

Charity Registration No. 1131871

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF HOCKLEY**

TRUSTEES' REPORT AND ACCOUNTS

FOR THE YEAR ENDED

31 DECEMBER 2021

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
HOCKLEY

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THE PAROCHIAL CHURCH COUNCIL OF ECCLESIASTICAL PARISH OF HOCKLEY

CHARITY INFORMATION

Current Trustees:	Revd. S. Stroebe Debra Blakeley Jane Imray David Marlow Elizabeth Marlow Steve Mitchell Kurt Stroebe Jane Tuttlebee Lesley Vingoe
Address:	St Peter & Paul Church Church Road Hockley Essex SS5 6AE
Bankers:	Barclays Bank PO Box 13 Rayleigh Essex SS6 7AJ
Independent Examiner:	Philip Brown F.C.A. 1422 London Road Leigh on Sea Essex SS9 2UL

THE PAROCHIAL CHURCH COUNCIL OF ECCLESIASTICAL PARISH OF HOCKLEY

TRUSTEES REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021

The trustees have pleasure in submitting their report and the accounts for the year ended 31 December 2021.

Trustees' responsibilities in relation to the financial statements.

The trustees are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:-

- a) Select suitable accounting policies and apply them consistently.
- b) Observe the methods and principles in the relevant legislation.
- c) Make judgments and estimates that are reasonable and prudent.
- d) State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in their financial statements.
- e) Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements have been prepared in accordance with the guidelines made available by the Charity Commission. They are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- There is no relevant information of which the charity's independent examiner is unaware; and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the independent examiner is aware of that information.

Trustees and advisers

Details of the charity's trustees and advisers are given on page 1.

THE PAROCHIAL CHURCH COUNCIL OF ECCLESIASTICAL PARISH OF HOCKLEY

TRUSTEES REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021

Structure, Governance and Management

The charity's governing document is the Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules.

The day to day running and management of the church is undertaken by the trustees.

Potential Risks

The Church undertakes regular Risk Assessment Reviews covering – health and safety, operational, property, strategic, legal, financial, insurance and employment risks. A report has been produced and is received annually.

The Church is subject to regular Fire and Health & Safety checks. Full third party insurance and specific insurance is taken out to cover all church activities and property.

Objectives and Activities

The charity's main activity is to promote within the ecclesiastical parish the whole mission of the Church.

As trustees, we believe that we have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

Financial Review

In pursuit of these activities, the charity this year expended £19752 against an income for the period of £23594. Movement in the value of investments resulted in fund balances at the year end of £92036 of which £58305 represents restricted funds.

Status

The charity is registered with The Charity Commission under the number 1131871.

Approved by the Trustees and signed on their behalf by:

David Marlow

Dated: 21st March 2022

THE PAROCHIAL CHURCH COUNCIL OF ECCLESIASTICAL PARISH OF HOCKLEY

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES ON THE UNAUDITED FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOCKLEY.

I report on the financial statements of the Parochial Church Council of the Ecclesiastical Parish of Hockley for the year ended 31 December 2021 as set out on pages 6 to 11.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of financial statements. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 ('the 2011 Act') and that an independent examination is needed.

It is my responsibility to:

- Examine the financial statements under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by a charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

THE PAROCHIAL CHURCH COUNCIL OF ECCLESIASTICAL PARISH OF HOCKLEY

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES ON THE UNAUDITED FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOCKLEY.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- A) Which gives me reasonable cause to believe that in any material respect the requirements:
- To keep accounting records in accordance with section 130 of the 2011 Act; and
 - To prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act;

have not been met; or

- B) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Independent Examiner

P Brown F.C.A.
1422 London Road
Leigh on Sea
Essex
SS9 2UL

Dated: 21st March 2022

THE PAROCHIAL CHURCH COUNCIL OF ECCLESIASTICAL PARISH OF HOCKLEY

BALANCE SHEET AS AT 31 DECEMBER 2021

	Note	2021	2020
		£	£
Fixed Assets	4		
Investments – Restricted Funds		58305	49651
Unrestricted Funds		<u>4971</u>	<u>4968</u>
		<u>63276</u>	<u>54619</u>
Current Assets			
Gift Aid Recoverable		4016	4422
Cash at bank		<u>25852</u>	<u>21489</u>
		29868	25911
Creditors		<u>(1108)</u>	<u>(990)</u>
Net Current Assets		<u>28760</u>	<u>24921</u>
Total Net Assets		<u>92036</u>	<u>79540</u>
Funds	6	<u>92036</u>	<u>79540</u>

These financial statements were approved by the Trustees and signed on their behalf by:

D Marlow Treasurer

Dated: 21st March 2022

THE PAROCHIAL CHURCH COUNCIL OF ECCLESIASTICAL PARISH OF HOCKLEY

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	2021	2020
		£	£
Incoming resources			
Voluntary income	2	21802	24108
Other income		60	60
Interest received		7	21
Income from church activities	2	<u>1725</u>	<u>3607</u>
Total incoming resources		23594	27796
Resources expended			
Governance costs - Church activities	3	<u>(19752)</u>	<u>(27866)</u>
Net surplus/(deficit) for the year		3842	(70)
Movement in restricted investments:-	5		
Investment Income		1439	2653
Surplus on Revaluation		<u>7215</u>	<u>1893</u>
Net overall movement (surplus)		12496	4476
Fund balances brought forward		<u>79540</u>	<u>75064</u>
Fund balances carried forward		<u>92036</u>	<u>79540</u>

The charity has no other recognised gains or losses for the above two financial years other than those accounted for in the SoFA.

THE PAROCHIAL CHURCH COUNCIL OF ECCLESIASTICAL PARISH OF HOCKLEY

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 DECEMBER 2021**

Accounting Policies

1.1 Accounting convention

The Financial Statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015

The financial statements have been prepared under the historical costs convention except for the valuation of investment assets which are shown at market value.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

1.2 Investment

Fixed asset investments are stated at market value.

1.3 Incoming Resources

All income is shown gross and is accounted for when receivable.

1.4 Resources Expended

Expenditure is included on an accruals basis

1.5 Funds accounting

Unrestricted

The Church's General Fund consists of funds which the Church may use for its purposes at its discretion.

The Church may designate funds for a special purpose, although there is no legal force to the designations.

Restricted

The Restricted Fund consists of a CBP Investment Fund held by Chelmsford Diocesan Board of Finance for the purpose of covering future chancel repair liabilities.

THE PAROCHIAL CHURCH COUNCIL OF ECCLESIASTICAL PARISH OF HOCKLEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

	2021	2020
	£	£
<u>2. Incoming resources</u>		
a) Voluntary income:-		
Planned giving	13432	15638
Loose collections	2630	2048
Donations/legacy	1725	2000
Gift Aid recoverable	<u>4015</u>	<u>4422</u>
	<u>21802</u>	<u>24108</u>
b) Income from investments		
Interest received	7	21
Interest and Dividends received on investments in restricted funds	<u>1439</u>	<u>2653</u>
	<u>1446</u>	<u>2674</u>
c) Income from Church Activities		
Parochial fees from weddings and funerals	3117	5153
<u>Less</u> Assistant Clergy fees	(460)	(842)
Diocesan fees	(932)	(704)
	<u>1725</u>	<u>3607</u>

THE PAROCHIAL CHURCH COUNCIL OF ECCLESIASTICAL PARISH OF HOCKLEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

	2021	2020
	£	£
3. Church Activities		
Hockley Living Adverts	225	175
Churchyard	300	480
Light & Heat	1415	1433
Insurance	1727	1708
Church repairs	525	911
Upkeep of services	826	522
Organist and organ	1695	1665
Vicars expenses	-	681
Parish share	12000	18000
New water heater	-	1744
Miscellaneous costs	559	547
Professional advice re badger sett	480	-
	<hr/>	<hr/>
	19752	27866
	=====	=====

4. Investments:-
Restricted Funds

	CBF Investment
	£
At 1 January 2021	49651
Investment Income	1439
Surplus on revaluation	7215
	<hr/>
At 31 December 2021	58305
	=====

Unrestricted Funds

	CCLA Investment
	£
At 1 January 2021	4968
Interest Received	3
	<hr/>
At 31 st December 2021	4971
	=====

THE PAROCHIAL CHURCH COUNCIL OF ECCLESIASTICAL PARISH OF HOCKLEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

	Unrestricted Fund £	Restricted Fund £	Total £
5. Movement on funds			
Opening balances at 1 January 2021	29889	49651	79540
	3842	8654	12496
Excess of funds in the year	<u>33731</u>	<u>58305</u>	<u>92036</u>
Balances at 31 December 2021	<u>=====</u>	<u>=====</u>	<u>=====</u>

6. Control

The PCC was jointly controlled by the trustees in the current and the preceding year.

