



2023 Report and accounts for the Parochial Church Council of St Mary's Church, Attenborough

Aim and Purposes

St. Mary's Parochial Church Council (PCC) has the responsibility of co-operating with the Vicar, the Reverend Toby Artis, in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical in the ecclesiastical parish. The PCC is also responsible for the maintenance and upkeep of St Mary's Church and the churchyard.

Objectives and Activities

The PCC aims to enable as many people as possible to worship at St Mary's, to become part of the Christian Church and become involved in the wider community.

To help in this aim the PCC ensures the following are provided:

- Public worship open to all
- A place for personal prayer and contemplation
- Pastoral care – including visiting the sick, infirm & bereaved
- Teaching of Christianity through sermons, talks, courses and small groups, including groups for young people
- Supporting specific charities in the UK and overseas
- Promoting the mission of the Church through provision of activities for the community

The ancient church of St Mary features significantly in this work. The PCC endeavours to maintain it as a welcoming place for all.

Achievements and Performance

Worship and Prayer

The PCC and worship team are committed to providing a range of services which are accessible to all. This year the worship pattern has changed to include two weekly services a more traditional service and a contemporary service. The church has a youtube channel which live-streams services as well as uploading them for later viewing, along with regular reflections. Prayer meetings and bible study groups have continued via zoom.

The range of regular services continues to be broad and includes:

- 9am traditional service with bi-weekly Holy communion
- 10.45am contemporary worship with bi-weekly Holy communion

St Mary's also provides festival and special services including:

- an annual Wedding Hymns of Praise, held to assist wedding couples with their choices
- Baptisms as part of normal Sunday Worship and as standalone services
- A special service for the bereaved

There are many significant times in people's lives and, frequently, the Church has a major role to play in these. Often support, advice or assistance is needed, on other occasions a sense of community helps make a celebration go well. The last year has seen four weddings, one baptism and three funerals.

Our church choir is important within the context of services and is made up of and open to choristers of all ages. Music continues to play a major part in the life of St Mary's, with occasional concerts and a talented music group playing at certain services.

Due to its setting and beauty, St Mary's continues to be a popular venue for weddings and the PCC is conscious of this as a significant workload for our clergy and as a facility that must be provided to the wider community. A vergers team is maintained to assist with all services.

Deanery Synod

Three members of the PCC sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the church.

The Church Building and Churchyard

The PCC has continued to ensure that the church is open on a regular basis. Prior to the Covid pandemic the church was open during daylight hours for private prayer and CCTV cameras were installed to help with security. Currently the church is open for private prayer on the second, fourth and fifth Thursday of the month 2-4pm.

The goods held by St Mary's have been checked against the inventory. Everything was found to be present and in good order, allowing for some reasonable wear and tear.

We are pleased to be able to report that the church fabric is also, generally, in good order. All necessary periodic testing has been undertaken. eg. testing of the: lightning protection system; fire extinguishers; clock; gas boilers; mowing equipment; and the five yearly testing of the fixed electrical system.

The electrical system required some work to bring it up to current standards and this work has now been carried out. The work was undertaken in late 2022 and early 2023 with the main distribution board for the west end being replaced and the switches etc tidied. At a later date some remedial work will be necessary if the floodlighting is to be made fully available.

Two trees were identified as requiring attention. In early 2023 the large beech tree near the main door was cleaned out and thinned with the crown being slightly lifted, and permissions have now been obtained to allow the felling of the holly adjacent to the chancel door.

We continue to be indebted to our working group who keep numerous areas of work under control. As well as keeping the grass mown and the borders tended they: clean the silver; bring down cobwebs; replaced the boiler house hatch; re-purposed the “service sheet trolley” as a coffee making stand; repair minor damage; clear drains; and so on. Why not join in? We also thank our caretaker Dawn and cleaner Sylvia.

Malcolm Batchelor has put in a great deal of time and effort to bring our new audio mixing desk into use. The main system is now audible and is more flexible to use in different ways by different people and can be turned up more for larger services. Work continues to improve audibility in the chancel, in the rear rooms and over the hearing loop system. Two pieces of work are being planned. Repairs to the storm damaged boundary wall are hoped to start soon - the necessary permissions are being obtained but it is proving difficult to find a contractor. The main roof covering - a draft specification drawing has been prepared by our architect so that indicative quotes and provisional offers of grants can be sought for the replacement of the copper sheet.

Thanks go to all who help keep St Mary’s welcoming and in good condition.

Mission, Outreach, Pastoral Care and Evangelism

Local, national and overseas mission has been supported by the PCC, this year the usual payment is being calculated based on the annual accounting and income so will be paid later in the year.

Weekly Tuesday Cafe 10.30-12noon is growing in popularity and the regular community outreach event Stroll and Roll, a monthly walk in the nature reserve followed by a breakfast roll in the church is a popular event with dogs and children welcome.

There has been an update of the church website to give better information, and this is kept up to date with events. The church’s social media presence is being developed and expanded with content posted regularly. The underlying reason for this publicity is to make the church more accessible to a wider range of people and interests with a view to spreading the Christian message.

The church has run Alpha on several occasions to spread the word and invite in new Christians.

Financial review

The year 2022 has seen further progress made in the stated aim of reducing the amount of transactions involving cash. The church card machine is visible for all services and a good proportion of monies gifted at church services and other functions is made using the facility. It is recognised that there will still be a proportion of donations made in cash particularly at Tuesday Coffee Mornings and other church functions.

During 2022 it was decided to try to reduce the need for members of the Church to buy items for Church use and claim the money back as expenses. Instrumental in this was the procurement of two Lloyds Bank cash cards for contactless payments - one held by the Church administrator and the other by the vicar. This has enabled payments to be made instantly without the need to claim expenses.

Regular giving has held up well, despite the so-called “Cost of Living Crisis”, which has enabled St Mary’s to once again pay our full Parish share. Regular giving by standing order is important to St Mary’s as it helps with planning and reliable cash flow. With the post-Covid return of fund-raisers, the return of “plate-giving”, and the success of Tuesday Café, miscellaneous income has increased. A slightly larger Gift-Aid (vital “free” income) claim was made to bring the claims a little more up to date.

Other costs have been kept under control. Thanks must go to John Margerison who, before he moved, put the church on fixed rates for gas and electricity – this saved us a significant amount across the winter months.

Investments are recovering their value. These funds will be needed in the coming months and years to carry out the required fabric works.

The Parish share will increase for 2023 and this, with the need to employ an Outreach Worker, means there will be a Giving Campaign in the Spring. Grants have also been applied for to help to enable growth and the realisation of St Mary’s Vision .

Ian Townsend (Treasurer)

Jim Crabtree (Church Warden)

Volunteers

We would like to thank the many volunteers who make the church, here, what it is. Without all the volunteers working together, on the things they do best, we would not have a pastoral team visiting the sick, elderly or bereaved; well kept accounts; a beautiful churchyard; music; bells rung regularly; social events; refreshments; a warm welcome; the variety of services; activities and teaching for the young; or any of the other things we have come to expect.

The PCC would especially like to thank the churchwardens, worship team and musical director for their tireless work during the pandemic and interregnum, the extra effort which they have put in has been invaluable and much appreciated. They have not merely kept things ticking over but have expanded the worship options and outreach during an extremely difficult time.

Structure, Governance and Management

The structure of the PCC is set out in the Church Representation Rules. The membership at St Mary’s PCC consists of the vicar, the two churchwardens, three deanery synod representatives, a diocesan synod representative and twelve members elected from and by those on the electoral roll of the church. Members of the congregation are encouraged to register on the electoral roll and stand for election to the PCC. We are particularly wanting some younger members to join.

The PCC members are responsible, as trustees of the charity, for making decisions on matters of importance to the parish; for deciding how funds should be used; for the upkeep of the fabric and goods of the church; and should also consider matters of general concern to parishioners.

The full PCC has met seven times formally and has generally very good attendance. The PCC also communicates regularly via email to ensure rapid exchange of information and to allow decisions to be made in a timely way. The various sub-committees tasked with looking at several specific areas of work have also been meeting. The finance subcommittee has been working to produce budgets and also to decide the way to bridge a funding gap for the running expenses.

Administrative Information

Address - St Mary's Church, Church Lane, Attenborough, Beeston, Nottingham, NG9 6AS

St Mary's is part of the Diocese of Southwell and Nottingham.

The PCC is a body corporate ((PCC Powers Measure 1956, Church Representation Rules 2020) and is a registered charity (No 1131889)

PCC members (Trustees) who have served from 1st January 2022 until the date of this report are:

Ex Officio members:

- Incumbent: The Reverend Toby Artis (Chairman)
- Churchwardens: James Crabtree, Peter Stewart
- Diocesan Synod Rep: Charlie Barber
- Deanery Synod Reps: Alistair Langton, Eileen Hartley, Peter McKay
- Elected Members: Liz Stewart (Secretary)
- Keith Knox
- Ann Parkes
- Malcolm Batchelor
- Andrew Finlay
- Linda Stewart
- Keith Ball
- Gill Linton-Smith (until 6th September 2023)
- Roger Whiting (until 30th January 2022)
- Rosemary Thiselton (until 6th May 2023)
- Val Sabin (until 21st May 2023)
- Jane Ray (until 21st May 2023)
- Ewan Dinwiddie (until 21st May 2023)
- Carol Hampton (until 21st May 2023)



Attenborough St Mary's PCC

Reg Charity

1131889

CC16a

Receipts and payments account

For the period
from

01-Jan-22

To

31-Dec-22

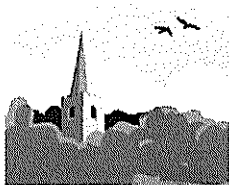
Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds 2022 to the nearest £	Last year 2021 to the nearest £
Receipts					
GIVING	78,030			78,030	71,589
ACTIVITIES	10,136			10,136	2,347
WEDDINGS AND FUNERALS #1	10,728			10,728	3,645
INVESTMENT INCOME	9,651		348	9,999	8,969
MISCELLANEOUS INCOME	199			199	694
Total receipts	108,744	-	348	109,092	87,244

Payments

ACTIVITIES AND FUND RAISING COSTS	888			888	40
EMPLOYEES	12,364			12,364	12,600
MANAGEMENT AND ADMINISTRATION	5,137			5,137	6,359
MAINTENANCE AND REPAIRS #2	1,185			1,185	4,568
UPKEEP OF THE CHURCHYARD	472			472	189
RUNNING COSTS	7,534			7,534	5,380
TRAINING #3	1,500			1,500	-
OUTREACH	1,114			1,114	958
DIOCESAN FEE (weddings, funerals, burials of ashes)	3,019			3,019	
PARISH SHARE (GIVING FOR MINISTRY)	60,312			60,312	60,312
SERVICES	1,528			1,528	720
MISCELLANEOUS	740			740	349
INTERREGNUM				-	1,518

Sub total	95,793	-	-	95,793	92,993
Asset purchases					
				-	-
				-	-
Sub total	-	-	-	-	-
Total payments	95,793	-	-	95,793	92,993
Net of receipts/(payments)	12,951	-	348	13,299	- 5,749
Transfer from investments				-	
Cash funds last year end				28,887	34,636
Cash funds this year end				42,186	28,887



CC16a

For the period from	01-Jan-22	To	31-Dec-22
---------------------	-----------	----	-----------

**ST MARY'S
CHURCH
ATTENBOROUGH**

Section B Statement of assets and liabilities at the end of the period

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Totals 2022 to nearest £	Last year 2021 to nearest £
Cash funds					
Deposit Account	7,287		4,724	12,011	11,802
Small Purchases Account	109			109	
Current Account	26,397			26,397	13,555
Chancel Fund 138002025D			3,669	3,669	3,530
Total cash funds	33,793	-	8,393	42,186	28,887

Endowment funds in Deposit Account & Eden Tree: Chapman Graves

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Totals 2022 to nearest £	Last year 2021 to nearest £
Investment assets					
Eden Tree Investments Higher Income		109,353		109,353	126,552
Investments Amity Sterling Bond Fund	14,275	96,756	1,508	112,539	131,233
Chapman Graves			6,839	6,839	7,751
Chancel Fund 138002121S			3,082	3,082	3,493
Total investments	14,275	206,109	11,429	231,813	269,029

	Details	Value at 31 December 2022	Last year 2021
Assets retained for the church's own use	Church equipment & fittings	-	-

All church fittings and equipment have been written off as they form part of the fabric of the building.

	Fund to which liability relates	Value at 31 December 2022	Last year 2021
Liabilities #2	Diocesan Fees	2,413	236

Signed by two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

	Toby Artis	
	ELIZABETH STEWART	



Attenborough St Mary's PCC	1131889
----------------------------	---------

CC16 a

Notes to the Receipts and Payments account

For the period from	Period start 01-Jan-22	To	Period end 31-Dec-22
---------------------	---------------------------	----	-------------------------

	Current year 2022 £	Last year 2021 £
1. Giving		
Includes: planned giving & misc donations both gift aided and not gift aided; gift aid payments from HMRC and CAF payments. A claim for approx £6k gift aid is outstanding and will appear in 2023 accounts	78,030	71,589
2. Activities (fund raising)		
Still slightly limited i/c due to measured return post Covid. Includes income such as Tuesday Café, Fest, Bazaar, room rental, use of field, VH land rent. But, steadily returning to "normal". There has been excellent work in this area.	10,136	2,347
3. Weddings & Funerals	10,728	3,645

#1 The diocesan portion of fees income had not been paid at year end and was paid in early 2023.

4. Maintenance and repair work included significant electrical repairs and some temporary repairs to the roof. The electrical work was not completed and invoiced until early 2023.

5. Agreed charitable donations of £10k+ from unrestricted funds had still to be paid at the year end.

5. #2 At 31 Dec 2022 unrestricted funds are in the order of £50k compared to £38k at 1st Jan 2022. However the fees, and charitable donations mentioned here effectively bring this down to give a net change of approx £0 over the year .

6. #3 The contribution towards an Arrow course was generously covered by an anonymous donation.

INDEPENDENT EXAMINER'S REPORT TO THE PCC OF ST. MARY'S, ATTENBOROUGH

I report on the Receipts and Payments Accounts, Statement of Assets and Liabilities and Notes to the Receipts and Payments Accounts for the year ended 31st December 2022 which are set out on pages 1 to 3.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

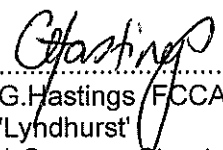
My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


.....
G. Hastings FCCA
'Lyndhurst'
1 Cranmer Street
Long Eaton
Nottingham
NG10 1NJ

18th May 2023