

THE PARISH of RAVENSHEAD

in the Diocese of Southwell and Nottingham

ANNUAL PAROCHIAL CHURCH MEETING

ANNUAL REPORT FOR 2021

“We are a worshipping community with a mission to share
the love of God”

Background:

St Peter's PCC has the responsibility of co-operating with the incumbent in promoting in the parish of Ravenshead the whole mission of the church – pastoral, evangelistic, social and ecumenical. The PCC is responsible for the Church of St Peter's, Sheepwalk Lane, Ravenshead and the Centre, as well as St. Mary's Chapel, Newstead Abbey and is made up as follows:-

<i>Vicar</i>	Revd. Kate Byrom
<i>Curate</i>	Revd. Claire Melless
<i>Reader</i>	Kathryn Browne
<i>Minister with PTO</i>	Revd. Richard Kirby [co-opted annually]
<i>Churchwardens</i>	Claire Mackenzie [St. Peter's 2020-2024] Philip Johnson [St. Peter's 2021-2025] Doreen Barringham (Abbey Chapel)
<i>Treasurer</i>	Sven Lagerberg [PCC Laity Member 2020-2023]

Representative on the

<i>Diocesan Synod</i>	David Owen [until APM 2023]
<i>Representatives on</i>	Kathryn Browne [until APM 2023]
<i>Deanery Synod</i>	David Owen [until APM 2023] Claire Mackenzie [until APM 2023]

Elected members

Leta Budden [until APM 2022]
Linda Kirby [PCC Secretary until APM 2022]
Val Howell [until APM 2022]
Christine Richmond [until APM 2022]
Andrea Lagerberg [2020-2023]
David Sneath [2020-2023]

Committees:

Standing committee - This is the only committee required by law. It has power to transact the business of the PCC in between its meetings, subject to any directions given by the PCC. The PCC also receives reports from the following sub-groups:

<i>Children and families</i>	<i>Worship</i>	<i>Homegroups</i>	<i>Abbey Chapel</i>
<i>Diocesan Synod</i>	<i>Choir</i>	<i>Communications</i>	<i>Ravenshead C of E School</i>
<i>Pastoral</i>	<i>Outreach</i>	<i>Youth</i>	<i>Eco and Green Church</i>
<i>Prayer</i>	<i>Centre</i>	<i>Health, Safety, Safeguarding</i>	<i>Social Committee</i>

Review of the year 2021:

The Annual Parochial Church Meeting in 2021 took place entirely via zoom with 34 members present. At that meeting Philip Johnson was elected as Warden at St. Peter's filling the vacancy left by Maureen Smith who had retired early due to moving out of the Parish.

There were 5 lay representative vacancies on the PCC, however, there were no applications prior to the meeting and none were taken from the floor. Thus, out of an allocation of 12 only 7 places were filled.

The May and July meetings took place via zoom due to restrictions being in place regarding meeting indoors and at our May meeting the usual Appointment of Officers and Appointment of Committees took place the latter covering all of the ministries that take place within our church family. We also discussed the Growing Disciples Plan including the Gift Day outcome for our new Administrator who was already in place and the hopeful appointment of a Family and Children's worker.

Our July meeting again centred on the appointment of a Families and Children's Worker putting in place advertising and the appointment of an interview panel. We also discussed coming out of COVID and a new service pattern was agreed to be put in place. This to be reviewed in the Spring of 2022.

From September our meeting time was changed from 7.30 p.m. to 7 p.m. and this has worked well. Attendance for the PCC year has been patchy at times due to members having difficulty with the zoom meetings and being poorly with COVID. As part of her training our curate Revd. Claire Melless chaired our November meeting which took place in church to allow for social distancing.

September meeting looked at restarting the autumn seeking to find an organist, kick-start the flowers in church, new initiatives St. Peter's in the Woods and Youth Drop in Games Café. A recycling day was planned and the PCC were briefed on the Special Services which were to take place on the second Sunday of each month at 11 a.m. Concerns were also raised regarding a considerable number of church family members who had not yet come back into church.

During the year at each meeting there has been a report on Safeguarding and Health and Safety issues. A detailed report from the Safeguarding Officer will be submitted to this Annual Meeting and can be found in the Reports Booklet. COVID 19 pandemic has been on each agenda throughout the year as the PCC has monitored how to move forward or not as the virus has decreased and again increased seeking all the time to respond to the various guidelines and regulations.

Other main issues discussed by the PCC have been our Charitable and Mission Giving, Growing Disciples Plan and in January we reviewed the Service Pattern the PCC being part of the process along with other groups in this review. At our last meeting together in March the new Service Pattern was present and there was also a presentation for a new Business Model for the Centre.

It has been an extremely busy year and despite the pandemic we have managed to sustain the business of the church keeping it active for its members and community. I am grateful to all those who have diligently written reports reflecting their areas of ministry for the PCC providing us with information and updates giving us an overview of how extensive the ministry at St. Peter's is.

Linda Kirby – PCC Secretary

The finances of the church are sound despite the ongoing impacts of the Coronavirus pandemic. A successful gift day initiative was undertaken raising funds for the ongoing costs of the Administrator and in preparation for the recruitment of the Children and Families worker. Activity in the Centre was severely restrained during the first half of the year however it progressively returned to normal levels through the 2nd half. The Centres finances were supported by Coronavirus related grants from both the Diocese and Gedling Borough Council. Parish share was paid in full and the church continued to give generously to external organisations.

The PCC allocated a budget for giving in 2021 and the following disbursements were made:

Christians against Poverty	£500	Samaritans Mansfield	£250
Mission Aviation Fellowship	£500	Lighthouse	£250
Mercy Ships	£500	Notts Clergy and Dependents fund	£100
Betel Of UK, Nottingham	£150	Nottinghamshire Independent Domestic	
Beacon Centre Mansfield	£500	Abuse Services	£500
Open Doors UK and Ireland	£500	Tear Fund	£223.45
Mothers Union Southwell	£350	Children's Society	£258
Prison Fellowship Lowdham Grange	£500	Arnold Food Bank	£70
		Total £5151.45	

Sven Lagerberg – Treasurer

Vicar's Review of 2021:

This year has been about rebuilding, but slowly has been the order of the day (see the worship report). Most churches are noticing a reduction in numbers from before the pandemic and we are no exception. Some folks are understandably anxious about returning, others have changed their Sunday habits and some vulnerable people have deteriorated in health. We, like other churches, are finding it harder to find people to help with the various tasks needed for the smooth running of church activities. Nonetheless for those who gather in church there has been a palpable sense of joy in meeting together on a Sunday morning and, I believe, a renewed appreciation of one another. Some people are finding the livestream a helpful support, as well as the sending of service materials to everyone who wants them. It wasn't until September that more services were added to the service pattern, but these were under threat at the end of the year as the omicron variant of the virus made its presence felt.

Against this backdrop I have a sense of God's love for us as a parish and the assurance of his presence. There are many signs of encouragement – the Centre being fully used again, a depth of spirituality growing at the small Children and Families service and the growth of the second Sunday visitor-friendly Specials. It may be that we are being pruned, which can feel uncomfortable, but I was reminded recently that Jesus is the vine and our job is only to abide in him. Our heavenly Father, the gardener, is in charge and if we remain in the vine fruit is promised. This is an exciting assurance to take with us into the next year.

Revd Kate Byrom

Financial Statement - see separate document:

Churchwardens' Report on Fabric:

The Fabric Committee continues to oversee the upkeep and maintenance of the building and grounds, although again it was an unusual year. The first part of the year we were still having zoom meetings and doing what we could without getting too close.

Maureen Smith finally was able to hand over her role to Philip Johnson after the APCM in May.

We arranged a faculty to have a baby changing unit put into the disabled bathroom in the Church, although we had not had it installed by the end of 2021 it will be in imminently. We also did the necessary research to get the right paint for the front doors which will be painted as soon as we get some better weather.

The windows in the Church office and Sacristy were replaced and minor repairs done to the ceilings in both rooms where water damage had occurred, a window in the Lounge was also replaced as it had blown badly.

A new dehumidifier was purchased for the Choir Vestry as the old one ceased to function.

The Wardens met with our Health and Safety officer and a couple of local Heating and Ventilation Company representatives to discuss how to make the building as Covid secure as possible, our unique shaped roof causing additional challenges again!

The Wardens would like to say a huge thank you to everyone who has stepped up and helped us to keep the Church open and welcoming over 2021, from tending the gardens to filling Christingle bags, your cheerful willingness has been a great blessing.

Church Attendance:

The average number of adults attending in person in 2021 was 48, with 3 children.

The average number of views per week for the Facebook live-screen services was 80.

Claire Mackenzie and Philip Johnson - Churchwardens

Electoral Roll:

With the sad news that June Bullick died on the 21 March 2022 the changes have been made to the Electoral Roll. A revised print for public display will be produced for the Annual Parochial Church meeting on Sunday 3rd April 2022.

The 2022 revision to the Electoral Roll for St Peter's, Ravenshead and St Mary's Chapel, Newstead Abbey is completed and may now be displayed at least 14 days prior to the Annual Parochial Church meeting on Sunday 3rd April 2022.

223 eligible people have applied for inclusion on the Church Electoral Roll.

2021 has been a difficult year and there have been many changes which are summarised as:

Membership at last publication (2021)	226
Deaths	-8
Left the Church / District	-2
New Members	+7

Revised Church Electoral Roll 2022	223
	===

The displayed Electoral Roll will be a sub-set of the full details provided by persons included on the Roll. To maintain confidentiality of data, a detailed copy of the full entry for an individual will be made available on request by the individual or their legal representative.

Allan Rogers – Church Electoral Roll Officer

Southwell Diocesan and Newstead Deanery Synods:

Diocesan –

The Bishop has been very positive giving voice to leading the world rather than our habit of being in the “slow lane”.

- 1) **“God is not done with us yet”**
 - a. Our God is the God of all hope and so is the gospel he has entrusted to us for the sake of the whole world
- 2) **“We are not waiting for things to return to normal”**
 - a. “There will not even be a new normal, because normal cannot be defined.
- 3) **“We will be more outwardly focused than ever”**
 - a. As one former archbishop of York once put it, as the Church we have always existed primarily for the benefit of the non-member
- 4) **“Major change is inevitable; we will embrace it”**
 - a. If the leaders of these organisations succumb to the whiners who lament, ‘We’ve never done it that way before.’ The organisation is doomed. Healthy organisations of the future will embrace change with wisdom and courage.

He suggested seven streams of work where we anticipate that accelerating change can result not only in being more efficient and effective but also becoming a more Christ-centred and Jesus-shaped Church for the 2020's.

- 1) **Transformational Change Appointments**
 - a. we are going to extend this more flexible model of deployment by increasing the number of shorter-term appointments into contexts where significant change will be needed to fulfil the missional aspirations
- 2) **New models of Missional Leadership**
 - a. **Local Leaders in Mission** – identifying, equipping and commissioning people who can be authorised to be the focal point as a local leader
 - b. **Multi-parish Benefice Review** - consider more effective and efficient ways of sustaining present ministry
 - c. **Youth & Children Growing Disciples Task Group** - led by Bishop Andy, so we can build on some of pioneering work at parish level
 - d. **Communications Review** - looking to further improve our central diocesan communications (both internally and externally) as well as providing additional support and training for parishes with the development of on-line ministry and mission, including better engagement with social media platforms.
 - e. **Increasing diversity** - in leadership and mission.

- f. **Prayer Stream** - prayer is the engine of God's mission, through which we most clearly express our dependence on him and acknowledge his lordship over our lives and his church. Prayer also changes things, starting with us.
- g. **Well-being and resilience** – This doesn't only apply to clergy but is something all God's people should be considering. He gave the analogy of a car, we all know what happens to the engine of a car if you were to drive at 50mph in second gear it would not take long before the engine would blow. We are living in exceptionally intense times where the pace of change has an impact on all aspects of our life. We must share the load.

Finance -

It was acknowledged that Financial Planning is crucial even though current circumstances make it very fluid.

It is a plan anticipating a significant deficit but understanding the impact on personal incomes in this pandemic but also the paramount commission of mission & ministry.

There were also motions dealing with church fabric management and costs from which I took this to include a more significant transfer of duty to laity to manage this aspect.

Safeguarding is still "centre stage" as a result of the publication of The Independent Inquiry Child Sexual Abuse – The Anglican Church.

Independence from organisational control will no doubt be in the forefront of church regulation with changes in structure and transparency.

David Owen - Newstead Deanery

Deanery –

There have been three meetings since last Years APM.

April's meeting was held via zoom for the final time. The focus at this meeting was a talk given by Tony Brown. 'The Parishes Funding Campaign consultant.' His talk advised us how we could set up a successful campaign; what we could include and the steps taken plus the type of administration that needed to be put in place.

Our first virtual meeting was held in Eastwood church in November. Here we met the new Archdeacon of Newark The Venerable Tors Ramsey, who gave us insight on her role in this diocese. Also to say that without an appointed Area Dean at that time then she would be the person to contact, should a need arise. The February meeting was held at St Peter's Ravenshead where we were introduced to Revd. Pat Hemstock as the new area Dean for Newstead.

As a getting to know you session we shared Good News events and the type of things that are happening in our Churches around the Deanery.

For this coming year we were all encouraged to hold some Mission outreach event big or small and given ideas and advice how we could do this successfully.

Kathryn Browne [Synod Representative]

Other Reports: [see separate booklet]

St Peter's and St Mary's Accounts

Financial Year to 31st December 2021

PAROCHIAL CHURCH COUNCIL OF ST PETER'S RAVENSHEAD					
BALANCE SHEET AT 31 DECEMBER 2021					
		2021	2021	2020	2020
CURRENT ASSETS					
Debtors - Wedding deposits		£600		£500.00	
Short term deposits CBF		£3,850		£3,848.38	
Short term deposits CBF		£19,465		£19,455.05	
Barclays current account		£85,366		£72,141	
			£109,281		£95,945
Newstead Chapel bank accounts			£18,374		£19,222
VAT account					£487
CURRENT LIABILITIES					
VAT account			-£370		
Creditors			-£1,620		
MCA			£0		-£4,925
			£125,665		£110,728
FUNDS					
Unrestricted					
General Fund balance			£93,377		£86,389
Restricted funds					
Organ		£1,146		£1,269	
Community Building Fund CBF		£3,850		£3,848	
Administrator/Children and families worker		£8,919			
			£13,914		£5,118
Newstead Chapel			£18,374		£19,222
TOTAL FUNDS			£125,665		£110,728

PAROCHIAL CHURCH COUNCIL OF ST PETER'S RAVENSHEAD									
STATEMENT OF FINANCIAL ACTIVITIES									
For the year ended 31 December 2021									

PAROCHIAL CHURCH COUNCIL OF ST PETER'S RAVENSHEAD									
For the year ended 31 December 2021									
1	ACCOUNTING POLICIES								
	The accounts are prepared on an accruals basis.								
		2021				2020			
		Ravenshead		Newstead Chapel		Ravenshead		Newstead Chapel	
2	INCOMING RESOURCES	Unres Fund	Restricted Fund	Total		Unres Fund	Restricted Fund	Total	
2(a)	INCOMING RESOURCES FROM DONORS								
	Covenanted giving	86067		3692	89759	87307		3492	90799
	Gift Aid recovered on covenants	20449		902	21351	20964		908	21871
	Uncovenanted giving (Envelopes)	3701			3701	9830		35	9865
	Collections (open plate) at all services	2430		1418	3848	1984		162	2147
		112647	0	6012	118660	120085	0	4597	124682
2(b)	OTHER VOLUNTARY INCOMING RESOURCES								
	Organ/Sound System				0				0
	Administrator/Youth and Families worker		16570		16570				
	Church Maintenance				0				0
	Flowers				0				0
	Donations Appeals etc	4610		154	4764	3001			3001
	Fetes, Bazaars, other fund-raising events	1772			1772	942			942
		6382	16570	154	23106	3943	0	0	3943
	INCOME FROM CHARITABLE & ANCILLARY TRADING								
2(c)	Magazines				0				0
	CENTRE	11159			11159	8476			8476
	Centre Grants (Covid)	6940			6940				
	Fees	3905		947	4852	2517		1532	4049
	Study Notes				0				0
	Lounge hire	462			462	586			586
	Pebbles/RockSolid	1047			1047	209			209
		23513	0	947	24460	11788	0	1532	13320
	INCOME FROM INVESTMENTS								
2(d)	Dividends & interest Church	10		1	11	82		15	97
	Dividends & interest Build Fund		2		2		16		16
		10	2	1	13	82	16	15	113
	OTHER INCOMING RESOURCES								
2(e)	Insurance claims				0				0
	Sundry	217			217	54		11	65
	Bank charge loyalty bonus	56			56	54			54
	MCA grant completion	1			1				0
		274	0	0	274	108	0	11	120
					166513				142178
	TOTAL INCOMING RESOURCES	142826	16572	7114	166513	136007	16	6155	142178

PAROCHIAL CHURCH COUNCIL OF ST PETER'S RAVENSHEAD									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES									
For the year ended 31 December 2021.									
		2021				2020			
		Ravenshead		Newstead Chapel	Total	Ravenshead		Newstead Chapel	Total
		Unres Funds	Res. Funds			Unres Funds	Res. Funds		
3 RESOURCES USED									
3(a) MISSIONARY & CHARITABLE GIVING									
	Overseas	1000.00			1000.00	1200			1200
	Other Societies				0.00				0
	Relief & Development Agencies				0.00				0
	Home Missions & other Church Soci	4151.45			4151.45	4718			4718
	Non charitable Giving				0.00				0
		5151.45	0.00	0.00	5151.45	5918	0	0	5918
3(b) ACTIVITIES DIRECTLY RELATING TO THE WORK OF THE CHURCH									
	Ministry:				0				
	Diocesan share	96146		7400	103546	95548		7400	102948
1	Clergy expense	1600			1600	1473			1473
2	Church running expenses	7081		507	7589	7797		483	8280
	Church maintenance	500			500	1224			1224
	Major repairs / replacements - Church	1760			1760	170			170
	Community Building Fund				0				0
	PEBBLES/ROCK/Bte Size/Messy Ch	1496			1496	952			952
	Expenditure on Parish Magazine				0				0
3	CENTRE running expenses	11666			11666	12440			12440
3	CENTRE maintenance	2704			2704	4713			4713
	Organ/Sound System		124		124		441		441
	Training / retreats /s	640			640	44			44
	Fees	45			45				0
	pay/ Exps Organist	1910			1910	3105			3105
	Choirmaster				0				0
	Choir expenses				0				0
	Church service needs	939			939	593			593
	Garden maintenance	160			160	222			222
4	Sundry	2183		50	2233	1979		163	2142
	Natal				0				0
	Loan interest	89			89	267			267
		128920	124	7957	137001	130526	441	8046	139014
3(c) FUND RAISING & PUBLICITY									
6									
7	Costs of social events				0.00				
	Costs of fetes, bazaars, other fund ra	28			28				
		28	0	0	28	0	0	0	0
3(d) CHURCH MANAGEMENT & ADMINISTRATION									
	Administrator	260	7652		7912	1560			1560
	Postage & stationery	289			289	248			248
	Subscriptions/Licences	748			748	596			596
	Bank Charges	442		5	447	387			387
		1739	7652	5	9396	2791	0	0	2791
TOTAL RESOURCES USED		135838	7775	7962	151576	139235	441	8046	147722

PAROCHIAL CHURCH COUNCIL OF ST PETER'S RAVENSHEAD						
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES						
For the year ended 31 December 2021						
RESOURCES USED						
			2021			2020
3(b)1	CLERGY EXPENSES					
	Vicar/Curate	General expenses	487			425
		Telephone	575			600
	Relief Vicar		178			128
	Verger		360			320
			1600			1473
3(b)2	CHURCH RUNNING EXPENSES					
	Cleaning		2271			3317
	Heat & light		2976			2908
	Insurance		1199			1197
	Water & refuse		122			123
	Fire safety		261			
	Telephone		252			252
			7081			7797
3(b)3	CENTRE RUNNING EXPENSES					
	Cleaning		1986			2078
	Heat & light		4464			4362
	Insurance		514			513
	Water & refuse		501			610
	Fire safety/training		590			532
	TelephoneBroadband		599			588
	Marketing		773			465
	Non recoverable VAT		186			210
	Hire costs		581			898
	Fund raising costs		923			622
	Web Creation		550			
	Sundries					1561
			11666			12440
3(b)4	SUNDRY					
	Flowers					
	study notes					64
	Greeting Cards					
	hospitality		54			
	Equipment		559			280
	photocopier		600			600
	sundry		407			1036
	outreach		563			
			2183			1979

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

St Peters Ravenshead PCC

On accounts for the year
ended

31 December 2021

Charity no
(if any)

Set out on pages

1 to 5)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:



Date:

29/3/22

Name:

REBECCA BOWES FCCA