

Parochial Church Council of Christ Church, Fulwood

Members Report and Financial Statements

For the Year Ended 31 December 2021

Parochial Church Council of Christ Church, Fulwood

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For the Year Ended 31 December 2021**

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Parochial Church Council of Christ Church, Fulwood

**Reference and Administrative Details
For the Year Ended 31 December 2021**

Full Name: Parochial Church Council of Christ Church, Fulwood
Address: Christ Church
Victoria Road
Fulwood
Preston
PR2 8NE

Members:	Rev.Chris Boland	Incumbent & Chairman
	Bob Cuthbertson	PCC Vice Chair & Churchwarden
	Steve Hedley	Deanery Synod Rep & Quinquennial Plan Lead
	Mandy Stanton	Reader and Vision Champion from November 2020
	Julia Laing	Recorder & Churchwarden
	John Bailey	
	Margaret Brown	Assistant Treasurer
	Ken Curphey	Deanery Synod rep, Magazine editor & Parish Data Officer
	Linda Koziarska	Junior Church
	Ann Porter	Junior Church, Children & Young People's Champion
	Sue Walsh	Risk Management
	Sue Wright	PCC Secretary
	George Appasamy	
	Viki Cuthbertson	

All served as members for whole or part to 31st December 2021 as described above.

Secretary: Sue Wright

Independent Examiner: Mr JFD McMillan FCA
McMillan & Co LLP
28 Eaton Avenue
Matrix Office Park
Buckshaw Village
Chorley, PR7 7NA

Bankers: The Royal Bank of Scotland
Drummond House Branch
Redhaughs Avenue
Edinburgh
EH12 9JN

Charity Registration: 1131890

Parochial Church Council of Christ Church, Fulwood

Report of the Members For the Year Ended 31 December 2021

The Members present their annual report and financial statements for the year ended 31 December 2021. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the PCC trust deed, the Charities Act 2011, and SORP (FRS 102): The Statement of Recommended Practice - Accounting and Reporting by Charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) which was published on 16 July 2014.

Structure, Governance and Management

Appointment of members

The PCC members are listed on page 1. New PCC members are appointed by the PCC for the time being, who shall pass a resolution nominating the appropriate person to be a new PCC member and the term during which he shall hold such office. The appointment is completed by the nominated person accepting the PCC membership either verbally at the PCC meeting or in writing, all to be recorded in the minute book of the PCC. The number of elected PCC members may not be more than sixteen and normally serve a three year term. PCC members may resign at any time either in writing or verbally at a PCC meeting.

PCC members receiving remuneration or reimbursement of expenses are as disclosed in note 4.

Organisation

The PCC consists of a Standing Committee, together with a series of sub-committees including Mission and Worship, Finance, Church Building including Gardens, Stewardship, and Hall Operation. The PCC meets six times a year.

Between these meetings business is transacted by the Finance and Standing Committees.

At the last Annual Parochial Church Meeting (APCM) held on 5th October 2020, the electoral roll stood at 195 members (2019: 188 Members).

Risk policy

The PCC members have examined the major strategic, business and operational risks which it faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

Objectives and activities

The main purpose of the PCC, as defined in the Parochial Church Councils (Powers) Measure 1956, is "to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical".

There have been no material changes in these policies during the year.

The PCC has been satisfied during the year to maintain its position.

Public Benefit

The PCC is a public benefit entity and, as such, PCC members have had regard to the guidance issued by the Charity Commission on public benefit.

Achievements and performance

2021 followed the theme of 2020 with the impact from Covid-19 and the various restrictions being felt. We have navigated our way through the restrictions and best practice to enable both our worship to be engaging and activities to remain safe. Over the course of the year we have seen more freedoms and different challenges. The greatest question in 2021 and into 2022 is to learn from what went well and was good and not just try to fall back into the way things were. There have been changes to all our lives and as a church we need to reflect this.

In 2021 we also said goodbye to our curate Liz and her husband Aaron. Their ministry among us has been greatly treasured and we wish them well in their new parish of Salesbury. Looking forward we continue to face challenges but in working together I am confident we can address them.
God bless, Chris.

Parochial Church Council of Christ Church, Fulwood

Report of the Members (Continued) For the Year Ended 31 December 2021

Covid Safe Worship

The heavy restrictions introduced in 2020 were able to be relaxed in 2021 as the positive effects of the vaccine were felt and the manner of Covid-19 transmission was better understood. We remain mindful that different people have different levels of vulnerability and we have striven to make church a safe place for all who wish to attend.

Mask wearing was maintained throughout 2021 though children's activities were able to restart and seating became more flexible with social distancing enforced on one side of the church and a more relaxed plan on the other allowing people the freedom of choice. The structure of the worship has returned to a more normal shape and hymn singing has returned, with the singing group leading us. We are continuing to monitor this and look to what needs to be changed in 2022.

Statement of purpose

As a PCC we have the responsibility of working together with our Vicar, Reverend Chris Boland on behalf of the ecclesiastical parish, to promote the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Worship and prayer

2021 has not seen the upheaval of 2020 but has seen some restructuring and changes. By the end of 2020 we had established a pattern for dealing with the restrictions imposed by Covid-19 and the need to keep people safe. The pattern continued into 2021 with services available on YouTube and on-site at the 10.30am. In the summer we stopped recording a separate service for YouTube and began recording the service in church, editing it and posting it up onto YouTube in the afternoon. This had the disadvantage of not being available at 10.30am but the advantage of making those watching feel more connected to the usual 10.30am service.

In September we were able to re-start the 8am traditional language service, and have seen its congregation build back up, but the constitution of it has changed with being younger. Consultation about the best forms of worship for this service is taking place in 2022.

The evening service has not re-started in 2021 and it is being looked at in 2022.

We have also seen the benefit of the introduction of the screen. During the height of the restrictions when concerns about transmission through touch were still paramount the screen enabled us to project the liturgy and hymns. In 2021 we were able to learn how to best use it to. Currently Bob is our main computer operator in services but if anyone would like to volunteer to be trained in using the screen it would be good to have a wider base of people confident in using it.

We reported a weekly attendance of 53 in the October count for normal services, 85 people in services for Easter and 98 for Christmas in 2021.

Financial review

The year in review saw an eventual easing of Covid related restrictions and so a gradual transition toward a more normal Parish life routine. This in turn facilitated a cautious return of fundraising and social activities and the very welcome return of our user groups and Church Hall hiring community. Initiatives during the year have had a positive impact on revenue and contained expenditure, however overall our Parish Finances remain an ongoing challenging.

Our most significant source of revenue (76%) is via Parishioner planned giving – as at year end we have 72 standing order givers and 15 who give via the white envelope scheme. The Stewardship service and Gift Day in September resulted in significant 'one off' donations, increases to regular planned giving and some new planned givers setting up monthly standing orders. This helped toward a net increase in year on year giving of around £10,000. The Parish is very grateful for all forms of giving without which we simply could not continue our Mission, and would like to thank Parishioners and visitors to our church for their continued generosity.

We were very pleased to be able to reopen our Church Hall in June. It produced revenue of £5,802 during the second half of the year. Church Hall expenses of £5,331 (2020 £5,822) off set this revenue but we are confident that 'pre-Covid' level trading should be achievable in 2022 to produce a reasonable return to the Church for the efforts of the small team that work so hard to maintain and operate our cherished Church Hall facility.

Parochial Church Council of Christ Church, Fulwood

Report of the Members (Continued) For the Year Ended 31 December 2021

Total revenue at £90,951 was very close to 2020 levels but down on pre Covid 2019 £102,523.

Overall expenditure of £65,717 was down from £96,620 in 2020. In part this was due to the absence of significant expenditure on the Church building during 2021 (2020 £8,433) – that is not to say that significant expenditure is not required, it is! Several projects including Church and Church Hall roof repairs and north porch dry rot treatment are planned for 2021. It was with regret that, given our uncertain financial position, PCC did not feel able to make Charitable Grants during the year – it is planned to resume giving in 2022.

The main area of expenditure reduction relates to our Parish Share contribution; In early December PCC representatives together with Rev Chris, met Diocesan Board of Finance officials to review our financial position and ability to meet our 2020 Parish Share contribution of £62,333. The Diocese was and is very supportive of our Parish and in outcome it was agreed that we would try to achieve a payment of £40,000 in 2021 and £45,000 in 2022. As reported in the accounts we achieved £38,000 overall.

Having under paid our Parish Share by £24,333, the financial surplus for 2021 was £25,234 which compares to a deficit of £5,905 in 2020 (2019 surplus £10,363).

This year end surplus is reflected in an increase in our reserves, which stood at;

- Unrestricted Funds £22,263
- Restricted Funds £19,150

At the end 2020 reserves stood at £16,179 which included a 'Designated' fund of £4,262. Following our discussion with the diocese, PCC decided to collapse this fund in recognition of our financial constraints. PCC also undertook a review of the Restricted funds, which in 2020 stood at £7,643. Accounting for Restricted donations received during 2021, apportioning Gift Aid and utilising part of the previously Designated fund the components of the Restricted fund are;

▪ East Window and Wall	£15,000
▪ Quinquennial/150/Building/Urgent Building	£3,000
▪ North Porch Dry Rot (single donation 2021)	£1,000
▪ Church Roof (single donation 2021)	£150

These funds may be used only for the specific purpose specified by the donor and cannot be used to meet day to day expenses or other project costs.

Reserves policy

The restricted fund comprises collections specifically made for charities supported by the PCC including The Leprosy Mission, the Foxton Centre, Christian Aid Funds and the Bishops Harvest Appeal. Also, funds donated specifically for appeals are treated as restricted.

The PCC holds cash at bank and in hand of £42,251 (2020: £30,716).

The accounts for the year show a surplus of £25,234 (2020: deficit £5,905). Total funds now amount to £41,413 (2020: £16,179).

Parochial Church Council of Christ Church, Fulwood

Report of the Members (Continued) For the Year Ended 31 December 2021

Accounting and reporting responsibilities

Charity law requires the members to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and its financial position at the end of that year. In preparing those financial statements the members are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in existence.

The members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditors and Independent Examiner

Advantage has been taken of the provisions in the Charities Act not to appoint an auditor. Mr JFD McMillan has been appointed to examine the accounts in accordance with the relevant legislation and related regulations.

Approved by the members on 9 May 2022.

.....
Rev Chris Boland
Chairman

**Independent Examiner's Report to the Members of the
Parochial Church Council of Christ Church, Fulwood
For the Year Ended 31 December 2021**

I report to the members on my examination of the accounts of the Parochial Church Council of Christ Church, Fulwood.

Responsibilities and basis of report

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act') and the Church Accounting Regulations 2006.

I report in respect of my examination of the PCC's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

.....
JFD McMillan FCA
McMillan & Co LLP
Chartered Accountants
28 Eaton Avenue
Matrix Office Park
Buckshaw Village
Chorley
Lancashire
PR7 7NA

9 May 2022

Parochial Church Council of Christ Church, Fulwood

Statement of Financial Activity
For the Year Ended 31 December 2021

		<u>Unrestr- icted Funds</u>	<u>Desig- nated Funds</u>	<u>Restri- cted Funds</u>	<u>TOTAL FUNDS 2021</u>	<u>2020</u>
	Note	£	£	£	£	£
Incoming resources						
Incoming resources from donors	2a	76,748	-	1,183	77,931	67,593
Other Voluntary incoming resources	2b	446	-	-	446	13,621
Incoming resources from operating activities						
- to further the council's objectives	2c	9,482	-	-	9,482	7,545
- to generate funds	2d	1,194	-	1,895	3,089	1,825
Income from Investments	2e	3	-	-	3	31
Other Incoming resources	2f	-	-	-	-	100
Total incoming resources		87,873	-	3,078	90,951	90,715
Resources expended						
Costs of generating funds	3a	58	-	-	58	263
Grants	3b	0	-	(230)	(230)	2,359
Activities directly relating to the work of the church	3c	65,089	-	-	65,089	93,163
Church management and Administration	3d	800	-	-	800	835
Total resources expended		65,947	-	(230)	65,717	96,620
Net Income/Expenditure		21,926	-	3,308	25,234	(5,905)
Transfers between funds		(3,937)	(4,262)	8,199	-	-
Net movement in funds		17,989	(4,262)	11,507	25,234	(5,905)
Total funds brought forward		4,274	4,262	7,643	16,179	22,084
Total funds carried forward		22,263	-	19,150	41,413	16,179

The notes on pages 9 to 13 form part of these accounts

Parochial Church Council of Christ Church, Fulwood

Balance Sheet at 31 December 2021

	<u>Notes</u>	<u>2021</u> £	<u>2020</u> £
Current Assets			
Debtors	6	9,060	8,803
Short Term Deposits		238	238
Cash at Bank and in Hand		42,251	30,716
		<u>51,549</u>	<u>39,757</u>
Creditors			
Amounts falling due within one year	7	(10,136)	(23,578)
Net current assets		<u>41,413</u>	<u>16,179</u>
Net assets		<u>41,413</u>	<u>16,179</u>
 Represented By:			
Capital funds	5		
Unrestricted		22,263	4,274
Designated		-	4,262
Restricted		19,150	7,643
Total funds		<u>41,413</u>	<u>16,179</u>

The financial statements were approved by the PCC on 9 May 2022 and signed on their behalf by:

.....
 Rev. Chris Boland
 Chairman

The notes on pages 9 to 13 form part of these accounts

Parochial Church Council of Christ Church, Fulwood

Notes to the Financial Statements For the Year Ended 31 December 2021

1 Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities Statement of Recommended Practice (SORP) 2005. They have been prepared on an accruals basis.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor do they include groups that are informal gatherings of church members.

The presentational currency of the financial statements is the Pound Sterling (£).

The amounts in the financial statements have been rounded to the nearest £1.

1.1 Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application to the general purposes of the PCC.

Restricted funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions are provided in note 8.

1.2 Incoming resources

Voluntary income and capital sources

Offerings and collections are recognized when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognized only when received. Tax recoverable on Gift Aid donations is recognised when the donation is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Funds raised by the fete, garden party and similar events are accounted for gross. Sales of books and magazines from the church bookstall are accounted for gross.

Other income

Rental income from the letting of church premises is recognized when the rental is received.

1.3 Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

Activities directly relating to the work of the Church

The Diocesan Parish Share is accounted for when due. Any parish share unpaid at 31 December is provided for in these financial statements as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

Other expenditure is recognised when it is incurred and includes where applicable irrecoverable VAT.

Parochial Church Council of Christ Church, Fulwood

**Notes to the Financial Statements (continued)
For the Year Ended 31 December 2021**

1.4 Fixed assets

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the financial statements by s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated. They are listed in the Church's inventory, which can be inspected (at any reasonable time).

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of movable church furnishings is written off.

Other Property, fixtures, fittings and office equipment

Individual items of equipment with a purchase price of £2,000 or less are written off when the asset is acquired.

Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Parochial Church Council of Christ Church, Fulwood

Notes to the Financial Statements (continued)
For the Year Ended 31 December 2021

2 Incoming Resources

	<u>Unrestr- icted Funds</u>	<u>Desig- nated Funds</u>	<u>Restr- icted Funds</u>	<u>TOTAL FUNDS 2021</u>	<u>2020</u>
	£		£	£	£
2a Incoming Resources from Donors					
Planned Giving					
Gift Aid Donations	48,803	-	-	48,803	45,843
Income tax Recoverable	16,388	-	-	16,388	14,140
Other Planned Giving	1,783	-	-	1,783	452
Collections (open plate)	4,094	-	1,000	5,094	2,414
Gift Days	-	-	-	-	-
Sundry Donations	5,680	-	183	5,863	4,744
	<u>76,748</u>	<u>-</u>	<u>1,183</u>	<u>77,931</u>	<u>67,593</u>
2b Other Voluntary Income Resources					
Donations, Appeals etc	446	-	-	446	6,646
Grants	-	-	-	-	1,475
Legacies	-	-	-	-	5,500
	<u>446</u>	<u>-</u>	<u>-</u>	<u>446</u>	<u>13,621</u>
2c Income from Operating Activities to further the Council's Objectives					
Bookstall	15	-	-	15	81
Church Hall lettings etc	5,802	-	-	5,802	3,854
Use of Church facilities	428	-	-	428	125
Fees	3,237	-	-	3,237	3,485
	<u>9,482</u>	<u>-</u>	<u>-</u>	<u>9,482</u>	<u>7,545</u>
2d Income from Operating Activities to Generate Funds					
Magazines	60	-	-	60	461
Fetes, bazaars, other fund raising events	1,134	-	1,895	3,029	1,364
	<u>1,194</u>	<u>-</u>	<u>1,895</u>	<u>3,089</u>	<u>1,825</u>
2e Income from Investments					
Dividends & Interest	3	-	-	3	31
Rents	-	-	-	-	-
	<u>3</u>	<u>-</u>	<u>-</u>	<u>3</u>	<u>31</u>
2f Other Incoming Resources					
Compensation	-	-	-	-	100
Insurance claim	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>100</u>
Total incoming resources	<u><u>87,873</u></u>	<u><u>-</u></u>	<u><u>3,078</u></u>	<u><u>90,951</u></u>	<u><u>90,715</u></u>

Parochial Church Council of Christ Church, Fulwood

Notes to the Financial Statements (continued)
For the Year Ended 31 December 2021

3 Resources expended

	<u>Unrestr- icted Funds</u>	<u>Desig- nated Funds</u>	<u>Restri- cted Funds</u>	<u>TOTAL FUNDS 2021</u>	<u>2020</u>
	£	£	£	£	£
3a Costs of Generating Funds					
Costs of stewardship campaign	58	-	-	58	263
Fetes, Bazaars, other fund raising events	-	-	-	-	-
	<u>58</u>	<u>-</u>	<u>-</u>	<u>58</u>	<u>263</u>
3b Grants					
Missionary & Charitable Giving					
Church Overseas	-	-	-	-	-
Missionary Societies	-	-	-	-	655
Relief & Development Agencies	-	-	(255)	(255)	1,542
Home Missions and other Church Societies	-	-	25	25	162
	<u>-</u>	<u>-</u>	<u>(230)</u>	<u>(230)</u>	<u>2,359</u>
3c Activities directly relating to the work of the Church					
Ministry diocesan parish share	38,000	-	-	38,000	53,615
clergy expenses	1,037	-	-	1,037	704
vicarage/curate house costs	4,707	-	-	4,707	5,356
other clergy costs	543	-	-	543	748
Church Running Expenses	7,835	-	-	7,835	7,681
Church Maintenance	892	-	-	892	1,978
Upkeep of Services	4,668	-	-	4,668	4,415
Sunday School leaders training & resources	-	-	-	-	48
Parish Magazine and Bookstall	364	-	-	364	840
Upkeep of churchyard	-	-	-	-	113
Church Hall Running Costs	5,331	-	-	5,331	5,822
Major Repairs to Church	-	-	-	-	8,433
Major Repairs to Church Hall	-	-	-	-	16
Salary of non-Clerical staff	1,714	-	-	1,714	3,394
	<u>65,089</u>	<u>-</u>	<u>-</u>	<u>65,089</u>	<u>93,163</u>
3d Church Management and Administration					
Administration	-	-	-	-	35
Governance Cost - Independent Examiner	800	-	-	800	800
	<u>800</u>	<u>-</u>	<u>-</u>	<u>800</u>	<u>835</u>
TOTAL RESOURCES EXPENDED	<u>65,947</u>	<u>-</u>	<u>(230)</u>	<u>65,717</u>	<u>96,620</u>

Parochial Church Council of Christ Church, Fulwood

**Notes to the Financial Statements (continued)
For the Year Ended 31 December 2021**

4 Staff costs

Salaries & Fees

The Vicar and the Curate are not included in these staff costs because they are paid stipends by the Diocese through the Clergy Payroll Scheme operated by the Church of England. This also makes provision for their pensions. The Parish Share we are asked to pay by the Diocese covers all these costs.

Transactions involving Members of the PCC

Expenses of £1,037 (2020: £704) and £543 (2020: £748) were paid to the Vicar Rev C Boland and to Rev L McLean respectively both inter alia ex officio members of the PCC.

In addition, certain housing costs totalling £4,707 (2020: £5,356) were paid as is customary.

There were no other disclosable transactions in respect of PCC members, persons closely connected with them or other related parties.

	<u>Unrestr- icted Funds</u> £	<u>Desig- nated Funds</u>	<u>Restri- cted Funds</u> £	<u>Total Funds</u> £
5 Analysis of net assets by fund				
Current Assets	32,399	-	19,150	51,549
Current Liabilities	(10,136)	-	-	(10,136)
31 December 2021	<u>22,263</u>	<u>-</u>	<u>19,150</u>	<u>41,413</u>
			<u>2021</u> £	<u>2020</u> £
6 Debtors				
Income Tax Recoverable			9,060	8,803
Debtors			-	-
Prepayments			-	-
			<u>9,060</u>	<u>8,803</u>
			<u>2021</u> £	<u>2020</u> £
7 Creditors: Amounts falling due within one year				
Accruals of Utility and other Costs			<u>10,136</u>	<u>23,578</u>

8 Fund details

The restricted fund comprises and collections specifically made for charities. Grants and donations made for specific projects are also treated as restricted. the make up of the restricted fund as at 31/12/21 was:

East Window and wall	£15,000
Quinquennial/150/building/urgent building	£3,000
North porch dry rot	£1,000
Church Roof	£150
Total	<u>£19,150</u>

The Designated fund comprises the balance of funds raised to enhance the Church.