

THE PARISH of RAVENSHEAD

in the Diocese of Southwell and Nottingham

ANNUAL PAROCHIAL CHURCH MEETING

ANNUAL REPORT FOR 2020

“We are a worshipping community with a mission to share
the love of God”

Background:

St Peter's PCC has the responsibility of co-operating with the incumbent in promoting in the parish of Ravenshead the whole mission of the church – pastoral, evangelistic, social and ecumenical. The PCC is responsible for the Church of St Peter's, Sheepwalk Lane, Ravenshead and the Centre, as well as St. Mary's Chapel, Newstead Abbey and is made up as follows:-

<i>Vicar</i>	Revd. Kate Byrom
<i>Curate</i>	Revd. Claire Melless
<i>Reader</i>	Kathryn Browne
<i>Minister with PTO</i>	Revd. Richard Kirby [co-opted annually]
<i>Churchwardens</i>	Maureen Smith [St. Peter's until 2022]
	Claire Mackenzie [St. Peter's : 2020-2024]
	Doreen Barringham (Abbey Chapel)
	June Bullick (Abbey Chapel)
<i>Treasurer</i>	Sven Lagerberg [PCC Laity Member 2020-2023]

Representative on the

<i>Diocesan Synod</i>	David Owen [until APM 2023]
<i>Representatives on</i>	Kathryn Browne [until APM 2023]
<i>Deanery Synod</i>	David Owen [until APM 2023]
	Claire MacKenzie [until APM 2023]

<i>Elected members</i>	Linda Antill [until APM 2021]	Andrea Lagerberg [2020-2023]
	Audrey Whetton [until APM 2021]	David Sneath [2020-2023]
	Janet Wileman [until APM 2021]	
	Leta Budden [2019-2022]	
	Linda Kirby [PCC Secretary: 2019-2022]	
	Val Howell [2019-2022]	
	Christine Richmond [2019-2022]	

Committees:

Standing committee - This is the only committee required by law. It has power to transact the business of the PCC in between its meetings, subject to any directions given by the PCC. The PCC also receives reports from the following sub-groups:

<i>Children and families</i>	<i>Worship</i>	<i>Homegroups</i>	<i>Natal Link</i>	<i>Social Committee</i>
<i>Diocesan Synod</i>	<i>Choir</i>	<i>Communications</i>	<i>Health, Safety, Safeguarding</i>	<i>Ravenshead C of E School</i>
<i>Pastoral</i>	<i>Outreach</i>	<i>Youth</i>	<i>Eco and Green Church</i>	<i>Abbey Chapel</i>
<i>Prayer</i>	<i>Centre</i>			

Review of the year 2020:

The Annual Parochial Church Meeting in 2020 was delayed until October of that year because of the COVID19 pandemic which began at the end of March. Due to restrictions part of that meeting took place in the church and it could also be accessed via zoom which many members took part in.

The planned May meeting was postponed due to restrictions on meeting together indoors, however, from July the PCC meetings have taken place bi-monthly via zoom with a degree of success. Post the Annual Meeting in October the meetings were moved to the second Monday of the month commencing at 7.30 p.m. which followed the 7 p.m. meeting for Parish Prayer to which all are invited. At the Annual Meeting it was acknowledged that as the Electoral Roll numbers had fallen and laity members on the PCC fell from 15 to 12. This year we had 3 members standing down having completed their full term of office. Alongside this there are unfulfilled places for 1 member to serve for 2 years and 1 member to serve for 1 year. Attendance at PCC meetings post the Annual Meeting in October 2020 has been very good.

Due to the COVID 19 pandemic the main issues discussed by the PCC have been concerned with responding to the various guidelines and regulations. Nevertheless, the PCC were able to review the Year Plan for 2020 and in November the Vicar introduced her strategy Equipping for Mission in readiness for the church to emerge from Lockdown. This involved the proposed appointment of a Parish Administrator and also a Children's and Family Worker.

At the end of the summer the Centre Management Team decided to step down and the PCC appointed a new team to manage the Centre albeit this has had to be closed for most of the year due to COVID regulations.

During the year at each meeting there was a report on Safeguarding and Health and Safety issues. A detailed report from the Safeguarding Officer will be submitted to this Annual Meeting and can be found in the Reports Booklet.

Until Lockdown in March numbers attending the various services remained healthy continuing to reflect a broad range of worship styles. After March an online service at 9.30 a.m. was offered by way of Facebook. From July until the end of the year it was possible to hold a weekly service in church at 10.30 a.m. subject to a maximum attendance of 35 to comply with COVID regulations for which there was a booking system. On-line services continued during that period. During the year a Family Service was introduced subject to COVID regulations which attracted some new families.

Sadly, worship had to cease at the Abbey Chapel, Newstead due to the restricted space and the inability to meet COVID regulation requirements.

Linda Kirby – PCC Secretary

The finances for the Church are sound despite the challenges posed by the coronavirus pandemic. The balance sheet shows a reduction in cash assets however this was largely due to reduced activity in the Centre. Fundraising activities were severely impacted however costs were managed tightly and giving remained strong. This enabled the church to continue to give generously and the parish share was paid in full. The PCC allocated a budget for giving in 2020 and the following disbursements were made:

Christians Against Poverty	£400
Mission Aviation Fellowship	£400
Mercy Ships	£400
Betel	£200
Lifeworks	£200
Beacon Project	£398
Open Doors	£400
Mothers Union	£300
Prison Fellowship	£300
Framework	£400
Maggie's	£300
Mencap	£400
Women's Aid	£400
Memory Lane Group	£200
Christian Aid	£320
Children's Society	£251.65
Arnold Food Bank	£173
Total giving	£5707.65

Sven Lagerberg – Treasurer

Vicar's Review of 2020:

The start of the year was 'business as usual' and saw us finishing an **Alpha** course begun in Autumn 2019 and a new **homegroup** forming from that, which met in the vicarage to study **The Bible Course**. Our new **Worship Together** services (also begun in Autumn 2019) had their first ever Candlemas service on 2nd February and were set to continue monthly through the Spring and Summer.

The distant city of Wuhan had been in our weekly prayers since the end of 2019, but we had little idea how the challenges that had faced China would soon spread across the world. However, by 18th March we were instructed to shut the Church building and the Centre, with all services and events cancelled. A flurry of activity in that first week saw letters being emailed or delivered to all our contacts, the pastoral team phoning round all their 'pastoral friends' especially those who were vulnerable or likely to become most isolated. The village shops geared up to make food and prescriptions available to people stuck at home, people were encouraged to look out for their neighbours and go for a daily walk. Suddenly life looked very different.

Revd Claire and I committed ourselves to praying for the community and the electoral roll by name (and others, by request), and to learning how to deliver worship opportunities in new ways. By the following Sunday (Mothering Sunday) Holy Communion was 'broadcast' from St. Peter's at 9.30am and viewable via Facebook, with a short reflection posted at 11.15am.

Even though our buildings were shut for most of 2020, the church has remained alive and active. The pages of this booklet will demonstrate how. Thank you to all of you who have continued to contribute to church life during a difficult year, in whatever way. Church is what we make it together.

A year on, we are still in a very serious situation and most people have experienced losses of varying kinds, including for some the death of a loved one. We will continue to need to take stock and allow time for lament, and to process the personal and community trauma of a pandemic. For many it has also been a time of reflection and rediscovering what is truly valuable, with people making changes and resolutions for their lives. We mustn't lose that wisdom as we (hopefully) start to emerge from restrictions. There has also been some unforeseen growth and development, for which we praise God.

The new year of 2021 was to bring new challenges of a second wave with new variants, but also a vaccine programme, which is rolling out magnificently as I write. It will be interesting to see what emerges over the coming months, but I think it would be unwise to simply try to go back to how things were. Let's not miss this unprecedented opportunity to reimagine our church and chapel, honouring the past, taking with us what is useful for the future and embracing a new chapter of what the Lord Jesus Christ has in store for us. Whatever lies ahead, God is with us, is for us, and, I believe, intends to continue to build his kingdom here. But that's a story for next year's annual meeting....

Revd. Kate Byrom - Vicar

Financial Statement: See separate document:

Churchwardens' Report on Fabric for 2020:

The Fabric Committee continues to oversee the upkeep and maintenance of the building and grounds, although for the majority of 2020 it was under lockdown circumstances. The committee did manage some meetings and various members of the Church family contributed when they were able.

During the lockdown the toilets were painted and it is also planned to purchase baby changing facilities in the near future. Two electric fires were bought to supplement existing ones and these are able to be moved around the Church.

The wardens held a meeting with architect Paul Rogan to discuss the lighting and condensation in the Church building but in view of the high expense envisaged to remedy the ongoing problems, particularly involving condensation, it was decided not to pursue the matter currently.

A new carpet was purchased during the year for the main entrance for "feet wiping". Also during the year, Jonathon Pickett was contacted at the diocese for advice on whether we need to stick to any particular colour of paint for the main doors in order to enhance the appearance. He thought not, provided we were not too outlandish!

Other items completed included:

Lights erected outside fire doors

Dehumidifier purchased for sacristy

Choir stalls carpet straightened

The wardens would like to thank everyone who has helped in any way with upkeep and maintenance during a difficult 2020.

Church Attendance:

The average number of adults attending an 'in church' service per week in 2020 was 28 and children 2.

The average number of views per week on the Facebook service and reflection was 120.

Paul Richardson, Maureen Smith, Claire McKenzie – Wardens

Electoral Roll:

226 eligible people have applied for enrolment on the Church Electoral Roll.

There have been many changes within the last 12 months and these are summarised as:

Membership at last publication	228
Deaths	-4
Left the Church / District	-2
New Members	+5

Revised Church Electoral Roll	227
	===

Of the total on the Roll 190 are from Ravenshead and 37 from outside the Parish.

To maintain confidentiality of data the displayed Electoral Roll is a sub-set of the full details provided by persons included on the Roll. A detailed copy of the full entry for an individual will be made available on request by the individual or legal representative.

Allan Rogers, Church Electoral Roll Officer

Southwell Diocesan and Newstead Deanery Synods:

Diocesan -

There have been 2 Synods held in 2020 both via "Zoom".

1. The pandemic lockdowns have necessitated much work delegated to Bishops Council.

The accounts could not be approved as were at "Trial Balance" stage however the 2019 figures show a £208,000 working deficit. This was supported by sale of assets which is an unsustainable financial position. This situation was partly due to a reduction in the Strategic Development Funding from the Commissioners, as we had not achieved, as yet, the target for progress in this field.

New personnel introduced were:-

Andrew Emerton our new Bishop of Sherwood.

Martin Cooper our new Company Secretary who being a Chartered Accountant is well qualified to steer us through the challenging next few years.

Martin Firth our new Director of Education who has produced already a 6 point target for his field which was deemed useful in wider applications.

Julian Hodson our new Safety Advisor who comes from Derby Diocese and has been helping us since Donna left.

Caring for clergy and lay ministers during the pandemic is a significant concern. Phil Williams, Mark Adams and Sarah Patten are working proactively to support clergy and lay ministers, with particular focus as pastoral concerns are identified. The Diocese is mindful of its duty of care to clergy and lay ministers. Where clergy and lay ministers are over 70 or are in the 'at risk' categories due to ongoing health issues, it is not appropriate to expect them to take occasional offices.

The reports submitted were of course relating to 2019 so much of the projections were of limited use in the current climate.

2. The Bishop gave foresight to the position going forward in the pandemic:-
 - i. "God is not done with us yet"
 - a. Our God is the God of all hope and so is the gospel he has entrusted to us for the sake of the whole world
 - ii. "We are not waiting for things to return to normal"
 - a. "There will not even be a new normal, because normal cannot be defined.
 - iii. "We will be more outwardly focused than ever"
 - a. As one former archbishop of York once put it, as a Church we have always existed primarily for the benefit of the non-member
 - iv. "Major change is inevitable; we will embrace it"
 - a. If the leaders of these organisations succumb to the whiners who lament, 'We've never done it that way before.' The organisation is doomed. Healthy organisations of the future will embrace change with wisdom and courage.

He then outlined how this foresight might look in reality.

Safeguarding is "centre stage" at the moment as a result of publication of The Independent Inquiry Child Sexual Abuse – The Anglican Church. Independence from organisational control will no doubt be in the forefront of church regulation with changes in structure and transparency.

David Owen - Deanery and Diocesan Synod member

Deanery -

This was the year we all learnt new words. The main one was "Zoom"; A new way of holding a meeting with a lot of people without physically being together.

There were only 3 official Zoom meetings this year, February, October and November. Plus one in July to catch up with one another to see how we were all coping in these strange times.

The focus on the first meeting was "How to be an Eco Church".

2. Finance and how are we coping in lockdown without our usual festivities to raise money; Discussing ideas for what could we do to make Christmas special and obviously different.

3. We were introduced to Chief Executive Martin Cooper who will enable parishes and senior staff at Southwell to communicate better on supporting us with Children and Youth and improving outreach and mission.

Kathryn Browne – Deanery Synod Member

Other Reports [see separate booklet]

PAROCHIAL CHURCH COUNCIL OF ST PETER'S RAVENSHEAD						
BALANCE SHEET AT 31 DECEMBER 2020						
		2020	2020		2019	2019
CURRENT ASSETS						
Debtors - Wedding deposits		£500.00			£400.00	
Short term deposits CBF		£3,848.38			£3,832.11	
Short term deposits CBF		£19,455.05			£19,372.80	
Barclays current account		£72,141.37			£82,125.88	
			£95,944.80			£105,730.79
Newstead Chapel bank accounts			£19,221.56			£21,113.03
VAT account			£486.98			£310.13
CURRENT LIABILITIES						
VAT account						
Creditors						
MCA			-£4,925.11			-£10,881.13
			£110,728.23			£116,272.82
FUNDS						
Unrestricted						
General Fund balance			£86,388.92			£89,617.42
Restricted funds						
Organ		£1,269.26			£1,710.26	
Community Building Fund CBF		£3,848.38			£3,832.11	
			£5,117.64			£5,542.37
Newstead Chapel			£19,221.56			£21,113.03
TOTAL FUNDS			£110,728.12			£116,272.82

STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 December 2020

[illegible]

PAROCHIAL CHURCH COUNCIL OF ST PETER'S RAVENSHEAD									
For the year ended 31 December 2020									
1 ACCOUNTING POLICIES									
The accounts are prepared on an accruals basis.									
		2020				2019			
		Ravenshead		Newstead Chapel		Ravenshead		Newstead Chapel	
2 INCOMING RESOURCES		Unres	Restricted		Total	Unres	Restricted		Total
		Fund	Fund			Fund	Fund		
2(a) INCOMING RESOURCES FROM DONORS									
Covenanted giving		87307		3492	90799	86552		3562	90114
Gift Aid recovered on covenants		20964		908	21871	23809		1327	25135
Uncovenanted giving (Envelopes)		9830		35	9865	11324			11324
Collections (open plate) at all services		1984		162	2147	5748		2032	7779
		120085	0	4597	124682	127432	0	6920	134352
2(b) OTHER VOLUNTARY INCOMING RESOURCES									
Organ/Sound System					0		1050		1050
Church Maintenance					0				0
Flowers					0				0
Donations Appeals etc		3001			3001	4882			4882
Fetes, Bazaars, other fund-raising events		942			942	6148			6148
		3943	0	0	3943	11030	1050	0	12080
INCOME FROM CHARITABLE & ANCILLARY TRADING									
2(c) Magazines									
CENTRE		8476			8476	27634			27634
Fees		2517		1532	4049	2848		739	3587
Study Notes					0				0
Lounge hire		586			586	1215			1215
Pebbles/RockSolid		209			209	1103			1103
		11788	0	1532	13320	33663	0	739	34402
INCOME FROM INVESTMENTS									
2(d) Dividends & interest Church									
Dividends & interest Build Fund		82		15	97	145		33	178
			16		16		29		29
		82	16	15	113	145	29	33	206
OTHER INCOMING RESOURCES									
2(e) Insurance claims									
Sundry		54		11	65	514		62	576
Bank charge loyalty bonus		54			54	131			131
Natal					0		0		0
		108	0	11	120	645	0	62	707
					142178				181747
TOTAL INCOMING RESOURCES									
		136007	16	6155	142178	172915	1079	7754	181747

PAROCHIAL CHURCH COUNCIL OF ST PETER'S RAVENSHEAD									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES									
For the year ended 31 December 2020.									
		2020				2019			
		Ravenshead		Newstead Chapel		Ravenshead		Newstead Chapel	
		Unres Funds	Res. Funds		Total	Unres Funds	Res. Funds		Total
3 RESOURCES USED									
3(a) MISSIONARY & CHARITABLE GIVING									
Overseas		1200			1200	850			850
Other Societies					0				0
Relief & Development Agencies					0				0
Home Missions & other Church Societies		4718			4718	3100			3100
Non charitable Giving					0	1713			1713
		5918	0	0	5918	5663	0	0	5663
3(b) ACTIVITIES DIRECTLY RELATING TO THE WORK OF THE CHURCH									
Ministry:									
Diocesan share		95548		7400	102948	91028		7000	98028
1 Clergy expense		1473			1473	1670			1670
2 Church running expenses		7797		483	8280	8972		704	9676
Church maintenance		1224			1224	1491			1491
Major repairs / replacements - Church		170			170	1215		2250	3465
Community Building Fund					0				0
PEBBLES/rOCK/Bte Size/Messy Church		952			952	3187			3187
Expenditure on Parish Magazine					0	991			991
3 CENTRE running expenses		12440			12440	19652			19652
3 CENTRE maintenance		4713			4713	7064			7064
Organ/Sound System			441		441		1568		1568
Training / retreats /s		44			44	518			518
Fees					0	73			73
pay/ Exps		3105			3105	4330			4330
Organist					0				0
Choirmaster					0				0
Choir expenses					0				0
Church service needs		593			593	872			872
Garden maintenance		222			222	182			182
4 Sundry		1979		163	2142	2955			2955
Natal					0	18			18
Loan interest		267			267	442			442
		130526	441	8046	139014	144660	1568	9954	156182
3(c) FUND RAISING & PUBLICITY									
6									
7 Costs of social events					0	557			557
Costs of fetes, bazaars, other fund raising events					0	614			614
		0	0	0	0	1171	0	0	1171
3(d) CHURCH MANAGEMENT & ADMINISTRATION									
Administrator		1560			1560	1560			1560
Postage & stationery		248			248	222			222
Subscriptions/Licences		596			596	575			575
Bank Charges		387			387	723			723
		2791	0	0	2791	3080	0	0	3080
TOTAL RESOURCES USED		139235	441	8046	147722	154574	1568	9954	166096

PAROCHIAL CHURCH COUNCIL OF ST PETER'S RAVENSHEAD								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES								
For the year ended 31 December 2020								
RESOURCES USED								
				2020				2019
3(b)1	CLERGY EXPENSES							
	Vicar/Curate	General expenses		425				920
		Telephone		600				390
	Relief Vicar			128				
	Verger			320				360
				1473				1670
3(b)2	CHURCH RUNNING EXPENSES							
	Cleaning			3317				3990
	Heat & light			2908				3368
	Insurance			1197				1197
	Water & refuse			123				140
	Fire safety							
	Telephone			252				277
				7797				8972
3(b)3	CENTRE RUNNING EXPENSES							
	Cleaning			2078				3360
	Heat & light			4362				5114
	Insurance			513				513
	Water & refuse			610				758
	Fire safety/training			532				1022
	TelephoneBroadband			588				704
	Marketing			465				609
	Non recoverable VAT			210				331
	Hire costs			898				156
	Fund raising costs			622				4854
	Web Creation							
	Licences							
	Sundries			1561				2232
				12440				19652
3(b)4	SUNDRY							
	Flowers							
	study notes			64				39
	Greeting Cards							225
	hospitality							14
	Equipment			280				253
	photocopier			600				608
	sundry			1036				573
	outreach							1243
				1979				2955

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

St Peters Ravenshead PCC

On accounts for the year
ended

31 December 2020

Charity no
(if any)

Set out on pages

1 to 5)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

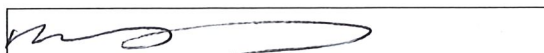
Independent
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:



Date:

15/4/21

Name:

REBECCA BOWES FCCA