



and



HOLY TRINITY PAROCHIAL CHURCH COUNCIL, STEVENAGE

including the churches of Holy Trinity and Christ the King

ANNUAL ACCOUNTS

and

FINANCIAL REVIEW

YEAR ENDED 31st DECEMBER 2020

Registered Charity No. 1131873

Annual Report of the Parochial Church Council

Aim and purposes

Holy Trinity's Parochial Church Council (PCC) has the responsibility of co-operating with the Vicar, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church buildings and Churchyard of Holy Trinity, High Street, Stevenage and the Curate's house at 413 Scarborough Avenue, Stevenage.

The PCC also has responsibility to the Anglican Congregation at the Church of Christ the King Local Ecumenical Project located within the parish at Filey Close, Symonds Green, Stevenage. Currently, there are no ecumenical partners engaged with the project in this Church.

Objectives and activities

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of the parish community of Holy Trinity. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus
- Provision of pastoral care for people living in the parish
- Missionary and outreach work

To facilitate this work it is important that we maintain the fabric of the Church of Holy Trinity as well as supporting the Joint Church Council in the maintenance of the Church of Christ the King.

Achievements and performance

Worship and Prayer

This PCC is keen to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. For example, morning and evening prayers provide a quiet, intimate and reflective environment for worship whilst opportunities are provided for people to engage in more outgoing worship such as that provided by the use of contemporary music at Church of Christ the King on a regular basis. This year, with COVID restrictions in place, has seen the introduction of new ways of providing services and worship with the use of telephone dial-in options, Zoom online meetings and broadcast of services via Facebook and YouTube.

The PCC continues to seek ways in which to involve new families and young people in the life of the church and a number of family focussed services have been provided. The PCC also offers a series of "Messy Church" events which have proved to be popular in attracting youngsters to the church. Unfortunately, COVID lockdown arrangements has not permitted the development of this form of outreach this year.

Deanery Synod

Three members of the PCC sit on the Deanery Synod. This provides the PCC with an important link between the parish and the wider structures of the church.

Pastoral Care

Whilst the Parish Rooms continue to serve as a regular meetings venue for a number of community groups, including the Old Town Toddlers, Stevenage Rainbows, Stevenage Women's Institute, Stevenage Chess Club, the NHSRF group and the St Albans Retired Electricians, COVID restrictions have prevented such meetings from taking place except for the first few months of the year. Similarly, the Wednesday and Saturday Tea Bars were only able to serve the drop-in needs of the community in the earlier part of the year and the same curtailment has affected meetings of Friendship Cafe and Knit & Natter drop in tea bars operating at Christ the King. However, some groups have still been able to meet via Zoom/telephone conferencing systems.

Following the introduction of COVID restrictions, the activities of the Art Club have been put "on hold" until further notice. We look forward to its resumption and the group once more providing original artwork to enhance wider church activities.

Following the introduction of COVID restrictions, the activities of Trinity Tots (a group set up for young parents and toddlers) have been put "on hold" until further notice.

The daytime open church policy permits casual visitors to the church to find a quiet place to sit and pray and, from the entries made in the visitors' book, this has proved to be more greatly used than had been envisaged when the policy had been agreed by the PCC. However, due to COVID restrictions, the opening of the church for private prayer has been severely cut back to just a few hours per week and it is hoped that normal openings will be resumed as soon as it is safe to do so.

A Pastoral Care group meets (currently, virtually) as necessary to consider the needs of those in the parish unable to attend church due to sickness or infirmity. A prayer group actively prays for those in need. Home Communion is provided to those who have requested it and a team of volunteers provide a rota to ensure that this can happen week by week.

Whilst local schools and groups are encouraged to explore the church in relation to either general or religious educational activities, this has not happened this year due to COVID restrictions

Mission and Evangelism

The PCC has continued to support the religious educational needs of school children via the Bridgebuilders group in Stevenage as well as the pioneer mission work of the Oak Church in Stevenage which seeks to engage with the young people of the town.

The Parish Magazine "Crozier" continues to receive favourable comment and support both within and beyond the parish family.

Ecumenical Relationships

The church is a member of Churches Together in Stevenage as well as the North Stevenage Churches group.

We continue to have good working relationships with members of the Roman Catholic Church despite the demise of the Local Ecumenical Project at Christ the King. The Joint Church Council covering the life of that church continues as a separate entity under the local responsibility of this Parochial Church Council

Church attendance

There are 127 parishioners on the Church Electoral Roll, 56 of whom are not resident within the parish. Despite the ramifications of COVID-19 lockdowns, the average weekly attendance is estimated to be over 50 adults (including limited attendance numbers at services held at Holy Trinity and Christ the King as well as services viewed online via Facebook/YouTube).

Financial Review

Total receipts for the year were £109,194. A number of fund-raising activities took place which collectively raised £5,064.

The COVID-19 pandemic has led a number of our congregations to review their payment of Planned Christian Giving resulting in a reduced budget shortfall for giving of £469. The next review is to take place as and when the operation of the church returns to "normal" during 2021/2.

£68,407 was spent in meeting our commitment to supporting the Christian ministry at Holy Trinity and Christ the King as well as our obligations to St Albans Diocese, Stevenage Deanery and Churches Together in Stevenage.

In view of the financial uncertainties facing the PCC at this time, an allocation of funds amounting to £2,699, previously earmarked for charitable distribution, have been used to top-up the much depleted reserves. In the same way, Fund raising of £1,490 collected via our 100 Club have also been allocated to help restore our reserves.

The net result for the year was a small surplus of income over expenditure of just £188.

Reserves Policy

payments, to cover emergency situations that may arise from time to time. **It has been found necessary to draw on these funds to the extent of £23,722 in order to meet current costs, leaving just £8,025 in the bank.**

It is our policy to invest our funds balances over and above those needed to maintain three month's payment cover, as well as a positive cash flow position, at our bank with the CBF Church of England Deposit Fund.

Volunteers

We continue to thank all the volunteers who work so hard to make our churches lively, welcoming and vibrant communities. In particular, we want to mention our Church Wardens, Mr Lee Slater, Mrs Elaine Hawkes and Deputy Warden Sue Benford and those who support them on a week-by-week basis. We also continue to thank all the other members of the PCC and Task Team/Group leaders for their valuable contribution to our ministry and for keeping the church running. We have been greatly blessed by the support given to the ministry in the parish by Rev'd Andy Thomas, our Readers, Anne Price, Clive Bell and Keith Battarbee and lay-leader Glynis Ireton.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The full PCC met seven times (including one extraordinary meeting) during the year with an average attendance of 78%. Committees and Task Teams met between meetings and minutes of their deliberations were received by the full PCC and discussed where necessary.

Elaine Hawkes & Lee Slater
Joint Treasurers



John Morgan, Bookkeeper (former
Treasurer)



Administrative information

Holy Trinity Church is situated in the High Street, Stevenage. It is part of the Diocese of St Albans within the Church of England.

The correspondence address is The Vicarage, 18 Letchmore Road, Stevenage, Herts. SG1 3JD.

The Parochial Church Council (PCC) is a charity

PCC Members who have served from 1 January 2020 until the date this report was approved are:

Ex Officio Members:

<i>Vicar</i>	Rev'd Dr Ruth Carroll (PCC Chairman)	
<i>Self-Supporting Associate Minister:</i>	Rev'd Andy Thomas	
<i>Reader:</i>	Mrs Anne Price	
<i>Reader:</i>	Mr Clive Bell	Deanery Synod to 18 October 2020)
<i>Reader:</i>	Mr Keith Battarbee	
<i>Wardens/Treasurers:</i>	Mr Lee Slater (Vice-Chairman)	Deanery Synod (from 18 October 2020)
	Mrs Elaine Hawkes	
<i>Deputy Warden:</i>	Mrs Sue Benford	

Elected Members:*Representatives on the Deanery Synod*

Mr John Morgan	PCC Treasurer (to 18 October 2020)
Mrs Caroline Howard	(to 18 October 2020)
Mrs Glynis Ireton	(from 18 October 2020)
Mr Lee Slater	(from 18 October 2020)
Mrs Suzanne Sandry	(from 18 October 2020)

Parish Representatives

Ms Rebecca Birch	
Mr Ian Hamilton	(to 18 October 2020)
Mr Clive Hearmon	
Mrs Angela Hepworth	(to 18 October 2020)
Mrs Glynis Ireton	(to 18 October 2020)
Mrs Maureen Lucraft	
Mrs Carol Bigby	(to 18 October 2020)
Mrs Val Piesse	
Mrs Suzanne Sandry	(to 18 October 2020)
Mr Geoff Withers	

PCC Secretary Mrs Janice Apthorpe

Approved by the PCC on 9th March 2021 and signed on their behalf by the Rev'd Dr Ruth Carroll (PCC Chairman)

Statement of Financial Activities

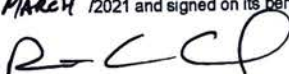
		Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS 2020	2019
	Note	£	£	£	£	£
INCOMING RESOURCES						
Voluntary Income	2(a)	73,149	-	-	73,149	68,938
Activities for generating funds	2(b)	14,230	-	-	14,230	19,377
Income from investments	2(c)	4	-	-	4	7
Church activities	2(d)	12,605	-	-	12,605	17,407
Other incoming resources	2(d)	9,206	-	-	9,206	13,436
TOTAL INCOMING RESOURCES		109,194	-	-	109,194	119,165
RESOURCES EXPENDED						
Church activities	3(a)	105,565	-	-	105,565	115,361
Cost of generation of voluntary income	3(b)	2,966	-	-	2,966	5,622
Fund-raising trading costs	3(b)	475	-	-	475	1,985
Governance costs	9(i)	-	-	-	-	1,740
TOTAL RESOURCES EXPENDED		109,006	-	-	109,006	124,708
NET INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES		188	-	-	188	5,541
Gains on investment assets:						
on disposal		-	-	-	-	-
on revaluation		-	-	-	-	-
NET MOVEMENT IN FUNDS		188	-	-	188	5,541
BALANCES B/FWD 1 JANUARY 2020		9,852	-	-	9,852	15,393
BALANCES C/FWD 31 DECEMBER 2020		10,040	-	-	10,040	9,852

Parochial Church Council of Holy Trinity, Stevenage

		2020 £	2019 £
FIXED ASSETS	Note 5		
Tangible		18,410	17,750
Investments		-	-
		18,410	17,750
CURRENT ASSETS			
Stock		197	679
Debtors	6	4,749	-
Short term deposits		491	489
Cash at bank and in hand		14,655	7,536
		20,091	8,704
LIABILITIES			
Creditors - amounts falling due in one year	7	12,613	8,072
NET CURRENT ASSETS / (LIABILITIES)		7,478	632
Total assets less current liabilities		7,478	632
Creditors - amounts falling due after one year		10	12
TOTAL NET ASSETS		7,468	620
PARISH FUNDS	8		
Unrestricted		7,468	620
Restricted		-	-
Endowment		-	-
		7,468	620

Approved by the Parochial Church Council on 9th / MARCH /2021 and signed on its behalf by

The Rev'd Dr Ruth Carroll (PCC Chairman)



The notes on pages 6 to 11 form part of these accounts.

Notes to the financial statements

For the year ended 31 December 2020

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis. There is currently only one restricted fund.

Unrestricted funds are general funds which can be used for PCC ordinary purposes but maybe identified for PCC designated purposes within the accounts.

Incoming resources

Planned giving, collections and donations are recognised when received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. All other income is recognised when it is receivable and is accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred. All such assets have been previously written off under this programme.

The curate's house is held on a value linked loan with the Church Commissioners. All risks associated with the asset value of ownership belong to them and therefore it is not included in these accounts.

Equipment used within the church premises is depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price of £500 or less are written off when the asset is acquired. All such assets have been previously written off under this programme.

No investments have been made beyond the short term deposits with the CBF Church of England Deposit Fund shown.

2. INCOMING RESOURCES

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2020 £	2019 £
Voluntary Income	2(a)					
Planned giving:						
Gift Aid donations		52,222	-	-	52,222	47,768
Tax Recoverable		12,848	-	-	12,848	11,953
Other		8,078	-	-	8,078	9,216
		<u>73,149</u>	<u>-</u>	<u>-</u>	<u>73,149</u>	<u>68,938</u>

Other ministry costs	9(f)	13,404	-	-	13,404	13,228
Church running and maintenance	9(g)	6,819	-	-	6,819	10,201
Church Utilities	9(g)	2,962	-	-	2,962	3,161
Parish magazine costs		284	-	-	284	596
Printing and stationery	9(h)	819	-	-	819	1,169
Major renovations/repairs		-	-	-	0	-
Governance Costs	9(i)	0	-	-	0	1,740
Extraordinary expenditure	9(j)	528	-	-	528	3,233
Wages and Salaries	4(a)9(k)	6,303	-	-	6,303	6,983

		105,565	0	0	105,565	117,100
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Fund raising costs

	3(b)					
100 Club		2,570	-	-	2,570	3,380
Parish Breakfast		365			365	
Other		32	-	-	32	2,242
<i>Sub-Total</i>		2,966	0	0	2,966	5,622

Traidcraft		475	-	-	475	1,985
<i>Sub-Total</i>		3,442			3,442	7,607

TOTAL RESOURCES EXPENDED		109,006	-	-	109,006	124,706
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4. STAFF COSTS

Wages and salaries	4(a)	6,303	-	-	6,303	6,983
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During the year the PCC employed an organist, parish secretary and administrator, grass cutter and two church cleaners (all part time) but no payments were large enough to attract social security costs. Other similarly small payment of fees were paid in respect of occasional duties performed by vergers, relief organists and sexton.

Together these employees equate to less than one full time employee.

Payments to PCC members

4(b)

Payments in respect of expenses incurred on behalf of the PCC have been paid to PCC members: Rev'd Dr Ruth Carroll, Janice Aphorpe, Glynis Iretton, Anne Price.

A salary has been paid to Janice Aphorpe in her role as Parish Secretary

Fee payments have been made to associates of PCC Members: Janice Aphorpe, Geoff Withers.

100 Club prizes have been paid to, or associates of, PCC Members: Ian Hamilton, Elaine Hawkes, John Morgan; Val Piesse.

5. FIXED ASSETS

With effect from 1 July 2011, the Church Commissioners have awarded the PCC a small share in the equity of the Curate's House at 413 Scarborough Avenue, Stevenage in recognition of improvements made to the property by the PCC.

Estimated value of property = £280,000

Equity Share = 6.57534% which approximates to £18,410

6. DEBTORS (UNRESTRICTED FUNDS)

	2020 £	2019 £
Prepayments and accrued interest	4749	0

7. LIABILITIES

	2020 £	2019 £
Amounts falling due in one year (unrestricted funds)	812	0
Accruals for utility and other costs	0	0
Other creditors	11801	7513
	<u>12613</u>	<u>7513</u>

8. FUNDS

Designated funds have accumulated over time and represent funds that have been set aside for various purposes. The amounts remain held accounted as such unless, or until, the PCC determines that payments be made from them.

Fund movements

	£
Balance as at 1 January 2020	33,142
Incoming resources	18,400
Resources expended	-19,325
Balance at 31 December 2020	<u>32,217</u>

Please note that it has been necessary to call upon these reserves to the extent of £23,722 in order to meet current costs.

Activities for generating funds	2(b)				
Collections (open plate)	9(a)	2,624	-	-	2,624
Donations, appeals, etc.	9(b)	5,071	-	-	5,071
Fund-raising	9(c)	5,064	-	-	5,064
Messy Church		3	-	-	3
Crozier Magazine		1,467	-	-	1,467
		14,230	-	-	14,230
					19,377

Income from Investments	2(c)				
CBF of Church of England Deposit Interest		2	-	-	2
Parish Breakfast Deposit Interest		2	-	-	2
		4	-	-	4
					8

Income from church activities	2(d)				
Church hall lettings		1,251	-	-	1,251
Fees		7,131	-	-	7,131
Parish Breakfast		591	-	-	591
Traidcraft Stall		738	-	-	738
Other	9(d)	2,894	-	-	2,894
<i>Sub-Total</i>		12,605	0	0	12,605
					19,714
413 Scarborough Avenue letting		8,486	-	-	8,486
Extraordinary Income	9(e)	720	-	-	720
<i>Sub-Total</i>		9,206	-	-	9,206
					13,435

Total incoming resources		109,194	-	-	109,194
					121,472

3. RESOURCES EXPENDED

Church activities	3(a)			2020	2019
Missionary and charitable giving					
Overseas:					
Familia Moja		-	-	-	1,980
Future Hope		-	-	-	200
Mission Aviation Fellowship		-	-	-	200
SCIMP		4	-	4	49
Traidcraft Exchange		-	-	-	86
<i>Sub-Total</i>		4	0	0	2,515
Home:					
Beds & Herts Historic Churches Trust		337	-	337	458
Bridgebuilders		1,500	-	1,500	1,200
Church Urban Fund		-	-	-	100
Darcies Wish		-	-	-	357
Dementia UK		-	-	-	5
Diabetes UK		-	-	-	105
Garden House Hospice		-	-	-	83
Herts Young Homeless		-	-	-	200
Holy Trinity		2,699	-	2,699	1,500
Keech Hospice Care		-	-	-	5
Riding for the Disabled		-	-	-	467
Stevenage Haven		-	-	-	9
Stevenage Old Town Business & Community Partnerst		-	-	-	10
Stroke Association		-	-	-	72
The Children's Society		-	-	-	71
The Oak Church		1,500	-	1,500	1,200
USPG		-	-	-	118
<i>Total Charitable Giving</i>		6,039	0	0	8,475
Ministry: Diocesan Parish Share		65,887	-	65,887	64,731
Wider Church: JCC/Deanery/CTiS		2,520	-	2,520	3,584
<i>Sub-Total</i>		68,407	-	-	68,315

9. ADDITIONAL NOTES FOR THE PARISH**(a) Collections (open plate)**

	2020		2019	
General Plate	£ 2,595.16		£ 5,396	
Baptism Services	£ -		£ 326	
Wedding Services	£ -		£ 43	
Funeral Services	£ 4.00		£ 186	
Other Services	£ 25.00	£ 2,624.16	£ 501	£ 6,453

(b) Donations, appeals, etc.

	2020		2019	
CAF Donations	£ 25.00		£ -	
Church Urban Fund	£ -		£ 96	
Dementia UK	£ -		£ 5	
Diabetes UK	£ -		£ 105	
Donation for IT/Zoom costs	£ 20.00		£ -	
Donation for permitting filming	£ 200.00		£ -	
Donation towards Care Coordinators Lunch	£ 250.00		£ -	
Donation towards Walsworth visit travel costs	£ 66.15		£ -	
Donations in memory of Elaine Ryan	£ 161.00		£ -	
Donations in memory of Helen Shaw	£ 864.25		£ -	
Donations via DONr	£ 25.00		£ -	
Donations via GoodBox	£ 372.00		£ -	
Donation for Telephone Conference Calls	£ 72.00		£ -	
Garden House Hospice	£ -		£ 83	
General Donations	£ 2,491.50		£ 5,176	
Historic Churches Bike n Hike	£ -		£ 697	
JustGiving Donations	£ 521.00		£ -	
Keech Cottage	£ -		£ 5	
Riding for the Disabled	£ -		£ 432	
Ruth Huelser/Familia Moja	£ -		£ 30	
SCIMP	£ 3.52		£ 49	
Stevenage Haven	£ -		£ 9	
Stroke Association	£ -		£ 72	
The Children's Society	£ -		£ 72	
USPG	£ -		£ 118	
	£ 5,071.42		£ 6,950	

9(c) Fund Raising

	2020		2019	
100 Club 2019 reclaimed	£ 1,490.00		£ -	
Book Sales	£ -		£ 63	
Bike 'n Hike	£ 630.50		£ -	
Burger Stall	£ -		£ 532	
Care Coordinators Lunch	£ -		£ 88	
Charitable Giving 2019 reclaimed	£ 2,698.55		£ -	
CtK Christmas Raffle	£ 75.00		£ -	
CtK Concert & Carols	£ -		£ 477	
CtK Summer Sounds	£ 170.00		£ 1,064	
Traidcraft Exchange	£ -		£ 86	
Trinity Tots	£ -	£ 5,064.05	£ -	£ 2,309

9(d) Other Income

	2020		2019	
Flower Fund	£ 18.81		£ 412	
100 Club	£ 2,188.00		£ 2,407	
Christmas Dinner	£ -		£ 1,200	
Retreat	£ -		£ -	
Sundries	£ 4.00		£ 128	
Wedding Deposits	£ 683.00	£ 2,893.81	£ 1,278	£ 5,425

9(e) Extraordinary Income

	2020		2019	
Art Club	£ 20.00		£ 838.17	
Bequest	£ -		£ 500.00	
Charitable Giving from 2018	£ -		£ 1,500.00	
Collection for Derek Slater (Sacristan)	£ -		£ 90.00	
Collection for Rev'd Fiona Souter	£ -		£ 155.00	
Donation towards boiler fan repair (B/Fwd)	£ -		£ 500.00	
Donation towards funeral of Chris O'Sullivan	£ -		£ 200.00	
Donations towards cushions for Chancel	£ -		£ 625.00	
Grant towards video equipment	£ 700.00		£ -	
Receipt intended for JCC:CtK	£ -		£ 500.00	
Vacancy Receipts	£ 720.00		£ -	£ 4,908

9(f) Other Ministry Costs

Clergy Expenses	£	-	£	-				
Clergy Travel	£	365.75	£	1,206				
Fees	£	4,489.00	£	3,366				
413 Scarborough Avenue	£	8,549.73	£	13,404.48	£	8,656	£	13,228

9(g) Church running and maintenance

<u>9(g) Church running and maintenance</u>	2020		2019	
Admin	£	18.00	£	67
Christmas Dinner	£	-	£	1,200
Faith Development	£	676.33	£	211
Flower Arranging	£	-	£	442
General Maintenance	£	939.67	£	1,635
Heat & Light	£	2,795.16	£	2,990
Insurance of the Church	£	1,704.61	£	1,693
Messy Church	£	-	£	247
Organ Maintenance	£	156.00	£	335
Postages	£	-	£	-
Retreat	£	-	£	-
Stewardship	£	122.10	£	122
Sundries	£	70.00	£	-
Telephone	£	1,136.31	£	1,012
Upkeep of Services (includes £783 COVID-19 costs)	£	1,945.57	£	1,940
Water	£	166.45	£	171
Wedding Deposits Used	£	50.00	£	1,298
	£	9,780.20	£	13,362

9(h) Stationery

<u>9(h) Stationery</u>	2020			2019		
Miscellaneous	£	42.28		£	88	
Ink Cartridge	£	91.27		£	161	
Photocopier Rental	£	468.00		£	468	
Photocopier Paper	£	33.28		£	109	
Photocopies	£	184.57	£ 819.40	£	343	£ 1,169

9(i) Governance Costs

9(i) Governance Costs	2020		2019	
Architect Quinquennial Inspection	£	-	£	-
			£	1,740
			£	1,740

9(j) Extraordinary expenditure

<u>9(i) Extraordinary expenditure</u>	2020		2019	
Art Group	£	51.75	£	651
Bursary - Messy Church Training	£	-	£	420
Cushions for Chancel	£	-	£	691
Donation for Boiler Fan Repair	£	-	£	500
Funeral - Chris O'Sullivan	£	-	£	200
Gift for Derek Slater (Sacristan)	£	-	£	151
Gift for Rev'd Fiona Souter	£	-	£	120
Receipts intended for JCC:CtK	£	-	£	500
Video Equipment	£	475.99	£	-
	£	527.74	£	3,233

9(k) Wages

<u>9(k) Wages</u>	2020		2019	
Caretaker	£	368.00	£	768
Grasscutter	£	275.00	£	275
Organist	£	1,082.40	£	1,362
Sacristan	£	-	£	-
Secretary	£	4,577.28	£	4,577
	£	6,302.68	£	6,983

INDEPENDENT EXAMINER'S REPORT

TO THE PCC OF HOLY TRINITY CHURCH, STEVENAGE

This report on the accounts of the PCC for the year ended 31 December 2019 which are set out on pages 1 to 11, is in respect of an examination carried out under the Church Accounting Regulations 2006 ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

Respective Responsibilities of trustees and examiner

As members of the PCC, you are responsible for the preparation of the financial statements: you consider that the audit requirement of the Regulations and section 144(2) of the Act does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion of the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respects the requirements

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Haraen Gajenthera

20/04/2021

Haraen Gajenthera
Flat 25, Foster House
Maxwell Road
Borehamwood
Hertfordshire
WD6 1FR

Date