

Charity Registration No. 1131871

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF HOCKLEY**

TRUSTEES' REPORT AND ACCOUNTS

FOR THE YEAR ENDED

31 DECEMBER 2020

THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF HOCKLEY

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**THE PAROCHIAL CHURCH COUNCIL OF ECCLESIASTICAL
PARISH OF HOCKLEY**

CHARITY INFORMAITON

Trustees: Revd. S. Stroebe
Gina Dobbs
Jane Imray
David Marlow
Elizabeth Marlow
Steve Mitchell
Kurt Stroebe
Jane Tuttlebee
Gavin Watters

Address: St Peter & Paul Church
Church Road
Hockley
Essex
SS5 6AE

Bankers: Barclays Bank
PO Box 13
Rayleigh
Essex
SS6 7AJ

Independent Examiner: Philip Brown
1422 London Road
Leigh on Sea
Essex
SS9 2UL

THE PAROCHIAL CHURCH COUNCIL OF ECCLESIASTICAL PARISH OF HOCKLEY

TRUSTEES REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

The trustees have pleasure in submitting their report and the accounts for the year ended 31 December 2020.

Trustees' responsibilities in relation to the financial statements.

The trustees are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:-

- a) Select suitable accounting policies and apply them consistently.
- b) Observe the methods and principles in the relevant legislation.
- c) Make judgments and estimates that are reasonable and prudent.
- d) State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in their financial statements.
- e) Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements have been prepared in accordance with the guidelines made available by the Charity Commission. They are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- There is no relevant information of which the charity's independent examiner is unaware; and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the independent examiner is aware of that information.

Trustees and advisers

Details of the charity's trustees and advisers are given on page 1.

THE PAROCHIAL CHURCH COUNCIL OF ECCLESIASTICAL PARISH OF HOCKLEY

TRUSTEES REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

Structure, Governance and Management

The charity's governing document is the Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules.

The day to day running and management of the church is undertaken by the trustees.

Potential Risks

The Church undertakes regular Risk Assessment Reviews covering – health and safety, operational, property, strategic, legal, financial, insurance and employment risks. A report has been produced and is received annually.

The Church is subject to regular Fire and Health & Safety checks. Full third party insurance and specific insurance is taken out to cover all church activities and property.

Objectives and Activities

The charity's main activity is to promote within the ecclesiastical parish the whole mission of the Church.

As trustees, we believe that we have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

Financial Review

In pursuit of these activities, the charity this year expended £27866 against an income for the period of £27796. Movement in the value of investments resulted in fund balances at the year end of £79540 of which £49651 represents restricted funds.

Status

The charity is registered with The Charity Commission under the number 1131871.

Approved by the Trustees and signed on their behalf by:

David Marlow

Dated: 4th March 2021

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THE PAROCHIAL CHURCH COUNCIL OF ECCLESIASTICAL PARISH OF HOCKLEY

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES ON THE UNAUDITED FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOCKLEY.

I report on the financial statements of the Parochial Church Council of the Ecclesiastical Parish of Hockley for the year ended 31 December 2020 as set out on pages 6 to 11.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of financial statements. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 ('the 2011 Act') and that an independent examination is needed.

It is my responsibility to:

- Examine the financial statements under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by a charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

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THE PAROCHIAL CHURCH COUNCIL OF ECCLESIASTICAL PARISH OF HOCKLEY

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES ON THE UNAUDITED FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOCKLEY.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- A) Which gives me reasonable cause to believe that in any material respect the requirements:
- To keep accounting records in accordance with section 130 of the 2011 Act; and
 - To prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act;

have not been met; or

- B) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Independent Examiner

P Brown F.C.A.
1422 London Road
Leigh on Sea

Essex
SS9 2UL

Dated: 4th March 2021

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**THE PAROCHIAL CHURCH COUNCIL OF ECCLESIASTICAL
PARISH OF HOCKLEY**

BALANCE SHEET AS AT 31 DECEMBER 2020

	Note	2020	2019
		£	£
Fixed Assets	4		
Investments – Restricted Funds		49651	45105
		<u>4968</u>	<u>4947</u>
Unrestricted Funds		<u>54619</u>	<u>50052</u>
Current Assets			
Gift Aid Recoverable		4422	5688
Cash at bank		<u>21489</u>	<u>20103</u>
		25911	25791
Creditors		<u>(990)</u>	<u>(779)</u>
Net Current Assets		<u>24921</u>	<u>25012</u>
Total Net Assets		<u>79540</u>	<u>75064</u>
Funds	6	<u>79540</u>	<u>75064</u>

These financial statements were approved by the Trustees and signed on their behalf by:

D Marlow Treasurer

Dated: 4th March 2021

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**THE PAROCHIAL CHURCH COUNCIL OF ECCLESIASTICAL
PARISH OF HOCKLEY**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Note	2020	2019
		£	£
Incoming resources			
Voluntary income	2	24108	28028
Activities for generation of funds		60	1138
		21	37
Deposit account interest	2	<u>3607</u>	<u>4474</u>
Income from church activities		27796	33677
Total incoming resources			
Resources expended			
Governance costs - Church activities	3	<u>(27866)</u>	<u>(40763)</u>
		(70)	(7086)
Net deficit for the year			
Movement in restricted investments	5		

Investment Income	2653	1287
Surplus on Revaluation	<u>1893</u>	<u>6964</u>
Net overall movement (surplus)	4476	1165
 Fund balances brought forward	 <u>75064</u>	 <u>73899</u>
 Fund balances carried forward	 <u>79540</u>	 <u>75064</u>

The charity has no other recognised gains or losses for the above two financial years other than those accounted for in the SoFA.

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THE PAROCHIAL CHURCH COUNCIL OF ECCLESIASTICAL PARISH OF HOCKLEY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

Accounting Policies

1.1 Accounting convention

The Financial Statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015

The financial statements have been prepared under the historical costs convention except for the valuation of investment assets which are shown at market value.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

1.2 Investment

Fixed asset investments are stated at market value.

1.3 Incoming Resources

All income is shown gross and is accounted for when receivable.

1.4 Resources Expended

Expenditure is included on an accruals basis

1.5 Funds accounting **Unrestricted**

The Church's General Fund consists of funds which the Church may use for its purposes at its discretion.

The Church may designate funds for a special purpose, although there is no legal force to the designations.

Restricted

The Restricted Fund consists of a CBP Investment Fund held by Chelmsford Diocesan Board of Finance for the purpose of covering future chancel repair liabilities.

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THE PAROCHIAL CHURCH COUNCIL OF ECCLESIASTICAL **PARISH OF HOCKLEY**

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) **FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020	2019
	£	£
2. Incoming resources		
Voluntary income		
Planned giving	15638	18657
Loose collections	2048	3282
Donations	2000	401
Gift Aid recoverable	<u>4422</u>	<u>5688</u>
	<u>24108</u>	<u>28028</u>

Activities for generating funds

Proceeds of fundraising	-	669
Other income	<u>60</u>	<u>469</u>
	<u>60</u>	<u>1138</u>

Income from investments

Interest received on deposit account	21	37
Interest and Dividends received on investments in restricted funds	<u>2653</u>	<u>1287</u>
	<u>2674</u>	<u>1324</u>

Income from Church Activities

Parochial fees from weddings and funerals	5153	6298
	(842)	(653)
Less assistant Clergy fees	(704)	(1171)
Diocesan fees		
	<u>3607</u>	<u>4474</u>

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**THE PAROCHIAL CHURCH COUNCIL OF ECCLESIASTICAL
PARISH OF HOCKLEY**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020	2019
	£	£
3. Church Activities		
Church office	175	321
Churchyard	480	6943
Light & Heat	1433	1492
Insurance	1708	1720
Church repairs	911	937
Upkeep of services	522	962
Organist and organ	1665	2815
Vicars expenses	681	1237
Parish share	18000	24000
New water heater	1744	-
Miscellaneous costs	547	336

27866	40763
=====	=====

**4. Investments:-
Restricted Funds**

CBF Investment

	£
At 1 January 2020	45105
Investment Income	2653
Surplus on revaluation	1893
	=====
At 31 December 2020	49651
	=====

Unrestricted Funds

**CCLA Investment
£**

At 1 January 2020	4947
Interest Received	21
	=====
At 31 st December 2020	4968
	=====

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**THE PAROCHIAL CHURCH COUNCIL OF ECCLESIASTICAL
PARISH OF HOCKLEY**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Unrestrict ed Fund £	Restricted Fund £	Total £
5. Movement on funds			
Opening balances at 1 January 2020	29959	45105	75064
	(70)	4546	4476
(Shortfall)/Excess of funds in the year	29889	49651	79540
	=====	=====	=====
Balances at 31 December 2020			

6. Control

The PCC was jointly controlled by the trustees in the current and the preceding year.