</u>	<u>41,413</u>
Net assets		<u>52,883</u>	<u>41,413</u>
Represented By:			
Capital funds	5		
Unrestricted		35,343	22,263
Restricted		17,540	19,150
Total funds		<u>52,883</u>	<u>41,413</u>

The financial statements were approved by the PCC on 15 May 2023 and signed on their behalf by:

.....
Rev. Chris Boland
Chairman

The notes on pages 9 to 13 form part of these accounts

Parochial Church Council of Christ Church, Fulwood

Notes to the Financial Statements For the Year Ended 31 December 2022

1 Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities Statement of Recommended Practice (SORP) 2005. They have been prepared on an accruals basis.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor do they include groups that are informal gatherings of church members.

The presentational currency of the financial statements is the Pound Sterling (£).

The amounts in the financial statements have been rounded to the nearest £1.

1.1 Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application to the general purposes of the PCC.

Restricted funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions are provided in note 8.

1.2 Incoming resources

Voluntary income and capital sources

Offerings and collections are recognized when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognized only when received. Tax recoverable on Gift Aid donations is recognised when the donation is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Funds raised by the fete, garden party and similar events are accounted for gross. Sales of books and magazines from the church bookstall are accounted for gross.

Other income

Rental income from the letting of church premises is recognized when the rental is received.

1.3 Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

Activities directly relating to the work of the Church

The Diocesan Parish Share is accounted for when due. Any parish share unpaid at 31 December is provided for in these financial statements as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

Other expenditure is recognised when it is incurred and includes where applicable irrecoverable VAT.

Parochial Church Council of Christ Church, Fulwood

**Notes to the Financial Statements (continued)
For the Year Ended 31 December 2022**

1.4 Fixed assets

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the financial statements by s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated. They are listed in the Church's inventory, which can be inspected (at any reasonable time).

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of movable church furnishings is written off.

Other Property, fixtures, fittings and office equipment

Individual items of equipment with a purchase price of £2,000 or less are written off when the asset is acquired.

Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Parochial Church Council of Christ Church, Fulwood

Notes to the Financial Statements (continued)
For the Year Ended 31 December 2022

2 Incoming Resources

	<u>Unrestr- icted Funds</u>	<u>Desig- nated Funds</u>	<u>Restr- icted Funds</u>	<u>TOTAL FUNDS</u>	
	<u>£</u>		<u>£</u>	<u>2022</u>	<u>2021</u>
				<u>£</u>	<u>£</u>
2a Incoming Resources from Donors					
Planned Giving					
Gift Aid Donations	47,551	-	-	47,551	48,803
Income tax Recoverable	11,438	-	-	11,438	16,388
Other Planned Giving	-	-	-	-	1,783
Collections (open plate)	5,593	-	-	5,593	5,094
Gift Days	-	-	-	-	-
Sundry Donations	1,784	-	-	1,784	5,863
	<u>66,366</u>	<u>-</u>	<u>-</u>	<u>66,366</u>	<u>77,931</u>
2b Other Voluntary Income Resources					
Donations, Appeals etc	2,562	-	-	2,562	446
Grants	-	-	-	-	-
Legacies	1,000	-	-	1,000	-
	<u>3,562</u>	<u>-</u>	<u>-</u>	<u>3,562</u>	<u>446</u>
2c Income from Operating Activities to further the Council's Objectives					
Bookstall	15	-	-	15	15
Church Hall lettings etc	15,468	-	-	15,468	5,802
Use of Church facilities	-	-	-	-	428
Fees	1,904	-	-	1,904	3,237
	<u>17,387</u>	<u>-</u>	<u>-</u>	<u>17,387</u>	<u>9,482</u>
2d Income from Operating Activities to Generate Funds					
Magazines	355	-	-	355	60
Fetes, bazaars, other fund raising events	3,875	-	-	3,875	3,029
	<u>4,230</u>	<u>-</u>	<u>-</u>	<u>4,230</u>	<u>3,089</u>
2e Income from Investments					
Dividends & Interest	126	-	-	126	3
Rents	-	-	-	-	-
	<u>126</u>	<u>-</u>	<u>-</u>	<u>126</u>	<u>3</u>
2f Other Incoming Resources					
Compensation	-	-	-	-	-
Insurance claim	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total incoming resources	<u><u>91,671</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>91,671</u></u>	<u><u>90,951</u></u>

Parochial Church Council of Christ Church, Fulwood

Notes to the Financial Statements (continued)
For the Year Ended 31 December 2022

3 Resources expended

	<u>Unrestr- icted Funds</u>	<u>Desig- nated Funds</u>	<u>Restri- cted Funds</u>	<u>TOTAL FUNDS</u>	
	<u>£</u>	<u>£</u>	<u>£</u>	<u>2022 £</u>	<u>2021 £</u>
3a Costs of Generating Funds					
Costs of stewardship campaign	960	-	-	960	58
Fetes, Bazaars, other fund raising events	-	-	-	-	-
	<u>960</u>	<u>-</u>	<u>-</u>	<u>960</u>	<u>58</u>
3b Grants					
Missionary & Charitable Giving					
Church Overseas	-	-	-	-	-
Missionary Societies	-	-	-	-	-
Relief & Development Agencies	-	-	-	-	(255)
Home Missions and other Church Societies	556	-	-	556	25
	<u>556</u>	<u>-</u>	<u>-</u>	<u>556</u>	<u>(230)</u>
3c Activities directly relating to the work of the Church					
Ministry diocesan parish share	36,385	-	-	36,385	38,000
clergy expenses	1,472	-	-	1,472	1,037
vicarage/curate house costs	3,375	-	-	3,375	4,707
other clergy costs	535	-	-	535	543
Church Running Expenses	7,126	-	-	7,126	7,835
Church Maintenance	3,344	-	-	3,344	892
Upkeep of Services	3,875	-	-	3,875	4,668
Sunday School leaders training & resources	-	-	-	-	-
Parish Magazine and Bookstall	-	-	-	-	364
Upkeep of churchyard	-	-	-	-	-
Church Hall Running Costs	7,091	-	-	7,091	5,331
Major Repairs to Church	10,143	-	1,150	11,293	-
Major Repairs to Church Hall	1,175	-	460	1,635	-
Salary of non-Clerical staff	1,754	-	-	1,754	1,714
	<u>76,275</u>	<u>-</u>	<u>1,610</u>	<u>77,885</u>	<u>65,091</u>
3d Church Management and Administration					
Administration	-	-	-	-	-
Governance Cost - Independent Examiner	800	-	-	800	800
	<u>800</u>	<u>-</u>	<u>-</u>	<u>800</u>	<u>800</u>
TOTAL RESOURCES EXPENDED	<u>78,591</u>	<u>-</u>	<u>1,610</u>	<u>80,201</u>	<u>65,719</u>

Parochial Church Council of Christ Church, Fulwood

**Notes to the Financial Statements (continued)
For the Year Ended 31 December 2022**

4 Staff costs

Salaries & Fees

The Vicar and the Curate are not included in these staff costs because they are paid stipends by the Diocese through the Clergy Payroll Scheme operated by the Church of England. This also makes provision for their pensions. The Parish Share we are asked to pay by the Diocese covers all these costs.

Transactions involving Members of the PCC

Expenses of £1,472 (2021: £1,037) and £535 (2021: £543) were paid to the Vicar Rev C Boland and to Rev L McLean respectively both inter alia ex officio members of the PCC.

In addition, certain housing costs totalling £3,375 (2021: £4,707) were paid as is customary.

There were no other disclosable transactions in respect of PCC members, persons closely connected with them or other related parties.

	<u>Unrestr- icted Funds</u> £	<u>Desig- nated Funds</u>	<u>Restri- cted Funds</u> £	<u>Total Funds</u> £
5 Analysis of net assets by fund				
Current Assets	44,888	-	17,540	62,428
Current Liabilities	(9,545)	-	-	(9,545)
31 December 2022	<u>35,343</u>	<u>-</u>	<u>17,540</u>	<u>52,883</u>

	<u>2022</u> £	<u>2021</u> £
6 Debtors		
Income Tax Recoverable	9,060	9,060
Debtors	-	-
Prepayments	-	-
	<u>9,060</u>	<u>9,060</u>

	<u>2022</u> £	<u>2021</u> £
7 Creditors: Amounts falling due within one year		
Accruals of Utility and other Costs	<u>9,545</u>	<u>10,136</u>

8 Fund details

The restricted fund comprises and collections specifically made for charities. Grants and donations made for specific projects are also treated as restricted. the make up of the restricted fund as at 31/12/22 was:

East Window and wall	£15,000
Quinquennial/150/building/urgent building	£2,540
North porch dry rot	£0
Church Roof	£0
Total	<u><u>£17,540</u></u>

The Designated fund comprises the balance of funds raised to enhance the Church.